

**Norfolk Municipal Affordable Housing Trust**

**Room 124 @ Town Hall**

**August 28, 2013**

**@12:00**

Present: Mark Henney, Bill Crump, Bill Conklin, Scott Dittrich and Susan Jacobson.

Not Present: Sandy Smith, Tom Cleverdon and Jim Lehan. Present in the audience were Mr. & Mrs. Osborn.

**Lottery Update:**

A motion was made by Bill Crump to accept the dates for the next lottery. It was seconded by Bill Conklin and it was so voted. All were in favor. Applications will be accepted September 9, through November 25, 2013. Information Session: October 9, 2013 @ 7:30 PM at the Norfolk Library. The Housing Lottery will be held December 12, 2013 @ 7:30 PM @ Norfolk Public Library.

**234 Main Street:**

Bill Crump reported on the total cost to demo the project came in \$2,000 under budget. The granite is on site and hopefully can be incorporated into the home somehow.

**Gumps Farm/ Medway Branch Lots:**

Bill Crump reported that Walter Mahler of Paddocks and Corrals feels he is not responsible to build the final two homes. Scott Dittrich and Mark Henney have to recuse themselves. Bill Crump will represent the Trust in the executive session meetings. Our agreement is with Paddocks and Corrals not Pulte but Pulte will be brought into the meetings. Scott Dittrich said we cannot advertise the two homes on Medway Branch because we have no idea if they will or will not be built. It is going to take time to sort things out. There is nothing we can do at this point. The next scheduled meeting date is September 10, 2013. Bill Crump will attend that meeting. All discussions that take place in Executive Session are confidential.

Mr. & Mrs. Osborn attended the meeting to try and obtain information on when the home would be built next to their property. They also wondered if there was a possibility that they could purchase the property. They have been trying to sell their home for 12 months and the stigma attached to affordable housing has presented problems for them. Scott Dittrich told them that at this point the property is owned by the Board of Selectmen and committed to the Trust.

**47 North Street:**

A Request for Proposal was received by the Municipal Affordable Housing Trust Office. A motion was made by Mark Henney to officially accept the RFP and purchase the home for \$290,000. It was seconded by Bill Conklin, and it was so voted. All were in favor.

It will need new appliances, paint, carpet and a kitchen floor.

Mark Henney will coordinate the necessary repairs/updating of 47 North Street. He will also coordinate the painting of 98 Cleveland Street.

**234 Main Street:**

A motion was made by Bill Crump to authorize Susan Jacobson to issue a Request for Proposal for 234 Main Street. It was seconded by Mark Henney, and it was so voted. All were in favor. This home is included in the Fall/Winter 2013 Lottery.

A motion was made by Bill Crump for Susan Jacobson to draft and present at the next Town meeting a warrant article requesting the balance of the funds in the CPC Affordable Housing Account, It was seconded by Mark Henney and it was so voted. All were in favor. Susan will contact Cyndi to let her know that the article is coming.

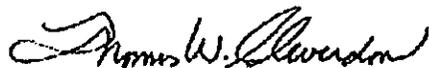
**General Discussion:**

A motion was made by Bill Crump to price 47 North Street at \$145,000 for the upcoming lottery. It was seconded by Mark Henney and it was so voted. All were in favor.

A motion to adjourn was made by Bill Crump and it was seconded by Scott Dittrich.

Meeting adjourned at 1:55 pm.

Sincerely,



Tom Cleverdon, Clerk



Susan Jacobson, Affordable Housing Coordinator