



ANNUAL TOWN MEETING WARRANT

Including Advisory Committee
Recommendations

MAY 8, 2012

7:00 p.m.

King Philip Middle School
18 King Street
Norfolk

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WARRANT AND RECOMMENDATIONS
ANNUAL TOWN MEETING
MAY 08, 2012

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On behalf of the Advisory Committee, I invite you to Norfolk's Spring Town Meeting to be held at 7:00 PM on May 8, 2012 at King Philip Middle School. This is the meeting at which the annual town budget is approved by the votes of those who attend the meeting. This is your chance to influence how your tax dollars are spent, so please join your fellow residents in making the financial and other decisions that are so vital to determining the future of the town in which we all live.

The following is a summary of the major issues that will be discussed and voted upon at Town Meeting. The articles included in the Warrant and the Advisory Committee's article by article discussion and recommendations immediately follow this introduction.

The Budget

The Town's operating revenues for the fiscal year ending June 30, 2013 (FY 2013) are expected to be about \$1,250,000 higher than revenues for the fiscal year ending this June 30 (FY 2012). The Town receives revenues from about 20 different sources, several of which are small and may increase or decrease without much impact on total revenues. The major sources of the anticipated FY 2013 increase are:

1. Property taxes - \$1,000,000. Of this, about \$550,000 is the increase allowed under Proposition 2 ½, and about \$450,000 is anticipated from new growth.
2. Other local receipts - \$150,000. This is roughly equally divided among vehicle excise taxes, transfer station revenue, and the issuance of licenses and permits. There are several other items in this category, but none of them are expected to change much from FY 2012.
3. State aid - \$100,000. Almost all of this is aid to our schools under Chapter 70 and an increase in lottery receipts. It is important to remember that because of the timing of our Town Meeting, we vote our budget before final state numbers are available. In particular, prison mitigation funds have been a last-minute political football in recent years.

The budget also incorporates the use of some free cash, so the total increase in the budget that will be presented at Town Meeting (excluding exempt debt), will be a little over \$1,500,000.

The detail of how this money will be spent if the proposed budget is approved is presented later in this document. In round numbers, the major items are:

1. \$747,000 to our schools. The actual amount in the budget is \$547,000, but the Town is absorbing an estimated \$200,000 in energy costs that the elementary schools would otherwise pay during FY 2013, so the combination of increased funding and reduced costs results in an economic benefit to the schools of \$747,000. Further details will be provided at Town Meeting.
2. \$237,000 to General Government – what we informally refer to as Town Hall. The budget shows \$437,000, but that is overstated for the same reason that the school amount is understated. Town Hall is indeed getting \$437,000 in the budget process, but it is also incurring an additional expense of \$ 200,000, so the true increase is \$237,000. There is another \$100,000 complication here due to the solar power array, which will also be explained at Town Meeting, but for purposes of this summary, suffice it to say that on an apples to apples basis, the actual budget increase for General Government is \$137,000 of which \$21,000 is related to our tri-annual assessment of properties.
3. \$264,000 to Public Safety. About 80% of this is negotiated salary increases and the restoration of a police officer position that had previously been eliminated.

4. The bulk of the remaining increase is \$120,000 for the DPW (including the transfer station), \$25,000 for the Library, and increases in benefits and insurance costs totaling another \$133,000.

In summary, this year's increase in the amount available to the Town for the coming fiscal year is a welcome opportunity to begin to restore some of what has been lost in the last few years. As we all know, recent years have seen cuts in school programs, the institution of fees for programs that were previously available to all, shorter library hours, diminished public safety resources, cuts in Town Hall staffing, and the barest minimum of the capital investments that are such an important part of keeping the Town operating efficiently. While there is much yet to be done, this year is a small step in the right direction. Hopefully it is first of even more steps in the same direction.

Other Articles

In addition to the budget, there are 37 other articles on the warrant. A few of these do not require a vote at Town Meeting, as they are simply procedural in nature. Many of the others are articles that are typically approved with little or no discussion because they are mandatory, or they enable some of the basic everyday functions of Town government, or they are just noncontroversial.

However, there are always at least a few articles that generate some discussion and/or disagreement. While we cannot predict with certainty which articles those may be, we expect that some or all of the following articles may fall in that category:

- Article 22, which authorizes the expenditure of up to \$750,000 from the Community Preservation Fund for improvements to Gump's Farm for recreational purposes.
- Articles 23 and 24, which propose renovations to the Old Town Hall and the sale of the Old Town Hall, respectively.
- Article 25, which would require hunters to obtain permission from property owners to hunt on private land.
- Articles 35 and 36, both of which authorize the Selectmen to seek additional liquor licenses from the legislature.

The complete Warrant, including explanations of the meaning and intent of all the articles and the recommendations of the Advisory Committee, are included in the remainder of this document.

Remember, Town Meeting is where almost all decisions that affect the future of your town are made. Don't let those decisions be made without your input and your vote. We look forward to hearing what you have to say at Town Meeting on May 8.

Patrick Snead, Advisory Committee Chairman

Committee Members: Dave Benton, Al Butters, Lisa Curl, Arthur Frontczak, Arlie Sterling, Rick Stillman, Angela Wayne and Marc Waldman.

Administrative Assistant: Susan Jacobson

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County:

GREETINGS:

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, and 3 , to assemble in the designated polling places in the H. Olive Day School, 232 Main Street, Norfolk, Massachusetts, on Tuesday, May 1, 2012, at 7:00 a.m., for the election of town officers under ARTICLE 1 of the Annual Town Meeting; and thence to meet on Tuesday, May 8, 2012 at 7:00 p.m. at the King Philip Middle School, 18 King Street, Norfolk, Massachusetts 02056, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2, viz:

ARTICLE 1

Submitted by Town Clerk

To choose by ballot the following officers: One Moderator for a one year term; one Selectman for a three year term; one Assessors for a three year term; one Board of Health member for a three year term; one Member of the Housing Authority for a five year term; one Library Trustee for a three year term; two Planning Board members, one for a three year term and one to fill a one year unexpired term ; one Recreation Commission member for a three year term; two Norfolk School Committee members for three year terms; one King Philip Regional School Committee member for a three year term.

No Advisory Committee action is needed with respect to this article.

ARTICLE 2

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

The Advisory Committee recommends indefinite postponement of Article 2.

Subsequent to our vote to recommend indefinite postponement of this article, the Advisory Committee learned that two very late bills totaling \$380.00 were received by the Town. Since the Advisory Committee will be meeting again before Town Meeting we anticipate that we will reconsider this article and recommend approval so the Town can pay these bills.

ARTICLE 3

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2012; or take any other action relative thereto.

The Advisory Committee will make its recommendation at Town Meeting.

ARTICLE 4**Submitted by the Town Administrator**

To see if the Town will vote to amend the Town of Norfolk Board of Selectmen's Human Resource Policy, Schedule B. COMPENSATION SCHEDULE by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2012; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 4.

The proposed 1.5% "step" increase applies to approximately 20 people employed by the Town who are not under a union or individual contract. The proposed 1.5% increase is comparable to the increases that union and contract employees are scheduled to receive this year.

ARTICLE 5**Submitted by the Board of Selectmen**

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2012; or take any other action relative thereto. (Operating Budget)

The Advisory Committee recommends approval of Article 5.

The Town's operating revenues for the fiscal year ending June 30, 2013 (FY 2013) are expected to be about \$1,250,000 higher than revenues for the fiscal year ending this June 30 (FY 2012). The Town receives revenues from about 20 different sources, several of which are small and may increase or decrease without much impact on total revenues. The major sources of the anticipated FY 2013 increases are:

1. Property taxes - \$1,000,000. Of this, about \$550,000 is the increase allowed under Proposition 2 ½, and about \$450,000 is anticipated from new growth.
2. Other local receipts - \$150,000. This is roughly equally divided among vehicle excise taxes, transfer station revenue, and the issuance of licenses and permits. There are several other items in this category, but none of them is expected to change much from FY 2012.
3. State aid - \$100,000, almost all of which is aid to our schools under Chapter 70 and an increase in lottery receipts. It is important to remember that because of the timing of our Town Meeting, we vote our budget before final state numbers are available. In particular, prison mitigation funds have been a last-minute political football in recent years.

The budget also incorporates the use of some free cash, so the total increase in the budget that will be presented at Town Meeting (excluding exempt debt), will be a little over \$1,500,000.

