

R. F. D. or
P. O. BOXHOLDER

Ninety-Fourth
Annual Statement
of the
Receipts and Expenditures
of the
Town of Norfolk
Massachusetts

FOR THE YEAR ENDING DECEMBER 31, 1963



With Reports of
TOWN OFFICERS, SCHOOL COMMITTEE
VITAL STATISTICS OF THE YEAR

THE WAMPUM PRESS
Wrentham, Mass.
1964

TOWN OF NORFOLK

Incorporated 1870

Norfolk County

Population—(1960 Census) 3471

Actual Population 2679 Prison Colony Population 792

Senators in Congress

Hon. Edward Kennedy of Boston

Hon. Leverett Saltonstall of Dover

Congressional District—14th

Hon. Joseph W. Martin, Jr., Congressman, Washington, D. C.

State Representative

Paul Cataldo, Franklin

State Senatorial District—2nd Norfolk District

State Senator—George A. Sullivan, Jr., Norwood

Norfolk County Seat—Dedham

County Commissioners

John F. Murphy

Russell T. Bates

Clayton W. Nash

County Treasurer

Raymond C. Warmington

County Engineer

Wallace S. Carson

Sheriff of Norfolk County

Charles W. Hedges, Dedham

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In Memoriam

HATTIE B. DAY

NORFOLK SCHOOL COMMITTEE

TOWN OFFICERS FOR THE MUNICIPAL YEAR 1963

MODERATOR

Walter T. Holmes

SELECTMEN, BOARD OF HEALTH

Term expires 1966

Term expires 1965

Term expires 1964

George A. Carr

B. Hartley O'Brien

George F. Gehman

BOARD OF PUBLIC WELFARE

Term expires 1966

Term expires 1965

Term expires 1964

Jeanne P. Hill

Russell Quist

Jane S. Sullivan

TOWN CLERK

William F. Cavanaugh

TOWN TREASURER

Clarence S. Fuller

COLLECTOR OF TAXES

William F. Cavanaugh

SCHOOL COMMITTEE

Term expires 1966

Term expires 1965

Term expires 1964

Arnold Dalghren

Alvin J. Freeman

Eva L. Holmes

ASSESSORS OF TAXES

Term expires 1966

Term expires 1965

Term expires 1964

Nelson Hill

Alan A. Mackey

Henry C. Schultz

TRUSTEES OF PUBLIC LIBRARY

Term expires 1966

Term expires 1965

Term expires 1964

Elizabeth Rogers

Adrienne Orr

Julia Dardi

WATER COMMISSIONERS

Term expires 1966

Term expires 1965

Term expires 1964

James H. Davies

Arthur R. Keenan, Resigned

Richard M. Elliott

TREE WARDEN

Kenneth E. Tripp

TRUSTEE OF JOSIAH WARE FUND

The Town Treasurer

PLANNING BOARD

Term expires 1968
Term expires 1967
Term expires 1966
Term expires 1965

Term expires 1964

Henri J. Beauchemin
Eldon D. Langley
Gustaf Pearson
George A. Carr, resigned
appointed, Paul L. Kozak
Roy Jacobson

CONSTABLES, terms to expire 1965

Nels T. Carlson
Samuel J. Johnston

REGIONAL DISTRICT SCHOOL COMMITTEE

Term expires 1966
Term expires 1964

Robert Carr
Seth A. Armen, resigned
Edward B. Brown, appointed

Appointed for one year by
Norfolk School Committee

Arnold Dalghren

RECREATION COMMISSION

Term expires 1966
Term expires 1965
Term expires 1965
Term expires 1964
Term expires 1964

Elinor Pearson
Francis D. Faulkner
Kenneth Wood
Russell M. Arnold
Olaf Olsen

OFFICERS APPOINTED BY THE SELECTMEN AND QUALIFIED

TOWN ACCOUNTANT, for three years

Term expires 1965

William Coughlan

APPEAL BOARD

Term expires 1968
Term expires 1967
Term expires 1966
Term expires 1965
Term expires 1964
1st alternate
2nd alternate

John Allan
Lewis A. Rawl
Benjamin D. Rogers, Jr.
Anthony Martucci
John M. Ravinski
Bruce D. Ferguson
Emil J. Petrovick

TOWN COUNSEL

Howard Abbott

DIRECTOR OF CIVIL DEFENSE

Alfred B. Wood

DEPUTY DIRECTOR OF CIVIL DEFENSE

Albert A. Leverone

DOG OFFICER	Albin Waitkevich
FIRE ENGINEERS (to appoint firemen)	
Nels T. Carlson	James Cribby
George A. Carr	James Foley
	Robert Forsberg
FOREST WARDEN (to appoint his own deputies)	George A. Carr
GYPSY MOTH SUPERINTENDENT	Kenneth Tripp
INSPECTOR OF ANIMALS	Nels T. Carlson
INSPECTOR OF BUILDINGS	Douglas C. Brown
INSPECTOR OF GAS	Louis J. Gentile
MEASURER OF WOOD AND BARK	William T. Ray
INSPECTOR OF SLAUGHTERING	Aram K. Movsessian
FIELD DRIVER	Charles Ray
PUBLIC WEIGHERS AND WEIGHERS OF COAL	
John Berndt	John Houlihan
Carl F. Fredrickson	James A. Martin
	Carl R. Swanson
VETERANS' SERVICE OFFICER	Charles Stone
PHYSICIAN TO BOARD OF HEALTH	Dr. C. Lincoln Dana
AGENT FOR THE BOARD OF HEALTH	William Cavanaugh
REGISTRARS OF VOTERS	
Term expires 1966	Harry Lee Morriss
Term expires 1965	Carl L. Fredrickson
Term expires 1964	John Allen
SEALER OF WEIGHTS AND MEASURES	Clarence W. Evans
SUPERINTENDENT OF STREETS	James Foley
CUSTODIAN OF VETERANS' GRAVES	William B. Pitt
CONSERVATION COMMISSION	
Term expires 1966	Albin Ober, resigned
	Elizabeth Rogers, appointed
Term expires 1966	Kenneth Wood
Term expires 1966	Dr. J. D. Barton, Jr., resigned
	Mary Kozak, appointed
Term expires 1965	William Sweet, Jr.
Term expires 1965	Kenneth Tripp
Term expires 1964	Richard Elliott
Term expires 1964	Nelson Howard

CIVIL DEFENSE

Alfred B. Wood, Director
Albert A. Leverone, Deputy Director
Samuel J. Johnston, Deputy Director
James E. Morris, Radio Officer
Frank J. Bartell, Asst. Radio Officer
Francis Cody, Communications Officer
Bernard Brule, Communications Officer
Bernard Brule, Radiology Officer
Mrs. Chas. A. Burrows, R.N., Nursing Consultant
Mrs. Doris Carr, Welfare Officer
Kenneth Wood, Transportation
J. William Meau, Shelter Officer

AUXILIARY POLICE

Alfred B. Wood, Chief
Borre R. Larsen, Sergeant
Nelson G. Howard, Sergeant
Robert DeBriac, Corporal

Patrolmen:

Albert Ravinski	Edwin Pink
Herbert Lang	Thomas Bristol
Albert Larkin	Bernard Brule
Edmund Waitkevich	Walter Rose
James Jordan, resigned	Einer Elbert
J. Thomas Ravinski	Eugene Newman

Inactive Members:

Frank Bartell	Thos. Rutherford
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Intermittent Members:

Robert Koch

JURY LIST

Albert L. Belanger	Manager
Francis Zimmer	Laboratory Technician
John McCormack	Retired
George Cronin	Foreman
Edmund Rokicki	Shipper
Conrad Buck	Engineer
Bruce Ferguson	Manager
John Shivers	Draftsman
Eleanor H. Pearson	Housewife

Edward E. Hale
Howard W. Topham
Helen C. Bickford
William P. Carr
Helen P. Cleary
Robert G. Cornell
Calvin D. Fish

Retired
Photographer
Stenographer
Millwright
Social Administrator
Salesman
Banker

APPOINTMENTS MADE BY THE MODERATOR

ADVISORY BOARD

Term Expires 1964
Dr. Philip H. White
George Nichols
William McBrien

Term Expires 1965
Arthur Sullivan, Clerk
Francis Haase
Stanley Collins

Term Expires 1966
Henry Eden, Chairman
Charles Curran
Leonard Ross

CENTRAL SCHOOL BUILDING COMMITTEE

Russell M. Arnold, Chairman
Helen P. Cleary, Secretary
Lewis A. Rawl
John W. Evans
G. Clayton Cummings

PERMANENT REGIONAL SCHOOL PLANNING COMMITTEE

George Gehman, Selectman
Mrs. Eva Holmes, Central School Committee
Seth A. Armen, Regional School Committee
Emil J. Petrovick, Chairman
George A. Carr
John Mitchell

MOSQUITO CONTROL STUDY COMMITTEE

Edward Brown Kenneth Wood Richard O. Duke

REPORT OF BOARD OF SELECTMEN

The year 1963 has been a busy one for all Norfolk Town Officials and employees. As the population of the town increases, so does the work load of all departments. We strongly recommend substantial increases in salaries for all elected and appointed offices. There are many improvements which should be made in Norfolk; however, with our high tax rate, especially with our out-of-balance tax consumption of 60% for schools and only 40% for all the other functions of the town, the Selectmen are somewhat hesitant in recommending some new construction which the town desperately needs. Nevertheless, despite the high tax rate, the time is fast approaching when we will have to spend large sums on things other than schools.

A new fire and/or police station should be considered.

The present fire station should be remodeled or a new town office building erected.

Our own water system should be started.

More recreational facilities are needed.

Sidewalks, and many other town improvements that, in the past, were felt to be too costly should be initiated.

Speed Limits

At the request of the Selectmen, the Massachusetts Department of Public Works in conjunction with the Registry of Motor Vehicles established the posted speed limits set on Main Street from the Franklin town line to the Walpole town line, and on Route 115 from the Millis town line to the Foxborough town line.

We wish to point out that these speeds were set by the Massachusetts Department of Public Works and the Registry of Motor Vehicles, not by your local police or Board of Selectmen.

Chief of Police Johnston reports that since the erection of the speed limit signs, the incidents of speeding have dropped to almost nil on our two main thoroughfares.

License Fees

In reviewing the fees charged for licenses and permits issued or granted by the various town boards and officials, it was found that in most cases the fees have not been increased for many years. In fact, in some instances, the printed form on which the license is issued actually costs more than the fee for the license.

The following is a schedule of fees, showing the old fee and the new fees which will be effective January 1, 1964:

Old Fees	New Fees, Effective January 1, 1964
\$ 1.00—Sale of ice cream on Sunday	No longer required
No Fee—Class I (New car license)	\$ 15.00
2.00—Class II (Second hand cars)	10.00
5.00—Class III (Junk)	10.00
1.00—Denatured Alcohol	1.00
No Fee—Milk Permits (Retail)	.50
10.00—Pasteurization License	10.00
1.00—Common Victuallers License	5.00

Alcoholic Beverages

150.00—Beer and Wine	150.00
400.00—Tavern	400.00
250.00—Package Store	250.00

Building Permits

2.00—Buildings other than dwellings	3.00
7.00—Dwellings	10.00
	per inspection
None—Sewage Works Construction	3.00
None—Gas Inspector	3.00
None—Oil Burner Inspector	3.00

Hearings

	(Cost of ad in paper)
7.50—Appeal Board Hearings	15.00
3.00—Alcoholic Beverage License	6.00

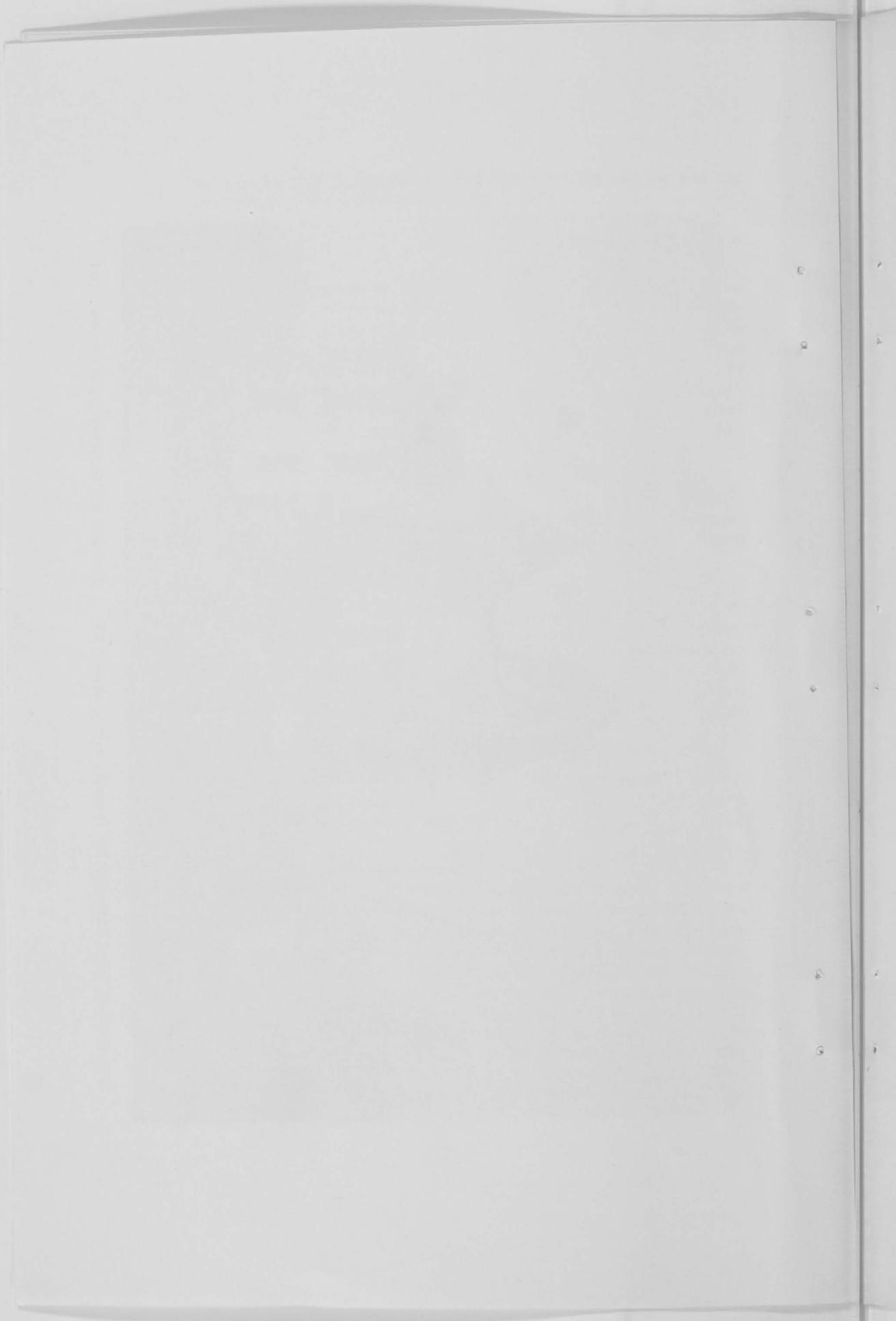
Board of Health

The Board of Health, in conjunction with the district nurse, the school nurse and help from volunteers ran three Oral Sabin Polio Vaccine Clinics during the first several months of the year. Also, the fifth and sixth grades in the Central School were given a booster shot for diphtheria, whooping cough and tetanus. These grades were chosen because of the State Public Health Department's recommendation that every six years this booster be given. The Board also attended several meetings of the King Philip Regional Health group. All King Philip students were given the Sabin Polio Vaccine, a combined effort of the health departments of the three towns and the school nurse, Miss Keady, and plans are being made to give the diphtheria-tetanus booster vaccine in the near future.



Photograph of Town Hall made by Thomas Smiddy, about 1920. The Hall was destroyed by fire in Dec. 1921

1925



Town Dump

As custodians of the Town Dump, we started a policy of having the dump open to the public at certain hours, with a caretaker on duty during those hours.

This system did not work for several reasons. The primary reason is that we did not have enough money to keep the dump open long enough each day for five or six days per week, along with paying for bulldozing and burning.

At first glance, the present system of having the dump open all the time seems to be a fairly satisfactory system. However, there are several pitfalls which are not obvious:

By allowing anyone, at any time, to dump anything into our town dump, we are inviting trouble. This policy, continued for another six to eight years, will find our dump full and the town seeking a new dump site; a site may be impossible to find, and will be very costly

With our rapidly increasing population and potential dump usage, only by limiting the dump to the use of Norfolk residents, and by limiting the amount and type of trash that may be deposited there, can we make this dump last another 15 to 18 years.

Within the next one or two years, the following policy must be adopted for the operation of the dump:

1. Full time dump keeper.
2. Facilities open six to eight hours per day, five or six days per week, but only when a keeper is on duty.
3. A strict policy of Norfolk residents only.
4. Trash (limited type and amount) from inside Norfolk only.
5. A small bulldozer which the keeper can operate to maintain the grounds.
6. A pump and hose so the keeper can safely burn when necessary.
7. A trash and garbage pickup, either with town equipment or by outside contract.

As the Selectmen also make up the Board of Health, we feel that with the increased population of Norfolk, plus more state rules and regulations to follow each year, the work load of both Boards has increased to such an extent that we no longer can do a creditable job for each department. Hence, the problems of the Board of Health sometimes are neglected.

The problems of the Board of Health are already great enough to merit the establishment of a separate board. For this reason, we have included an article in our annual warrant to create a separate Board of Health, by secret ballot, at our annual town meeting in March, 1965.

The Selectmen meet the second and fourth Mondays of each month at 8:00 P.M. at the Selectmen's office in the fire station.

We welcome new ideas for making a better Norfolk, and are glad to listen to anyone's problems.

Come in to see us any time.

GEORGE F. GEHMAN, Chairman
B. HARTLEY O'BRIEN
GEORGE A. CARR, Clerk
JEAN C. RAVINSKI, Secretary

REPORT OF THE TOWN CLERK

Proceedings Annual Town Meeting—Monday, March 4, 1963

For the Year Ending December 31, 1963

Norfolk, ss.

At a legal meeting of the inhabitants of the Town of Norfolk, qualified to vote in town affairs and elections, held in the Central School, Monday, March 4, 1963, at 7:00 in the forenoon under a warrant issued by the Selectmen and dated January 28, 1963, duly attested and posted by Samuel J. Johnston, a Constable of Norfolk, action was taken on the articles after the Election Officers were sworn in by the Moderator.

Article 1. To choose by ballot the following town officers; viz: One Moderator, for one year; one Selectman, for three years; (Selectmen to act as Board of Health); one Town Clerk; one Town Treasurer; one Collector of Taxes; one Tree Warden; one Trustee of Public Library, for three years; one member School Committee, for three years; one Water Commissioner, for three years; one Assessor, for three years; one member of Board of Public Welfare for three years; one member of the Planning Board for five years; one member Regional District School Committee for three years; one member of Recreation Commission for three years.

The following were elected:

MODERATOR—Term 1 yr.—Walter T. Holmes, Myrtle St.

SELECTMAN, BOARD OF HEALTH—Term 3 yrs.—
George A. Carr, Union St.

TOWN CLERK—Term 1 yr.—William F. Cavanaugh, Union St.

TOWN TREASURER—Term 1 yr.—Clarence S. Fuller, Rockwood Rd.

COLLECTOR OF TAXES—Term 1 yr.—
William F. Cavanaugh, Union St.

TREE WARDEN—Term 1 yr.—Kenneth E. Tripp, Fruit St.

TRUSTEE OF PUBLIC LIBRARY—Term 3 yrs.—
Elizabeth F. Rogers, Holbrook St.

SCHOOL COMMITTEE—Term 3 yrs.—Arnold Dalghren, Leland Rd.

WATER COMMISSIONER—Term 3 yrs.—
James Henry Davies, Village Green

ASSESSOR—Term 3 yrs.—Nelson R. Hill, Union St.

BOARD OF PUBLIC WELFARE—Term 3 yrs.—
Jeanne P. Hill, Union St.

PLANNING BOARD—Term 5 yrs.—Henri J. Beauchemin, North St.

REGIONAL SCHOOL COMMITTEE—Term 3 yrs.—
Robert S. Carr, Everett St.

RECREATION COMMISSIONER—Term 3 yrs.—
Elinor H. Pearson, North St.

Moderator — 1 Year

Walter T. Holmes	658
Leon W. King	180
Blanks	37

Selectmen, Board of Health — 3 Years

Charles H. Weeber, Jr.	222
George A. Carr	229
Paul L. Kozak	225
Henry C. Schultz	188
Blanks	11

Town Treasurer — 1 Year

Clarence S. Fuller	747
Blanks	128

Town Clerk — 1 Year

William F. Cavanaugh	730
Blanks	145

Collector of Taxes — 1 Year

Bernard A. Brule	403
William F. Cavanaugh	460
Blanks	12

Board of Assessors — 3 Years

Nelson R. Hill	714
Blanks	160
Miscellaneous	1

School Committee — 3 Years

Arnold Dalghren	696
Blanks	179

Board of Public Welfare — 3 Years

Jeanne P. Hill	695
Blanks	180

Tree Warden — 1 Year

John A. Chaplin	201
James H. Cribby	226
Kenneth E. Tripp	429
Blanks	19

Water Commissioner — 3 Years

James Henry Davies	672
Blanks	202
Miscellaneous	1

Trustee of Public Library — 3 Years

Elizabeth F. Rogers	699
Blanks	176

Planning Board — 5 Years

Henri J. Beauchemin	703
Blanks	172

Regional District School Committee — 3 Years

Robert S. Carr	446
Helen P. Cleary	398
Blanks	31

Recreation Commission — 3 Years

Elinor H. Pearson	456
Edmund Waitkevich, Jr.	375
Blanks	44

On petition for recount of vote for office of Selectmen, the Board of Registrars conducted same March 11, 1963. The recount tabulation:

Charles H. Weeber, Jr.	222
George A. Carr	229
Paul L. Kozak	225
Henry C. Schultz	188
Blanks	11

TOWN OF NORFOLK

Official Vote of Articles

Voted at Adjourned Town Meeting

Held on March 18, 1963

Article 1. Disposed.

Moved: That the reading of the warrant be dispensed with.

Motion passed. Unanimous.

Article 2. Moved: That the Town of Norfolk fix the salaries of the several elective offices of the Town as follows: Moderator, \$1.00; Selectmen, \$600.00; Town Treasurer, \$1,100.00; Town Clerk, \$500.00 plus fees; Tax Collector, \$1,600.00 plus fees; Tree Warden, \$2.10 per hour; Assessors, \$2,250.00; Board of Public Welfare, \$300.00; Board of Water Commissioners, \$225.00; School Committee, \$225.00; Planning Board, \$250.00; Regional District High School Committee, \$150.00; and to authorize any Town Board to employ for additional salary or compensation any of its members and to fix such salary or compensation.

Motion passed.

Moved: That the Board of Fire Engineers be authorized to appoint themselves firemen, and set the rate of pay at \$2.00 per hour in accordance with Section 48, funds for the same to be obtained from the Fire Department appropriation.

Motion passed.

