

NORFOLK

1978

Annual Town Report



The Wavelands - 1733
Settled - 1667

The Warelands was settled in 1661 and the Elisha Ware House, pictured, was built in 1733. The Ware Family owned the Warelands for 8 generations. It was the site of one of the earliest certified milk experiments in the nation. The Warelands was accepted on November 10, 1977 for inclusion in the National Register of Historic Places.

*One Hundred Eighth
Annual Statement
of the
Town of Norfolk
Massachusetts*

FOR THE YEAR ENDING DECEMBER 31, 1978



With Reports of
**TOWN OFFICERS, SCHOOL COMMITTEE
VITAL STATISTICS OF THE YEAR**

In Memoriam



LEO V. PREVETT

1927 - 1978

BOARD OF APPEALS

ASSISTANT ELECTRICAL INSPECTOR

SPECIAL POLICE OFFICER

HENRY C. SCHULTZ

1910 - 1978

BOARD OF ASSESSORS

THOMAS WHITE

1927 - 1978

TOWN COUNSEL

for the year ending December 31, 1978

**TOWN OF NORFOLK
NORFOLK COUNTY**

SENATORS IN CONGRESS

Hon. Edward M. Kennedy of Boston
Hon. Paul E. Tsongas of Lowell

**FEDERAL
10th CONGRESSIONAL DISTRICT**

Hon. Margaret M. Heckler, Congresswoman, Wellesley

**STATE
9th NORFOLK REPRESENTATIVE DISTRICT**

Representative Francis H. Woodward, Walpole

NORFOLK BRISTOL MIDDLESEX SENATE DISTRICT

Senator David H. Locke, Wellesley

COUNTY COMMISSIONERS

James J. Collins
George B. McDonald David C. Ahearn
John P. Concannon, Clerk

COUNTY TREASURER

James M. Collins

COUNTY ENGINEER

Alvah Downs

SHERIFF OF NORFOLK COUNTY

Clifford H. Marshall, Dedham

NORFOLK COUNTY DISTRICT ATTORNEY

William D. Delahunt, Quincy

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NORFOLK

FACTS AND STATISTICS

Settled	1678	Incorporated	1870
Population	5091	MCI Population	1481
Area	15 Square Miles	Paved Streets	51.35 Miles
Voters	2659	Under 17	1750
Elevation	220	Location	22 miles south of Boston 22 miles north of Providence
Tax Rate	\$63.55 per \$1000	Bounded by	Foxboro, Franklin, Medfield, Medway, Millis, Walpole, Wrentham
Valuation	41,420,416.00	Hospitals (General)	Norwood Hospital Norwood Sturdy Memorial Attleboro
Budget	3,667,980	Churches	Emmanuel Baptist Federated Church of Norfolk St. Jude Catholic
Schools	63%	Library	Main St., 528-3380
Gen. Govt.	5%	Schools	Freeman K-3 Centennial 4-6 King Philip Regional Junior High 7-8 King Philip Regional Senior High 9-12 Tri-County Vocational Technical Regional 9-12
Protection	12%	Single Family Dwellings	1435
Highways	10%	Motor Vehicles Registered	4805
Library	1.1%	Form of Government	Board of Selectmen Open Town Meeting
Parks & Rec.	.04%	Public Safety	Full Time Police Department 528-3232 Call Fire Department 528-3232 24 Hour Ambulance 528-3232 Full Time Highway Department 528-4990
Health	.06%	Transportation	Train Service Daily to Boston Two Cab Companies
Debt	3.3%	Parks	Centennial Park Harold Campbell Forest Stony Brook Nature Center Bristol Blake Reservation
Misc.	5%	Recreation	Programs sponsored jointly by the Town and individual groups. Norfolk Youth Football, Soccer, Pony League, Lou Gehrig League. Little League, Swimming, Arts & Crafts, Cheerleaders, Softball. Senior Citizen Barbeque.

TOWN OFFICERS - 1978
MODERATOR

Frank J. Gross

Term expires 1978

TOWN CLERK

Elinor H. Pearson

Term expires 1981

* J. Walter Darling
Diane C. Powers
James M. Phelan

BOARD OF SELECTMEN
James Martin

Term expires 1979
Term expires 1980
Term expires 1981

BOARD OF HEALTH

John Orlando
Joseph Pennini
George J. Murray

~~James Martin~~
(~~Resignation~~ Reappointed)

Term expires 1979
Term expires 1980
Term expires 1979

TOWN TREASURER

Thomas P. Crane

Term expires 1980

COLLECTOR OF TAXES

Elinor H. Pearson

Term expires 1980

SCHOOL COMMITTEE

Walter Byron
Joyce Clancy
Frank J. Gross
James H. Davies
Paul Pelletier

Term expires 1979
Term expires 1979
Term expires 1980
Term expires 1981
Term expires 1981

KING PHILIP REGIONAL SCHOOL COMMITTEE

William Zadrozny
Paul Pelletier
Jeanne E. Wright
V. Richard Kelter

Term expires 1979
Term expires 1979
Term expires 1981
Resigned

ASSESSORS OF TAXES

John H. Robbins, Jr.
John W. Evans
Walter Zagieboyl

Term expires 1979
Term expires 1980
Term expires 1981

HOUSING AUTHORITY

Arthur F. Bremilst, Sr.
Arline Jahnke
John Burnett
John J. Allen
Shirley Mackey

Term expires 1980
Term expires 1981
Term expires 1982
Term expires 1983
Term expires 1983

TRUSTEES OF PUBLIC LIBRARY

Charles H. Byers
Doris P. Walker
Frances M. Holman

Term expires 1979
Term expires 1980
Term expires 1981

PLANNING BOARD

Walter Jaworski
Einar Elbert
Bertrand Rousseau
David Burchfiel
Robert Larkin

Term expires 1979
Term expires 1980
Term expires 1980
Term expires 1981
Term expires 1981

BOARD OF WATER COMMISSIONERS

Charles H. Weeber
Clifford Herman
Mary Ann Dmytryck

Term expires 1979
Term expires 1979
Term expires 1981

Resignations;

Marie MacAdam

William Crane

RECREATION COMMISSION

Jane V. Wolfgang
Thomas Mackie
Robert MacCartney Wylie
James Cali
Carol MacRae

Term expires 1979
Term expires 1980
Term expires 1979
Term expires 1979
Term expires 1981

Resignations:

Beverly Healy

Arthur LaFleur

John Czapko

TREE WARDEN

Kenneth E. Tripp

Term expires 1979

TRUSTEE OF JOSIAH WARE FUND

Town Treasurer

COMMISSIONERS OF TRUST FUNDS

Board of Selectmen

CONSTABLES

Samuel J. Johnston
Nels T. Carlson

Term expires 1980
Term expires 1980

APPOINTMENTS MADE BY THE MODERATOR

ADVISORY BOARD

Edwin D. Healy
Charles H. Stone, Sr.
Ruth Shea
Kenneth Preston
Leonard Finn

Term expires 1979
Term expires 1979
Term expires 1979
Term expires 1980
Term expires 1980

Anthony Granito
Claudette Labreche
Elizabeth Murray
George Tzizik

Term expires 1980
Term expires 1981
Term expires 1981
Term expires 1981

**TRI-COUNTY REGIONAL VOCATIONAL
TECHNICAL SCHOOL COMMITTEE**

Melvin S. Long

FIRE-POLICE STATION STUDY COMMITTEE

Carl N. Edwards, *Chairman*
Russell Flynn

Marilyn S. Eden, *Secretary*
Bruce Nelson

Colin O'Brien

BYLAW STUDY COMMITTEE

James H. Davies
Gilda Klimas
James Klimas
Edward Hamway
Albert Leverone

Chairman
Secretary

Term expires 1981
Term expires 1980
Term expires 1980
Term expires 1981
Term expires 1981

APPOINTMENTS MADE BY THE BOARD OF HEALTH

PLUMBING INSPECTOR

James K. Murray

BOARD OF HEALTH AGENT

Elinor H. Pearson

**OFFICIALS APPOINTED BY THE SELECTMEN
AND QUALIFIED**

EXECUTIVE SECRETARY

Marilyn Morris

TOWN ACCOUNTANT

William F. Coughlan

Term expires 1981

ASST. TOWN ACCOUNTANT

Lorraine H. Foley

ASST. TOWN TREASURER

Louise E. Carlson

TOWN COUNSEL

Firm of Martin, Santos & White

SUPERINTENDENT OF STREETS

F. Arthur Woodworth, Jr.

INSPECTOR OF ANIMALS

Harry L. Sanborn, Jr.

ANIMAL CONTROL OFFICER

Harry L. Sanborn, Jr.