The detail of how this money will be spent if the proposed budget is approved is presented later in this document. In round numbers, the major items are:

1. \$747,000 to our schools - approximately \$350,000 to the Norfolk Elementary schools, \$332,000 to King Philip, and \$65,000 to the Tri-County and Norfolk Agricultural Schools. The budget shows this as \$200,000 less, but that is due to the consolidation of electricity costs at the town level – an issue too complicated to address in this summary, but which will be explained at Town Meeting. (Note: We have just been advised that the Selectmen have voted to increase the Town's contribution to King Philip by approximately \$70,000. The Advisory Committee will reconsider the budget article at its May 2nd meeting, but we do not anticipate that this change will affect our recommendation to approve the budget.)
2. \$237,000 to General Government – what we informally refer to as Town Hall. The budget shows \$437,000, but that is overstated by \$200,000 for the same reason that the schools are understated. Another \$100,000 of this is associated with the solar power project, as will also be explained at Town Meeting. That leaves about \$137,000 in actual operating budget increases, the largest single item being a \$30,000 increase in the information technology budget.
3. \$264,000 to Public Safety – included in this are negotiated salary increases, the restoration of a police officer position that was intended to be filled last year but could not be filled due to the budget situation, and increased expenses for items such as ambulance supplies and uniforms.
4. The bulk of the remaining increase is \$62,000 for the DPW, \$58,000 for the transfer station (approximately an offset to the additional revenue mentioned above), and \$25,000 for the Library, and the seemingly inevitable increases in benefits and insurance costs totaling another \$133,000.

What is not in the budget also merits some discussion. There is no increase in the \$1 budgeted for our roads program or the \$125,000 snow and ice removal budget. Likewise, though there is an article for capital expenditures, our recommendation is to postpone it until the Fall Town Meeting. These are topics that were discussed at considerable length during the budget process. The reasons for not increasing these budget items at this time are:

1. Roads budget - Last year the Town received almost \$400,000 in Chapter 90 money (funds provided by the State for road maintenance), and we expect more or less the same amount this year. While this is not an optimal amount, it is enough for adequate road maintenance. Until revenues increase further, it was the consensus among those of us involved in the budget process that the items listed above are a higher priority for now.
2. Snow and ice removal budget – This amount has been frozen at \$125,000 for many years, even though our average annual expenses exceed \$300,000. The logic is that this is the one item we can carry forward to the next year if we have to, so why budget funds that might not be needed when we have so many areas where funds are definitely needed? To a point, this makes sense, but a budget that is barely 40% of our average annual expenditures stretches that argument a bit thin. A smaller gap between budgeted and expected expenses would be desirable, but, as in the case of the roads, the budget triage process has pushed this item forward to next year for further consideration.

There has really been no opportunity to do anything whatsoever about the Town's capital needs in the last few years except on an emergency or near-emergency basis – a few purchases of police cruisers and not much else. Obviously this situation cannot continue indefinitely. Although we have recommended indefinite postponement of the capital article included in the warrant, we will be evaluating our capital needs between now and the fall, at which time a capital article will be included in the warrant. By that time we will have a better handle on the financial situation for FY 2013, so it will be easier to determine a manageable amount for capital expenditures.

**Town of NORFOLK
Revenue Budget**

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Budget (Gov)
Tax Levy Base (Prior Levy Limit)	\$17,321,655	\$18,113,034	\$18,904,617	\$19,779,062	\$20,804,944	\$21,541,873
2.5%	\$433,173	\$452,826	\$474,551	\$494,477	\$515,124	\$538,547
New Growth	\$358,206	\$412,932	\$322,472	\$331,405	\$421,805	\$450,000
Override						
Reserve for Abatements	(\$112,056)	(\$181,307)	(\$166,598)	(\$147,727)	(\$136,040)	(\$110,000)
Total Levy Base	\$18,000,978	\$18,797,485	\$19,535,042	\$20,457,217	\$21,405,833	\$22,420,420
Local Estimated Receipts:						
Motor Vehicle	\$1,528,008	\$1,349,988	\$1,189,424	\$1,305,678	\$1,295,000	\$1,350,000
Penalties/Interest on Taxes	\$76,077	\$60,931	\$76,240	\$75,068	\$74,000	\$74,000
P.I.L.O.T.	\$56,619	\$9,522	\$113,462	\$63,742	\$63,700	\$63,700
Water Dept - Indirect Costs	\$28,696	\$30,271	\$30,114	\$31,543	\$32,000	\$32,000
Transfer Station Revenue	\$349,306	\$305,053	\$331,023	\$355,846	\$356,000	\$392,020
Fees	\$14,965	\$17,829	\$18,061	\$25,023	\$23,000	\$23,000
Other Dept'l Revenue	\$96,617	\$72,543	\$79,218	\$98,122	\$98,000	\$100,000
Licenses & Permits	\$308,127	\$249,637	\$246,848	\$230,359	\$230,000	\$280,000
Fines & Forfeits	\$21,794	\$26,092	\$20,445	\$18,324	\$18,000	\$18,000
Investment Income	\$101,679	\$45,757	\$5,070	\$16,908	\$5,000	\$5,000
Inspectional Services (DPW)						
Ambulance Receipts	\$220,288	\$270,000	\$295,000	\$295,000	\$280,000	\$280,000
Miscellaneous	\$137,831	\$101,889	\$87,701	\$123,453	\$158,648	\$160,000
Total Estimated Receipts	\$2,936,007	\$2,539,512	\$2,492,605	\$2,639,064	\$2,633,348	\$2,777,720
Cherry Sheet:						
School Aid						
Chapter 70	\$3,392,371	\$3,486,975	\$3,417,236		\$3,234,875	\$3,270,355
Charter School Reimbursement	\$42,697	\$28,495	\$21,061		\$893	\$1,959
Total Education - State Aid	\$3,435,068	\$3,515,470	\$3,438,297	\$0	\$3,235,768	\$3,272,314
General Government						
Lottery	\$1,193,541	\$1,193,541	\$844,929		\$752,484	\$811,132
Police Career Incentive	\$62,070	\$65,813	\$12,027			
Exemptions-Vets/Blind/Surviving Spous	\$34,839	\$32,533	\$36,027		\$34,998	\$42,197
Meals Tax					\$55,000	\$60,000
State Owned Land	\$222,460	\$238,524	\$214,878		\$126,248	\$126,289
Total General Government - State Aid	\$1,512,910	\$1,530,411	\$1,107,861	\$0	\$968,730	\$1,039,618
Cherry Sheet Revenue Total	\$4,947,978	\$5,045,881	\$4,546,158	\$0	\$4,204,498	\$4,311,932
Cherry Sheet Assessments	(\$493,346)	(\$419,959)	(\$433,435)		(\$369,410)	(\$394,494)
Net Cherry Sheet Total	\$4,454,632	\$4,625,922	\$4,112,723	\$0	\$3,835,088	\$3,917,438
Total Operating Revenue	\$25,391,617	\$25,962,919	\$26,140,370	\$23,096,280	\$27,874,269	\$29,115,578
Other Sources:						
Receipts Reserved Cemetery	\$15,000	\$15,000	\$35,000		\$24,000	\$24,000
Ambulance Receipts (Prior Years)		\$179,000	\$160,000			
Prison Mitigation (to pay Capital Debt)	\$15,600	\$192,000				
MTBE Settlement			\$440,000			
Free Cash	\$341,000		\$65,000			\$198,000
Total Other Sources	\$371,600	\$386,000	\$700,000	\$0	\$24,000	\$222,000
Total Non-Exclud Budget Sources	\$25,763,217	\$26,348,919	\$26,840,370	\$23,096,280	\$27,898,269	\$29,337,578

