

Norfolk Records
Annual Town Meeting May 8, 2007

Pursuant to a warrant dated April 9, 2007, signed by James Lehan, Jonathan Smith, and Ramesh Advani, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Middle School, 18 King Street, Norfolk, MA on Tuesday, May 8, 2007, at 7:30 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:30PM by Moderator Daniel Winslow who introduced the Town Clerk, Assistant Town Clerk, Town Administrator, Town Counsel, members of the Board of Selectmen and the Advisory Board Chairman, who then introduced the members of the Board. There were 122 registered voters in attendance. The Pledge of Allegiance was led by the Moderator.

APPROVED BY VOICE VOTE to waive the reading of the Warrant and the return of the Warrant.

ARTICLE 1

Article 1 was the Annual Election of town officers which took place on Tuesday, May 1, 2007.

ARTICLE 2

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 2.
(Unpaid bills of a prior year.)

ARTICLE 3

APPROVED BY UNANIMOUS VOTE to transfer:

FROM:

Acct. Number	Department	Amount
2108 578000	Fire Dept. Fines – Reserved for Appropriation	\$ 1,010.00
011301 511000	Finance Department Salaries	\$ 10,000.00
012411 511000	Building Department Salary	\$ 1,500.00
014101 511000	DPW Administration Salaries	\$ 50,031.00
2107 578000	Cemetery Receipts – Res. for Appropriation	\$ 12,000.00
2101 578000	Snow Revolving – Fund 2101	\$ 9,751.00
	Free Cash	\$ 50,420.00
019452 574000	Building & Liability Insurance	\$ 25,000.00
	Total	\$159,712.00

TO:

012202 578000	Fire Department Expenses – Training	\$ 1,010.00
011301 530200	Finance Department Expenses	\$ 10,000.00
011921 511000	Facilities	\$ 1,500.00
014201 511000	Highway Salaries	\$ 6,000.00
014221 511000	Grounds Maintenance – Salaries	\$ 2,500.00
014251 511000	Vehicle Maintenance – Salaries	\$ 1,000.00
014251 578000	Vehicle Maintenance – Expenses	\$ 18,746.00
014342 530302	Landfill – Leachate Removal	\$ 14,200.00
014262 578000	Town Fuels	\$ 4,285.00
014242 578000	Right of Way Lighting	\$ 3,300.00
014232 578000	Snow & Ice	\$ 97,171.00
	Total	\$159,712.00

ARTICLE 4

APPROVED BY UNANIMOUS VOTE to amend the Town of Norfolk Personnel Bylaws Section X. COMPENSATION PLAN, Subsection A. COMPENSATION SCHEDULE by applying a general increase of 2.7% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2007.

ARTICLE 5

APPROVED BY UNANIMOUS VOTE to amend the Town of Norfolk Personnel Bylaws Section IX, ADMINISTRATION OF THE SALARY CLASSIFICATION PLAN, Subsection C, GRADE SCHEDULE by reclassifying the following position:

Assistant Town Clerk from Grade 7 to Grade 9

ARTICLE 6

APPROVED BY UNANIMOUS VOTE to amend the Town of Norfolk Personnel Bylaws Section IX, ADMINISTRATION OF THE SALARY CLASSIFICATION PLAN, Subsection C, GRADE SCHEDULE by reclassifying the following position:

Assistant Town Accountant from Grade 7 to Grade 8.

ARTICLE 7

APPROVED BY UNANIMOUS VOTE to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and to authorize any board or committee to employ its members for additional salary or compensation, and to fix the salary or compensation thereof for the fiscal year commencing on July 1, 2007.

