

June 8, 2005 BOS

Present was James C. Lehan, Scott Bugbee, Jack Hathaway, Town Administrator and Marian Harrington, Executive Assistant. Robert J. Garrity was not in attendance.

The meeting was held in Room 124, Town Hall. Jim Lehan opened the meeting at 7:00 p.m., and announced that the meeting will be audio and video taped. Jack Hathaway read the agenda contents.

SCOTT BRAGDON – REVIEW OF POLICIES

Scott Bragdon was present to review changes to policies with the Board.

Scott reviewed changes to the vacation policy, effective July 1, 2013. He just cleaned it up.

He reviewed the change in posting open positions in house.

Scott reviewed the changes to the snowplow damage mailbox policy already voted by the Board. He made some wording changes and put into place what we voted before, and made it a formal policy.

He reviewed changes to policy pertaining to fire and police personnel only.

He reviewed some positions that were added such as Municipal Housing Coordinator.

Scott reviewed the Alcohol Awareness Training Policy for liquor establishments. The policy details training in place and how to do it. It gives them options. This is mandatory for all holders of liquor licenses.

With respect to a policy for Workers Compensation, Scott said the procedure we are already doing, but we wanted it put into a policy. He has all the practices that we have already been doing written here.

Scott Bugbee moved to accept the updates and policies written by Scott Bragdon as of this date. Jim Lehan seconded, and it was **so voted**.

ACTION ITEMS

Scott Bugbee moved to re-appoint Bob Nicodemus to the Zoning Bylaw Study Committee, term to expire 12/31/13. Jim Lehan seconded, and it was **so voted**.

Scott Bugbee moved to appoint Walter Byron to the Zoning Bylaw Study Committee, term to expire 12/31/13. Jim Lehan seconded, and it was **so voted**.

Scott Bugbee moved to appoint John J. McFeeley to the Norfolk County Advisory Board, term to expire June 30, 2014. Jim Lehan seconded, and it was **so voted**.

Scott Bugbee moved to approve a request to hold a 5k charitable run/walk for Miles for Melanoma on Saturday, May 18th beginning at the H. Olive Day School and to contact Chief Stone for police details. Jim Lehan seconded, and it was **so voted**.

Scott Bugbee moved to approve a request from the Norfolk Grange to hold their annual Clean and Green Campaign on Saturday, April 6th (rain date May 4th) at the Norfolk Grange (Old Town Hall if Grange isn't accessible) from 12 noon to 4 p.m. Jim Lehan seconded, and it was **so voted**.

Scott Bugbee moved to approve a request from NCL to conduct their annual Community Day Run on June 8th beginning at 9 a.m. and to contact Chief Stone for police details. Jim Lehan seconded, and it was **so voted**.

TOWN MEETING/ELECTION DATES

Jack mentioned the Legislation for towns to change the election date for towns who have it embedded into their bylaws like us. It has been discussed, but hasn't been signed by the Governor yet. The Primary is April 30th and we can hold our election then, as well. It will also move up our town meeting by a week. Jack said having the election on April 30th saves us \$3500. We could have our town meeting on May 7/8 and KP Middle School is available.

Scott Bugbee moved to hold the town election on April 30th subject to signature and approval of the Governor, and our town meeting will be May 7th and 8th. Jim Lehan seconded, and it was **so voted**.

WATER RATE HEARING

Jim Lehan opened the public hearing and read the hearing notice. Bob McGhee, DPW Director was present.

Bob said that in doing the rates, you need to project revenues. He presented documentation as to the water budget and how they arrived at their rates. Bob said they propose no increases in rates for FY'14.

Jim said that there are savings in the Water budget due to the solar array. Jim said he doesn't see it listed. Jack said that there are no savings in the Water Division. He said the credits go to the General Fund before they would go to the Enterprise Fund. The Enterprise Fund has no contribution to the General Fund. Jim feels that a portion should take care of the Water Division. Jim thought we were proportioning it to all departments using electricity. Jack said they weren't part of the capital investment, and they didn't have anything to do with the purchase of land, or solar panels, etc. Jim and Jack discussed how the solar credits would be distributed.

Jack said there are two uses of the energy. Energy by all the departments, and energy generated by the solar field. We are getting a benefit of the energy generated by the solar fields, and doesn't feel it being allocated to the individual departments. Jim mentioned the \$200,000 for the school and said he is questioning the process.

Jim does not want to raise rates, but does want to create more surplus.