TOWN OF NORFOLK - FISCAL 2013 GENERAL FUND BUDGET

		<u>FY12</u>	<u>FY13 Recommendation</u>	<u>Change</u>	<u>%</u>
Moderator					
	Salary				
	Expense	\$49	\$49		
	Total	\$49	\$49	\$0	0.0%
Selectmen/Town Admin.					
	Salary	\$241,759	\$250,000		
	Expense	\$26,250	\$29,000		
	Total	\$268,009	\$279,000	\$10,991	4.1%
Advisory					
	Salary	\$6,400	\$6,600		
	Expense	\$5,000	\$6,000		
	Sub Total	\$11,400	\$12,600	\$1,200	10.5%
	Reserve Fund	\$50,000	\$50,000		
	Advisory Board Total	\$61,400	\$62,600	\$1,200	2.0%
Municipal Finance					
	Salary	\$492,547	\$500,392		
	Expense	\$125,751	\$131,551		
	Audit	\$40,000	\$40,000		
	Total	\$658,298	\$671,943	\$13,645	2.1%
Board of Assessors					
	Salary	\$0	\$0		
	Recertification		\$25,000		
	Expense	\$5,500	\$1,500		
	Total	\$5,500	\$26,500	\$21,000	381.8%
Town Counsel					
	Retainer Fees	\$75,000	\$80,000		
	Total	\$75,000	\$80,000	\$5,000	6.7%
Personnel Board					
	Salary	\$0			
	Expense	\$0			
	Total	\$0	\$0	\$0	#DIV/0!
Information Technology					
	Salary	\$0			
	Expenses	\$70,000	\$100,000		
	Total	\$70,000	\$100,000	\$30,000	42.9%
Tax Title/Foreclosure					
	Expense	\$10,000	\$10,000		
	Total	\$10,000	\$10,000	\$0	0.0%
Facilities Management					
	Salary	\$49,500	\$47,425		
	Facilities Management Expense	\$352,200	\$690,150		
	Total	\$401,700	\$737,575	\$335,875	83.6%
(INFORMATIONAL)					
	Expense	\$3,200	\$3,200	\$0	0.0%
	Town Hall	\$123,250	\$132,700	\$9,450	7.7%
	Senior Center	\$37,350	\$42,350	\$5,000	13.4%
	Old Town Hall & Garage	\$7,850	\$7,850	\$0	0.0%
	P/F Station	\$98,150	\$110,000	\$11,850	12.1%
	Solar Power Generation	\$0	\$100,000	\$100,000	100.0%
	Norfolk Elementary Electricity	\$0	\$200,000	\$200,000	100.0%
	Library	\$82,400	\$94,050	\$11,650	14.1%
	Sub-Total	\$352,200	\$690,150	\$337,950	96.0%

TOWN OF NORFOLK - FISCAL 2013 GENERAL FUND BUDGET

		<u>FY12</u>	<u>FY13</u> <u>Recommendation</u>	<u>Change</u>	<u>%</u>
Town Clerk					
Elections	Salary	\$98,592	\$103,000		
Voter Registration	Expense	\$25,175	\$35,232		
	Total	\$123,767	\$138,232	\$14,465	11.7%
Conservation					
	Salary				
	Expense	\$10,500	\$12,100		
	Total	\$10,500	\$12,100	\$1,600	15.2%
Planning Board					
	Salary				
	Expense	\$34,560	\$34,560		
	Total	\$34,560	\$34,560	\$0	0.0%
Zoning Board of Appeals					
	Salary				
	Expense	\$60	\$60		
	Total	\$60	\$60	\$0	0.0%
Planning and Development					
	Salary	\$98,591	\$101,629		
	Expense	\$16,500	\$16,500		
	Total	\$115,091	\$118,129	\$3,038	2.6%
Permanent Building Comm					
	Salary				
	Expense	\$0	\$0		
	Total	\$0	\$0	\$0	#DIV/0!
Town Reports					
	Expense	\$3,200	\$3,300		
	Total	\$3,200	\$3,300	\$100	3.1%
GENERAL GOVERNMENT		\$1,837,134	\$2,274,048	\$436,914	23.8%
PUBLIC SAFETY					
Police					
	Salary	\$1,710,000	\$1,856,236		
	Expense	\$103,000	\$114,613		
	Total	\$1,813,000	\$1,970,849	\$157,849	8.7%
Fire & Ambulance					
	Salary	\$1,133,000	\$1,192,795		
	Expense	\$47,000	\$66,185		
	Total	\$1,180,000	\$1,258,980	\$78,980	6.7%
Ambulance Billing					
	Expense	\$16,000	\$16,000		
	Total	\$16,000	\$16,000	\$0	0.0%
Building Dept					
	Salary	\$196,500	\$208,530		
	Expense	\$4,300	\$6,500		
	Total	\$200,800	\$215,030	\$14,230	7.1%
Weights & Measure					
	Salary				
	Expense	\$850	\$850		
	Total	\$850	\$850	\$0	0.0%

TOWN OF NORFOLK - FISCAL 2013 GENERAL FUND BUDGET

		FY12	FY13 Recommendation	Change	%
Emergency Management					
	Salary	\$700	\$700		
	Expense	\$900	\$900		
	Total	\$1,600	\$1,600	\$0	0.0%
Animal Inspector					
	Salary	\$2,247	\$2,315		
	Expense	\$200	\$200		
	Total	\$2,447	\$2,515	\$68	2.8%
Animal Control					
	Salary	\$43,700	\$45,500		
	Expense	\$4,000	\$4,000		
	Total	\$47,700	\$49,500	\$1,800	3.8%
Fire/Police Comm					
	Salary	\$220,400	\$231,600		
	Expense	\$6,150	\$6,500		
	Total	\$226,550	\$238,100	\$11,550	5.1%
Total Public Safety		\$3,488,947	\$3,753,424	\$264,477	7.6%
EDUCATION					
	Norfolk Elementary	\$9,407,341	\$9,557,341	\$150,000	1.6%
	Informational only				
	Electricity (Appropriated in Facilities Budget)	\$0	\$200,000	\$200,000	100.0%
	Total Norfolk Elementary	\$9,407,341	\$9,757,341	\$350,000	3.7%
	King Philip Regional (Operating)	\$6,143,323	\$6,474,945	\$331,622	5.4%
	Norfolk Agricultural School		\$6,000	\$6,000	100.0%
	Tri-County	\$446,251	\$505,246	\$58,995	13.2%
Total Education		\$15,996,915	\$16,543,532	\$546,617	3.4%
PUBLIC WORKS					
DPW Administration					
	Salary	\$121,377	\$126,223		
	Expense	\$72,500	\$72,500		
	Total	\$193,877	\$198,723	\$4,846	2.5%
Highway					
	Salary	\$166,879	\$190,732		
	Expense	\$89,731	\$99,731		
	Total	\$256,610	\$290,463	\$33,853	13.2%
Vehicle Maintenance					
	Salary	\$118,040	\$125,021		
	Expense	\$94,168	\$100,526		
	Total	\$212,208	\$225,547	\$13,339	6.3%
Grounds Municipal					
	Salary	\$150,312	\$159,191		
	Expense	\$56,281	\$56,281		
	Total	\$206,593	\$215,472	\$8,879	4.3%
Grounds - Cemetery					
	Salary	\$14,001	\$15,531		
	Expense	\$15,613	\$15,613		
	Total	\$29,614	\$31,144	\$1,530	5.2%
Custodian of Veteran Graves					
	Salary	\$700	\$700		
	Expense	\$1,500	\$1,500		
	Total	\$2,200	\$2,200	\$0	0.0%

TOWN OF NORFOLK - FISCAL 2013 GENERAL FUND BUDGET

		<u>FY12</u>	<u>FY13</u> <u>Recommendation</u>	<u>Change</u>	<u>%</u>
Tree Warden					
	Salary Expense				
	Total	\$0	\$0	\$0	#DIV/0!
Shade Tree					
	Expense				
	Total	\$0	\$0	\$0	#DIV/0!
Total Public Works		\$901,102	\$963,549	\$62,447	6.9%
SHARED/FIXED COSTS (Administered by DPW)					
Road Program					
	Total	\$1	\$1	\$0	0.0%
Non - Appropriated Funds Road Program (Chapter 90)		\$392,510	\$392,510 ESTIMATED	\$0	0.0%
Landfill					
	Expense	\$90,605	\$90,605		
	Total	\$90,605	\$90,605	\$0	0.0%
Snow & Ice					
	Expense	\$125,000	\$125,000		
	Total	\$125,000	\$125,000	\$0	0.0%
Street Lighting					
	Expense	\$40,578	\$40,578		
	Total	\$40,578	\$40,578	\$0	0.0%
Town Vehicle Fuel					
	Expense	\$100,984	\$100,984		
	Total	\$100,984	\$100,984	\$0	0.0%
Total Shared / Fixed Costs		\$357,168	\$357,168	\$-	0.0%
Transfer Station					
Transfer Station					
	Salary	\$183,026	\$200,807		
	Expense	\$151,213	\$191,213		
	Total	\$334,239	\$392,020	\$57,781	17.3%
Total Transfer Station		\$334,239	\$392,020	\$57,781	17.3%
HUMAN SERVICES					
Board of Health					
	Salary Expense				
	Total	\$17,600	\$17,600	\$0	0.0%
Special Programs					
	MAY Mental Health				
	SNCARC	\$4,025	\$4,025		
	Total	\$4,025	\$4,025	\$0	0.0%
Council on Aging					
	Salary	\$108,000	\$110,310		
	Expense	\$5,281	\$5,281		
	Total	\$113,281	\$115,591	\$2,310	2.0%