Article 3. Moved: That the Town of Norfolk raise and appropriate from unappropriated available funds in the Treasury a sum of money for all necessary Town Salaries and expenses as follows:

I. GENERAL GOVERNMENT

- a. Board of Selectmen: Salary \$600.00
- b. Board of Assessors: Salary \$2,250.00; Expense \$1,100.00
- c. Town Treasurer: Salary \$1,100.00; Expense \$536.00
- d. Tax Collector: Salary \$1,600.00 plus fees; Expense \$1,019.00
- e. Town Clerk: Salary \$500.00 plus fees; Expense \$850.00
- f. Town Counsel: Salary \$250.00
- g. Town Accountant: Salary \$1,200.00; Expense \$285.00
- h. Planning Board: Salary \$250.00; Expense \$750.00
- i. Election Officers: \$250.00
- j. Registrars of Voters: \$450.00
- k. Appeal Board: Expense \$230.00
- l. Water Commissioners: Salary \$225.00
- m. Water Collector: Salary \$300.00
- n. Conservation Commission: Expense \$350.00

II. PROTECTION OF PERSONS AND PROPERTY

- a. Fire Department: \$6,865.00
- b. Building Inspector: Salary \$300.00
- c. Insect Pest Control: \$1,500.00
- d. Police Department: \$28,000.00
- e. Sealer of Weights and Measures: Salary \$50.00
- f. Civil Defense: \$900.00
- g. Dog Officer: Salary \$150.00
- h. Tree Department: \$1,200.00
- i. Fire and Police Communications: \$3,640.00
- j. Ambulance Expense: \$1,000.00

III. HEALTH AND SANITATION

- a. Board of Health: \$200.00
- b. Town Dump: \$1,700.00
- c. Inspector of Animals: Salary \$75.00
- d. District Nurse: \$600.00

IV. HIGHWAYS

- a. Removal of Snow: \$8,000.00
- b. Street Lighting (all night): \$4,210.00
- c. Chapter 90, Highway Maintenance: \$1,505.00
- d. Chapter 90, Highway Construction: \$3,505.00
- e. Chapter 81, Highway Maintenance: \$3,455.00
- f. Town Highway Maintenance and Construction: \$6,500.00
- g. Machinery Maintenance (refer to Article 6)

V. CHARITIES

- a. Welfare Administration—Including Salaries of Board: \$1,500.00
- b. General Relief: \$2,500.00
- c. Old Age Assistance: \$7,000.00
- d. Aid to Dependent Children: \$6,000.00
- e. Disability Assistance: \$1,800.00
- f. Medical Assistance to the Aged: \$8,000.00

VI. SOLDIERS' BENEFITS

- a. Soldiers' Relief: \$3,000.00
- b. Veterans' Administration: \$400.00
(Salary \$200.00; Expense \$200.00)
- c. Custodian of Veterans' Graves: \$30.00

VII. SCHOOLS

- a. Operation and Maintenance—Central School: \$130,000.00
(Includes Committee Salary)
- b. King Philip Regional School District—
Operating and Maintenance: \$146,428.86
Capital Costs—King Philip Regional School: \$22,330.06
- c. King Philip Regional School—
Committee Salary: \$150.00

VIII. PUBLIC LIBRARY

- a. Salary and Expense (plus dog tax): \$2,575.00

IX. RECREATION

- a. Expense: \$1,750.00

X. DEBTS AND INTEREST

- a. Central School Notes and Interest due in 1963: \$20,499.00
(Notes \$18,000.00; Interest \$2,499.00)
- b. Water Department Notes and Interest due in 1963: \$3,402.50
(Notes \$3,000.00; Interest \$402.50)

XI. UNCLASSIFIED

- a. Memorial Day: \$400.00
- b. American Legion: \$400.00
- c. Norfolk County Retirement System: \$3,045.38
- d. Reserve Fund: (\$3,116.07)
(Transfer from Overlay Surplus)
- e. General Expense: \$3,200.00
(Includes Selectmen's Clerk)
- f. Tax Titles: \$200.00
- g. Interest to cover Article No. 4: \$900.00
- h. Insurance and Bonds for Town Officers: \$6,900.00
- i. Medical and Life Insurance: \$1,950.00
- j. Fuel, Telephone and Lights: \$3,388.00
- k. Town Hill and Roadside Improvement: \$500.00
- l. Legal Services: \$510.00

Voted yes.

Article 4. Moved: That the Town of Norfolk authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, General Laws, and to authorize the Treasurer to invest in U. S. Treasury Bills such portion of revenue cash as he shall deem not required for current maintenance expenses in accordance with Section 55, Chapter 44, General Laws.

Motion passed. Unanimous.

Article 5. Moved: That the Town of Norfolk raise and appropriate the sum of \$7,000.00 for Water Department Maintenance.

Motion passed.

Article 6. Moved: That the Town of Norfolk raise and appropriate the sum of \$3,916.00 and transfer from the Machinery Fund the sum of \$1,784.00, making a total of \$5,700.00 for the Machinery Maintenance Account.

Motion passed. Unanimous.

Article 7. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$26,150.00 with a proviso that the sums received from the State and County share on Chapter 81 and Chapter 90 projects are credited back to Surplus Revenue.

Motion passed. Unanimous.

Article 8. Moved: That the Town of Norfolk vote to transfer the sum of \$6,069.52 from funds received or to be received from the commonwealth under the provisions of Chapter 782 of the Act of 1962, said transfer being for the purpose of making repairs to Clark Street as approved by the State Department of Public Works.

Motion passed. Unanimous.

Article 9. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$9,700.00 to purchase a new tractor and grant to the Board of Selectmen the right to trade or otherwise dispose of one 1958 Case tractor.

Motion passed. Unanimous.

Article 10. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$1,100.00 for the installation of a storm water drain on Kingsbury Road (foot of hill by Lowell's property) and to tar approximately 300 feet of Kingsbury Road to the westerly lot lines of lots 6 and 17 as shown on a plan recorded in the Norfolk County Registry District of the Land Court.

Motion passed. Unanimous.

Article 11. Moved: That the Town of Norfolk raise and appropriate the sum of \$60.00 to install and maintain the following street lights:

- Pole #3 on Spring Street
- Pole #8 on Village Green
- Pole #5 on Village Green

Moved: That the motion be amended to remove Pole #5.

Amendment passed.

Motion passed. Unanimous.

Article 12. Moved: That the Town of Norfolk accept as a public way "Village Green", a distance of 2,250 feet more or less, as laid out by Philip A. Wild, April 12, 1960, and shown on plan #577, Book 209 of 1960.

Motion passed. Unanimous.

Article 13. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$1,669.00 to purchase a new police cruiser and grant to the Board of Selectmen the right to trade or otherwise dispose of the present police cruiser.

Motion passed. Unanimous.

Article 14. Moved: That the Town of Norfolk take no action on Article 14.

(To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury or raise by bond issue, a sum of money for construction of a new fire station or take any other action in relation thereto.)

Motion passed. Unanimous.

Article 15. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$2,500.00 to purchase and equip a rescue wagon.

Motion passed.

Article 16. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$2,200.00 to purchase and install an electronic-type fire alarm system.

Motion passed. Unanimous.

Article 17. Moved: That this article be indefinitely postponed.

(To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to provide funds for numbering all houses on all streets for better fire and police protection and other emergencies, or take any other action in relation thereto.)

Motion passed. Unanimous.

Article 18. Moved: That this article be indefinitely postponed.

(To see if the Town will vote to transfer to the Norfolk Public Library Account the amount of money received by the Town under Chapter 760, Acts of 1960, an Act Providing State Aid for Free Public Libraries, or take any other action in relation thereto.)

Motion passed. Unanimous.

Article 19. Moved: That the Town of Norfolk raise and appropriate the sum of \$5,300.00 for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan Studies of the Town; such sum to be expended in conjunction with a sum provided by the Federal Government, under Section 701 of title VII of the Housing Act of 1954, as amended.

Motion passed. Vote 98-61.

Article 20. Moved: That the Town of Norfolk raise and appropriate the sum of \$1,000.00 for a detailed study preparatory to and for the construction of a sidewalk on Rockwood Road from the Center of Norfolk to Boardman Street, and on Main Street from the Center of Norfolk to Alice Avenue, or any part thereof, said sum to be expended under the direction of the Board of Selectmen.

Motion passed. Vote 118-32.

Article 21. Moved: That the Town of Norfolk transfer the sum of \$2,500.00 from Surplus Revenue and transfer the sum of \$20.35 from the Needham Street and Boardman Street Water Extension Accounts, the total of said transfers to be used to extend the water main in a westerly direction on Main Street from the intersection of Main Street and Rte. 115 to the Public Library a distance of 400 feet more or less.

Motion: That the motion be amended to read "10-inch water main."

Amendment passed. Unanimous.

Motion passed. Unanimous.

Article 22. Moved: That the Town of Norfolk transfer the sum of \$326.60 from the unexpended balance of the Conservation Commission 1962 Account to establish a Conservation Fund and grant to the Conservation Commission the right to expend moneys from said Conservation Commission Fund for any purpose provided by law.

Motion passed. Unanimous.

Article 23. Moved: That the Town of Norfolk establish an Advisory Committee on Home Rule for the purpose of examining state-local relations and of reporting thereon to the Selectmen from time to time; such committee to consist of three members and to be appointed by the Board of Selectmen.

Motion passed. Unanimous.

Article 24. Moved: That the Town of Norfolk authorize the Board of Selectmen to lease to the Norfolk Post American Legion No. 335, the land and buildings known as City Mills School for a term of five years at \$1.00 per year.

Motion passed.

Article 25. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$1,100.00 to reimburse Norfolk Post American Legion No. 335 for heating equipment and installation.

Motion passed. Vote 95-47.

Article 26. Moved: That the Town of Norfolk amend Article 6, Section 2 entitled "Contracts" of the Town By-Laws of said Town by striking out the figure \$500.00 and inserting in place thereof the figure \$1,000.00

Motion passed.

Article 27. Moved: That the Town of Norfolk amend Article 6, Section 4, entitled "Contracts" of the Town By-Laws of said Town by striking out the figure \$1,000.00 and inserting in place thereof the figure \$2,000.00.

Motion passed. Unanimous.

Article 28. Moved: That this Article be indefinitely postponed.

(To see if the Town will vote to accept Chapter 341, Norfolk County Mosquito Control Bill, or take any other action in relation thereto.)

Motion passed.

Article 29. Moved: That this Article be indefinitely postponed.

(To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the Norfolk Guidance Center, Norwood, Mass., or take any other action in relation thereto.)

Motion passed.

Article 30. Moved: That the proposed amendment to the King Philip Regional School District Agreement entitled "Amendment No. 2 to Agreement for Regional School District, Towns of Norfolk, Plainville, and Wrentham" be hereby accepted.

Motion passed. Unanimous.

Article 31. Moved: That the Moderator appoint a Town Board or Committee to formulate an alternate plan for Mosquito Control in 1964.

Motion passed. Unanimous.

Moved: That the Selectmen appoint a committee to look into the use of the Norfolk Guidance Center by the Town and whether or not the Town should support it and report to the 1964 Town Meeting.

Motion passed.

Moved: That the Town give the Advisory Board a vote of thanks.

Motion passed.

Moved: That the Board of Selectmen appoint a committee of five to investigate garbage disposal in the Town of Norfolk.

Motion defeated. Vote 58-54.

Moved: That the meeting be adjourned.

Motion passed.

A true copy,

Attest:

WILLIAM F. CAVANAUGH,
Town Clerk

WARRANT FOR SPECIAL TOWN MEETING

Norfolk, Mass.
January 28, 1963

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either Constable in the Town of Norfolk, in said County,

Greetings:

You are hereby required in the name of the Commonwealth of Massachusetts to notify and warn inhabitants of Norfolk, qualified to vote in town affairs, to assemble in the Central School Auditorium on Monday, January 28, 1963, 7:30 P.M. then and there to act on the following article, viz:

Article 1. To see if the Town will vote to construct, equip and furnish an addition to the school known as the Central School, such construction, equipment and furnishing to be under the direction and control of the school building committee established under Article 1 as voted at the Special Town Meeting held on April 16, 1962, which shall have full authority to enter all agreements or contracts necessary or incidental to the performance of the work involved, and raise and appropriate or transfer from available funds and by borrowing under authority of Chapter 44 of the General Laws and Chapter 645, of the Acts of 1948, as amended, a sum of money to pay the costs of such construction, equipment and furnishing, the same to be expended under the direction of said school building committee, or take any other action in relation thereto.

Hereof, fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and the seal of the Town this 7th day of January, 1963.

A true copy,

Attest: January, 1963

CHARLES H. WEEBER, JR.
GEORGE F. GEHMAN
B. HARTLEY O'BRIEN
Selectmen of Norfolk

CENTRAL SCHOOL AUDITORIUM

Article 1. Motion: That the Town of Norfolk construct, equip and furnish an addition to the school known as the Central School, such construction, equipment, and furnishing to be under the direction and control of the School Building Committee established under Article 1 as voted at the Special Town Meeting held on April 16, 1962, which shall have full authority to enter all agreements or contracts necessary or incidental to the performance of the work involved, and that the Town of Norfolk raise and appropriate the sum of \$356,880.00 by borrowing by 20 year bond issue under authority of Chapter 44 of the General Laws and Chapter 645 of the Acts of 1948, as amended, and that the Town of Norfolk transfer the balance of \$70.82 from the School Addition Account to pay the costs of such construction, equipment, and furnishing: the same to be expended under the direction of said School Building Committee.

Voted: Yes—158; No—12.

A true copy,

Attest:

WILLIAM F. CAVANAUGH,
Town Clerk

VITAL STATISTICS

BIRTHS RECORDED IN NORFOLK DURING 1963

Date	Name of Child	Name of Parents
1961		
November		
15—	Karen Lee	James F., III and Anne P. Dolan
1962		
November		
14—	Ruth Elizabeth	Albert T., Jr. and Marjorie J. Gunner
December		
11—	Richard Charles	Richard E. and Carmen G. Prantis
14—	Gretchen Marie	Herbert C. and Patricia C. Lang
20—	Christopher Niland	Ken. E. and Marguerite N. Fleming
26—	Gary Scott	Raymond G. and Carole S. Odoardi
28—	Thomas Kent	Edwin S. and Mary Agnes Pink
31—	Paul Gerard	James F. and Catherine F. Green
1963		
January		
5—	Constance Kathryn	Paul L. and Helen C. Dion
8—	Donald Wayne	Norman F. and Judith S. Gutterson
17—	Francis Edmond	Frank E. and Elizabeth S. Moore
22—	Janine Louise	Gerard E. and Marilyn C. Bourque
24—	Richard Charles	Mario J. and Vincenza C. Pericolo
24—	Valerie Eileen	Peter E. and Virginia R. Swenson
25—	Dorothy Jean	Gordon W. and Dorothy K. Chitty
29—	James Arthur	William A. and Kathleen M. Benson
February		
9—	Kirk Stephen	Ross W. and Carol F. Henderson
20—	Linda Lee	William E. and Doris S. Harrington
23—	Geoffrey Albert	Ernest E. and Nancy G. Wurlitzer
25—	Barbara Anne	Peter B. and Anne R. Findlen
27—	Paul Stanley, II	Paul S. and Judith O. Kuklinski
March		
4—	Edward Warren	Edward T. and Susan L. Thumith
5—	John Russell	Ronald E. and Barbara O. Hopkins
9—	Margaret Anne	Richard M. and Jane L. Elliott
12—	Thomas Joseph	Robert L. and Nancy A. Norton

Date	Name of Child	Name of Parents
16—	Carol Lee	Arthur F., Jr. and Naomi H. Bremilst
21—	Scott Edward	Geo. A., Jr. and Marilyn F. Mueller
23—	Gordon Scott	Thomas B. and Judith N. Rutherford
23—	Thomas Irvin	Edward J. and Winifred P. Lang
25—	Lyle Jeremy	Donald D. and Ferolyn C. Menzel
26—	Douglas Paul	Evald, III and Beverlyann Swenson
31—	Susan Marie	Charles M. and Marie M. Evans
April		
10—	Karen Anne	Paul F. and Annette K. McColgan
12—	Mark Alan	Philip D. and Brenda M. Lukens
20—	Nancy Jean	Phillip T. and Patricia F. McGrath
23—	John Richards, Jr.	John R. and Jeannette C. Silvernail
27—	Laura Marie	Albert and Margaret M. Larkin
May		
5—	Ronald Alan	David C. and Katherine D. Holmes
13—	Kathleen Marie	Michael W. and Nancy A. Burke
21—	Lisa Joan	Omer L. and Patricia T. Tessier
June		
2—	Barbara Ann	Donald V. and Joan B. Cook
6—	Wendy June	George H. and Sally S. Frink
12—	Darryl Weston	Darryl W. and Marilyn A. Bennett
14—	Robyn Gail	Felix R. and Carol W. Berzins
27—	Kathleen Ann	Domenic R. and Joanne B. Tiberi
July		
2—	James Allan	Gerald R. and Bernadette C. Tinkam
9—	John Christopher	John J. and Frances S. Sheehan
16—	Irene Mary	Philip F. and Carole S. Molloy
18—	Sharon Elizabeth	Edmund, Jr. and Helen Waitkevich
August		
3—	Debra Ann	Francis L. and Ruth S. Johnson
5—	Joseph Gerard	Bernard A. and Helen C. Brule
7—	Christopher Karl	Gerald L. and Eliz. B. Nordstrom
8—	Brian Edward	William E. and Elaine C. Ring
12—	Thomas Michael	Robert F. and Mary C. Goodwin
13—	Steven Philip	Mark and Roberta W. White
13—	Sheryl Lee	Mark and Roberta W. White
19—	Baby Girl	David K. and Joyce S. Rice

Date	Name of Child	Name of Parents
September		
23—	Virginia Marie	Peter N. and Helenmarie Diamond
26—	Sean Patrick	Robert A. and Elizabeth M. Grady
October		
1—	Leonard Scott	Eugene W. and Janice B. Newman
27—	Katherine Anne	Howard E. and Claire M. Emery
November		
8—	Seana Marie	James D. and Joan S. Pitt
11—	John Joseph	Raymond W. and Doris S. Perron
14—	Malcolm Ford	Gary S. and Maville H. Ford

MARRIAGES RECORDED IN NORFOLK IN 1963

Date	Name	Residence	Married by
January			
11—	Mark Shrigley White	Norfolk	Donald D. Menzel,
	Roberta Mae Woodworth	Norfolk	Clergyman
26—	James Vincent Megna	Norfolk	Wm. F. Cavanaugh,
	Arlene Margaret Chenard	Franklin	Justice of the Peace
February			
8—	Roland B. Woodworth	Norfolk	Donald A. Hunt,
	Joyce Carol Sawyer	Franklin	Episcopal Priest
24—	Walter F. Shea, 3rd	Norfolk	Leo B. Flynn,
	Joan Ann Vozzella	Norfolk	Priest
March			
10—	Ashley Bigelow	Norfolk	Dante Germanotta,
	Sandra Lee Boschen	Norfolk	Minister
April			
6—	Louis Emery Palmer	Boston	Aubrey Stowell McLellan,
	Olive M. S. (MacLennan)		
	Stewart	Norfolk	Minister of the Gospel
13—	Charles E. Jarvis	Franklin	Wm. F. Cavanaugh,
	Mary Halloran	Franklin	Justice of the Peace

Date	Name	Residence	Married by
May			
17—	Silas N. Tibbetts Hulda (Peterson) Lundberg	Norfolk Wrentham	George S. Perry, Justice of the Peace
18—	Homer G. Dixon Irma (Venterose) Sheehan	Walpole Walpole	Wm. F. Cavanaugh, Justice of the Peace
24—	Alfred Colantonio Justina (Sampl) Mandic	Medfield Medfield	Wm. F. Cavanaugh, Justice of the Peace
25—	John Biasin, Jr. Sharon Larsen	Lee, Mass. Norfolk	Clement R. Moore, Justice of the Peace
June			
1—	Quincy A. Spear Virginia Carol Green	Sharon Norfolk	Dante Germanotta, Minister
25—	Patrick Michael Pisano Mary Eleanor Farrell	Franklin Norfolk	John F. Fitzgerald, Priest
29—	John McEwen Urquhart Louise Rae Hatfield	Foxboro Norfolk	Frank N. Johnston, Episcopal Priest
29—	Linwood Toothaker Carol Ann Thomas	Franklin Walpole	Wm. F. Cavanaugh, Justice of the Peace
29—	Richard James Berglund Penelope Potter	Norwood Norwood	Wm. F. Cavanaugh, Justice of the Peace
July			
25—	John Pacuk Mary M. Waechter	Norfolk Norfolk	Hugh E. West, Justice of the Peace
28—	Harvy A. White, Jr. Sandra Bertoni	Norfolk Franklin	Edmund H. Griffin, Priest
August			
1—	Raymond H. Poirier Roberta R. Farrell	Plainville Norfolk	John F. Fitzgerald, Priest
3—	Thomas F. McComb Decres A. (Mardirosian) Parker	Walpole Walpole	Wm. F. Cavanaugh, Justice of the Peace
24—	Richard T. Holmes Diane Delaney	Norfolk Wrentham	Stephen E. Burke, Priest
31—	William D. French Margaret P. Gacquin	Yonkers, N. Y. Norfolk	Peter F. Hart, Priest
September			
1—	Gerald Lawrence Boucher Barbara Ann Brooks	Woon., R. I. Norfolk	John F. Fitzgerald, Priest

Date	Name	Residence	Married by
2—	Richard David DeBriac Nora O'Malley	Norfolk Norwood	Gilbert Phinn, Priest
8—	David E. Lukens Patricia L. Clark	Norfolk Malden	Arthur T. McClory, Priest
8—	Kenneth D. Brett Andrea Lee Buchanio	Norfolk Franklin	Rev. James B. Canniff, Priest
28—	Bruce J. Harding Patricia A. DeMichele	Pittsfield Walpole	Wm. F. Cavanaugh, Justice of the Peace
November			
15—	Ralph A. Glebus Virginia Ann Davis	Walpole Walpole	Wm. F. Cavanaugh, Justice of the Peace
16—	Daniel Cosmo Savasta Karen Sue DeDoming	Norfolk West Medway	Wm. F. Cavanaugh, Justice of the Peace
24—	Frederick John Meda, Jr. Robina Margaret Campbell	Norfolk Allston	Rev. Timothy E. Gleason, Priest
December			
3—	Peter E. Dolliver Helen D. Pontremoli	Framingham Ashland	Wm. F. Cavanaugh, Justice of the Peace
21—	Richard Allen Kelly Louise Esther Wills	L. A., Cal. Norfolk	Theodore W. Bowers, Episcopal Priest
23—	Gordon Philip Bourque Karen Elizabeth Wills	Norfolk Norfolk	Wm. F. Cavanaugh, Justice of the Peace

DEATHS RECORDED IN NORFOLK DURING 1963

Date	Name	Yrs. Mos. Days	Cause
1962			
October			
30—	Jeanette Marie Burns	1 26	Prematurity
1963			
January			
25—	Dorothy Jean Chitty	2 hrs.	Congenital anomaly
February			
23—	Florence G. Canning	74 5 9	Hodgkins disease

Date	Name	Yrs.	Mos.	Days	Cause
March					
21—	Mary Tiffany	79	6	16	Aneurysm of aorta
28—	Frank W. Ramsdell	67	3	21	Broncho pneumonia
28—	Georgette G. Lynch	79	1	22	Carcinoma
28—	Elizabeth P. Gayton	51	9	28	Rheumatic heart disease
April					
2—	Rev. Leo B. Flynn	62	8	28	Hypotension
June					
18—	Thomas L. Jones, Jr.	38	0	9	Barbiturate poisoning
July					
22—	Harriet B. Day	81	7	25	Myocardial failure
August					
1—	Maurice J. Hession	43	2	9	Accidental
7—	Joseph Gerard Brule	—	—	2	Hyaline membrane dis.
September					
7—	George E. Smith	75	4	1	Coronary occlusion
20—	Hazen C. Wadleigh	84	0	2	Cerebral thrombosis
23—	Gertrude Murphy	79	1	6	Uremia
24—	Rose Ann Bassett	72	11	5	Carcinoma
October					
23—	Carol Jane Campbell	22	4	9	Accident
24—	Walfrid J. Carlson	71	1	20	Coronary thrombosis
November					
29—	Herbert V. Sproat	70	3	23	Carcinoma

In addition deaths were reported of 193 non-residents who died either at Pondville Hospital, the Prison Colony, or other places.

Report of Town Departments

REPORT OF THE POLICE DEPARTMENT

January 13, 1964

Board of Selectmen:

I herewith submit my sixth annual report of the Police Department activities for the year 1963.

The following investigations:

Motor Vehicle Accidents	44
FATAL Accidents	1
Sudden Deaths	3
With Registry of Motor Vehicles	76
With Fire Marshal Office	3
With Other Police Departments	112
Emergency Trips to Doctor or Hospital in Cruiser	42
Emergency Messages Delivered	73
Motor Vehicle Investigations	60
Missing Persons	3
Complaints	574
District Court Appearances	272
Superior Court Appearances	6
Business Places Found Unlocked	46
Motorists Stranded and Assisted	76
Ambulance Crew Assisted	14

The following arrests:

Drunkenness	12
Disturbing the Peace	1
Driving Under the Influence	6
Operating so as to Endanger	19
Operating Without License	4
Operating After License Suspended	1
Speeding	86
Throwing Rubbish from Motor Vehicle	2
Passing View Obstructed	13
Failure to Slow, Intersection	17
Failure to Have Inspection Sticker	4
Defective Motor Vehicle Equipment	5
Failure to Stop, Stop Sign	55

Escape Wrentham State School	9
Operating Without Insurance	4
Operating Without Registration	4
Towing Unregistered Vehicle	2
Allowing Improper Person to Operate	7
Spilling from Truck	2
Operating After License Suspended and Unauthorized Use	1
Unauthorized Use of Motor Vehicle	4
Assault and Battery	1
Discharge of Firearms within 50 yds. of Highway	1

In addition to the above investigations and arrests 54 permits were issued to discharge firearms at the Town Disposal area for the Board of Health.

