

R. F. D.
OR

P. O. BOXHOLDER

Ninety-Third

Annual Statement

of the

Receipts and Expenditures

of the

Town of Norfolk

Massachusetts

FOR THE YEAR ENDING DECEMBER 31, 1962



With Reports of

TOWN OFFICERS, SCHOOL COMMITTEE

VITAL STATISTICS OF THE YEAR

THE WAMPUM PRESS
Wrentham, Mass.
1963

TOWN OF NORFOLK

Incorporated 1870

Norfolk County

Population—(1960 Census) 3471

Actual Population 2679

Prison Colony Population 792

Senators in Congress

Hon. Edward Kennedy of Boston

Hon. Leverett Saltonstall of Dover

Congressional District—14th

Hon. Joseph W. Martin, Jr., Congressman, Washington, D. C.

State Representative

Paul Cataldo, Franklin

State Senatorial District—2nd Norfolk District

State Senator—George A. Sullivan, Jr., Norwood

Norfolk County Seat—Dedham

County Commissioners

John F. Murphy

Russell T. Bates

Clayton W. Nash

County Treasurer

Raymond C. Warrington

County Engineer

Wallace S. Carson

Sheriff of Norfolk County

Charles W. Hedges, Dedham

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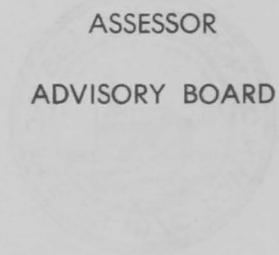
THE WAMPUM PRESS
Wrentham, Mass.
1963

In Memoriam

WESTON H. BONNEY

ASSESSOR

ADVISORY BOARD



TOWN OFFICERS FOR THE MUNICIPAL YEAR 1962

MODERATOR

Walter T. Holmes

SELECTMEN, BOARD OF HEALTH

Term expires 1965

Term expires 1964

Term expires 1963

B. Hartley O'Brien
George F. Gehman
Charles H. Weeber, Jr.

BOARD OF PUBLIC WELFARE

Term expires 1965

Term expires 1964

Term expires 1963

Russell Quist
Jane S. Sullivan
Jeanne P. Hill

TOWN CLERK

William F. Cavanaugh

TOWN TREASURER

Clarence S. Fuller

COLLECTOR OF TAXES

Harris E. Loring, Jr., resigned
Bernard A. Brule, appointed

SCHOOL COMMITTEE

Term expires 1965

Term expires 1964

Term expires 1963

Alvin J. Freeman
Eva L. Holmes
Arnold Dalghren

ASSESSORS OF TAXES

Term expires 1965

Term expires 1964

Term expires 1963

Alan A. Mackey
Henry C. Schultz
Wentworth Stuart

TRUSTEES OF PUBLIC LIBRARY

Term expires 1965

Term expires 1964

Term expires 1963

Adrienne Orr
Julia Dardi
Agnes Bristol

WATER COMMISSIONERS

Term expires 1965

Term expires 1964

Term expires 1963

Arthur R. Keenan
Richard M. Elliott
Edwin Pink, resigned 4/13/62

TREE WARDEN *

Kenneth Wood

TRUSTEE OF JOSIAH WARE FUND

The Town Treasurer

* Insect Pest Cont. Superintendent.
resigned 11/12/62³

PLANNING BOARD

Term expires 1967	Eldon D. Langley
Term expires 1966	Gustaf Pearson
Term expires 1965	George A. Carr
Term expires 1964	Roy Jacobson
Term expires 1963	Henri J. Beauchemin

CONSTABLES, terms to expire in 1965

Nels T. Carlson
Samuel J. Johnston

REGIONAL DISTRICT SCHOOL COMMITTEE

Term expires 1964	Seth A. Armen
Term expires 1963	Henri J. Beauchemin
Appointed for one year by Norfolk School Committee	Arnold Dalghren

RECREATION COMMISSION

Term expires 1965	Francis D. Faulkner
Term expires 1965	Kenneth Wood
Term expires 1964	Russell M. Arnold
Term expires 1964	Olaf Olsen
Term expires 1963	Elinor Pearson

OFFICERS APPOINTED BY THE SELECTMEN AND QUALIFIED

TOWN ACCOUNTANT, for three years

Term expires 1965
William Coughlan

APPEAL BOARD

Term expires 1967	Lewis A. Rawl
Term expires 1966	Alan Mackey, resigned
	Benjamin D. Rogers, Jr., appointed
Term expires 1965	Anthony Martucci
Term expires 1964	John M. Ravinski
Term expires 1963	John Allan
1st alternate	Bruce D. Ferguson
2nd alternate	Emil J. Petrovick

TOWN COUNSEL

Howard Abbott

DIRECTOR OF CIVIL DEFENSE

Robert Forsberg, resigned
Alfred B. Wood, appointed

DEPUTY DIRECTOR OF CIVIL DEFENSE

Albert A. Leverone

DOG OFFICER	Albin Waitkevich
FIRE ENGINEERS (to appoint firemen)	
John McCormack, retired	William Sullivan, retired
James Cribby, appointed	Nels T. Carlson, appointed
Robert Forsberg	George A. Carr
	James Foley
FOREST WARDEN (to appoint his own deputies)	William Sullivan, retired
GYPSY MOTH SUPERINTENDENT	Kenneth Wood
INSPECTOR OF ANIMALS	Nels T. Carlson
INSPECTOR OF BUILDINGS	Douglas C. Brown
MEASURER OF WOOD AND BARK	William T. Ray
INSPECTOR OF SLAUGHTERING FIELD DRIVER	Aram K. Movsessian Charles Ray
PUBLIC WEIGHERS AND WEIGHERS OF COAL	
Carl F. Fredrickson	John Houlihan
Elmer Hassler	Carl R. Swanson
James A. Martin	John F. Reynolds
VETERANS' SERVICE OFFICER	Charles Stone
PHYSICIAN TO BOARD OF HEALTH	Dr. C. Lincoln Dana
REGISTRARS OF VOTERS	
Term expires 1965	Carl L. Fredrickson
Term expires 1964	John Allen
Term expires 1963	William D. Purdon, resigned Harry Lee Morriss, appointed
SEALER OF WEIGHTS AND MEASURES	Clarence W. Evans
SUPERINTENDENT OF STREETS	James Foley
CUSTODIAN OF VETERANS' GRAVES	William B. Pitt
CONSERVATION COMMISSION	
Term expires 1965	William Sweet, Jr.
Term expires 1965	Kenneth Tripp
Term expires 1964	Richard Elliott
Term expires 1964	Nelson Howard
Term expires 1963	Albin Ober
Term expires 1963	Kenneth Wood
Term expires 1963	Dr. J. D. Barton, Jr.

FIRE AND POLICE STATION STUDY COMMITTEE

Walter Zagieboylo
George A. Carr

John Allan
Eldon Langley

Walter Johnston

Advisors: Samuel J. Johnston, Police Chief
William Sullivan, Fire Chief

RADIO OR COMMUNICATIONS STUDY COMMITTEE

Albert A. Leverone

Bernard Brule

Peter Sabatini

CHIEF OF POLICE

Samuel J. Johnston

REGULAR POLICE OFFICERS

Charles E. Ray

John W. Meau

RESERVE POLICE OFFICERS

Policewoman Mrs. Olga Pitt
John J. Allen
Nels T. Carlson
Rowland Chamberlain
Herbert Carr, Jr.
Harry Sanborn, Jr.
James Mahoney

George F. Gehman
George Katapodis
Albert A. Leverone
Charles Buckley
George Carr
Robert Forsberg
James Pitt

Douglas Brown

SPECIAL POLICE OFFICERS

George Bentley
James Cribby
Arnold Dalghren
Ellis Hunt
James Foley
Howard Topham
Arthur Pellegri, Franklin
John Martin, Franklin
Jas. L. Talamini, Franklin
William Hagbloom, Walpole
Water M. Hobbs, Wrentham
George Lockwood, Wrentham
William Giallonardo, Medway
George Bentley, Jr., Upland Game

Curtis O'Leary (town dump)
Albert H. Leverone, School
Charles Hutchinson
Albin F. Ober
Abraham Snyder
William Sullivan
John McCormack
Horace Balkam, Millis
Henry Cassidy, Millis
Alfred Green, Pondville
Robert Shute, Pondville
Harold Davis, Pondville
Fred Lennon, Trout Club
Dr. Claire Twinan, Pondville

Jerry DelSignore, Pondville

CIVIL DEFENSE

Bernard A. Brule, Communications Officer
James E. Morris, Assistant Communications Officer
Frank J. Bartell, Radio Officer

J. William Meau, Federal Shelter Survey Coordinator
 Dr. J. D. Barton, Radiology Officer
 Mrs. Chas. A. Burrows, R.N., Nursing Consultant
 Mrs. Doris Carr, Welfare Officer
 Kenneth Wood, Transportation Officer
 Samuel J. Johnston, Deputy Director
 Aibert A. Leverone, Deputy Director

AUXILIARY POLICE

Alfred Wood, Chief
 Borre Larsen, Sergeant
 Nelson G. Howard, Sergeant
 Robert DeBriac, Corporal
 Patrolmen:

Bernard Brule	Edwin Pink
Albert C. Larkin	Edmund Waitkevich
James A. Jordan	Herbert Lang
Albert Ravinski	Thomas Rutherford

Norman Coffee, resigned

JURY LIST

Herbert Lang	Telephone Co.
Albert L. Belanger	Manager
Francis Zimmer	Laboratory Technician
Paul Wills	Teacher
John McCormack	Retired
George Cronin	Foreman
Edmund Rokicki	Shipper
Ann Allen	Secretary
Conrad Buck	Engineer
George Gove	Retired
Louise Carlson	Housewife
Bruce Ferguson	Manager
Elna Weeber	Housewife
Frances Hamlin	Housewife
John Shivers	Draftsman
Harry L. Sanborn, Sr.	Retired

APPOINTMENTS MADE BY THE MODERATOR

ADVISORY BOARD

Term expires 1963

Henry Eden, Chairman
Charles Curran
Leonard Ross

Term expires 1965

Arthur Sullivan, Clerk
Francis Haase
Stanley Collins

Term expires 1964

Dr. Philip H. White
William McBrien, resigned
George Nichols, appointed
Weston Bonney, deceased
Bernard Brule, appointed
Bernard Brule, resigned
William McBrien, appointed

CENTRAL SCHOOL STUDY COMMITTEE

Anthony Martucci, Chairman
Mrs. Milton Sievert, Clerk
Lewis Rawl
Howard Konetchy
Harold LeBlanc

REVISED CENTRAL SCHOOL STUDY COMMITTEE

Russell M. Arnold, Chairman
Helen P. Cleary, Secretary
Lewis A. Rawl
John W. Evans
G. Clayton Cummings

PERMANENT REGIONAL SCHOOL PLANNING COMMITTEE

George Gehman, Selectman
Mrs. Eva Holmes, Central School Committee
Seth A. Armen, Regional School Committee
Emil J. Petrovick, Chairman
George A. Carr
John Mitchell
Fred Curtis

REPORT OF BOARD OF SELECTMEN

The Board of Selectmen meets every 2nd and 4th Monday at 8:00 P.M., at the Selectmen's office at the Fire Station.

The addition to the Library was completed early in the Fall. This has more than doubled the floor area. A complete new heating system and toilet facilities were installed. The Selectmen wish to extend their appreciation to the Librarians and their assistants who donated their time to catalog and install a new card system.

As the result of a new law passed by the Legislature, William Sullivan, Fire Chief and Engineer; John McCormack, Engineer; Lewis Mariani and Reeve Boulter, Firemen, retired in October, 1962.

The Selectmen thank these men for their dedicated and faithful service over the years.

Robert Forsberg, District Fire Warden of the Commonwealth of Massachusetts, was appointed Chief of the Department by the Board of Fire Engineers.

The Norfolk Fire Department, composed of call firemen, is to be complimented for their prompt and efficient answering of alarms as was demonstrated by their containing the very serious fire in the Norfolk Federated Church and saving the building from a total loss. This Department performs a very necessary service to the Town.

The Fire Department purchased a 2,000 gallon Tank truck. This should prove to be of great value when the Department has to fight fires in areas not serviced by hydrants.

Polio Clinics with the help of the Norfolk, Medfield, Dover Visiting Nurse Association were held in May and June for children, with over 600 being inoculated. An adult Polio Clinic is planned for 1963.

The Highway Department, under the supervision of James Foley, is making every effort to sand and salt the streets as soon as ice conditions appear. These conditions have been very prevalent this Winter.

The Board has under consideration recommendations for the improvement and maintenance of the Town Dump, which this year was the source of a bad fire.

The Norfolk Police Department, under the direction of Chief Samuel Johnston, with the help of volunteers, is remodeling the interior of the Police Station, a much needed improvement. A bulletin board, enclosed in glass, has been installed on the outside of the Police Station for posting of public notices.

In April, a special Town Meeting was held to consider a plan for an addition to the Norfolk Central School, as suggested by the School Building Committee. This Committee was composed of Jan Sievert, Lewis Rawl, Howard Konetchy, Anthony Martucci, and Harold LeBlanc. This plan called for an appropriation of approximately \$455,000. The Town Meeting voted not to accept this plan because of the cost and instructed the Moderator, Walter Holmes, to appoint a new study committee.

The Selectmen thank this committee for the many hours they put into studying the problem and for the work they did on the plan. Many of their ideas were incorporated into the plan suggested by the subsequent Building Committee.

The new committee, at the end of December, had ready for approval a plan for an addition which would cost approximately \$356,000. The appropriation for this new plan and construction of an addition to the school has been voted as this report goes to press. Construction of this addition will be started early in 1963.

Once again, we would like to call attention to the Zoning By-Laws. A building permit must be obtained from the Building Inspector before any building or additions is started. A plan must be submitted to the Planning Board before any land may be subdivided. The co-operation of the Towns People will be appreciated in seeing that these requirements are complied with.

Respectfully submitted,

CHARLES H. WEEBER, JR., Chairman
B. HARTLEY O'BRIEN, Clerk
GEORGE F. GEHMAN
Board of Selectmen

REPORT OF THE TOWN CLERK

Proceedings Annual Town Meeting—Monday, March 5, 1962

For the Year Ending December 31, 1962

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

At a legal meeting of the inhabitants of the Town of Norfolk qualified to vote in town affairs and elections, held in the New School, Monday, March 5, 1962, at 7:00 in the forenoon under a warrant issued by the Selectmen and dated January 22, 1962, duly attested and posted by Nels T. Carlson, a Constable of Norfolk, action was taken on the articles after the Election Officers were sworn in by the Town Clerk.

Article 1. To choose by ballot the following town officers; viz: One Moderator, for one year; one Selectman, for three years; (Selectmen to act as Board of Health); one Town Clerk; one Town Treasurer; one Collector of Taxes; one Tree Warden; two Constables, each for three years; two Trustees of Public Library, one for three years and one for two years; one member School Committee, for three years; one Water Commissioner, for three years; one Assessor, for three years; one member Board of Public Welfare, for three years; three members of the Planning Board, one for five years, one for three years and one for one year; five members Recreation Commission, one for one year, two for two years and two for three years.

The following were elected:

MODERATOR—Term 1 yr.—Walter T. Holmes, Myrtle St.

SELECTMAN, BOARD OF HEALTH—Term 3 yrs.—
B. Hartley O'Brien, Main St.

TOWN CLERK—Term 1 yr.—William F. Cavanaugh, Union St.

TOWN TREASURER—Term 1 yr.—Clarence S. Fuller, Rockwood Rd.

COLLECTOR OF TAXES—Term 1 yr.—
Harris E. Loring, Jr., Boardman St.

TREE WARDEN—Term 1 yr.—Kenneth H. Wood, Seekonk St.

CONSTABLES—Term 3 yrs.—
Nels T. Carlson, Turner St.
Samuel J. Johnston, Woodward Rd.

TRUSTEE OF PUBLIC LIBRARY—Term 3 yrs.—
Adrienne F. Orr, Boardman St.

TRUSTEE OF PUBLIC LIBRARY—Term 2 yrs.—
Julia C. Dardi, Pond St.

SCHOOL COMMITTEE—Term 3 yrs.—Alvin J. Freeman, North St.

WATER COMMISSIONER—Term 3 yrs.—
Arthur R. Keenan, Seekonk St.

ASSESSOR—Term 3 yrs.—Alan A. Mackey, Needham St.

BOARD OF PUBLIC WELFARE—Term 3 yrs.—
Russell J. Quist, Main St.

PLANNING BOARD—Term 5 yrs.—Elden D. Langley, Seekonk St.

PLANNING BOARD—Term 3 yrs.—George A. Carr, Union St.

PLANNING BOARD—Term 1 yr.—Henri J. Beauchemin, North St.

RECREATION COMMISSION—Term 1 yr.—
Elinor H. Pearson, North St.

RECREATION COMMISSION—Term 2 yrs.—
Russell M. Arnold, Cleveland St.
Olaf Olsen, Boardman St.

RECREATION COMMISSION—Term 3 yrs.—
Francis D. Faulkner, Main St.
Kenneth H. Wood, Seekonk St.

Article 2. QUESTION: "Shall this Town accept the provisions of Section 43 of Chapter 31 of the General Laws, a fair and concise summary of which appears below?" Summary: If the Town of Norfolk accepts this section they will place the permanent and regular members of the police force under Civil Service providing such members pass a qualifying examination as prescribed by the Director of Civil Service.

Yes	508
No	185
Blanks	141

Moderator — 1 Year

Walter T. Holmes	655
Leon W. King	152
Blanks	27

Selectmen, Board of Health — 3 Years

B. Hartley O'Brien	411
Edwin S. Pink	80
Henry C. Schultz	331
Blanks	12

Town Treasurer — 1 Year

Clarence S. Fuller	441
John W. Evans	382
Blanks	11

Town Clerk — 1 Year

William F. Cavanaugh	698
Blanks	136

Board of Assessors — 3 Years

Harry R. Richardson	316
Dwight M. Church	105
Alan A. Mackey	395
Blanks	18

Collector of Taxes — 1 Year

Harris E. Loring, Jr.	658
Blanks	174
Miscellaneous	2

School Committee — 3 Years

Alvin J. Freeman	684
Blanks	150

Board of Public Welfare — 3 Years

Russell J. Quist	609
Lewis Mariani	176
Blanks	49

Tree Warden — 1 Year

Kenneth H. Wood	525
Kenneth E. Tripp	280
Blanks	29

Water Commissioner — 3 Years

Arthur R. Keenan	690
Blanks	144

Constables — 3 Years

Nels T. Carlson	644
Samuel J. Johnston	693
Blanks	331

Trustee of Public Library — 3 Years

Adrienne F. Orr	700
Blanks	131
Miscellaneous	3

Trustee of Public Library — Unexpired 2 Years

Julia C. Dardi	686
Blanks	148

Planning Board — 5 Years

Elden D. Langley	63
Blanks	736
Miscellaneous	35

Planning Board — Unexpired 3 Years

George A. Carr	87
Blanks	736
Miscellaneous	11

Planning Board — Unexpired 1 Year

Henri J. Beauchemin	630
Blanks	202
Miscellaneous	2

Recreation Commission — 2 for 3 Years

Francis D. Faulkner	616
Kenneth H. Wood	571
Blanks	470
Miscellaneous	11

Recreation Commission — 2 for 2 Years

Russell M. Arnold	649
Olaf Olsen	45
Blanks	969
Miscellaneous	5

Recreation Commission — 1 for 1 Year

Elinor H. Pearson	648
Blanks	184
Miscellaneous	2

Article 2. (See Warrant)—Inia. Pet.

Yes	508
No	185
Blanks	141

TOWN OF NORFOLK

Official Vote of Articles

Voted at Adjourned Town Meeting

Held on March 19, 1962

Article 1. Disposed of.

Article 2. Disposed of.

Moved that the reading of the warrant be waived.

Voted yes, unanimously.

Moved that the body rise for a moment of silence in memory of the departed Town Clerk, George F. Campbell.

Voted yes, unanimously.

Moved that the School Building Committee give its report at this time, rather than at the end of the meeting.

Voted yes, unanimously.

Article 3. Moved that the Town vote to fix the salaries of the several elective offices of the town as follows: Moderator, \$1.00; Selectmen, \$600.00; Town Treasurer, \$1,100.00; Town Clerk, \$500.00 plus fees; Tax Collector, \$1,600.00 plus fees; Tree Warden, \$2.10 per hour; Assessors, \$2,250.00; Board of Public Welfare, \$300.00; Board of Water Commissioners, \$225.00; Planning Board, \$250.00; Regional District High School Committee, \$150.00; and to authorize any Town Board to employ for additional salary or compensation any of its members and to fix such salary or compensation.

Voted yes, unanimously.

Moved that the Board of Fire Engineers be authorized to appoint themselves firemen and to set the rate at \$2.00 per hour in accordance with Section 4A, Chapter 41, of the General Laws, funds for the same to be obtained from Fire Department appropriation under Article 4.

Voted yes.

Moved that the Town vote to authorize the Board of Selectmen to appoint one of their members, George F. Gehman, police officer in accordance with the provisions of Section 4A, Chapter 41, of the General Laws, and to set the rate of pay at \$1.50 per hour, funds for the same to be obtained from the Police Department appropriation under Article 4.

Voted yes.

Article 4. Moved that the Town vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, the following sums of money:

I. GENERAL GOVERNMENT

- a. Board of Selectmen: Salary \$600.00
- b. Board of Assessors: Salary \$2,250.00; Expense \$800.00
- c. Town Treasurer: Salary \$1,100.00; Expense \$591.00
- d. Tax Collector: Salary \$1,600.00 plus fees; Expense \$841.00
- e. Town Clerk: Salary \$500.00 plus fees; Expense \$950.00
- f. Town Counsel: Salary \$250.00
- g. Town Accountant: Salary \$1,200.00; Expense \$775.00
- h. Planning Board: Salary \$250.00; Expense \$700.00
- i. Election Officers: \$450.00
- j. Registrars of Voters: \$500.00
- k. Appeal Board: Expense \$215.00
- l. Water Commissioners: Salary \$225.00
- m. Water Collector: Salary \$300.00
- n. Conservation Commission: Expense \$350.00

II. PROTECTION OF PERSONS AND PROPERTY

- a. Fire Department: \$6,700.00
(Including Ambulance Expense)
- b. Building Inspector: Salary \$300.00
- c. Insect Pest Control: \$2,200.00
- d. Police Department: \$24,340.00
- e. Sealer of Weights and Measures: Salary \$50.00
- f. Civil Defense: \$900.00
- g. Dog Officer: Salary \$150.00
- h. Tree Department: \$1,650.00
- i. Fire and Police Communications: \$3,640.00

III. HEALTH AND SANITATION

- a. Board of Health: \$500.00
(Town dump included)
- b. Inspector of Animals: Salary \$75.00
- c. District Nurse: \$600.00

IV. HIGHWAYS

- a. Removal of Snow: \$7,000.00
- b. Street Lighting (all night): \$4,120.00
- c. Chapter 90, Highway Maintenance: \$1,505.00
- d. Chapter 90, Highway Construction: \$3,005.00
- e. Chapter 81, Highway Maintenance: \$3,455.00
- f. Town Highway Maintenance and Construction: \$7,100.00
- g. Machinery Maintenance (refer to Article 7)

V. CHARITIES

- a. Welfare Administration: \$1,100.00
(Including Salaries of Board)
- b. General Relief: \$1,000.00
- c. Old Age Assistance: \$8,000.00
- d. Aid to Dependent Children: \$6,000.00
- e. Disability Assistance: \$500.00
- f. Medical Assistance to the Aged: \$6,000.00

VI. SOLDIERS' BENEFITS

- a. Soldiers' Relief: \$5,000.00
- b. Veterans' Administration: \$400.00
(Salary \$200.00; Expense \$200.00)
- c. Custodian of Veterans' Graves: \$30.00

VII. SCHOOLS

- a. Operation and Maintenance—Central School: \$119,160.00
(Includes Committee Salary)
- b. King Philip Regional School District—
Operating and Maintenance: \$127,799.48
Capital Costs—King Philip Regional School: \$23,186.92
- c. King Philip Regional School—
Committee Salary: \$150.00

VIII. PUBLIC LIBRARY

- a. Salary and Expense (Plus Dog Tax): \$1,317.00
(Changed to amount of \$2,184.75—Covered by Article 20.)