TOWN OF NORFOLK - FISCAL 2013 GENERAL FUND BUDGET

		<u>FY12</u>	<u>FY13 Recommendation</u>	<u>Change</u>	<u>%</u>
Veteran's Services					
	Salary	\$5,700	\$5,700		
	Expense	\$15,000	\$15,000		
	Total	\$20,700	\$20,700	\$0	0.0%
Total Human Services		\$155,606	\$157,916	\$ 2,310	1.5%
CULTURE AND RECREATION					
Library					
	Salary	\$333,000	\$352,060		
	Expense	\$112,178	\$118,000		
	Total	\$445,178	\$470,060	\$24,882	5.6%
Recreation					
	Salary	\$77,000	\$80,000		
	Expense	\$300	\$300		
	Total	\$77,300	\$80,300	\$3,000	3.9%
Historical Commission					
	Expense	\$250	\$250		
	Total	\$250	\$250	\$0	0.0%
Memorial Day					
	Expense	\$600	\$600		
	Total	\$600	\$600	\$0	0.0%
Total Culture & Rec.		\$523,328	\$551,210	\$ 27,882	5.3%
FIXED COSTS					
	Employee Benefits	\$3,382,890	\$3,485,408	\$102,518	3.0%
	Building/Liability Insurance	\$255,000	\$285,000	\$30,000	11.8%
Total Fixed Costs		\$3,637,890	\$3,770,408	\$ 132,518	3.6%
Sub Total		\$27,232,329	\$28,763,275	\$1,530,946	5.6%
DEBT SERVICE (KP not Included)					
	Exempt Debt	\$1,856,336	\$2,065,584	\$209,248	11.3%
	King Philip Exempt Debt	\$922,491	\$859,734	(\$62,757)	-6.8%
	Non - Exempt Debt Service	\$543,000	\$574,303	\$31,303	5.8%
Total Local Debt Service		\$3,321,827	\$3,499,621	\$ 177,794	5.4%
TOTAL OPERATING BUDGET		\$ 30,554,156	\$ 32,262,896	\$ 1,708,740	5.6%
REVENUES					
	Exempt Debt Revenue		\$2,925,318		
	General Fund Revenue		\$29,115,578		
	Override		\$0		
	General Fund Excluded Revenue & SBAB Funding		\$0		
	Other Sources		\$222,000		
Total Operating Budget Sources			\$32,262,896		
Surplus / (Deficit)					

WATER DIVISION

	FY 2012 APPROPRIATION	FY 2013 REQUEST	INCREASE/ (DECREASE)
Salaries	240,018	253,207	13,189
EXPENSES	147,938	147,630	(308)
Engineering & Contract Services:	361,884	370,607	8,723
Water Purchase:	15,524	15,524	0
Fuel & Utilities:	89,743	89,743	0
Indirect Costs:	107,636	100,000	(7,636)
Unforeseen Expenses:	50,000	50,000	0
TOTAL BUDGET (Salaries & Expenses)	1,012,743	1,026,711	13,968
DEBT SERVICE	580,572	566,604	(13,968)
TOTAL (including Debt)	1,593,315	1,593,315	0

ARTICLE 6

Submitted by the Board of Selectmen

To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto. (Operating Budget)

The Advisory Committee recommends approval of Article 6.

The operating budget of \$1.59 million for the Water Division of the Town's DPW is unchanged from last year. About 1/3 of this amount is used for debt service, and the rest is spent on operating expenses.

This budget is supported by revenues collected from users of Town water.

ARTICLE 7

Submitted by the Board of Selectmen

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

Article 7 is under the direction of the Moderator and the Board of Selectmen.

ARTICLE 8

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget)

The Advisory Committee recommends Indefinite Postponement of Article 8.

Subsequent to our vote to recommend indefinite postponement of this article, the Advisory Committee learned that two of the items listed in the Town's budget (Life Paks for the Public Safety Department and two compactors for the Transfer Station) will be purchased through arrangements that involve payments over several years. While this is not exactly debt, it is similar enough that these items must be treated as capital expenses. The total cost of these items is approximately \$75,000 – details will be provided at Town Meeting. This is not an additional expense, as these items are already provided for in the budget, but these acquisitions do require separate approval at Town Meeting.

Since the Advisory Committee will be meeting again prior to Town Meeting, we anticipate that we will reconsider this article and recommend approval of these purchases.

ARTICLE 9**Submitted by the Community Preservation Committee**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, Section 5, to appropriate the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 9.

The article provides for the transfer of \$35,000 from the Community Preservation Fund to fund the CPC's Administrative and Operating Budget. These funds are used by the CPC for appraisals and engineering studies as well.

ARTICLE 10**Submitted by the Community Preservation Committee**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2012 Community Preservation Fund revenues for the future appropriation of Open Space creations, acquisition and preservation; 10% from FY2012 Community Preservation Fund revenues for the future appropriation of Affordable Housing creations, preservation and support; and 10% from FY2012 Community Preservation Fund revenues for the future appropriation towards the acquisition, preservation, rehabilitation and restoration of Historic Resources; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 10.

This article provides for the transfer of the state-mandated amount of 10% from the Community Preservation Fund revenues to reserves for Open Space, Affordable Housing and Historic Resource programs.

ARTICLE 11**Submitted by the Community Preservation Committee**

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Affordable Housing Reserve, an amount not to exceed \$65,000 for the purpose of acquiring, creating, and/or supporting community housing, to fund an affordable housing purchase price subsidy program for income-eligible individuals and households, with a preference for Norfolk residents and others with Norfolk ties including municipal employees, and to authorize the Board of Selectmen to acquire affordable housing restrictions having a term of no more than fifteen (15) years on properties purchased with the use of such funds; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 11.

This article provides \$65,000 to support an affordable housing subsidy program. Preference will be given to Norfolk residents and others with Norfolk ties including municipal employees in awarding these subsidies.

ARTICLE 12 **Submitted by the Community Preservation Committee**

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Undesignated Reserves, an amount not to exceed \$300,000, to be transferred to the Municipal Affordable Housing Trust Fund, subject to a grant agreement between the Town and the Municipal Affordable Housing Trust, in such form as the Board of Selectmen deems appropriate, for the purpose of acquiring, creating and/or supporting community housing, and authorize the Board of Selectmen to acquire affordable housing restrictions, meeting the requirements of G.L. Chapter 44B, §12 and G.L. Chapter 184, §§31-33, to ensure that property acquired using CPA funds continue to be used for affordable housing in perpetuity; to be used to create affordable housing in the Town of Norfolk; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 12.

This article authorizes the transfer of an amount not to exceed \$300,000 to the Affordable Municipal Housing Trust Fund. These funds will enable the Affordable Municipal Housing Trust to act quickly on affordable housing opportunities.

ARTICLE 13 **Submitted by the Board of Selectmen**

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 13.

This is a standard article authorizing the board of Selectmen to use the Chapter 90 funds received from the State – expected to be approximately \$400,000 this year – for the construction, maintenance, and improvement of Town roads.

ARTICLE 14 **Submitted by the Board of Selectmen**

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, §53 E ½, to reauthorize the following revolving funds for Fiscal Year 2012 at the limits set forth below:

- (1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.
- (2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.
- (3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.
- (4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5,000); or take any other action relative thereto.
- (5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5,000); or take any other action relative thereto.
- (6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.
- (7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.
- (8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.
- (9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

(12) A revolving fund for the Public Library to receive funds remitted for the processing of passports, to be expended under the direction of the Board of Library Trustees for fees and expenses associated with processing of passports and other related purposes deemed appropriate by the Trustees (limit: \$5,000); or take any other action relative thereto.