INSPECTOR OF BUILDINGS

Robert F. Raninski

DEPUTY INSPECTOR OF BUILDINGS

J. William Meau

INSPECTOR OF WIRING

Peter J. O'Loughlin

DEPUTY INSPECTOR OF WIRING

Leo V. Prevett (deceased)

Harmon Tibbetts

INSPECTOR OF GAS

Louis Gentile

GYPSY MOTH SUPERINTENDENT

Kenneth E. Tripp

VETERAN'S SERVICE AGENT

Arthur T. Sullivan

CUSTODIAN OF VETERANS GRAVES

Olaf Olsen

TOWN HISTORIAN

Dr. Philip H. White

SEALER OF WEIGHTS & MEASURES

Peter S. Hidebrandt

FENCE VIEWER

Robert F. Ravinski

128 WEST RESOURCE RECOVERY COUNCIL

Thomas Marano

**METROPOLITAN AREA PLANNING
COUNCIL REPRESENTATIVE**

David Burchfiel

M.B.T.A. REPRESENTATIVE
James M. Phelan

NORFOLK COUNTY ADVISORY BOARD MEMBER
Diane Powers

CONSERVATION COMMISSION

Thomas Terpstra
M. John Phelan
Thomas Gilbert
Mary Jo Bane
Robert Nicodemus
Kenneth Wood
Marcella Wylie

Term expires 1979
Term expires 1979
Term expires 1980
Term expires 1980
Term expires 1980
Term expires 1981
Term expires 1981

FOREST WARDEN
James H. Cribby

BOARD OF FIRE ENGINEERS
William F. Murphy, *Chairman*
Charles F. Jerome
James H. Cribby, *Chief Engineer*
William J. Davis

John Masterson
Appointed Annually in April

CHIEF OF POLICE
Samuel J. Johnston

SERGEANTS

Herbert M. Carr, Jr.

John W. Holmes

DETECTIVE/INVESTIGATIVE OFFICER
William R. Treeful

REGULAR POLICE OFFICERS

J. William Meau
Albert Leverone

Paul J. Murphy
George Katapodis

Edmund Waitkevich, Jr.

Charles H. Stone, Jr.
Resignations:

Jeannette Morrison

PERMANENT INTERMITTENT POLICE OFFICERS

A. Bruce Wood

Robert K. Forsberg

KEEPER OF LOCKUP
Samuel J. Johnston

ADMINISTRATIVE SECRETARY
Jean C. Ravinski

POLICE MATRONS

Jean Ravinski

Winifred Lang

Alverta Petrovick

SPECIAL POLICE OFFICERS

George Bently, Jr.
Robert Bremilst, Sr.
Bernard Brule
Dorothy M. Campbell
George A. Carr
James H. Cribby
Einar Elbert
Clarence S. Fuller
George F. Gehman
Bruce E. Johnston
George J. Murray
Peter J. O'Loughlin
William Reagan
S. Charles Sia
Kenneth E. Tripp

Arthur Bremilst, Sr.
Edwin Bettencourt
Charles Burrows
Nels T. Carlson
Harry G. Coulter
William J. Davis
James L. Foley
Charles Gattoni
Charles Hovey
Roy Monson
Albin F. Ober
Robert F. Ravinski
Harry L. Sanborn, Jr.
Abraham Snyder
A. Bruce Wood

F. Arthur Woodworth, Jr.

CHAPLAINS

Rev. Tyler Flynn

Rev. Michael Sullivan

Rev. Lowell Kantzer

TROUT CLUB

Wrightson Christopher

John Burnett

PONDVILLE HOSPITAL

Kenneth Blackmore

John Silvia

RECREATION COMMISSION

Jane Wolfgang

Thomas Mackie

POSTAL WORKERS

James H. Phelan

William Lang

Byron C. Hurder

HOUSING AUTHORITY

Stanley Collins

Maureen Buck

Martin, Santos & White

CIVIL DEFENSE

A. Bruce Wood, *Director*
Deputy Directors:

Samuel J. Johnston
George C. Wright,
Radio Officer

Albert A. Leverone
John Masterson,
Radio Operator

Norman Eykel
Francis Cody,
Communications Officer
James H. Cribby,
Fire Officer
Linda D. Wood, R.N.,
Nursing Consultant

Radiological Officers

Einar Elbert
F. Arthur Woodworth, Jr.,
Engineering Officer
Eugene Newman,
Transportation Officer
Robert Haddleton,
Shelter Management

Norman Eykel, *Chief*

AUXILIARY POLICE

Robert Haddleton, *Lt.*

John Hardy

Sergeants

Kenneth Cooper, Sr.

Charles Burnett

Corporals

William Davis

Orrin Anderson
Blair Belcher
Nelson Howard
Eugene Newman
Michael F. Nicholas
Alan F. Washkewits

Patrolmen:

James Bassett
Russell Carlson
Paul Carr
Borre Larsen
William Strauss
David Waitkevich

SPECIAL CONSTABLE

James Riley

LIBRARY STUDY BUILDING COMMITTEE

Robert Nicodemus
Judith Sterling
Frances Holman

John Harbage
Eileen Burnard
Maureen Mores

Elizabeth Murray

Robert Boucher
Resigned:

Victoria Gerrard

BOARD OF REGISTRARS

Carol Gross
Catherine Zeigler
Ann M. Allen
Florence MacDonald
Elinor H. Pearson

Term expires 1980
Term expires 1979
Term expires 1981
Asst. Registrar
Town Clerk

PUBLIC WEIGHERS OF COAL

Steven E. Stafford, Jr.
Antonio J. Lorusso, Jr.
Ira Treen
Richard J. Sotir
John B. Johnson

Richard Grover
Samuel A. Lorusso
Joseph S. White
Robert J. Fuller
James B. Lorusso

CEMETERY COMMISSIONERS

Frank J. Gross

Robert L. Kirby

Jane K. Potter

BOARD OF APPEALS

Leo V. Prevett (deceased)
James L. Shruhan
Maria Nelson
Fred Pfischner
Richard Boomer
Raymond Odoardi
Edward Dmytryck
Paul St. Francis

Term expires 1980
Term expires 1979
Term expires 1980
Term expires 1981
Term expires 1982
Term expires 1983
First Alternate
Second Alternate

Resigned:

R. Bruce MacVarish

Felix Petrilli

COUNCIL ON AGING

Virginia Miller
Michael Donahue
Charles A. Burrows
Elinor H. Pearson
Arline L. Jahnke
Arthur F. Bremilst
Helen M. Zanzie

Term expires 1979
Term expires 1979
Term expires 1980
Term expires 1980
Term expires 1981
Term expires 1981
Term expires 1981

HISTORICAL COMMISSION

Charles H. Weeber, Jr.
Suzanne Burns
Phyllis Beigbeder
Mary Ann Dmytryck
Mary Elizabeth Pyne
Virginia Miller
Emily Jacques

Term expires 1979
Term expires 1979
Term expires 1980
Term expires 1980
Term expires 1981
Term expires 1981
Term expires 1981

RATIONING BOARD

Agnes Pink

Resigned:
Janet Barnes

Samuel J. Johnston

S.E. Whitman

Charles Burrows

Virginia Miller
Lowell Robinson
Carol MacRae

BICENTENNIAL PARK COMMISSION

Richard Potter
John Spink
Deborah Krueger

Cynthia Thomas
Lindsey Martucci

MOSQUITO CONTROL STUDY COMMITTEE

Thomas Gilbert
John Townsend

Roddy J. Powers
Malcolm MacRae
Donald Thieme
William R. Smith
Raymond Cisneros
Thomas P. Crane

CAPITAL OUTLAY COMMITTEE

Term expires 1979
Term expires 1979
Term expires 1980
Term expires 1980
Alternate
Consultant

Einar Elbert
William Hulbig

ZONING BYLAW STUDY COMMITTEE

Charles Cheney
Theodore Majkut

David Burchfiel

Michael DelGrosso
Virginia Graves
Catherine O'Loughlin

NORFOLK SEWER STUDY COMMITTEE

Kathleen DelGrosso
Deborah Brogan
William Ring

Steven Wirtes

Peter O'Loughlin
Paul St. Francis

MIRROR LAKE STUDY COMMITTEE

Virginia Graves
Virginia Baker

Marilyn Morris
Resigned:
Gregory Cruff

SELECTMEN REPORT

REPORT OF THE BOARD OF SELECTMEN

In January the Highway Department moved to the new Highway Garage on Medway Branch. The former Highway Garage was then considered as a site for a new Main Library, by the Library Building Study Committee. The Board reviewed the Earth Removal By Law for possible revision.

February brought the worst blizzard in history to the Northeast. Norfolk was blanketed by 44 inches of snow with drifts up to eight feet. Traffic was stopped; schools were closed for six days; trash disposal, food supplies, newspaper deliveries, fuel and mail deliveries were all slowed or stopped. The common sight of cross country skiers on main roads and people pulling sleds of groceries brought the Town back to the "Good Old Days".

Emergency personnel, skimobiles and four wheel drive vehicles were the salvation of the Town. The Corps of Engineers aided in clearing the streets of the huge drifts. Hydrants, mailboxes and fences were plowed over, causing water disruption and eventual replacement of eight hydrants, various mailboxes and many fences. Through all this the cooperation of the Police, Fire, and Highway, personnel ensured conditions in Norfolk to be better than those in neighboring communities.

During March the Board met with representatives of the MBTA. Discussion centered on the upgrading of the present station area in the center of Town and the acquisition of land for extra parking for Norfolk commuters. The Board approved the T's proposal and is now waiting for the upgrading to begin.

The Town received seventy-five percent federal reimbursement for expenditures for contracted snow removal during the February Blizzard — the amount received was \$12,118.00. The expense of the Corps of Engineers which totalled \$11,688.00 was paid entirely by the Federal Government.

April brought a Public Hearing on the extension of the Sanitary Landfill — This hearing was conducted by the Board of Health with all members of the Board of Health, the Board of Selectmen, the Highway Superintendent, the Engineer from Landmark

Engineering, present as well as an outpouring of neighbors. All objections were heard and positive comment noted, as well as the commitment of the Community to explore the 128 West Resource Recovery Proposal. A designee was appointed to this Committee.

