

Advisory Committee

Meeting Minutes

October 24, 2018

Present: Stephen McDonough, David Lutes, Pat Snead, Joyce Terrio, Susan Klein and Robin McDougal.

Steve McDonough called the meeting to order at 7PM.

Steve said that they would be discussing some articles. He was thinking for the paperwork and warrant articles instead of doing the emailing he would like to set the group up on BASECAMP. It's a Project Management software all of the documents can be stored and meeting dates can be set up on it as well. Steve believes all of the communications would be better served on BASECAMP.

Joyce asked who provided BASECAMP and Steve said it is a company that has been around a long time.

He would like to try it for a bit if it doesn't work then they can rethink this option.

Steve said that they received some additional information on the prison land. Many years ago the town approved a purchase for a certain number of acres and it was approved by the town. The transaction was not finalized by the town. They are looking to correct that this year. The Town must act on this because there is an expiration date. They are not 100% that it will have to be on the Warrant but that is being discussed by the BOS and Jack Hathaway. Dave asked how much money was needed to make this transaction happen. Steve said it is less than \$5,000.00.

The group discussed what Department Heads they would like to meet with. Robin will set up those dates/times.

The group discussed some of the boiler plate articles generally and answered questions for some of the newer members.

Joyce said that there could be something they want to change or transfer to adjust the budgets. The budget is set in stone Pat said and only can be changed with a transfer.

Steve said Susan Jacobson will be down at 7:15 to discuss the Affordable Housing Article 8:

Susan said that Cyndi could not join her this evening. Susan said she attended the CPC meeting to request 10% for this year and last year that amount for the two years equaled \$60,800. Susan reported that she also request and additional \$250,000 from CPC which would allow us to purchase an additional home.

It is getting more and more difficult to add to the single family home SHI because the prices have increased significantly. Susan reported that we are also adding to the SHI with the affordable units that are within the 40B projects. Susan informed the group that she has been hired by one developer in town and a Medway developer and the developer of 25 Rockwood Road has committed to using me when that lottery takes place. Susan said that she is certified by DHCD to provide lottery services to developers. Susan explained how the 17 single family homes were added to the SHI and how the lottery process worked. Susan Klein asked how many were new construction. Susan Jacobson said there were five new ones through a scattered site program, five new units from Meetinghouse Road, 10 units from Boyd's and additional units from other 40B projects. Susan Klein asked who set the maximum income levels Susan told her that DHCD set those income levels. It is 80% of the median income for the area that you live in. She did a quick review of the application procedures and the income and asset limits.

Steve asked Susan if she knew if there would or would not be any capital requests. Susan said she could not speak to that she did not have that information.

A motion to approve Article 8 as printed in the Warrant was made by Pat Snead. It was seconded by David Lutes. Susan Klein said it sounds like the money is there so why would they not approve it. Joyce explained that the additional ask of \$250,000 is to purchase an additional home. It is not the designated money she is here to get approval for. After further discussion **all were in favor**.

Planning Board asked that they not vote on 9, 10 and 11. Joyce said she feels like they are going to make changes and until they have something solid she would like to wait. Article 13 is something they want to wait on as well. Susan asked if they were going to wait on Article 7. Steve said that language may change as well.

Joyce asked if they wanted to move forward with Article 4 the article is going to be IP'd. Steve wants to wait until Jack attends the next meeting. The numbers of the Articles have changed.

A motion to adjourn was made by Susan Klein . It was seconded by David Lutes and so voted. All were in favor.

Meeting adjourned @8:57 PM.

Respectfully submitted,

Robin McDougal

* re-approved @ 1/8/2020 meeting

Susan Jacobson