

72 e 6, 2011

Present was James M. Tomaszewski, James C. Lehan, Robert J. Garrity, Jack Hathaway, Town Administrator; and Marian Harrington, Executive Assistant.

The meeting was held in Room 124 of the Town Hall.

Jim Tomaszewski opened the meeting at 7:00 p.m. He announced this meeting will be video and audio recorded. Jack Hathaway read the agenda contents.

### **TOWN CLERK – RE-PRECINCTING**

Shawn Dooley, Town Clerk was present to discuss re-precincting as a result of the recent census.

Shawn said he and Jack have been working with the State. We are well under 4,000 per precinct which is the limit. They would like to remove the prison population from the census as they are not able to vote.

We do not have to do this again until 2020, so if we go over the 4,000 in each precinct because of growth, it won't be addressed until 2020. There will be a significant savings by reducing to 3 precincts. Precinct 4 was very small, because it was predominantly prisoners.

The next step is that the Board of Selectmen ratifies it and votes, and we forward that to the State.

Jim Lehan moved to approve the Town Clerk's recommendation to go to three precincts. Rob Garrity seconded, and it was **so voted**.

### **ECONOMIC DEVELOPMENT COMMITTEE**

Walter Byron, Greg Mirliss, and Mark Nelson were present.

Walter Byron said they met with Jim Lehan as their liaison and he gave them some suggestions to do better with their analysis.

He had a six-page analysis that he reviewed. It showed construction costs where they expect to get a grant for \$1.1 million for the first phase.

They discussed the septic and leach system. The Board felt it was a high estimate.

Page 3 of the analysis showed the year phase in. Over 5 years, they would have who they think would hook up. Page 4 is to determine a reasonable billing rate. Page 5 is a 20 year analysis of P&L. Page 6 is a bond amortization schedule provided by the Treasurer.

Two issues are: is it financially possible to put a schedule together that will break even; and construction, and what do we want to build?

They said private partnerships could help fund expense up front. Jim L. said he didn't think anyone would pay ahead with no guarantee. The Town could fund it up front, and then it wouldn't be such

a risk.

Walter said borrowing \$2 million to make this work will take care of the bridge project, too.

They suggest a multi-committee meeting and involve the public.

Jim T. told them to think about it, and let them know where we want them to go.

### **PLANNING BOARD APPOINTMENT**

Jim Lehan moved to appoint Greg Mirliss to the Planning Board full member to fill the vacancy by David Roche. Rob Garrity seconded, and it was **so voted**. Andrea Langhauser said it is a joint appointment with the Planning Board, but because it is so difficult to get the two boards together, the Planning Board voted their half Thursday night at their meeting.

### **COMMUNITY PRESERVATION COMMITTEE**

Cyndi Andrade, Chair of the CPC spoke on behalf of the Committee. Discussion was Gump's Farm. Jim L. said they would like a working group over the summer and have it be informal and not have a specific agenda for the group.

Jim L. said he assumed the audience wants to give input. Cyndi said that all along, the CPC has said they would be respectful of the abutters. Jim T. stressed that we are not adding staff to the DPW to take care of this property. We will have to discuss this.

Paul Terrio asked about the Board's opinion for the affordable component. Jim L. said the Municipal Housing Trust will be constructing three homes per town meeting, and rehab the house. They hope to get all of this done within a two-year period from the start date. Paul wants acreage, square footage, plans, etc. Jim L. said no, but anything built needs to be consistent with the neighborhood according to by-law. There are 5 lots that are confirmed on Boardman and Medway Branch.

Paul asked what you plan to put where the llamas were. He's heard all kinds of things. Jim L. said that is the reason for this working session because nothing has been decided.

Andrea Langhauser said they received a proposal for community gardening. The Board of Selectmen wasn't opposed to it. Cyndi questioned the fresh produce and could the food pantry handle it. Andrea asked if they could ask that group to also maintain the frontage of the property so it looked nice.

Cyndi questioned Mr. DiMartino obtaining a permit to demolish the barns. She said the date for completion is 6/30 and money is being held for that. Cyndi will contact him.