Elected Officers' Compensation

Moderator	\$ 1
Selectmen – 3 members @ \$200	\$ 600
Assessors – 3 members @ \$200	\$ 600
Planning Board – 5 members @ \$200	\$ 1,000
Board of Health – 3 members @ \$200	\$ 600
Town Clerk	\$ 62,000

and to raise and appropriate \$27,154,406 and transfer \$15,279 From Cemetery Receipts reserved for appropriation and transfer \$359,377 from Free Cash to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing July 1, 2007. (Total: \$27,529,062)

TOWN OF NORFOLK - FISCAL 2008 BUDGET

		FY07 Approved	Department Request	Final FY08 Budget
GENERAL GOVERNMENT				
Moderator	Salary	\$1.00	\$1.00	\$1.00
	Expense	\$210.00	\$210.00	\$210.00
	Total	\$211.00	\$211.00	\$211.00
Selectmen/Town Admin.	Salary	\$177,900.00	\$189,250.00	\$190,681.00
	Expense	\$28,510.00	\$26,700.00	\$26,700.00
	Cable Committee	\$0.00	\$10,000.00	\$10,000.00
	Total	\$206,410.00	\$225,950.00	\$227,381.00
Advisory	Salary	\$5,805.00	\$5,950.00	\$5,950.00
	Expense	\$6,150.00	\$6,005.00	\$6,005.00
	Reserve Fund	\$25,000.00	\$50,000.00	\$30,000.00
	Total	\$36,955.00	\$61,955.00	\$41,955.00

Municipal Finance	Salary	\$428,705.00	\$433,157.00	\$438,306.00
	Expense	\$124,620.00	\$124,620.00	\$124,620.00
	Audit	\$35,000.00	\$35,000.00	\$35,000.00
	Total	\$588,325.00	\$592,777.00	\$597,926.00
Board of Assessors	Salary	\$600.00	\$600.00	\$600.00
	Expense	\$1,500.00	\$1,500.00	\$1,500.00
	Total	\$2,100.00	\$2,100.00	\$2,100.00
Town Counsel	Litigation	\$35,000.00	\$35,000.00	\$35,000.00
	Retainer Fees	\$26,880.00	\$26,880.00	\$26,880.00
	Total	\$61,880.00	\$61,880.00	\$61,880.00
Personnel Board	Salary	\$4,652.00	\$4,848.00	\$4,848.00
	Expense	\$1,800.00	\$1,200.00	\$1,200.00
	Total	\$6,452.00	\$6,048.00	\$6,048.00
IT Coordinator	Salary	\$62,456.00	\$55,454.00	\$56,940.00
	Expenses	\$17,757.00	\$17,757.00	\$17,757.00
	Total	\$80,213.00	\$73,211.00	\$74,697.00
Tax Title/Foreclosure	Expense	\$10,000.00	\$10,000.00	\$10,000.00
	Total	\$10,000.00	\$10,000.00	\$10,000.00
Facilities Management	Salary	\$94,734.00	\$41,799.00	\$41,799.00
	Facilities Management Expense	\$325,925.00	\$403,900.00	\$403,900.00
	Total	\$420,659.00	\$445,699.00	\$445,699.00
Town Clerk	Salary	\$95,226.00	\$102,000.00	\$103,015.00
	Expense	\$4,000.00	\$4,000.00	\$4,000.00
	Total	\$99,226.00	\$106,000.00	\$107,015.00
Elections	Salary	\$10,530.00	\$13,020.00	\$13,020.00
	Expense	\$20,980.00	\$12,120.00	\$12,120.00
	Total	\$31,510.00	\$25,140.00	\$25,140.00
Voter Registration	Salary	\$9,593.00	\$9,593.00	\$9,593.00
	Expense	\$5,000.00	\$5,000.00	\$5,000.00
	Total	\$14,593.00	\$14,593.00	\$14,593.00
Conservation	Salary	\$26,020.00	\$26,679.00	\$26,679.00
	Expense	\$21,405.00	\$20,758.00	\$20,758.00
	Total	\$47,425.00	\$47,437.00	\$47,437.00
Planning Board	Salary	\$51,765.00	\$53,836.00	\$54,855.00
	Expense	\$47,240.00	\$47,240.00	\$47,240.00
	Total	\$99,005.00	\$101,076.00	\$102,095.00
Zoning Board of Appeals	Salary	\$25,648.00	\$26,478.00	\$26,478.00
	Expense	\$3,360.00	\$2,451.00	\$2,451.00
	Total	\$29,008.00	\$28,929.00	\$28,929.00
Permanent Building Comm	Salary	\$8,783.00	\$9,000.00	\$9,000.00
	Expense	\$500.00	\$300.00	\$300.00
	Total	\$9,283.00	\$9,300.00	\$9,300.00
Town Reports	Expense	\$3,000.00	\$3,000.00	\$3,000.00
	Total	\$3,000.00	\$3,000.00	\$3,000.00
TOTAL GENERAL GOVERNMENT		\$1,746,254.00	\$1,815,305.00	\$1,805,405.00