IX. RECREATION

- a. Expense: \$1,750.00

X. DEBTS AND INTEREST

- a. Central School Notes and Interest due in 1962: \$20,865.00
(Notes \$18,000.00; Interest \$2,865.00)
- b. Water Department Notes and Interest due in 1962: \$8,079.00
(Notes \$7,500.00; Interest \$579.00)

XI. UNCLASSIFIED

- a. Memorial Day: \$400.00
- b. American Legion: \$400.00
- c. Norfolk County Retirement System: \$2,529.13
- d. Reserve Fund: (\$9,142.55)
(Transfer from Overlay Surplus)
- e. General Expense: \$3,200.00
(Includes Selectmen's Clerk)
- f. Tax Titles: \$200.00
- g. Interest to cover Article No. 5: \$500.00
- h. Insurance and Bonds for Town Officers: \$5,400.00

- i. Medical and Life Insurance: \$1,600.00
- j. Fuel, Telephone and Lights: \$2,500.00
- k. Town Hill and Roadside Improvement: \$100.00
- l. Legal Services: \$510.00

Article 4 accepted. Voted yes.

Article 5. Moved to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, General Laws.

Voted yes, unanimously.

Article 6. Moved to raise and appropriate the sum of \$6,000.00 for Water Department Maintenance, or take any other action in relation thereto.

Voted yes, unanimously.

Article 7. Moved that the Town transfer \$3,419.43 from the Machinery Fund and raise and appropriate \$2,780.57, totaling \$6,200.00 for the Machinery Maintenance Account.

Voted yes, unanimously.

Article 8. Moved that the Town transfer from Surplus Revenue the sum of \$24,650.00, the amounts of the State and County share on Chapter 81 and Chapter 90 projects with a proviso that the sums received from State and County are credited back to Surplus Revenue upon receipt, or take any other action in relation thereto.

Voted yes, unanimously.

Article 9. Moved that the Town transfer from Surplus Revenue the sum of \$1,500.00 to purchase a new police cruiser and to grant the Board of Selectmen the right to trade or otherwise dispose of the present police cruiser or take any other action in relation thereto.

Voted yes.

Article 10. Moved that the sum of \$10,000.00 be transferred from Surplus Revenue, and \$50,000.00 be raised by bond issue for construction of a new fire and police station.

Voted no.

Article 11. Moved that the Town transfer from Surplus Revenue the sum of \$1,500.00, to install a new set of traffic signal lights at the corner of Rte. 115 and Main Street.

Voted yes.

Article 12. Moved that no action be taken on this article at this time.

Voted no.

Moved that vote the transferral from unappropriated available funds the sum of \$1,000.00 to purchase uniforms for the Reserve Police Officers.

Voted yes.

Article 13. Moved that no action be taken at this time.

Voted yes, unanimously.

Article 14. Moved that the sum of \$1,000.00 be raised and appropriated for repairs to roller shed and storage sheds.

Voted yes.

Article 15. Moved that the Town vote to discontinue as a public way that portion of Lawrence Street running northwesterly from the new location of Lawrence Street to land now or formerly of Theodore Ekberg, et ux.

Voted yes.

Article 16. Moved that the Town transfer from Surplus Revenue the sum of \$5,000.00 to purchase and replace two-way radio equipment in accordance with recent Federal Communication Commission regulations, or take any other action in relation thereto.

Voted yes.

Article 17. Moved that the Town vote to appoint a committee of five from Ware Drive, Geneva Street, and Malcolm Street, to study the water and drainage problem and to raise and appropriate a sum of \$200.00 for use by the committee in the studying, this committee to make a report to the Selectmen prior to the next Special Town Meeting.

Voted yes.

Article 18. Moved that the reading of Article 18 be dispensed with, and to proceed with the motion.

Voted yes.

Moved that the proposed amendment to the King Philip Regional School District Agreement entitled "Amendment Number One to Agreement for Regional School District, Towns of Norfolk, Plainville and Wrentham" be hereby accepted.

Voted yes.

Article 19. Moved that the Town number all houses on all streets for better fire and police protection and other emergencies.

Voted yes, unanimously.

Article 20. Moved that Article 20 be dropped entirely.

Voted yes, unanimously.

Article 21. Moved that the sum of \$8,000.00 be transferred from Surplus Revenue to build an addition to the Public Library.

Voted yes.

Article 22. Moved that the sum of \$40.00 be raised and appropriated to install and maintain the following street lights, or take any other action in relation thereto:

Myrtle Street, in front of American Legion Hall
Main Street, pole 14/40

Voted yes, unanimously.

Article 23. Moved that the Town vote to change the zoning By-Laws, Chapter 1, Section 3, sub-paragraph captioned, Exceptions, to read as follows:

1. The Board of Appeals may authorize the conversion of a single family dwelling, in existence at the time of the adoption of this By-Law, to a two family dwelling.
2. The Board of Appeals may authorize the construction of a two family dwelling on a lot with a minimum frontage and area one hundred and thirty per cent (130%) of that for a single family dwelling.

Voted yes, by a $\frac{2}{3}$ majority, 132 to 66.

Article 24. Moved that the Town change the Zoning By-Laws, Chapter 1, Section 4, item 8, to read as follows:

8. Tailor shops, plumbing and heating establishments, barber shops and bakery.

Voted yes, by a $\frac{2}{3}$ majority, 198 to 2.

Article 25. Moved that the Town change the Zoning By-Laws, Chapter 1, Section 9, first paragraph, to read as follows:

The percentage of a lot which may be covered by any dwelling and accessory building, shall in no instance, exceed the following maximum provisions.

Voted yes, unanimously.

Article 26. Moved that the Town amend the Zoning map by changing from residential district to business district a parcel of land on the westerly side of Rockwood Road owned by Lauris W. Boomer and Florence J. Boomer and the New York, New Haven and Hartford Railroad by extending the present business district northerly from the base line of the location of said railroad, one hundred fifty-seven (157) feet more or less on said Rockwood Road to land of Helen Gardner and westerly to a depth of (200) two hundred feet.

Voted yes, by a $\frac{2}{3}$ majority, 196 to 11.

Article 27. Moved that the Town add to the Zoning By-Laws, Chapter 1, Section 3, as accessory uses:

6. The use of a portion of a dwelling or of a building accessory thereto by a resident of the premises as an office, studio or workroom for the conduct of a profession or customary home occupation, subject to the conditions that: (a) not more than one other person is regularly employed thereon in connection with such use, (b) no stock in trade is regularly maintained except for products of the occupation itself, or for goods or materials customarily used incidental to its performance, (c) such use does not produce noise or other effects observable at the lot lines in amounts exceeding those normal to residential property, (d) no external change is made which alters the residential appearance of the buildings on the premises, and (e) there is no exterior display or other outward evidence that the premises are being used for any purpose other than residential (except for an accessory sign as hereinafter permitted). In particular, uses permitted hereunder may include, but are not limited to, the office of a physician, dentist, lawyer, architect, engineer, real estate agent or insurance agent, the studio of an artist, musician or teacher, or the workroom of a dressmaker, milliner, photographer, or hairdresser.
7. The use of a portion of a dwelling or a building accessory thereto by a resident builder, carpenter, painter, plumber or other artisan, or by a resident tree surgeon or landscape gardener for incidental work and storage in connection with

his off-premises occupation, subject to the same conditions and limitations as specified above in paragraph (6) for customary home occupations.

Voted yes, unanimously.

Article 28. Moved that no action be taken on this article.

Voted yes.

Article 29. Moved that the Town choose any Committee or to hear or act on the report of any Committee or Town Officer or to instruct any committee or Town Officer.

Voted yes, unanimously.

Moved that the meeting adjourn.

Voted yes, unanimously.

WILLIAM F. CAVANAUGH,
Town Clerk

WARRANT FOR SPECIAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either Constable in the Town of Norfolk in said County,

Greetings:

You are hereby required in the name of the Commonwealth of Massachusetts to notify and warn inhabitants of Norfolk, qualified to vote in town affairs, to assemble in the Central School Auditorium on Monday, April 16, 1962, 7:30 P.M. then and there to act on the following articles, viz:

Article 1. To see if the Town will vote to construct equip and furnish an addition to the school known as the Central School, such construction, equipment and furnishing to be under the direction and control of the school building committee established under Article 30 as voted at the Adjourned Annual Town Meeting held on March 20, 1961, which shall have full authority to enter all agreements or contracts necessary or incidental to the performance of the work involved, and raise and appropriate or transfer from available funds and by Chapter 645 of the Acts of 1948, as amended, a sum of money to pay the costs

of such construction, equipment and furnishing, the same to be expended under the direction of said school building committee, or take any other action in relation thereto.

Article 2. To see if the Town will vote to construct a combination police and fire station on land owned by the Town on the Southerly side of Main Street; such construction to be under the direction and control of the Fire and Police Station Study Committee established under Article 23 as voted at the Adjourned Annual Town Meeting held on March 20, 1961, which shall have full authority to enter all agreements or contracts necessary or incidental to the performance of the work involved, and to raise and appropriate or transfer from unappropriated available funds in the treasury or raise by borrowing under the provisions of Chapter 44 of the General Laws, a sum of money to pay the cost of such construction, the same to be expended under the direction of said committee, or take any other action in relation thereto.

Hereof, fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and the seal of the Town this 2nd day of April, 1962.

CHARLES H. WEEBER, JR.
GEORGE F. GEHMAN
B. HARTLEY O'BRIEN
Selectmen of Norfolk

A true copy,
Attest: April, 1962

NELS T. CARLSON,
Constable of Norfolk

Meeting opened by the Moderator, the warrant and Constable's return read.

Article 1. Voted No.

Article 2. Voted No.

Voted that the Moderator appoint a School Building Committee to continue the study as voted at the adjourned Annual Town Meeting held on March 20, 1961. This Committee to make a report with plans and specifications for an addition, or separate building, to the Central School as soon as practical.

Voted to raise and appropriate the sum of \$5,000.00 for this Committee.

A true copy: Attest

WILLIAM F. CAVANAUGH,
Town Clerk

VITAL STATISTICS

BIRTHS RECORDED IN NORFOLK DURING 1962

Date	Name of Child	Name of Parents
1961		
July		
12—	Stephen Francis	William C. and Charlotte S. Collins
24—	John Gregory	Henri J. and Mary C. Beauchemin
October		
13—	Robert Francis, Jr.	Robert F. and Georgia L. Ravinski
28—	John Maddox	James C. and Katherine M. McKalip
November		
3—	Carol Ann	Earle H. and Primrose M. Smith
9—	Diane Lynn	Vernon F. and Helen M. Legge
10—	Peggy Ann	Thomas and Mary M. Granger
13—	Baby Girl	John S. and Kathleen G. Megna
16—	Jennifer Anne	Richard O. and Pauline E. Duke
25—	Jonathan Jay	Alan A. and Shirley E. Mackey
December		
1—	Paul Robert	Charles M. and Marie M. Evans
8—	Brian Scott	Gerald A. and Gloria G. Seavey
12—	John Scott	Oscar C. and Mary V. Anderson
13—	Christopher	Gerald M. and Diane C. Newton
14—	James Arthur Jr.	James A. and Marilyn K. Jordan
15—	Baby Girl	Robert L. and Nancy A. Norton
18—	Joseph Alyward	Albert C. and Margaret M. Larkin
1962		
January		
15—	Jay Charles	James H. and Joan B. Davies
17—	Tina Marie	William E. and Sylvia Q. Maine
18—	Robin Lee	Frederic M. and Susan P. Carlson
19—	Ann Marie	William C. and Marilyn C. O'Brien
26—	Kathleen Marie	William A. and Kathleen M. Benson
29—	Lisa Anne	Paul C. and Anne B. Gronroos
30—	Cheryl Ann	Richard H. and Mary K. Byrnes
February		
7—	Diane Marie	Wilfred J. and Shirley J. Vermette
8—	Kathleen Margaret	William E. and Doris S. Harrington
11—	Sarah Jane	Nelson R. and Jeanne D. Hill
18—	Baby Boy	Lawrence T. and Virginia B. Lang
19—	Carole Ann	Roger E. and Yvonne B. Bryant
24—	Richard David	Robert C. and Ann M. Beers
25—	Nils Carl Tor	Carl R. and Astrid B. Arvidson

Date	Name of Child	Name of Parents
March		
11—	Mark Walton	Paul W. and Valerie P. Jones
11—	David Joseph	Thomas L. and Nancy B. Gookin
11—	Stephen Bradford	John W. and Brenda A. Cherry
13—	John Kenneth, Jr.	John K. and Susan B. Stoddard
14—	Robert Theodore	Charles E. and Arlene P. Ray
22—	Joel Roy	George S. and Bette M. Tzizik
April		
4—	Paul Michael, II	Paul M. and Elizabeth D. Wojdag
5—	James Christopher	Harold E. and Marian M. La Blanc
8—	Albert Joseph	Albert V. and Catherine C. Antosca
14—	Sarah Jane	Robert L. and Mary A. W. Townsend
21—	Nancy Jane	George T. and Shirley M. Cronin, Jr.
23—	Mark Allan	Ralph L. and Theresa M. Royle
25—	Mark Edmund	Edmund and Helen K. Waitkevich, Jr.
26—	Janet Lynn	John W. and Vida K. Holmes
30—	Gerald Timothy	Carmine and Concetta M. Lorusso
May		
3—	Emil David	Richard F. and Donna L. DiPlacido
4—	Randy Jay	Robert J. and Laura B. Ahern
10—	Timothy Michael	Robert E. and Marie B. Moriarty
12—	Kirsten-Marie	Francis L. and Carol D. Zimmer
13—	Joseph Charles	Alvin R. and Dorothy H. Callahan
17—	Baby Boy	Alfred and Eleanor T. Callow
28—	Pauline Anne	James D. and Pauline C. MacDonald
30—	Paul Daniel	Robert F. and Mary Jane C. Goodwin
June		
1—	Michele Rose	John N. and Rose L. Doucette
2—	Kelley William	Cornelius W. and Dorothy L. Murphy
10—	Daryl Jacob	Henry J. and Dorothy L. Standing
12—	Sylvia Ann	Anthony G. and Angela S. Carnevale
15—	William Stuart	George E. and Eleanor W. Nichols
16—	Steven Hunter	George R. and Margaret A. Wyman
17—	Ann Marie	Sigmund J. and Marion B. Dziurdz
20—	Baby Boy	David K. and Joyce S. Rice
21—	Harold Geoffrey	Harold H. and Charlotte W. Alger
23—	Laura Ann	Norman F. and Marilyn D. Coffey

Date	Name of Child	Name of Parents
July		
8—	Kathleen Mary	Peter M. and Barbara B. Sabatini
17—	Baby Boy	Edward and Isabell R. Stone
20—	Lori Ruth Swenson	Bernard and Betty Ann Swenson, Jr.
24—	Baby Boy	Louis C. and Annie M. MacPhee
August		
6—	Frank Joseph, Jr.	Frank J. and Herberta M. Lyons
9—	Sandra Ellen	Walter A. and Edna P. Waitkevich
9—	Barbara	Francis J. and Hazel T. Bolger
10—	Frederic Arthur, Jr.	F. Arthur and Anita K. Woodworth
13—	Maureen Susan	J. Thomas and Margaret C. Ravinski
21—	Anne	Robert V. and Elizabeth A. Garner
21—	Michael Joseph	William and Barbara R. MacNeil
27—	Baby Girl	Paul A. and Loretta B. Ethier
28—	John David	John W. and Marjorie H. Gledhill
September		
2—	Frances Madelene	Paul A. and Florence S. Basilici
5—	Jeanette Marie	Robert B. and June N. Burns
7—	Gail Ann	Paul F. and Susanne P. Bekkenhuis
8—	Brian Paul	H. Roy and Eileen M. Hamlin
11—	Gary John	William E. and Elaine C. Ring
11—	Christopher Paul	Thomas E. and Gail S. Dolan
18—	Glenn Camp	William E. and Helen L. Burns
27—	Kurt Iver	John A. and Carol W. Beaumont
October		
9—	Charles Eugene	Richard D. and Phyllis C. Klingler
21—	Helen Mary	James L. and Lorraine H. Foley
22—	Tina Dea	George G. and Virginia H. Kenney
November		
24—	Carl Warn, III	Carl W. and Mary Lou P. Gibson, Jr.
25—	Alan Jay Ford	Gary S. and Maville H. Ford
29—	Richard Bailey	Norman H. and Hester R. Lougee
30—	Wendy Jill	Frederick D. and Gail G. Campbell
December		
6—	Lynn Elizabeth	Richard G. and Wynette A. Flood

MARRIAGES RECORDED IN NORFOLK IN 1962

Date	Name	Residence	Married by
January			
20—	Leonard M. Vison, Jr. Eileen Costello	Norfolk Dedham	John F. Welch, Priest
February			
3—	Bruce H. Ledbury Sandra M. Savasta	Franklin Norfolk	Leo B. Flynn, Priest
8—	Robert M. DeBassie Linda L. Ladig	Wrentham Wrentham	William F. Cavanaugh, Justice of the Peace
10—	Philip Day Lukens Brenda Joyce McMullin	Norfolk East Walpole	Donald D. Menzel, Clergyman
March			
4—	Anthony Gonsalves, Jr. Phoebe Tincker	Brockton Norfolk	Leo B. Flynn, Priest
10—	Carlton W. Hatfield Sherry G. Eikenberry	Norfolk Norfolk	Leo B. Flynn, Priest
31—	Albert Malanche Adele H. Rouzaut	Berkeley, Cal. Norfolk	Wm. F. Cavanaugh, Justice of the Peace
May			
4—	James R. Carson Beatrice O. Cole (Fisher)	Medfield Medfield	William F. Cavanaugh, Justice of the Peace
5—	David E. Picard Sandra M. Juskiewicz	Norfolk Wrentham	H. V. Stockman, Priest
6—	Larry Rollins Beverly Nadeau	Norfolk Plainville	Floyd Hilliard, Clergyman
June			
2—	Kenneth W. Gagne Kathleen A. Kelly	Framingham Framingham	Leo B. Flynn, Priest
July			
15—	Paul A. Cataldo Jean M. Phelan	Franklin Norfolk	John F. Fitzgerald, Priest
21—	Ronald Pisani Margaret Halloran	Framingham Framingham	Wm. F. Cavanaugh, Justice of the Peace
28—	William S. Johnson Annette T. LaPlante	Norfolk No. Attleboro	Roger L. LeDuc, Priest
28—	Frank Alan Lukens Bonnie M. Staggs	Norfolk Norfolk	Donald D. Menzel, Clergyman

Date	Name	Residence	Married by
August			
5—	P. Bradley Findlen Anne Muir Rutherford	Westwood Norfolk	David C. Tyrell, Priest
18—	Byron C. Hurder Phyllis DeSalvo (Banks)	Norfolk No. Attleboro	Donald D. Menzel, Clergyman
25—	Thomas B. Rutherford Judith Ann Nilsson	Norfolk Berlin, Conn.	Donald A. Powers, Clergyman
September			
1—	Clarence Bickford, Jr. Joan Haire	Norfolk Wrentham	Henry P. Boivin, Priest
1—	John Thomas Quist Merline Jeanne Foster	Norfolk Wrentham	Harold S. Hammum Minister
7—	Paul A. Basilici, Jr. Florence Monti (Shevory)	Norfolk Norfolk	William F. Cavanaugh, Justice of the Peace
8—	John Edward Wall, Jr. Marilyn J. Lentini (Pratt)	Natick Natick	William F. Cavanaugh, Justice of the Peace
14—	Evald N. Swenson, III Beverly Ann O'Brien	Norfolk Franklin	William C. Kondrick, Priest
22—	Ross W. Henderson Carol L. Fuller	Norfolk Norfolk	Mark Grover, Clergyman
28—	Bertram R. Brown Alice L. Campbell	No. Attleboro Norfolk	Donald D. Menzel, Clergyman
29—	John R. Silvernail Jeannette R. Carter	Walpole Norfolk	Otto K. Jonas, Minister
October			
13—	Richard C. Gillette Georgia Bryant (Gould)	Norfolk Norfolk	Donald D. Menzel, Clergyman
13—	Henry J. Gautreau Genevieve Micelotta (Walenski)	Norfolk Milford	Louis Bonan, Priest
23	Arthur R. Samsel Joan B. Sanders	Norfolk Urbandale, Iowa	J. Newman Toomey, Justice of the Peace
25—	Robert S. Backlund Diane S. Gould	Wrentham Norfolk	William F. Cavanaugh, Justice of the Peace
November			
1—	Charles W. Sharon, Jr. Elizabeth J. Parsons (Gay)	Norfolk Norfolk	John I. Daniel, Minister
16—	Michael A. Cashorali Thelma DePasquale (Orlando)	Walpole Walpole	William F. Cavanaugh, Justice of the Peace
3—	Roy A. Rex Karla Kraulitis	Maynard Norfolk	Arthur K. Gaard, Minister

Date	Name	Residence	Married by
December			
8—	Leonard L. Kerr Joanne E. Nason	Norfolk Norfolk	E. Roger Sherman, Justice of the Peace
22—	Joseph Marshall, Jr. Juliette B. LeBlanc	Smithfield, R. I. Medfield	W F. Cavanaugh, Justice of the Peace

DEATHS RECORDED IN NORFOLK DURING 1962

Date	Name	Yrs.	Mos.	Days	Cause
February					
19—	Mary Riley	51	11	—	Thermal Burns
March					
22—	Richard Bigelow	55	9	11	Bifrontal Astrocytoma
April					
6—	Felice Bremilst	93	4	9	Broncho Pneumonia
May					
3—	Mary G. Connors	65	4	29	Carcinoma
3—	Weston H. Bonney	45	8	17	Myocardial Failure
14—	Harry C. Campbell	81	7	27	Broncho Pneumonia
19—	William Pacuk	67	4	24	Cerebral Thrombosis
22—	Lina B. Perron	51	10	16	Coronary Occlusion
June					
7—	Henry Sullivan	62	2	21	Broncho Pneumonia
22—	Adeleine Decker	81	8	1	Cerebral Thrombosis
30—	Julia E. Evans	89	1	11	Cerebral Hemorrhage
July					
6—	Thomas M. Conlan, Jr.	46	1	13	Coronary Thrombosis
August					
6—	Willard J. Turner	75	3	10	Cerebral Hemorrhage
11—	Alfred J. Carlson	74	10	24	Pulmonary Emphysema
16—	David B. Hughes	5	1	4	Purulent Pericarditis
September					
1—	Lucy Richardson	70	—	22	Coronary Thrombosis

Date	Name	Yrs.	Mos.	Days	Cause
October					
16	Ethel F. Carlson	86	3	21	Carcinomatosis
28	Helen O. Larsen	61	8	20	Coronary Thrombosis
31	Katherine W. Bussey	91	10	4	Heart Failure
November					
12	Katherine M. McKalip	28	5	28	Suicide
December					
5	Ashton Harry Barnes	51	—	—	Myocardial Failure
12	Ada C. Tibbets	61	2	15	Myocardial Failure
18	Ray E. Goold	72	—	—	Myocardial Failure

In addition deaths were recorded of 187 non-residents who died either at Pondville Hospital or at the Prison Colony.