Site exploration began for an appropriate location for a Septage Pumping Station in the City Mills Area which would allow Norfolk to use the facilities of the Charles River Pollution Control District in Medway. This necessity was brought on the Town by the MDC order to vacate their pumping station by December 1979. A study was conducted to upgrade the Earth Removal By Law so as to bring stricter regulations and possible revenue to the Town.

May found the Board of Selectmen touring the Septage Treatment Plant for MCI Norfolk/Walpole to observe the operation with the thought of correcting the problem encountered during February before approval of a permit extension was granted.

Several Liquor Licenses underwent changes – The Horse & Carriage received a change of manager, DuBarry's changed owners, and a new license was issued to Pickwick's Inn & Pub on Dedham Street.

June found the Board meeting with the Selectmen from Wrentham on several occasions and the residents of Mirror Lake from both towns. The water level of the lake is determined by a small dam in Norfolk, and at times flooding occurs if the level is too high. A study Committee, consisting of four residents from each town was formed to determine a water level that would best serve both communities. This group met all through the summer and fall and submitted a report to the Department of Environmental Management. The towns are now waiting for the decision from this State Agency.

Charles Weeber replaced Marie McAdam on the Board of Water Commissioners.

July and August are traditionally slow months due to vacations; during July, James Cali became a Recreation Commissioner following the resignation of John Czapko.

A hearing on Camger Chemicals application to increase their storage area underground, was held and a vote was taken to allow the increase, as a safety precaution.

In September, Stratvern Homes subdivision contractor defaulted and the Bond was called. The Town will now take the Bond money to repair the streets in that area.

The Auditing firm of Feeley and Driscoll was chosen to do the financial audit of the Town, after numerous interviews were held and bid proposals were received.

Patrolman Charles Ray was appointed to the Norfolk Police Department.

A vote by the Board of Health was taken to assign the Sanitary Landfill extension, following meetings with the Selectmen, Department of Environmental Quality Engineering, the Highway Superintendent and Landmark Engineering.

Interviews with prospective Town Counsels were held. After careful consideration, discussion and deliberation, the Board decided to reappoint Martin & Santos of Walpole for the 1978/79 fiscal year.

The best news came when a decrease in the tax rate of \$4.45 was announced by the Board of Assessors.

Many and varied problems with the Postal Service in Norfolk brought a request to once again meet with Postmaster Philip Sullivan to try to resolve these inconveniences to Norfolk residents.

October found the Board, the Chief of Police, and the Highway Superintendent studying the manner in which trucks may be excluded from residential streets. This process will be followed to a hoped for successful conclusion next spring.

A Sewer Study Committee was appointed to investigate the need for sewers around the lake and pond areas in the Town.

George Murray was elected to the Board of Health following the resignation of Alice Zanazanian.

In November Clifford Herman was elected Water Commissioner following the resignation of William Crane.

During December the Board received the resignation of Beverly Healy from the Recreation Commission and Robert M. Wylie was elected to fill the vacancy.

Revisions in the labor agreement with the Norfolk Police Department were discussed with the Board of Selectmen and the bargaining unit.

The activities highlighted here obviously do not address the varied day to day problems addressed by the Board. We must applaud publicly the dedication of the personnel employed by the Town. We have the hardest working group of individuals serving this community and they are only matched or exceeded by the Department Heads who through sterling example and fairmindedness elicit this dedication.

We thank all the Boards and Commissions for their cooperation and long hours, devoted to Norfolk. The Town is well served by the many volunteer members of these Boards, Commissions, and Study Committees. It is through this cooperation that Norfolk remains "Special". Those who have retired recently have devoted many years of unselfish service to Norfolk - The Board and the Town thank you.

Finally, we were pleased with the response to the "We Want You" flyer. Many residents took the time to fill out the form indicating their areas of interest in Town Government. Most of these interested citizens have been appointed to the Committee of their choice and are presently serving their Town.

Thank you,

J. WALTER DARLING, Chairman
JAMES M. PHELAN
DIANE C. POWERS, Clerk
Board of Selectmen

REPORT OF THE EXECUTIVE SECRETARY

In this Annual Report, my first full year in review since assuming the position, I will attempt to explain the duties, endeavors, and the problems connected with this office.

The duties over the past year have been coordinating the office of the Board of Selectmen, setting the agendas, bids, reports, meetings, purchasing after research those items that must go to bid, and the general day to day questions, correspondence, and surveys that are handled by the Selectmen. Some effort has been placed into the review of budgets, but not nearly as much as will be expected in the future. Researching information for the Selectmen and other Department Heads is a primary function.

Meetings of all types were attended. During the February blizzard, the Federal Disaster Team came to Boston and to Norfolk County to explain those reimbursable expenses incurred while clearing the Town of snow. Community Development Block Grants were explained by personnel from HUD — and a great deal of time and effort was expended researching and compiling data for this application for funding.

This office must act as a liaison with all the various state agencies. Currently we are working with the following: The Department of Environmental Quality Engineering regarding the operation of our Landfill area. Even as expensive as it appears to be, due to governmental regulations, a landfill is still the least expensive manner to rid the Town of rubbish; HUD's flood insurance division had regulations that needed implementation; A contract is being reviewed with the Charles Riber Pollution Control District that will be a hoped for solution to the Town's septage disposal problem; The Environmental Protection Agency is investigating charges brought by the Town as to the operation of the septage treatment facility for MCI Norfolk/Walpole located off Old Campbell Street; The Norfolk Sewer Study Committee is working through this office with EPA on the possibility of sewer installations in the lake and pond areas of Town, and there have been numerous meetings with the Department of Environmental Management Division of Forests and Lakes on the water level at Mirror Lake. There were other meetings with Weston & Sampson, the Bureau of Building and Construction, the Department of Corrections, and the Farmers Home Administration regarding the Town's Water Supply.

One of the most difficult problems of the year arose during the transition period when Marian (Pink) Harrington moved from Norfolk, leaving the position of Administrative Secretary vacant. Marian's experience background of five years was sorely missed as she had managed the day to day routine of the office extremely well.

Interviewing a replacement took the month of September, the Board and I thank Judy Murray sincerely for all her help during this period.

The middle of October saw Victoria Bigelow in the position, learning the intricacies of municipal government. Her ability to learn quickly, her quiet and efficient demeanor and her pleasant manner dealing with the public capably have proven to be an asset to our office.

One of the prime goals to be addressed by this office in the coming year will be setting up a Department Head "Summit" meeting, in order to formulate goals and priorities and to ascertain a sense of planned direction for the Town.

In light of the Governor's proposed Tax Cap, a year of austerity is facing this growing community. It is, therefore, imperative that all departments work together in order that the level of services expected by the residents will not be sincerely curtailed.

The problem facing all communities in Massachusetts is the over reliance and dependence on the property tax for all services and benefits. Tax reform is the only method of alleviating this dependence.

Increased aid to cities and towns this year enabled Norfolk to realize a \$4.55 tax reduction. The Town is now waiting for the Governor's Tax Cap and Budget to see how they will affect the community.

In order to remain current on all new legislation, membership is maintained in The Mass. Municipal Managers Association and I am on the Executive Board of Directors of the Mass League of Cities and Towns. These monthly meetings enable me to advise the Town of new administrative edicts which will impact financially on the Town. These organizations are also agencies that seek legislation that will aid the communities and oppose that legislation which will adversely affect the Town.

1978 has been a year in which the services of the office of Executive Secretary have been introduced and have been available to the Town. It has been a year of coordination and great cooperation between the departments and the Board of Selectmen.

I offer a most sincere thank you to all the dedicated, hard working people with whom I have worked this year. Your spirit of cooperation and helpfulness has greatly assisted me in this position.

Respectfully submitted,

MARILYN MORRIS
Executive Secretary

1978 JURY LIST

The following listing includes names and addresses of jurors, occupation, place of employment.

John J. Allen	80 Seekonk St.	Retired
John W. Brabants	116 Union St.	Retired
Catherine J. Black	86 Boardman St.	At Home
Betty Jane Brush	19 Village Green	Housewife
Walter J. Byron	80 Fruit St.	Production Manager, Polaroid, Norwood
Russell A. Carlson	113 North St.	Retired Architect
Gordon W. Chitty	5 Fruit St.	Senior Engineer Associates Foxboro Co., Foxboro
Stanley L. Collins	48 Pond St.	Maintenance, Hillcrest Vil.
A. Marie Covington	5 Juniper Lane	Housewife
Joseph J. Carmody	17 Spring St.	Meter Route Clerk, Boston Edison Co.
Shirley A. Cronin	287 Main St.	Housewife
Marian Chrunev	7 Village Green	Housewife
Richard I. Davey	26 Medway St.	Shipping, Herman Shoe Co. Millis
Ruth Frances Dean	67 Lawrence St.	Real Estate Broker
Peter A. Deptula	28 Needham St.	Taxi owner/driver
Walter A. Desrosiers	82 Main St.	Mechanic, Brockton Multi-Service, Brockton
Timothy C. Eisner	80 River Road	Body Shop Owner, Uxbridge
Sally C. Eykel	47 Needham St.	Housewife
Helen T. Flaherty	348 Main St.	Assembler Corning Glass, Medfield
Arthur K. Fox	61 Boardman St.	Machinist, Damon, Needham
Albert B. Gallant	24 King St.	Senior Systems Control Analyst, Eastern Gas & Fuel Associate, Boston
Bertram G. Gade	50 Pond St.	Engineer, Machine Designer Artisan Industries, Waltham
Ruth Giampa	163 Seekonk St.	Real Estate Broker, Herb Lewis Realty, Inc., 19 West St., Walpole

