

Advisory Board Meeting

June 29, 2107

Meeting Minutes Room 124

Present Peg Drisko, Pat Snead, Stephen McDonough, Joyce Terrio, Arlie Sterling, Jack Hathaway Town Administrator.

Jack said that the following transfers were necessary. See June 2017 Transfer Sheet:

There are 4 sections:

There \$57,000 in transfers all coming from the DPW Salaries. They are being transferred to expense lines. The DPW has been focusing on the roads. This is taking salary funds that were not used and transferring those funds to road issues. Some of these funds are being replaced after funds being taken to take care of roads.

An Advisory Board Transfer in the amount of \$2,447.50 for the power load lift stretcher there was an issue and the machine needed repair and we did not have a service contract. The company allowed us to obtain the service contract and they paid half of the contract for us.

Police Salaries:

There is a Police Officer out on injured duty and has been negotiating through the retirement process. He was denied disability but neither party feels he should come back to work. This amount is to buy out his sick and vacation time. Money is being moved to pay out the contractual obligation.

Salaries to Miscellaneous expense:

There was money in this account because of an injury. We do not get 100% back and money is saved by not filling the shift or paying a reserve officer less money which results in a savings to the Town. Chief Stone is trying to prepare for some new officers coming in, vests and guns must be purchased. Additional items are being restocked.

Recreation and Town Clerk Salaries:

The Town Clerk was out on medical leave and the Assistant filled the 40 hour shift. The Assistant to the Recreation Director has also needed to work additional hours.

Dave asked what the reserve balance was Jack said it was \$10,000.00. Dave asked if the Advisory Committee can approve transfers. Jack said they can vote transfers and in a perfect world if Town Meeting was a bit later we could probably capture all of them at Town Meeting. Jack said there was some confusion with the new Finance Director and communicating with the Department Heads on changes made to their accounts.

A motion was made by Pat Snead to approve the transfers as stated. It was seconded by Joyce Terrio and so voted. All were in favor.

Motion to adjourn the meeting was made by Joyce Terrio. It was seconded by Arlie Sterling and so voted. All were in favor.

Meeting adjourned: 7:25 PM

Respectfully submitted,


Susan Jacobson, Administrative Assistant