

## **Meeting Minutes Affordable Housing Trust**

**March 21, 2019**

**Present: Jim Lehan, Scott Cousineau, Tom Cleverdon, Sandy Smith, Rich McCarthy and Susan Jacobson**

**Jim called the meeting to order: 12:05**

Susan updated the board on the Marini Lottery and the balance in the Trust Fund.

There was discussion about the split in the Affordable Housing Director's time with the Executive Assistant position in the Board of Selectmen's office.

Rich McCarthy presented the Trust with some concerns and ideas around the Director involvement earlier in the 40B process. He also suggested that more direction and input is needed from the Director in assisting the Planning Department with these projects.

Susan said that we need to start to implement some of the suggestions in the HPP Plan and should be beginning to collect some of the data that will be required to get the plan recertified in 2022. Rich said that he believed he and Susan could complete that task with minimal technical assistance. He did not believe we would need to hire a consultant and is confident that as a joint project it could be completed in house.

Susan said that her time spent in the office on Affordable Housing varies from week to week but is somewhere around 20 – 30 hours per week and is also spending time outside of the office developing a marketing plan for a unit in Medway that she has been hired to perform the Lottery Agent duties. She will be selling the last two units on the hill in April. She also informed the group that she will be the Agent for the project on 25 Rockwood Road and a single unit in Norway Farms. There has been some discussion about potentially being hired by the Enclave but nothing has been confirmed.

Jim said that there is a parcel up on the Meeting House Road property that Mr. Borelli is interested in selling and this could potentially provide the trust with the ability to build some units.

Rich said Dunkin donuts would like to put in a restaurant and would like to build 8 apartments above the restaurant. There is a building in Islington Center that would fit in nicely but logistically it is difficult for him to put everything he needs to get in. He was looking for sewer capacity and is looking to us for assistance. Rich said maybe the owner of Dunkin Donuts may be interested in the Borelli property and would consider working with the Trust to have some of the units be affordable units.

Tom asked if the Trust needed an additional person on the Trust. The Trust is set up for 7 members. The Trust will try and get an additional person to bring on board.

The Trust agreed to meet again on April 9<sup>th</sup> @ 3PM to discuss the HPP.

A motion to adjourn was made by Tom Cleverdon. It was seconded by Sandy Smith and so voted. All were in favor.

Meeting adjourned at 1:15PM.

Respectfully submitted,

**Thomas W. Cleverdon**

Tom Cleverdon, Clerk

  
Susan Jacobson, Affordable Housing Director