Mary J. Gould	46 Everett St.	Secretary, Factory Mutual Service Bureau, 1151 Boston-Providence Tapke Norwood
Joyce L. Grasso	30 Birch Road	Housekeeper
Frances L. K. Hamlin	96 Grove St.	Housewife
Ellis B. Hayden, Jr.	62 Main St.	Claims Director, Liberty Mutual Ins., 175 Berkeley St., Boston
Vivian A. Herrington	19 Union St.	Kitchen-School Cafeteria, Centennial School, Boardman St., Norfolk
Claire E. Hutchins	14 Holbrook St.	Food Service, King Philip Regional School
Jere G. Hutchins	14 Holbrook St.	Auto Mechanic, Hillcrest Auto, Inc., 20 James Ave. Medfield
Arline L. Jahnke	16 Rockwood Rd.	Housewife
Ronald A. Joyce	80 Main St.	Wax Machine Operator, Hoerner Waldorf Corp., Mansfield
Mary Katapodis	71 Main St.	Sales Clerk, Norfolk Phar- macy, 8 Rockwood Rd., Norfolk
Ernest N. Kelly	9 Lafayette Lane	HVAC Designer, C.T. Main, Prudential Tower, Boston
Frances W. Kirk	158 North St.	Retired
Edward J. Lang, Jr.	93 Myrtle St.	Lineman, N.E. Tel. Co., 23 Perry Dr., Foxboro
Henry F. Larochelle	7 Alice Ave.	Sr. Vice-Pres., Hancock Bank & Trust Co., 1495 Hancock St., Quincy
Elizabeth M. Long	7 Malcolm St.	Housewife
Albert C. Larkin	54 Miller St.	Leader Lineman, Boston Edison Co., Boston
Annie T. MacPhee	104 River Rd.	Marking Room Clerk, Medfield State Hospital, Medfield
Arthur B. Mandell	4 King St.	Public Accountant, Man- dell & Mandell, 18 Cottage St., Franklin

Alexander F. Matulewicz	36 Frederickson Rd.	Retired
Margaret L. MacVarish	1 Spring St.	Housewife
James J. McCusker	123 North St.	Loader, Operator, S.M. Lorusso & Sons, Inc. River St., Wrentham
Stephen E. McDonald	54 Boardman St.	Ironworker, Ironworker's Union, Local #7, Travis St., Brighton
Eleanor J. Meau	46 River Road	Unemployed
Robert J. Methelis	51 Needham St.	Assoc. Mgr., Group Health & Life Claims, Prud. Ins. Co., Prudential Tower, Boston
Martin R. Moeckel	54 Rockwood Rd.	Ins. Management, Factory Mutual Service Bureau, Norwood
Gertrude F. Moore	24 Main St.	Unemployed
Ann M. Morriss	47 North St.	Cook-School Lunch, Town of Norfolk, Norfolk
Elizabeth A. Murray	77 Main St.	Real Estate Broker
Raymond H. Mullaney	56 Lake Shore Dr.	Maintenance, Bird & John- son Co., Walpole
Paul M. Muliero	4 Geneva St.	Boiler Equip. Mechanic, Dept. of Army, Civilian Employee, Ft. Devens
Evelyn J. Murphy	6 Noon Hill Ave.	Salesperson, Win Sales, Medfield
Guy H. Newhall	11 Leland Rd.	Blueprinter, Harwood Engineering, South St., Walpole
Priscilla A. Parkinson	49 King St.	Secretary, N.E. Scout Training Center, 172 Mylod St., E. Walpole
Donald R. Pembroke	5 Myrtle St.	Heavy Equip. Operator, West Sand & Gravel, Walpole
Emil J. Petrovick	10 Norwell St.	Marketing Specialist, Foxboro Company
Mary Lou Pezold	38 Miller St.	Housewife
Lawrence Picone, Jr.	85 Myrtle St.	Horse trainer
Carmen M. Prantis	48 Cleveland St.	Housewife
Mary H. Pritchard	52 Needham St.	Bookkeeper, Idealab, Inc., Franklin

Daniel I. Putnam	180 Union St.	Head Packer, Kendall Co., Walpole
Walter E. Quinlisk	1 Forest Lane	Sales Manager, Gillette Co., Boston
James H. Ransom	5 Ferndale Ave	Insurance Examiner, Liberty Mutual Ins. Co., Boston
Margaret A. Rausch	1 Juniper Lane	Housewife
Joseph T. Ravinski	35 Boardman St.	Construction Foreman, Harris Environmental Sys. Winchester
Rita Y.C. Ravinski	244 Main St.	Clerk typist, Ratheon, Norwood
Thelma Ravinski	9 Medway St.	Asst. Town Clerk, Norfolk
Arlene P. Ray	49 Seekonk St.	Head proofreader, Type- setting Service Co., Prov- idence, RI
Dorothy M. Rhodes	15 Stillwell Ave	Housewife
Jeanne N. Robson	66B Rockwood Rd.	Corporate Clerk, Forte Technology, Inc., Natick
Donald C. Rockwood	50 Rockwood Rd.	Bank Officer, Treasurer, Wrentham Coop. Bank, Wrentham
Virginia H. Rockwood	29 Pennacook St.	Unemployed
Benjamin D. Rogers, Jr.	2 Holbrook St.	Prod. Mgr., Heritage Publishing Co., Inc. Wellesley Hills
Reginald H. Rose	4 Masconomet Ave.	Self-employed
David D. Rosseau	34 Stanhope Dr.	Sales Engineer, Taylor Instrument, 95 Ames St., Rochester, NY
Eleanor M. Salisbury	97 Main St.	Supervisor, Standard Consumer Prod., Millis
Ellen M. Saunders	43 North St.	Foxboro Co., Foxboro
Mary E. Shaw	35 Union St.	Postal Clerk, Post Office, Norfolk
Robert Sheppard, Jr.	1 Frederickson Rd.	Staff, MIT Lab., Lexington
Mary Shivers	109 Main St.	Secretary, Morrocco Bros. Wrentham
Bertha Shor	9 River Path	Bookkeeper & Secretary, 15 Park St., Medfield
Virginia Shufelt	194 Union St.	Bookkeeper, Russell's Arco Service, Walpole

John E. Sikut	103 Rockwood Rd.	Computer Programmer, Computervision, Bedford
Lee A. Silver, Jr. William R. Smith	192 Union St. 12 Noon Hill Ave.	Self-employed carpenter Engineer Int. Business Machine Corp., Boston
Ronald Sederberg	14 Shears St.	Aircraft Mechanic, Digital Equipment Corp., Lincoln
Paul E. St. Francis	31 Mirror Lake Ave.	Electrician, A.K. Colpitts, Westwood
Charlotte E. Steimle Nancy E. Stockman Milburn C. Stuart, III	19 Cleveland St. 9 Noon Hill Ave. 7 Priscilla Ave.	Unemployed Housewife Carpenter, Joseph Laudre Corp., Boston
Robert C. Thayer	17 Ash Road	Foreman, Shagoury Const. Norwood
Robert W. Thibeault,	58 North St.	Supervisor, Gen. Motors Assembly Div., Framingham
Edward J. Thompson, Jr.	Rockwood Road	Vice-Pres., Boston Mutual Life Ins. Co., Canton
Carol A. Tibbetts Ann T. Tripp Joseph G. Troiano, Jr.	190 Union St. 70 Fruit St. 7 Spruce Rd	Housewife Housewife Carpenter, Vine St., Winchester
Roy W. Weise	28 Stanhope Drive	Engineer, GTE Sylvania, Needham
Jane V. Wolfgang	6 King St.	Clerk, E/W Irrigation Specialist Co., Inc. Norfolk
Jerrold C. Wood	19 Park St.	Salesman, Nempco, Foxboro
Bruce A. Zahlava	1 Longmeadow Rd.	Medical field, B-D Electro- dyne, Sharon
Josephine W. Zagieboylo	33 Grove St.	Office Clerk, Northeastern Univ., Registrar's Office, Huntington Ave., Boston
David R. Zimmerman	50 Maple St.	Unemployed

GENERAL GOVERNMENT

TOWN CLERK'S REPORT 1978

The town clerk's office is the informational center of the town for residents, newcomers, lawyers, credit bureaus, governmental agencies, etc. We are the town archives. We unite lost dogs with their owners; report dates and hour of various departmental meetings; give out forms; make sales of licenses, by-law books, rules and regulations, maps and copies of vital statistics. The town clerk is in charge of the elections.

Our impact on the town is that our office is open extended hours for the dispensing of information and services.

HELP! Information lacking and needed is the name of the president, secretary or contact person of the various town social organizations, such as, Scouts, Lions, JCs, Little League, hockey groups, etc. We receive inquiries and are unable to help.