42 permits were issued to carry firearms and 29 requests for copies of accident reports were sent to insurance companies. The amount of \$3.00 is charged each company for a report.

The amount of \$84.00 was turned over to the Town Treasurer for receipts for gun licenses, gun dealer license and accident reports.

The Police Department was very fortunate to have assigned the use of an Auxiliary Police Cruiser, a 1956 Chevrolet Station Wagon, under the surplus property program of Civil Defense. This vehicle cost the Town \$57.00 and was painted by the Police Association to match the regular cruiser. This car is a standby for use in emergency and has been used several times since it was acquired. This car is now equipped with first aid equipment, radio and siren.

This year showed an increase of 667 calls received by the Police Dispatcher over 1962 with a total of 5476 calls in 1963. This is a rapid increase in requests for Police assistance or information.

Due to the rate of growth at both of the churches, I feel it is necessary to provide an officer at both churches each Sunday morning to handle the traffic and protect our children. I have included this amount in the budget request this year.

I also have included an amount for funds to pay your Police Officers that attend court during their off duty hours. Last year your officers spent many hours in court on their own time. This is necessary because of the increased traffic flowing thru our town and the number of violators summoned to court. Our Officers have done an excellent job controlling speeders and moving violations and I feel it is very unfair to ask these Officers to lose their off duty time to appear in court for violations that occurred while they were on duty.

I would again thank the Officers and men of the Auxiliary Police for their many hours of duty during the year at no cost to the town, the Board of Selectmen, Highway Department, and all the other Town Departments whom I have worked with in 1963.

Respectfully submitted,

SAMUEL J. JOHNSTON,
Chief of Police

REPORT OF THE FIRE DEPARTMENT

To the Board of Selectmen:

Gentlemen:

The report of Fire Department activities is as follows:

At the Annual Adjourned Town Meeting an appropriation of \$2,200.00 was approved for the purchase of an Electronic Allerting System. Bids were requested and 20 units were purchased from the Plecton Company. These units have been in service since July 1963 and have proved to be highly satisfactory. The response of men to each call has been greater than formerly, thus assuring a better work crew for fires.

This increased response at fires and other alarms has resulted in larger payroll costs per call.

Also as a result of another article in the Town Warrant, a Ford Econoline Truck was purchased to be used as an Emergency Truck. This equipment is in use and has proved to be of considerable worth. It is hoped that additional equipment may be acquired from time to time thereby making it more valuable as time goes by.

A new 100 gallon capacity portable pump was purchased during the year. This equipment serves a two-fold purpose; one for forest fire service and secondly it releases the old portable for other emergencies such as flooded cellars, etc.

The apparatus and other equipment is in reasonably good condition. Thought should be directed toward replacing Engine 1 which is now 23 years old. However, a new building is needed before any replacements or purchases of additional equipment can be made.

The apparatus consists of the following:

- 1 Seagrave 500 gallon pump—1941
- 1 Ford 600 gallon capacity tank with 500 gallon front-end pump and 200 gallon amidship pump—1950

- 2 Pick-up trucks with 300 gallon tanks for forest fire work—1955-1956
- 2 Model A's with tanks, also for forest fire work—1929-1930
- 1 White tank truck 2000 gallon capacity (second-hand)—1951
- 1 Ford Econoline van type truck for emergency—1963
- 1 Cadillac Ambulance—1948

Six of these pieces of apparatus are housed in the Fire Station. The two Model A forestry trucks are housed in the shed in back of the Fire Station during the spring, summer and fall seasons and are stored empty of water during the winter in the Mirror Lake Station. The Tank Truck is stored in rented space at the L & M Service Station in the center of town.

This housing problem is mentioned to point out the very pressing need of a new Fire Station.

Again thanks goes to the various Town Officials for their cooperation and to the men of the Fire Department for continued faithful attention to duty.

Following is the breakdown of calls answered during 1963 by this Department:

House and Building Fires	19
Automobile Fires	7
Grass, Roadside Brush, etc., Fires	64
Woods Fires	4
Town Dump	19
Emergency Calls	11
Smoke Investigations	8
Aid to Other Towns	5
Ambulance Calls	72
Inspections—Oil	17
Inspections—Gas	16
	242

Respectfully submitted,

BOARD OF FIRE ENGINEERS

REPORT OF TREE WARDEN AND INSECT PEST CONTROL SUPERINTENDENT

To the Board of Selectmen:

I wish to thank the townspeople for their cooperation and support in this year 1963.

Insect Pest Control and Tree Department work, in 1962, to the combined amount of \$1,150.00 was not done due evidently to the resignation of the former Tree Warden. This amount was still out of this year's appropriation. This is not a saving, it is a reduction of Tree Care and Highway Safety, to one of our Town's most valuable assets.

My request for 1964 is \$2,200.00 for Insect Pest Control and \$1,800.00 for Tree Department. An increase only of \$150.00 over the 1962 budget.

Insect Pest Control Program

1. Dormant spray of Elm for European Bark Beetle.
2. Sanitation: Removal of approximately 60 dead and diseased Elm Trees.
3. Pruning: Removal of large heavy dead wood especially over highway.
4. Poison Ivy: Spray in various locations of town.

Tree Department

1. Removal of dead trees.
2. Pruning out of heavy dead wood.
3. Pruning, thinning and clearing out blind corners of highway.
4. Planting 39 Austrian Pine on Holbrook Street for a wind and snow break.

These are some of the accomplishments for this year. There is much to be done in the future. A planned program of planting and tree care will lead us to that future.

Respectfully submitted,

KENNETH E. TRIPP

REPORT OF NORFOLK PLANNING BOARD

Regular meetings were held on the second Monday of each month plus five special meetings.

There were twenty-nine plot plans examined which did not require Planning Board approval under the Sub-Division Control Law.

There were no new Sub-Division plans formally approved in 1963.

Wendon Homes was given approval to continue with Ferndale Avenue after completing Fleetwood Drive. There are now fifteen homes in this development with nine lots remaining to be built on.

One sub-division consisting of twelve lots off Cleveland Street was given tentative approval pending additional information.

There were two sub-divisions that were submitted for preliminary examination; one on Union Street and the other located between Everett and Pine Streets in Pondville. There are approximately 100 house lots in these two developments.

The new zoning law booklet was delivered by the publisher in 1963 and copies are available to those interested from the Town Clerk or members of the Planning Board.

The Planning Board has been notified that funds have been allocated by the Federal Government for the Master Plan. A contract will be signed with Downes Assoc. as soon as authorization is received.

The Master Plan will include a soil study by the Norfolk County Soil Conservation Dist.

It is hoped that all citizens will cooperate with Downes Assoc. and the Planning Board in the preparation of the Master Plan.

TRUSTEE'S REPORT NORFOLK PUBLIC LIBRARY 1963

The Trustees of the Norfolk Public Library are pleased with the increased use of the Library during this past year by students and townspeople.

An up-to-date cataloging system is being done by Librarian Betty Spragg. Through a gift of money from the Leanna Johnson fund of the Norfolk Girl Scout Board, it has been possible to add a Girl Scout shelf of books helpful to Girl Scouts and Leaders alike on badgework, handicrafts, hobbies, and camping. The Trustees would also like to

thank the Conservation Commission which has given books of interest to all ages on conservation and related themes. We are most grateful to the Norfolk Grange Garden Club for setting out and caring for bulbs, shrubs, and flowers to beautify the Library grounds.

With the aid of state funds we have been able to increase our weekly hours from 13 in 1963 to 19 in 1964.

1963 Expenditures

Salaries	\$1,447.00
Books and Magazines	897.83
Fuel and Electricity	317.48
Telephone	85.80
Maintenance	83.78
Supplies	127.34
Equipment	147.00
Miscellaneous	8.60
	<hr/>
	\$3,114.83

Respectfully submitted,

ADRIENNE F. ORR, Chairman
JULIA C. DARDI, Secretary
ELIZABETH F. ROGERS

REPORT OF THE HIGHWAY DEPARTMENT

Our equipment now consists of the following:

- 1 International 1948 2½ ton sander body
- 1 International 1952 truck 2½ ton sander body
- 1 International 1958 truck 2 ton dump body
- 1 International 1958 4 wheel drive dump body 2½ ton
- 1 International 1960 4 x 4 dump truck 3 ton
- 1 Dodge 1951 2½ ton dump truck
- 1 International 1955 ½ ton pick-up truck
- 1 Hough loader 1¼ yard
- 1 1952 Ford mower tractor
- 1 Grace broom

In addition to the usual amount of resurfacing, repairing and drainage, we reconstructed Clark Street and also Main Street from the Mass. Correctional Institution to the Walpole line. In the past, the above named sections of road have been problems in the winter, which we hope are now solved.

The 1964 Chapter 90 Construction money will be spent on Park Street.

We are asking for a new truck in our budget. We feel as though we should purchase a bigger vehicle, which we think will stand up better than the smaller trucks we now have.

Respectfully submitted,

JAMES L. FOLEY,
Superintendent of Streets

REPORT OF THE BOARD OF ASSESSORS

February, 1964

The undersigned wish to acknowledge the wholehearted co-operation given us by the Board of Selectmen, the Town Accountant, the Collector of Taxes and other town officials. We especially wish to thank our Town Counsel, Mr. Howard Abbott, who has helped us immeasurably in many different ways this past twelve months.

This past year, a new record system was instituted. Our goal is that of complying with the law; i.e., that real property should be assessed at full and fair value. To this end, we have asked the Selectmen to include in the warrant for the Annual Town Meeting an article requesting an appropriation for Assessing or Tax Maps. We are mailing under separate cover a more complete description of this proposal.

Our meetings are scheduled for the second and fourth Wednesdays of the month from 8:00 to 9:30 P.M. at the Selectmen's offices. We invite your comments regarding assessing practices and how we may serve you more efficiently.

Very truly yours,

(signed) NELSON R. HILL
ALAN A. MACKEY

We, the Assessors, submit the following assessments, valuation, exemption and abatements processed during the past ten years inclusive of Real Estate and Motor Vehicle excise.

Year	No. of Dwellings Assessed	Total Valuation of Real Estate	No. of Persons on Poll Tax List	Total of Exemptions Granted Veterans and Gold Star Mothers	Total Exemptions Granted to Old Age and Blind	Total Abatements Processed on Real and Poll
1963	879	\$4,256,379.90	786	54	9	266
1962	869	4,111,930.32	779	52	10	112
1961	839	3,888,745.48	745	51	8	92
1960	826	3,678,456.37	730	50	6	124
1959	818	3,553,761.00	694	48	4	83
1958	808	3,431,718.75	663	46	4	79
1957	784	3,251,179.05	643	49	5	118
1956	766	3,075,517.00	591	43	4	81
1955	745	2,913,099.34	593	40	2	73
1954	679	2,296,530.00	497	35	1	117

Total Amount Abated for 1963 \$18,048.50

(Poll, Real Estate, Personal, Veterans and Old Age Exemption)

Report of Motor Vehicle Assessments and Abatements

Year	No. of Persons Taxed	Motor Vehicle Excise Tax Money Committed	Total Abatements Processed	Total Amount Abated	Commissioner's Value of Vehicles
1963	1964	\$62,967.92	350	\$10,022.94	\$1,155,375.00
1962	1967	59,784.14	280	6,997.90	1,106,810.00
1961	2093	59,727.96	320	7,207.87	1,204,580.00
1960	1497	41,076.61	159	4,122.51	623,340.00
1959	1230	33,466.01	115	2,651.26	584,080.00
1958	1297	32,001.92	135	2,502.51	600,370.00
1957	1264	27,786.39	163	2,192.78	553,110.00
1956	1257	24,063.49	83	1,697.21	543,890.00
1955	1241	22,729.20	109	1,615.40	532,240.00
1954	1159	18,755.02	128	1,651.48	451,880.00

REPORT OF THE BOARD OF ASSESSORS

The Assessors of the Town of Norfolk herewith respectfully submit their report for the year ending December 31, 1963.

Total appropriation to be raised by taxation	\$483,484.80
Total appropriation to be taken from available funds	52,166.02
Deficits due to abatements in excess of overlay of prior years	1,779.82

State:	1963	1962	
Tax and Assessments:	Estimates	Under-	
		estimates	
State Parks and Reservations	\$1,429.92		
State Audit of Municipal Accounts	2,458.59		
Mosquito Control	3,120.98	51.62	
Total	7,009.49	51.62	7,061.11

County:			
Tax and Assessments:			
County Tax	6,691.75		
Tuberculosis Hospital Assessment	1,715.38		
Total	8,407.13		

Overlay of Current Year	\$12,804.38
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GROSS AMOUNT TO BE RAISED	565,703.26
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Estimated Receipts and Available Funds:	
Income Tax	\$53,306.91
Corporation Taxes	12,848.91
Reimbursement on Account of Publicly Owned Land	15,683.09
Old Age Tax (Meal)	744.08
Motor Vehicle and Trailer Excise	35,000.00
Licenses	1,684.00
Fines	358.00
General Government	419.00
Protection of Persons and Property	600.00
Health and Sanitation	37.00
Charities (Other than Federal Grants)	3,905.00
Old Age Assistance (Other than Federal Grants)	8,418.00
Veterans' Services	2,462.00
Schools (Funds from Income Tax not to be included)	11,021.00
Libraries	240.00

Recreation	99.00	
Public Service Enterprise (such as Water Dept.)	12,662.00	
Interest on Tax and Assessments	1,453.00	
State Assistance for School Construction	9,661.00	
Farm Animal Excise	200.00	
		<hr/>
Total Estimated Receipts		\$170,801.99
Overestimates of previous year to be used as Available Funds		
County Tax	\$ 517.04	
State Park	135.82	
Amounts voted to be taken from Available Funds	52,166.02	
		<hr/>
Total Available Funds		\$52,818.88
Total Estimated Receipts and Available Funds		\$223,620.87
Net Amount to be Raised by Taxation on Polls and Property		342,082.39
Number of Polls—786 at \$2.00 each		1,572.00
Total Valuation		
Personal Property	\$ 494,884.90	
Real Estate	3,761,495.00	
		<hr/>
Total		4,256,379.90
Personal Property Tax		39,590.79
Real Estate Tax		300,919.60
		<hr/>
Total Taxes Levied on Poll and Property		342,082.39

1963 Tax Rate — \$80.00 per thousand

Respectfully submitted,

THE BOARD OF ASSESSORS
NELSON R. HILL
ALAN A. MACKEY

**TABLE OF AGGREGATES OF POLLS, PROPERTY AND TAXES,
AS ASSESSED JANUARY 1, 1963 AND REPORTED TO THE
COMMONWEALTH OF MASSACHUSETTS BY THE
ASSESSORS OF THE TOWN OF NORFOLK.**

**Compiled from the Figures Entered in the Valuation List
Not Including Figures Relating to Exempted Property or to the
Motor Vehicles and Trailer Excise**

Item No.	No. of Persons Assessed	Individuals	All Others	Totals*
1.	On Personal Estate only	10	7	17
2.	On Real Estate only	1023	18	1041
3.	On Both Personal and Real Estate (Not the sum of Items 1 and 2)	176	8	184
4.	Total Number of Persons Assessed *Partnerships, Associations or Trusts, Corporation			1242
5.	Number of Polls Assessed			786
	Farm Animal—Persons Assessed			10
VALUE OF ASSESSED PERSONAL ESTATE				
6.	Stock in Trade		\$427,760.90	
7.	Machinery		26,575.00	
8.	Live Stock (Do not include value of farm animals)		990.00	
9.	All Other Tangible Personal Property		39,559.00	
10.	Total Value of Assessed Personal Estate			\$494,884.90
	Farm Animal Excise Assessed (\$5.00 per thousand)			40,075.00
VALUE OF ASSESSED REAL ESTATE				
11.	Land exclusive of Buildings		\$ 551,500.00	
12.	Buildings exclusive of land		3,209,995.00	
13.	Total Value of Assessed Real Estate			\$3,761,495.00
14.	TOTAL VALUATION OF ASSESSED ESTATE			4,256,339.90
15.	Tax Rate per \$1,000 — \$80.00			
TAXES FOR STATE, COUNTY, OR TOWN PURPOSES, INCLUDING OVERLAY				
16.	On Personal Estate (Item 10 x Item 15)		\$ 39,590.79	
17.	On Real Estate (Item 13 x Item 15)		300,919.60	
18.	On Polls (Item 5 x \$2.00)		1,572.00	
19.	Total Taxes Assessed			\$342,082.39
	Farm Animals Tax Money Committed			200.39

NUMBER OF LIVE STOCK ESTIMATED
UNDER SECTION 36, CHAPTER 59

	General	Farm Animals
20. Horses (1 yr. old or over)		
1 Horse, 2 Mules, 1 Burro	4	
21. Cows (Milch)	6	174
22. Bulls	4	2
23. Swine	2	1
24. Sheep		
25. Fowl		17,200
26. Guinea Pigs (600) Goats (2)	602	
27. NUMBER OF ACRES OF LAND ASSESSED		8,129
28. NUMBER OF DWELLING HOUSES ASSESSED*		879

*Each building used as a dwelling counted as one without regard to the number of families housed.

It is hereby certified that the foregoing is a full and true copy of the TABLE OF AGGREGATES according to our best knowledge and belief.

Respectfully submitted,

THE BOARD OF ASSESSORS
NELSON R. HILL
ALAN A. MACKEY

REPORT OF LIBRARIAN — TOWN OF NORFOLK

The Norfolk Public Library is open during the following hours:

Monday through Friday	7:00 to 9:00 P.M.
Monday, Wednesday and Friday	2:30 to 4:30 P.M.
Saturday	9:30 A.M. to 12:30 P.M.
Books loaned in 1963	11,708
Magazines loaned in 1963	295
Number of borrowers	927
New books added to the library	473
Fines collected	\$272.27

Comparative circulation of books loaned:

1960—7,940 1961—8,549 1962—10,289 1963—11,708

Respectfully submitted,

CORINNE A. THORNTON,
Librarian

January 15, 1964

ADVISORY BOARD REPORT

The Advisory Board under Chapter 39, Section 16 of the General Laws is charged with the duty to provide the recommended Budget for the Annual Meeting and recommendations as to any other financial matters then or at Special Meetings. The Advisory Board exercises exclusive control as to transfers from the Reserve Fund, under Chapter 40, Section 6, "to provide for extraordinary or unforeseen expenditures." There are nine members on the Advisory Board, appointed by the Town Moderator. The Board held meetings preparatory to drawing up budget recommendations for the Special Town Meeting on January 28, 1963 and the Adjourned Town Meeting of March 18, 1963.

The following schedule of meetings was held to vote on transfers from the Reserve Fund of \$3,116.07.

1963	
April 23—	
Board of Health	\$ 384.00
June 13—	
Veterans Service	1,000.00
September 12—	
Tax Collector	150.00
November 20—	
Fire Department	500.00
December 6—	
Fire Department	450.00
December 20—	
Appeal Board	12.00
December 26—	
Highway Department	600.00
December 31—	
Board of Selectmen	20.07
	\$3,116.07
Total transfers from Reserve Fund	\$3,116.07
Balance December 31, 1963	None

The Advisory Board wishes to thank the Town Officers and heads of departments for their full cooperation.

Respectfully submitted,

HENRY B. EDEN, Chairman

ARTHUR T. SULLIVAN, Secretary

STANLEY COLLINS

CHARLES CURRAN

FRANCIS HAASE

WILLIAM McBRIEN

GEORGE NICHOLS

LEONARD ROSS

DR. PHILIP WHITE

ANNUAL REPORT OF THE BOARD OF APPEALS

For the Year Ending Dec. 31, 1963

The Board of Appeals held seventeen public hearings during the year 1963; fourteen (14) on Zoning Law variances, one (1) on parking of a trailer, and two (2) on soil removal. Eleven (11) Zoning Law variances were approved, one (1) trailer permit was granted and two (2) soil removal permits were issued.

The Board of Appeals schedules their regular monthly meeting on the second Wednesday of each month, when necessary, at the Selectmen's Rooms at 8:00 P.M. Any application to the Board for a permit or Zoning Law variance must be in the hands of the Secretary of the Board by the twentieth day of the preceding month.

Any applicant to the Board of Appeals must be present at his or her hearing, either in person, or by an authorized agent, or no decision will be made by the Board.

Each application to the Board for a permit or a Zoning Law variance shall be accompanied by a fee of fifteen dollars (\$15.00) by check made payable to the Town of Norfolk. The Board collected one hundred and nineteen dollars (\$119.00) in fees and paid out one hundred and twenty-four dollars (\$124.00) for advertising expense.

Each application for a Zoning Law variance or a permit shall be accompanied by an accurate sketch, to scale, with dimensions of lot size, frontage, setbacks, street and side lines, building size, and street and lot number (if any).

Each application for soil removal shall be accompanied by an accurate drawing showing location, general contours and cross section required to give a complete picture of the site. The amount of soil, stone, loam, sod or gravel to be removed and the reason for removal must be given.

Respectfully submitted,

RAWL, LEWIS A., Chairman
ALLAN, JOHN W., Secretary
RAVINSKI, JOHN M.
MARTUCCI, ANTHONY J.
ROGERS, BENJAMIN D.
FERGUSON, BRUCE D., Alternate
PETROVICK, EMIL J., Alternate

REPORT OF THE BUILDING INSPECTOR

Total Permits Issued	82
New Dwellings	48
Alterations and Additions	15
Garages	7
Others	12

Respectfully submitted,

DOUGLAS C. BROWN,
Building Inspector

REPORT OF THE CONSERVATION COMMISSION

To the Board of Selectmen:

This has been the Commission's most active year, many steps forward having been achieved. The area of education being one of our more important functions, we are particularly satisfied with our results in this field. A poster and essay contest was conducted in Norfolk Central School, the winners receiving copies of carefully selected books on conservation and related topics.

In conjunction with this activity, the Commission consulted with the school principal in the matter of book selection, and many fine texts were purchased for both the school and the public library. Memberships were purchased in the Audubon Society and the American Wildlife Federation, whose publications are now received and made available by the library. At present, we are arranging a conservation table in the library, where a constantly changing supply of reference material will be available to the public.

The services of a civil engineer have been engaged for the purpose of locating and surveying the forest area given to the town by Bertha Fales. We regret that this is such a slow and costly process, but the Commission feels that this land is a worthy acquisition. Now that the town has established a Conservation Fund, we will be able to acquire and manage various areas of land for conservation and recreation purposes, so the location of the Fales gift is an important step.

In line with this field of endeavor, the Commission is now preparing a map of desirable wet lands and permanent forest areas within the town. After completion this map, with appropriate information, will be distributed to all townspeople.

After consulting with affiliated agencies at State and County levels, Commission members worked with the Norfolk Soil Conservation District in the groundwork for the "Pilot Project" which is now being carried out, in conjunction with soil mapping of the town, to assist in the Norfolk master plan. This is a service which was sought after by several other towns, and, with the end result in mind, we feel that Norfolk is particularly fortunate to have been chosen as the pilot town.

Permit us to point out that our work is not intended for completion within any brief span of time. Our efforts are geared to preserving, improving, and planning for all future generations. Although these efforts may seem momentarily costly, the profits on the investment are without limitation. Our beginnings were the numberless processes of Nature. For the present we can only preserve as much as possible of these gifts. The future is infinite.

Respectfully submitted,

KENNETH H. WOOD, Chairman
NELSON HOWARD, Clerk
WILLIAM SWEET
RICHARD M. ELLIOTT
KENNETH TRIPP
MARY KOZAK
BETTY ROGERS
ALBIN OBER, resigned
JAMES BARTON, resigned

REPORT OF THE BOARD OF PUBLIC WELFARE

To the Board of Selectmen:

The Board of Public Welfare submits the annual report for the year 1963.

The total amount spent on Old Age Assistance and Medical Aid to the Aged was \$35,177.81. The total number of cases aided was 37.

The combined total spent on Aid to Dependent Children, Disability Assistance and General Relief was \$13,549.37. The total number of cases aided was 16.