Report of Town Departments

REPORT OF THE POLICE DEPARTMENT

Board of Selectmen:

I herewith submit my fifth annual report of the Police Department activities for the year 1962.

The following investigations:

Motor Vehicle Accidents	47
Fatal Accidents	None
Sudden Deaths	2
With Registry of Motor Vehicles	53
With the Fire Marshal Office	1
With Other Police Departments	93
Emergency Trips in Cruiser to Doctor or Hospital	52
Emergency Messages Delivered	34
Motor Vehicle Investigations	43
Missing Persons	2
Complaints	542
Suicide	1
District Court Appearances	288
Superior Court Appearances	32
Business Places Found Unlocked	71
Motorists Assisted	63
Assisted Ambulance Crew	23

The following arrests:

Larceny	1
Threats	1
Indecent Assault on Female Child	1
Carrying Dangerous Weapons	2
Drunk in Public Place	8
Drunk and Disturbing Peace	2
Driving Under the Influence	7
Operating so as to Endanger	14
Operating Without License	1
Operating Without License in Possession	1
Operating after License Suspended	2
Speeding	53
Failure to Stop for Police Officer	1
Throwing Rubbish from Motor Vehicle on Highway	1
Passing View Obstructed	5

Operating on Expired License	1
Failure to Slow at Intersection	13
No Inspection Sticker	1
Defective Motor Vehicle Equipment	1
Leaving the Scene of an Accident	1
Failure to Stop, Stop Sign	26
Escape Wrentham State School	4
Lewd and Lascivious Person	1
Defacing Grave Stones	3
Operating Without Insurance	2
	<hr/>
Arrest Total	152

In addition to the above arrests 37 permits were issued to shoot at the Town Dump for the Board of Health and 31 permits were issued to carry firearms.

The No-Fix system has been in effect for a full year and has been a great aid in the enforcement of the motor vehicle laws. This department issued 263 violation notices during 1962 of which 120 motorists were summoned to court, 122 received written warnings and 21 motorists were referred to the Registry for action. Each violation written by a police officer must be acted on within three days and a copy mailed to the violator, a copy mailed to the Registry of Motor Vehicles, a copy for the police officer and a copy mailed to the District Court—which amounts to 12c postage per violation written. The law has now been amended so that the court copy is no longer in effect but the police department must now send a written audit of each violation book used to the Registry of Motor Vehicles which in effect has eased the burden of the courts but added one more burden to the small town police chief.

The department has instituted a get tough policy with violators of the motor vehicle laws. As the record shows, our program is paying dividends in a reduction in the number of accidents and for the second year a "Fatal Free" record. A request for additional funds for traffic enforcement has been requested in this years' budget.

We were very fortunate to receive, at no cost to the Town, a three wheel motorcycle donated by the Norfolk Motorcycle Shop which is owned by Vival Ingraham, Jr. and Raymond Calleux. We used this motorcycle last summer on a limited basis for traffic patrol and checking of summer homes. On behalf of the department, I wish to thank Vi and Buckey for their generous contribution to our traffic program and hope to be able to use it more fully this summer.

Last year 3809 requests for information or assistance were received by the Police Department through the dispatcher, police station and my home. Each year shows a steady and rapid increase in requests for police assistance as our town is growing.

Last year the department had one case that was heard before the Supreme Court of Massachusetts on a point of law and was upheld by this High Court and a proper conviction was made. This case involved a hit and run motor vehicle accident on Medway Street where parts of a headlight were found and were matched with a headlight from a suspect car. A complaint was secured from the District Court and the operator found guilty. He appealed this guilty finding to the Superior Court where he also was found guilty by a jury and then appealed on a point of law to the Supreme Court where the conviction was upheld. It is believed that this is the first case from Norfolk to reach the Supreme Court.

A breakdown of the motor vehicle accidents shows the Town where the operators were from:

Norfolk	15	Foxboro	2
Franklin	9	Attleboro	2
Wrentham	7	Dorchester	1
Rhode Island	5	Natick	1
Walpole	4	Worcester	1
Millis	3	Osterville	1
Norwood	3	Wayland	1
Medfield	3	Taunton	1
Framingham	2	Seekonk	1
Plainville	2	Marlboro	1
Mansfield	2		

It should be remembered that the accidents that occur in Norfolk are NOT the reason for our high insurance rate unless they involve Norfolk residents. Each accident, regardless of where it happens, is charged against the town where the automobile is registered. Please remember this and operate your car out of Norfolk as you do in Norfolk.

I would like to thank those who supported us at the town meeting in our quest for an adequate police and fire station. It is my understanding that the fire department is requesting funds to build a new station again this year and it is hoped that if approved that we would be able to take over the fire station for our police station after a fire station is built. We desperately need more room. We have changed the station layout and freshened it up with paint, etc. because we were just too ashamed of it in its prior condition. All work was done by the police officers with the cost of materials the only expense. The two cells in the rear room were removed to make more working area. The State had only approved one cell and it was felt that for the number of lockups we have in a year the space could be put to better use. Arrangements were made with the Wrentham Police to use their lockup at a cost of \$10.00 per lockup. Due to the condition of our cell and the wooden building, it was necessary to hire an additional police

officer for station duty to watch anyone who was arrested and put in a cell at an additional cost of approximately \$10 to \$15 per lockup. We were just as well or better off to use Wrentham facilities.

I would like to thank Auxiliary Chief Wood and his officers and men for their hours of unpaid duty assisting our regular officers. They have been a great help this year and deserve the thanks of the Town for a job well done.

I also want to thank the heads of the various town departments for their assistance and cooperation in 1962 and look forward to working with them in 1963.

Respectfully submitted,

SAMUEL J. JOHNSTON,
Chief of Police

REPORT OF LIBRARIAN — TOWN OF NORFOLK

Hours:

Monday through Friday	7:00 to 9:00 P.M.
Wednesday	2:30 to 4:30 P.M.
Saturday	9:00 to 12:00 Noon

Closed Holidays

Books loaned	10,289
Magazines loaned	267
Number of borrowers	882
Fines collected	\$240.72

Comparative circulation of books loaned:

1960—7,940	1961—8,549	1962—10,289
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Respectfully submitted,

MRS. EDWARD McCLURE,
Librarian

January 9, 1963

ADVISORY BOARD REPORT

The Advisory Board under Chapter 39, Section 16 of the General Laws is charged with the duty to provide the recommended Budget for the Annual Meeting and recommendations as to any other financial matters then or at Special meetings. The Advisory Board exercises exclusive control as to transfers from the Reserve Fund, under Chapter 40, Section 6, "to provide for extraordinary or unforeseen expenditures". There are nine members on the Advisory Board, appointed by the Town Moderator. The Board held meetings preparatory to drawing up budget recommendations for the Adjourned Town Meeting of March 19, 1962 under the chairmanship of B. Hartley O'Brien. Recommendations were prepared for the Special Town Meeting held on April 16, 1962.

The following schedule of meetings was held to vote on transfers from the Reserve Fund of \$9,142.55.

1962	
June 2—	
Disability Assistance	\$1,000.00
June 2—	
General Relief	500.00
July 11—	
Board of Assessors	250.00
October 23—	
General Relief	650.00
October 23—	
Group Insurance—(Medical and Life Insurance)	900.00
August 28—	
Insurance and Bonds for Town Officers	800.00
December 4—	
Town Treasurer	74.62
December 4—	
Fuel and Utilities	830.00
December 4—	
Fire Department	850.00
December 4—	
Insurance and Bonds for Town Officers	270.00
December 4—	
Election Officers	241.00
December 4—	
Police Department	1,234.82
December 28—	
Water Department	616.04

December 28—		
Highway Department		27.58
December 28—		
Legal Services		256.25
		—
TOTAL		\$8,500.31
Balance December 31, 1962		\$ 642.24

The Advisory Board wishes to thank the Town Officers and heads of departments for their full cooperation.

Respectfully submitted,

HENRY B. EDEN, Chairman
 ARTHUR T. SULLIVAN, Secretary
 STANLEY COLLINS
 CHARLES CURRAN
 FRANCIS HAASE
 WILLIAM McBRIEN
 GEORGE NICHOLS
 LEONARD ROSS
 DR. PHILIP WHITE

REPORT OF THE FIRE DEPARTMENT

The present fire station in use today was constructed in the era of Model T fire trucks and was entirely adequate in its time. Today five trucks and the town's ambulance are jammed into this small space. There is no room to service the engines as they are bumper to bumper with no room to walk around the apparatus. Also, it is necessary to garage the water tanker in a private garage at another location. This constitutes not only poor planning and efficiency but also constitutes a fire hazard to the town's fire fighting equipment. A new fire station is urgently needed. The voters will be asked to approve the construction of a functional and fire safe station at the annual town meeting in 1963. It is hoped that the voters will approve the construction of this vitally needed building.

The present fire alarm siren was installed in 1924 and proved to be a major improvement over the church bell to summon the firefighters. Today, however with insulated houses, storm windows and blaring T.V. sets most of the firefighters cannot hear the siren. This means that many times the trucks leave the station with only a driver at most, resulting in an inadequate crew at many fires. This could result in the loss of a house or worse a life. It is recommended that a Plectron Fire

Alarm System be installed during 1963. An article will be placed in the warrant asking the voters to approve this system at the annual town meeting in 1963.

At the present time all emergency and rescue equipment is by necessity scattered among four fire trucks. This means that four fire trucks must respond to emergency calls to make sure that some vitally needed equipment will be at hand. Delay in searching among four trucks for needed equipment reduces the effectiveness of rescue and emergency operations. An article will be placed in the warrant asking the voters to approve a rescue wagon at the annual town meeting in 1963.

It is hoped that the voters will help the Fire Department to obtain the equipment it needs to do the job. The call firefighters answer alarms at all hours of the day and night with much personal sacrifice and danger to their lives and safety. It is only fair to give them the proper equipment with which to work, in order that they be in a better position to help you in YOUR hour of need.

I would like to express my thanks to all the officers and men of the Norfolk Fire Department for their cooperation, devotion to duty and quick response to fire alarms. These men are second to none and the citizens of the Town of Norfolk can well be proud of its call fire-fighting force.

The Norfolk Fire Department answered the following calls during 1962:

House Fires	10
Building Fires	7
Automobile Fires	5
Woods Fires	23
Grass Fires	14
Dump Fires	26
Emergency Calls	14
Smoke Investigations	15
Inspections	13
Lost Children	1
Aid to other Towns	2
Ambulance Calls	69
Total Calls	199

Respectfully submitted,

ROBERT K. FORSBERG,
Chief Engineer

REPORT OF VETERANS' SERVICE OFFICER

January 11, 1963

Board of Selectmen
Norfolk, Massachusetts

Annual Report

Gentlemen:

Cases interviewed by the Veterans' Services Department during the year 1962 are as follows:

Active cases approved and continued from 1961	2
Applicants for Veterans' Aid	4
Applications approved	3
Applications processed-ineligible	1
Applicants for Federal Aid	2
Requests for information	10
Trips to the Norwood Hospital	2
Trips to the V. A. Hospital	3
Trip to the Industrial Accident Board	1

Of the three cases approved, only one is now receiving aid.

Applications for Federal Aid were processed by this department, but no financial assistance is required by the town.

Respectfully submitted,

CHARLES H. STONE,
Veterans' Agent

ANNUAL REPORT OF THE BOARD OF APPEALS

For the Year Ending December 31, 1962

The Board of Appeals held nineteen (19) public hearings during the year 1962, sixteen (16) on Zoning Law variances, two (2) on parking of trailers, and one (1) on soil removal. Twelve (12) Zoning variances were approved, two (2) trailer permits were granted and one (1) soil removal permit was granted.

The Board of Appeals schedules their regular monthly meeting on the second Wednesday of each month when necessary, at the Selectmen's Rooms at 8:00 P.M. Any application to the Board of Appeals for a permit or Zoning Law variance must be in the hands of the Secretary of the Board by the twentieth day of the preceding month.

Any applicant to the Board of Appeals must be present at his or her hearing, either in person, or by an authorized agent or no decision will be made by the Board.

Each application to the Board for a Zoning Law variance or a permit shall be accompanied by a fee of seven dollars (\$7.00) by check made payable to the Town of Norfolk. The Board collected one hundred and thirty-three dollars (\$133.00) in fees and paid out one hundred dollars and thirty cents (\$100.30) for advertising expense.

Each application for a Zoning Law variance or a permit shall be accompanied by an accurate sketch, to scale, with dimensions of lot size, frontage, setbacks, street and side lines, building size, and street and lot number (if any).

Each application for soil removal shall be accompanied by an accurate drawing showing location, general contours, and cross sections required to give a complete picture of the site. The amount of soil, stone, loam, sod, or gravel to be removed and the reason for removal must be given.

Respectfully submitted,

RAWL, LEWIS A., Chairman
ALLAN, JOHN W., Secretary
RAVINSKI, JOHN
MARTUCCI, ANTHONY J.
ROGERS, BENJAMIN D.
FERGUSON, BRUCE D., Alternate
PETROVICK, EMIL J., Alternate

REPORT OF TREE WARDEN AND INSECT PEST CONTROL SUPERINTENDENT

To the Board of Selectmen:

The work of roadside improvement has continued during the past winter, working in conjunction with the Highway Department. As a joint operation, this procedure is carried on with maximum efficiency and minimum expense to both departments. Considerably more progress would have been made, but deep snow cover prevented further cutting of brush and flush cutting of larger trees.

In the Spring, several ornamentals were planted along the roadways. Species planted included Mountain-ash, Flowering Dogwood, and Washington Hawthorn.

During the latter months of the year, a change in the regular occupation of the Tree Warden made it necessary that he appoint a deputy, and resign the appointment of Insect Pest Superintendent. John Chaplin, who has worked with the department for several seasons, received both appointments. Because of Mr. Chaplin's association with the Highway Department, this arrangement has worked out with pleasing efficiency, and it is sincerely hoped that this co-operation may be maintained in the future.

Respectfully submitted,

KENNETH H. WOOD

REPORT OF NORFOLK PLANNING BOARD

Regular meetings were held on the second Monday of each month plus seven special meetings.

There were twenty-five plot plans examined which did not require planning board approval under the sub-division control law.

One sub-division plan was approved, known as Wendon Homes, located on Rockwood Road, and one plan was not approved as it was unable to meet the sub-division control law requirements.

Amendments to the zoning by-laws made since 1954 were compiled by the Board and are incorporated in a new zoning by-law booklet which is due from the printer in February of 1963.

To prepare for a master plan study, four town planning consulting firms were interviewed and a request for said study will be included in the Warrant for the voters' consideration at the Annual Town Meeting.

A Master Plan is designed to provide a guide for the future growth and development of a community, to provide a way in which various elements of a community may be brought into their proper relationship and made to function together effectively with the minimum of conflict and the maximum of economy and stability, and to provide a way of assuring that each new improvement which is made in the community makes its full contribution to the transforming of the present community into an increasingly better one.

Your Planning Board invites your suggestions and recommendations in this area of Town Government.

Respectfully submitted,

ROY A. JACOBSON, Chairman
GUSTAF E. PEARSON, Secretary
HENRI J. BEAUCHEMIN
ELDEN D. LANGLEY
GEORGE A. CARR

REPORT OF THE BUILDING INSPECTOR

January 14, 1963

Total permits issued	75
New Dwellings	26
Additions, Alterations	26
Garages	12
Toolsheds, Others	11

Respectfully submitted,

DOUGLAS C. BROWN,
Building Inspector

REPORT OF CONSERVATION COMMISSION

To the Board of Selectmen:

The Commission, still plagued by resignations and re-appointments, continues to work toward its ultimate goals. Attendance at regional meetings, correspondence with surrounding Commissions, membership in State and private agencies—all serve to direct our planning for our local conservation problems.

Sub-chairmen were appointed to plan activities within given categories: Co-ordinator of agencies within Norfolk; Education and Publicity; Maps and Survey; Water and Recreation; Fish and Wildlife; Forests and Recreation.

Meetings are scheduled on the third Tuesday of each month at 8:00 P.M. in the Selectmen's rooms. Public attendance and participation is invited.

Respectfully submitted,

KENNETH WOOD, Chairman
NELSON HOWARD, Clerk
WILLIAM SWEET
JAMES BARTON
RICHARD ELLIOTT
KENNETH TRIPP
ALBIN OBER
ROBERT FORSBERG, resigned
ALBERT LEVERONE, resigned

REPORT OF BOARD OF PUBLIC WELFARE

January 14, 1963

To the Board of Selectmen:

The Board of Public Welfare submits the annual report for the year 1962.

The total amount spent for Old Age Assistance and Medical Assistance for the Aged was \$29,255.71. Total number of cases aided was thirty-two.

The combined total spent on Aid to Dependent Children, Disability Assistance and General Relief was \$13,635.61.

Social Services for Public Assistance Families is being emphasized by direction from the United States Department of Health, Education and Welfare by setting goals for achievement in working with these public assistance families by strengthening family life, safe-guarding children in hazardous home situations and striving to reduce dependency through an effective program of rehabilitation services. All available resources will be implemented to help establish, in the community, social and economic stability of the family.

Evaluation through social study and recipient classification will lead to better understanding and more complete plans for treatment and services. To this end early in 1963 a training program with emphasis on social services will be conducted by the State Department of Public Welfare attendance being mandatory. Added services require added administrative duties through case recording and fiscal and statistical reporting. Recent amendments to Public Law 87-543 (the Social Security Act) provides for Federal reimbursement for certain administrative expenses up to 75%.

Medical Assistance for the Aged is on the increase.

Legislation to assist in locating deserting parents has been validated and renewed emphasis in this area tends to strengthen family life.

The Board of Public Welfare meets the first and third Thursdays of each month at 7:30 P.M. Recipients and prospective recipients may attend to discuss any problems.

Respectfully submitted,

RUSSELL J. QUIST, Chairman
JEANNE D. HILL, Clerk
JANE S. SULLIVAN

WATER DEPARTMENT REPORT

To the Citizens of Norfolk:

The report of the Norfolk Water Board is hereby submitted for the year ending December 31, 1962.

Sixteen new services were added to our water system in 1962 making a total of 366.

In April, 1962, Mr. Edwin Pink resigned as Water Commissioner.

On December 1, 1962 Mr. John Evans of Needham Street was appointed Water Collector, replacing Mr. Harris Loring who resigned.

Due to the fact that the water superintendent is a part time job, the water board requests that any application for water, etc. be made well in advance to enable our superintendent Mr. Vival Ingraham and his assistant Mr. William MacNeil to schedule their time for the job.

Many overdue water bills were collected last year. There are many more outstanding ones and the board is making every effort to collect these bills. Since this is a public enterprise we feel, that all takers should pay a fair share of the cost. If necessary, we will take a water lien or shut off the water if payment is not made.

The reasons for our request for a \$1,000.00 increase in our budget in 1963:

1. An increase in water rates on the Wrentham extension as of October, 1962, from \$190.00 to \$250.00 per million gallons.
2. Over a period of five years there has been an increase in the cost of water. In 1957 the cost of water was \$1,549.97. In 1962 the cost of water was \$3,157.98 an increase of \$1,608.01.

It is our view that the town should give serious consideration to our future water problems. Unfortunately, the Prison Colony can not increase our per diem allowance of water. It is our opinion that the town will have to develop its own water system soon in order to give Town water to people who wish it. We recently held a meeting with Commissioner Mr. McGrath of the Massachusetts Correction Department, to discuss our mutual water problems.

WATER DEPARTMENT STATISTICS

Footage of main	50,790	1962
Miles of mains	9.71	1962
Average footage per service	138	1962
Service per mile of main	38	1962
Number of services	366	1962
Water used in 1962—Center System	15,447,800	gals.

Water used in 1962—Mirror Lake System	7,016,616 gals.
Total water used in 1962	22,464,416 gals.
Increase over 1961	2,900,596 gals.
Average used per day	61,546 gals.
Average used daily per service	167 gals.
Increase in water used in 1962 (Center System)	2,736,500 gals.
Increase in water used in 1962 (Mirror Lake System)	164,096 gals.
Average income per service	\$33.73 for 1962
INCOME	
Sale of water	\$12,347.31
Installations	775.27
Total committed to collector	13,122.58
Less abatements	99.36
EXPENSES	
Cost of water—1962	\$ 3,157.98
Cost of maintenance (includes labor, clerical, postage, supplies, new equipment, meter- readings, stationery, etc.)	3,455.93
Total maintenance of water dept. for 1962	\$ 6,613.91
Transfer from reserve fund	616.04
Unexpended Balance	2.13
PROFIT FROM SALE OF WATER	\$ 6,409.31
This sum is applied towards payment of bonds and interest.	

Respectfully submitted,

ARTHUR R. KEENAN, Clerk
RICHARD M. ELLIOTT, Chairman

REPORT OF THE RECREATION COMMISSION

To the Town of Norfolk:

A swimming program was conducted in July for pre-schoolers, beginners, intermediates and advanced swimmers under the instruction of Grant Longley of Franklin with 154 children enrolled in the four-week course, held through the courtesy of William Ray and family at their beach at Mann's Pond.

A playground program, including arts, crafts and games was held for three weeks in August under the capable direction of Miss Barbara Bartholomew and her assistant, Joanne Nason. Attending either morning or afternoon sessions were 84 children. The display of the children's work and the awarding of prizes for competition games was held on the last day of the program with parents attending.

Safety buoys and rope were purchased for the Mirror Lake swimming area and installed through the courtesy of the petitioners who had requested protection from speed boats.

Construction of a safety fence was completed at the Little League field.

Other recreational projects included two bicycle clinics under the direction of the Norfolk Police Department; 12 loads of sand delivered to the beaches at Mann's Pond and Mirror Lake; installation of water and fountain at the tennis courts; improvements and the furnishing of two cement benches at the courts; assistance to the Little League organization, and continued investigation into a possible public swimming site.

Respectfully submitted,

RUSSELL M. ARNOLD, Chairman
ELINOR H. PEARSON, Secretary
OLAF OLSEN
FRANCIS D. FAULKNER
KENNETH H. WOOD

REPORT OF THE CIVIL DEFENSE AGENCY FOR 1962

In the late months of 1962, as we all know, the President of the United States called upon thousands of active and reserve forces to combat the Soviet missile and arms build-up in Cuba. With disaster closer to our shores than it has ever been, I believe it has brought an awareness to one and all, how important an active Civil Defense is. I am sure we all know that to protect ourselves under natural or war disaster it takes many hours of organizing, planning, and physical labor to attain this goal.

Your local agency has been very active in State Civil Defense meetings at area headquarters in Bridgewater as well as state headquarters in Natick. Our former director and his deputies attended Governor Volpe's special meeting of townships called at the time of the Cuban affair. Through the past year we have tried to step-up effectiveness in our organization, and will continue to do so with the adding of new equipment and government surplus property, obtained for nominal cost at the state surplus warehouse.