PUBLIC SAFETY				
Police	Salary	\$1,435,121.00	\$1,511,095.30	\$1,511,095.30
	Expense	\$105,555.00	\$105,555.00	\$105,555.00
	Total	\$1,540,676.00	\$1,616,650.00	\$1,616,650.00
Fire & Ambulance	Salary	\$958,655.00	\$1,015,345.00	\$1,015,345.00
	Expense	\$156,460.00	\$123,816.00	\$123,816.00
	Total	\$1,115,115.00	\$1,139,161.00	\$1,139,161.00
Building Dept	Salary	\$175,829.00	\$179,016.00	\$181,056.00
	Expense	\$8,100.00	\$8,100.00	\$8,100.00
	Total	\$183,929.00	\$187,116.00	\$189,156.00
Weights & Measure	Salary			
	Expense	\$1,100.00	\$1,100.00	\$1,100.00
	Total	\$1,100.00	\$1,100.00	\$1,100.00
Emergency Management	Salary	\$675.00	\$700.00	\$700.00
	Expense	\$1,000.00	\$1,000.00	\$1,000.00
	Total	\$1,675.00	\$1,700.00	\$1,700.00
Animal Inspector	Salary	\$2,108.00	\$2,108.00	\$2,108.00
	Expense	\$200.00	\$200.00	\$200.00
	Total	\$2,308.00	\$2,308.00	\$2,308.00
Animal Control	Salary	\$36,840.00	\$37,768.00	\$37,768.00
	Expense	\$4,500.00	\$3,579.00	\$3,579.00
	Total	\$41,340.00	\$41,347.00	\$41,347.00
Fire/Police Comm	Salary	\$178,197.00	\$181,505.00	\$181,505.00
	Expense	\$5,047.00	\$5,047.00	\$5,047.00
	Total	\$183,244.00	\$186,552.00	\$186,552.00
TOTAL PUBLIC SAFETY		\$3,069,387.00	\$3,175,934.00	\$3,177,974.00
EDUCATION				
	Norfolk Elementary	\$9,500,463.00	\$9,577,770.00	\$9,607,770.00
	King Philip Regional (Operating)	\$4,592,744.00	\$5,474,753.00	\$4,960,000.00
	King Philip Regional (Excluded Debt)	\$1,021,880.00	\$719,967.00	\$719,967.00
	King Philip Total	\$5,614,624.00	\$6,194,720.00	\$5,679,967.00
	Tri-County	\$291,778.00	\$359,286.00	\$364,971.00
	Total Education	\$15,406,865.00	\$16,131,776.00	\$15,652,708.00
PUBLIC WORKS				
DPW Administration	Salary	\$225,436.00	\$164,674.00	\$164,674.00
	Expense	\$65,345.00	\$67,733.00	\$67,733.00
	Total	\$290,781.00	\$232,407.00	\$232,407.00
Highway	Salary	\$157,816.00	\$207,850.00	\$207,850.00
	Expense	\$87,932.00	\$94,406.00	\$94,406.00
	Road Program	\$275,000.00	\$271,542.00	\$261,542.00
	Total	\$520,748.00	\$573,798.00	\$563,798.00
Vehicle Maintenance	Salary	\$127,190.00	\$128,455.00	\$128,455.00
	Expense	\$50,881.00	\$57,378.00	\$57,378.00
	Total	\$178,071.00	\$185,833.00	\$185,833.00
Town Vehicle Fuel	Expense	\$68,705.00	\$79,215.00	\$79,215.00
	Total	\$68,705.00	\$79,215.00	\$79,215.00