(13) A revolving fund to be credited with receipts collected from charges to private parties or entities for police details involving the use of a police vehicle at construction sites, to be expended for the express purpose of vehicle replacement within the Police Department, under the authority of the Police Chief of the Town of Norfolk (limit: \$50,000); or take any other action relative thereto.

The Advisory Committee recommends approval of Article 14.

This is a standard article authorizing the continuation of revolving funds for the next fiscal year. None of the amounts have changed since last year.

The purpose of these funds is to allow various Town boards and departments to collect revenue and sources such as fees and mitigation funds and to pay the expenses associated with the activities necessary for the collection of those fees. These sources of revenue are often relatively small, unpredictable and variable, so they are best handled in this matter rather than being subject to the regular budget process. To avoid the excess accumulation of funds outside the budget process, limits are established on the amounts which may be accumulated in each fund.

ARTICLE 15

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 15.

ARTICLE 16

Submitted by the Board of Selectmen

To see if the Town will vote to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds from the

Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 16.

ARTICLE 17

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 17.

ARTICLE 18

Submitted by the Board of Selectmen

To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easements as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 18.

ARTICLE 19

Submitted by the Board of Selectmen

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 19.

ARTICLE 20

Submitted by the Community Preservation Committee

To see if the Town will vote to amend the Norfolk General Bylaw, Article III, Committees; Section 7, Community Preservation Committee by deleting the words "four precincts" and inserting the words "three precincts and one at large" in section C.7 Membership and Appointment so that it reads, "The four citizens appointed by the Board of Selectmen pursuant to Section C.6 herein shall be chosen one from each of the three precincts and one at large."; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 20.

This article changes the structure of the Community Preservation committee to reflect Town redistricting from four to three precincts by allowing a “member at large”. This will maintain the current committee membership with a ninth member from any of the remaining three precincts.

ARTICLE 21

Submitted by the Community Preservation Committee

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund an amount not to exceed \$100,000, with \$75,000 coming from the Affordable Housing Reserve and \$25,000 from Undesignated Reserves, for the purpose of acquiring, creating, and/or supporting community housing, which funds are to be granted to the Municipal Housing Trust, to construct a house at 82 Main Street pursuant to a grant agreement with the Municipal Housing Trust, and to authorize the Board of Selectmen to enter into said grant agreement, requiring an affordable housing restriction to be granted to the Town and setting forth other terms and conditions for the expenditure of such funds, and, further, to authorize the Board of Selectmen to acquire said restriction meeting the requirements of G.L. Chapter 44B, §12; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 21.

This article provides for the transfer up to \$100,000 from the Community Preservation Fund for the construction of an affordable home at 82 Main Street. This house was to be built by Habitat for Humanity, but they had to withdraw from the project due to a lack of funding.

ARTICLE 22

Submitted by the Community Preservation Committee

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, an amount not to exceed \$750,000, with \$100,000 coming from the Open Space Reserve and \$650,000 from Undesignated Reserves, for the purpose of creating recreation land on the parcel known as Gump’s Farm, including, without limitation, creating a Kids’ Place playground (with shade structure and open field), community gardens, walking and/or biking trails, a parking area and related infrastructure improvements, in accordance with the sketch plan titled Gumps Farm Master Plan, by Kyle Zick Landscape Architecture; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 22.

This article provides for the transfer of an amount not to exceed \$750,000 from the Community Preservation Fund to develop and construct on Gump’s Farm a Kids Place playground, community gardens and walking and biking trails. The funds will be used for demolition, excavation and site improvements including picnic tables, trail markers, fencing, bicycle racks, play equipment, plantings and initial utility costs.

ARTICLE 23

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer \$150,000 from any available source of funds, for the purpose of updating the septic system, roof, siding, paint and fire escape of the Old Town Hall, 100 Main St.; or take any other action relative thereto.

The Advisory Committee recommends indefinite postponement of Article 23.

These repairs and improvements to the Old Town Hall have not been proposed as part of any longer term plan for the use or disposition of this property. In the absence of any such plan, the Advisory Committee feels that the expenditure of the funds required by this article should not be made.

ARTICLE 24

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen, to advertise in a local newspaper and sell at public sale, on such terms and conditions as it may deem in the best interests of the Town, all or a portion of the property known as "Old Town Hall" and located at 100 Main Street, subject to the Town reserving an easement for access to "Town Pond" and furthermore subject to developing a transition strategy to relocate the Recreation Department, such sales to be made on behalf of the inhabitants of the Town of Norfolk,; or take any other action relative thereto.

The Advisory Committee recommends indefinite postponement of Article 24.

While sale of the Old Town Hall may be in the best interests of the Town, the Advisory Committee feels that sale should not be conditioned upon a transition strategy for the Recreation Department. Any transition strategy should be developed before the property is offered for sale so that any uncertainty regarding Recreation's future plans will not prove to be an impediment to a potential sale.

In addition, although Articles 23 and 24 are separate articles, both requiring consideration on their own merits, we could not help but be influenced in our discussions of each article by the knowledge that the other, apparently contradictory, article was also on the warrant. We believe that more clarity regarding the best use of that property – renovation, sale, or perhaps both – needs to be brought to the issue before the Town will be in a position to approve a particular course of action.

ARTICLE 25

Submitted by the Board of Selectmen

To see if the Town will add a new Section 39 to Article X of the General Bylaws, entitled "Hunting," as follows:

No person shall hunt, whether by rifle, shotgun, bow or cross-bow in the Town of Norfolk, except that, for hunting on private property, a hunter may apply for and receive a license on an annual basis from the Norfolk Chief of Police, or his designee. Applications for such licenses shall be on an approved form and must be signed by the owner of the property, authorizing such activities. The Chief of Police may deny such licenses in his sole discretion, if he determines that said hunting activities may pose a potential risk to public safety; or the Chief may impose such conditions on an approved license as he may deem necessary to protect public safety. In no circumstance may any licensee hunt within 500 feet of a residential structure, recreational facility, school property or such other property as the Chief of Police may determine. Violations of this bylaw shall be

punishable by a fine of \$300.00 per violation. As an alternative to criminal prosecution or civil action, the Town may elect to enforce this bylaw by non-criminal disposition procedure pursuant to G.L. c 40, §21D and Article XIV of these bylaws, in which case the Chief of Police or any Norfolk Police Officer

shall be the enforcing officer. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. And further to amend Appendix A of the General Bylaws to include the penalty and enforcing officer for a violation of this bylaw; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 25.

Currently, a hunting license affords an individual the right to hunt on private property regardless of whether or not he or she is the landowner. If a landowner does not want a hunter to hunt on his or her property, it is the land owner's responsibility, according to "posting statutes", to post signs stating that hunting is not permitted on the property. Approving Article 25 means that a land owner would not be required to first "post" to keep hunters of his or her property. It would be the responsibility of the hunter to receive approval by the owner and to have the owner sign an approved form authorizing the hunter to access his or her property. That signed document would then need to be approved by the Chief of Police or his designee.

ARTICLE 26

Submitted by the Treasurer/Collector

To see if the Town will vote to accept a deed to a parcel of land on River Rd., containing approximately 20,500 square feet, and shown on Assessors' Map 4 as Parcel 13-46 which is subject to a tax taking held by the Treasurer for unpaid real estate taxes, from Andrew Smith and any and all other owner thereof in lieu of foreclosure, as allowed by and in compliance with MGL Chapter 60, Section 77C; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 26.

ARTICLE 27

Submitted by the Treasurer/Collector

To see if the Town will vote to accept a deed to a parcel of land on 22 Campbell St., containing approximately 18,500 square feet, and shown on Assessors' Map 22 as Parcel 74-3 which is subject to a tax taking held by the Treasurer for unpaid real estate taxes, from George Nichols and any and all other owners thereof in lieu of foreclosure, as allowed by and in compliance with MGL Chapter 60, Section 77C; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 27.

ARTICLE 28

Submitted by the Treasurer/Collector

To see if the Town will vote to accept a deed to a parcel of land on 24 Campbell St., containing approximately 15,168 square feet, and shown on Assessors' Map 22 as Parcel 73-20 which is subject to a tax taking held by the Treasurer for unpaid real estate taxes, from George Nichols and any other owner thereof in lieu of foreclosure, as allowed by and in compliance with MGL Chapter 60, Section 77C; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 28.