The agency communications division has done a fine job, as usual, with the weekly radio drill and equipment testing each Monday evening to sector headquarters. These men are on call for any emergency, and have done admirably on many occasions.

Many persons have commented on the Auxiliary Police Unit which has become more active each year. By their diligence and interest, these men have raised funds to supplement what is possible to allot them from the agency budget, to become a fully uniformed outfit. Chief S. J. Johnston and his officers have been helpful to this unit in their training courses and active police work to complete another full year of duty. A sincere thank you to the Police Department and the Auxiliary Unit for their co-operation during the year.

As was the policy of the former director, this office will be pleased to furnish as much information as possible, to anyone so interested. Information may be obtained by writing the NORFOLK CIVIL DEFENSE AGENCY, or by phoning 528-2222.

Respectfully submitted,

ALFRED B. WOOD,
Director

TRUSTEES REPORT

NORFOLK PUBLIC LIBRARY 1962

The Trustees of the Norfolk Public Library feel that the year of 1962 was a most important one in the history of its library. First of all, the town voted a sum of money for the construction of a children's wing. This addition was completed by Labor Day, open house being held on October 6th. It was also in the fall of 1962 that for the first time in the history of our library, a new card system of identification was started, each borrower receiving a number.

The librarians, Mrs. Edward McClure, Mrs. Alan Thornton, Mrs. James Green, Mrs. William Spragg and Mrs. Robert Chapin spent many hours this past year mending, checking and installing new front jackets in each and every book. Also, books in the children's room were marked and arranged according to grade level, enabling both children and mothers to quickly locate desired materials.

The Trustees were most appreciative of the number of gifts given to the library. The Lions Club of Norfolk presented a beautiful custom-made librarian's desk. The Norfolk Neighborly Club purchased a much-needed mobile book cart; French and Spanish speaking records were donated by William MacClure, builder of the children's wing. The Norfolk Grange has made extensive plans for landscaping the library grounds in the spring of 1963. Several books were purchased and donated by Cathy Langley, Gail Waldron and Caren Moore who held a children's fair during the summer to raise money to buy these books.

Among the equipment and reference materials purchased within our budget were beige window shades for the entire building, four new reading chairs, combination storm windows for the children's wing, a magazine rack, a record cabinet, a set of **Young People's Science Encyclopedia** and an eleven volume set of the **Dictionary of American Biography**.

We were saddened in 1961 by the death of Mrs. Loleta B. Coulter, Trustee, a most devoted and tireless worker. We were also saddened by the announcement of Mrs. Bennett B. Bristol of her intention to retire as one of the Trustees. Mrs. Bristol's many years of devotion and endless donation of books will long be remembered and appreciated by all. The children of this town owe her a special debt of gratitude as it was Mrs. Bristol who many years ago first started a children's section in our library.

The Norfolk Public Library has been the recipient of funds from State Aid for the past two years. It is because of this that the library has been able to open every week day evening as well as Wednesday afternoons and Saturday mornings. Our circulation has increased tremendously from only 5,060 books in 1958, to 7,940 in 1960 to the grand sum of 10,289 in 1962.

National Children's Book Week was observed by holding a composition contest among the children of the sixth grade of the Norfolk Central School. The winning compositions, entitled "Why Is the Norfolk Library Important To Me", by Paula Carr, Nancy Howard, Douglas Konetchy and Alexander Matulewicz were on display on the library bulletin board for the entire month of November.

The Trustees were most pleased by the visits to the library of several of the classes from the Norfolk Central School and the Kindergarten from the Federated Church. Our goals for 1963 are to introduce our library and its facilities to every class in the elementary school and to issue a library card to every school age child in the town of Norfolk.

Respectfully submitted,

ADRIENNE F. ORR, Chairman
JULIA C. DARDI, Secretary

NORFOLK PUBLIC LIBRARY

1962 EXPENDITURES

Salaries	\$1,392.25
Heat and Electricity	305.91
Equipment	117.85
Books and Periodicals	700.23
Supplies	191.24
Miscellaneous	32.06

\$2,739.54

Respectfully submitted,

ADRIENNE ORR, Chairman
JULIA C. DARDI, Secretary

REPORT OF STATE BUREAU OF ACCOUNTS

Department of Corporations and Taxation
Bureau of Accounts

80 Mason Street, Boston 11, Mass.

GUY J. RIZZOTTO, Commissioner
ARTHUR H. MacKINNON, Director of Accounts

January 14, 1963

Board of Selectmen
Norfolk, Massachusetts

Gentlemen:

This is to certify that the books and accounts of the town of Norfolk were audited by the Bureau of Accounts, Department of Corporations and Taxation, as of November 30, 1962, at which time they were found to be correct with all funds properly accounted for.

A detailed report of the audit will be forwarded as soon as possible.

The detailed audit report will contain recommendations that the tax collector obtain a prompt settlement of the delinquent tax and excise accounts.

Very truly yours,

WILLIAM SCHWARTZ,
Assistant Director of Accounts

REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

To the Citizens of Norfolk:

Submitted herewith is the report of the Norfolk County Mosquito Control Project of its activities in the Town of Norfolk for the year ending December 31, 1962.

Ground Spraying	727 acres
Aerial Pre-hatch dusting	1,134 acres
Ground Pre-hatch dusting	38 acres
Drainage	525 feet
Brushing	115 feet
Culverts Cleaned	10 culverts
Catch Basins Treated	73 catch basins

Respectfully submitted,

JOHN C. KUSCHKE,
Superintendent

cc; Bd. of Health

REPORT OF THE HIGHWAY DEPARTMENT

Board of Selectmen
Norfolk, Mass.

Gentlemen:

Our equipment now consists of the following:

- 1 International 1948 2½ ton sander body
- 1 International 1952 truck 2½ ton sander body
- 1 International 1958 truck 2 dump body
- 1 International 1958 4 wheel drive dump body 2½ ton
- 1 International 1960 4 x 4 dump truck 3 ton
- 1 Dodge 1951 2½ ton dump truck
- 1 International 1955 ½ ton pick-up truck
- 1 Case Tractor loader 1 yard
- 1 1952 Ford mower tractor
- 1 Grace broom

As you will note no new equipment was purchased during 1962. However there is a need for a new loader which I have requested in my budget for the coming year.

Another section of Park Street was reconstructed this past year under Chapter 90 Construction. During 1963 Chapter 90 Construction money will be spent on Main Street from the prison to the Walpole town line.

This year we will finish the dump road. At this time I would like to ask your cooperation in keeping the dump in better order by disposing of trash over the bank and also by keeping the fire lanes at each end of the dump clean.

The usual amount of resurfacing, repairing and drainage was done.

Respectfully submitted,

JAMES L. FOLEY,
Superintendent of Streets

TREASURER'S REPORT 1962

Balance on hand January 1, 1962	\$105,316.11	
Treasurer's Receipts during the year 1962	653,978.04	
		\$759,294.15
Treasurer's Payments, 1962		
Selectmen's Warrants No. 1 through No. 63	\$640,545.64	
Balance on hand December 31, 1962		
Norfolk County Trust Co.	\$106,433.27	
Dedham Trust Co.	11,911.24	
Treasurer's Office	404.00	118,748.51
		\$759,294.15

To prevent duplication of figures in this town report, the Treasurer's Report has been summarized. For a complete analysis of the Treasurer's Receipts and Expenditures, please refer to the Town Accountant's Report.

Respectfully submitted,

CLARENCE S. FULLER,
Town Treasurer

TRUST FUNDS 1962

Josiah Ware Fund—Care of Town Hall

On hand January 1, 1962		
Home Savings Bank	\$2,311.43	
Interest earned during 1962	93.83	
		\$2,405.26
Dedham Institution for Savings	807.86	
Interest earned during 1962	32.62	
		840.48
Balance on hand December 31, 1962		\$3,245.74

Maria Frances Mann High School Fund

On hand January 1, 1962		
Benjamin Franklin Savings Bank	\$1,329.56	
Interest earned during 1962	50.31	
		\$1,379.87
Balance on hand December 31, 1962		\$1,379.87

Helen A. Ward Library Fund

On hand December 31, 1962		
Benjamin Franklin Savings Bank	\$	540.91

The total amount of the Helen A. Ward Library Fund remains the same each year because the dividends are remitted by check semi-annually to the Town Treasurer and are credited to the Library Account. See Town Accountant's Report under "Interest on Trust Fund".

Respectfully submitted,

CLARENCE S. FULLER,
Town Treasurer

REPORT OF THE TAX COLLECTOR

To the Board of Selectmen:

The Tax Collector of the Town of Norfolk herewith respectfully submits the annual report ending December 31, 1962:

Year	Tax	Balance	1962		1962	1962	Balance
		Outstanding 12/31/61	1962 Commitments	Abatements and Refunds	Receipts	Interest and Fees	Outstanding 12/31/62
1956	Personal Property	\$ 13.50	\$	\$	\$	\$	\$ 13.50
1956	Motor Vehicle Excise	8.17					8.17
1957	Personal Property	62.53					62.53
1957	Motor Vehicle Excise	57.18					57.18
1958	Personal Property	80.00					80.00
1958	Motor Vehicle Excise	104.16					104.16
1958	Poll	2.00			2.00	.35	
1959	Personal Property	580.00					580.00
1959	Motor Vehicle Excise	890.41			44.06	4.29	846.35
1959	Poll	6.00					6.00
1960	Personal Property	225.00			48.60	.89	176.40
1960	Motor Vehicle Excise	2,746.38			620.71	50.91	2,125.67
1960	Poll	40.00			8.00	2.05	32.00
1960	Real Estate	2,415.23			1,702.43	91.16	712.80
1961	Personal Property	854.28		79.20	508.68	8.89	266.40
1961	Motor Vehicle Excise	13,593.09	1,327.68	688.60	12,391.93	74.80	1,840.24
1961	Poll	238.00		6.00	156.00	22.60	76.00
1961	Real Estate	22,189.42		158.40	16,226.25	232.33	691.20
1961	Farm Animal	4.38			4.38	.05	5,113.57

1962 Personal Property	36,451.52	19.00	35,385.62	.15		1,046.90	
1962 Motor Vehicle Excise	58,577.74	3,722.74	38,939.38	17.65		15,915.62	
1962 Poll	1,566.00	100.00	1,160.00			306.00	
1962 Real Estate	276,055.18	8,798.90	241,273.45	34.43	2,753.10	23,229.73	
1962 Farm Animal	228.43		228.43				
	<u>\$44,109.73</u>	<u>\$374,206.55</u>	<u>\$13,572.84</u>	<u>\$348,699.92</u>	<u>\$540.55</u>	<u>\$4,157.10</u>	<u>\$51,886.42</u>
				540.55			
			Total Receipt	<u>\$349,240.47</u>			

Respectfully submitted,

BERNARD A. BRULE,
Tax Collector

REPORT ON THE STATE OF THE COLLEGE

The following table shows the number of students in each class during the year 1887-88. The total number of students was 1,234.

Year	First Year	Second Year	Third Year	Fourth Year	Total
1887-88	300	250	200	150	1,234
1886-87	280	230	180	140	1,130
1885-86	260	210	160	130	1,060
1884-85	240	190	140	120	990
1883-84	220	170	130	110	930
1882-83	200	150	120	100	870
1881-82	180	140	110	90	820
1880-81	160	130	100	80	770
1879-80	140	120	90	70	720
1878-79	120	110	80	60	670
1877-78	100	100	70	50	620
1876-77	80	90	60	40	570
1875-76	60	80	50	30	520
1874-75	40	70	40	20	470
1873-74	20	60	30	10	420
1872-73	10	50	20	5	370
1871-72	5	40	15	2	320
1870-71	2	30	10	1	270
1869-70	1	20	5	0	260
1868-69	0	10	2	0	120
1867-68	0	5	1	0	60
1866-67	0	2	0	0	20
1865-66	0	1	0	0	10
1864-65	0	0	0	0	0
1863-64	0	0	0	0	0
1862-63	0	0	0	0	0
1861-62	0	0	0	0	0
1860-61	0	0	0	0	0
1859-60	0	0	0	0	0
1858-59	0	0	0	0	0
1857-58	0	0	0	0	0
1856-57	0	0	0	0	0
1855-56	0	0	0	0	0
1854-55	0	0	0	0	0
1853-54	0	0	0	0	0
1852-53	0	0	0	0	0
1851-52	0	0	0	0	0
1850-51	0	0	0	0	0
1849-50	0	0	0	0	0
1848-49	0	0	0	0	0
1847-48	0	0	0	0	0
1846-47	0	0	0	0	0
1845-46	0	0	0	0	0
1844-45	0	0	0	0	0
1843-44	0	0	0	0	0
1842-43	0	0	0	0	0
1841-42	0	0	0	0	0
1840-41	0	0	0	0	0
1839-40	0	0	0	0	0
1838-39	0	0	0	0	0
1837-38	0	0	0	0	0
1836-37	0	0	0	0	0
1835-36	0	0	0	0	0
1834-35	0	0	0	0	0
1833-34	0	0	0	0	0
1832-33	0	0	0	0	0
1831-32	0	0	0	0	0
1830-31	0	0	0	0	0
1829-30	0	0	0	0	0
1828-29	0	0	0	0	0
1827-28	0	0	0	0	0
1826-27	0	0	0	0	0
1825-26	0	0	0	0	0
1824-25	0	0	0	0	0
1823-24	0	0	0	0	0
1822-23	0	0	0	0	0
1821-22	0	0	0	0	0
1820-21	0	0	0	0	0
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1675-76	0	0	0	0	0
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1672-73	0	0	0	0	0
1671-72	0	0	0	0	0
1670-71	0	0	0	0	0
1669-70	0	0			

ANNUAL REPORT

of the

School Committee

and

Superintendent of Schools

FOR YEAR ENDING DECEMBER 31

1962

REPORT OF THE SCHOOL COMMITTEE

To the Citizens of Norfolk:

The report of the Norfolk School Committee is hereby submitted for the school year ending December 31, 1962.

Regular meetings of the School Committee are held at the Principal's office at 7:30 P.M. on the Wednesday before the fourth Monday of each month except during July and August. Special meetings are held during the school year and during the summer as the need arises.

School business for grades one through six should be handled through the office of the principal or superintendent and they may be reached at the Central School by telephoning 528-1225 for an appointment.

In order for a child to enter the first grade in September he or she must have attained the age of five years on or before January first of that year. The above age is the entrance age used in most schools in Massachusetts.

Your School Committee sponsored an article in the town warrant in 1961 that requested that a committee be established to study provisions for an addition to the Central School. A second committee has been studying this situation. We urge you to give this matter serious consideration when it is brought before the town.

During the summer much work was done at the Central School. The outside walls of the original structure were repaired and water-proofed. The repairing included in part repointing of the coping stone cornice around the entire perimeter of the building and the spray coating of silicone waterproofing on the entire exposed exterior surfaces of this portion of the school building including the chimney. In many cases bricks were replaced before the work was done.

All classrooms and corridors on the second floor were painted as well as the stairways leading to this area. On the first floor the corridors and restrooms on each side of the all-purpose room were painted. All of this work will preserve and protect the building.

Your School Committee maintains an active membership in the Massachusetts Association of School Committees. Last May, two members and your superintendent attended the annual state meeting of the association at the New Ocean House, Swampscott.

The Committee appreciates the cooperation given by the townspeople to the School authorities and to the Committee. The working together of the faculty and administration is at a high level and we

wish to mention that we are pleased with our school system, its leadership and the manner in which the faculty cooperates for the benefit of youth.

To the parents and residents of Norfolk we wish to express our appreciation for your cooperation.

Respectfully submitted ,

ALVIN J. FREEMAN, Chairman
EVA L. HOLMES, Secretary
ARNOLD E. DALGHREN

NORFOLK SCHOOL COMMITTEE

Mr. Alvin J. Freeman, Chairman	Term Expires 1965
Mrs. Eva Holmes, Secretary	Term Expires 1964
Mr. Arnold E. Dalghren	Term Expires 1963

Superintendent of Schools

Dr. George C. Roy	Office—528-1225
Residence, 261 Exchange Street	Millis—Frontier 6-2939

Principal

Miss H. Olive Day	Office—528-1225
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Secretary to Superintendent

Mrs. Elizabeth Bonney	Office—528-1225
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SCHOOL PERSONNEL

Teacher's Name	Institution	Position	Date
Dr. George C. Roy	Providence, B.A. Boston Univ., Ed. M., C.A.G.S. Calvin Coolidge, Ed. D.	Superintendent	1949
H. Olive Day	Bridgewater S.T.C., B.S. in Ed.	Principal	1940
Elizabeth Sefton	Emmanuel College, B.A. Harvard University Boston College	Ass't. Principal Grade 6	1955
Dorothy Cornell	Boston University, B.S. in Ed.	Grade 6	Returned Feb. 1959
Barbara Murphy	Cardinal Cushing College, B.A.	Grade 5	1960
Carol Harris	Framingham S.T.C., B.S. in Ed.	Grade 5 & 6	1961
Helen Parvey	Boston State College, B.S. in Ed.	Grade 4	1961
Carol Squillace	Framingham State College, B.S.	Grade 4	1962
Cherria Stobbart	Framingham S.T.C.	Grade 4	1958
Barbara Carroll	Cardinal Cushing College, B.A.	Grade 3	1962
Mary Hawko	Suffolk University	Grade 3	1961
Alice Lydon	Mount Saint Mary's College, B.A.	Grade 3	1962
Shirley Kahn	Simmons College, B.S. Boston University Boston S.T.C.	Grade 2	1958

Teacher's Name	Institution	Position	Date
Ellen Nelson	Newton College of the Sacred Heart, B.A.	Grade 2	1959
Margaret Feeley	Framingham S.T.C.	Grade 1	1958
Ruth Fernald	Framingham S.T.C. Boston University	Grade 1	1949
Edna May	Washington State Univ., B.A.	Grade 1	1962
Supervisors			
Elinore Cole	N. E. Conservatory, Diploma Boston Univ., B.M.	Music	1954
Frank Gubala	Boston Conservatory of Music E.S. in Music	Instrumental Music	1960
Health			
A. Ritchey Stagg		School Physician	1954
Elaine Landry, R.N.		Nurse	1959
Blair Ingraham, R.N.		Nurse	1962
Resigned			
Marilyn Sullivan	Boston State College, B.S. in Ed.	Grade 4	1962
Susan Thumith	Middlebury College, B.A. Teacher's College of Conn.	Grade 3	1962
Joyce Welch	School of Education, Boston Univ., B.S.	Grade 3	1962
Anne Doyle	Cardinal Cushing College, B.A.	Grade 1	1962

NORFOLK CENTRAL SCHOOL BUDGET

FINANCES

	1962	1963
Total Budget	\$119,160.00	\$130,978.00
Spent	117,993.50	
Reimbursement	53,593.34	57,363.21
Net Cost	64,400.16	73,614.79

Estimated Reimbursement

Chapter 70	\$44,763.34	\$45,228.21
Transportation	7,710.00	9,315.00
Union Superintendent	1,120.00	1,120.00
Vocational Education		700.00
Special Education		1,000.00
	\$53,593.34	\$57,363.21

Budget 1963

1. Teachers' Salaries		\$85,693.00
2. Superintendent's Office		6,000.00
Salary		
Secretary		
Travel		
3. Vocational Education		1,000.00
4. Transportation		12,500.00
5. Books and Supplies		4,460.00
6. School Committee		260.00
Census		
Salaries		
7. Health		950.00
Physician		
Nurse		
Supplies		
8. Fuel		2,400.00
9. Light and Power		2,200.00
10. General Expense		1,000.00
11. Custodian		6,500.00

12. Maintenance, Buildings, Grounds Roof, Painting, Outside Wall Repair, etc.	6,000.00
13. Truant Officer	15.00
14. Special Education	2,000.00
Total	\$130,978.00

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dr. George C. Roy

To the School Committee of the Town of Norfolk:

Herewith I submit my fourteenth report as Superintendent of Schools in Norfolk. It includes reports of the Principal, Assistant Principal, and other key personnel.

It is our hope to cover major activities of the school year in this short report.

Personnel:

Last year the Committee accepted four resignations from the faculty. Mrs. Joyce Welch and Mrs. Marilyn Sullivan resigned to be at home; Mrs. Susan Thumith to devote more time to religious education and Mrs. Anne Doyle for transportation reasons.

New appointments were as follows: Miss Barbara Carroll, Cardinal Cushing College; Miss Alice Lydon, Mount Saint Mary College; Mrs. Edna May, Washington State College and Miss Carol Squillace from Framingham State College.

We welcome our new faculty members and wish success and happiness to them as well as to those who left our ranks.

Our Major Problem: School Plant:

The Central School now accommodates Grades One through Six. There are now fifteen classrooms.

Grade One—Three classrooms.
 Grade Two—Two classrooms.
 Grade Three—Three classrooms.
 Grade Four—Three classrooms.
 Grade Five—One classroom.
 Grade Five and Six—One classroom.
 Grade Six—Two classrooms.
 Total—Fifteen classrooms.

During the past year I have met in an advisory capacity with your School Building Committee with Mr. Russell Arnold as Chairman. It is possible that the Committee may have made its recommendations to the townspeople prior to the printing of this town report. In any event additional school facilities are needed now. Unless additional facilities are made available for school purposes double sessions will be forced upon us.

Instructional Materials:

Basically there are three types of teaching materials. First, we have instructional materials which are the result of the art of printing. Secondly, we have the equipment and media which have been developed from electronics and mechanics. Third, we have the new mechanized aids which are effective teacher helpers in classroom instruction.

Print provides many educational materials which in part, include textbooks, workbooks, charts, encyclopedias, dictionaries and reference books.

To date, the teaching devices developed from electronics and mechanics are not too numerous. Some of them are films, recordings and television.

Some of the third type are models, globes, the county board and flannel boards.

Norfolk is fortunate to have some of the three types of instructional materials. Printed materials are used at every grade level. The textbook is the basic pupil and teacher aid.

Norfolk uses to advantage the items listed in sections two and three.

With these educational devices it is still essential that reading with understanding will always be basic in an educational program. The printed textbook, the reference book and the library book will always be fundamental materials for a successful educational program.

With all of the above material as aids in education, the teacher is fundamentally the director, the guide of the teaching situation today as he was yesterday and tomorrow as he is today.

Insurance:

For the tenth consecutive year the Pupil School Insurance Policy has been made available on a voluntary basis to all students.

Applications are received each September and notices sent home for parents concerning the policy. We ask parents to consider the matter of the Pupil Insurance Policy seriously. To date all claims forwarded to the office have been paid. On the basis of the present price the charge is less than a cent a day.

Professional Participation:

Faculty members of the Central School participate in the local, county and state professional organizations. The Norfolk School Committee holds active membership in the Massachusetts Association of School Committees and is affiliated with the National School Board Association. Your Superintendent serves as Co-Chairman of the Legislation Committee of the Massachusetts Association of School Superintendents and also on the Advisory Council on Legislation to the State Board of Education.

Conclusion:

The common purpose of education has been to develop pupils to function at a high level as citizens of our nation. This has involved not only developing pupils intellectually but also emotionally and socially.

New horizons have presented themselves in the planning of content in some areas. Mathematics would be one example. Arrangements are in process for a course in modern mathematics for our faculty for 1963.

Our school program is so planned to provide quality education.

Standardized tests are given each year generally in April. Our class averages at all grade levels are measured in terms of national norms. Year in and year out in practically all cases our classes exceed these norms. We use these findings for diagnostic purposes and in this way we are able to strengthen our weaknesses.