Snow & Ice	Expense	\$123,647.00	\$123,647.00	\$123,647.00
	Total	\$123,647.00	\$123,647.00	\$123,647.00
Grounds Municipal	Salary	\$135,763.00	\$141,468.00	\$141,468.00
	Expense	\$20,121.00	\$12,763.00	\$12,763.00
	Total	\$155,884.00	\$154,231.00	\$154,231.00
Transfer Station	Salary	\$171,230.00	\$185,706.00	\$185,706.00
	Expense	\$168,613.00	\$172,956.00	\$172,956.00
	Total	\$339,843.00	\$358,662.00	\$358,662.00
Landfill	Expense	\$72,923.00	\$78,638.00	\$78,638.00
	Total	\$72,923.00	\$78,638.00	\$78,638.00
Septage Assessment	Expense	\$2,600.00	\$2,600.00	\$2,600.00
	Total	\$2,600.00	\$2,600.00	\$2,600.00
Grounds - Cemetery	Salary	\$25,371.00	\$26,083.00	\$26,083.00
	Expense	\$7,151.00	\$7,151.00	\$7,151.00
	Total	\$32,522.00	\$33,234.00	\$33,234.00
Custodian of Veteran Graves	Salary	\$683.00	\$700.00	\$700.00
	Expense	\$1,705.00	\$1,700.00	\$1,700.00
	Total	\$2,388.00	\$2,400.00	\$2,400.00
Street Lighting	Expense	\$39,240.00	\$44,578.00	\$44,578.00
	Total	\$39,240.00	\$44,578.00	\$44,578.00
Tree Warden	Salary	\$2,635.00	\$2,742.00	\$2,742.00
	Expense	\$15,150.00	\$16,650.00	\$16,650.00
	Total	\$17,785.00	\$19,392.00	\$19,392.00
Shade Tree	Expense	\$4,198.00	\$4,366.00	\$4,366.00
	Total	\$4,198.00	\$4,366.00	\$4,366.00
TOTAL PUBLIC WORKS		\$1,849,335.00	\$1,893,001.00	\$1,883,001.00
HUMAN SERVICES				
Board of Health	Salary	\$41,883.00	\$41,883.00	\$41,883.00
	Expense	\$43,023.00	\$43,903.00	\$43,903.00
	Total	\$84,906.00	\$85,786.00	\$85,786.00
Special Programs	MAY Mental Health	\$0.00	\$0.00	\$0.00
	SNCARC	\$0.00	\$4,025.00	\$4,025.00
	Total	\$0.00	\$4,025.00	\$4,025.00
Council on Aging	Salary	\$95,018.00	\$96,871.00	\$98,354.00
	Senior Program	\$3,800.00	\$0.00	\$0.00
	Expense	\$10,238.00	\$12,185.00	\$12,185.00
	Total	\$109,056.00	\$109,056.00	\$110,539.00
Veteran's Services	Salary	\$5,460.00	\$5,700.00	\$5,700.00
	Expense	\$3,000.00	\$3,000.00	\$3,000.00
	Total	\$8,460.00	\$8,700.00	\$8,700.00
TOTAL HUMAN SERVICES		\$202,422.00	\$207,567.00	\$209,050.00
CULTURE AND RECREATION				
Library	Salary	\$330,387.00	\$330,387.00	\$333,592.00
	Expense	\$123,301.00	\$117,551.00	\$123,301.00