Respectfully submitted,

ELINOR H. PEARSON
Town Clerk

BIRTHS

BIRTHS OMITTED FROM 1977 REPORT

APRIL 15, 1977	Matthew MacCuish	Maureen & Herbert M. Mores
NOVEMBER 16	Audra Ann	Linda J. & Ronald P. Slamin
DECEMBER 8	Deanna Nina	Sheila R. & Mario N. DiBona
December 14	Brian Patrick	Sandra L. & William J. Fitzgerald

1978

JANUARY

9	Daren Erica	Nancy & Douglas L. Saunders
16	Jennifer Ellen	Cynthia E. & Richard T. Ridolfi
17	Heather Jean	Roberta & John O. Leavitt, 3rd
17	Matthew Thomas	Mary Ellen & Thomas J. Rose
17	Katie Elizabeth	Susan B. & Douglas R. Watts
20	Lisa Ann	Carol A. & Edward Mullaney

FEBRUARY

15	Matthew Francis	Rosanne & Wayne F. Cherry
22	Nicola Joy	Vivienne J. & John M. Smith
26	Jessica	Phyllis A. & Peter R. Beigbeder

MARCH

1	Jennifer Ann	Elanie A. & Paul D. Crowley
3	Jordan Andrew	Margaret B. & Timothy C. Eburne
5	Erin Kathleen	Linda J. & Michael P. Moore
14	Samantha Jane	Marjorie R. & George A. Corbo
15	Dawn Ellen	Maureen A. & Thomas E. Sherlock
16	Peter Regan	Katherine J. & George E. Borst
21	Sandra Ann	Sandra A. & Rollins W. Pittman
31	Lisa Marie	Carol A. & Peter F. Lopes

APRIL

4	Megan Leslie	Leslie D. & Richard S. Hall
5	Gina Marie	Erena R. & John A. Cassiani
6	Andrew Joseph	Mary Ellen & Clement P. Carey
7	Patrick Neal	Dianne M. & Gregory L. Cruff
27	Douglas Alan	Jane G. & Thomas N. Shea, Jr.

MAY

2	Kyle Robert	Sharon E. & Gary R. Stopa
4	Jeffrey Peter	Beverlyann & Evald N. Swenson, 3rd
7	Dennis Michael	Virginia A. & James E. McCormick
8	Benjamin Warfield	Patricia J. & Richard D. Murdock

MAY

11	James Bruce, Jr.	Suzanne A. & James B. Randall
24	Leola Meghan	Ellen E. & David H. Ingersoll
28	Mary Elizabeth	Nancy L. & Kenneth C. Brawley
29	Carla Ann	Ellen A. & Carlo Musto
31	Benjamin Windsor	Judith A. & Lawrence Boomer

JUNE

7	Jonathan Michael	Kathleen A. & William T. Zadrozny
8	Michael John	Noreen A. & Donald A. Hovey
13	Christopher John	Patricia A. & Edward A. King
21	Lindsay Kathryn	Rita O. & Robert M. Sheppard, Jr.
21	Miriam Anne	Joanna I. & James M. Kates
23	Robert Rogers	Pamela M. & Richard R. Gately
24	Aaron Michael	Katherine & Elliot R. Werber
29	Michael Patrick	Mary P. & Patrick V. Nally

JULY

13	Sarah Ann	Maureen & Peter F. Lamb
18	Casey Elizabeth	Maria & Steven L. Nelson
24	Christopher Dana	Barbara & Dana C. Peterson
24	Michael Edward	Barbara & Dana C. Peterson
28	Brian Mark	Carolyn B. & Glendon G. Coulter
30	Michael James	Celeste D. & James J. Hankey

AUGUST

3	Jason Anthony	Janet A. & Robert A. Inconvati
16	Baby Boy D'Amico	Mary Lou & Michael D'Amico
21	Michael David	Marguerite & Joseph G. Pennini
27	Jennifer Nicole	Jacquelyn J. & Robert I. Wright
29	Jessica Marie	Jeanne M. & David A. Blake

SEPTEMBER

5	Jennifer Anne	Mary J. & John T. Burns
14	Daniel Nabeel	Samira & Ibrahim Abdo
18	Kathryn Elise	Elaine M. & Frederick A. Viggiano
30	Lyndsey Katherine	Sandra L. & Leland R. Nelson

OCTOBER

5	Jennifer Irene	Nancy M. & Donald P. Mitchell
14	David Carl, Jr.	Wendy J. & David C. Johnson
17	Kevin Michael	Claire Marie & Joseph G. Parslow
23	Michelle Ellen	Linda R. & Robert H. Johnson

NOVEMBER

3	Ruchika	Santosh & Romesh K. Deora
16	Stephen John	Margaret R. & John F. Paster, Jr.
25	Lucas Christian	Kristina G. & Dennis F. King

DECEMBER

11 Guy Anthony
 11 Cecilia Margaret
 14 Joshua Michael
 20 Jaclyn Melissa
 23 Leia Christine

Judith A. & Guy A. Marzullo
 Kathleen A. & Thomas J. Marano
 Jacqueline M. & Michael E. Rocha
 Marcia & John C. Koes
 Christine & Jonathan J. Davies

MARRIAGES

There are 82 marriages recorded for 1978. Of these, 49 included Norfolk residents, 27 persons from the correctional institutions, and 6 marriages performed involved persons from elsewhere.

Marriage intentions filed numbered 81. Marriages recorded - 78; marriages not taking place - 1; returns not received by the end of the year - 2.

ELINOR H. PEARSON
 Town Clerk

DEATHS 1978**JANUARY**

3
 29

Hazel Findley
 Mary Costello

76
 71

FEBRUARY

12
 20

Elizabeth Wheeler
 Raymond M. Hamilton

51
 73

MARCH

4
 19
 23

Helen L. Vinson
 Charles J. Holt
 Lillian H. Hazzart

60
 57
 82

APRIL

17

Marguerite Nee

53

MAY

6
 24
 26

Chester Bodenhoff
 Hulda M. Sundquist
 Catherine Sutherland

84
 86
 72

JUNE		
11	Alice P. Miner	84
19	Leo V. Prevett	50
AUGUST		
13	Beatrice E. Stoddard	61
16	Baby Boy D'Amico	
31	George S. McMullin	74
SEPTEMBER		
6	Anna Daley	67
7	Sidney J. Polson	85
11	Leon King	74
20	Wendell C. Palmer	71
OCTOBER		
25	Anna E. Gould	90
26	Steven R. Santandreu	19
27	Ruth A. Page	62
NOVEMBER		
6	Wendall F. Keays	43
7	Helen D. Gardner	83
DECEMBER		
10	Agnes M. Tubridy	72
11	Robert H. Cronin	64
17	Harvey A. White, Sr.	64
31	Arthur A. Stillings	77

In addition, deaths were recorded of 151 non-residents who died either at Pondville Hospital, the Correctional Institutions or other places.

SPORTING LICENSES 1978

		at \$		
89	Resident Citizen Fishing	8.25		\$ 734.25
49	Resident Citizen Hunting	8.25		404.25
39	Resident Citizen Sporting	13.50		526.50
3	Resident Citizen Minor Fishing	6.25		18.75
2	Non-Resident Citizen/Alien 7-Day Fishing	8.25		16.50
4	Non-Resident Citizen/Alien Hunting	20.25		81.00
1	Resident Citizen Minor Trapping	6.25		6.25
3	Resident Citizen Trapping	11.50		34.50
4	Duplicates	1.00		4.00
1	Non-Resident Citizen/Alien Hunting	35.25		35.25
19	Resident Citizen Sporting (over 70)	Free		
12	Archery Stamps	5.10		61.20
31	Mass. Waterfowl Stamps	1.25		38.75
				\$1,961.20
257				

Town Clerk's Fees turned over to the Town

222 Licenses at \$.25	\$55.50	
12 Stamp fees at \$.10	1.20	
	\$56.70	56.70

To Division of Fisheries & Wildlife

Number of licenses issued in 1976	439	
Number of licenses issued in 1977	376	

Respectfully submitted,

ELINOR H. PEARSON
Town Clerk

DOG LICENSES 1978

395	Males	at \$ 3.00	\$1,185.00
56	Females	6.00	336.00
313	Spayed Females	3.00	939.00
16	Kennels	10.00	160.00
9	Kennels	25.00	225.00
1	Kennel	50.00	50.00
3	Transfers from elsewhere	.25	.75
<u>793</u>			<u>\$2,895.75</u>

Town Clerk's fees turned over to Town:

790 at	.35	276.50	
3 at	.25	<u>.75</u>	
		\$277.25	<u>277.25</u>

Total paid Norfolk County \$2,618.50

Total number of licenses in 1976 511

Total number of licenses in 1977 814

Respectfully submitted,

ELINOR H. PEARSON
Town Clerk

REPORT OF TOWN COUNSEL

During the past year the office of Town Counsel has been consulted by, and rendered opinions to, Board of Selectmen, Executive Secretary, Planning Board, Board of Health, Treasurer, Water Commissioners, Building Inspector, Zoning By-Law Study Committee, Chief of Police, Board of Assessors, Advisory Committee, Conservation Committee, School Committee and Bay State/Norfolk Citizens Advisory Committee.

A member of the firm has attended meetings of Town Boards or with Town Officials when requested to do so. All warrant articles for both Special Town Meetings and the Annual Town Meeting have either been reviewed or drafted by a member of the firm.

Finally, the office of Town Counsel has represented the Town in such litigation as it has been party to. We are pleased to report that there is no outstanding litigation in which the Town is exposed to substantial loss.

Respectfully submitted,

MARTIN & SANTOS
Town Counsel

By: JOSEPH R. SANTOS

REPORT OF THE BOARD OF REGISTRARS

As this is our First Annual Report as a separate Board, we would like to familiarize you with our duties.

The Board of Registrars are responsible for three basic annual listings, namely: the Street Listing, the Annual Registrar of Voters, and the Voters List for the annual election. We are also responsible for holding special registration sessions for new voters. The special registrations are advertised in advance, however, anyone wishing to register as a new voter may do so any day at the office of the Town Clerk from 9:00 A.M. - 5:00 P.M. Monday through Friday.