May I at this time express my appreciation for the cooperation and assistance rendered by the members of the School Committee, the Principal, the Assistant Principal, the entire school personnel, all local organizations and townspeople.

Respectfully submitted,

GEORGE C. ROY,
Superintendent of Schools

Enrollment by Grades, October 1, 1962

Teacher	Grade	Boys	Girls	Totals by Room	Totals by Grade
Mrs. Sefton	6	13	19	32	
Mrs. Cornell	6	18	13	31	
*Mrs. Harris	6	10	4	14	77
Mrs. Murphy	5	22	13	35	
*Mrs. Harris	5	7	6	13	48
Mrs. Parvey	4	16	12	28	
Miss Squillace	4	14	15	29	
Mrs. Stobbart	4	17	13	30	87
Miss Carroll	3	12	14	26	
Miss Hawko	3	14	14	28	
Miss Lydon	3	14	12	26	80
Miss Kahn	2	15	10	25	
Miss Nelson	2	7	17	24	49
Mrs. Feeley	1	13	19	32	
Mrs. Fernald	1	21	15	36	
Mrs. May	1	15	15	30	98
		228	211	439	439

*Mrs. Harris' grades 5 and 6 in one classroom.

School Census, October 1, 1962

	Ages 5-7	7-16	Over 16	
Boys	54	282	34	370
Girls	55	269	39	363
	109	551	73	733

SCHOOL CALENDAR FOR 1962 - 1963

Fall Term Began	September 5, 1962
Closed	December 21, 1962
Winter Term Began	January 2, 1963
Closed	February 15, 1963
Early Spring Term Begins	February 25, 1963
Closes	April 11, 1963
Late Spring Term Begins	April 22, 1963
Exact June date to be determined	

Holidays

October 12, 1962	Columbus Day
October 26, 1962	Teachers' Convention
April 12, 1963	Good Friday
May 30, 1963	Memorial Day
November 12, 1963	Veteran's Day

REPORT OF NORFOLK CENTRAL SCHOOL

To the Superintendent of Schools:

As we submit our annual report as administrators of the Norfolk Central School, we wish to thank you for your many kindnesses, words of encouragement, understanding and splendid cooperation.

In response to an invitation to visit the classrooms on Open House Day during National American Education Week in November, two hundred parents and friends took advantage of the good weather and came to the Norfolk Central School to become better acquainted with the daily classroom schedule and activities and to observe the teachers' methods as they endeavor to instill and develop efficient and satisfying work habits, courtesy, good citizenship, health habits and discipline while stressing the need for proper attitudes which will result in a satisfactory adjustment to living in a community, state and nation.

This year, because of the importance of physical fitness emphasized by President Kennedy, we have a regular indoor physical education program in operation. Although very limited for space because of the presence of auditorium chairs which are used daily for music classes, the children are receiving training in rhythmic games and dances, relay games, running games, exercises, the basic skills of basketball and are certainly learning the value of teamwork which is so essential in competitive sports. Children, whenever possible, are required to wear sneakers or rubber soled shoes when participating in such physical activities.

We cannot stress too strongly the value of reading in the elementary schools. It has been established that no one method is successful. In reality it is a combination of many methods which insures success. Our teachers are aware of this responsibility and are striving each day to develop vocabulary growth, to increase the reading rate, to build the necessary phonetic foundation, to develop comprehensive ability, to create the desire to read books and in general to maintain the proper understanding and command of reading skills. To further stimulate the interest in reading we work closely with the town library trustees and

encourage the use of the library at all times. Three classes have recently taken field trips to the library, where they were given a thorough description of the library, its principles and policies. They also had the opportunity to sign cards and take out a library book. The Library Trustees also sponsored an essay contest for sixth grade pupils correlating the value of the library to the field of English. The winners were, in alphabetical order: Paula Carr, Nancy Howard, Douglas Konetchy and Alexander Matulewicz.

We are deeply grateful to Mrs. Orr, Mrs. Dardi and Mrs. Bristol for their interest and cooperation.

Thoughtful people will agree that we live today in a world of great changes that may well have a profound effect on the world's political, economic and social structure of the future. Undoubtedly further agreement has been reached in the past few years due to the combined progress of science and mathematics.

It is the elementary teacher who lays the foundation for a lasting interest in science and mathematics and who sends our youngsters on the road to becoming the specialists we so badly need in many fields. Thus, in connection with universal developments, stress the past few years was concentrated almost solely upon the sciences. As our scientific concepts have broadened, the relationship between Science and Mathematics has also been falling more into focus. Accordingly our mathematics program is in the transition period.

Anticipating this change your administrators have availed themselves of modern math courses for the past few years, participated in math workshops and through a series of faculty meetings have shared this knowledge with teachers from Grades I through VI.

Our portable science table for the sixth grades and our fully equipped science kits in use from Grades III through V, a grant from the National Defense Education Act Science Grant obtained in 1961 through the efforts of Dr. Roy, has been put to full use.

We were able to have a very impressive Sixth Grade Science Exhibit on view in June 1962 in connection with our annual Eldred Readle Science Awards. These awards were given to: Robert Carlson and Robert Mauritz for a working model and explanatory paper on Volcanoes, first prize, and second prize to Barbara Ross for a model of the solar system.

Our sixth grade science program is further enriched by bi-monthly lectures by Mr. Albert Busseivitz, the director of Moose Hill Bird Sanctuary in Sharon. This valuable Audubon Society program provides our boys and girls with an awareness of nature in many forms, and the lectures culminate in a year end field trip to the Moose Hill Bird Sanctuary.

Whenever practicable, and particularly in connection with the National Space Program, our TV, a gift from the PTA has been used.

We were also privileged this fall to have the National Aeronautics Space Mobile Unit present its space demonstration for fifth and sixth grade pupils.

Administrators and Teachers gladly cooperate in being hostesses at the weekly PTA sponsored dancing classes and by giving assistance at the Sixth Grade party in June.

Among the outside activities arranged for our pupils are field trips scheduled from the late fall trip to Cinerama for the fifth and sixth grade pupils, to the late spring trips of other grades to Edaville Railroad, Science Museum, Children's Museum, Wonder Bread Factory, John Hancock Building and Babson Institute.

Before the close of school in June our sixth grades are guests of the King Philip Regional School and gain much valuable information from this orientation day.

This past year it was necessary to divide our usual Spring PTA program into two parts. The first, presented in April by grades 1, 2 and 3 was based on the changing seasons of the year. Chairman of this event was Miss Ellen Nelson.

The second part, presented at the May meeting by 4th, 5th and 6th grades was based on an early May Festival. Mrs. Sefton was chairman of this event and both performances were under the direction of Miss Elinore Cole, our Music Supervisor.

The Teachers' Club takes pride in its annual 100% membership in the local, county and state associations as well as affiliate membership in the National Education Association. Mrs. Dorothy Cornell is councillor in the Norfolk County Teachers' Association. Miss H. Olive Day and Mrs. Cornell acted as chairmen at two of the sectional meetings of the Norfolk County Teachers' Convention this fall.

Mrs. Stobbart and Mrs. Feeley have served on the film committee again this year with a well-planned program so arranged as to interest, prepare and educate the pupils at all grade levels. A special film at Christmas time is also included. The schedule worked out during the summer is available to the teachers so they may correlate the films with the curriculum.

The other committees work together to furnish flowers, cards and gifts at appropriate times throughout the year. Sporting equipment, film strips, slides, library books, publications and refreshments for the children's Christmas Party are some of the other accomplishments of

the club. The Fifth and Sixth Grades look forward to their trip to the Cinerama each year at which time the Sixth Grade pupils are the guests of the teachers in honor of their seniority.

The teachers enjoy their honorary membership with the Norfolk Neighborly Club and share annually in many of their programs.

We should like to review the procedure to follow when a pupil has been absent because of sickness. Notes from the parent are required whenever a pupil has been absent from school. If, due to illness, there is an absence of five consecutive days or a contagious disease, a doctor's certificate is required. This may either be obtained from your family physician or from the school physician, Dr. A. Ritchey Stagg, who resides on Pleasant Street in Medfield. May we have your continued cooperation in this matter for it is a safeguard in protecting and maintaining the health and welfare of your child.

May we take this opportunity to again thank you, the School Committee, the faculty, the students, the custodian, the parents and citizens of Norfolk for the fine spirit of friendliness and support which have been extended to us throughout the year.

Respectfully submitted,

H. OLIVE DAY,
Principal

ELIZABETH B. SEFTON,
Assistant Principal

REPORT OF MUSIC AND ART

Elinore E. Cole, Supervisor

In this annual report, only the briefest restatement of aims seems essential — to present to the children of Norfolk as much basic knowledge of music and art as limited time allows, to stress those elements which will be of most practical use to them in school and later, and to bring to them an awareness of the wonders of sight and sound which surround them.

Last year, to avoid over-crowding the auditorium, we divided the school for the annual concerts, presenting the first three grades in a Pageant of the Seasons. A month later the three upper grades presented an Old English May Day. Both productions were well received. More important, the children enjoyed taking part. The fact that both productions, particularly the May Day Pageant, were primarily aimed at educating the children rather than entertaining the parents, justified the long hours of study and rehearsal they required.

Because of the extra time involved in preparing the May Festival, the music for Promotion Day was simpler than usual.

In art classes, the annual Posters for Accident Prevention Week, Book Week and the Be Kind to Animals Contest, took much of the time in the upper grades. Good printing was stressed and simple figure drawing was developed.

In all grades, colors and shapes were identified and used in designs and seasonal drawings. Also simple landscapes involving perspective were attempted. To the members of the faculty goes my appreciation for their help and cooperation in both music and art throughout the year.

To the many parents and friends who have so loyally supported and encouraged our various projects through the year, my sincere thanks. My deep gratitude also to all the school personnel for their understanding and encouragement.

REPORT OF HANDWRITING

W. L. Rinehart, Director

To the Superintendent of Schools:

There is still a need for rapid, legible handwriting in school work, business, and in social correspondence. Business machines are playing an increasingly important part in our society. Handwriting and machine writing complement each other and both are considered necessary and indispensable.

It is important to consider the place of handwriting in a school program along with all the other subjects currently taught in our schools. Handwriting, therefore, should not be over-emphasized to the detriment of the time necessary to teach other subjects and by virtue of the same reasoning it should not be neglected.

It is not the function of the schools to make professional writers. This would require more time than is available for the teaching of this subject. The major objective in the teaching of handwriting is to secure an excellent handwriting product that can be written with ease and facility, with a minimum expenditure of time, effort and materials. To achieve this end much time and effort has been spent in the constant study and revision of techniques that will enable a school system to operate a sound handwriting program that is consistent with modern educational theories and practices.

The handwriting program in our schools provides effective instructional and motivational materials. Teachers are trained at regular intervals in the use of these materials. The handwriting of the pupils is checked at regular intervals for neatness, letter formation, letter alignment, proportionate size, slant, spacing, finishing strokes, line quality and speed. A report is given to the teacher at the end of each grading period indicating the remedial work that is to be undertaken. An appraisal of the effectiveness of the handwriting product in our schools can be obtained from a study of the following statistics:

At the close of the school year our records show that 89% of the pupils scored excellent, 8% scored good, 3% were fair and no% were poor on the formal handwriting test. It was found in checking the informal handwriting that there had been excellent transfer in handwriting quality to spelling, arithmetic, English composition, etc.

The cooperation of the administrative staff, teachers and pupils has been all that could be desired and is reflected in the excellent handwriting product that has been forthcoming.

Sincerely yours,

W. L. RINEHART,
Director

REPORT OF INSTRUMENTAL MUSIC

Frank Gubala, Director

To the Superintendent of Schools:

Another year for expanding the aims of our Norfolk Instrumental Music Program is now under way. The Program has four (4) essential parts:

1. The Beginners band—people with less than 3 months experience.
2. The Advanced band—people with more than 6 months experience.
3. The Beginners Accordion Group — people with less than 3 months experience.
4. The Advanced Accordion Group—people with more than 6 months experience.

These four groups meet every Friday morning in the auditorium from 9:30 to 12:00. The time from 9:00 to 9:30 is used for pupils who need extra help, or for a group of instrumentalists who have a common

problem on their instrument. The time for each group and the number of participants is as follows:

1. Beginners band—26 players—time: 10:30 to 11:15
 2. Advanced band—23 players—time: 11:15 to 12:00
 3. Beginners Accordion—9 players—time: 9:30 to 10:00
 4. Advanced accordions—8 players—time: 10:00 to 10:30
- Total in our program: 66 players.

Each year the band performs for the P.T.A. during the spring meeting. Programs of this type give the young musicians an incentive to display their talents to others. Last May, our Norfolk band gave a concert at the Millis Jr. High School. This exchange concert was arranged by the school system and served as an enjoyable music activity to all the boys and girls who were part of the program. It will serve as an important social and musical function for all instrumental students. Since performance is part of good musical training, I feel that such concerts serve to stimulate interest and help to motivate a boy or girl to do more practicing.

Each Memorial Day in the past 5 years, the Norfolk band has lent its efforts to make the parade and program more interesting. Our band looks forward to this affair, and prepares itself for the difficult task of marching and playing a musical instrument at the same time.

The instrumental music department has added new music to its library. The band library now has a number of "special arrangements" which the boys and girls find a pleasure to play.

In my final words of this report, I would like to express a thank you for everyone who has given this program such fine support. Also, I would like to add that for the past 3 summers, our summer music program has done much to insure the continuity of practice for many of our young musicians.

Respectfully submitted,

FRANK GUBALA,
Director

REPORT OF THE NORFOLK SCHOOL HEALTH PROGRAM

September 1961 to June 1962

To the Superintendent of Schools:

I hereby submit the report of School Health Activities for the school year September 1961 to June 1962.

The School Health Department's duties consist of:

1. Regular physical examinations of $\frac{1}{3}$ total enrollment.
2. Control of communicable diseases.
3. Consultations with the faculty on psychological problems.
4. Render first aid.
5. Examine heads.
6. Massachusetts Vision test and Audiometer pure tone test were given to all school children.
7. Weigh and measure all school children.
8. Dispense Polio Vaccine to school children under supervision of local Board of Health and school physician.
9. Arrange a pre-school clinic, at which time Dr. Stagg, school physician, examined approximately 75 pupils registering for school for the first time. At this time the parent is given the opportunity to talk with the doctor about their child.
10. Through the excellent cooperation of our teachers, we try to establish good health habits in our children.

In general the health of the children in Norfolk Central School appears to be above normal and Communicable diseases occur at no more than the expected rate.

We would like to call attention to a valuable service available to families whether parents of school children or not. This is the Norwood Mental Health Clinic. It is supported for the most part by tax funds, Red Feather funds, and private contributions. It is available for help in problems of adjustment or behavior.

The above report is in conjunction with the previous school nurse.

It is a pleasure to work with Dr. Roy and Miss Day, their concern for the physical fitness of school children is **exemplary**. This program is made easier by the effective cooperation of the devoted teachers and parents.

Respectfully submitted,

A. RITCHEY STAGG, M.D.
ELAINE LANDRY, R.N.
BLAIR INGRAHAM, R.N.

DENTAL HEALTH REPORT

Adelaide C. O'Brien, School Dental Hygienist

Mouthwash Program:

In cooperation with the Tufts University School of Dental Medicine, children in grades 4, 5 and 6 have the opportunity to participate in a mouthwash program. This involves a rinse with a special mouthwash in class after lunch each day in school and before retiring. All supplies are furnished for both home and school use.

Number of pupils on program 170

As new pupils enter in grades 4, 5 and 6 they participate in the program, though they are of no statistical value to the study, since they were not included in the initial examination.

X-ray Program:

All pupils in the mouthwash program had the dental X-rays necessary for a thorough examination. A notice was sent to the parents advising them of the findings of this examination.

Follow-up Inspection:

A few months after the yearly dental examination, a follow-up inspection was done for those pupils who were referred to the family dentist for dental attention. In each case where no attention had been given, parents were reached by telephone, letter or visited by Mrs. Landry, the school nurse. In some cases financial aid was given through the cooperation of the Salvation Army. X-rays were loaned to the family dentist when requested.

A comparison was made between the number of parents who responded to the written notice in 1962 and 1961. In 1962 one-half of the pupils referred to the family dentist had received treatment before the follow-up inspection. In 1961 only one-third had responded to the written notice. Every effort is being made to obtain parental and pupil cooperation in the matter of maintaining good dental health. Mouth hygiene, an adequate diet and regular dental care are the prerequisites of good dental health.

Well Child Conference:

The Semi-annual Well Child Conference, sponsored by the District Nursing Association was attended. This was an opportunity to meet with the mothers of the toddler age group and to talk with them informally concerning the growth and development of their children's teeth and to discuss the need for early dental care, a good diet and good habits of mouth hygiene.

Pre-school Inspection:

In conjunction with the pre-school physical examination and registration, dental inspections were done. This was an opportunity to talk with parents concerning the child's dental health, and in some cases, it was the first dental experience for the child.

Classroom Talks:

Three classroom talks were given for all grades one through four. In grades five and six two talks were given and the third period of dental health was used for a written test. Lessons were planned for each grade level and appropriate visual aids were used.

We are grateful for the cooperation of all members of the staff of the Norfolk Central School, parents, pupils and administrators.

ANNUAL REPORT

of the

School Committee

of the

King Philip Regional School District

Wrentham, Massachusetts

FOR THE YEAR ENDING DECEMBER 31,

1962

**ANNUAL REPORT OF THE
KING PHILIP REGIONAL SCHOOL DISTRICT COMMITTEE**

For the Year Ending December 31, 1962

King Philip Regional School District Committee

Mr. Seth A. Armen	Term Expires 1964
Mr. Thomas H. Morse	Term Expires 1963*
Mr. Henri Beauchemin	Term Expires 1963
Mr. Arnold Dalghren	Term Expires 1963*
Mrs. Sven Fahlgren	Term Expires 1964
Mr. Donald Gross	Term Expires 1963
Mr. Gordon Proal	Term Expires 1964
Mr. Charles W. Semple	Term Expires 1963*
Mr. Frederick Sherman	Term Expires 1963

*Appointed by Local School Committee

Organization

Mr. Seth A. Armen, Chairman
Mr. Thomas H. Morse, Vice Chairman
Mrs. Dana Hill, Secretary

Superintendent

Dr. John F. MacDonnell - Office—EVergreen 4-3143

Superintendent's Office

Mrs. Paul F. Sheehan Mrs. Robert C. Sharp

Regular Meeting of the School District Committee

Every first and third Monday at King Philip Regional High School
at 8:00 P.M.

**ANNUAL REPORT OF THE CHAIRMAN OF THE KING PHILIP
REGIONAL SCHOOL DISTRICT COMMITTEE**

The King Philip Regional School District Committee wishes to express its appreciation to our new Superintendent, Dr. John F. MacDonnell, our Principal, Mr. Warren H. Pressley, Jr., and our Director of the Vocational School, Mr. Preston I. Titus for their willing and devoted service to King Philip Regional High School.

In like manner we are appreciative of the faculty and staff members who have worked hard to make King Philip an outstanding school.

The new program instituted in mathematics has created a new and greater interest in the subject.

The Committee hopes that the voters of Norfolk, Plainville and Wrentham will approve the recommended change in the Agreement between the three towns at their annual town meeting. This will allow construction of a new building in any one of the three communities.

In May or June of 1963 the Committee expects to present for your approval, a request for authorization for planning costs in order to start plans for a Junior High School.

We wish to thank the taxpayers of the three communities for their support of the schools. We appreciate this support and try very hard to keep school needs within reasonable bounds.

The meetings of the school committee are open to the public. Your attendance is welcomed.

SETH A. ARMEN, Chairman
King Philip Regional School
District Committee

REPORT OF THE SUPERINTENDENT

To the School Committee and Citizens of King Philip Regional School District:

It is my privilege to present this first report as Superintendent of the King Philip Regional School District.

Enrollment in this growing district for the school year 1962-1963 exceeded the predicted figure of 1190 and reached 1236 on December 31, 1962. This figure far exceeds the maximum capacity of a building which is rated for 1096 students. It is obvious that we have run out of space.

Ground work for a building program was completed by the School Committee over one year ago. At the present time, we are still in the preliminary stages of providing a building with an increase of more than 100 new students expected in September 1963. Some form of a curtailed high school program is inevitable in this district beginning next September, based on number of students alone.

Your district administration, with the support of the School Committee, is making every attempt to improve the quality of instruction in the district, despite the ever increasing number of students and spiraling costs of education. It is a fact that, as numbers increase, pressures for diversification and improvement of curriculum become greater. We must consider qualitative changes in our student body as well as quantitative changes. Course offerings must serve the needs of our students.

As your new Superintendent I can report objectively that we are favored with an alert, eager group of students. We strive to keep them that way. Our teaching staff likewise strives to be alert and learned in the various subject matter areas of our modern educational program. But we are still in the early stage of developing an experienced, mature faculty. Because this is a relatively new, growing district, many young, able, beginning teachers have been employed. Time, experience and adequate supervision will weld these teachers into a faculty capable of producing as good a program in modern secondary education as budgetary limits allow.

The physical plant in the heart of Wrentham is now in its sixth year of use. Costs of maintaining this are beginning to show a steady increase. This normal increase is precipitated in this district by the excessive number of students housed in the building which adds appreciably to maintenance and depreciation costs. The School Committee, acting on the advice of administration, has wisely embarked on a planned program of building maintenance and improvement. It is simply good sense and wise use of funds to protect the district's large investment in the utility and beauty of this structure.

Respectfully submitted,

JOHN F. MacDONNELL,

Superintendent

**ANNUAL REPORT OF THE PRINCIPAL
KING PHILIP REGIONAL HIGH SCHOOL**

TO:

The Superintendent, King Philip Regional School District Committee
and Citizens of the District

King Philip Regional High School was unanimously recommended for membership in the New England Association of Colleges and Secondary Schools. King Philip Regional High School was elected to membership at the annual meeting of the association held on December 7, 1962, and is now fully accredited.

The follow-up of the recommendations is now in progress. The high enrollment, as compared with the school facilities, will result in delaying the carrying out of some of the recommendations. This is mainly concerned with the problems of crowded conditions. There will have to be more programming and scheduling modifications for the school year 1963-1964.

King Philip Regional High School selected four major objectives for the school year 1962-1963:

1. To improve the relationship between teacher, student, parent and public.
2. To complete the follow-up of the school evaluation program.
3. To up-grade the departments as they function in our educational program.
4. To plan our academic and activity program so that they will not interfere with one another.

I want to thank all the people for their excellent cooperation that has meant progress in carrying out these objectives.

Respectfully submitted,

WARREN H. PRESSLEY, JR.,
Principal

February 1, 1963

REPORT OF THE DIRECTOR OF THE VOCATIONAL SCHOOL

Preston I. Titus
Vocational School Director

There were sixty pupils enrolled in the Vocational School as of October 1, 1962. Two new pupils have entered since, now making a total of sixty-two.

There were eighteen graduates in 1962. All of the graduating class are either working or are in the service. Nearly one hundred percent are working at the trade for which they were trained.

The students are doing jobs in their shops for outside customers, teachers, students, and for various town departments and agencies. Some of the school maintenance that is of instructional value is also done by the students.

The building training program is still operating. The students completed their second new home in the spring. An open house was held and many visitors were present.

In October they started working on their third building and will complete it in the spring of 1963.

The Vocational School continues operating its evening program for adults. This year there are classes in Machine Blueprint Reading and Mathematics, Machine Shop Practice, and Apprentice Carpentry.