	Total	\$453,688.00	\$447,938.00	\$456,893.00
Recreation	Salary	\$65,185.00	\$66,460.00	\$68,009.00
	Expense	\$5,310.00	\$4,035.00	\$4,035.00
	Total	\$70,495.00	\$70,495.00	\$72,044.00
Historical Commission	Expense	\$325.00	\$325.00	\$325.00
	Total	\$325.00	\$325.00	\$325.00
Memorial Day	Expense	\$750.00	\$750.00	\$750.00
	Total	\$750.00	\$750.00	\$750.00
TOTAL CULTURE & RECREATION		\$525,258.00	\$519,508.00	\$530,012.00
FIXED COSTS				
	Employee Benefits	\$2,276,115.00	\$2,469,097.00	\$2,469,097.00
	Building/Liability Insurance	\$300,374.00	\$333,415.00	\$333,415.00
	Total Fixed Costs	\$2,576,489.00	\$2,802,512.00	\$2,802,512.00
DEBT SERVICE (KP not Included)				
	Excluded Debt(other than KP)	\$1,033,602.00	\$998,798.00	\$998,798.00
	Non-Excluded Debt	\$409,000.00	\$469,601.00	\$469,601.00
	Total Local Debt Service	\$1,442,602.00	\$1,468,399.00	\$1,468,399.00
TOTAL OPERATING BUDGET		\$26,818,611.00	\$28,014,003.00	\$27,529,062.00
TOTAL GENERAL FUND - Including Exclusions		\$26,818,611.00	\$28,014,003.00	\$27,529,062.00
REVENUES				
	General Fund Revenue	\$24,148,129.00	\$25,420,041.00	\$25,420,041.00
	General Fund Excluded Revenue & SBAB Funding	\$2,055,482.00	\$1,718,765.00	\$1,718,765.00
	Other Sources	\$615,000.00	\$390,256.00	\$390,256.00
	Total Operating Budget Sources	\$26,818,611.00	\$27,529,062.00	\$27,529,062.00
Surplus / (Deficit)		\$0.00	(\$484,941.00)	\$0.00

ARTICLE 8

APPROVED BY UNANIMOUS VOTE to transfer the sum of \$1,212,711 from the Department of Public Works Water Division Revenues and Retained Earnings to fund the Water Division's Maintenance and Operating Expenses and the Water Division Debt for the fiscal year commencing July 1, 2007 as follows:

	Salaries	\$ 176,901
	Expense	<u>\$ 495,271</u>
Total Maintenance and Operating Expenses		\$ 672,172
	Debt Service	<u>\$ 540,539</u>
Total Water Division Budget		\$1,212,711

ARTICLE 9

APPROVED BY UNANIMOUS VOTE to transfer \$191,000 from Prison Mitigation Funds to fund the following Capital purchases for the fiscal year commencing July 1, 2007.

Town Clerk	New Voting machine	7,000
Norfolk Public Schools	Repair insulation at HOD	30,000

Norfolk Public Schools	Technology Request	64,500
KP School	PC Replacement Plan	33,900
Fire Dept.	Protective clothing year 1 of 2	\$20,000
Highway Division	Engineering Feasibility Study	4,700
Library	Materials Sorter	10,000
Library	Computer replacement	4,300
Town IT Dept	Computer Request	16,600
	Total	<u>\$191,000</u>

And to transfer \$171,400 from One-Time Supplemental Prison Mitigation Funds to fund the following Capital purchases for the fiscal year commencing July 1, 2007.

#1 Vehicle Requests	Highway - Ford F-450	69,000
	Grounds - Toro Field Groomer	10,000
	Police – 1 admin vehicle	33,500
	Police – 1 cruiser	47,900
	Temporary Building	11,000
	Total	<u>171,400</u>

At 10:15PM the Town Clerk made a motion and it was seconded to adjourn the meeting to 7:30PM on Wednesday May 9, 2007 at the King Philip Middle School. The motion passed unanimously.