Early in 1963 a training program emphasizing social services to families of dependent children that by strengthening family life, providing an effective program of rehabilitation, encouraging supportive medical care and safeguarding children in hazardous home situations the social and economic stability of the family will improve.

Adequate medical care in all categories is costly. The expense involved in providing this medical care to Public Welfare recipients is of deep concern to those administering these programs.

It is the objective of those concerned with the administration of these Welfare Programs that adequate assistance be furnished to those in need keeping in mind the cost to the tax-payer and those policies and procedures promulgated by State and Federal regulations.

The Board of Public Welfare meets the first and third Thursdays of each month. Applicants and recipients may attend to discuss any problems.

Respectfully submitted,

RUSSELL J. QUIST, Chairman
JEANNE D. HILL, Clerk

REPORT OF THE RECREATION COMMISSION

To the Town of Norfolk:

A four-week swimming program was held in July for 214 children including pre-schoolers, beginners, swimmers, junior lifesavers and senior lifesavers by Miss Nancy Binney of Wrentham, instructor, and Miss Jean Carver, assistant. Beach and swimming area was provided at Mann's Pond through the courtesy of William T. Ray, Sr., and his family. Lifesaving tests were conducted at the pool of Benjamin D. Rogers, Jr.

The increase in the number of children desiring swimming instruction makes it necessary to hire two instructors in 1964 and to limit the beginner's class to children five years of age as of January first (excluding pre-schoolers). The fee will be \$1.00 per child.

Over 100 elementary school age children enrolled in the three-week playground program of arts, crafts and games held at the Central School in August under the direction of Miss Barbara Bartholomew. Work tables were provided by the Norfolk Grange.

Miss Bartholomew is planning an evening sports program in 1964 for 12 to 16 year old youths with tennis, softball, volleyball, horseshoes, checkers and shuffleboard.

Financial assistance was given towards a seven-week summer day camp as requested by the parents of a retarded child.

Other projects undertaken were: spreading of loam, reseeding, fertilizing and maintenance of baseball fields and tennis courts; installing a fence at the courts; painting of the Little League clubhouse and fence; purchase of sealer for the tennis courts and repair of the present surface, and providing three loads of sand for Mirror Lake Beach.

Respectfully submitted,

OLAF OLSEN, Chairman
ELINOR H. PEARSON, Secretary
RUSSELL M. ARNOLD
KENNETH H. WOOD
FRANCIS D. FAULKNER

ANNUAL REPORT OF THE CIVIL DEFENSE AGENCY

As we bring the year 1963 to a close, we look back in sorrow to the death of a beloved man, President John F. Kennedy. The President, burdened with many problems of government and world affairs, still held close to his heart the people whom he served. He of course showed this in many ways, but of great concern to him was Civil Defense. The basics of this, were shelters. Therefore he gave full support to the legislation on "The Federal Shelter Program."

Your agency has completed the marking and stocking of the Massachusetts Correctional Institution of Norfolk with the fine cooperation of the officials of the institution and the office of the Commissioner of Correction. These shelters will be open to the public in the event of a disaster. The supplies installed at the institution consist of: high protein crackers, water, sanitary facilities, medical and radiological kits.

As required by Federal Law, your agency has placed on file a disaster plan, which entitles this agency and other departments of the town, to purchase surplus property at the Massachusetts Surplus Depot and many other state and federal benefits. We have been one of the fortunate local townships to use this surplus warehouse. Many items have been purchased there at a fraction of the original cost, helping to keep the cost to the taxpayer down, which of course involves us all. We will continue this practice throughout 1964 with the same thought in mind.

Your Auxiliary Police Unit has again done a fine job assisting the Regular Police Department and at this time I would like to thank them for their time and diligence to duty. They, along with the Police

Department, have received renewal certificates in First Aid at a course given by an official instructor of the Red Cross. This required attending classes out of town on their own time and expense.

Some of the personnel of your agency attended courses in rescue work at the Civil Defense training center in Topsfield. This training school is rated as the best state supported school in the country; And from the knowledge gained by attending one of their courses, I would be in complete conjecture with this statement. We hope to send other members of the agency to participate in the months to come.

I would like to thank all the personnel of the agency staff and the heads of the various departments of the town for their help and cooperation which is deeply appreciated and so depended upon throughout the year.

Any persons needing assistance or information regarding Civil Defense please feel free to contact this office at any time. Phones: 528-1400 or 528-2222 or write your Civil Defense Agency, Norfolk, Massachusetts.

Respectfully submitted,

A. BRUCE WOOD,
Director

REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

To the Citizens of Norfolk:

Submitted herewith is the report of the Norfolk County Mosquito Control Project of its activities in the Town of Norfolk for the year ending December 31, 1963.

Ground Spraying	866 acres
Ground Pre-hatch dusting	63 acres
Drainage	2,050 feet
Brush Clearing	1,800 feet
Culverts Cleaned	1 Culvert
Catch Basins Treated	270 Catch Basins

Respectfully submitted,

JOHN C. KUSCHKE,
Superintendent

cc: Board of Health

REPORT OF THE MOSQUITO CONTROL STUDY COMMITTEE

To the Board of Selectmen:

Since the appointment of this committee, several conferences have been held with local, county, and state authorities in the effort to determine the most practicable use of the annual expenditure by the town for purpose of mosquito control.

Approval having been granted by the Norfolk County Mosquito Control Commission, this committee makes the following recommendations for control procedures:

1. The practices of aerial spraying and drainage ditch construction will be abandoned;
2. Catch basin treatment will be continued at the option of the Norfolk County Mosquito Control Project. This can also be carried out by the local Board of Health, at low cost;
3. Mosquito control practice will be entirely confined to ground fogging of residential areas. This will permit a total coverage of these areas at ten day to two week intervals during the entire infestation period (May through September);
4. A liaison officer has been appointed by the Board of Health so that individuals who wish to communicate with the Mosquito Control Project may do so through him. The rights of property owners will be respected in all instances. At present, the liaison officer is Mr. Kenneth Wood, Seekonk Street.

Respectfully submitted,

EDWARD B. BROWN
RICHARD O. DUKE
KENNETH H. WOOD

TREASURER'S REPORT 1963

Balance on hand January 1, 1963	\$ 118,748.51
Treasurer's Receipts during the year 1963	1,072,410.69
	<hr/>
	\$1,191,159.20
Treasurer's Payments, 1963	
Treasury Warrants #1 through #55	\$ 910,179.60

Balance on hand December 31, 1963			
Norfolk County Trust Co.	\$109,645.25		
Dedham Trust Co.	10,965.34		
Boston Safe Dep. & Trust Co.	157,734.96		
South Shore National	2,634.05	280,979.60	
			<u>\$1,191,159.20</u>

To prevent duplication of figures in this town report, the Treasurer's Report has been summarized. For a complete analysis of the Treasurer's Receipts and Expenditures, please refer to the Town Accountant's Report.

Respectfully submitted,

CLARENCE S. FULLER,
Town Treasurer

TRUST FUNDS 1963

Josiah Ware Fund—Care of Town Hall

On hand January 1, 1963			
Home Savings Bank		\$2,405.26	
Interest earned during 1963		102.30	
			<u>\$2,507.56</u>
Dedham Institution for Savings		840.48	
Interest earned during 1963		33.94	
			<u>874.42</u>
Balance on hand December 31, 1963			<u>\$3,381.98</u>

Maria Frances Mann High School Fund

On hand January 1, 1963			
Benjamin Franklin Savings Bank		\$1,379.87	
Interest earned during 1963		58.65	
			<u>\$1,438.52</u>
Balance on hand December 31, 1963			<u>\$1,438.52</u>

Helen A. Ward Library Fund

On hand December 31, 1963			
Benjamin Franklin Savings Bank			\$ 540.91

The total amount of the Helen A. Ward Library Fund remains the same each year because the dividends are remitted by check semi-annually to the Town Treasurer and are credited to the Library Account. Earnings this year amounted to \$21.38. See Town Accountant's Report under "Interest on Trust Funds".

Respectfully submitted,

CLARENCE S. FULLER,
Town Treasurer

REPORT OF GUIDANCE CENTER STUDY COMMITTEE

North Street
Norfolk, Mass.
9 January 1964

Board of Selectmen:
Norfolk, Mass.
Gentlemen:

The Norfolk Guidance Clinic located at 779 Washington Street, Norwood, Massachusetts is sponsored by the Norfolk Mental Health Association, a voluntary citizens association organized to prevent mental illness—the nation's number one health problem. The clinic's purpose is to diagnose and treat emotionally disturbed children. It serves an eleven town area consisting of Canton, Dedham, Medfield, Needham, Norwood, Norfolk, Plainville, Sharon, Walpole, Westwood and Wrentham. It has a Board of Directors consisting of leading citizens dedicated to the cause of mental health. There are at least 2 representatives from each of the towns in the area. In addition there are also lay and professional people belonging to the Association who are devoted to the purposes for which the Association was formed.

A meeting was held during the month of June, 1963 in Miss Day's office. Present were Mr. Hartley O'Brien, Mrs. Alvin Freeman, Mrs. Leonard Ross, Mrs. Jean Ravinski, Miss Olive Day and Mr. Irving Sanders, Executive Director of the Association. Mr. Sanders spoke to those present and acquainted them with the working of the Clinic. He discussed the various problems confronting children tracing their behavior through church, school and home—the importance of recognizing and treating the child in need of help while still young as the patterns of behavior become fixed as the child grows.

The charge for treatment of children is based on income, number of children in the family, etc. No child in need of treatment is turned down because of inability of parents to pay.

It is recommended that Norfolk become a full participating member of the Association by contributing their per capita share set by the Association at .15 per capita, exclusive of the prison population. In accordance with this per capita assessment, Norfolk's share would be \$405.00 based on a population of 2700 people.

In event this matter receives final approval, payment should be made annually to Norfolk Mental Health Association, 779 Washington Street, Norwood, Mass.

Respectfully submitted,

MARGARET M. BURROWS, Chairman
BLAIR M. INGRAHAM
OLIVE DAY
Guidance Center Study Committee

REPORT OF VETERANS' SERVICES OFFICER

January 15, 1964

Board of Selectmen
Norfolk, Massachusetts

Annual Report

Gentlemen:

Cases interviewed by the Veterans' Services Department during the year 1963 are as follows:

Active cases approved and continued from 1962	1
Applicants for Veterans' Aid	6
Applications approved	5
Applications processed—ineligible	1
Applicants for Federal Aid	3
Requests for information	16
Trip to V.A. Hospital	1
Trip to Boston	1
Requests for Service Records	2

Of the five cases approved only 2 are currently receiving aid.

Applications for Federal Aid do not require financial aid by the Town.

Respectfully submitted,

CHARLES H. STONE,
Veterans' Agent

REPORT OF THE CENTRAL SCHOOL BUILDING COMMITTEE

The Norfolk School Building Committee is pleased to report that the addition to the Central School is proceeding in an excellent manner. If progress continues this way, the addition will be completed in advance of the contract date, which is July 15, 1964.

The contractor, A. Bonfatti of Norwood, Massachusetts is doing a fine job and is most cooperative in his desire to produce an outstanding addition. The committee also appreciates the assistance of the firm of Korslund, Le Normand & Quann, Inc., Architects of Norwood, Mass.

RUSSELL M. ARNOLD, Chairman
HELEN CLEARY
JOHN EVANS
LEWIS RAWL
CLAYTON CUMMINGS

REPORT OF THE SIDEWALK STUDY COMMITTEE

January 27, 1964

The Committee met several times since its creation to study the feasibility of sidewalks in heavily travelled portions of the Town. The possibility of sidewalks along Main Street from Seekonk Street to the center of Town and/or along Route 115 from the center to Boardman Street were studied. The committee felt the most pressing need existed along Main Street. The County Engineer's Office surveyed and marked off the center line of the street. The committee had the sidelines established and studied the problems that would occur if a sidewalk were constructed. Cost estimates were developed and an article will appear in the warrant for the coming year. The committee feels the Town should spend the necessary funds to build the sidewalk along Main Street with the ultimate goal of sidewalks on all heavily travelled roads.

DAVID R. FREEMAN, Chairman
CALVIN FISH, Clerk
ARTHUR SULLIVAN
WILLIAM MEAU
PETER SABATINI
JAMES FOLEY, Advisor

WATER DEPARTMENT REPORT

To the Citizens of Norfolk:

The report of the Norfolk Water Board is hereby submitted for the year ending December 31, 1963.

For the first time in three years, new main was added to the system, 400 feet of 10 inch main was laid from the center of town to the library.

Twenty new services were added to our water system in 1963 making a total of 386.

In June, 1963, Mr. Arthur Keenan resigned as Water Commissioner due to the pressure of business.

The Water Board wishes to thank Mr. Vival Ingraham for a job well done as our Water Superintendent. Again let us remind you that this is a part time job. Any requests for water services etc. should be made well in advance to allow Mr. Ingraham to schedule his time for the job.

We have requested an increase in our 1964 budget because the increase we received in 1963 was not sufficient to run the Water Department without going into the red.

Again it is our view that the Town should seriously think about our future water problems. Unfortunately, because of the water shortage last summer, all outside use of water was again curtailed. This will happen again under similar circumstances because the Prison Colony does not have any extra water to sell us. Because of the fact that there is an increase in water consumption each year, the Town will have to develop its own water system soon.

WATER DEPARTMENT STATISTICS FOR 1963

Footage of main	51,190
Miles of mains	9,695
Average footage per service	132.6
Services per mile of main	39.9
Number of services	386
Water used in 1963	
Center System	15,845,900 gals.
Mirror Lake System	7,150,290 gals.
Total water used in 1963	22,996,190 gals.
Increase over 1962	531,774 gals.
Average used per daily service	163 gals.

Increase in water used in 1963	
Center System	398,100 gals.
Mirror Lake System	133,674 gals.
Average income per service	\$38.73

INCOME

Sale of water	
Committed	\$ 8,817.25
Uncommitted	5,135.41
Installations	1,032.07
Less abatements	35.18
	\$14,949.55

EXPENSES

Cost of water	\$ 3,364.46
Cost of maintenance	3,615.32
Total maintenance of water	6,979.78
Profit from Sale of Water	\$ 7,969.77

Respectfully submitted,

RICHARD M. ELLIOTT
JAMES H. DAVIES
Board of Water Commissioners

REPORT OF COLLECTOR OF TAXES FOR 1963

Collections for period March 16, 1963 to December 31, 1963

MOTOR VEHICLE EXCISES

	Tax	Interest
1957	\$ 8.19	\$ 2.52
1958	43.91	11.53
1959	98.12	20.28
1960	662.57	98.75
1961	1,027.20	82.31
1962	5,285.80	133.83
1963	46,672.78	13.64
	\$ 53,798.57	\$362.86
Total		

PERSONAL PROPERTY TAX

	Tax	Interest
1958	\$ 8.00	\$ 1.45
1959	88.00	11.47
1960	19.80	1.95

1961	115.20	6.99
1962	660.28	13.07
1963	38,712.79	2.60
Total	\$ 39,604.07	\$ 37.53

REAL ESTATE TAX

	Tax	Interest
1961	\$ 2,581.40	\$188.00
1962	11,210.89	292.10
1963	268,247.15	69.36
Total	\$282,039.44	\$549.46

POLL TAX

	Tax	Interest	Demand Fees
1959	\$ 4.00	\$.60	\$.70
1960	8.00	.80	1.40
1961	44.00	3.30	7.70
1962	144.00	4.24	24.85
1963	1,268.00	3.55	25.20
Total	\$1,468.00	\$12.49	\$59.85

FARM EXCISE 1963—\$200.39

MUNICIPAL LIENS—\$120.00.

TOTAL COLLECTIONS—March 16, 1963 to
December 31, 1963 \$378,252.66

Collections January 1, 1963 to March 15, 1963 as per Department
Corporations and Taxation Auditors Report:

1962 Personal Property	\$ 195.70
1961 Real Estate	2,184.77
1962 Real Estate	6,926.06
1962 Poll	10.00
1961 Motor Excise	39.05
1962 Motor Excise	10,640.00
Interest and Liens (not itemized on report)	238.91

TOTAL COLLECTIONS January 1, 1963 to
March 15, 1963 \$ 20,234.49

TOTAL COLLECTIONS 1963 PAID TO TREASURER \$398,487.15

Uncollected taxes due Town are listed in the balance sheet report of the Town Accountant.

Included in the uncollected Real Estate Taxes in the balance sheet, are the following amounts owed by the New Haven R. R. for which liens are on file in the Registry of Deeds:

1961	149.40
1962	172.90
1963	182.00

Respectfully submitted,

WM. F. CAVANAUGH,
Collector of Taxes

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
540 EAST 58TH STREET
CHICAGO, ILLINOIS 60637
TEL: 773-936-3700

WILLIAM R. CAVANAGH
Professor of Chemistry
540 East 58th Street
Chicago, Illinois 60637
Tel: 773-936-3700

RESEARCH INTERESTS
Organic Chemistry
Synthesis of natural products
Total synthesis of complex molecules
Reaction mechanisms
Physical organic chemistry

EDUCATION
Ph.D. in Chemistry, University of Chicago, 1968
B.S. in Chemistry, University of Chicago, 1964

EMPLOYMENT
1968 - Present, University of Chicago
1964 - 1968, University of Chicago

AWARDS AND HONORS
Fellow of the American Chemical Society
Member of the National Academy of Sciences
Member of the American Academy of Arts and Sciences

REPORT OF THE SCHOOL COMMITTEE

To the Board of Education

The Report of the School Committee for the year ending December 31, 1963

ANNUAL REPORT

of the

School Committee

and

Superintendent of Schools

FOR YEAR ENDING DECEMBER 31

1963

ANNUAL REPORT

In Memoriam

School Committee

GERTRUDE DAVIS MacBRIDE

TEACHER AND PRINCIPAL

NORFOLK CENTRAL SCHOOL

Superintendent of Schools

FOR YEAR ENDING DECEMBER 31

1943

REPORT OF THE SCHOOL COMMITTEE

To the Citizens of Norfolk:

The report of the Norfolk School Committee is hereby submitted for the school year ending December 31, 1963.

Regular meetings of the School Committee are held at the Principal's office at 7:30 P.M. on the Thursday before the fourth Monday of each month except during July and August. Special meetings are held during the school year and during the summer as the need arises.

School business for grades one through six should be handled through the office of the principal or superintendent and they may be reached at the Central School by telephoning 528-1225 for an appointment.

In order for a child to enter the first grade in September he or she must have attained the age of five years on or before January first of that year. The above age is the entrance age used in most schools in Massachusetts.

Your School Committee is pleased that the townspeople voted for the new addition. This year it has been necessary to house one class in the auditorium. The classroom area has been partitioned for the benefit of the group. Prior to next September all will be in readiness for the fall term.

Your Committee financed a course in modern mathematics for all members of the faculty last spring. It was felt that with this background it would be beneficial for all concerned. Professor Lee Harrington of Bridgewater State College was the instructor.

Arrangements were made through the office of the Superintendent of Schools to purchase some new mathematic books in 1962 and for the school system to receive a credit toward the purchase of 1963 textbooks from the same company. It was necessary to do this in 1962 because of the shortage of books in this area. Pre-publication materials were made available for our mathematics course for the faculty for our study. This meant a saving of \$614.90.

Your School Committee for some time has been reviewing its rules and regulations and policy and hopes to complete this study before June. This material once completed will be used as a guide and for reference material by the members of the faculty.

Your School Committee maintains an active membership in the Massachusetts Association of School Committees. Last May your chairman and superintendent attended the annual state meeting of the association at the Schine Inn in Chicopee.

The Committee appreciates the cooperation given by the townspeople to the School authorities and to the committee. The professional relationship of the faculty and administration is one of cooperation and common purpose and we are pleased with our school system, its leadership and the manner in which the faculty cooperates for the benefit of all youth.

To the parents, townspeople and leaders of the various departments—police, fire and highway, we wish to express our appreciation for your cooperation.

Respectfully submitted,

ALVIN J. FREEMAN, Chairman
EVA HOLMES, Secretary
ARNOLD DALGHREN

NORFOLK SCHOOL COMMITTEE

Mr. Alvin J. Freeman, Chairman	Term Expires 1965
Mrs. Eva Holmes, Secretary	Term Expires 1964
Mr. Arnold E. Dalghren	Term Expires 1966

Superintendent of Schools

Dr. George C. Roy	Office—528-1225
Residence, 261 Exchange Street	Millis—Frontier 6-2939

Principal

Miss H. Olive Day	Office—528-1225
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Secretary to Superintendent

Mrs. Elizabeth Bonney	Office—528-1225
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SCHOOL PERSONNEL

Teacher's Name	Institution	Position	Date
Dr. George C. Roy	Providence, B.A. Boston Univ., Ed. M., C.A.G.S. Calvin Coolidge, Ed. D.	Superintendent	1949
H. Olive Day	Bridgewater S.T.C., B.S. in Ed.	Principal	1940
Elizabeth Sefton	Emmanuel College, B.A. Harvard University Boston College	Ass't. Principal Grade 6	1955
Dorothy Cornell	Boston University, B.S. in Ed.	Grade 5 & 6	Returned Feb. 1959
Bettina DelSesto	Salve Regina College, B.A.	Grade 5	1963
Katherine Walker	Framingham State College, B.S. in Ed.	Grade 5	1963
Helen Parvey	Boston State College, B.S. in Ed.	Grade 4	1961
Carol Squillace	Framingham State College, B.S.	Grade 4	1962
Cherria Stobbart	Framingham S.T.C.	Grade 4	1958
Barbara Carroll	Cardinal Cushing College, B.A.	Grade 3	1962
Mary Lydon	Mount Saint Mary's College, B.A.	Grade 3	1962
Mary Hawko	Suffolk University	Grade 2	1961
Shirley Kahn	Simmons College, B.S. Boston University Boston S.T.C.	Grade 2	1958

Teacher's Name	Institution	Position	Date
Ellen White	Newton College of the Sacred Heart, B.A.	Grade 2	1959
Margaret Feeley	Framingham S.T.C.	Grade 1	1958
Ruth Fernald	Framingham S.T.C. Boston University	Grade 1	1949
Edna May	Washington State Univ., B.A.	Grade 1	1962
Supervisors			
Elinore Cole	N. E. Conservatory, Diploma Boston Univ., B.M.	Music	1954
Frank Gubala	Boston Conservatory of Music B.S. in Music	Instrumental Music	1960
Health			
A. Ritchey Stagg		School Physician	1954
Elaine Landry, R.N.		Nurse	1959
Blair Ingraham, R.N.		Nurse	1962
Resigned			
Barbara Murphy	Cardinal Cushing College, B.A.	Grade 5	1960
Carol Harris	Framingham S.T.C., B.S. in Ed.	Grades 5 & 6	1961

NORFOLK CENTRAL SCHOOL BUDGET

FINANCES

	1963	1964
Total Budget	\$130,000.00	\$142,000.00
Spent	129,387.61	
Reimbursement	58,928.45	59,772.02
Net Cost	70,459.16	82,227.98

Estimated Reimbursement

Chapter 70	\$ 47,245.02	\$ 47,245.02
Transportation	9,085.00	9,085.00
Union Superintendent	1,120.00	1,570.00
Vocational Education	525.10	622.00
Special Education	953.33	1,250.00
	\$ 58,928.45	\$ 59,772.02

Budget 1964

1. Teachers' Salaries	\$ 89,225.00
2. Superintendent's Office	6,600.00
Salary	
Secretary	
Travel	
3. Vocational Education	1,500.00
4. Transportation	13,000.00
5. Books and Supplies	5,000.00
6. School Committee	260.00
Census	
Salaries	
7. Health	1,000.00
Physician	
Nurse	
Supplies	
8. Fuel	2,800.00
9. Light and Power	2,500.00
10. General Expense	1,200.00
11. Custodian	9,400.00

12. Maintenance	7,000.00
Buildings	
Grounds	
New Equipment	
13. Truant Officer	15.00
14. Special Education	2,500.00
	<hr/>
Total	\$142,000.00

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee of the Town of Norfolk:

Herewith I submit my fifteenth report as Superintendent of Schools in Norfolk. It includes reports of the Principal, Assistant Principal and other key personnel.

It is our hope to cover briefly the major activities of the calendar year 1963.

Personnel:

Last summer two teachers, Mrs. Barbara Murphy and Mrs. Carol Harris, resigned to be at home.

New appointments were as follows: Mrs. Katherine Walker, Framingham State College, Science V & VI and Mrs. Bettina DelSesto, Salve Regina College, English V & VI.