ARTICLE 29

Submitted by the Planning Board

To see if the Town will vote to accept as public ways Parcels A and B as shown on a plan recorded with the Norfolk Registry of Deeds in Plan Book 607, Pages 77 and 78, and on a plan entitled "Plan of Land on Toils end Road by United Consultants, Inc., dated March 30, 2011," on file with the Town Clerk, as heretofore laid out by the Board of Selectmen, which Parcels A and B are an extension of the existing public way known as Toils End Road, and to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain, the fee to or easements in said Parcels A and B and any drainage, access, utility, and other easements related thereto; or take any other action relative thereto.

The Advisory Committee will make its recommendation at Town Meeting.

ARTICLE 30

Submitted by the Planning Board

To see if the Town will vote to accept as public ways (1) Liberty Lane, from Station 0+00 at the end of the previously accepted portion of Liberty Lane and extending westerly through the cul-de-sac to Station 8+94.54 and (2) a segment of Meeting House Road from Station 0+31.18 at the sideline of Liberty Lane extending southerly to Station 2+48.08, Norfolk Commons Phase 1 Subdivision, as heretofore laid out by the Board of Selectmen and shown on the acceptance plan entitled "Liberty Lane/Meetinghouse Road As Built" dated April 2012 and prepared by Vanasse Hangen Brustlin, Inc. on file with the Town Clerk, and to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain the fee to or easements in said public ways and any drainage, access, utility and other easements related thereto and, further, to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the foregoing acquisition, including damages, fees, and related expenses; or take any other action relative thereto.

The Advisory Committee will make its recommendation at Town Meeting.

The Planning Board is holding a public hearing regarding the Town's acceptance of this street on April 26, 2012, which is after the date this is being written. While street acceptances are usually routine matters, we will be guided by the recommendation of the Planning Board on this article.

ARTICLE 31**Submitted by the Planning Board**

To see if the Town will vote to accept as a public way, Surrey Lane in its entirety, from Station 0+30.06 at the sideline of Canterbury Lane through the cul-de-sac to Station 4+46.81, Canterbury Estates Phase III, as heretofore laid out by the Board of Selectmen and shown on the acceptance plan entitled "As-Built/Acceptance Plan, Canterbury Estates Phase III, A Subdivision of Norfolk, MA" dated December 8, 2011 and prepared by Glossa Engineering, Inc., on file with the Town Clerk, and to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain the fee to or easements in said public ways and any drainage, access, utility and other easements related thereto and, further, to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the foregoing acquisition, including damages, fees, and related expenses; or take any other action relative thereto.

The Advisory Committee will make its recommendation at Town Meeting.

The Planning Board is holding a public hearing regarding the Town's acceptance of this street on April 26, 2012, which is after the date this is being written. While street acceptances are usually routine matters, we will be guided by the recommendation of the Planning Board on this article.

ARTICLE 32**Submitted by the Planning Board**

To see if the Town will vote to accept as a public way, Shady Way in its entirety, from Station 0+00 at the sideline of Maple Street Relocation through the cul-de-sac to Station 5+40, as laid out by the Board of Selectmen and shown on the acceptance plan entitled "Acceptance Plan of Shady Way" dated September 29, 1994, and prepared by Landmark Engineering of New England, Inc., on file with the Town Clerk, and to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain the fee to or easements in said public ways and any drainage, access, utility and other easements related thereto and, further, to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the foregoing acquisition, including damages, fees, and related expenses; or take any other action relative thereto.

The Advisory Committee recommends indefinite postponement of Article 32.

These roads were placed on the warrant in anticipation that they would be ready for acceptance by the Town in time for Town Meeting, but that has not proved to be the case.

ARTICLE 33**Submitted by the Planning Board**

To see if the Town will vote to accept as a public way Analore Circle in its entirety from Station 0+25 at the sideline of Park Street and extending first easterly, then northerly, then westerly to Station 23+63.74 at the sideline of Park Street including (a) Lot 29 containing approximately 134 sq.-ft., (b) Lot 27 Analore Circle South, containing approximately 72,884 sq.-ft., (c) Parcel D containing approximately 9,720 sq.-ft, (d) Lot 28 Analore Circle North containing approximately 58,444 sq.-ft., and (e) Lot 9, containing approximately 138 sq.-ft. as heretofore laid out by the Board of Selectmen, and to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain the fee to or easements in the foregoing, and, further

to accept for drainage, access, utility and other certain parcels of land lying between Analore Circle and Toils End Road, including (i) Parcel B, containing approximately 11,951 sq.-ft., (ii) Parcel C, containing approximately 2385 sq.-ft., and (iii) Lot 31 containing approximately 197 sq.-ft., Avoca Village.

The aforesaid public way and easements are shown on the acceptance plan entitled "_____ " dated _____, _____ and prepared by _____, on file with the Town Clerk, and, further, to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the foregoing acquisition, including damages, fees, and related expenses; or take any other action relative thereto.

The Advisory Committee recommends indefinite postponement of Article 33.

These roads were placed on the warrant in anticipation that they would be ready for acceptance by the Town in time for Town Meeting, but that has not proved to be the case.

ARTICLE 34

Submitted by the Historical Commission

To see if the Town will vote to amend the Town of Norfolk Bylaws, Article XV, DEMOLITION OF HISTORICALLY SIGNIFICANT PROPERTIES, as follows:

(i) To amend Section 3 "Procedure" paragraph (b), by deleting the words "fourteen (14)" in the first and fourth sentences and inserting in its place "forty-five (45)" so that the amended paragraph b will read:

b. Within forty-five (45) days from the Commission's receipt of a complete demolition permit application, the Commission shall determine whether the structure is historically or architecturally significant. If the Commission determines the building or structure is not considered significant, the Commission shall so notify the Building Commissioner in writing and the Building Commissioner may issue a demolition permit. If the building or structure is determined to be significant, the Commission shall so notify the owner and the Building Commissioner in writing, and the Building Commissioner shall not issue a demolition permit for a period of six (6) months from the date of the application, unless the Commission informs the Building Commissioner prior to the expiration of said six (6) months that the applicant for the demolition has made a reasonable but unsuccessful effort to locate a purchaser for the building or structure, or one who is willing to preserve, rehabilitate or restore the building or structure, or has agreed to accept a demolition permit on specified conditions approved by the Commission. If the Commission does not determine that the building or structure is considered significant within forty-five (45) days of the Historical Commission's receipt of a complete demolition permit application, the Building Commissioner may issue a demolition permit; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 34.

This article pertains to the time allowed for Historical Commission review of demolition permits for homes 75 years and older. The current Bylaw allows for a 14 day review period, and the article extends this period to 45 days. The current 14 day requirement, from receipt of permit to

Commission decision, is inadequate for the organization and communication required for a thorough review by the Historical Commission volunteers. The additional 31 days will allow for an appropriate review period.

ARTICLE 35

Submitted by Petition

To authorize the Board of Selectmen to petition the legislature for one (1) additional license for the sale of alcoholic beverages not to be drunk on the premises substantially as follows:

Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Norfolk may grant an additional license for the sale of all alcoholic beverages not be drunk on the premises under Section 15 of said Chapter 138 to Sarthi Convenience, Inc., d/b/a Norfolk Food Mart, located at 10 Rockwood Road, Norfolk, MA. The license shall be subject to all of said Chapter 138 except said Section 17. The applicant holds a Wine and Malt License which shall be surrendered upon licensing authority approval of the Package Store license.

The licensing authority shall not approve the transfer of the license to any other location. The license may be reissued by the licensing authority to a new applicant at the same location if the applicant files with the licensing authority a letter from the Department of Revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

If the license granted under this act is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority which may then grant the license to a new applicant.

The Advisory Committee recommends indefinite postponement of Article 35.

The Advisory Committee recommends indefinite postponement of this article. As you will see from the next article, there is a standard procedure for the Town to seek additional liquor licenses from the Massachusetts legislature. Once the authorization for additional licenses is granted, state law provides that the Board of Selectmen is the licensing authority, and there is a detailed procedure that the Selectmen must go through to grant that license. The Advisory Committee sees no reason for Town Meeting, through this article, to usurp the license granting authority of the Selectmen.