The second session of the Annual Town Meeting was called to order by the Moderator at 7:35PM on May 9, 2007. There were 104 registered voters in attendance.

ARTICLE 32

APPROVED BY UNANIMOUS VOTE to appoint the following committees:

Arts Council – 9 members

ADA Compliance Committee – 5 members, plus Town Administrator, ex-officio and non-voting.

Insurance Advisory Committee – 5 members

Zoning Bylaw Study Committee – 7 members appointed as follows:

two members appointed by the Board of Selectmen, and

one member or designee each appointed by the Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals and Building Department, and Town Counsel, ex-officio and non-voting.

Corrections Advisory Committee – 3 members

Economic Development Committee – 5 members appointed jointly by the Board of Selectmen and the Planning Board

Open Space Committee – 5 members as follows:

one member to be a member or designee of the Recreation Commission,

one member to be a member or designee of the Conservation Commission,

one member to be a member or designee of the Planning Board, and two others to be appointed jointly by the Planning Board and Conservation Commission.

And to hear Committee Reports, as follows:

- Affordable Housing Committee
- SNARC
- Master Plan Committee
- Community Preservation Committee

ARTICLE 10

APPROVED BY 2/3 VOTE called by the Moderator to appropriate the sum of \$198,375 for the purpose of paying costs of constructing a cover for the leachate ponds, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8(21) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 11

APPROVED BY UNANIMOUS VOTE to appropriate the sum of \$444,500 for the purpose of paying costs of acquiring a new Fire Pumper Truck, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 12

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 12.

(transfer funds from Free Cash to the Stabilization Fund for vehicle replacement)

ARTICLE 13

APPROVED BY UNANIMOUS VOTE to transfer the sum of \$67,219 from the Old Populatic Sewer Account to the Department of Public Works – Road Program Account – Highway Division to fund the Road Maintenance Program.

ARTICLE 14

APPROVED BY 2/3 VOTE called by the Moderator to appropriate the sum of \$314,000 for the purpose of paying costs of constructing a supplemental well at the Gold Street well site, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8(5) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 15

APPROVED BY UNANIMOUS VOTE to appropriate the sum of \$174,450 for the purpose of paying costs of hydraulic water system corrections on Maple Street from Shady Way to Essex Street to improve fire flows, pressure and water quality, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8(5) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 16

APPROVED BY UNANIMOUS VOTE to transfer the sum of \$16,000 from Department of Public Works Water Division Retained Earnings to fund an overlay map for the water system to incorporate into the existing G.I.S.

ARTICLE 17

APPROVED BY UNANIMOUS VOTE to appropriate the sum of \$472,000 for the purpose of paying costs of the Weeber Tank Cleaning and Painting to repair, clean and refinish the interior of the storage tank, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8(7C) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 18

APPROVED BY UNANIMOUS VOTE to transfer the sum of \$161,603 from the Department of Public Works Water Division Retained Earnings to fund the water system's Meter Replacement program.

ARTICLE 19

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 19

(for the Department of Public Works Water Division to extend the water main 2,000 +/- ft. on Sherwood Drive and David Road)

ARTICLE 20

APPROVED BY UNANIMOUS VOTE to transfer the sum of \$52,000.00 from the Department of Public Works Water Division, Retained Earnings, to fund the water main extension project for Route 115 (Pine Street).

ARTICLE 21

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 21.

(feasibility study for the design and construction of a sewer treatment facility to service the B-1 Business District)

ARTICLE 22

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 22.

(parcel of land containing 1.13 acres +/-owned by the Federated Church of Norfolk...for the rehabilitation and expansion of the Public Safety Building)

ARTICLE 23

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$35,000.00 from the annual revenues in the Community Preservation Fund for the Administrative and Operating Expense Budget of the Community Preservation Committee for the fiscal year commencing July 1, 2007.

ARTICLE 24

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2008

Community Preservation Fund revenues for the creation, acquisition and preservation of Open Space for future appropriation.