On January 1st of each year census takers are appointed by the Board of Registrars to take a complete census of the town of persons residing in Norfolk, including all children. The census takers are allowed to contact all households either by telephone or a personal visit. After this information is received, it is thoroughly checked by a Census Coordinator who in turn prepares it for our Computer system. We are most grateful to Mr. Alan Mackey a former Chairman of the Board of Registrars for organizing our present computerized town census.

Commencing on January 1, 1979 our computer listing will be done by AIDS (American International Data Services) in Framingham, Mass.

From our Annual Census Register the following reports are furnished to various town departments by the Board of Registrars.

1. A complete listing of all residents by surname and also street listing issued to the Police and Fire Department, the Town Clerk, and the Dispatcher.
2. A listing of preschool children up to age 17 to the Superintendent of Schools.
3. All dog owners listed by name and addresses for the Dog Officer.
4. Persons sixty years of age and over for the Council on Aging.
5. A list of registered voters for the Town Clerk for annual State and Town Elections.

As of October 10, 1978 our Registered Voters tallied the following:

557 Democrats
532 Republicans
1573 Independents
2659 Total Voters

Our population as of January 1, 1978 excluding the Prison Colony, was 5,091.

We would like at this time, to thank all Boards, the Census Takers and Coordinator, and also the Townspeople for their cooperation they have given us. Without the help of all, we would not have been able to successfully carry out our duties as a Board of Registrars.

Respectfully submitted,

ANN M. ALLEN, Chairman
CAROL A. GROSS
ELINOR H. PEARSON
CATHERINE D. ZEIGLER
Board of Registrars

TOWN MEETINGS

ANNUAL TOWN ELECTION

May 1, 1978

Pursuant to the Warrant for the Annual Town Meeting, the inhabitants of the Town of Norfolk qualified to vote in town affairs assembled in MacBride Auditorium at the Norfolk Public elementary school on Monday, May 1, 1978 to act upon Article 1, the Election of Town Officials.

The meeting was called to order by Arthur F. Bremilst, Sr., Warden. The polls were declared open at 7 a.m., the prescribed time. The ballot box had been previously checked and found to be in good working order and registering the number zero. Instructions to voters and specimen ballots were posted at the entrance and within the polling place and a corrected voting list was on display.

The following election officers were duly qualified and assigned to serve by the Town Clerk: Dorothy Nilsen, Horace Hamlin, Barbara Evans, Elizabeth Murray, M. Agnes Pink, Catherine Zeigler, Francis D. Faulkner and William Murphy. Tellers for the counting of ballots after the polls were closed were: Olive Bartlett, Christopher Chapin, Marjorie Comstock, Marcia Daniels, Sally Eykel, Carol Gross, Carol Henderson, Vida Holmes, Mary Shivers, Viola Campagna, Ann Carmody, Julia Dardi, Lois Hovey, Vincenza Pericolo, Diane Sikut, Jane Wolfgang, Betty Spragg, Sue Zajac, Vina Lang, Kay Holmes, Thelma Ravinski, Lorraine Foley and John Evans.

The Polls were declared closed at 8 p.m. The ballot box registered 1067 with the following results:

MODERATOR for One Year	
*Frank J. Gross	860
Blanks	207
BOARD OF SELECTMEN for Three Years	
*James M. Phelan	666
Bruce E. Johnston	383
Blanks	18
TOWN CLERK for Three Years	
*Elinor H. Pearson	862
Blanks	205

SCHOOL COMMITTEE for Three Years (Two)	
*James H. Davies	763
*Paul E. Pelletier	764
Blanks	607
REGIONAL SCHOOL COMMITTEE for Three Years	
*Jeanne E. Wright	806
Blanks	261
BOARD OF HEALTH for Three Years	
Donna K. Dugas-Goldman	212
Judith A. Tapley	293
*Alice T. Zanazanian	436
Blanks	126
BOARD OF ASSESSORS for Three years	
*Walter Zagieboylo	793
Blanks	274
PLANNING BOARD for Three Years (Two)	
*David C. Burchfiel	536
*Robert E. Larkin	614
Carl Longeri	348
Blanks	636
RECREATION COMMISSION for Three Years	
*Carol MacRae	807
Blanks	260
WATER COMMISSIONER for Three Years	
*Mary A. Dmytryck	781
Blanks	286
HOUSING AUTHORITY for Five Years	
*John J. Allen	622
Charles H. Weeber, Jr.	376
Blanks	69
TRUSTEE OF PUBLIC LIBRARY for Three Years	
*Frances M. Holman	840
Blanks	227

*Declared elected

VOTED to adjourn this meeting until Tuesday, May 23, 1978 at 7:30 p.m. at King Philip Junior High School.

MINUTES OF THE ANNUAL TOWN MEETING

King Philip North School

May 23, 1978

Meeting called to order at 7:30 p.m. by Frank J. Gross, Moderator, who asked the audience to stand during the playing of the National Anthem. Approximately 220 voters were present.

Marilyn Eden, Francis Faulkner, Robert Kirby, Alan Mackey and Robert Haddleton were sworn in as counters.

Joseph Santos of the firm of Martin & Santos, Town Counsel, was in attendance to answer any legal questions which may arise during the transaction of the business.

Discussion held on legality of this meeting due to the fact that the town reports were not printed nor delivered. The Moderator declared the meeting legal with reference to Town Counsel's opinion which he read:

"Dear Mr. Gross:

Your letter of May 22nd was dropped off to me at noon on that day. I appreciate the urgency of the questions you raise. In response I submit the following:

1. Norfolk By-Laws, Article II, Section 3 does provide in pertinent part that, 'The Board of Selectmen shall annually cause to be printed and distributed not less than five days before the annual meeting among the taxpayers of the town, the reports of the various officers and boards of the town and reports upon such matters as are directed by the town and these by-laws'. This is not a condition precedent to a valid town meeting. Article 5 is entitled simply, 'Records and Reports' and has nothing to do directly with Town Meeting which is regulated by Article I.

2. G.L. C. 41, s. 60, as amended, requires the preparation and distribution, ' . . . at or before the annual town meeting. . . ' of a table of estimated appropriations. There is nothing in the statute about the effect of failure to comply, nor any decisions of the Supreme Judicial Court on the matter. There is a penalty for failure to publish that I shall treat in paragraph 3, infra.

3. G.L. C. 49, s. 49 requires the selectmen to print the annual report and provides that if they 'neglect or refuse to make the annual report, they shall severally forfeit fifty dollars.'

Nothing is said about such printing being a condition precedent to town meeting. In my opinion it is not a condition present. The legislature expressly considered the matter of failure to comply and gave as the only penalizing effect the forfeit of fifty dollars by each selectmen. Again there is no case of the Supreme Judicial Court construing this matter.

As I understand it a copy of the warrant together with the Advisory Committee's recommendations has been delivered to every home in town. The warrant has also been properly published. I see no impediment to town meeting on Tuesday evening. While it is true that a town by-law might be drafted in such a way as to preclude town meeting action until some condition precedent had been satisfied, (YOUNG V. TOWN OF WESTPORT, 302 Mass. 597) I do not see the Norfolk By-Laws having such effect.

Very truly yours,

Joseph R. Santos
Martin, Santos & White
Town Counsel"

MOVED: To adjourn this town meeting to June 15th at King Philip North at 7:30 P.M.

Counted Vote: Yes, 18. MOTION DID NOT CARRY.

ARTICLE 1. The Annual Election of Town Officials held May 1, 1978 at the elementary school, completed.

Edwin D. Healy, Advisory Board chairman, reported on changes to be made in their recommendations since the printing of their report: Article 30; Article 2-I-L; Article 2-I-A, C, D and E; Article 2-XI-H-2; Article 9.

ARTICLE 2. Voted that the Town of Norfolk raise and appropriate or transfer from unappropriated available funds in the treasury a sum of money for all necessary town salaries and expenses for the Fiscal Year 1979 commencing July 1, 1978 as follows:

I. GENERAL GOVERNMENT

- A. Board of Selectmen: Salaries \$24,443; General Expenses \$16,488; Petty cash \$75.
- B. Board of Assessors: Salaries \$13,000; Expenses \$4,400; Out of State Travel Expense \$100.

MOTION DEFEATED to amend the Assessors' Salaries to read \$13,500.

- C. Town Treasurer: Salaries \$10,342; Expenses \$2,200; Petty cash \$100.
- D. Tax Collector: Salaries \$16,511; Expenses \$5,800; Petty cash \$25.
- E. Town Clerk: Salaries \$11,485; Expenses \$3,080; Petty cash \$25.
- F. Town Counsel: Retainer \$5,500; Legal Fees \$5,000.
- G. Town Accountant: Salaries \$14,000; Expenses \$1,740.
- H. Planning Board: Salaries \$2,600; Expenses \$700.
- I. Registrars of Voters: Salaries \$2,025; Expenses \$1,922.
- J. Appeal Board: Salaries \$400; Expenses \$900.
- K. Conservation Commission: Expenses \$2,350; Conservation Fund \$10,000.
- L. Council on Aging: Salaries \$5,470; Expenses \$6,730.
- M. Advisory Board: Salaries \$444; Expenses \$3,475.
- N. Town Historian & Historical Commission: Historian Expense \$100; Historical Commission Expense \$310.
- O. Tax Titles: Expenses \$5,000.
- P. Sealer of Weights & Measures: Salaries \$200; Expenses \$140.
- Q. By-laws Committee: Salaries 0; Expenses 0
- R. Moderator: Salary \$1.