We welcome our new faculty members and wish success and happiness to them as well as to those who left our ranks.

School Plant:

Again this year the Central School has accommodated fifteen classrooms. One of these classrooms has been assigned to the auditorium. The reason for this is that one of the lower classroom areas has been partitioned and will be used for other purposes when the new addition is completed.

Grade One—Three Classrooms.
Grade Two—Three Classrooms.
Grade Three—Two Classrooms.
Grade Four—Three Classrooms.
Grade Five—Two Classrooms.
Grade Five and Six—One Classroom.
Grade Six—One Classroom.
Total—Fifteen Classrooms.

We are anxiously awaiting the completion of this addition so we may be able to use it. Your Superintendent has worked closely during the year with the members of your Building Committee. Bids for equipment were prepared by the Superintendent's Office and will be opened publicly by the members of your Building Committee the end of January.

We do feel that we shall be able to use it to advantage. The classroom in the present auditorium will be eliminated. Miss Carroll's classroom adjacent to the present teachers' room will become a teachers' workroom. The new classrooms have outside doors which are an asset for elementary schools. The all purpose room will serve many useful purposes for various group activities. The health area is definitely needed. Now, if a student is ill he or she waits on the bench outside the principal's office. In the addition there is a health area where pupils may wait if they are ill, until parents reach the school for them. The administrative area will allow for private parent conferences and the secretary will be able to handle much of the routine business in a much easier manner than at present. We are pleased that the townspeople voted for this addition.

READING AND ARITHMETIC IN OUR PROGRAM:

Reading:

Basically there are two objectives in our reading program: 1) the recognition of printed words and 2) the understanding and interpretation of the meaning of the section read.

When adults read they wait until they have read a section before they attach a specific meaning to words that have many meanings. Adults read words in phrases or groups because they express meaning. They have no trouble reading across the page from left to right and from one line to the next.

Adults think reading is a single function. They read well because of their life long experience. Few remember the details of how they learned to read and they are not conscious of the manner in which pupils begin to learn to read and how particularly planned must be the learning procedure that leads to reading success.

Reading is not a single process; and because reading has many aspects, the teaching of reading is also complicated. No single phase of reading can solve all the reading problems. Successful teachers make use of all the techniques and devices appropriate to the teaching situation. The successful plan for teaching reading is a complicated procedure that gathers and makes use of the methods and practices that professional experiences have established.

Reading Readiness:

To guarantee readiness to read is basic in the successful reading program. Pupils differ greatly in their environment experiences; physical ability to see and to hear properly; in their vocabulary and in their interest in reading. Brothers and sisters differ in ability to read. As a result they will respond differently to the early reading program known as reading readiness. This phase normally is covered in our 5th grade.

Word Recognition Skills:

In every reading series there are a few printed words, "sight words", that are the beginning of pupils vocabularies. This is also the beginning of the word recognition skills.

Phonics, the science of sounds, is one of the foremost of these skills. Phonics attaches sound to letters and groups of letters. This is basic to the pronunciation of words and the meaning of words.

At the primary level we develop skills to help the pupils attack and conquer new words on their own and develop growth in the comprehension skills.

At the intermediate grade levels, 4, 5 and 6, pupils learn to keep, extend and refine the skills conquered at the primary level. They learn to apply them to subject matter areas, which have more content, such as mathematics, social studies and science.

At this level the pupils read a great deal from textbooks. They also use independently the dictionary, encyclopedia and other reference materials. They must learn to concentrate, choose reading material related to the subject, skimming and develop critical thinking in balance. Fundamental to all subject matter areas is reading.

Arithmetic:

There are new points of view and new emphases which have prompted the new mathematics. In order that the program in mathematics be advanced at the secondary level it is advantageous to develop a strong program in the area at the elementary school level. The new mathematics is more interesting and the intent is to have it understood rather than become mechanical.

Mathematics is a system of related ideas. Today pupils develop these concepts and understand them. The system develops an attitude of investigation. We have had many professional meetings covering the new mathematics in addition to the course offered and will continue to do so. We have arranged for the mathematic consultant to meet with our teachers.

Homework:

Question—Should elementary students begin homework?

Answer—Yes, they should begin homework. We realize that at the intermediate level, grades 4, 5 and 6, they are preparing for junior high school. The amount given should approach about an hour and a quarter at the sixth grade level. There is a question of giving homework assignments during holiday periods. There should be very little, if any, homework given in the primary grades, 1, 2 and 3, unless it takes care of special cases.

Question—Should there be any change in the type of homework due to the space age?

Answer—Homework should be purposeful. It should give the pupil an opportunity to do his work independently.

Question—What is meant by “quality” homework assignments?

Answer—Homework should be so planned that it is a challenge for each student. This means that the assignment may vary. One pupil might grasp a new idea and be able to work out a new kind of arithmetic problem with six problems and another pupil might need 20 problems to attain the same mastering. Homework should not be an ordeal and should be meaningful for the student. Pupils should try to do their homework assignments by themselves. They should study under the best condition possible without television programs being heard at the same time. A half hour of concentration or study under ideal conditions is worth an hour or more of time with distractions.

Insurance:

For the eleventh consecutive year the Pupil School Insurance Policy has been made available on a voluntary basis to all students.

Applications are received each September and notices sent home for parents concerning the policy. We ask parents to consider the matter of the Pupil Insurance Policy seriously. To date all claims forwarded to the office have been paid. On the basis of the present price the charge is less than a cent a day.

Professional Participation:

Faculty members of the Central School participate in the local, county and state professional organizations. The Norfolk School Committee holds active membership in the Massachusetts Association of School Committees. Your Superintendent serves as Co-Chairman of the Legislation Committee of the Massachusetts Association of School Superintendents and also on the Advisory Council on Legislation to the State Board of Education.

Legislation:

For informational purposes Norfolk shares the services of the School Union Superintendent of Schools with Millis. In 1963, S189 was passed by the General Court and became effective early in January 1964. By this law under the present division of time of the Superintendent of Schools, Norfolk will receive \$900.00 per year over and above the \$1,000.00 now received on account of the Union Superintendent's salary. This makes a total of \$1,900.00 reimbursement to the Town of Norfolk for this item.

Conclusion:

We attempt to develop each pupil according to his ability. This means that we take into consideration along with the intellectual side, the mental, emotional and psychological.

Testing is an important part of our program. It is our goal to see that each pupil works to his capacity. We use the results of our achievement tests for diagnostic purposes and in this way we are able to strengthen our weaknesses.

May I at this time express my appreciation for the cooperation and assistance rendered by the members of the School Committee, the Principal, the Assistant Principal, the entire school personnel, all local departments, organizations and townspeople.

Respectfully submitted,

GEORGE C. ROY,
Superintendent of Schools

Enrollment by Grades, October 1, 1963

Teacher	Grade	Boys	Totals		
			Girls by Room	Totals by Grade	
Mrs. Sefton	6	20	17	37	
Mrs. Cornell*	6	11	4	15	52
Mrs. Cornell*	5	6	12	18	
Mrs. DelSesto	5	14	21	35	
Mrs. Walker	5	10	21	31	84
Mrs. Parvey	4	13	14	27	
Miss Squillace	4	15	11	26	
Mrs. Stobbart	4	12	15	27	80
Miss Carroll	3	14	13	27	
Miss Lydon	3	11	13	24	51

Miss Hawko	2	17	15	32	
Miss Kahn	2	15	18	33	
Mrs. White	2	16	16	32	97
Mrs. Feeley	1	15	12	27	
Mrs. Fernald	1	14	13	27	
Mrs. May	1	14	14	28	82
		<u>217</u>	<u>229</u>	<u>446</u>	<u>446</u>

*Mrs. Cornell's grades 5 and 6 in one classroom.

SCHOOL CALENDAR FOR 1963 - 1964

Fall Term Began	September 4, 1963
Closed	December 20, 1963
Winter Term Began	January 2, 1964
Closed	February 14, 1964
Early Spring Term Begins	February 24, 1964
Closes	April 17, 1964
Late Spring Term Begins	April 27, 1964
Exact June Date to be determined	

Holidays

October 25, 1963	Teachers' Convention
November 11, 1963	Veterans' Day
March 27, 1964	Good Friday

School Census, October 1, 1963

	Ages 5-7	7-16	Over 16	
Boys	47	306	35	388
Girls	46	296	31	373
	<u>93</u>	<u>602</u>	<u>66</u>	<u>761</u>

REPORT OF NORFOLK CENTRAL SCHOOL

To the Superintendent of Schools:

As we submit our annual report we should like to review the procedure to follow when a pupil has been absent because of sickness. Notes from parents are required whenever a pupil has been absent from school. If, due to illness, there is an absence of five consecutive days or a contagious disease, a doctor's certificate is required. This may either be obtained from your family physician or from the school physician, Dr. A. Ritchey Stagg, who resides on Pleasant Street in Medfield. May we have your continued cooperation in this matter for it is a safeguard in protecting and maintaining the health and welfare of your child.

The Savings Stamp program is encouraged each year since it teaches an excellent lesson in thrift. Last year our total sales of \$2,361.35 exceeded all previous sales. This fall the weekly sales have noticeably increased. At this writing the children have invested \$1,072.65 in stamps and \$206.25 in bonds.

The Rinehart Functional Handwriting System continues to be used throughout our school. Its value is measured by the improved quality of the individual's handwriting. Slant lettering is taught in grades one and two and thereafter to supplement the cursive handwriting for maps. The transition to Cursive Writing takes place in grade three.

We are deeply grateful to Mrs. Neva Benson for her gift of the Geographical Dictionary given in memory of Mrs. Gertrude MacBride, former principal. Supplementary reference material, maps, globes and charts have been purchased to enrich our social studies curriculum at all levels.

The sixth grade class of 1963 presented the Norfolk Central School with a beautiful new bird book containing excellent descriptions and illustrations of most of our familiar birds. We thank the sixth grade for its fine gift.

During Fire Prevention Week a special fifth and sixth grade assembly was held with members of the Norfolk Fire Department as guests. Mr. George Carr, fire chief, discussed various causes of fires and stressed the importance of fire prevention at all times. Fifth grade pupils made posters to illustrate these facts. Prizes were won by Nina Prantis, Nancy Wood and Donald Callahan.

The Norfolk Conservation Commission sponsored a poster contest for the first 4 grades and an essay contest for grades 5 and 6. The Commission has purchased supplementary materials for our classroom libraries.

Many of our faculty members, the art supervisor and the administrators attended a three day art workshop in Plainville from three to five o'clock early in May. We found the workshop very interesting and helpful as we worked with chalk, water colors, poster paints, crayons and numerous additional materials in creating designs, posters, landscape scenes and other intriguing art assignments.

Fourth, fifth and sixth grade pupils made posters for the annual S.P.C.A. animal poster contest. The following pupils from Norfolk received prizes. 1st Prize Wanda Stacey, Kathleen Cronin; 2nd Prize Paula Carr, Stephen Lang; 3rd Prize Jeffrey Newman, Stephen Burns, Nina Prantis.

Mark Freeman, a third grade pupil, won recognition for his safety poster entered in the Massachusetts Safety Poster Contest.

The school continues to work closely with the town library. During the year each class had at least one field trip to the library. There, pupils were given a thorough explanation of the library and its operation. All pupils were given library cards. In planning the trips to the library, sufficient time was provided to enable all to withdraw a book. We are very pleased to have such a large percentage of our pupils using the library regularly. Leisure time reading is certainly beneficial to all.

As has been stated repeatedly, reading is stressed in all areas of the educational program. Pupils must develop excellent reading skills if they are to achieve success and maintain high scholastic standards. Comprehension is an important part of reading and it cannot be too strongly emphasized. A good command of phonics is also essential. The teachers at the Norfolk Central School firmly believe there is no one method that insures success. On the contrary, it is a combination of many methods which brings the desired results, strengthens the vocabulary and increases the reading rate.

In addition to the regular S.R.A. testing program in operation in all grades, reading vocabulary tests were given in grades three through six. Arithmetic tests in both fundamentals and reasoning were administered to all pupils from the second grade through the sixth grades.

During American Education Week more than two hundred parents participated in the Open House.

Nationwide interest in the revitalization of the elementary school arithmetic curriculum has resulted in the introduction of the "Modern Arithmetic Through Discovery" texts in grades one through six at the Norfolk Central School.

Even a cursory examination of the title itself should point out the basic concept of this program, namely "Through Discovery". Pupils are encouraged to organize ideas and see relationships and patterns in numbers. Building on and strengthening mathematical skills already learned is a vital phase of this program at upper grade levels.

Thus the study of arithmetic has finally been removed from the area of mere rote learning and placed in the realm of understanding.

This new approach to an old, and unfortunately popularly termed "dull" subject, coupled with enthusiastic teaching, has brought mathematics the prominence due one of man's most widely and frequently used skills.

Upper grade level interest and participation in our science program has been very encouraging and each June we are able to present an impressive exhibit. In 1963 the Eldred Readell Science Awards were presented to Chipman Westhaver for his project on transformers, to Paula Carr for her project on rocks and minerals, and to David Aliberti for his project on the cell. Honorable mention went to Nancy Howard, Martin Pearson and Jeffrey Newman.

At sixth grade level our science program is supplemented by bi-monthly lectures by Mr. Albert Bussewitz, formerly director of the Moose Hill Bird Sanctuary in Sharon and now director of the new Bristol-Blake Reservation and Nature Center here in Norfolk. We hope this year to be able to avail ourselves of several field trips in the area instead of the usual one at the end of the course in June. This makes for a more meaningful and appreciative approach to the study of nature for our boys and girls.

Field trips scheduled during the year included visits to newspapers, Post Offices, the Science Museum, John Hancock Building, the swan boats, Capron Park and the Wonder Baking Company and, the important orientation day at King Philip Regional School for sixth graders.

The members of the Norfolk Teachers Club are most enthusiastic in their support of the new Stony Brook Nature Center. We feel this will provide a wonderful opportunity for the youth of Norfolk to acquire a better knowledge of local wildlife and natural resources and to learn the true value of conservation. The Teachers Club made a donation of fifty dollars in support of this project.

The Teachers Club continues its 100% membership in the local, county and state affiliations.

May we take this opportunity to thank our superintendent, the members of the School Committee, the faculty, the custodians, the students, the Norfolk P.T.A., the parents and citizens of Norfolk for the cooperation, understanding and spirit of friendliness which have prevailed throughout the year.

Respectfully submitted,

H. OLIVE DAY,
Principal

ELIZABETH B. SEFTON,
Assistant Principal

REPORT OF MUSIC AND ART

To the Superintendent of Schools:

In the past, due to the large classes, it has been expedient to have music in the auditorium with the piano. In this manner we have been able to learn many songs, mostly by rote, but harder than average for the grade. However, this method has been at the sacrifice of independent music reading. This fall, without the use of piano except in the primary grades and with less frequent meetings, we are learning to read music, but it is difficult and the songs must be simple.

The Christmas program was truly a joy, "December Around the World" introduced the children to many strange and beautiful songs and customs with which other children observed the holidays.

Our Spring concert presented each of the first three grades in a different theme—Lullabies, Songs of humor and Folk Songs. The concert was well received and we were reasonably proud of the production. As always, the bulk of the credit belongs to the grade teachers for their diligent coaching.

The Promotion day program while unspectacular, was simple and effective. Norfolk children seem to have an uncanny ability of rising to an occasion.

The Art program continued along the most basic lines of color, design, figure drawing and printing. Our contributions to the annual S.P.C.A. Poster Contest were rewarded by several prizes to children in the three upper grades. The decorations for the building for Christmas were Della Robbia wreaths composed of fruits drawn by all the children throughout the school and assembled by the upper classes.

Last spring each of our teachers attended an Art Workshop at Plainville for three afternoons and evenings. Each teacher carries out art work with her own class, using her own ideas, so that the children are exposed to interesting seasonal and fun projects in addition to the routine lessons.

I am ever mindful of, and grateful for the continued encouragement of Norfolk parents, and for the patience and loyal support of the Central School teachers. As for the children—there are none finer anywhere!

Respectfully submitted,

ELINORE COLE,
Supervisor

INSTRUMENTAL MUSIC REPORT

To the Superintendent of Schools:

This Fall brought about many new pupils to our Instrumental Music Program which is scheduled on Friday mornings in the Norfolk Central School. Instrumental music is scheduled for 5 groups:

1. Beginners' Accordion Class. This class is comprised of pupils with no previous experience.
2. Advanced Accordion. This class is for pupils with experience ranging from six months to two years.
3. Beginners' Band. This class is comprised of pupils who are starting to play a band instrument for the very first time.
4. Advanced Band. This instrumental class is for pupils with experience ranging from six months to two years.
5. Special help for pupils with a specific problem.

The voluntary Summer Music Program has proved beneficial to the participants. The total enrollment for this year's school program is as follows:

Beginners' Accordion	12 members
Advanced Accordion	14 members
Beginners' Band	31 members
Advanced Band	15 members

which is a total of 72 instrumental music participants.

Last year the accordion groups and advanced band performed at the Annual P.T.A. Music Program, and presented a demonstration of most of our band instruments, played by members of the various groups. In May, Norfolk was host to the Millis Band, which gave a concert to all the grade levels to the Norfolk Central School. This concert is one of the annual exchange concerts held between the towns of Norfolk and Millis. On Memorial Day the Norfolk Central School Band performed in the annual parade. A donation was given to the Norfolk Central School Band in the amount of \$25.00 by the American Legion Post. This money will be used to build up our instrumental music library. The instrumental director would like to express a thank you to all those who have supported the Norfolk School Instrumental Music Program in so many different ways.

Respectfully submitted,

FRANK GUBALA,
Director

REPORT OF HANDWRITING

To the Superintendent of Schools:

I am pleased to report on the progress made in the handwriting program to date. The excellent handwriting product that has been forthcoming in your schools is due to a number of factors.

1. Your teachers and pupils have been supplied with the necessary instructional and motivational materials.
2. All new teachers in your school system are carefully trained in the basic philosophy of teaching handwriting.
3. The handwriting of the pupils is carefully diagnosed at regular intervals and a report is sent to each teacher for remedial purposes.
4. Motivational devices are used as needed to indicate the median handwriting score in each room in order to keep the pupils and teachers informed of the degree of achievement that has been attained.

The program as it currently operates in your schools makes it possible to have careful direction of the program in addition to the necessary instructional materials. This is provided at a fraction of the cost of employing a full time handwriting supervisor and then purchasing the necessary instructional materials.

At the close of the last school year our records indicate that 88% of the pupils scored excellent, 8% scored good, 4% were fair and no% were poor on the formal handwriting test. It was found in checking the informal handwriting that there has been excellent transfer in handwriting quality to spelling, arithmetic, English composition, etc.

We appreciate very much the excellent cooperation that we have received from your administration staff, the pupils, and the teachers at all times.

Respectfully submitted,

W. L. RINEHART,
Director

REPORT OF THE NORFOLK SCHOOL HEALTH PROGRAM

September 1962 to June 1963

To the Superintendent of Schools:

As in the past our objectives are to keep an inventory of the health of the school children as it relates to the school program. We examine each pupil on entry to the school system and every third year thereafter. Vision, hearing, height and weight are tested annually.

Our most important job is to seek out causes of trouble at school arising from physical or emotional problems. To this end we confer with the teachers, school officials and parents as the need arises and assist with appropriate referrals.

We are also responsible for control of communicable diseases and insofar as it is feasible, First Aid. During the past school year we had approximately eighty cases of chicken pox, a record year. Sabin Polio Vaccine was dispensed to all school children under supervision of the local Board of Health. Diphtheria-Tetanus booster shots were given to 5th and 6th grade pupils with permission from parents.

Chest X-Rays of all school personnel are required by law. This year the needed X-Rays were done at King Philip High School by the Norfolk County Mobile Unit.

We thank all who have helped to carry out the school health program.

Respectfully submitted,

A. RITCHEY STAGG, M.D.
ELAINE LANDRY, R.N.
BLAIR INGRAHAM, R.N.

DENTAL HEALTH REPORT

To the Superintendent of Schools:

In cooperation with the Tufts University School of Dental Medicine, pupils in grades four, five and six continued the mouthwash program until the close of school in June.

In the fall of 1963 a new program of oral hygiene was offered. This program consists of classroom toothbrushing after lunch each day and the dentifrice is furnished for the entire family for home use. The program involves grades two, three and four.

X-Rays were taken and examinations done at the start of the program and notices were sent to the parents of those children who were in need of dental attention.

During the year classroom visits are made at all grade levels to help pupils to a better understanding of the need for good dental health habits of hygiene, diet and the need for early and regular dental care. Classroom inspections are made throughout the year and parents advised when children are in need of dental care.

In cooperation with the school nurses and physician, a dental inspection is offered for the pre-school child. This is an opportunity to meet with parents and talk with them concerning their children's teeth. Visual aids are used to show the importance of the primary teeth and their role in the growth and development of the dental arch. It is noted each year that a larger percentage of pre-school children are receiving dental care.

A visit was made to the local kindergarten to interest the pre-school child in establishing good dental health habits.

The Salvation Army Committee have offered financial aid when needed for dental care. During the year seven children have been given this aid.

May I extend my sincere thanks to everyone who helped carry out the above program.

Respectfully submitted,

ADELAIDE C. O'BRIEN,
Dental Hygienist

DENTAL HEALTH REPORT

To the Superintendent of Schools:

In cooperation with the State University School of Dental Health, this report is given to you and the Board of Education for their information and guidance.

In the fall of 1941 a new group of dental hygiene students was organized at the State University School of Dental Health. The students are qualified for the dental hygiene profession and will be ready to enter the profession in the fall of 1943.

It has been found that dental hygiene is an important part of the dental profession and should be included in the curriculum of all dental schools.

During the past few years a study has been made of all dental schools in the State to determine the dental hygiene curriculum. It has been found that dental hygiene is an important part of the dental profession and should be included in the curriculum of all dental schools.

In cooperation with the State University School of Dental Health, a study has been made of the dental hygiene curriculum in all dental schools in the State. It has been found that dental hygiene is an important part of the dental profession and should be included in the curriculum of all dental schools.

A study was made of the dental hygiene curriculum in all dental schools in the State. It has been found that dental hygiene is an important part of the dental profession and should be included in the curriculum of all dental schools.

The following are the dental hygiene curriculum requirements for dental schools in the State. It is recommended that all dental schools in the State should follow these requirements.

This report was prepared by the State University School of Dental Health and is given to you and the Board of Education for their information and guidance.

Respectfully submitted,

ADRIAN L. OGDON
Dental Hygiene

ANNUAL REPORT OF THE
KING PHILIP REGIONAL SCHOOL DISTRICT COMMITTEE

ANNUAL REPORT

of the

School Committee

of the

King Philip Regional School District

Wrentham, Massachusetts

FOR THE YEAR ENDING DECEMBER 31,

1 9 6 3

**ANNUAL REPORT OF THE
KING PHILIP REGIONAL SCHOOL DISTRICT COMMITTEE**

Mr. Gordon Proal	Term Expires 1964
Mrs. Sven Fahlgren	Term Expires 1964
Mr. Arnold E. Dalghren	*Term Expires 1964
Mr. Edward B. Brown	Term Expires 1964
Mr. Robert S. Carr	Term Expires 1966
Mr. Erick Sargent	Term Expires 1966
Mrs. Helen Smith	*Term Expires 1964
Mr. Frank T. McGarry	Term Expires 1966
Mr. Walter Nelson	*Term Expires 1964

*Appointed by Local School Committee

Organization

Mr. Gordon Proal, Chairman
Mrs. Sven Fahlgren, Vice Chairman
Mrs. Dana Hill, Secretary
Mr. Arthur Gleichauf, Treasurer

Superintendent

Dr. John F. MacDonnell - Office—EVERgreen 4-3143

Superintendent's Office

Mrs. Paul F. Sheehan Mrs. Robert C. Sharp

Regular Meeting of the School District Committee

Every first and third Monday at King Philip Regional High School
at 8:00 o'clock P.M. sharp

**ANNUAL REPORT OF THE CHAIRMAN OF THE KING PHILIP
REGIONAL SCHOOL DISTRICT COMMITTEE**

It is my privilege to submit the annual report for the King Philip Regional School District Committee.

The need for additional space has reached the critical stage. As of this writing we are awaiting preliminary plans from the firm of Haynes, Lienick and Smith. We hope to present these to you as soon as possible for consideration. We recommend that two sites be purchased, one in Norfolk and one in Plainville. The first school is to be built in Plainville and a second one in Norfolk at a later date. Your Committee feels it is wise to purchase two sites now. The reasons are the scarcity of 20 acre sites with facilities reasonably close, and a savings in cost if the present trend of land values continue to rise.