ARTICLE 25

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2008 Community Preservation Fund revenues for the creation, preservation and support of Affordable Housing for future appropriation.

ARTICLE 26

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2008 Community Preservation Fund revenues for the acquisition, preservation, rehabilitation, and restoration of Historic Resources for future appropriation.

ARTICLE 27

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B, to appropriate from the Community Preservation Affordable Housing Fund an amount not to exceed \$100,000.00 to fund an affordable housing purchase price subsidy program for current or former Norfolk Residents, Parents of Norfolk Residents, Children of Norfolk residents, Employees of the Town of Norfolk, and Employees of the School Districts serving the Town of Norfolk.

ARTICLE 28

APPROVED BY UNANIMOUS VOTE to transfer the unspent funds from expired or completed projects in the Norfolk Community Preservation Fund into their designated accounts, the total not to exceed \$12,412.58 as follows:

\$1,683.00 from the Pond Street Shade Project to the Open Space fund

\$905.05 from the Tramp House Project to the Historic Preservation fund

\$8,824.53 from the Brick Walkways Project to the Open Space fund

\$1,000.00 from the Weeber Land Project to the Undesignated fund.

ARTICLE 29

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate \$10,158.00 from the Community Preservation Historic Preservation Fund for the purpose of restoration of the Town of Norfolk vital records; including Birth, Death and Marriage certificates.

ARTICLE 30

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 30.

(acquire a parcel of land located at 35 Rockwood Road...for affordable housing purposes, using affordable housing and undesignated funds from the Norfolk Community Preservation Act Fund)

ARTICLE 31

APPROVED BY UNANIMOUS VOTE to amend the Town of Norfolk Personnel Bylaws Section IX, ADMINISTRATION OF THE SALARY CLASSIFICATION PLAN,

Subsection C, GRADE SCHEDULE by changing the title of the following position:

from: Clerk, Town Clerk's Office to: Records Assistant, Town Clerk's Office.

ARTICLE 33

APPROVED BY UNANIMOUS VOTE to establish a revolving fund pursuant to Massachusetts General Laws, Chapter 44, § 53E ½, to be funded by fines and fees collected from Library patrons to replace or repair lost or damaged library materials, said sums to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials. (limit: \$7,500.)

ARTICLE 34

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to reauthorize the following revolving funds for Fiscal Year 2008 at the limits set forth below:

- (1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000).
- (2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000).
- (3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000).
- (4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5000).
- (5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5000).
- (6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000).
- (7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000).
- (8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000).
- (9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000).

(10) A revolving fund for the Town Clerk to receive funds required by the Town Clerk for the processing of passports, to be expended under the direction of the Town Clerk for postage expenses associated with the processing of passports (limit: \$1,000).

(11) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000).

ARTICLE 35

APPROVED BY VOICE VOTE to:

- (a) approve the form of a Tax Increment Financing (TIF) Agreement between Elite Food Company and the Town of Norfolk for a building at 7 Shire Drive (Map 18, Block 69, Lot 1-4) and TIF Plan, including designation of a TIF Zone as described in the TIF Plan;
- (b) authorize the Board of Selectmen to execute the TIF Agreement, and any documents relating thereto, and to take such other actions as are necessary or appropriate to implement those documents; and
- (c) to authorize the Board of Selectmen to submit all such documents to the Massachusetts Economic Assistance Coordinating Council for approval and designation of the Elite Food Economic Opportunity Area, TIF Zone, TIF Plan and Certified Project, and take such other and further action as may be necessary or appropriate to carry out the purposes of this article.

