

Affordable Housing Trust

Meeting Minutes

December 13, 2016

Present was: Scott Cousineau, Karen Turi, Bill Conklin, Jim Lehan, Sandy Smith, Tom Cleverdon, Mark Henney and Susan Jacobson.

Jim Lehan called the meeting to order at 12:10 p.m.

A financial update was provided by Susan Jacobson.

Needham Street:

The group discussed selling the home for \$150,000 – \$160,000. A motion was made by Sandy Smith to sell the home at \$155,000. It was seconded by Karen Turi **and so voted**. All were in favor.

Housing Production Plan:

Susan discussed hiring a consultant to provide an updated Housing Production Plan that would also be certified by the State. An RFP would go out for \$25,000 to get the plan certified and filed with the State.

A motion was made by Tom Cleverdon to approve the \$25,000 request to put out the bid to complete a Certified HPP. It was seconded by Sandy Smith **and so voted**. All were in favor.

Susan discussed the new CPC law that will mandate all CPC funds be entered into a database.

Tom Cleverdon said that they discussed writing a letter to Brian Fuller at Fuller Modular Homes because the experience was terrible. Susan said she did not want to stir the pot. A letter will be placed in the file for future reference.

A motion was made by Tom Cleverdon to approve the minutes from October 21, 2016. It was seconded by Jim Lehan **and so voted**. All were in favor.

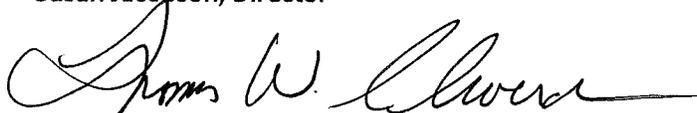
A motion to adjourn was made by Tom Cleverdon at 1:00. It was seconded by Mark Henney **and so voted**. All were in favor.

Meeting adjourned at 1:02.

Respectfully submitted,



Susan Jacobson, Director



Thomas Cleverdon, Clerk