With the present facilities for our day school program, the approximate number of students that can be accommodated would range between sixty and seventy. The number of new students each year cannot be greater than nineteen.

Each year we receive applications from non-resident students from neighboring communities. It might be advisable to investigate the possibility of a Regional Vocational Technical High School to be located in this vicinity. This would enable the school to offer a larger variety of programs with all the communities sharing the cost.

This type of school is now in operation in two sections of the state. Several other areas are contemplating such schools.

The King Philip Regional Vocational High School will continue to serve the needs of the youth of the region to the best of its ability. We wish to thank everyone who is aiding us in making this school a success.

ADULT EDUCATION YEARLY REPORT — 1962

Preston I. Titus
Vocational School Director

The attendance of the Evening Adult Education Program is running about the same as last year. There are over two hundred people attending the various evening classes.

There are four distinct types of courses being held: 1) Vocational Evening Trade Extension; 2) Vocational Practical Arts; 3) Vocational Apprenticeship; 4) Academic.

The Evening Trade Extension classes are in Machine Blueprint Reading and Mathematics and Machine Shop Practice. The Vocational Practical Arts classes are in Ceramics, Rug Braiding, and Sewing. There is one Vocational Apprenticeship class in Carpentry.

The academic classes are in Sketching and Painting, Typing, Business Machines, Shorthand, English, and Algebra. There is also a short ten week course in Filing State and Federal Income Tax Returns.

High school credits may be obtained from the Algebra and English courses provided the student passes a final examination and class attendance is sufficient.

The Adult Education program is fulfilling an important service to the people in the district and near-by communities.

SCHOOL CALENDAR 1962 - 1963

(Subject to change by King Philip Regional School District Committee)

September

—	—	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	(18)

October

1	2	3	4	5	
8	9	10	11	—	Col'bus Day
15	16	17	18	19	
22	23	24	25	—	Teachers
29	30	31			Convention (21)

November

—	—	—	1	2	
5	6	7	8	9	
—	13	14	15	16	Veterans Day
19	20	21	—	—	(Noon)
					Thanksgiving Recess
26	27	28	29	30	(19)

December

3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
—	—	—	—	—	(Noon)
					Christmas Vacation (15)

January

— — 2 3 4
 7 8 9 10 11
 14 15 16 17 18
 21 22 23 24 25
 28 29 30 31 — (22)

February

— — — — 1
 4 5 6 7 8
 11 12 13 14 15
 — — — — — Vacation
 25 26 27 28 — (15)

March

— — — — 1
 4 5 6 7 8
 11 12 13 14 15
 18 19 20 21 22
 25 26 27 28 29 (21)

April

1 2 3 4 5
 8 9 10 11 — Good Friday
 — — — — — Vacation
 22 23 24 25 26
 29 30 — — — (16)

May

— — 1 2 3
 6 7 8 9 10
 13 14 15 16 17
 20 21 22 23 24
 27 28 29 — 31 Memorial Day
 (22)

June

3 4 5 6 7
 10 11 12 13 14
 17 18 19 20 21
 — — — — — (15)

184 days

Total number of school days according to the above is 184 days. The minimum allowed by the Department of Education is 180 days. This means that days lost due to bad weather or other causes must not exceed 5. Any days missed in excess of 5, must be made up, probably by extending the June closing.

Approved May 7, 1962

King Philip Regional School
 District Committee

“NO SCHOOL” SIGNALS

The sirens in Wrentham, Sheldonville, Plainville and Norfolk fire stations will be used to sound the signal. The “No School” signal will be:

2 BLASTS — 4 TIMES

Signal will have the following meanings:

7:00 A.M. — Omit session in Grades 7 - 12

“No School” signals will be used only when weather conditions are unusually severe, or in cases of emergencies. The scattered population of the district and the extensive pupil transportation system

make it necessary to sound the signal, if at all, a considerable time in advance of the opening hour of the school session. It occasionally happens that weather conditions which appear promising at the hour the signal should be sounded become severe by the time many pupils start for school. **Parents are requested to use their own judgment in such cases as to whether or not your son or daughter should attend a school session.**

When school sessions are to be called off because of weather conditions, announcement will be made over the following radio stations:

WBZ	Boston
WEEI	Boston
WHDH	Boston
WPRO	Providence
WARA	Attleboro

Parents should tune their radios to these stations between 6:30 A.M. and 7:30 A.M., if in doubt as to whether or not school will be in session, or telephone EVERgreen 4-3706.

Should it become necessary to dismiss school before the usual closing time, announcement will be made over the same stations.

ENROLLMENT — 1962 - 1963 As of October 1, 1962

	Boys	Girls	Total
Grade 1 (N)	49	49	98
(P)	54	51	105
(W)	61	56	117
	<hr/>	<hr/>	<hr/>
	164	156	320
Grade 2 (N)	22	27	49
(P)	42	45	87
(W)	51	49	100
	<hr/>	<hr/>	<hr/>
	115	121	236
Grade 3 (N)	40	40	80
(P)	49	58	107
(W)	51	51	102
	<hr/>	<hr/>	<hr/>
	140	149	289

Grade 4	(N)	47	40	87
	(P)	35	42	77
	(W)	59	43	102
		<u>141</u>	<u>125</u>	<u>266</u>
Grade 5	(N)	29	19	48
	(P)	44	48	92
	(W)	50	48	98
		<u>123</u>	<u>115</u>	<u>238</u>
Grade 6	(N)	41	36	77
	(P)	44	32	76
	(W)	48	58	106
		<u>133</u>	<u>126</u>	<u>259</u>
Grade 7	(N)	29	27	56
	(P)	33	40	73
	(W)	55	40	95
		<u>117</u>	<u>107</u>	<u>224</u>
Grade 8	(N)	31	27	58
	(P)	37	28	65
	(W)	57	37	94
		<u>125</u>	<u>92</u>	<u>217</u>
Grade 9	(N)	28	25	53
	(P)	29	27	56
	(W)	54	54	108
		<u>111</u>	<u>106</u>	<u>217</u>
Grade 10	(N)	20	23	43
	(P)	26	45	71
	(W)	43	55	98
		<u>89</u>	<u>123</u>	<u>212</u>
Grade 11	(N)	29	23	52
	(P)	30	35	65
	(W)	37	45	82
		<u>96</u>	<u>103</u>	<u>199</u>

Grade 12	(N)	13	19	32
	(P)	20	22	42
	(W)	38	25	63
		<hr/>	<hr/>	<hr/>
		71	66	137
P.G.	(W)			1
				<hr/>
				138
Grades 1- 6	(N)		439	
	(P)		544	
	(W)		625	
			<hr/>	1608
Grades 7-12	(N)		294	
	(P)		372	
	(W)		540	
			<hr/>	1206
P.G.	(W)			1
				<hr/>
				1207
Grades 1-12	(N)		733	
	(P)		916	
	(W)		1165	
			<hr/>	2814
P.G.	(W)			1
				<hr/>
				2815

Above figures include Vocational Students.

VOCATIONAL ENROLLMENT — TRADE AND INDUSTRIES

October 1, 1962

Grade 9	(N)	5	Machine Shop—7	(N) - 2
	(P)	4		(P) - 3
	(W)	7		(W) - 2
		<hr/>		(N) - 3
		16	Carpentry Shop—9	(P) - 1
				(W) - 5
				<hr/>
				16

Tuition Pupil	1	Carpentry Shop	
	—		
	17		
Grade 10 (N)	3		(N) - 1
(P)	4	Machine Shop—2	(P) - 1
(W)	0		(W) - 0
	—		(N) - 2
	7	Carpentry Shop—5	(P) - 3
			(W) - 0
			—
			7
Tuition Pupils	2	Machine Shop	
	—		
	9		
Grade 11 (N)	4		(N) - 3
(P)	7	Machine Shop—10	(P) - 6
(W)	5		(W) - 1
	—		(N) - 1
	16	Carpentry Shop—6	(P) - 1
			(W) - 4
			—
			16
Tuition Pupils	3	Machine Shop 1	
		Carpentry Shop 2	
	—		
	19		
Grade 12 (N)	0		(N) - 0
(P)	5	Machine Shop—4	(P) - 2
(W)	5		(W) - 2
	—		(N) - 0
	10	Carpentry Shop—6	(P) - 3
			(W) - 3
			—
			10
Tuition Pupils	5	Machine Shop	
	—		
	15		
Enrollment—			
Machine Shop			23
Carpentry Shop			26
			—
			49

Tuition Pupils	11
Grand Total	<u>60</u>

VOCATIONAL — HOME ECONOMICS

October 1, 1962

Grade 10	(N) 0	
	(P) 0	
	(W) 1	
	—	1
Grade 11	(N) 2	
	(P) 3	
	(W) 9	
	—	14
Grade 12	(N) 1	
	(P) 3	
	(W) 0	
	—	4
Total		<u>19</u>
Grade 11 Tuition Pupil		1
		<u>—</u>
Grand Total		20

BUDGET 1963

Item No. 1	General Control	\$ 24,915.00
Item No. 2	Expense of Instruction	466,769.18
Item No. 3	Expense of Operating School Plant	57,041.50
Item No. 4	Maintenance	7,700.00
Item No. 5	Auxiliary Agencies	110,222.06
Item No. 6	Outlay	9,234.53
Item No. 7	Adult Education	7,100.00
Item No. 8	Vocational Education	54,609.44
		<u>\$737,591.71</u>

ESTIMATED RECEIPTS FOR 1963

State Reimbursement—Transportation—Chapter 71	\$ 62,563.00
State Reimbursement—Special Education	7,800.00
State Reimbursement—Vocational School	21,000.00
National Defense Act—Mathematics	425.00
National Defense Act—Science	1,500.00
George Barden Fund—Vocational Home Economics Salaries	2,000.00
Adult Education Receipts	4,200.00
Transfer from Revenue Surplus—Voted November 29, 1962	22,000.00
Transfer from Revenue Surplus—Voted January 30, 1963	15,000.00
	<hr/>
	\$136,488.00
	<hr/>
Net Budget Cost Apportionable to Three Towns	\$601,103.71
Net Increase of 1963 Budget Over 1962 Budget	\$52,217.16

COMPARISON OF BUDGETS BY SALARIES AND EXPENSES

	1960 Budget	1960 Spent	1961 Budget	1961 Spent	1962 Budget	1963 Budget
General Control:						
Salaries	\$ 16,695.00	\$ 15,882.67	\$ 16,805.00	\$ 16,545.38	\$ 16,995.00	\$ 22,690.00
Expenses	1,705.75	1,409.68	3,179.25	1,795.07	2,696.00	2,225.00
	<u>\$ 18,400.75</u>	<u>\$ 17,292.35</u>	<u>\$ 19,984.25</u>	<u>\$ 18,340.45</u>	<u>\$ 19,691.00</u>	<u>\$ 24,915.00</u>
Instruction:						
Salaries	\$296,115.54	\$291,204.84	\$328,982.69	\$325,685.76	\$373,172.15	\$422,323.81
Expenses	26,309.73	25,316.46	27,896.03	28,044.62	39,956.00	44,445.37
	<u>\$322,425.27</u>	<u>\$316,521.30</u>	<u>\$356,878.72</u>	<u>\$353,730.38</u>	<u>\$413,128.15</u>	<u>\$466,769.18</u>
Operating:						
Salaries	\$ 30,414.35	\$ 28,369.77	\$ 30,416.25	\$ 29,778.15	\$ 31,604.00	\$ 33,046.50
Expenses	23,103.00	20,705.89	23,055.00	21,574.81	22,395.00	23,995.00
	<u>\$ 53,517.35</u>	<u>\$ 49,075.66</u>	<u>\$ 53,471.25</u>	<u>\$ 51,352.96</u>	<u>\$ 53,999.00</u>	<u>\$ 57,041.50</u>
Maintenance:						
Expenses	\$ 4,500.00	\$ 5,408.02	\$ 6,500.00	\$ 7,807.62	\$ 8,500.00	\$ 7,700.00
Auxiliary Agencies:						
Salaries	\$ 19,693.70	\$ 19,355.61	\$ 20,925.87	\$ 21,914.73	\$ 24,045.08	\$ 26,286.79
Expenses	97,033.72	88,471.17	78,951.89	78,105.57	81,399.03	83,935.27
	<u>\$116,727.42</u>	<u>\$107,826.78</u>	<u>\$ 99,877.76</u>	<u>\$100,020.30</u>	<u>\$105,444.11</u>	<u>\$110,222.06</u>

Outlay:

Expenses	\$ 3,400.00	\$ 4,963.83	\$ 4,200.00	\$ 3,674.76	\$ 5,755.00	\$ 9,234.53
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Adult Education:

Salaries	\$ 2,670.00	\$ 2,669.95	\$ 4,515.00	\$ 6,600.00
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Expenses	500.00
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						\$ 7,100.00
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Vocational:

Salaries	\$ 40,673.86	\$ 40,145.97	\$ 41,567.65	\$ 41,916.35	\$ 44,730.49	\$ 47,354.42
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Expenses	8,130.00	7,559.71	7,373.61	5,369.66	7,156.80	7,255.02
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	\$ 48,803.86	\$ 47,705.68	\$ 48,941.26	\$ 47,286.01	\$ 51,887.29	\$ 54,609.44
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TOTAL SALARIES	\$403,592.45	\$394,958.86	\$441,367.46	\$438,510.32	\$495,061.72	\$558,301.52
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TOTAL EXPENSES	164,182.20	153,834.76	151,155.78	146,372.11	167,857.83	179,290.19
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GRAND TOTAL	\$567,774.65	\$548,793.62	\$592,523.24	\$584,882.43	\$662,919.55	\$737,591.71
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TOTAL ESTIMATED

RECEIPTS	107,503.23		108,664.72		114,033.00	136,488.00
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NET BUDGET	\$460,271.42		\$483,858.52		\$548,886.55	\$601,103.71
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ASSESSORS' REPORT

For Year Ending December 31

1962

Contents in this report are itemized as follows:

	Page
1. Recapitulation	96
2. Table of Aggregates of Polls, Property and Taxes as Assessed January 1, 1962	98
3. Real Estate and Motor Vehicle Valuation List for the past 10 years and total abatements	100

REPORT OF THE BOARD OF ASSESSORS

The Assessors of the Town of Norfolk herewith respectfully submit their report for the year ending December 31, 1962.

Total appropriation to be raised by taxation	\$452,791.85	
Total appropriation to be taken from available funds		54,211.98
Snow Removal (Overdraft)		255.75
State:	1962	1961
Tax and Assessments:	Estimates	Under-
State Parks and Reservations	\$1,561.33	
State Audit of Municipal Accounts	525.81	
Mosquito Control	2,920.32	
Total	5,007.46	
County:		
Tax and Assessments:		
County Tax	6,249.37	\$ 86.05
Tuberculosis Hospital Assessment	1,657.09	
Totals	7,906.46	86.05
Overlay of Current Year		\$14,877.12
GROSS AMOUNT TO BE RAISED		535,136.67
Estimated Receipts and Available Funds:		
Income Tax		\$50,810.18
Corporation Taxes		11,408.90
Reimbursement on Account of Publicly Owned Land		15,616.65
Old Age Tax (Meal)		704.84
Motor Vehicle and Trailer Excise		39,000.00
Licenses		1,350.00
Fines		59.00
General Government		372.00
Protection of Persons and Property		461.00
Health and Sanitation		37.00
Charities (Other than Federal Grants)		2,338.00
Old Age Assistance (Other than Federal Grants)		5,038.00
Veterans' Services		4,771.00
Schools (Funds from Income Tax not to be included)		9,870.00

Libraries	187.00
Public Service Enterprise (such as Water Dept.)	14,019.00
Interest on Tax and Assessments	866.00
State Assistance for School Construction	9,661.00
Farm Animal Excise	203.00
	<hr/>
Total Estimated Receipts	\$166,772.57
Overestimates of previous year to be used as Available Funds	
State Park	\$119.22
Amounts voted to be taken from Available Funds	54,211.98
	<hr/>
Total Available Funds	\$54,331.20
Total Estimated Receipts and Available Funds	\$221,103.77
Net Amount to be Raised by Taxation on Polls and Property	314,032.90
Number of Polls—779 at \$2.00 each	1,558.00
Total Valuation	
Personal Property	\$479,625.32
Real Estate	3,632,005.00
	<hr/>
Total	\$4,111,630.32
Personal Property Tax	\$36,451.52
Real Estate Tax	276,032.38
	<hr/>
Total Taxes Levied on Poll and Property	\$314,032.90

1962 Tax Rate — \$76.00 per thousand

Respectfully submitted,

THE BOARD OF ASSESSORS
Henry C. Schultz, Chairman
Wentworth Stuart
Alan Mackey

**TABLE OF AGREGATES OF POLLS, PROPERTY AND TAXES,
AS ASSESSED JANUARY 1, 1962 AND REPORTED TO THE
COMMONWEALTH OF MASSACHUSETTS BY THE
ASSESSORS OF THE TOWN OF NORFOLK.**

**Compiled from the Figures Entered in the Valuation List
Not Including Figures Relating to Exempted Property or to the
Motor Vehicles and Trailer Excise**

Item No.	No. of Persons Assessed	Individuals	All Others	Totals*
1.	On Personal Estate only	17	9	26
2.	On Real Estate only	1171	15	1186
3.	On Both Personal and Real Estate (Not the sum of Items 1 and 2)	170	11	181
4.	Total Number of Persons Assessed *Partnerships, Associations or Trusts, Corporation.			1393
5.	Number of Polls Assessed			779
	Farm Animal—Persons Assessed			12
VALUE OF ASSESSED PERSONAL ESTATE				
6.	Stock in Trade		\$412,436.32	
7.	Machinery		25,825.00	
8.	Live Stock (do not include value of farm animals)		830.00	
9.	All Other Tangible Personal Property		*40,534.00	
10.	Total Value of Assessed Personal Estate			\$479,625.32
	Farm Animal Excise Assessed (\$5.00 per thousand)			45,673.25
VALUE OF ASSESSED REAL ESTATE				
11.	Land exclusive of Buildings		\$547,855.00	
12.	Buildings exclusive of Land		3,084,450.00	
13.	Total Value of Assessed Real Estate			3,632,305.00
14.	TOTAL VALUATION OF ASSESSED ESTATE			4,111,930.32
15.	Tax Rate per 1,000 — \$76.00			
TAXES FOR STATE, COUNTY, OR TOWN PURPOSES, INCLUDING OVERLAY				
16.	On Personal Estate (Item 10 x Item 15)		\$36,451.52	
17.	On Real Estate (Item 13 x Item 15)		276,055.18	
18.	On Polls (Item 5 x \$2.00)		1,558.00	
19.	Total Taxes Assessed			\$314,064.70
	Farm Animals Tax Money Committed			228.43

NUMBER OF LIVE STOCK ESTIMATED
UNDER SECTION 36, CHAPTER 59

	General	Farm Animals
20. Horses (1 yr. old or over) 1 Mule, 1 Burro	2	3
21. Cows (Milch)	5	189
22. Bulls	3	3
23. Swine	10	
24. Sheep		15
25. Fowl		16,265
26. Guinea Pigs (600) Geese (6) Goats (5)	602	9
27. NUMBER OF ACRES LAND ASSESSED		8,129
28. NUMBER OF DWELLING HOUSES ASSESSED*		869

*Each building used as a dwelling counted as one without regard to the number of families housed.

It is hereby certified that the foregoing is a full and true copy of the TABLE OF AGGREGATES according to our best knowledge and belief.

Respectfully submitted,

THE BOARD OF ASSESSORS
Henry C. Schultz, Chairman
Wentworth Stuart
Alan Mackey

We, the Assessors, submit the following assessments, valuation, exemption and abatements processed during the past ten years inclusive of Real Estate and Motor Vehicle excise.

Year	No. of Dwellings Assessed	Total Valuation of Real Estate	No. of Persons on Poll Tax List	Total of Exemptions Granted Veterans and Gold Star Mothers	Total Exemptions Granted to Old Age and Blind	Total Abatements Processed on Real and Poll
1962	869	\$4,111,930.32	779	52	10	112
1961	839	3,888,745.48	745	51	8	92
1960	826	3,678,456.37	730	50	6	124
1959	818	3,553,761.00	694	48	4	83
1958	808	3,431,718.75	663	46	4	79
1957	784	3,251,179.05	643	49	5	118
1956	766	3,075,517.00	591	43	4	81
1955	745	2,913,099.34	593	40	2	73
1954	679	2,296,530.00	497	35	1	117
1953	641	2,137,260.00	480	32	none	90

Total Amount Abated for 1962 \$10,079.30

(Poll, Real Estate, Personal, Veterans and Old Age Exemption)

Report of Motor Vehicle Assessments and Abatements

Year	No. of Persons Taxed	Motor Vehicle Excise Tax Money Committed	Total Abatements Processed	Total Amount Abated	Commissioner's Value of Vehicles
1962	1967	\$59,784.14	280	\$6,997.90	\$1,106,810.00
1961	2093	59,727.96	320	7,207.87	1,204,580.00
1960	1497	41,076.61	159	4,122.51	623,340.00
1959	1230	33,466.01	115	2,651.26	584,080.00
1958	1297	32,001.92	135	2,502.51	600,370.00
1957	1264	27,786.39	163	2,192.78	553,110.00
1956	1257	24,063.49	83	1,697.21	543,890.00
1955	1241	22,729.20	109	1,615.40	532,240.00
1954	1159	18,755.02	128	1,651.48	451,880.00
1953	1105	16,307.68	113	1,294.76	404,380.00

WARRANT FOR ANNUAL TOWN MEETING

Monday, March 4, A.D., 1963

THE COMMONWEALTH OF MASSACHUSETTS

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County
Greetings:

You are required in the name of the Commonwealth of Massachusetts, to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs, to assemble in the

CENTRAL SCHOOL AUDITORIUM

on Monday, the Fourth day of March A.D., 1963

at 7:00 o'clock in the forenoon, then and there to act on the following articles, viz:

Article 1. To choose by ballot the following town officers; viz: One Moderator, for one year; one Selectman, for three years; (Selectmen to act as Board of Health); one Town Clerk; one Town Treasurer; one Collector of Taxes; one Tree Warden; one Trustee of Public Library, for three years; one member School Committee, for three years; one Water Commissioner, for three years; one Assessor, for three years; one member of Board of Public Welfare for three years; one member of the Planning Board for five years; one member Regional District School Committee for three years; one member of Recreation Commission for three years.

Article 2. To fix the salaries of the several elective offices of the Town, and to determine whether any Town Board shall be authorized to employ for additional salary or compensation any of its members and to fix such salary or compensation.