Once again we have revised our salary scale in order to retain our good teachers and to attract competent teachers to our system.

The Committee would like to thank the administration, the staff, and the various agencies for their cooperation.

Again may we remind you that our meetings are open to the public and we welcome your attendance.

Respectfully submitted,

GORDON S. PROAL, Chairman
King Philip Regional School
District Committee

REPORT OF THE SUPERINTENDENT

To the School Committee and Citizens of
King Philip Regional School District:

The year 1963 has been one of notable progress in the development of the King Philip Regional.

The number of teachers leaving King Philip to work in other schools or areas has slowed down to a normal rate. Improvement in the salary schedule and firmer control in the administration of the school have added to teacher morale and confidence in the district.

Direct action has been taken by the School Committee to relieve overcrowding at King Philip. An architect has been employed and preliminary plans have been drawn for a new Junior High School. Sites have been selected for proposed buildings in the Towns of Norfolk and Plainville, made possible by changes in the original King Philip agreement.

Various curricular programs have been updated and expanded in keeping with the needs of our student body. Guidance for the first time is operating close to accepted minimum for number of counselors employed. In 1964 we shall meet state minimums but should continue to move in the direction of a higher level program in this most important area.

The transportation of students has been broadened to permit all students to be transported in at the same time. This has decreased the total length of the school day for children by about 45 minutes. All activities are scheduled after the close of school at 2:25 P.M.

The vocational program was enlarged by the addition of one staff member to the house building program. This ultimately will add 40 boys to the program. Action has begun to enlarge the Vocational School to offer more programs with the possibility of reorganizing to take in more towns and thus share the costs.

King Philip has a record number of 1313 students in attendance with every available space in the building in use. Increased enrollment in the next year or two will mean a double session program of some type until new rooms are built.

Respectfully submitted,

JOHN F. MacDONNELL,
Superintendent

1963

**ANNUAL REPORT OF THE PRINCIPAL
KING PHILIP REGIONAL HIGH SCHOOL**

TO:

The Superintendent, King Philip Regional School District Committee,
and Citizens of the District.

The follow-up study of the Recommendations for the school evaluation is scheduled to be completed before June 1st and this report will be filed with the New England Association of Colleges and Secondary Schools.

The increased student enrollment and crowded conditions have meant greater limitations on student programming and scheduling.

We are now operating on a seven period academic school day. All school activities have been scheduled after the close of the regular school day. The seven period day means that we are now operating with a minimum of forty minutes for each instructional period.

The King Philip Regional School will continue to serve the needs of the youth of the region to the best of its ability.

We wish to thank everyone who is aiding us in making King Philip a success.

Respectfully submitted,

WARREN H. PRESSLEY, JR.,
Principal

January 15, 1964

**REPORT OF THE DIRECTOR OF THE VOCATIONAL SCHOOL
YEARLY REPORT 1963**

Preston I. Titus
Vocational School Director

There were sixteen graduates from the Vocational School in June of this year—ten machinists and six carpenters. One machine graduate took pre-entrance exams for the armed service and was admitted to a service school following graduation. Nearly all the rest of the graduates were either working part-time at their places of employment or had been hired to go to work immediately after graduating.

There were 65 pupils enrolled as of October 1, 1963. In September there were twenty-seven new students enrolled. There were eighteen in the carpentry division and nine in the machine shop course.

Because our carpentry building program allows us to construct one new home each year for training purposes, it has become possible to expand this division of our school. The students working on the building are away from the school shop with their instructor about seventy per cent of their shop time, and because of this we were able to add another instructor and enroll additional students. This allows for almost complete utilization of our facilities.

Outside of our expansion in the carpentry division the school is continuing to function in about the same manner as in previous years.

The carpentry division started a new building last October and completed it in the spring. This year the building was constructed in Norfolk, Massachusetts. On June 26, 1963, there was an open house held so that the public could visit and inspect the work that had been done by the students. The open house was well attended, as usual, with parents and friends of the students, citizens of the regional district and nearby communities, contractors, and personnel from other schools who are interested in this kind of a program. There were very favorable comments received in regard to this kind of an educational program and the quality of workmanship demonstrated by the students.

The high quality of training is still being carried on in our machine shop division with the students completing many productive type jobs throughout the school year. Both divisions continue to do work that is of instructional value for the school and municipal departments. This work not only helps the program but is also a savings to the residents in the district.

In last year's report it was suggested that it might be well, because of the number of non-resident applicants to our present school, to consider joining with neighboring communities to form a larger regional vocational school with several more course offerings.

This year as your director of vocational education I am recommending that the feasibility of such a school should be determined as quickly as possible.

The reasons for the recommendations are:

1. The education bill (Perkins Bill) that was recently signed into law by the President was drafted as the result of a year long study by a committee appointed by the late President John F. Kennedy. It makes available a far greater amount of federal funds for the expansion of vocational education.
2. The increasing need for vocational and technical education. Fewer than half of the students who enter high school continue beyond the secondary level. Also there are a number of "drop-outs" during the high school years; one reason being a lack of interest in the type of academic program offered by the non-technical school. The students who complete their high school education and apply for employment are finding it increasingly difficult to get jobs because they do not have a suitable trade or technical background.

The vocational technical school recommended would serve grades nine through fourteen and would include courses for both boys and girls. Some of the course offerings that might be considered would be:

- | | |
|---|--|
| 1. Foods and food service | 12. Sheet metal |
| 2. Practical nursing | 13. Welding |
| 3. Business education (including business and data processing machines) | 14. House carpentry |
| 4. Dental technician | 15. Painting and decorating |
| 5. Cosmetology | 16. Building construction technology |
| 6. Electricity | 17. Drafting technology |
| 7. Automotive | 18. Electronics technology |
| 8. Auto body repair | 19. Mechanical technology |
| 9. Graphic Arts | 20. Heating, refrigeration and air conditioning technology |
| 10. Machine Shop Practice | 21. Technical writing |
| 11. Plumbing | |

The thirteenth and fourteenth grades would allow for some training beyond the high school level and would accommodate students graduating from an academic high school who might not be able to attend a four year college.

At the time of my previous report there were two regional vocational technical schools in operation in Massachusetts. Since that time the Blackstone Valley district, including twelve communities, have agreed to jointly support a regional vocational technical school. In the greater Brockton area there are committees meeting regularly to gather information in regard to the formation of one or more schools in that vicinity.

The King Philip Regional Vocational High School will continue to do its best to serve the needs of the youth of this region and wish to thank everyone who is helping to make this school successful.

Respectfully submitted,

PRESTON I. TITUS,
Director

ADULT EDUCATION YEARLY REPORT 1963

This year there are sixteen, two-semester classes being conducted. There are four additional, one-semester classes being offered. The attendance for the year has been exceptionally good.

There are four types of courses being held.

1. Vocational Evening Trade Extension. These courses are for those who are employed at the trade but wish to learn more about it and become more proficient. The courses being held are in Machine Shop Practice, and Machine Shop Blueprint Reading and Math.
2. Vocational Practical Arts. Courses in session are in Beginning and Advanced Sewing (3 classes), Rug Braiding (2 classes), Knitting (2 classes), Rug Hooking, and Decorative Painting.
3. Vocational Apprenticeship Carpentry. This course offers classroom instruction in Related Math, Blueprint Reading, Estimating, Architectural Drafting, House Framing and Trade Science. This course is for men who are serving an apprenticeship or learning the trade. It is held 150 hours each year and the complete course is for four years.

4. Academic Classes. The classes being held this year are in Typing I and II, Algebra I and II, Everyday English, Oil Painting and Sketching and Painting. High school credits may be given for Sketching and Painting, Typing I and II, Everyday English and Algebra I and II, depending upon class attendance and an examination.

The four one-semester courses that are being offered this year are Income Tax Returns, The Psychoneurotic Personality, Massachusetts Government, and Psychology of Personality.

Each year adult education is becoming a more important part of our educational program not only in this district but throughout the country. We shall continue to promote and offer courses to fulfill the needs of people in the district and nearby communities.

Respectively submitted,

PRESTON I. TITUS,
Director

SCHOOL CALENDAR 1963-1964

September					December				
—	—	4	5	6	2	3	4	5	6
9	10	11	12	13	9	10	11	12	13
16	17	18	19	20	16	17	18	19	20
23	24	25	26	27	—	—	—	—	—
30	—	—	—	(19)					Christmas Vacation (15)
October					January				
—	1	2	3	4	—	—	—	2	3
7	8	9	10	11	6	7	8	9	10
14	15	16	17	18	13	14	15	16	17
21	22	23	24	—	20	21	22	23	24
28	29	30	31	—	27	28	29	30	31
				Teachers Convention (22)					(22)
November					February				
—	—	—	—	1	3	4	5	6	7
4	5	6	7	8	10	11	12	13	14
—	12	13	14	15	—	—	—	—	—
18	19	20	21	22	24	25	26	27	28
25	26	27	—	—					Winter Vacation (15)
				Thanksgiving Recess (18)					

March					May				
2	3	4	5	6	—	—	—	—	1
9	10	11	12	13	4	5	6	7	8
16	17	18	19	20	11	12	13	14	15
23	24	25	26	—	18	19	20	21	22
30	31	—	—	—	25	26	27	28	29
				(21)					(21)
April					June				
—	—	1	2	3	1	2	3	4	5
6	7	8	9	10	8	9	10	11	12
13	14	15	16	17	15	16	17	18	19
—	—	—	—	—					(15)
27	28	29	30	—					
				Spring Vacation (17)					185 days

Total number of school days according to the above is 185 days. The minimum allowed by the Department of Education is 180 days. This means that days lost due to bad weather or other causes must not exceed 5. Any days missed in excess of 5 must be made up, probably by extending the June closing.

"NO SCHOOL" SIGNALS

The sirens in Wrentham, Sheldonville, Plainville and Norfolk fire stations will be used to sound the signal. The "No School" signal will be:

2 BLASTS — 4 TIMES

Signal will have the following meanings:

7:00 A.M. — Omit session in Grades 7 - 12

"No School" signals will be used only when weather conditions are unusually severe, or in cases of emergencies. The scattered population of the district and the extensive pupil transportation system make it necessary to sound the signal, if at all, a considerable time in advance of the opening hour of the school session. It occasionally happens that weather conditions which appear promising at the hour the signal should be sounded become severe by the time many pupils start for school. **Parents are requested to use their own judgment in such cases as to whether or not your son or daughter should attend a school session.**

When school sessions are to be called off because of weather conditions, announcement will be made over the following radio stations:

WBZ	Boston
WEEI	Boston
WHDH	Boston
WPRO	Providence
WARA	Attleboro

Parents should tune their radios to these stations between 6:30 A.M. and 7:30 A.M.

Should it become necessary to dismiss school before the usual closing time, announcement will be made over the same stations.

KING PHILIP REGIONAL SCHOOL DISTRICT
ENROLLMENT — 1963-1964 As of October 1, 1963

		Boys	Girls	Total
Grade 1	(N)	43	39	82
	(P)	42	59	101
	(W)	70	67	137
		155	165	320
Grade 2	(N)	48	49	97
	(P)	52	54	106
	(W)	57	52	109
		157	155	312
Grade 3	(N)	25	26	51
	(P)	43	43	86
	(W)	55	51	106
		123	120	243
Grade 4	(N)	40	40	80
	(P)	52	53	105
	(W)	52	49	101
		144	142	286
Grade 5	(N)	30	54	84
	(P)	37	45	82
	(W)	64	45	109
		131	144	275

Grade 6	(N)	31	21	52
	(P)	44	47	91
	(W)	51	47	98
		<hr/>	<hr/>	<hr/>
		126	115	241
Grade 7	(N)	38	37	75
	(P)	46	31	77
	(W)	55	53	108
		<hr/>	<hr/>	<hr/>
		139	121	260
Grade 8	(N)	30	28	58
	(P)	35	44	79
	(W)	49	43	92
		<hr/>	<hr/>	<hr/>
		114	115	229
Grade 9	(N)	28	24	52
	(P)	37	33	70
	(W)	54	36	90
		<hr/>	<hr/>	<hr/>
		119	93	212
Grade 10	(N)	26	23	49
	(P)	28	28	56
	(W)	46	51	97
		<hr/>	<hr/>	<hr/>
		100	102	202
Grade 11	(N)	19	23	42
	(P)	28	43	71
	(W)	42	52	94
		<hr/>	<hr/>	<hr/>
		89	118	207
Grade 12	(N)	27	21	48
	(P)	28	33	61
	(W)	34	42	76
		<hr/>	<hr/>	<hr/>
		89	96	185
Grades 1- 6	(N)		446	
	(P)		571	
	(W)		660	
			<hr/>	1677
Grades 7-12	(N)		324	
	(P)		414	
	(W)		557	
			<hr/>	1295

Grades 1-12 (N)	770
(P)	985
(W)	1217*
GRAND TOTAL	2972

*Includes Vocational Students

VOCATIONAL ENROLLMENT — TRADE AND INDUSTRIES

Grade 9 (N)	2	Machine Shop	(N) 1
(P)	11		(P) 3
(W)	8		(W) 2
—	—	Carpentry Shop	(N) 1
21	—		(P) 8
			(W) 6
Tuition Pupils	6	Machine Shop 4	
		Carpentry Shop 2	
Grade 10 (N)	3	Machine Shop	(N) 3
(P)	6		(P) 4
(W)	4		(W) 2
—	—	Carpentry Shop	(N) 0
13	—		(P) 2
			(W) 2
Tuition Pupils	3	Machine Shop 1	
		Carpentry Shop 2	
Grade 11 (N)	2	Machine Shop	(N) 1
(P)	3		(P) 1
(W)	0		(W) 0
—	—	Carpentry Shop	(N) 1
5	—		(P) 2
			(W) 0
Tuition Pupils	2	Machine Shop 1	
		Carpentry Shop 1	
Grade 12 (N)	3	Machine Shop	(N) 2
(P)	6		(P) 5
(W)	4		(W) 1
—	—	Carpentry Shop	(N) 1
13	—		(P) 1
			(W) 3
Tuition Pupils	2	Machine Shop 1	
		Carpentry Shop 1	

Enrollment—

Machine Shop	25
Carpentry Shop	27
	—
	52
Tuition Pupils	13
	—
	65

HOME ECONOMICS

Grade 11	(N) 0	
	(P) 1	
	(W) 6	
	—	7
Grade 12	(N) 1	
	(P) 4	
	(W) 7	
	—	12
		—
Total Enrollment Home Economics		19

SCHOOL BUDGET 1964

1000 Administration	\$ 24,003.18
2000 Instruction	532,404.43
3000 Other School Services	100,939.50
4000 Operation and Maintenance of Plant	84,559.59
5000 Fixed Charges	20,133.95
7000 Acquisition of Fixed Assets	1,750.00
Adult Education	7,400.00
Vocational Education	66,278.59
	<u>\$837,469.24</u>

ESTIMATED RECEIPTS FOR 1964

State Reimbursement Transportation Chapter 71	\$ 65,560.00
State Reimbursement Special Education	10,258.00
State Reimbursement Vocational School	23,000.00

George Barden Fund—Vocational Salary	3,050.00	
Adult Education Receipts	2,500.00	
Transfer from Surplus (Voted Jan. 28, 1964)	15,000.00	
		119,368.00
Net Budget Cost Apportionable to Three Towns		\$718,101.24
Net Increase of 1964 Budget over 1963 Budget		\$116,997.53

1964 SCHOOL BUDGET BY SALARIES AND EXPENSES

	Salaries	Expenses	Total
Administration	\$ 20,428.18	\$ 3,575.00	\$ 24,003.18
Instruction	480,847.75	51,556.68	532,404.43
Other School Services	17,242.19	83,697.31	100,939.50
Operation & Maintenance of Plant	38,002.00	46,557.59	84,559.59
Fixed Charges	14,150.00	5,983.95	20,133.95
Acquisition of Fixed Assets		1,750.00	1,750.00
Adult Education	6,900.00	500.00	7,400.00
Vocational Education	56,360.85	9,917.74	66,278.59
	\$633,930.97	\$203,538.27	\$837,469.24
Total Estimated Receipts			119,368.00
Net Budget			\$718,101.24

SUMMARY OF 1963 FINANCIAL REPORT

January 1, 1963 to December 31, 1963

	Budget	Balance as of Dec. 31, 1963
Academic Budget:		
Salaries	\$510,947.10	\$ 4,110.33
Expenses	172,035.17	2,863.60
Total	\$682,982.27	\$ 6,973.93
Vocational Budget:		
Salaries	47,354.42	None
Expenses	7,255.02	None
Total	\$ 54,609.44	
Grand Total Balance		\$ 6,973.93

CASH RECEIPTS

Miscellaneous Income	\$ 9,851.80	
Interest Income	2,199.07	12,050.87
		<hr/>
Balance of 1963 Budget Unexpended Surplus		\$ 19,024.80

SCHOOL CAPITAL BUDGET FOR 1964

Interest due on 5/1/56 Bond Issue at 3.20%		
May 1, 1964	\$ 23,840.00	
November 1, 1964	22,000.00	
Interest due on 3/1/58 Bond Issue at 3.40%		
March 1, 1964	3,825.00	
September 1, 1964	3,570.00	
	<hr/>	
Total Interest		\$ 53,235.00
Principal on 5/1/56 Bond Issue	\$115,000.00	
Principal on 3/1/58 Bond Issue	15,000.00	
	<hr/>	
		130,000.00
		<hr/>
Total Principal and Interest		\$183,235.00
Deduct:		
Reimbursement from State representing 63.9% of estimated final construction cost		77,525.06
		<hr/>
Apportioned to the Three Towns for 1964		\$105,709.94
NORFOLK	\$105,709.94 x 20.45% =	\$ 21,617.68
PLAINVILLE	105,709.94 x 23.53% =	24,873.55
WRENTHAM	105,709.94 x 56.02% =	59,218.71
		<hr/>
		\$105,709.94

SCHOOL OPERATING AND CAPITAL BUDGETS

Member Towns	Enrollment 7-12	Total Operating Cost	Percentage of Total	Member Town Share	Total Capital Cost	Percentage of Total	Member Town Share	Grand Total
1964 10/1/63								
Norfolk	325	\$718,101.24	25.10%	\$180,243.42	\$105,709.94	20.45%	\$ 21,617.68	\$201,861.10
Plainville	415	718,101.24	32.04%	230,079.63	105,709.94	23.53%	24,873.55	254,953.18
Wrentham	555	718,101.24	42.86%	307,778.19	105,709.94	56.02%	59,218.71	366,996.90
	1295		100.00%	\$718,101.24		100.00%	\$105,709.94	\$823,811.18
1963 10/1/62								
Norfolk	294	\$601,103.71	24.36%	\$146,428.86	\$109,193.45	20.45%	\$ 22,330.06	\$168,758.92
Plainville	372	601,103.71	30.82%	185,260.17	109,193.45	23.53%	25,693.22	210,953.39
Wrentham	541	601,103.71	44.82%	269,414.68	109,193.45	56.02%	61,170.17	330,584.85
	1207		100.00%	\$601,103.71		100.00%	\$109,193.45	\$710,297.16
1962 10/1/61								
Norfolk	269	\$548,886.55	23.62%	\$129,647.00	\$113,383.45	20.45%	\$ 23,186.92	\$152,833.92
Plainville	349	548,886.55	30.64%	168,178.84	113,383.45	23.53%	26,679.13	194,857.97
Wrentham	521	548,886.55	45.74%	251,060.71	113,383.45	56.02%	63,517.40	314,578.11
	1139		100.00%	\$548,886.55		100.00%	\$113,383.45	\$662,270.00
1961 10/1/60								
Norfolk	261	\$483,858.52	24.14%	\$116,803.45	\$117,573.45	20.45%	\$ 24,043.77	\$140,847.22
Plainville	329	483,858.52	30.44%	147,286.53	117,573.45	23.53%	27,665.03	174,951.56
Wrentham	491	483,858.52	45.42%	219,768.54	117,573.45	56.02%	65,864.65	285,633.19
	1081		100.00%	\$483,858.52		100.00%	\$117,573.45	\$601,431.97

BALANCE SHEET

December 31, 1963

CASH

General		\$ 63,211.16
Petty Cash Advances:		
Superintendent's Office	\$ 25.00	
Principal's Office	75.00	
School Cafeteria	75.00	
		<hr/>
		175.00
Advance to School Cafeteria		2,900.00
		<hr/>
		\$ 66,286.16

LIABILITIES

Tailings—Unclaimed Checks		\$ 978.36
Commonwealth of Mass.—Taxes (Payroll Deductions)		2,159.43
Federal Grants:		
George Barden Fund	\$ 3,171.18	
National Defense Education	1,488.99	
		<hr/>
		4,660.17
Revolving Funds:		
School Cafeteria	1,386.35	
School Athletics	1,469.07	
		<hr/>
		2,855.42
Appropriation Balances:		
School Construction		13,086.76
Receipts Reserved for Appropriation:		
Adult Education		1,609.50
Reserve for Petty Cash Advances		175.00
Surplus Revenue		40,761.52
		<hr/>
		\$ 66,286.16

DEBT ACCOUNTS

Net Funded Debt	\$1,715,000.00
Serial Loans: School Construction	\$1,715,000.00

TRUST ACCOUNTS

Trust Funds:		
In Custody of Treasurer	\$ 437.50	
Scholarship Fund:		
Mrs. Leona Johnson	\$ 437.50	

HOT LUNCH PROGRAM

1963 Financial Report on School Lunch Program

Opening Cash Balance, January 1, 1963		\$ 1,653.31
Federal Reimbursements 1963	\$ 14,822.41	
Income from Lunches, Pupils	43,875.69	
Income from Lunches, Adults	3,461.84	
Other Income	599.29	
		<hr/>
Total Receipts		62,759.23
		<hr/>
		\$ 64,412.54
Expenditures, January 1, 1963 to December 31, 1963		
Food and Other	\$ 45,967.88	
Labor	17,058.31	
		<hr/>
Total Expenditures		\$ 63,026.19
		<hr/>
Cash Balance December 31, 1963		\$ 1,386.35
Total Lunches Served, Pupils	171,517	
Total Lunches Served, Adults	7,927	
Extra Milk Served	53,491	

ATHLETIC REVOLVING ACCOUNT — YEAR 1963

Balance January 1, 1963		\$ 1,744.93
Transferred from Surplus Revenue Account		1,000.00
Receipts:		
Basketball	\$ 520.20	
Football	2,890.86	
		<hr/>
		3,411.06
		<hr/>
Total		\$ 6,155.99
Expenditures:		
Basketball	\$ 421.50	
Football	696.00	
Other Sports and Expenses	3,569.42	
		<hr/>
		4,686.92
		<hr/>
Balance December 31, 1963		\$ 1,469.07

WARRANT FOR ANNUAL TOWN MEETING

Monday, March 2, A.D., 1964

THE COMMONWEALTH OF MASSACHUSETTS

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County.

Greetings:

You are required in the name of the Commonwealth of Massachusetts, to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs, to assemble in the

CENTRAL SCHOOL AUDITORIUM

on Monday, the second day of March A.D., 1964

at 7:00 o'clock in the forenoon, then and there to act on the following articles, viz:

Article 1. To choose by ballot the following town officers; viz: One Moderator, for one year; one Selectman, for three years; (Selectmen to act as Board of Health); one Town Clerk; one Town Treasurer; one Collector of Taxes; one Tree Warden; one Trustee of Public Library, for three years; one member School Committee, for three years; two Water Commissioners, one for three years and one for one year; one Assessor, for three years; one member of Board of Public Welfare for three years; two members of the Planning Board, one for five years and one for one year; one member Regional District School Committee for three years; two members of the Recreation Commission for three years.

Article 2. To fix the salaries of the several elective offices of the Town, and to determine whether any Town Board shall be authorized to employ for additional salary or compensation any of its members and to fix such salary or compensation.