ARTICLE 36

It was moved and seconded to amend Section H.3 of the Zoning Bylaw of the Town of Norfolk (“Affordable Housing Development”) as follows:

(1) By deleting Section H.3.a., reproduced in its current form below:

H.3.a. Purpose and Intent: The purpose of this bylaw is to encourage development of new housing that is affordable to low- and moderate-income households. At minimum, affordable housing produced through this regulation should be in compliance with the requirements set forth in G.L. c. 40B sect. 20-24, and other affordable housing programs developed by state, county and local government. It is intended that the affordable housing units that result from this bylaw/ordinance be considered as Local Initiative Units, in compliance with the requirements for the same as specified by the Department of Housing and Community Development. Definitions for affordable housing unit and eligible household can be found in the Definitions Section.
and replacing it with the following new Section H.3.a.:

H.3.a. Purpose and Intent: The purpose of this bylaw is to encourage development of new housing that is affordable to low- and moderate-income households. At minimum, affordable housing produced pursuant to this section H.3. shall be eligible for inclusion in the Town’s Subsidized Housing Inventory pursuant to G.L. c. 40B, §§ 20-24.

and

(2) By deleting Section H.3.h.1.(a), and renumbering Sections H.3.h.1.(b) and (c), respectively, as H.3.h.1.(a) and (b).

APPROVED BY UNANIMOUS VOTE to AMEND by deleting the words “pursuant to G.L. c. 40B, §§ 20-24” and replacing them with “as kept by the Massachusetts Department of Housing and Community Development or the successor agency thereto.

APPROVED BY UNANIMOUS VOTE to approve the amended article.

At 11:00PM the Town Clerk made a motion and it was seconded to adjourn the meeting to 7:30PM on Tuesday May 15, 2007 at the King Philip Middle School. The motion passed unanimously.

The third session of the Annual Town Meeting was called to order by the Moderator at 7:30PM on May 15, 2007. There were 53 registered voters in attendance.

ARTICLE 37

It was moved and seconded to amend the Town of Norfolk Zoning Bylaw, Section I.7.a. Allowed Uses, by deleting the phrase:

“Residential Dwellings located above the ground floor of Buildings provided that a ground floor exists prior to residential occupancy”

and replacing it with the phrase

“Residential Dwelling Units as part of a commercial site plan where the square footage of residential dwelling units consists of 65% or less of the total combined square footage of the residential and commercial structure(s) and the footprint of residential structure(s) is equal to or less than the footprint of the commercial structure(s), provided that the commercial structure is constructed prior to residential occupancy.”

APPROVED BY VOICE VOTE to amend this article by adding at the end the words “and further provided that all said buildings are located within a planned multi-lot development.”

A counted vote was taken for the final amended article.
Sworn counters were G. St.Amand and R. Connors.

APPROVED BY 2/3 COUNTED VOTE, 34-Yes to 11-No, to approve the article as amended.

ARTICLE 38

APPROVED BY UNANIMOUS VOTE to accept Carlson Circle as a public way from Main Street to the right of way for a distance of 325 +/-linear feet, more or less, as approved by the Board of Selectmen and shown on the acceptance plan dated April 16, 2007, drawn by Norfolk County Engineers, of Dedham, Massachusetts, and to authorize the Board of Selectmen to accept by gift or to take by eminent domain pursuant to Chapter 79 of the General Laws the land within the layout of that way, either in fee or by easement, and also to accept or take any drainage, utility, slope or other easements incidental thereto as the Board deems necessary for the maintenance of the way or the provision of municipal services.

ARTICLE 39

APPROVED BY UNANIMOUS VOTE to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the

Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement.

ARTICLE 40

APPROVED BY UNANIMOUS VOTE to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards.

ARTICLE 41

APPROVED BY UNANIMOUS VOTE to authorize the Board of Selectmen to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting.

ARTICLE 42

APPROVED BY UNANIMOUS VOTE to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required.

ARTICLE 43

APPROVED BY UNANIMOUS VOTE to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town.

ARTICLE 44

APPROVED BY UNANIMOUS VOTE to authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easement as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes.

ARTICLE 45

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 45.

All articles on the Warrant having been acted upon, it was moved, seconded and voted to dissolve this Annual Town Meeting at 8:30PM.

Respectfully Submitted,

Gail E. Bernardo, Assistant Town Clerk