

**Norfolk Municipal Affordable Housing Trust  
Meeting Minutes  
10-25-2016**

**Present:** Scott Cousineau, Jim Lehan, Karen Turi, Sandy Smith, Mark Henney and Susan Jacobson.

The meeting was called to order by Mark Henney at 4:00 p.m.

Mark Henney said that the trust needs a new Chairperson, Scott Dittrich has resigned he is moving out of Norfolk. Jim asked if anyone else had any interest in becoming the chair. A motion was made by Tom Cleverdon to appoint James C. Lehan as Chair. It was seconded by Sandy Smith and **so voted**. All were in favor.

**Potential Purchase:**

An offer had been made on 30 Needham Street in the amount of \$300,000 it was countered with \$304,000. The sellers agreed to take care of the beam, mold, electrical and oil tank. Karen asked about the lead paint. Tom asked about the Title 5 on Needham Street.

A motion was made by Mark Henney that we accept the offer as written. It was seconded by Sandy Smith and **so voted**. All were in favor.

**Lottery Update:**

Susan brought the team up to date on the closing of each home.

**Minutes:**

A motion was made to accept the minutes of 7/28/2016, 6/16/2016, 10/1/2016 and 10/21/2016 by Tom Cleverdon. It was seconded by Mark Henney and **so voted**. All were in favor.

The Trust will meet the first Tuesday of every month at noon.

The next meeting will be held the first Tuesday of December 6, 2016 at noon.

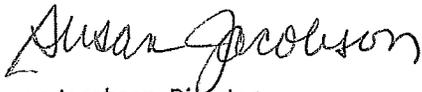
A motion to adjourn was made by Tom Cleverdon. It was seconded by Sandy Smith and **so voted**. All were in favor.

Meeting adjourned @ 5:25 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Cleverdon", with a long horizontal flourish extending to the right.

Thomas Cleverdon, Clerk

A handwritten signature in black ink, appearing to read "Susan Jacobson", with a long horizontal flourish extending to the right.

Susan Jacobson, Director