

Norfolk Municipal Affordable Housing Trust
Meeting Minutes
Room 124 @ Town Hall
March 19, 2012

Present were: Scott Dittrich, Bill Crump, Tom Cleverdon, Jim Lehan, Sandy Smith and Susan Jacobson. Bill Conklin was not present.

Scott called the meeting to order at 12:05.

82 Main Street/Paul Molla F&P Molla, Inc.:

The Trust and Mr. Molla had general discussion regarding the construction of a home to be located at 82 Main Street. Mr. Molla would be volunteering his time as the General Contractor. Town Counsel will provide a contract for Mr. Molla to sign and he will then apply for a building permit. Mr. Molla is going to work with other contractors to provide services at a discounted rate. Jim L. expects that Town Counsel will have the contract complete and ready to be reviewed by Mr. Molla within 2 weeks. When the contract is received and voted on Mr. Molla will begin. The home will have an asphalt driveway but no garage. All appliances will be energy efficient.

Bill Crump reviewed the ZBA timetable and he will be coordinating that with Mr. Molla. Susan will handle processing all the purchases, paperwork and billing issues. Bill Crump will get the actual shop drawings from the architect. The Trust discussed the location of the septic system. There was also discussion regarding volunteers. Tom Cleverdon will handle the public relations/promotion for this project.

There was some discussion with regard to central air conditioning, Jim L. is not in favor of this if it is going to be a cost to taxpayers. This item was tabled until the next meeting.

Jim L. will request the building permit fees be waived for this project. The Trust will send a written request to the BOS.

There was discussion on some interior wall/design changes. These discussions will continue throughout the building process.

7 Old Populatic Road:

Susan met with George Cronin of Cronin Oil this morning at 7 Old Populatic Road. The purpose of the meeting was to get his opinion of the condition of the heating unit. The home inspector indicated that the unit should be replaced. George's opinion was that the burner definitely needed replacement.

A motion was made by Jim L. to replace the furnace as a result of the inspection by Cronin Oil and their indication that the burner was failing. Bill Crump seconded and it **was so voted**. All were in favor.

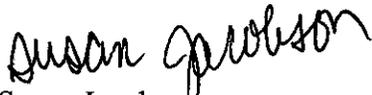
A motion was made by Tom Cleverdon to change the listing price of the home located at 7 Old Populatic, if it is determined to be a two bedroom property. The price would be reduced to \$110,000. Bill Crump seconded and it **was so voted**. All were in favor.

Susan also reported that the Data Collector Cheryl Trask from the Assessor's Office met her at 7 Old Populatic to determine if the home was a two or three bedroom. There is a bedroom on the first floor, but it is not listed on the data card. After discussion with John Neas, Bill Crump, Cheryl Trask and Susan it was determined to be a three bedroom home. Susan will report these findings to Beth Rust for our LIP application.

Jim L. reported that Mr. Bailey has met with both the ZBA Board and Bob Bullock. Fines for improper tree removal are being imposed and the sanctions for any violations will be enforced by those parties.

At 1:20 p.m. Bill Crump moved to adjourn the meeting. Tom Cleverdon seconded, and it **was so voted**. All were in favor.

Respectfully submitted,



Susan Jacobson
Administrative Assistant



Tom Cleverdon
Clerk