II. PROTECTION OF PERSONS AND PROPERTY

- A. Fire Department and Ambulance: Fire Department Salaries \$39,699; Ambulance Salaries \$13,712; Expenses \$15,435.
- B. Inspectors and Animal Control:
 - Building Inspector: Salaries \$3,957; Expenses \$1,350.
 - Gas Inspector: Salary \$150; Expenses \$35.
 - Electrical Inspector: Salaries \$1,300; Expense \$404.
 - Animal Control Department: Salaries \$1,378; Expense \$1,000.
 - Animal Inspector: Salary \$530; Expense \$50.
- C. Police Department: Salaries \$235,897; Expenses \$31,675.
- D. Civil Defense: Salaries \$300; Expenses \$1,609.
- E. Tree and Insect Pest Control Department: Tree Warden Salary \$200; Tree Department Salaries \$4,720; Tree Department Expenses \$3,990; Reimbursable Warden Fees from Utilities \$800; Insect Pest Control Salaries \$2,960; Expenses \$2,815.
- F. Fire and Police Communications: Salaries \$46,014; Expenses \$800
- G. Fire and Police Station Expense \$10,700.

III. HEALTH AND SANITATION

A. Board of Health: Salaries \$3,450; Expenses \$18,193.

IV. HIGHWAYS

A. Removal of Snow: Salaries \$15,000; Expenses \$32,000.

B. Town Highway Maintenance & Construction: Salaries \$124,415; Expenses \$79,200.

C. General Grounds Maintenance: Expenses \$2,000.

D. Building Maintenance: Expenses \$1,000.

Counted Vote: Yes, 147; No, 64.

E. Special Projects: Expenses \$59,900.

F. Sanitary Landfill: Salaries: transfer from Federal Public Works Employment fund \$293.04 and raise and appropriate \$25,146.96; Expenses \$3,750.

G. Gasoline and Fuel: Expenses \$24,100.

V. PUBLIC SERVICE - WATER DEPARTMENT

A. Salaries: transfer from water estimated receipts \$21,250.

B. Expenses: transfer from water estimated receipts \$16,215.

C. Purchase of Water: transfer from water estimated receipts \$13,600.

VI. SOLDIERS' BENEFITS

A. Soldiers' Relief: \$2,500.

B. Veterans Administration: Salaries \$1,187; Expenses \$370.

VII. SCHOOLS

A. Norfolk Elementary Schools: Operation & Maintenance \$939,527.

B. King Philip Regional: Operating, Maintenance & Capital Costs \$1,257,997.

MOTION DEFEATED to amend the motion to read \$1,100.00.

C. Tri-County Regional Vocational Technical: Operating, Maintenance and Capital Costs \$110,354.

VIII. PUBLIC LIBRARY

A. Library: Salaries \$26,663; Expenses \$13,912.

IX. RECREATION

A. Recreation Commission: Salaries \$6,655; Expenses \$4,025.

B. Recreation for Handicapped Children: Expenses \$1,500.

C. Recreation for Physically Handicapped: Salary \$500.

X. DEBTS & INTEREST

- A. A. J. Freeman School Addition \$0
- B. Centennial School \$0
- C. Fire & Police Station: Total Maturing Debt: transfer from Federal Revenue Sharing funds \$80,000; Total interest on Debt: transfer from Federal Revenue Sharing funds \$42,469; Certification of Notes & Bonds \$100.

XI. UNCLASSIFIED

- A. Town Memorial Day \$1,500.
- B. State & County Retirement System \$53,000.
- C. Reserve Fund: Transfer from Overlay Account \$8,500. and raise and appropriate \$11,500.
- D. Interest to cover Article 4 \$2,000.
- E. Insurance \$43,861.
- F. Medical and Life Insurance \$41,010.
- G. Utilities \$10,000.
- H. Community Projects:
 - 1. Norfolk Guidance Center \$2,505.
 - 2. South Norfolk County Association for Retarded Children \$2,412.
- I. Cemetery Committee: Salaries \$200; Expenses \$1,900.

ARTICLE 3. Voted Unanimously that the Town of Norfolk fix the salaries of the several elective offices of the Town effective as of July 1, 1978 for fiscal year 1979 as follows: Moderator \$1, Selectmen \$3,000, Town Treasurer \$7,200, Town Clerk \$4,800, Tax Collector \$8,200, Assessors \$7,000, Board of Water Commissioners \$750, Planning Board \$2,600, Board of Health \$750, Tree Warden \$200, and to authorize any Town Board to employ for additional salary or compensation any of its members and to fix such salary or compensation.

ARTICLE 4. Voted that the Town of Norfolk authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1978, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes, therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 5. VOTED unanimously that the Town authorize the Board of Selectmen to advertise in a local paper and to sell at public sale from time to time, as they may deem in the best interest of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as tax title land so-called, such sales to be made in the name and in behalf of the inhabitants of the Town of Norfolk.

ARTICLE 6. VOTED unanimously that the Town of Norfolk grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, that is no longer needed.

ARTICLE 7. VOTED as amended that the Town raise and appropriate \$12,000 to be added to the stabilization fund under the authority of Section 5B of Chapter 40, General Laws.

ARTICLE 8. VOTED unanimously that the Town transfer the sum of \$60,000 from surplus revenue to decrease the tax rate.

ARTICLE 9. VOTED that the Town raise and appropriate \$6,447.54 to reimburse James Martin for the purchase price, paid by him to the Town in good faith on February 9, 1977 for land which the Town did not own at the time of the sale and for interest, legal expenses, documentary stamps and recording fees.

ARTICLE 10. VOTED unanimously that the Town of Norfolk raise and appropriate \$1,000 to repair the home of Dorothy Campbell, damage due to relocation of Fire, Police and Emergency Communication System from Dorothy Campbell's home to the Fire-Police Station complex.

ARTICLE 11. MOTION DEFEATED that the Town raise and appropriate \$3,800 to purchase a copy machine for the Selectmen's Office, Town Hall.

Counted vote: Yes, 86; No, 84

Recount: Yes, 93; No, 96

ARTICLE 12. VOTED that the Town of Norfolk transfer \$12,000 from Federal Revenue Sharing funds to reimburse the Commonwealth of Massachusetts, Division of Employment Security for benefits paid to former employees of the Town.

ARTICLE 13. VOTED that the Town raise and appropriate \$5,000 for the cost of auditing the Town's books and accounts.

ARTICLE 14. VOTED that the Town adopt the following resolution: "Resolved: that the Board of Selectmen use its best efforts to have full postal service restored to the Town of Norfolk."

ARTICLE 15. VOTED that the Town vote to establish a Sewer Study Committee of 5 members to be appointed by the Board of Selectmen such committee to study the present and future sewer needs of the Town and to report to a future town meeting.

ARTICLE 16. VOTED that the Town of Norfolk allow the Charles River Pollution Control District to construct within the Town of Norfolk, a waste water pumping station, interceptor, and force main to serve portions of the Town of Norfolk, Wrentham and Franklin, in consideration for becoming a customer of the District for the purpose of septage waste disposal.

VOTED to adjourn the meeting to May 24, 1978 at 7:30 p.m. at King Philip North. Meeting adjourned at 11:10 p.m.

MAY 24, 1978

Meeting reconvened at 7:30 p.m. with Moderator Frank Gross requesting persons who address the audience to please stand and give their name.

Sworn in as counters were Robert Haddleton, William Crane, Walter Zagieboylo and Marilyn Eden.

VOTED that the Town reconsider Article 11.

VOTED unanimously that the Town vote to raise and appropriate or appropriate by transfer from unappropriated available funds, the sum of \$2,600 to purchase a copy machine for the use of the town departments, Town Hall, Norfolk, or to take any other action in relation thereto.

ARTICLE 17. VOTED unanimously that the Town transfer from Water Department Estimated Receipts \$3,550 to replace 375 feet of existing water main on Birch Road.

ARTICLE 18. VOTED as amended that the Town raise and appropriate \$2,500 to replace 52 feet of existing water main on Medway Branch.

ARTICLE 19. VOTED that the Town of Norfolk raise and appropriate \$5,000 to continue to develop that tract of land immediately east of the Alvin J. Freeman and Norfolk Centennial Schools.

Counted vote: Yes, 78; No, 62.

ARTICLE 20. VOTED unanimously that this article be indefinitely postponed. (Norfolk's share of costs of projects for which Federal grant funding may be awarded).

ARTICLE 21. VOTED unanimously that the Town of Norfolk raise and appropriate \$2,000 to restructure offices on the ground level of the Town Office Building to allow the Town Clerk-Tax Collector needed additional space.

ARTICLE 22. MOTION DEFEATED that the Town of Norfolk raise and appropriate \$2,000 to correct a drainage problem on Park Street.

ARTICLE 23. VOTED that the Town raise and appropriate \$360 for the acquisition and installation of speed control signs on North Street.

ARTICLE 24 MOTION DEFEATED that the Town of Norfolk raise and appropriate the sum of \$2400 for lawn maintenance equipment for use by the Highway Department.

Counted vote: Yes, 77; No, 81.

ARTICLE 25. VOTED that this article be indefinitely postponed. (Purchase of reconditioned sidewalk plow).

ARTICLE 26. VOTED that the Town raise and appropriate \$5,000 for a pick-up truck for use by the Highway Department.

ARTICLE 27. VOTED that the Town of Norfolk raise and appropriate \$3,000 for a used truck chassis for use by the Highway Department.

ARTICLE 28. VOTED that the Town raise and appropriate \$8,200 for a brush chipper for use at the Sanitary Landfill.

