

Norfolk Municipal Affordable Housing Trust Meeting

Meeting Minutes

12/17/2015

Present: Scott Dittrich, Bill Conklin, Jim Lehan, Bill Conklin, Mark Henney, Sandra Smith, Tom Cleverdon, and Susan Jacobson.

Scott Dittrich called the meeting to order at 12:10 pm.

Lottery Update:

Scott said he wrote a letter to the ZBA informing them that Susan Jacobson has completed the courses necessary to become a lottery agent. He is going to speak with the new owner of the Borelli property and let him know that there is an agent available to him. There is a possibility we may be the lottery agent for that 40B project.

ZBA can suggest using the town Lottery Agent.

Scott said that he, Bill and Mark went to Haverhill to see the modular home. Mark was impressed with the quality of the home.

Scott looked at the Weeber Street property and Susan explained that only one home lot would probably perc because of soil testing. Scott would like to invest the \$2500 to purchase the home plans and get things rolling for two homes. Jim does not feel that the land will perc based on other sites in that area.. This may be a stopped plan. Scott said this may be the most reasonable way to build a home.

234 Main Street: The Trust will be moving forward with a modular home on this property.

A motion was made by Tom Cleverdon to allocate \$2500 to purchase certified plans from Fuller Homes. It was seconded by Sandy Smith **and so voted**. All were in favor.

52 Park Street: A motion was made to extend lease/loan/closing to Jacob and Abigail Bain until July 30, 2016. It was seconded by Bill Conklin **and so voted**. All were in favor

Jim Lehan made a motion to rent 12 Geneva Ave for a period of six months. The rent will be \$600 plus utilities no pets allowed. It was seconded by Tom Cleverdon **and so voted**. All were favor. Susan will place an in the Sun Chronicle and advertise the property for one week and make a recommendation to the board.

A motion to adjourn was made by Tom Cleverdon. It was seconded by Bill Crump and so voted. All were in favor.

Meeting adjourned @ 1:40 pm.

Respectfully submitted,


Susan Jacobson, Director



Thomas Cleverdon, Clerk