

**Norfolk Municipal Affordable Housing Trust**  
**Meeting Minutes**  
**November 12, 2013**  
**Room 124**

Scott Dittrich called the meeting to order at 12:05

A motion was made by Tom Cleverdon to approve the minutes from October 7, 2013. It was seconded by Bill Crump, and so voted. All were in favor.

**Gumps Farm/Pulte Homes Update:**

Jim Lehan reported that Walter Mahla has entered into a contract to have Pulte build the two homes on Medway Branch. They will start within the next thirty days. Pulte expects to complete them by the spring. Pulte is asking us to reconsider the specs. Jim Lehan provided a document that outlined Pulte's proposal. The Trust now must decide what changes we are willing accept and what changes are deal breakers. The group reviewed the proposal and discussed changes that would be acceptable and those that we were not willing to forego. Jim Lehan will negotiate the changes and will return to at our next meeting and they will be voted. An extension will be required to extend the agreement.

**98 Cleveland Street, 76 & 47 North Street Update:**

Tom Cleverdon asked if the homes still required mowing. Mark Henney said that all three homes need a fall clean up done on the yard. Scott Dittrich felt that it was necessary to do the fall cleanups. Tom Cleverdon will make those arrangements.

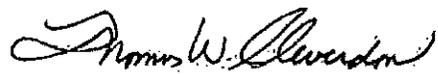
A motion was made by Tom Cleverdon to have Sherrick Landscaping do a fall clean and mow on all three properties. It was seconded by Sandy Smith, and so voted. All were in favor.

**General Business:**

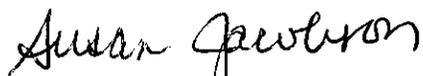
There was discussion about two house lots located on Main Street. There is some concern that the road the lots are on is not an accepted road. If it is not an accepted road then it is not maintained by the Town. Scott Dittrich recalled the purchase of Highland Lake and recalled that there was property designated for two affordable housing lots. Susan Jacobson will research and locate the Warrant Article that pertained to this purchase.

A motion to adjourn at 1:25 was made by Tom Cleverdon. It was seconded by Sandy Smith and so voted. All were in favor

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas W. Cleverdon".

Thomas Cleverdon, Clerk

A handwritten signature in cursive script that reads "Susan Jacobson".

Susan Jacobson, Affordable Housing Director