Bob said that aside of the \$399K that was certified in July, there is another \$92,000 plus that is connection fees for new houses going up and connection to our service. New service development fees.

Bob said that three years ago, they only had \$50,000. Now they have built it up to this. A new well is \$1.5 million plus land acquisition.

Bob said that they are doing well with the pumping stations. A pump seized and they cleaned a

satellite station and it came back working even better.

Scott Bugbee moved to keep the water rates the same as last year. Jim Lehan seconded, and it was **so voted**.

Jim asked for comments from the audience and there were none. Jim Lehan closed the hearing at 7:52 p.m.

ECONOMIC DEVELOPMENT COMMITTEE

Bob Nicodemus, Walter Byron, Anne Marie Battistone were present.

Bob Nicodemus said they want to be working on two articles that were defeated at fall town meeting – article 10 – bedrooms per lot article and article 16 on expanding of B1 district for Paul Kelly. They would like to go forward unless the Board doesn't want them to.

Jim said he would suggest that it would be helpful to people to tell them what this is all about before we present them. Those two articles tied together, and people didn't realize that, and thought they were independent articles. It was very confusing to people, and we should try not to amend them on town floor. They did not understand how this all worked and we did a poor job informing people.

Bob said secondly, they were interested in knowing how they could inspire interest on the Boardman Street bridge. Jim said it's hard to argue conceptually with it, but it's the funding. Bob said we could look further into it not costing the residents of Norfolk except the beneficiaries of property. Possibly grants. Jim said it is a good thing for the town, but he doesn't want to see the resident taxpayers paying for it. Bob suggested commercial business owners paying for it.

Walter said they are trying to figure out if there is a Plan B, and heard through the grapevine that Dan Winslow created a plan B, and Jim said it was part of the bond bill but the Governor didn't see fit to sign it.

Jack said he didn't hear it was dead, but the transportation is always subject to the Governor's signature. Walter said we need to come up with \$100,000 worth of tax revenue every year, and this may not be totally out of reach. They would like to keep digging on this. Jim said he thought we were out of the loop for the bond, but they would like to pursue this.

We will find out where this is with the Governor and go from there.

Bob said the C1 district. Bob said they have been approached by Chip's Transport who would like to use this. It needs a zoning change for the spring town meeting. There will be a lot of restrictions which will be part of a special permit. The developer understands this. His intent is Shire Park. There are four off highway areas. You may want to designate them off highway area A, B, C and D. The Board knows the area well.

Bob mentioned a developer whether the Town would consider residential in the commercial area of off highway in the C1 area. Two developers interested. Hasn't taken it further, because they have never considered the C1 district.

Bob said he was told that there is the possibility at spring town meeting there may need to be an alternative medicine zone identified. Jim asked why would we not do it? Jack said it is still being

discussed at the state level.

TOWN ADMINISTRATOR REPORT

Jack said that there is no progress on the Southwood property.

Jack said that on February 20th, the RECC is opening responses to the RFP for Architectural services. He will attend.

Jack said that Rob is interested in a program called Solarize Mass. It is a program where the town works with the state and we get funds for marketing and do an RFP to hire an installer who will set a fee structure for installing solar panels on private homes. They can get these installed at a known price. He said it is a very interesting program.

The Town Administrators and King Philip Superintendent met to go over the FY'14 budget. They are looking for level services budget and add minimal increases as they described. KP's initial budget request will likely be an 11% increase which translates to a 15.41% increase for Norfolk, or \$1,144,694.

Jack said that KP requests a warrant article that authorizes to establish a capital account for the purposes of receiving donations and other funds for an artificial field. This article will appear on Wrentham and Plainville as well.

Scott Bragdon has met with the Insurance Committee. He has an additional person to add to the committee. The Committee is made up of residents. It was a relatively good year with MIIA, and the transition wasn't as smooth as we'd hoped, but the savings is good. There are many more pluses than minuses. We will go through the same process we went through last year.

Jack said he and Scott met with members of EBS Foran, a company that specializes in Massachusetts Employee Benefits. They will review our medical plans and give us their opinion.

Jack thanked the public safety officials for a young teen who was missing this afternoon. It was very stressful, but they found the young man. The Metro LEC dogs were called in and he was found before dark.

At 8:47 p.m., being no further business, Scott Bugbee moved to adjourn the meeting. Jim Lehan seconded and it was **so voted**.

This is a true and accurate report of the Selectmen's Meeting of February 5, 2013.

Scott Bugbee, Clerk