ARTICLE 36

Submitted by the Board of Selectmen

To see if the Town will vote to petition the General Court to adopt the following legislation. The Legislature may reasonably vary the form and substance of the requested legislation subject to the approval of the Board of Selectmen who are hereby authorized to approve amendments within the scope of the general public objectives of this petition. In addition, the Board of Selectmen are authorized to pursue the general public objectives of this article through one or more separated petitions of a more limited or specific scope, offered at such time as the Board of Selectmen deem appropriate, to accomplish the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF NORFOLK TO GRANT AN ADDITIONAL ALCOHOLIC BEVERAGE LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON PREMISES

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follow:

SECTION 1. Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Norfolk may grant an additional license for the sale of all alcoholic beverages not be drunk on the premises under Section 15 of said Chapter 138.

SECTION 2. If the license granted under this act is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority which may then grant the license to a new applicant.

SECTION 3. This act shall take effect upon its passage.

or take any other action relative thereto.

The Advisory Committee recommends approval of Article 36.

The Advisory Committee recommends favorable action on this article. As the Town has used all available liquor licenses granted to it under existing state law, the Committee agrees that if the Board of Selectmen believe there is a need and opportunity for an additional license, it is appropriate to petition the Commonwealth for this option. The Board of Selectmen will still be bound by all existing rules and regulations before they can grant the new license to any qualified applicant.

ARTICLE 37

Submitted by the Town Administrator

To see if the Town will vote to submit a home rule petition to the General Court, or take any other action necessary to establish a regional public safety communications and dispatch center for the Towns of Norfolk, Franklin, Plainville and Wrentham; or take any other action relative thereto.

The Advisory Committee recommends approval of Article 37.

This article allows the Town of Norfolk to enter into an agreement over the management of a Regional Emergency Communications Center (regional public safety dispatch center) if and when such center becomes a reality. Without this agreement Norfolk would have to depend on the good will of the host Town, probably Wrentham, to manage the regional dispatch center in the best interests of Norfolk. Under this agreement, Norfolk would have an equal say with the other participating Towns over the center's management, including hiring, discipline, policy development, and so on.

ARTICLE 38

Submitted by the Board of Selectmen

To see if the Town will vote to amend the Zoning Bylaw, as set forth below, by deleting the provisions shown in strike-out as being deleted and inserting the provisions shown as insertions, with the text not being changed shown for informational purposes only.

D.5. FLOOD PLAIN - WETLANDS PROTECTION DISTRICT

D.5.a. The purposes of the Flood Plain/Wetlands Protection District are:

D.5.a.1. To provide that lands in the Town of Norfolk subject to seasonal or periodic flooding as described hereinafter shall not be used for residence or other purposes in such a manner as to endanger the health or safety of the occupants thereof or any residents of the Town of Norfolk;

D.5.a.2. Protect, preserve, and maintain the water table, watershed, groundwater and water recharge areas within the town so as to preserve present public and private water supplies for the public health and safety of the town of Norfolk;

D.5.a.3. To assure the continuation of the natural flow pattern of the water courses within the Town of Norfolk in order to provide adequate and safe floodwater storage capacity and to protect persons and property against the hazards of flood inundation;

D.5.a.4. To protect and preserve wetland areas, lakes, ponds, streams, rivers, brooks, marshes, meadows and bogs so as to maintain as recharge and water storage sites. To conserve natural conditions, wildlife and open spaces for the education, recreation, and general welfare of the Town of Norfolk and/or residents of the Town of Norfolk;

D.5.a.5. To protect the Town of Norfolk from the detrimental use and development of land and waters within the Flood Plain/Wetlands Protection District.

D.5.b. Permitted Uses - The Flood Plain/Wetlands Protection Districts shall be considered as overlying other districts. All developments in the district including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- Compliance with the Massachusetts State Building Code which addresses floodplain hazard areas (currently 780 CMR 3407.0, "Flood-Resistant Construction")
- Wetlands Protection Regulations of the Department of Environmental Protection (DEP) (currently 310 CMR 10.00)
- Inland Restricted Wetlands Restriction, G.L., c. chapter-131, s. ection-40A
- Minimum requirements for the Subsurface Disposal of Sanitary Sewage, (currently 310 CMR 15.000, Title 5)

Any variances from the provisions and requirements of the above referenced state regulations may only be granted by the appropriate state or local agencies in accordance with the required variance procedures of these state regulations.

In the Floodplain/Wetlands Protection District, further described in Section D.5.e. herein, the following conditions shall apply:

- A. All encroachments in the FLOODWAY, including new fill, new construction, substantial improvement to existing STRUCTURES, and other development are prohibited unless certification by a registered professional engineer is provided by the APPLICANT demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of the 100 year flood (BASE FLOOD).
- B. Any encroachment meeting the above standard shall comply with the floodplain requirement of the State Building Code, "Flood Resistant Construction" and the goals of the NFIP.
- C. Along all watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the BASE FLOOD discharge.

- D. BASE FLOOD elevation data is required for subdivision proposals or other developments greater than 7 lots or 5 acres, whichever is the lesser within areas described in section D.5.e. of the Flood Plain / Wetland Protection District.
- E. Notification of the relocation of a watercourse must be made to the NFIP State Coordinator, Massachusetts Office of Water Resources, the NFIP Program Specialist, FEMA Region 1, and adjacent communities if the watercourse lies within the watershed of those communities.
- F. All subdivision and other development proposals shall be designed so that: (a) The potential for flood damage is minimized; (b) All utilities and facilities shall be located and constructed to minimize or eliminate flood damage; and (c) Storm water runoff shall be controlled as to rate and volume, post construction, to minimize or eliminate flood damage and, in any event, shall not be greater when post-construction drainage calculations are compared to pre-construction drainage calculations

The following uses shall be allowed within the Flood Plain/Wetlands Protection Districts without requiring a Special Permit:

D.5.b.1. Conservation of water supply, plants, wildlife, lakes, ponds, streams, brooks, rivers, marshes, swamps, bogs, land, soil, trees, shrubs, meadows;

D.5.b.2. Outdoor recreation, including play areas, nature study, boating, fishing, and hunting which is not harmful to the physical environment, where otherwise legally permitted, but excluding BUILDINGS and STRUCTURES;

D.5.b.3. Non-commercial signs (as permitted in the residential district) wildlife management areas, foot , bicycle and/or horse paths and bridges to allow adequate and safe crossing by pedestrians, bicyclists or horses, provided such uses are in compliance with M.G.L. c. chapter 131, sec. 40, 40A and 310 CMR 10.00 as amended, and all local zoning and wetland laws and provided such uses do not affect the natural flow pattern on any watercourse.

D.5.b.4. Grazing and farming, gardening, nurseries, conservation, including truck gardening and harvesting of crops;

D.5.b.5. Forestry management, providing stumps are not removed and reforestation takes place, by the parties or individual responsible for forestry management;

D.5.b.6. Proper operation and maintenance of existing dams, and other water control, supply and conservation devices including the temporary alteration of the water level for emergency or maintenance purposes and the emergency removal of any and all flashboards of a privately owned dam in order to lower the water level of its backwaters to a safe level providing no downstream properties are damaged by the cumulative increase in any water surface elevation.

D.5.b.7. DWELLINGS lawfully existing prior to the adopting of these provisions, but not including any enlargement more than 25% and/or extension thereof;

D.5.b.8. In the case of fire destruction to BUILDINGS or STRUCTURES existing in Flood Plain/Wetlands Protection Districts prior to the adoption of these provisions, said BUILDING -STRUCTURE or STRUCTURES may be rebuilt, and increased up to a maximum of 25% of its original size, provided however, that proper flood-proofing is taken when rebuilt, and said construction complies with all applicable local zoning and wetland laws and the provisions of the Wetlands Act and 310 CMR 10.00, as amended. Any substantial improvement or reconstruction of a structure within the floodplain/wetlands district which has been damaged by any cause is subject to the requirements of section 3107.0 of the State Building Code.

D.5.b.9. Any of the following uses, if permission is, in each case, obtained from the Board of Appeals as described in this bylaw:

- a. Commercial Golf Course
- b. PRIVATE CLUBS for recreation
- c. Temporary stands for sale of produce grown on the premises

D.5.b.10. The portion of any LOT within the area delineated in Section D.5.e. may not be used to meet the area and YARD requirements for the district or districts in which the remainder of the LOT is situated.