Article 3. To raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for all necessary Town Salaries and expenses as follows, viz:

- I General Government
 - a. Board of Selectmen
 - b. Board of Assessors
 - c. Town Treasurer
 - d. Tax Collector
 - e. Town Clerk

- f. Town Counsel
- g. Town Accountant
- h. Planning Board
- i. Election Officers
- j. Registrars of Voters
- k. Appeal Board
- l. Water Commissioners
- m. Water Collector
- n. Conservation Commission

II PROTECTION OF PERSONS AND PROPERTY

- a. Fire Department
- b. Building Inspector
- c. Insect Pest Control
- d. Police Department
- e. Sealer of Weights and Measures
- f. Civil Defense
- g. Dog Officer
- h. Tree Department
- i. Fire and Police Communications
- j. Ambulance Expense
- k. Gas Inspector

III Health and Sanitation

- a. Board of Health
- b. Town Dump
- c. Inspector of Animals
- d. District Nurse

IV Highways

- a. Removal of Snow
- b. Street Lighting
- c. Chapter 90, Highway Maintenance
- d. Chapter 90, Highway Construction
- e. Chapter 81, Highway Maintenance
- f. Town Highway Maintenance and Construction

V Charities

- a. Welfare Administration—Including Salaries of Board
- b. General Relief
- c. Old Age Assistance
- d. Aid to Dependent Children
- e. Disability Assistance
- f. Medical Assistance to the Aged

VI Soldiers' Benefits

- a. Soldiers' Relief
- b. Veterans' Administration—Salary and Expense
- c. Custodian of Veterans' Graves

VII Schools

- a. Operation and Maintenance—Central School
(Including Committee Salary)
- b. King Philip Regional School District, operating and
maintenance; Capital Costs
- c. King Philip Regional School District Committee Salary

VIII Public Library

- a. Salary and Expense

IX Recreation

- a. Expense

X Debts and Interest

- a. Central School Notes and Interest due in 1964
- b. Water Department Notes and Interest due in 1964

XI Unclassified

- a. Memorial Day
- b. American Legion
- c. Norfolk County Retirement System
- d. Reserve Fund
- e. General Expense—(Includes Selectmen's Clerk)
- f. Tax Titles
- g. Interest to cover Article No. 4
- h. Insurance
- i. Medical and Life Insurance
- j. Fuel, Telephone and Lights
- k. Town Hill and Roadside Improvement
- l. Legal Services

Article 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1964 and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, General Laws.

Article 5. To see if the Town will vote to raise and appropriate or transfer from Water Revenue a sum of money for Water Department Maintenance, or take any other action in relation thereto.

Article 6. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money from the Machinery Fund to the Machinery Maintenance Account, or take any other action in relation thereto.

Article 7. To see if the Town will appropriate from Surplus Revenue the amounts of the State and County share on Chapter 81 and Chapter 90 projects with a proviso that the sums received from State and County are credited back to Surplus Revenue upon receipt, or take any other action in relation thereto.

Article 8. To see if the Town will vote to transfer a sum of money received or to be received from the Commonwealth under the provisions of Chapter 782 of the Acts of 1962 and Chapter 822 of the Acts of 1963 said transfer being for the purpose of making repairs to Main Street as approved by the State Department of Public Works.

Article 9. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase a new truck for the highway department, or take any other action in relation thereto.

Article 10. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase a new truck for the highway department, and to grant the Board of Selectmen the right to trade or otherwise dispose of one 1955 International pickup truck, or take any other action in relation thereto.

Article 11. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to install and maintain the following street lights, or take any other action in relation thereto:

Pole #52 on Main Street, opposite Meau residence
Pole #71/4 on Hunter Avenue

Article 12. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase a new police cruiser and to grant the Board of Selectmen the right to trade or otherwise dispose of the present police cruiser or take any other action in relation thereto.

Article 13. To see if the Town will vote to add to Article IX of the Town By-Laws the following: Section 19—No person shall solicit or go from door to door requesting funds, selling merchandise or taking orders for any item without a permit from the Chief of Police. Said permit shall be on the form and application as the Chief of Police may prescribe and he may make any requirement for the issuance of a permit that he deems necessary, or take any other action in relation thereto

Article 14. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the Norfolk Guidance Center, Norwood, Mass., or take any other action in relation thereto.

Article 15. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to establish a fund to be known as the Centennial Fund, or take any other action in relation thereto.

Article 16. To see if the Town will vote to elect at the Annual Town Meeting for the calendar year 1965 a Board of Health consisting of three members, each of whom shall be elected for a term of three years.

Article 17. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to establish a recreation program for the physically and mentally handicapped, or take any other action in relation thereto.

Article 18. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to establish a Stabilization Fund under the authority of Section 5B of Chapter 40, General Laws, or take any other action in relation thereto.

Article 19. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to repair the VFW building on the town hill, or take any other action in relation thereto.

Article 20. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to repair the bandstand on the town hill, or take any other action in relation thereto.

Article 21. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for alterations to the Norfolk Central School; such funds to be expended under the direction and control of the School Building Committee established under Article I as voted at the Special Town Meeting held on April 16, 1962 which shall have full authority to enter all agreements or contracts necessary or incidental to the performance of the work involved or take any other action in relation thereto.

Article 22. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the purpose of preparing assessor's maps and authorize the assessors to contract for the preparation of such maps for a period not exceeding three years, in accordance with the provisions of Section 4 of Chapter 40 of the General Laws, or take any other action in relation thereto.

Article 23. To see if the Town will petition the State Tax Commission for the installation of the State Assessment System as provided in Section 7A of Chapter 58, of the General Laws, or take any other action in relation thereto.

Article 24. To see if the Town will vote to modify the zoning map of the Town of Norfolk by changing from Residential Area to Business Area, a parcel of land located on the northerly side of Lincoln Road, bounded on the south by Lincoln Road, one hundred seventy-five (175) feet; by land of Edmund Waitkevich, Sr., four hundred thirty-seven and 63/100 (437.63) feet and by land of Albin Waitkevich, three hundred seventy-four (374) feet; on the west by Stop River; on the north by Stop River and land of Commonwealth of Massachusetts; and on the East by land of Luther Heller. Petition.

Article 25. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to construct a sidewalk on Main Street from Rte. 115 to Seekonk Street, a distance of .8 miles or any part thereof, or take any other action in relation thereto.

Article 26. To see if the Town will choose any Committee or to hear or act on the report of any Committee or Town Officer or to instruct any Committee or Town Officer.

The polls shall be open at 7:00 A.M. and will be closed at 8:00 P.M. Hereof fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and seal of the Town this 27th day of January, A.D., 1964.

GEORGE F. GEHMAN
B. HARTLEY O'BRIEN
GEORGE A. CARR
Selectmen of Norfolk

A true copy,

Attest:

Constable of Norfolk

January, 1964

REPORT OF TOWN ACCOUNTANT

Annual Report of Receipts for the Year 1963

Taxes:	
Poll	\$ 1,478.00
Personal	39,799.77
Real Estate	291,150.27
	<hr/>
	\$332,428.04
Tax Title Redemptions	2,917.45
Receipts from State for General Purposes:	
Reimbursement for Loss of Taxes	15,683.09
Corporation Tax	13,282.41
Income Tax	6,024.00
Livestock Disease Control	37.50
	<hr/>
	35,027.00
Licenses:	
Liquor	1,480.00
Common Victualer and Sunday	49.00
New Car, Used Car and Junk	23.00
Milk	10.00
Firearms Dealer and Gunsmith	6.00
Methyl Alcohol	4.00
	<hr/>
	1,572.00
Special Assessments:	
Motor Vehicle Excise	64,477.62
Farm Animal Excise	200.39
	<hr/>
	64,678.01
Interest:	
Deferred Taxes	845.27
Motor Vehicle Excise	391.83
Tax Titles	374.52
	<hr/>
	1,611.62
Grants from Federal Government for Welfare Aid:	
Medical Assistance for Aged	10,435.22
Old Age Assistance	8,902.50
Aid to Dependent Children	3,997.00
Disability Assistance	697.50
Administration	2,570.67
	<hr/>
	26,602.89
Departmental Revenue:	
Appeal Board—for Advertising Hearings	119.00
Tax Collector—Municipal Liens	144.00
Town Clerk	6.25
Treasurer	30.55

Inspector of Buildings		217.00
Sealer of Weights and Measures		26.60
Planning Board—Sale of Maps		24.50
Recreation—Registration Fees		141.68
Fire Department—Ambulance		220.00
Police Department:		
Court Fines	\$	284.00
Accident Report		87.00
Gun Permits		78.00
		<u>449.00</u>
Highway Department:		
From State—Chapter 81		13,926.47
From State—Chapter 90		7,500.00
From State—Chapter 782		5,000.00
From County—Chapter 90		4,500.00
		<u>30,926.47</u>
School Department:		
From State—Income Tax		46,280.73
From State—Construction		9,661.65
From State—Transportation		9,085.00
From State—Union Superintendent		1,120.00
From State—Vocational Aid		683.27
From State—School Milk Program		1,752.84
From Students—		
School Milk Program		2,600.00
Federal Grant		208.05
Interest and Premium on		
School Bonds		5,115.27
		<u>76,506.81</u>
Library:		
From State—Income Tax		867.75
From County—Dog Licenses		572.39
Fines		272.27
Interest on Trust Fund		21.38
		<u>1,733.79</u>
Water Department:		
Sale of Water		8,576.29
Installations		1,262.79
Insurance Refund		254.75
		<u>10,093.83</u>
Public Welfare:		
From State:		
Medical Assistance to Aged		7,291.97
Aid to Dependent Children		3,645.58

Old Age Assistance	3,452.95	
Disability Assistance	1,154.05	
Meals Tax (For O. A. A.)	948.36	
	<hr/>	16,492.91
Veterans Benefits—From State		757.12
		<hr/>
Total Departmental Revenue		\$137,889.51
Agency:		
Federal Withholding Taxes	22,860.25	
Mass. Teachers Retirement Board	4,237.37	
Norfolk County Retirement Board	2,822.01	
Hospital and Life Insurance	2,360.58	
State Withholding Taxes	2,112.68	
Planning Board Deposits	2,600.00	
Dog Licenses for County	895.50	
	<hr/>	37,888.39
Refunds:		
Cancelled Checks—Welfare	407.63	
Insurance	280.88	
Radio Fund	100.00	
Conservation Commission	7.27	
	<hr/>	795.78
School Construction Loan		356,000.00
Temporary Loan—Anticipation of Taxes		75,000.00
		<hr/>
Total Cash Receipts		\$1,072,410.69
Add—Cash on Hand January 1, 1963		118,748.51
		<hr/>
Total Cash Available		\$1,191,159.20
Less—Expenditures (Detail Listed hereunder)		910,179.60
		<hr/>
Cash Balance per books of Town Accountant and Town Treasurer, December 31, 1963		\$280,979.60

Town of Norfolk—BALANCE SHEET—December 31, 1963

Assets		
Cash		\$280,979.60
Accounts Receivable:		
Taxes:		
Levy of 1957:		
Personal Property	\$ 18.30	
Levy of 1958:		
Personal Property	24.00	
Levy of 1959:		
Personal Property	24.00	
Levy of 1960:		
Poll	4.00	
Personal Property	21.60	
Levy of 1961:		
Poll	4.00	
Personal Property	21.60	
Real Estate	318.60	
Levy of 1962:		
Poll	18.00	
Personal Property	46.52	
Real Estate	4,797.90	
Levy of 1963:		
Poll	104.00	
Personal Property	742.00	
Real Estate	20,174.45	
		26,318.97
Motor Vehicle and Trailer Excise:		
Levy of 1959	\$ 285.38	
Levy of 1960	200.33	
Levy of 1961	40.98	
Levy of 1962	827.13	
Levy of 1963	12,256.47	
		13,610.29
Tax Titles, Receivable		17,610.48
Water Rates and Charges, Receivable		4,093.96
Departmental Accounts Receivable:		
Aid to Dependent Children, State	1,272.98	
Veterans Services, State	1,279.91	
Old Age Assistance, Cities and Towns	324.37	
Ambulance	150.00	
		3,027.26
Highway Aid—State and County, Receivable		6,386.77
Loan Authorized—School Addition		880.00
Unprovided for or Overdrawn Accounts:		
Underestimate - Assessment - State Parks—1963	176.57	
Overlay, deficit, Levy of 1957	44.23	
Overlay, deficit, Levy of 1958	48.00	
Overlay, deficit, Levy of 1960	155.00	
Overdrawn Account—Snow Removal	863.01	
		1,286.81
		\$354,194.14

Town of Norfolk—BALANCE SHEET—December 31, 1963

Liabilities and Reserves

Gifts—Library	\$ 248.06
Helen A. Ward Trust Fund Income—Library	59.60
Tailings—Unclaimed Checks	806.17
Planning Board—Deposit Account	3,600.00
Old Age Assist.—Recoveries—Held in Escrow	7,884.34
Revolving Fund—School Milk	547.57
Federal Grants:	
Old Age Assistance and Administration	\$ 5,427.12
Aid to Dependent Children and Administration	581.65
Disability Assistance and Administration	409.27
Medical Aid for Aged and Administration	3,341.92
National Defense Education Act—Title III	208.05
	9,968.01
Appropriation Balances:	
Revenue	
General	11,141.34
Non-Revenue	
School	154,151.81
Water	4,737.10
	170,030.25
Loans Authorized and Unissued	880.00
Overestimates 1963 Assessments:	
Mosquito Control	215.76
Norfolk County Tax	1,029.18
	1,244.94
Premiums on Loans	758.16
Employees Payroll Deductions	361.20
Reserve Fund—Overlay Surplus	940.76
Accounts Payable Reserve—Mosquito Control	2,569.17
Overlays Reserved for Abatements:	
Levy of 1959	24.00
Levy of 1961	344.20
Levy of 1962	2,686.88
Levy of 1963	1,398.38
	4,453.46
Revenue Reserved Until Collected:	
Motor Vehicle and Trailer Excise	13,610.29
Tax Titles	17,610.48
Aid to Highway	6,386.77
Water	4,093.96
Departmental	3,027.26
	44,728.76
Surplus Revenue	105,113.69
	\$354,194.14

Water Department

Statement of Receipts and Disbursements—Years Ending December 31, 1962 and 1963

	1962	1963
Income:		
Sale of Water	\$ 11,955.09	\$ 8,576.29
Water Connections	707.24	1,262.79
Insurance Claim		254.75
	\$ 12,662.33	\$ 10,093.83
Less—Operating Expenditures:		
Water Maintenance (inc. new connections)	6,613.91	6,980.78
Interest on Water Loans	579.50	392.50
Water Collector—Salary	300.00	300.00
Water Comm.—Salaries	171.60	177.52
	7,665.01	7,850.80
Net Profit—before Capital Expenditures	4,997.32	2,243.03
Less—Payment on		
Principal (notes)	7,500.00	3,000.00
Cost of Extension—Main St.		2,513.73
	7,500.00	5,513.73
Total Capital Expenditures	7,500.00	5,513.73
Net Loss for Year	\$ 2,502.68	\$ 3,270.70

TOWN OF NORFOLK — STATEMENT OF DEBT

		Maturity Date	Outstanding Dec. 31, 1962	Principal Paid 1963	Outstanding Dec. 31, 1963	Principal Due 1964	Interest Due 1964
School Construction Loans:							
	Central School	1949 11/1/69	\$70,000.00	\$10,000.00	\$ 60,000.00	\$10,000.00	\$ 1,200.00
	Central School	1949 11/1/69	14,000.00	2,000.00	12,000.00	2,000.00	240.00
	School Addition	1954 4/1/69	42,000.00	6,000.00	36,000.00	6,000.00	693.00
	School Addition	1963 7/1/83	356,000.00	21,000.00	17,013.75
Water Extension Loans:							
113	Holbrook and Cleveland	1953 4/15/67	5,000.00	1,000.00	4,000.00	1,000.00	70.00
	Mirror Lake	1953 5/1/68	12,000.00	2,000.00	10,000.00	2,000.00	247.50
			\$143,000.00	\$21,000.00	\$478,000.00	\$42,000.00	\$19,464.25

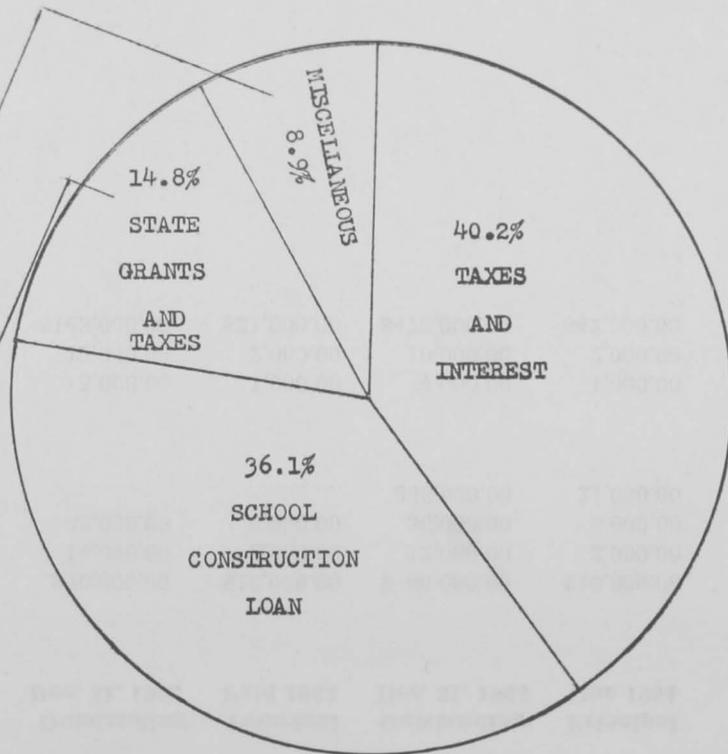
WHERE THE MONEY CAME FROM - 1963 (EXCLUSIVE OF TEMPORARY LOAN)

MISCELLANEOUS:

EMPLOYEE DEDUCTIONS FOR RETIREMENT, TAXES, ETC.	3.5%
FEDERAL GRANTS	2.7%
WATER	1.0%
TRANSFER ACCOUNTS	0.3%
COUNTY GRANTS	0.5%
LICENSES	0.4%
	<hr/>
	8.9%

STATE GRANTS & TAXES:

SCHOOL AID	6.9%
GENERAL PURPOSES	3.5%
HIGHWAY AID	2.6%
WELFARE AID	1.6%
LIBRARY AID	0.1%
VETERANS AID	0.1%
	<hr/>
	14.8%



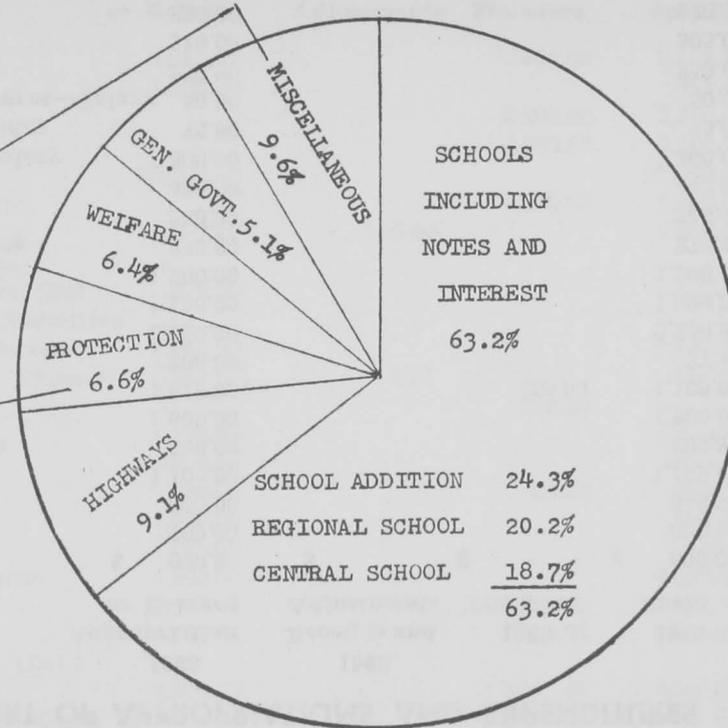
WHERE THE MONEY WENT - 1963 (EXCLUSIVE OF TEMPORARY LOAN PAYMENT)

MISCELLANEOUS:

EMPLOYEE DEDUCTIONS	4.9%
WATER	1.5%
TAX REFUNDS	1.2%
HEALTH AND SANITATION	0.8%
VETERANS	0.6%
RECREATION	0.3%
LIBRARY	0.3%
	<hr/>
	9.6%

PROTECTION OF
PERSONS & PROPERTY:

POLICE	4.4%
FIRE	1.8%
TREE	0.4%
	<hr/>
	6.6%



TOWN ACCOUNTANTS ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1963

	1961	1962	Account Title	1963	1963	1963	1963	1963
	Spent	Spent		Appropriation or Balance	Receipts and Adjustments	Transfers	Spent	Unexpended Balance
	\$ 591.66	\$ 600.00	Selectmen—Salaries	\$ 600.00	\$	\$	\$ 600.00	\$
	450.00	500.00	Town Clerk—Salary	500.00			500.00	
	750.00	929.13	Town Clerk—Expense	850.00			848.99	1.01
	1,100.00	1,100.00	Town Treasurer—Salary	1,100.00			1,100.00	
	409.94	585.28	Town Treasurer—Expense	536.00			535.38	.62
	1,600.00	1,600.00	Tax Collector—Salary	1,600.00			1,600.00	
	841.80	840.64	Tax Collector—Expense	1,019.00		150.00	1,169.00	
	81.44	153.96	Tax Title—Expense	200.00			37.49	162.51
	2,250.00	2,250.00	Assessors—Salaries	2,250.00			2,250.00	
	949.33	1,048.53	Assessors—Expense	1,100.00			1,099.37	.63
	975.00	1,200.00	Town Accountant—Salary	1,200.00			1,200.00	
	269.51	735.05	Town Accountant—Expense	285.00			278.45	6.55
	183.94	679.22	Election Officers	250.00			246.41	3.59
	395.39	488.73	Registrars of Voters	450.00			447.56	2.44
	200.00	300.00	Inspector of Buildings—Salary	300.00			300.00	
	75.00	75.00	Inspector of Animals—Salary	75.00			75.00	
	50.00	50.00	Sealer of Wgts. and Measures—Salary	50.00			50.00	
	250.00	250.00	Town Counsel—Salary	250.00			250.00	
	550.00	766.25	Legal Services	510.00			505.00	5.00
	187.58	241.63	Planning Board—Salaries	250.00			220.83	29.17
	131.87	106.20	Planning Board—Expense	750.00			223.50	*526.50
	1,000.00	1,500.00	Planning Board Deposit Acct. (Bal.)	1,000.00	2,600.00			*3,600.00
			Master Plan	5,300.00				*5,300.00
	3,199.40	2,685.19	General Expense	3,200.00		20.07	3,218.96	1.11

TOWN ACCOUNTANTS ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1963

1961 Spent	1962 Spent	Account Title	1963 Appropriation or Balance	1963 Receipts and Adjustments	1963 Transfers	1963 Spent	1963 Unexpended Balance
6,578.16	7,549.48	Fire Department	6,865.00		950.00	7,803.13	11.87
		Ambulance Expense	1,000.00			993.40	6.60
		Fire Alarm System			2,200.00	2,200.00	
		Rescue Wagon			2,500.00	2,500.00	
23,547.24	25,574.82	Police Department	28,000.00			27,999.08	.92
1,300.00	1,480.40	Police Cruiser (Purchased)			1,669.00	1,669.00	
	2.80	Two-Way Radio (Bal.)	4,997.20	100.00		4,936.00	161.20
	1,222.72	Traffic Lights—Installation					
	323.10	Reserve Officers Uniforms (Bal.)	676.90			575.55	101.35*
457.00		Fire and Police Station Committee					
3,598.00	3,598.00	Fire and Police Communication	3,640.00			3,638.00	2.00
199.50	23.40	Conservation Commission Expense	350.00	7.27		320.32	*36.95
		Conservation Fund			326.60		*326.60
2,117.43	1,509.00	Insect Pest Control	1,500.00			1,496.45	3.55
600.00	600.00	District Nurse	600.00			600.00	
153.34	158.07	Board of Health	200.00		384.00	582.61	1.39
394.00	114.29	Town Dump	1,700.00			1,697.69	2.31
150.00	150.00	Dog Officer	150.00			150.00	
5,998.81	7,099.82	Town Highway Maintenance	6,500.00			6,499.92	.08
16,104.13	16,104.21	Chapter 81—State	3,455.00		12,650.00	16,104.74	.26
4,501.54	4,504.50	Chapter 90—Maintenance	1,505.00		3,000.00	4,504.36	.64
2,806.98	1,327.11	Chapter 90—Construction (Bal.)					
10,677.89	12,004.80	Chapter 90—Construction	3,505.00		10,500.00	13,518.83	*486.17
		Chapter 782—Construction, Clark St.			5,000.00	4,999.62	*.38