Cyndi said that one lot wouldn't perk because the groundwater was high. Wade in Board of Health suggested they try again. Rob said isn't that result shopping. Cyndi will forward the letter to the Board.

The Board said we will have to change the number of people on the CPC because of the change of precincts. The CPC currently has a member for each of the four precincts, and we are going to three. One member will be at large. This won't happen until later this summer.

### **EARL SHOLLEY, CONSERVATION COMMISSION**

Earl Sholley is interested in being a member of the Conservation Commission.

Earl told the Board he has not attended any of the meetings. Jim T. encouraged him to attend a meeting. Jim L. suggested he speak with members. Earl said he saw the notice in Town Hall where we had it posted for two members.

The Board will not consider any appointments until the 20<sup>th</sup> because we now have another candidate.

### **GOALS AND LIAISONS**

Jim T. read the goals from the prior year. The Board will get their ideas and goals to Jack by mid-next week so he can put them together for the meeting on the 20<sup>th</sup>.

The Board picked the committees they are most interested in. The rest will be put in a hat, and they will choose them next meeting.

### **TOWN ADMINISTRATOR REPORT**

Jack said that the end of the year on ambulance is ballpark of \$270,000.

Jack reported to the Board that he has had more conversations with ComCast. They are pretty much in agreement in the last piece which was maintaining INET. We are close to closing that out. They wanted a public hearing and Jack had discussions.

With respect to a new Veterans Agent, Jack talked to both and they are willing to job share. We need to appoint them.

Rob Garrity moved to appoint Stuart Van Tine and Bill Conklin as co-Veterans Agent to the Town of Norfolk for FY12, effective immediately. Jim Lehan seconded, and it was **so voted**.

Jack discussed maintenance of Gump's property. It took 5.5 hours. School playground was an hour a week, but School hired a private landscaper. Jack said any time we take on any property, we need to consider the DPW. We cannot just expect them to pick up the project. Jim L. said they (Municipal Housing Trust) have discussed creating an endowment to set funds aside. Not sure how they are going to do the endowment, but will talk about it. Jim L. said that committees create open space trails and don't maintain them. Jack suggested we think about a parks and recreation department.

### **ACTION ITEM**

Rob Garrity moved to approve the Run/Walk for Norfolk Community League to hold on June 11<sup>th</sup> in conjunction with Community Day. The race will begin at 9 a.m. and follow the traditional route. Jim Lehan seconded, and it was **so voted**.

### **NEW BUSINESS**

Jim T. relayed what the Norfolk Fire Dept. did with respect to the tornadoes. We joined a task force with other towns and went to Brimfield and helped out for a day.

KP had graduation on Saturday, and there were 25 people who needed treatment because of the heat. At least two people were transported to a hospital.

Jack relayed the motorcycle accident involving Pat Rockett and discussed his injury.

Jim Tomaszewski reminded everyone that Saturday is Community Day at Holmes Field on Myrtle Street and the Board conveyed their thanks to the Holmes family.

Discussion centered on an easement on the old town hall property. Rob said because town meeting didn't approve this, we should not give an easement as we don't know what we are going to do with the property.

They discussed egress coming over some wetland over the property on Main St. They talked about egress from old town hall into that property. The original or previous owner had used a portion of old town hall parking lot to get into that property; not really an egress from Main St. It made sense to them to use old town hall instead of Main St. That was the premise of sending a letter to use old town hall property to try to help the resident. Other egress wasn't viable.

Jim L. felt it was premature to give use for this property until all our options are on the table. This is piece meal right now. We need to wait until the whole package is put together. The Board will communicate with Planning Board.

At 8:53 p.m., Rob Garrity moved to go into executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so decides. Jim Lehan seconded, and it was a roll call vote: Rob Garrity, aye; Jim Lehan, aye; and Jim Tomaszewski, aye. The Board will not vote, and will not return to open session except to adjourn the meeting.

At 9:11 p.m., Rob Garrity moved to adjourn the meeting. Jim Lehan seconded, and it was **so voted**.

This is a true and accurate report of the Selectmen's Meeting of June 6, 2011.

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Robert J. Garrity, Clerk