Article 3. To raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for all necessary Town Salaries and expenses as follows, viz:

- I General Government
 - a. Board of Selectmen
 - b. Board of Assessors
 - c. Town Treasurer
 - d. Tax Collector
 - e. Town Clerk
 - f. Town Counsel

- g. Town Accountant
 - h. Planning Board
 - i. Election Officers
 - j. Registrars of Voters
 - k. Appeal Board
 - l. Water Commissioners
 - m. Water Collector
 - n. Conservation Commission
- II Protection of Persons and Property
- a. Fire Department
 - b. Building Inspector
 - c. Insect Pest Control
 - d. Police Department
 - e. Sealer of Weights and Measures
 - f. Civil Defense
 - g. Dog Officer
 - h. Tree Department
 - i. Fire and Police Communications
 - j. Ambulance Expense
- III Health and Sanitation
- a. Board of Health
 - b. Town Dump
 - c. Inspector of Animals
 - d. District Nurse
- IV Highways
- a. Removal of Snow
 - b. Street Lighting
 - c. Chapter 90, Highway Maintenance
 - d. Chapter 90, Highway Construction
 - e. Chapter 81, Highway Maintenance
 - f. Town highway maintenance and construction
- V Charities
- a. Welfare Administration—Including Salaries of Board
 - b. General Relief
 - c. Old Age Assistance
 - d. Aid to Dependent Children
 - e. Disability Assistance
 - f. Medical Assistance to the Aged
- VI Soldiers' Benefits
- a. Soldiers' Relief
 - b. Veterans' Administration—Salary and Expense
 - c. Custodian of Veterans' Graves

VII Schools

- a. Operation and Maintenance — Central School (Including Committee Salary)
- b. King Philip Regional School District, operating and maintenance; Capital Costs
- c. King Philip Regional School District Committee Salary

VIII Public Library

- a. Salary and Expense

IX Recreation

- a. Expense

X Debts and Interest

- a. Central School Notes and Interest due in 1963
- b. Water Department Notes and Interest due in 1963

XI Unclassified

- a. Memorial Day
- b. American Legion
- c. Norfolk County Retirement System
- d. Reserve Fund
- e. General Expense—(Includes Selectmen's Clerk)
- f. Tax Titles
- g. Interest to cover Article No. 4
- h. Insurance
- i. Medical and Life Insurance
- j. Fuel, Telephone and Lights
- k. Town Hill and Roadside Improvement
- l. Legal Services

Article 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963 and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, General Laws.

Article 5. To see if the Town will vote to raise and appropriate or transfer from Water Revenue a sum of money for Water Department Maintenance, or take any other action in relation thereto.

Article 6. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money from the Machinery Fund to the Machinery Maintenance Account, or take any other action in relation thereto.

Article 7. To see if the Town will appropriate from Surplus Revenue the amounts of the State and County share on Chapter 81 and Chapter 90 projects with a proviso that the sums received from State and County are credited back to Surplus Revenue upon receipt, or take any other action in relation thereto.

Article 8. To see if the Town will vote to repair Clark Street and to expend the remaining balance of Chapter 782 on any street acceptable to the Department of Public Works and the Board of Selectmen.

Article 9. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase a new tractor and to grant the Board of Selectmen the right to trade or otherwise dispose of one 1958 Case tractor, or take any other action in relation thereto.

Article 10. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the installation of a storm water drain on Kingsbury Road (foot of hill by Lowell's property) and to tar approximately 300 feet of Kingsbury Road to the westerly lot lines of lots 6 and 17 as shown on a plan recorded in the Norfolk County Registry District of the Land Court, or take any other action in relation thereto.

Article 11. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to install and maintain the following street lights, or take any other action in relation thereto:

- Pole #3 on Spring Street
- Pole #8 on Village Green
- Pole #5 on Village Green

Article 12. To see if the Town will vote to accept as a public way "Village Green", a distance of 2250 feet more or less, as laid out by Philip A. Wild, April 12, 1960 and shown on plan #577, Book 209 of 1960, or take any other action in relation thereto.

Article 13. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase a new police cruiser and to grant the Board of Selectmen the right to trade or otherwise dispose of the present police cruiser or take any other action in relation thereto.

Article 14. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury or raise by bond issue, a sum of money for construction of a new fire station or take any other action in relation thereto.

Article 15. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase and equip a rescue wagon, or take any other action in relation thereto.

Article 16. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase and install an electronic type fire alarm system, or take any other action in relation thereto.

Article 17. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to provide funds for numbering all houses on all streets for better fire and police protection and other emergencies, or take any other action in relation thereto.

Article 18. To see if the Town will vote to transfer to the Norfolk Public Library Account the amount of money received by the Town under Chapter 760, Acts of 1960, an Act Providing State Aid for Free Public Libraries, or take any other action in relation thereto.

Article 19. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan Studies of the Town; such sum to be expended in conjunction with a sum provided by the Federal Government, under Section 701 of Title VII of the Housing Act of 1954 as amended, or take any other action in relation thereto.

Article 20. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to construct a sidewalk on Rockwood Road from the Center to Boardman Street and on Main Street from the Center to Alice Avenue, or any part thereof, or take any other action in relation thereto.

Article 21. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to extend the water main in a Westerly

direction on Main Street from the intersection of Main Street and Rte. 115 to the Public Library, a distance of 400' more or less, or take any other action in relation thereto.

Article 22. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money not to exceed 1/20 of 1% of the 1962 assessed valuation, to establish a Conservation Fund and grant to the Conservation Commission the right to expend moneys from said Conservation Fund for any purpose provided by law.

Article 23. To see if the Town will vote to establish an Advisory Committee on Home Rule for the purpose of examining state-local relations and of reporting thereon to the Selectmen from time to time; such committee to consist of three members and to be appointed by the Board of Selectmen.

Article 24. To see if the Town will vote to authorize the Board of Selectmen to lease to Norfolk Post American Legion, the land and buildings known as City Mills School for a term of five years at \$1.00 per year.

Article 25. To see if the Town will vote to reimburse Norfolk Post American Legion #335 a sum of money for heating equipment and installation.

Article 26. To see if the Town will vote to amend Article 6, Section 2 entitled "Contracts" of the Town By-Laws of said Town by striking out \$500.00 and inserting in place thereof \$1,000.00.

Article 27. To see if the Town will vote to amend Article 6, Section 4 entitled "Contracts" of the Town By-Laws of said Town by striking out \$1,000.00 and inserting in place thereof \$2,000.00.

Article 28. To see if the Town will vote to accept Chapter 341, Norfolk County Mosquito Control Bill, or take any other action in relation thereto.

Article 29. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the Norfolk Guidance Center, Norwood, Mass., or take any other action in relation thereto.

Article 30. To see whether the Town will vote to accept an Amendment to the King Philip Regional School District Agreement proposed by the Regional School District Committee and entitled

"Amendment Number Two to Agreement for Regional School District School, Towns of Norfolk, Plainville, and Wrentham", so as to permit the junior high school buildings to be located in the Towns of Plainville and Norfolk. The amendment provides for changing Section III of the Agreement (which now reads "The regional district school shall be located in the town of Wrentham, as near as feasible to the geographic and population centers of the district.") so that it reads as follows: "Section III. The original district school building and additions thereto and any additional but separate regional district school buildings and additions thereto, shall be located in the town of Wrentham as near as feasible to the geographic and population centers of the district, provided that an additional building or buildings and additions thereto may be located in the Towns of Norfolk and Plainville to accommodate pupils in any one or more of the grades of the district, seven to nine inclusive."

Article 31. To see if the Town will choose any Committee or to hear or act on the report of any Committee or Town Officer or to instruct any committee or Town Officer.

The polls shall be open at 7:00 A.M. and will be closed at 8:00 P.M. Hereof fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and seal of the Town this 28th day of January, A.D., 1963.

CHARLES H. WEEBER, JR.
GEORGE F. GEHMAN
B. HARTLEY O'BRIEN
Selectmen of Norfolk

A true copy,
Attest:

Constable of Norfolk

January, 1963

REPORT OF TOWN ACCOUNTANT

Annual Report of Receipts for the Year 1962

Taxes:		
Poll	\$1,326.00	
Personal	35,842.90	
Real Estate	259,224.93	
	<hr/>	\$296,393.83
Tax Title Redemptions		2,802.87
Receipts from State:		
Reimbursement for Loss of Taxes	\$15,616.65	
Corporation Tax	12,850.41	
Income Tax	6,240.00	
Income Tax—School Aid, Chapter 70	45,355.34	
School Building Assistance	9,661.65	
Meals Tax—Old Age Assistance	765.90	
Livestock Disease Control	37.50	
	<hr/>	90,527.45
Licenses:		
Liquor	\$1,600.00	
Milk	11.50	
Junk	25.00	
Common Victualer and Sunday	22.00	
Methyl Alcohol	5.00	
Used Car and New Car	10.00	
Peddlar	8.00	
Firearms Dealer and Gunsmith	3.00	
	<hr/>	1,684.50
Special Assessments:		
Motor Vehicle Excise	\$51,996.08	
Farm Animal Excise	332.81	
Court Fines	358.00	
	<hr/>	52,686.89
Interest:		
Deferred Taxes	\$392.90	
Motor Vehicle Excise	147.65	
Tax Titles	913.41	
	<hr/>	1,453.96
Planning Board Deposit Account		1,000.00
Grants from Federal Government:		
Old Age Assistance	\$10,994.20	
Old Age Assistance, Administration	477.72	
Medical Assistance to the Aged	7,224.94	
Medical Assistance to the Aged, Administration	520.82	

Aid to Dependent Children	3,666.00	
Aid to Dependent Children, Administration	468.86	
Disability Assistance	511.80	
Disability Assistance, Administration	157.17	
		24,021.51

Departmental Revenue:

Selectmen—Reimbursement for Advertising Bids	\$18.00	
Appeal Board for Advertising Hearings	133.00	
Tax Collector—Municipal Liens and Fees	122.00	
Treasurer	26.22	
Town Clerk—Census Lists	6.00	
Inspector of Buildings	320.00	
Sealer of Weights and Measures	60.60	
Planning Board—Sale of Maps	14.25	
Recreation—Registration Fees	99.25	

Fire Department:

Ambulance	\$150.00	
Reimbursement from Railroad	60.00	
		210.00

Police Department—Gun Permits 70.00

Highway Department:

From State—Chapter 81	\$11,424.59	
From State—Chapter 90	6,000.00	
From County—Chapter 90	3,000.00	
Highway Machinery Fund	1,784.00	
		22,208.59

School Department:

Transportation—from State	\$9,783.87	
Union Superintendent—from State	1,120.00	
School Milk Fund—from State	1,476.24	
School Milk Fund—from Students	2,301.84	
Vocational Education—from State	18.90	
Tuition	100.00	
Federal Grant	415.66	
		15,216.51

Library:

State Aid	\$867.75	
Dog Licenses from County	665.77	
Fines	240.72	
Interest on Trust Fund	20.26	
Gift—Girl Scouts and Brownies	337.50	
		2,132.00

Water Department:

Sale of Water	\$11,955.09	
Installations	707.24	
		12,662.33

Public Welfare:		
From State:		
Old Age Assistance	\$3,669.60	
Aid to Dependent Children	2,661.39	
Medical Assistance for Aged	4,749.36	
Disability Assistance	1,244.87	
	<hr/>	
	12,325.22	
From Individuals	7,935.34	
	<hr/>	20,260.56
Veterans Benefits:		
From State	\$2,462.88	
From Individual	1,925.00	
	<hr/>	4,387.88
Total Departmental Revenue		77,947.19
Agency:		
Dog Licenses for County	\$894.25	
Federal Withholding Taxes	19,030.55	
State Withholding Taxes	1,625.42	
Norfolk County Retirement	2,369.32	
Mass. Teachers Retirement	3,714.80	
Hospital and Life Insurance	2,458.77	
	<hr/>	30,093.11
Refunds:		
Cancelled Checks—Welfare	\$195.50	
Workmen's Compensation	168.00	
Insurance Dividend	2.23	
	<hr/>	365.73
Sale of Land Rights		1.00
Temporary Loan		75,000.00
Total Cash Receipts		\$653,978.04
Add—Cash on Hand, January 1, 1962		105,316.11
Total—Cash Available		\$759,294.15
Less—Expenditures (Detail Listed Hereunder)		640,545.64
Cash Balance per books of Town Accountant and Town Treasurer, December 31, 1962		\$118,748.51

Water Department

Statement of Receipts and Disbursements—Years Ending December 31, 1961 and 1962

	1961		1962	
Income:				
Sale of Water	\$12,591.40		\$11,955.09	
Water Connections	1,428.50		707.24	
Total Income	\$14,019.90		\$12,662.33	
Less—Expenditures:				
Water Maintenance (inc. new connections)	\$6,000.00		\$6,613.91	
Interest on Water Loans	883.00		579.50	
Water Collector—Salary	300.00		300.00	
Water Comm.—Salaries	225.00		171.60	
Total Expenditures (exclusive of principal payments)	\$7,408.00		\$7,665.01	
Net Profit—before payment on Principal	\$6,611.90		\$4,997.32	
Less—Payment on Principal (notes)	11,000.00		7,500.00	
Net Loss for Year	*\$4,388.10		*\$2,502.68	

*Loss

Town of Norfolk—BALANCE SHEET—December 31, 1962

Assets		
Cash		\$118,748.51
Accounts Receivable:		
Taxes		
Levy of 1956:		
Personal Property	\$13.50	
Levy of 1957:		
Personal Property	62.53	
Levy of 1958:		
Personal Property	80.00	
Levy of 1959:		
Poll	6.00	
Personal Property	580.00	
Levy of 1960:		
Poll	32.00	
Personal Property	176.40	
Levy of 1961:		
Poll	76.00	
Personal Property	266.40	
Real Estate	5,113.57	
Levy of 1962:		
Poll	306.00	
Personal Property	1,046.90	
Real Estate	23,229.73	
		30,989.03
Motor Vehicle and Trailer Excise:		
Levy of 1956	\$8.17	
Levy of 1957	57.18	
Levy of 1958	104.16	
Levy of 1959	846.35	
Levy of 1960	2,125.67	
Levy of 1961	1,840.24	
Levy of 1962	15,915.62	
		20,897.39
Tax Titles, Receivable		18,541.93
Water Rates and Charges, Receivable		3,792.14
Departmental Accounts Receivable:		
Aid to Dependent Children, State	\$1,242.94	
Veterans Services, State	205.22	
Old Age Assistance, Cities and Towns	324.37	
Ambulance	180.00	
		1,952.53
Highway—State and County Aid, Receivable		16,663.24
Underestimate, Assessment, Mosquito Control		51.62
		\$211,636.39

Town of Norfolk—BALANCE SHEET—December 31, 1962

Liabilities and Reserves

Gifts—Library	\$337.50	
Helen A. Ward Trust Fund Income—Library	38.22	
Tailings—Unclaimed Checks	823.17	
County Dog Licenses	10.00	
Planning Board—Deposit Account	1,000.00	
Old Age Assistance—Recoveries	7,884.34	
Revolving Fund—School Milk	438.67	
Federal Grants:		
Old Age Assistance	\$7,563.81	
Aid to Dependent Children	606.77	
Disability Assistance	215.09	
Disability Assistance—Administration	24.62	
Medical Assistance for Aged	1,574.09	
Medical Assistance for Aged—Administration	48.16	
		10,032.54
Appropriation Balances:		
General	\$12,332.15	
Water	4,539.53	
School	70.82	
		16,942.50
Overestimates 1962 Assessments:		
Norfolk County Tax	\$517.04	
State Parks and Reservations	135.82	
		652.86
Employees Payroll Deductions:		
Group Insurance		637.80
Receipts Reserved for Appropriation:		
Road Machinery Fund		1,784.00
Accounts Payable Reserve—Mosquito Control		2,569.17
Reserve Fund—Overlay Surplus		3,116.07
Overlays Reserved for Abatements:		
Levy of 1956	\$13.50	
Levy of 1957	62.53	
Levy of 1958	80.00	
Levy of 1959	586.00	
Levy of 1960	208.40	
Levy of 1961	2,559.44	
Levy of 1962	5,039.42	
		8,549.29
Revenue Reserved until Collected:		
Motor Vehicle and Trailer Excise	\$20,897.39	
Tax Titles	18,541.93	
Water	3,792.14	
Departmental	1,952.53	
Aid to Highway	16,663.24	
		61,847.23
Surplus Revenue		94,973.03
		\$211,636.39

WHERE THE MONEY CAME FROM - 1962 (EXCLUSIVE OF TEMPORARY LOAN)

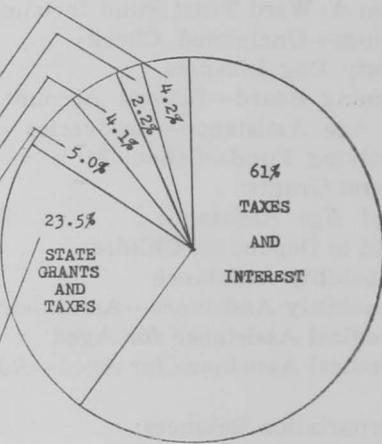
MISCELLANEOUS:

WELFARE RECOVERIES	1.4%
LICENSES, FEES & FINES	0.7%
COUNTY GRANTS	0.6%
SCHOOL MILK - STUDENTS	0.4%
HIGHWAY MACHINERY FUND	0.3%
VETERAN BENEFITS RECOVERY	0.5%
ALL OTHER	4.2%

WATER	2.2%
FEDERAL GRANTS - WELFARE	4.1%
EMPLOYEE DEDUCTIONS FOR TAXES, RETIREMENT ETC.	5.0%

STATE GRANTS & TAXES:

FOR SCHOOL AID	11.6%
INCOME & CORP. TAXES	3.3%
FOR HIGHWAY AID	3.0%
LOSS OF TAXES	2.7%
FOR WELFARE AID	2.3%
FOR VETERAN BENEFITS	0.4%
FOR LIBRARY AID	0.2%
<u>23.5%</u>	

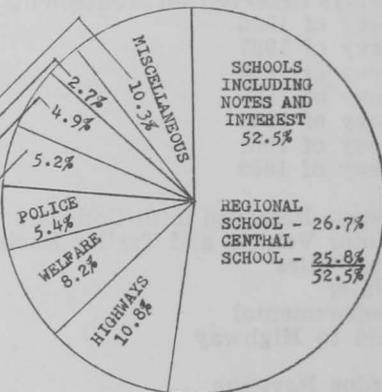


WHERE THE MONEY WENT - 1962 (EXCLUSIVE OF TEMPORARY LOAN PAYMENT)

MISCELLANEOUS:

STATE & COUNTY ASSESSMENTS	2.6%
LIBRARY (INCLUDING ADDITION)	1.9%
FIRE	1.6%
INSURANCE	1.1%
PURCHASE OF LAND	1.0%
VETERANS BENEFITS	0.7%
TAX REFUNDS	0.6%
TREE	0.5%
RECREATION	0.3%
<u>10.3%</u>	

WATER	2.7%
GENERAL GOVERNMENT	4.9%
EMPLOYEE DEDUCTIONS FOR TAXES, RETIREMENT, ETC.	5.2%



TOWN OF NORFOLK — STATEMENT OF DEBT

		Maturity Date	Outstanding Dec. 31, 1961	Principal Paid 1962	Outstanding Dec. 31, 1962	Principal Due 1963	Interest Due 1963	
School Construction Loans:								
	Center School	1949	11/1/69	\$80,000.00	\$10,000.00	\$70,000.00	\$10,000.00	\$1,400.00
	Center School	1949	11/1/69	16,000.00	2,000.00	14,000.00	2,000.00	280.00
	School Addition	1954	4/1/69	48,000.00	6,000.00	42,000.00	6,000.00	819.00
Water Extension Loans:								
	Holbrook & Cleveland	1953	4/15/67	7,000.00	2,000.00	5,000.00	1,000.00	90.00
	Mirror Lake	1953	5/1/68	14,000.00	2,000.00	12,000.00	2,000.00	302.50
	Union Street	1957	1/15/62	1,500.00	1,500.00			
	Needham Street	1957	8/15/62	2,000.00	2,000.00			
				\$168,500.00	\$25,500.00	\$143,000.00	\$21,000.00	\$2,891.50

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TOWN ACCOUNTANT'S ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1962

1960 Spent	1961 Spent	Account Title	1962 Appropriation or Balance	1962 Receipts and Adjustments	1962 Transfers	1962 Spent	1962 Unexpended Balance
\$600.00	\$591.66	Selectmen—Salaries	\$600.00	\$	\$	\$600.00	\$
300.00	450.00	Town Clerk—Salary	500.00			500.00	
575.25	750.00	Town Clerk—Expense	950.00			929.13	20.87
1,100.00	1,100.00	Town Treasurer—Salary	1,100.00			1,100.00	
409.82	409.94	Town Treasurer—Expense	591.00			585.28	5.72
1,600.00	1,600.00	Tax Collector—Salary	1,600.00			1,600.00	
803.86	841.80	Tax Collector—Expense	841.00			840.64	.36
244.44	81.44	Tax Title—Expense	200.00			153.96	46.04
2,218.75	2,250.00	Assessors—Salaries	2,250.00			2,250.00	
694.67	949.33	Assessors—Expense	800.00		250.00	1,048.53	1.47
975.00	975.00	Town Accountant—Salary	1,200.00			1,200.00	
236.98	269.51	Town Accountant—Expense	775.00			735.05	39.95
492.00	183.94	Election Officers	450.00		241.00	679.22	11.78
470.04	395.39	Registrars of Voters	500.00			488.73	11.27
200.00	200.00	Inspector of Buildings—Salary	300.00			300.00	
75.00	75.00	Inspector of Animals—Salary	75.00			75.00	
50.00	50.00	Sealer of Weights and Measures—Salary	50.00			50.00	
250.00	250.00	Town Counsel—Salary	250.00			250.00	
	550.00	Legal Services	510.00		256.25	766.25	
225.00	187.58	Planning Board—Salaries	250.00			241.63	8.37
25.00	131.87	Planning Board—Expense	700.00			106.20	593.80
	1,000.00	Planning Bd.—Deposit Acct. (Bal.)	1,500.00	1,000.00		1,500.00	1,000.00
2,499.22	3,199.40	General Expense	3,200.00			2,685.19	514.81
5,787.04	6,578.16	Fire Department	6,700.00		850.00	7,549.48	.52

TOWN ACCOUNTANT'S ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1962

	1960	1961		1962	1962	1962	1962	1962
	Spent	Spent	Account Title	Appropriation or Balance	Receipts and Adjustments	Transfers	Spent	Unexpended Balance
	19,826.10	23,547.24	Police Department	24,340.00		1,234.82	25,574.82	
	895.00	1,300.00	Police Cruiser (Purchased)			1,500.00	1,480.40	19.60
			Two-Way Radio			5,000.00	2.80	4,997.20
			Traffic Lights—Installation	1,500.00			1,222.72	277.28
			Reserve Officers Uniforms			1,000.00	323.10	676.90
		457.00	Fire and Police Station Committee					
	3,607.60	3,598.00	Fire and Police Communication	3,640.00			3,598.00	42.00
		199.50	Conservation Commission	350.00			23.40	326.60
	2,146.27	2,117.43	Insect Pest Control	2,200.00			1,509.00	691.00
	450.00	600.00	District Nurse	600.00			600.00	
	230.45	547.34	Board of Health and Town Dump	500.00			272.36	227.64
	150.00	150.00	Dog Officer	150.00			150.00	
	5,500.00	5,998.81	Town Highway Maintenance	7,100.00			7,099.82	.18
	16,100.00	16,104.13	Chapter 81—State	3,455.00		12,650.00	16,104.21	.79
	4,499.96	4,501.54	Chapter 90—Maintenance	1,505.00		3,000.00	4,504.50	.50
	4,534.40	2,806.98	Chapter 90—Construction (Bal.)	1,327.11			1,327.11	
	9,193.02	10,677.89	Chapter 90—Construction	3,005.00		9,000.00	12,004.80	.20
		90.05	Town Hill and Roadside Improvement	100.00			48.00	52.00
	9,885.58	10,760.02	Snow Removal	7,000.00		27.58	7,027.58	
	500.00		Ware Drive Surfacing					
	2,731.14	4,612.55	Machinery Maintenance	2,780.57		3,419.43	6,199.93	.07
		9,433.50	New Highway Equipment					
			Roller Shed Repairs	1,000.00			409.03	590.97
		15,131.28	Highway Garage (Bal.)	2,868.72			2,347.74	520.98