D.5.c. Excluded (Prohibited) Uses in the Flood Plain/Wetlands Protection District:

D.5.c.1. In the Flood Plain/Wetlands Protection District no new BUILDING or BUILDINGS or STRUCTURE shall be erected or constructed, and any existing BUILDING prior to the establishment of this bylaw shall not be altered or enlarged to more than 25% of its original size, or moved;

D.5.c.2. No person shall remove, fill, dredge, or alter any lake, pond, river, stream, brook, marsh, swamp,

-bog, meadow or flood plain or any land within the flood plain and/or wetlands and no ponds or pools shall be

-created or other changes in watercourses allowed, whether for swimming, fishing, or other recreational

-uses, scenic features, or drainage improvements, except as permitted in Section D.5.b. of the Flood

-Plain/Wetlands Protection District Zoning Bylaw;

D.5.c.3. No person shall transfer or relocate earth products except as permitted in Section D.5.b.

D.5.c.4. No septic tanks, leachfields or sewer lines shall be installed in the Flood Plain/Wetlands Protection District.

D.5.d. Exceptions

D.5.d.1. Any person, entity, or governmental agency may seek an exception to Section D.5.c. for authority to make use of land, water bodies, or water courses in a manner which is not permitted by Section D.5.b. by application to the Board of Appeals, in accordance with General Laws, c. Chapter 40A. The application shall be accompanied by plans, certified by a Registered Land Surveyor or a Registered Professional Civil Engineer, of any construction and of the premises on which it is to be situated. All plans shall show two-foot contour intervals. Contours shall be delineated within two hundred feet of the proposed construction (elevations above mean sea level). Copies of such application shall also be sent to the Building Inspector, Board of Health, Planning Board, and Conservation Commission who shall submit their recommendations in writing to the Board of Appeals.

D.5.d.2. The Board of Appeals, after holding a public hearing, may grant an exception of special permit under this Section if the proposed use will not be detrimental to the public health, safety and welfare, if the land is shown to be neither subject to flooding nor unsuitable for the proposed use because of hydrological and topographical conditions, and if the proposed use will comply in all respects to the provisions of the underlying District or Districts within which the land is located.

D.5.d.3. Nothing contained in this Section shall excuse compliance with the wetlands protection statutes, General Laws, c. Chapter 131, ss. Sections 40 and 40A, or any other laws of the Commonwealth of Massachusetts.

D.5.e. Description of Areas

The Flood Plain District includes all special flood hazard areas designated as Zone A, A1-30, on the Town of Norfolk Flood Insurance Rate Maps (FIRM), effective August 19, 1985, as amended. A copy of the Floodway and Flood Insurance Map and Flood Insurance Study is on file in the office of the Town Clerk.

When the elevations below do not comply with the Floodway and Flood Insurance Rate Maps and Flood Insurance Study, the official map and official document shall govern.

D.5.e.1. -Flood Plain - The Flood Plain is established as an overlay district and includes all of the special flood hazard areas within the Town of Norfolk designated as Zone A and AE on the Norfolk County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the

administration of the National Flood Insurance Program. The Flood Plain also includes all land bordering on the river segments that lies below the elevations listed in paragraph D.5.e.3 below.

D.5.e.2. The map parcels of the Norfolk FIRM that are wholly or partially within the Town of Norfolk are panel numbers [A1] 25021C0144E, 25021C0163E, 25021C0164E, 25021C0168E, 25021C0307E, 25021C0321E, 25021C0322E, 25021C003, 25021C0324E, 25021C0331E, 25021C0333E, and 25021C0334E dated July 17, 2012. The exact boundaries of the district are defined by the 100-year base flood elevations shown on the FIRM and further defined by the Norfolk County Flood Insurance Study (FIS) report dated July 17, 2012. The map parcels of the Norfolk FIRM FIS are incorporated herein by reference and are on file in the Town Clerk's Office.

D.5.e.3 Flood elevations are listed below and reference the North American Vertical Datum of 1988 (NAVD 88).

	<u>Below Elevation NAVD 88</u>
<u>Charles River</u>	
<u>West of Lark Road including Populatic Pond</u>	<u>138</u>
<u>Lark Road to Myrtle Street</u>	<u>137</u>
<u>Town line north of Baltimore Street to Medfield town line</u>	<u>126</u>
<u>Mill River</u>	
<u>North of Main Street to Charles River confluence</u>	<u>137</u>
<u>Stop River</u>	
<u>Route 1A to Prison Road Dam</u>	<u>153</u>
<u>Prison Road Dam to MBTA right-of-way</u>	<u>150 to 147</u>
<u>MBTA right-of-way to Medfield town line</u>	<u>124</u>

D.5.e.241. Wetlands - Wetlands Districts are indicated on the flood plain map overlay and the numbering of these districts refers to corresponding areas which have been projected on assessors' maps. Further, the official plans showing the Wetlands Districts consist of two (2) sets of maps, one set entitled "Wetland Protection Districts Town of Norfolk" and one entitled "Assessors Maps showing Wetland Districts" and both are on file with the Town Clerk's Office.

~~D.5.e.2. Flood Plains—Flood plain delineations are established by elevations of area subject to inundation by 100-year frequency floods, as required by the Federal Insurance Administration, U. S. Department of Housing and Urban Development. The flood hazard map was prepared by the Soil Conservation Service, U.S. Department of Agriculture. The elevations listed below are taken from the official document with flood profile information contained in "Flood Hazard Analyses Town of Norfolk", which document is the official document for purposes of this Bylaw and is on file with the Town Clerk's office. The elevations listed below are taken from the official document and when they do not comply with the official maps and official document, the official maps and official documents shall govern.~~

When the elevations below do not comply with the FIRM and FIS, the FIRM and FIS shall govern.

D.5.e.2.A. Description of Areas

Below
Elevation
(MSL)

Charles River

Town Line Franklin-on to Myrtle Street	140
Myrtle St. elev. 138 to Town line Millis (Dean St)	136
Town line Millis (below Baltimore St.) to town line Medfield	128
Mill River	
Lawrence St. elev. 165 to Penn Central R.R. elev. 155 Main Street to River Road	140
Cress Brook	
Lake St. to Mill River confluence	150
Millers Brook	
Town line Franklin elev. 160 to Mill River confluence elevation	138
Stony Brook	
Mirror Lake Avenue to Union Street	186
Union Street to Diamond Street	182
Diamond Street to Stony Brook Dam	178
Needham St. Elev. 160 to Stop River confluence elevation	155
Stop River	
South Branch—Upstream from Pine Street	175
East Branch—Upstream from Pine Street	170
Pine Street to Dedham Street	162
Dedham Street to Prison Road	155
Prison Road to Penn Central R.R.	150
Campbell Street to Town Line Medfield	125
Mann Pond Lateral	
High tension line to Boardman Street	175
Boardman Street to Penn Central R.R.	170
Penn Central R.R. to Seekonk Street	165
Seekonk Street to Mann Pond Dam	160
Philips-Harlow-Coolidge Ponds	
Entire Flowage—Holbrook St. to Charles River Confluence	130
Prison Farm Lateral	
Spring Street to Needham Street	160
Needham St. elev. 155 to Stop River confluence elev.	150

D.5.f. Administration

The Planning Board, Board of Appeals, and the Building Inspector shall be responsible for administration of this amendment to the Zoning Bylaws within the limits of their lawful authority.

D.5.g. Limit of Authority

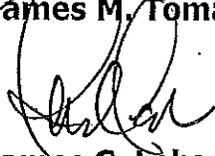
Nothing contained in this amendment to the Zoning Bylaws of the Town of Norfolk shall otherwise limit the lawful authority of other agencies of government within the Town of Norfolk ; or take any action relative thereto.

Hereof, fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting. Given under our hands and seal of the Town of Norfolk on the 10th day of April, 2012 A.D.

NORFOLK BOARD OF SELECTMEN



James M. Tomaszewski, Chairman



James C. Lehan, Vice Chairman



Robert J. Garrity, Clerk

A true copy, attest:
Town of Norfolk
Norfolk, ss

By virtue of this Warrant, I have notified and warned the legal voters of the Town of Norfolk aforesaid to meet at the time and place and for the purposes specified in said Warrant, by posting true and attested copies thereof in the Town Hall, and in at least one public place in each of the three (3) precincts, not less than seven (7) days at least before the date of said meeting.



Constable

Date

TOWN OF NORFOLK
ONE LIBERTY LANE
NORFOLK, MA 02056



MAY 8, 2012
@ 7:00 PM
ANNUAL TOWN MEETING
WARRANT

KING PHILIP MIDDLE SCHOOL
NORFOLK, MA 02056

PLEASE ATTEND.

YOUR VOTE IS IMPORTANT.