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TOWN ACCOUNTANTS ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1963

1961 Spent	1962 Spent	Account Title	1963 Appropriation or Balance	1963 Receipts and Adjustments	1963 Transfers	1963 Spent	1963 Unexpended Balance
90.05	48.00	Town Hill and Roadside Improve.	500.00			500.00	
10,760.02	7,027.58	Snow Removal	8,000.00			8,863.01	(*863.01)
		Sidewalks	1,000.00				*1,000.00
4,612.55	6,199.93	Machinery Maintenance	3,916.00		2,384.00	6,300.00	
9,433.50		New Highway Equipment			9,700.00	9,189.30	*510.70
	409.03	Roller Shed Repairs (Bal.)	590.97			464.23	*126.74
15,131.28	2,347.74	Highway Garage (Bal.)	520.98			323.24	*197.74
		Kingsbury Road			1,100.00	1,100.00	
4,025.60	4,148.41	Street Lighting	4,270.00			4,184.50	85.50
1,670.78	1,167.66	Tree Department	1,200.00			1,192.03	7.97
750.18	2,150.00	General Relief	2,500.00			2,500.00	
9,000.00	8,000.00	Old Age Assistance—Town	7,000.00			7,000.00	
9,235.42	7,123.12	Old Age Assistance—Federal (Bal.)	7,563.81	8,902.50	(4,000.00)	7,079.80	*5,386.51
1,100.00	1,100.00	Welfare Administration—Town	1,500.00			1,500.00	
547.87	747.60	Old Age Assistance Admin.—Fed. (Bal.)		527.81		487.20	*40.61
3,574.75	6,000.00	Aid to Dependent Children—Town	6,000.00			6,000.00	
3,569.18	3,397.88	Aid to Depen. Children—Fed. (Bal.)	606.77	3,997.00		4,094.61	*509.16
526.88	594.42	Aid to Dep. Chil. Admin.—Fed. (Bal.)	1,249.97			1,177.48	*72.49
500.00	1,500.00	Disability Assistance—Town	1,800.00			1,800.00	
535.60	883.62	Disability Assistance—Fed. (Bal.)	215.09	697.50		586.37	*326.22
179.08	216.55	Disability Assist. Admin.—Fed. (Bal.)	24.62	135.89		77.46	*83.05
2,800.00	6,000.00	Medical Aid to Aged—Town	8,000.00			8,000.00	
1,482.82	8,410.00	Medical Aid to Aged—Fed. (Bal.)	1,574.09	10,435.22	4,000.00	12,671.00	*3,338.31
352.59	476.49	Med. Aid to Aged Admin.—Fed. (Bal.)	48.16	657.00		701.55	*3.61

TOWN ACCOUNTANTS ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1963

1961 Spent	1962 Spent	Account Title	1963 Appropriation or Balance	1963 Receipts and Adjustments	1963 Transfers	1963 Spent	1963 Unexpended Balance
7,384.83	1,582.27	Soldiers Relief	3,000.00		1,000.00	3,898.31	101.69
389.62	400.00	Veterans Administration	400.00			399.91	.09
	818.32	Veterans Benefits Recovery					
30.00	30.00	Custodian of Veterans Graves	30.00			30.00	
18,000.00	18,000.00	School Notes	18,000.00			18,000.00	
3,231.00	2,865.00	Interest on School Notes	2,499.00			2,499.00	
109,005.10	117,993.50	School—Appropriation	130,000.00			127,123.56	*2,876.44
	415.66	School—Federal Grants					*208.05
		School Addition		208.05			
		Premium on Loan		356,000.00	70.82	202,034.51	*154,036.31
		School Building Committee—1961		2,103.96		1,345.80	*758.16
	2,839.00	School Building Comm.—1962 (Bal.)	5,000.00			4,884.50	*115.50
3,508.15	3,730.72	School Milk Program (Bal.)	438.67	4,352.84		4,243.94	*547.57
150.00	150.00	Regional School Comm.—Salaries	150.00			150.00	
140,847.22	150,986.40	Regional Cost, Oper. and Capital	168,758.92			168,758.92	
1,862.63	2,721.79	Library	2,575.00	572.39		3,124.83	22.56
	7,762.70	Library—Addition					
72.00	136.75	Library Fund—Gifts (Bal.)	337.50			89.44	*248.06
	11.25	H. A. Ward Library Fund (Bal.)	38.22	21.38			*59.60
350.00	398.59	Memorial Day	400.00			399.58	.42
400.00	400.00	American Legion Quarters	400.00		1,100.00	1,500.00	
5,038.58	6,427.30	Insurance	6,900.00			6,816.05	83.95
2,648.70	2,529.13	Norfolk County Retirement	3,045.38			3,045.38	
	1.57	Civil Defense (Bal.)	19.50			19.50	

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TOWN ACCOUNTANTS ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1963

1961 Spent	1962 Spent	Account Title	1963 Appropriation or Balance	1963 Receipts and Adjustments	1963 Transfers	1963 Spent	1963 Unexpended Balance
997.14	880.50	Civil Defense Appropriation	900.00			887.21	*12.79
6,908.19	8,500.31	Reserve Fund—Transfers		3,116.07	(3,116.07)		
1,122.44	1,655.00	Recreation Expense	1,750.00			1,620.87	129.13
3,200.00		Tennis Courts—Construction					
151.50	202.84	Appeal Board Expense	230.00		12.00	241.50	.50
2,089.24	3,232.20	Fuel and Utilities	3,388.00			3,236.81	151.19
5,181.09	5,732.33	Norfolk County Tax (Bal.)	517.04		6,174.71	5,662.57	*1,029.18
1,512.43	1,657.09	Norfolk County Hospital (Bal.)			1,715.38	1,715.38	
2,774.87	2,971.94	Mosquito Control—State (Bal.)	2,517.55		3,172.60	2,905.22	*2,784.93
1,976.49	525.81	State Audit Assessment			2,458.59	2,458.59	
1,461.74	1,425.51	State Parks and Reservations (Bal.)	135.82		1,294.10	1,606.49	*(176.57)
3,934.99	4,702.03	Group Insurance (Blue Cross)	2,587.80	2,360.58		4,674.75	*273.63
4,236.62	3,506.36	Tax Refunds		9,954.67		9,954.67	
		Tailings (Balance)	823.17			17.00	806.17
225.00	171.60	Water Commissioners—Salaries	225.00			177.52	47.48
300.00	300.00	Water Collector—Salary	300.00			300.00	
6,000.00	6,613.91	Water Maintenance	7,000.00			6,769.48	*230.52
		Water Extension—Main Street			2,520.35	2,513.73	*6.62
11,000.00	7,500.00	Water Notes	3,000.00			3,000.00	
883.00	579.50	Interest on Water Notes	402.50			392.50	10.00
75,000.00	75,000.00	Temporary Loans		75,000.00		75,000.00	
371.75	574.12	Interest on Temporary Loans	900.00			495.42	404.58
1,000.00	5,000.00	Purchase of Land					
	500.00	Survey of Land					

TOWN ACCOUNTANTS ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES — 1963

1961 Spent	1962 Spent	Account Title	1963 Appropriation or Balance	1963 Receipts and Adjustments	1963 Transfers	1963 Spent	1963 Unexpended Balance
		Water Drainage Committee (Bal.)	200.00				*200.00
1,009.75	895.50	Proceeds of Dog Licenses (Bal.)	10.00	895.50		905.50	
2,140.95	2,369.32	Norfolk County Retirement Board		2,822.01		2,792.14	*29.87
17,146.15	19,030.55	Federal Withholding Tax		22,860.25		22,804.95	*55.30
1,260.98	1,625.42	State Withholding Tax		2,112.68		2,110.28	*2.40
3,530.81	3,714.80	Mass. Teachers Retirement Board		4,237.37		4,237.37	
<hr/>	<hr/>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$616,978.80	\$640,545.64		\$513,228.63	\$514,677.94	\$ 68,936.15	\$910,179.60	\$186,663.12

121 *Indicates Balances carried to 1964

REPORT OF EXPENDITURES — 1963

Town Officers

Selectmen—Salaries	\$	600.00	
Water Commissioners—Salaries		177.52	
Water Collector—Salary		300.00	
Inspector of Buildings—Salary		300.00	
Inspector of Animals—Salary		75.00	
Sealer of Weights and Measures—Salary		50.00	
Town Clerk:			
Salary	\$	500.00	
Recording Fees Paid to Town Clerk		334.92	
Clerk		259.00	
Supplies and Telephone		142.75	
Meetings and Dues		112.32	
		<hr/>	1,348.99
Town Treasurer:			
Salary		1,100.00	
Clerk		300.00	
Postage		155.03	
Supplies		80.35	
		<hr/>	1,635.38
Tax Collector:			
Salary		1,600.00	
Clerk		273.70	
Supplies		615.70	
Postage, Dues and Surety Bond		279.60	
Tax Title Expense		37.49	
		<hr/>	2,806.49
Assessors:			
Salary		2,250.00	
Clerk		300.95	
Supplies		540.25	
Postage		90.15	
Registry Fees		88.02	
Road Work by Assessors		80.00	
		<hr/>	3,349.37

Town Counsel:			
Salary		250.00	
Legal Services		505.00	
		<u> </u>	755.00
Town Accountant:			
Salary		1,200.00	
Clerk		200.00	
Supplies		78.45	
		<u> </u>	1,478.45
Registrars of Voters:			
Wages		226.25	
Census Listing		200.00	
Supplies		21.31	
		<u> </u>	447.56
Election Officers:			
Wages		211.93	
Supplies		34.48	
		<u> </u>	246.41
Planning Board:			
Salaries		220.83	
Printing		163.50	
Postage		30.00	
Dues		30.00	
		<u> </u>	444.33
Appeal Board:			
Clerk		100.00	
Advertising		126.50	
Dues		15.00	
		<u> </u>	241.50
Conservation Commission:			
Engineering Services		200.00	
Books		95.32	
Education		25.00	
		<u> </u>	320.32
TOTAL FOR TOWN OFFICERS			<u> </u>
			\$ 14,576.32

King Philip Regional School District

Operating and Maintenance Costs	\$146,428.86
Capital Costs	22,330.06
Committee—Salaries	150.00
	<u> </u>
	\$168,908.92

School Notes and Interest

(School Building Assistance—State \$9,661.65)

Payments on Principal	\$ 18,000.00	
Interest	2,499.00	
		—————\$ 20,499.00

Central School Addition

Construction (payments thru Dec. 31, 1963, only)	\$202,034.51
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Central School

(Note—There are several reimbursements from the State to offset this cost—namely School Aid, Transportation and Vocational Aid, totaling, \$57,168.00)

Salaries:

Superintendent	\$ 3,900.00	
Teachers	83,031.72	
Substitute Teachers	940.00	
Secretary	1,800.00	
Committee	225.00	
Custodians	8,230.19	
Visiting Nurses	700.00	
Physician	150.00	
		—————\$ 98,976.91

Utilities:

Electricity	2,189.20	
Oil	1,778.65	
Telephone	356.48	
Water	99.95	
Gas	52.50	
		————— 4,476.78

Maintenance of Building and Grounds:

Repairs	752.44	
Supplies	689.06	
Custodian Supplies	671.07	
		————— 2,112.57

Tuition:

Special Education	1,188.57	
High	734.81	
Elementary	315.63	
Evening	99.60	
		————— 2,338.61

Transportation:	
Elementary	13,067.50
High	215.80
	<hr/> 13,283.30
Special Courses:	
Natural Science	639.00
Handwriting Supervision Fee	270.00
Mathematics	100.00
	<hr/> 1,009.00
Textbooks	2,715.49
Supplies	1,511.10
Traveling Expenses	304.50
Furniture and Furnishings	152.20
Dues	138.35
Postage and Office Supplies	69.75
School Census	35.00
	<hr/>
TOTAL—CENTRAL SCHOOL	\$127,123.56

Police Department

Wages	\$ 22,967.78
Gasoline and Oil	1,083.74
Equipment and Supplies	793.02
Uniforms	689.57
Repairs and Parts—Cruiser and Motorcycle	638.59
Repairs and Parts—Radio	574.26
Repairs and Maintenance—Station	476.41
Office Supplies	405.22
Lock-up	150.00
Officers Training	143.25
Transportation	77.24
	<hr/> \$ 27,999.08

Police Department — New Equipment

Two-Way Radio	\$ 4,936.00
Cruiser	1,669.00
Reserve Officers Uniforms	575.55
	<hr/> \$ 7,180.55

Fire Department

Wages	\$ 5,329.00
Equipment	672.07
Supplies	377.85
Rent	334.00

Fire Engine Repairs	314.88	
Gasoline and Oil	268.58	
Office Supplies and Dues	189.57	
Uniforms	152.93	
Batteries, Tires and Chains	86.25	
Hose	78.00	
	<u> </u>	\$ 7,803.13

Fire Department — New Equipment

Rescue Truck	\$ 2,500.00	
Fire Alarm System	2,200.00	
	<u> </u>	\$ 4,700.00

Fire Department — Ambulance Expense

Wages	\$ 622.00	
Repairs	214.79	
Supplies	156.61	
	<u> </u>	\$ 993.40

Civil Defense

Auxiliary Police Unit	\$ 313.84	
Communication	201.45	
Director and Deputies Expenses	150.00	
Equipment Maintenance	124.46	
Training and Education	76.96	
Administration	40.00	
	<u> </u>	\$ 906.71

Tree Department

Wages	\$ 854.70	
Truck Hire	270.00	
Equipment and Supplies	67.33	
	<u> </u>	\$ 1,192.03

Insect Pest Control

Wages	\$ 714.20	
Equipment Hire	500.00	
Insecticides	221.00	
Gasoline	61.25	
	<u> </u>	\$ 1,496.45

Board of Health

Hospital Care	\$	384.00	
Burial Permits		103.00	
Polio Clinic		95.61	
		<hr/>	582.61

Town Dump

Wages	\$	797.80	
Equipment Hire		630.00	
Supplies and Maintenance		269.89	
		<hr/>	\$ 1,697.69

Highway Department — Snow Removal

Wages	\$	4,455.68	
Salt and Sand		3,398.15	
Plow Blades		365.20	
Other Materials and Supplies		618.48	
Equipment Hire		25.50	
		<hr/>	\$ 8,863.01

Town Highway Maintenance

Wages	\$	4,630.95	
Sand, Gravel and Tar		635.48	
Street Signs		533.34	
Materials and Supplies		457.02	
Tools		209.13	
Equipment Hire		34.00	
		<hr/>	\$ 6,499.92

Highway Garage — Construction

Wages	\$	173.60	
Materials		149.64	
		<hr/>	\$ 323.24

Highway Department — Machinery Maintenance

(Town Appropriation \$3,916.00)

(Transfer from Machinery Fund \$2,384.00)

Wages	\$	2,213.10	
Maintenance and Repairs—Trucks		1,891.48	
Gasoline and Oil		1,288.80	
Tires, Tubes and Batteries		653.83	
New Equipment		252.79	
		<hr/>	\$ 6,300.00

Highway Department — Chapter 81 — State

(Town Appropriation \$3,455.00)

(State Aid \$12,650.00)

Wages	\$ 9,794.30	
Asphalt	3,763.98	
Pipe and Supplies	1,125.82	
Sand, Gravel and Stone	748.64	
Machinery Hire	672.00	
	—————	\$ 16,104.74

Highway Department — Chapter 90 Construction

(State and County Aid amounts to 75% of total cost)

Wages	\$ 5,014.30	
Materials	5,171.53	
Equipment Hire	3,333.00	
	—————	\$ 13,518.83

Highway Department — Chapter 90 Maintenance

(State and County Aid amounts to 75% of total cost)

Wages	\$ 684.00	
Materials	3,820.36	
	—————	\$ 4,504.36

Highway Department — Chapter 782 — Clark Street

(State Aid \$5,000.00)

Wages	\$ 1,758.95	
Materials	1,947.42	
Equipment Hire	1,293.25	
	—————	\$ 4,999.62

Highway Department — Kingsbury Road — Repairs

Wages	\$ 309.40	
Materials	708.60	
Equipment Hire	82.00	
	—————	\$ 1,100.00

Highway Department — Roller Shed Repairs

Wages	\$ 416.60	
Materials	47.63	
	—————	\$ 464.23

Highway Department — Town Hill and Roadside Improvement

Wages	\$ 458.40	
Materials	41.60	
	<u> </u>	\$ 500.00

Highway Department — New Equipment

Tractor		\$ 9,189.30
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Public Welfare

(Federal Reimbursements \$26,602.89)

(State Reimbursements \$16,492.91)

(Net Cost to Town \$10,579.67)

Old Age Assistance—Town	\$ 7,000.00	
Old Age Assistance—Fed. Grants		7,079.80
Old Age Assistance Admin.—Federal:		
Salaries	\$ 447.53	
Expenses	39.67	
	<u> </u>	487.20
Welfare Administration—Town:		
Salaries	970.57	
Expenses	529.43	
	<u> </u>	1,500.00
Aid to Dependent Children—Town		6,000.00
Aid to Dependent Children—Federal		4,094.61
Aid to Dependent Children Admin.—Federal:		
Salaries	1,127.17	
Expenses	50.31	
	<u> </u>	1,177.48
Disability Assistance—Town		1,800.00
Disability Assistance—Federal		586.37
Disability Assistance Admin.—Federal:		
Salaries		77.46
Medical Assist. to Aged—Town		8,000.00
Medical Assist. to Aged—Federal		12,671.00
Medical Assist. to Aged Admin.—Federal:		
Salaries	510.31	
Expenses	191.24	
	<u> </u>	701.55
General Relief:		
Payments to Other Towns	1,107.24	
Board and Rent	781.59	
Medical Assistance	428.62	
Electricity and Oil	140.85	
Groceries and Provisions	41.70	
	<u> </u>	2,500.00
		<u> </u> \$ 53,675.47

Veterans Services

(State Reimbursements \$757.12)

Soldiers Relief		\$ 3,898.31
Veterans Administration:		
Salary	\$ 200.00	
Expenses	199.91	
	<hr/>	399.91
Custodian of Veterans Graves		30.00
		<hr/>
		\$ 4,328.22

Library

(State Aid \$867.75)

(County Aid—Dog Licenses \$572.39)

(Library Fines \$272.27)

(Net Cost to Town \$1,412.42)

Salaries	\$ 1,437.00
Books and Periodicals	847.18
Fuel	192.48
Maintenance and Repairs	183.03
Supplies	178.70
Electricity	125.00
Furniture	81.00
Telephone	80.44
	<hr/>
	\$ 3,124.83

Library — Gifts

Books	\$ 89.44
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Recreation

Tennis Courts	\$ 439.39
Maintenance of Grounds	429.07
Summer Arts and Crafts Program	406.85
Swimming Program	320.56
Clerk	25.00
	<hr/>
	\$ 1,620.87

Water Maintenance

Wages	\$ 804.98
Purchase of Water	3,151.56
Pipe and Fittings	1,534.45
Meters	748.08
Equipment Hire	209.25
Repairs and Supplies	203.55
Office Supplies and Postage	117.61
	<hr/>
	\$ 6,769.48

Water Extension — Main Street

Pipe and Fittings	\$ 1,613.93	
Labor and Equipment Hire	899.80	
	—————	\$ 2,513.73

Water Notes and Interest

Payments on Principal	\$ 3,000.00	
Interest	392.50	
	—————	\$ 3,392.50

General Expense

Town Reports	\$ 1,130.50	
Repairs and Maintenance	893.98	
Selectmen's Clerk	356.45	
Supplies and Equipment	351.88	
Custodian	198.00	
Printing and Advertising	149.15	
Dues and Meetings	114.00	
Electricity	25.00	
	—————	\$ 3,218.96

Insurance

Auto and Trucks, Liability, etc.	\$ 3,129.59	
Workmen's Compensation	1,372.35	
Fire Insurance	877.95	
Bonds for Town Officers	510.60	
Fire and Police—Accident	421.85	
Equipment Policies	203.50	
Public Liability	169.32	
Robbery Insurance	130.89	
	—————	\$ 6,816.05

Fuel and Utilities

Fuel	\$ 1,251.87	
Telephones	1,087.09	
Electricity	897.85	
	—————	\$ 3,236.81

State and County Assessments

Norfolk County Tax	\$ 5,662.57	
Norfolk County Retirement	3,045.38	
Norfolk County Mosquito Control	2,905.22	
Norfolk County Hospital	1,715.38	
State Audit Assessment	2,458.59	
State Parks and Reservations	1,606.49	
	—————	\$ 17,393.63

Deductions from Employees

Federal Withholding Tax	\$ 22,804.95
Mass. Teachers Retirement System	4,237.37
Norfolk County Retirement System	2,792.14
Group Insurance—Employees Share	2,360.58
State Withholding Tax	2,110.28
	<hr/> \$ 34,305.32

Miscellaneous

Temporary Loan Repaid	\$ 75,000.00
Interest on Temporary Loan	495.42
Tax Refunds	9,954.67
School Building Committee	4,884.50
School Milk Program (no cost to Town)	4,243.94
Street Lighting	4,184.50
Fire and Police Communication	3,638.00
Group Insurance (Town Share)	2,314.17
American Legion Quarters	1,500.00
Premium on School Loan	1,345.80
Dog License Fees—Transferred to County	905.50
District Nurse	600.00
Memorial Day	399.58
Dog Officer	150.00
Tailings	17.00
	<hr/>
TOTAL EXPENDITURES	\$910,179.60

Respectfully submitted,

WILLIAM F. COUGHLAN,
Town Accountant

GLOSSARY

CHAPTER 81. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of all roads. The state contributes a certain amount per mile and the town makes up the balance.

CHAPTER 90. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of through roads, leading from one town to another. The state contributes 50%, and the town 25% and the county 25% of the cost.

OVERLAY. The Overlay is the amount raised by the assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions. Any balance in the Overlay account of a given year in excess of the amount of taxes for such year not collected or abated is transferred to Overlay Reserve.

OVERLAY RESERVE. This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year and may be used by vote of the town for extraordinary or unforeseen purposes.

RESERVE FUND. This fund may be established by the voters at an ANNUAL TOWN MEETING only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy of the preceding year), (b) money transferred from Overlay Reserve, or (c) of both.

Any unexpired balance thereof at the end of the year is closed out to the surplus revenue (E & D) except however that from such balance there shall first be deducted and credited back to overlay reserve, to the extent possible, a sum equal to the amount if any which was appropriated from it to the reserve fund.

Transfers from the Reserve Fund are within the exclusive control of the Finance Committee.

SURPLUS REVENUE. (Generally referred to as Excess and Deficiency, though that phrase nowhere appears in the statutes.) This fund represents the amount by which Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves. This amount of the Excess and Deficiency account over and above uncollected taxes of prior years constitutes "Free Cash" or "Available Funds."

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PLEASE NOTE CAREFULLY

The Town of Norfolk adopted "Zoning By-Laws" in 1946. They were amended in 1953, 1954, 1955 and 1956.

"Regulations for Cesspools, Septic Tanks, Sewers, Etc." were adopted in 1958.

Some of the important sections are as follows:

1. A "Building Permit" is required from the Building Inspector for any building erected, altered, rebuilt, remodeled or moved.
2. Lot size shall be a minimum of 30,000 sq. ft. with 150 ft. frontage.
3. Set back of a building in a residential area shall be at least 50 ft. from the street, right of way or county taking. No building may be erected closer than 25 ft. from the side lines of a lot.
4. Only one family dwellings are permitted unless a variance is granted by Board of Appeals.
5. Be sure to get a copy of the "Zoning By-Laws" and "Regulations For Cesspools, etc." before you start any construction or excavation. These may be obtained from the Building Inspector.
6. A building permit must be obtained from the Building Inspector.
7. The Building Inspector is Douglas C. Brown, Cleveland Street, Norfolk, Mass.

THE BOARD OF SELECTMEN

GEORGE F. GEHMAN

B. HARTLEY O'BRIEN

GEORGE A. CARR

**FIRE, POLICE, AMBULANCE
and
EMERGENCY**

Call 528-3232

TOWN OFFICES

528-1400

**Permits are required for all fires
in the open**

NO SCHOOL SIGNALS

King Philip

Fire Whistle Blows at 7:00 A.M.

Elementary School

Fire Whistle Blows at 7:30 A.M.