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TOWN ACCOUNTANT'S ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1962

	1960	1961		1962	1962	1962	1962	1962
	Spent	Spent	Account Title	Appropriation or Balance	Receipts and Adjustments	Transfers	Spent	Unexpended Balance
	3,782.79	4,025.60	Street Lighting Appropriation	4,160.00			4,148.41	11.59
	1,863.44		Street Lighting Deficiency					
	1,514.57	1,670.78	Tree Department	1,650.00			1,167.66	482.34
	1,299.21	750.18	General Relief	1,000.00		1,150.00	2,150.00	
	15,000.00	9,000.00	Old Age Assistance—Town	8,000.00			8,000.00	
	5,931.53	9,235.42	Old Age Assist.—Federal (Bal.)	6,092.73	10,994.20	(2,400.00)	7,123.12	7,563.81
	1,100.00	1,100.00	Old Age Assist. Admin.—Town	1,100.00			1,100.00	
	570.20	547.87	Old Age Assist. Admin.—Fed. (Bal.)	269.88	477.72		747.60	
	1,995.00	3,574.75	Aid to Dependent Children—Town	6,000.00			6,000.00	
	3,263.24	3,569.18	Aid to Depend. Chil.—Fed. (Bal.)	338.65	3,666.00		3,397.88	606.77
	519.67	526.88	Aid. to Dep. Chil. Admin.—Fed. (Bal.)	125.56	468.86		594.42	
	500.00	500.00	Disability Assistance—Town	1,500.00			1,500.00	
	458.65	535.60	Disability Assist.—Federal (Bal.)	386.91	511.80	200.00	883.62	215.09
		179.08	Disability Assist. Admin.—Fed. (Bal.)	84.00	157.17		216.55	24.62
		2,800.00	Medical Aid to Aged—Town	6,000.00			6,000.00	
		1,482.82	Medical Aid to Aged—Fed. (Bal.)	559.15	7,224.94	2,200.00	8,410.00	1,574.09
		352.59	Med. Aid to Aged Admin.—Fed. (Bal.)	3.83	520.82		476.49	48.16
	5,984.48	7,384.83	Soldiers Relief	5,000.00			1,582.27	3,417.73
	378.51	389.62	Veterans Administration	400.00			400.00	
			Veterans Benefits Recovery		1,925.00		818.32	1,106.68
	30.00	30.00	Custodian of Veterans Graves	30.00			30.00	
	18,000.00	18,000.00	School Notes	18,000.00			18,000.00	
	3,597.00	3,231.00	Interest on School Notes	2,865.00			2,865.00	
	95,462.98	109,005.10	School—Appropriation	119,160.00			117,993.50	1,166.50

TOWN ACCOUNTANT'S ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1962

	1960	1961		1962	1962	1962	1962	1962
	Spent	Spent	Account Title	Appropriation or Balance	Receipts and Adjustments	Transfers	Spent	Unexpended Balance
			School Federal Grants		415.66		415.66	
			School Addition—(Balance)	70.82				70.82
			School Building Comm.—1961 (Bal.)	3,000.00			2,839.00	161.00
			School Building Committee—1962	5,000.00				5,000.00
	3,174.50	3,508.15	School Milk Program (Bal.)	391.31	3,778.08		3,730.72	438.67
	150.00	150.00	Regional School Comm.—Salaries	150.00			150.00	
	138,037.88	140,847.22	Regional Cost, Operation & Capital	150,986.40			150,986.40	
	1,757.30	1,862.63	Library	2,184.75	665.77		2,721.79	128.73
			Library—Addition			8,000.00	7,762.70	237.30
	52.05	72.00	Library Fund, Gifts (Bal.)	136.75	337.50		136.75	337.50
	13.06		H. A. Ward Library Fund (Bal.)	29.21	20.26		11.25	38.22
	342.32	350.00	Memorial Day	400.00			398.59	1.41
	400.00	400.00	American Legion Quarters	400.00			400.00	
	5,178.24	5,038.58	Insurance	5,400.00		1,070.00	6,427.30	42.70
	2,251.90	2,648.70	Norfolk County Retirement			2,529.13	2,529.13	
			Civil Defense (Balance)	1.57			1.57	
	907.62	997.14	Civil Defense Appropriation	900.00			880.50	19.50
	4,030.00	6,908.19	Reserve Fund—Transfers	9,142.55		(8,500.31)		642.24
	999.12	1,122.44	Recreation Expense	1,750.00			1,655.00	95.00
		3,200.00	Tennis Courts—Construction					
	204.32	151.50	Appeal Board Expense	215.00			202.84	12.16
	1,726.08	2,089.24	Fuel and Utilities	2,500.00		830.00	3,232.20	97.80
	4,694.08	5,181.09	Norfolk County Tax (Bal.)	(86.05)		6,335.42	5,732.33	517.04
	1,468.77	1,512.43	Norfolk County Hospital (Bal.)			1,657.09	1,657.09	

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TOWN ACCOUNTANT'S ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1962

	1960	1961	Account Title	1962	1962	1962	1962	1962
	Spent	Spent		Appropriation	Receipts and	Transfers	Spent	Unexpended
				or Balance	Adjustments			Balance
		2,774.87	Mosquito Control—State (Bal.)	2,569.17		2,920.32	2,971.94	2,517.55
		1,976.49	State Audit Assessment			525.81	525.81	
	1,248.32	1,461.74	State Parks and Reservations (Bal.)	119.22		1,442.11	1,425.51	135.82
	245.00		Portable Resuscitator					
	3,060.89	3,934.99	Group Insurance (Blue Cross)	1,981.06	2,458.77	900.00	4,702.03	637.80
	2,667.49	4,236.62	Tax Refunds		3,506.36		3,506.36	
	225.00	225.00	Water Commissioners—Salaries	225.00			171.60	53.40
	250.00	300.00	Water Collector—Salary	300.00			300.00	
	5,606.09	6,000.00	Water Maintenance	6,000.00		616.04	6,613.91	2.13
	13,500.00	11,000.00	Water Notes	7,500.00			7,500.00	
	1,253.50	883.00	Interest on Water Notes	579.00		.50	579.50	
	74,188.00	75,000.00	Temporary Loans		75,000.00		75,000.00	
	814.00	371.75	Interest on Temporary Loans	500.00		74.12	574.12	
		1,000.00	Purchase of Land (Bal.)	5,000.00			5,000.00	
			Survey of Land	500.00			500.00	
			Water Drainage Committee	200.00				200.00
	715.00	1,009.75	Proceeds of Dog Licenses (Bal.)	11.25	894.25		895.50	10.00
	2,096.12	2,140.95	Norfolk County Retirement Board		2,369.32		2,369.32	
	15,879.20	17,146.15	Federal Withholding Tax		19,030.55		19,030.55	
	1,076.32	1,260.98	State Withholding Tax		1,625.42		1,625.42	
	3,319.84	3,530.81	Mass. Teachers Retirement Board		3,714.80		3,714.80	
	<u>\$552,864.87</u>	<u>\$616,978.80</u>		<u>\$480,096.12</u>	<u>\$140,763.25</u>	<u>\$57,979.31</u>	<u>\$640,545.64</u>	<u>\$38,293.04</u>

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REPORT OF EXPENDITURES — 1962

Town Officers

Selectmen—Salaries	\$	600.00	
Water Commissioners—Salaries		171.60	
Water Collector—Salary		300.00	
Inspector of Buildings—Salary		300.00	
Inspector of Animals—Salary		75.00	
Sealer of Weights and Measures—Salary		50.00	
Town Counsel—Salary		250.00	
Conservation Commission—Expenses		23.40	
Town Clerk:			
Salary	\$	500.00	
Recording Fees paid to Town Clerk		328.00	
Clerk		160.00	
Supplies and Postage		270.58	
Conventions and Meetings		114.25	
Travelling Expenses		56.30	
		<hr/>	1,429.13
Town Treasurer:			
Salary	\$	1,100.00	
Clerk		200.00	
Supplies		265.28	
Postage		120.00	
		<hr/>	1,685.28
Tax Collector:			
Salary	\$	1,600.00	
Clerk		200.00	
Supplies and Printing		375.90	
Postage		264.74	
Tax Title Expense		153.96	
		<hr/>	2,594.60
Assessors:			
Salaries	\$	2,250.00	
Clerk		328.25	
Supplies		422.82	
Registry Fees		217.46	
Road Work by Assessors		80.00	
		<hr/>	3,298.53

Town Accountant:			
Salary		\$ 1,200.00	
Clerk		200.00	
Supplies		65.05	
Calulator		470.00	
		<hr/>	1,935.05
Registrar of Voters:			
Wages		\$ 134.50	
Census Listing		270.00	
Supplies		84.23	
		<hr/>	488.73
Election Officers:			
Wages		\$ 624.94	
Supplies		54.28	
		<hr/>	679.22
Planning Board:			
Salaries		\$ 241.63	
Advertising		76.20	
Dues		30.00	
		<hr/>	347.83
Appeal Board Expense:			
Clerk		\$ 100.00	
Advertising		87.84	
Dues		15.00	
		<hr/>	202.84
			<hr/>
TOTAL FOR TOWN OFFICERS			\$ 14,431.21

Central School

(Note—there are several reimbursements from the State to offset this cost—namely, School Aid, Transportation and Vocational, totaling, \$46,278.11)

Salaries:		
Superintendent	\$ 3,555.00	
Teachers	73,314.64	
Substitute Teachers	1,430.12	
Secretary	1,079.40	
Committee	225.00	
Custodians	5,759.80	
Visiting Nurses	540.00	
Physician	150.00	
Truant Officer	16.40	
	<hr/>	\$ 86,070.36

Utilities:		
Electricity	\$ 2,316.04	
Oil	2,028.39	
Telephone	270.30	
Water	98.00	
Gas	56.00	
	<hr/>	4,768.73
Maintenance of Building and Grounds:		
Painting and Masonry Repairs	\$ 4,979.35	
Other Repairs	752.69	
Custodian Supplies	1,241.86	
Maintenance Supplies	511.83	
	<hr/>	7,485.73
Tuition:		
Elementary	\$ 841.04	
High	691.50	
Evening	24.00	
	<hr/>	1,556.54
Transportation:		
Elementary	\$ 12,140.70	
High	264.75	
	<hr/>	12,405.45
Textbooks		3,783.34
Supplies		894.72
Handwriting Supervision Fee		270.00
Natural Science Courses		118.50
Furniture and Furnishings		129.83
Conventions and Meetings		132.80
Traveling Expenses		210.00
Dues		82.50
Postage		50.00
School Census		35.00
	<hr/>	
TOTAL—CENTRAL SCHOOL		\$117,993.50

School Notes and Interest

(State Reimbursement—School Building
Assistance—\$9,661.65)

Payments on Principal	\$ 18,000.00	
Interest	2,865.00	
	<hr/>	20,865.00

King Philip Regional School District

Operating and Maintenance Costs	\$127,799.48	
Capital Costs	23,186.92	
Committee—Salaries	150.00	
		<hr/>
		151,136.40
School Building Committee		2,839.00
School—Federal Grants—Furniture		415.66

Library

Source of Funds:

Appropriation—Town	\$	2,184.75
County Aid (Dog Licenses)		665.77
		<hr/>
	\$	2,850.52

Revenue to offset Town Cost:

State Aid	\$	867.75
Library Fines		240.72
		<hr/>
	\$	1,108.47

Librarian Salaries	\$	1,381.25	
Repairs and Supplies		201.93	
Books and Periodicals		665.85	
Fuel		233.95	
Electric Lights		70.96	
Furnishings		117.85	
Drafting Services		50.00	
		<hr/>	2,721.79

Library Fund—Gifts

Furnishings		136.75
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H. A. Ward Library Fund

Furnishings		11.25
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Library Addition

Building		7,762.70
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Highway Dept.—Snow Removal

Wages	\$	3,280.31	
Equipment Hire		343.00	
Salt and Sand		1,925.95	
Plow Blades		1,077.72	
Other Materials and Supplies		400.60	
		<hr/>	7,027.58

Highway Dept.—Town Highway Maintenance

Wages	\$ 5,657.85	
Stone, Gravel and Sand	906.45	
Other Supplies and Equipment	473.24	
Christmas Lights	62.28	
	<hr/>	7,099.82

Highway Dept.—Chapter 81—State

(Town Appropriation \$3,455.00)
(State Aid \$12,650.00)

Wages	\$ 8,537.92	
Asphalt	3,262.69	
Sand, Gravel and Stone	2,060.69	
Pipes, Blocks, etc.	732.91	
Machinery—Outside Hire	1,126.00	
Machinery Fund—(Town Equipment)	384.00	
	<hr/>	16,104.21

Highway Garage—Construction

Building	\$ 500.00	
Electrical	545.00	
Plumbing	497.75	
Heating	219.40	
Insulating	289.89	
Wages—Highway Dept.	179.20	
Materials	116.50	
	<hr/>	2,347.74

Highway Dept.—Chapter 90—Construction—1961

(State and County Aid amounts to 75% of total cost)

Wages	\$ 618.52	
Machinery—Outside Hire	130.50	
Machinery Fund (Town Equipment)	352.00	
Materials and Supplies	226.09	
	<hr/>	1,327.11

Highway Dept.—Chapter 90—Construction—1962

(State and County Aid amounts to 75% of Total Cost)

Wages	\$ 4,307.53	
Materials and Supplies	4,393.60	
Machinery—Outside Hire	2,287.67	
Machinery Fund (Town Equipment)	1,016.00	
	<hr/>	12,004.80

Highway Dept.—Chapter 90—Maintenance

(Town Appropriation \$1,505.00)

(State and County Aid \$3,000.00)

Wages	\$ 1,471.65	
Materials	2,848.85	
Machinery Outside Hire	152.00	
Machinery Fund (Town Equipment)	32.00	
	<hr/>	4,504.50

Highway Dept.—Machinery Maintenance

(Town Appropriation \$2,780.00)

(Road Machinery Fund \$3,420.00)

Wages	\$ 1,709.10	
Truck Repairs and Maintenance	2,155.28	
Gasoline and Oil	1,487.23	
Equipment and Supplies	488.90	
Tires, Tubes and Batteries	266.38	
Tractor Repairs	93.04	
	<hr/>	6,199.93
ROLLER SHED REPAIRS		409.03

Board of Health

Death Certificates	\$ 99.00	
Polio Clinic	59.07	
	<hr/>	158.07

Tree Department

Wages	\$ 788.00	
Equipment	310.00	
Materials and Supplies	44.66	
Machinery—Outside Hire	25.00	
	<hr/>	1,167.66

Insect Pest Control

Wages		1,509.00
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Fuel and Utilities

Fuel Oil for Town Hall	\$ 708.04	
Fuel Oil for Garage	653.73	
Telephones	1,004.42	
Electricity	866.01	
	<hr/>	3,232.20

General Expense

Town Reports—Printing and Mailing	\$ 1,166.60	
Repairs, Maintenance and Supplies	512.74	
Selectmen's Clerk	288.30	
Printing and Advertising	283.60	
Meetings and Dues	171.98	
Office Supplies	155.17	
Postage	106.80	
	<hr/>	2,685.19

Insurance

Auto and Trucks, Liability, etc.	\$ 2,201.76	
Fire Insurance	1,300.90	
Workmen's Compensation	1,821.49	
Fire and Police Accident	469.00	
Bonds for Town Officers	433.80	
Public Liability	165.35	
Robbery Insurance	35.00	
	<hr/>	6,427.30

Police Department

Wages	\$ 20,777.02	
Gasoline and Oil	1,417.90	
Equipment and Supplies	1,728.45	
Uniforms	394.84	
Radio Repairs	501.22	
Repairs and Parts—Cruiser	450.99	
Tires, Tubes and Batteries	162.40	
Meetings and Dues	130.00	
Court Officers	12.00	
	<hr/>	25,574.82

CRUISER	1,480.40
RESERVE OFFICERS UNIFORMS	323.10
TRAFFIC SIGNALS—Installation	1,222.72
TWO WAY RADIO—Advertising Bids	2.80

Fire Department

Wages	\$ 4,664.00
New Equipment	1,005.17
Fire Engine Repairs	670.01
Supplies	455.89

Tires, Chains and Batteries	420.96	
Gasoline and Oil	222.39	
Office Supplies and Postage	55.06	
Rent for Tank Truck	56.00	
		<u>7,549.48</u>

Civil Defense

Communication	\$ 349.06	
Auxiliary Police Unit	191.90	
Equipment Maintenance	163.40	
Director and Deputy Expenses	150.00	
Training and Education	14.00	
Administration	13.71	
		<u>882.07</u>

Water Maintenance

Wages	\$ 932.49	
Purchase of Water	3,157.96	
Pipe, Fittings and Supplies	1,264.02	
Meters	613.54	
Office Supplies, Printing and Postage	223.37	
Gasoline	178.35	
Equipment Hire	168.00	
New Equipment	76.18	
		<u>6,613.91</u>

Water Notes and Interest

Payments on Principal	\$ 7,500.00	
Interest	579.50	
		<u>8,079.50</u>

Recreation Expense

Little League—Stands and Fence	\$ 299.78	
Summer Arts and Crafts Program	359.11	
Swimming Program	419.94	
Tennis Courts	262.60	
Maintenance of Grounds	313.57	
		<u>1,655.00</u>

Veterans Services

(State Reimbursement \$2,462.88)
(Recovery from Individual \$1,106.68)

Soldiers Relief	\$ 1,582.27	
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Veterans Administration:

Salary	\$ 200.00	
Expenses	200.00	
		400.00
Custodian of Veterans Graves		30.00
		<u>2,012.27</u>

Public Welfare

(Note: 5% of the Cost of this Department was paid from Town Funds. The remainder came from the State and Federal Governments, and recoveries from individuals. Total Cost to the Town was, \$2,317.61.)

Old Age Assistance—Town	\$ 8,000.00	
Old Age Assistance—Fed. Grants	7,123.12	
Old Age Assist. Admin.—Town:		
Salaries	1,100.00	
Old Age Assist. Admin.—Federal:		
Salaries	\$692.60	
Expenses	55.00	
		747.60
Aid to Dependent Children—Town	6,000.00	
Aid to Dependent Children—Federal	3,397.88	
Aid to Dependent Children Admin.—Federal:		
Salaries	\$ 525.36	
Expenses	69.06	
		594.42
Disability Assistance—Town	1,500.00	
Disability Assistance—Federal	883.62	
Disability Assistance Admin.—Federal:		
Salaries	\$ 214.97	
Expenses	1.58	
		216.55
Medical Assist. to Aged—Town	6,000.00	
Medical Assist. to Aged—Federal	8,410.00	
Medical Assist. to Aged Admin.—Federal:		
Salaries	\$ 303.90	
Travel	163.59	
Expenses	9.00	
		476.49
General Relief:		
Medical Assistance	\$ 775.68	
Groceries and Provisions	610.65	
Board and Rent	371.72	
Oil and Electricity	261.95	
Cash Grants	130.00	
		2,150.00
		<u>46,599.68</u>

Deductions from Employees

Federal Withholding Tax	\$ 19,030.55	
Mass. Teachers Retirement System	3,714.80	
Norfolk County Retirement System	2,369.32	
Group Insurance—Employees Share	2,458.77	
State Withholding Tax	1,625.42	
		<hr/>
		29,198.86

State and County Assessments

State Audit Assessment	\$ 525.81	
Norfolk County Tax	5,732.33	
Norfolk County Retirement	2,529.13	
Norfolk County Hospital	1,657.09	
State Parks and Reservations	1,425.51	
Mosquito Control	2,971.94	
		<hr/>
		14,841.81

Miscellaneous

Temporary Loan Repaid	75,000.00	
Interest on Temporary Loans	574.12	
Tax Refunds	3,506.36	
Street Lighting	4,148.41	
Fire and Police Communications	3,598.00	
School Milk Program (no cost to Town)	3,730.72	
Group Insurance (Town Share)	2,243.26	
Dog License Fees—Transferred to County	895.50	
Planning Board—Refund of Deposit	1,500.00	
Purchase of Land	5,000.00	
Survey of Land	500.00	
District Nurse	600.00	
Legal Services	766.25	
American Legion Quarters	400.00	
Memorial Day	398.59	
Town Dump	114.29	
Veterans Benefits—Refund to State	818.32	
Dog Officer	150.00	
Town Hill Maintenance	48.00	
		<hr/>
TOTAL EXPENDITURES		\$640,545.64

Respectfully submitted,

WILLIAM F. COUGHLAN,
Town Accountant

GLOSSARY

CHAPTER 81. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of all roads. The state contributes a certain amount per mile and the town makes up the balance.

CHAPTER 90. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of through roads, leading from one town to another. The state contributes 50%, and the town 25% and the county 25% of the cost.

OVERLAY. The Overlay is the amount raised by the assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions. Any balance in the Overlay account of a given year in excess of the amount of taxes for such year not collected or abated is transferred to Overlay Reserve.

OVERLAY RESERVE. This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year and may be used by vote of the town for extraordinary or unforeseen purposes.

RESERVE FUND. This fund may be established by the voters at an ANNUAL TOWN MEETING only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy of the preceding year), (b) money transferred from Overlay Reserve, or (c) of both.

Any unexpired balance thereof at the end of the year is closed out to the surplus revenue (E & D) except however that from such balance there shall first be deducted and credited back to overlay reserve, to the extent possible, a sum equal to the amount if any which was appropriated from it to the reserve fund.

Transfers from the Reserve Fund are within the exclusive control of the Finance Committee.

SURPLUS REVENUE. (Generally referred to as Excess and Deficiency, though that phrase nowhere appears in the statutes.) This fund represents the amount by which Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves. This amount of the Excess and Deficiency account over and above uncollected taxes of prior years constitutes "Free Cash" or "Available Funds."

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PLEASE NOTE CAREFULLY

The Town of Norfolk adopted "Zoning By-Laws" in 1946. They were amended in 1953, 1954, 1955 and 1956.

"Regulations for Cesspools, Septic Tanks, Sewers, Etc." were adopted in 1958.

Some of the important sections are as follows:

1. A "Building Permit" is required from the Building Inspector for any building erected, altered, rebuilt, remodeled or moved.
2. Lot size shall be a minimum of 30,000 sq. ft. with 150 ft. frontage.
3. Set back of a building in a residential area shall be at least 50 ft. from the street, right of way or county taking. No building may be erected closer than 25 ft. from the side lines of a lot.
4. Only one family dwellings are permitted unless a variance is granted by Board of Appeals.
5. Be sure to get a copy of the "Zoning By-Laws" and "Regulations For Cesspools, etc." before you start any construction or excavation. These may be obtained from the Building Inspector.
6. A building permit must be obtained from the Building Inspector.
7. The Building Inspector is Douglas C. Brown, Cleveland Street, Norfolk, Mass.

THE BOARD OF SELECTMEN

CHARLES H. WHEELER, JR.

GEORGE F. GEHMAN

B. HARTLEY O'BRIEN

**FIRE, POLICE, AMBULANCE
and
EMERGENCY
Call 528-3232**

**TOWN OFFICES
528-1400**

**Permits are required for all fires
in the open**

NO SCHOOL SIGNALS

King Philip

Fire Whistle Blows at 7:00 A.M.

Elementary School

Fire Whistle Blows at 7:30 A.M.