ARTICLE 29. VOTED that the Town raise and appropriate \$32,711 for the construction or improvements to town roads as requested by the Board of Selectmen, 75% to be reimbursed by the Commonwealth under Chapter 356, Acts of 1977 or under any other Chapter.

ARTICLE 30. VOTED that the Town raise and appropriate \$19,800 to construct a sidewalk on the easterly side of Rockwood Road from Cleveland Street to Overlea Road, a distance of 2,400 feet.

Counted vote: Yes, 89; No, 79.

ARTICLE 31. VOTED that this article be indefinitely postponed (acquiring of Norfolk Cemetery Association property).

ARTICLE 32. VOTED that this article be indefinitely postponed (more on cemetery).

ARTICLE 33. VOTED that this article be indefinitely postponed (acceptance of Medway Branch).

ARTICLE 34. MOTION DEFEATED that the Town accept as a public way, "Noon Hill Avenue", a distance of 1,763 feet more or less, as laid out by the Board of Selectmen in accordance with the Acceptance Plan by Oiva Hintsa Associates Engineers dated July 9, 1973, a copy of which is on file with the Board of Selectmen.

Counted vote: Yes, 56; No, 83.

MOTION DEFEATED to reconsider Article 25.

ARTICLE 35. MOTION DEFEATED that the Town accept as a public way, "Lafayette Lane Extension", a distance of 600 feet more or less as laid out by the Board of Selectmen.

Counted vote: Yes, 64; No, 50.

ARTICLE 36. MOTION DEFEATED that the Town of Norfolk accept as a public way, "Stilwell Avenue", as is, a distance of 1,372 feet more or less, as laid out by the Board of Selectmen in accordance with the Acceptance Plan by McIntyre and Johnson Engineering Company, a copy of which is on file with the Board of Selectmen.

Counted vote: Yes, 72; No, 51.

MOTION DEFEATED to reconsider Article 34.

Counted vote: Yes, 51; No, 76.

ARTICLE 37. VOTED that the Town transfer \$18,000 from the Ambulance Fund and raise and appropriate \$20,000 for the purchase of an ambulance.

ARTICLE 38. VOTED unanimously that this article be indefinitely postponed. (revolving account for ambulance funds).

ARTICLE 39. VOTED unanimously that the Town establish a Personnel Study Committee to prepare a proposed by-law covering all matters pertaining to administration of Town personnel, including

a compensation plan and provision for a personnel board to administer such plan, and to advise the Town in any matters pertaining thereto.

ARTICLE 40. VOTED that this article be indefinitely postponed (purchase of a minibus).

ARTICLE 41. VOTED that this article be indefinitely postponed (Sunrise Multi-Service Center).

ARTICLE 42. VOTED that the Town of Norfolk transfer \$2,235 from State Aid to Libraries Account and \$865 from County Dog Tax Account and raise and appropriate \$14,900 to be expended by the Library Building Committee for engineering drawings and specifications for the renovation and modification of the former highway garage for use as a town library, and to report back to the next Special or Annual Town Meeting.

ARTICLE 43. VOTED that the Town establish a Library Building Committee to be appointed by the Board of Selectmen to administer the development and acquisition of engineering drawings and specifications for the renovation and modification of the former highway garage for use as a town library.

MOTION DEFEATED that this meeting be adjourned to May 25, 1978 at 7:30 p.m. at King Philip North.

ARTICLE 44. VOTED that this article be indefinitely postponed. (Election day)

ARTICLE 45. VOTED that the Town of Norfolk amend its by-laws as follows: Article 1, Section 1, by deleting the words, "first Monday" substituting therefor the words, "first Tuesday" to the end that the section will then read in pertinent part, "The annual town meeting for the election of officers and for the transaction of other business pertaining to the prudential affairs of the Town shall be held on the first Tuesday of May."

ARTICLE 46. VOTED that this article be indefinitely postponed. (by-law change)

ARTICLE 47. VOTED unanimously that the Town amend its by-laws as follows: Article 5, Sections 1 and 6 - change "Treasurer" to "Town Accountant".

ARTICLE 48. VOTED that this article be indefinitely postponed.
(by-law change)

ARTICLE 49. VOTED that the Town raise and appropriate \$44,900 to implement the plan of the Board of Assessors for bringing all real property valuations to full and fair cash value and for achieving uniform assessments; which said plan was adopted by the Board of Assessors pursuant to the direction of the Commissioner of Corporations and Taxation, and which has been approved by him. Said funds to be expended at the direction of the Board of Assessors.

ARTICLE 50. VOTED unanimously that the Town transfer the unexpended portions of the following appropriations made at prior Town Meetings as indicated below to unappropriated available funds in the Treasury: Article 21, Adjourned Annual Town Meeting of 1974, \$300; Article 17, Special Town Meeting of 1977, \$19,500.

ARTICLE 51. VOTED that the Board of Selectmen appoint a committee of five (5) members to study the need for and recommend to future town meetings the installation of sidewalks.

VOTED that the Moderator appoint a committee to study the physical facilities of the Fire-Police complex. Said committee to be comprised to five (5) members with the Fire Chief, Police Chief and the Chief Dispatcher as ex officio members.

VOTED that the Moderator have a study committee of five (5) to review and evaluate the possibility of the Town of Norfolk to initiate a Town Junior High School and High School and secede from the King Philip School District and to present the findings at the next annual town meeting.

VOTED that the Town vote to send a copy of the following letter to our Representatives, Senators, School Committee personnel and all local elected boards and committees: "We, the people of the Town of Norfolk hereby request and demand by vote at town meeting, that all fiscal policies which directly or indirectly cause any increases in State or local taxes be halted and every effort be made to decrease taxes."

VOTED that this meeting be dissolved.

Meeting ended at midnight.

ELINOR H. PEARSON
Town Clerk

MINUTES OF SPECIAL TOWN MEETING

June 27, 1978

King Philip North

7:30 p.m.

Meeting opened by Frank Gross, Moderator. Approximately 62 voters attending.

Sworn in as counters were Robert Haddleton, Robert Nicodemus, William Crane and Charles Jerome.

Joseph Santos of the firm of Martin & Santos, Town Counsel, was in attendance to answer any legal questions which may arise during the transaction of the business.

ARTICLE 1. VOTED unanimously that the Town of Norfolk transfer \$11,243 from surplus revenue to the Water Department for hydrant repair, transfer \$553 from surplus revenue to the Police Department, transfer \$17,173 from surplus revenue to the Highway Department, and transfer \$12,118 from "Receipt Reserved for Appropriation" to the Highway Department, all transfers for storm related expenses incurred in excess of appropriation for Highway, Water and Police Departments during the blizzard of February 6, 1978.

ARTICLE 2. VOTED that the Town transfer \$3,600 from surplus revenue to up-grade and resurface the tennis courts at the Centennial School, Boardman Street, Norfolk.

ARTICLE 3. VOTED as amended that the Town of Norfolk transfer from surplus revenue \$1,250 to purchase materials for the construction of portable fencing for the purpose of controlling windblown litter and \$3,000 for impervious cover and \$675 for water sampling or other required materials at the Sanitary Landfill Area.

ARTICLE 4. VOTED that the Town of Norfolk transfer \$2,500 from surplus revenue for the engineering services of Landmark Engineering of New England, Inc. to continue the development of plans for the assignment of the Sanitary Landfill to meet the requirements of the Mass. Dept. of Environmental Quality Engineering.

ARTICLE 5. VOTED that this article be indefinitely postponed (acceptance of Noon Hill Ave.).

ARTICLE 6. VOTED that this article be indefinitely postponed (acceptance of Medway Branch).

ARTICLE 7. VOTED that this article be indefinitely postponed. (acceptance of Lafayette Lane Extension).

ARTICLE 8. VOTED that this article be indefinitely postponed (acceptance of Stilwell Ave.).

ARTICLE 9. VOTED unanimously that the Town amend its by-laws to the following extent: Article IX, Section 22 by deleting the words "unless authorized by the Board of Selectmen".

ARTICLE 10. VOTED that the Town transfer \$2,000 from surplus revenue to purchase 40 water meters with outside readers to replace broken meters and to service new accounts currently without meters.

ARTICLE 11. VOTED that the Town transfer \$400 from Administrative Salaries, \$53 from Equipment Hire, \$80 from New Vehicle Account, \$33 from Meter Pit and Equipment - Town of Wrentham, Water Department budget and \$1,374 from Surplus Revenue to Maintenance, Materials & Supplies Account in the Water Department budget to resolve outstanding bills.

ARTICLE 12. VOTED unanimously that the Town transfer \$158 from surplus revenue to the Water Department line item accounts for expenses incurred to repair water main break on Winston Road.

ARTICLE 13. VOTED unanimously that the Town transfer \$200 from surplus revenue to replace the fence bordering the Town Hall parking lot.

ARTICLE 14. VOTED that the Town accept the provisions of Chapter 808 of the Acts of 1975 as amended.

VOTED to further amend the Norfolk Zoning By-Laws as follows:

1. SECTION D, USE REGULATIONS

- i. With respect to subsection 1, a and the notation "SP", by deleting the words, "Board of Appeals" and by substituting therefor the words, "Permit Granting Authority".
- ii. With respect to subsection 1c, by deleting the same in its entirety and by substituting therefor the following:
"1c The use regulations of this by-law shall not prohibit or limit use of land or structures for:

i. religious or education purposes on land owned or leased by:

- a. the Commonwealth;
- b. agencies or subdivisions of the Commonwealth or bodies politic;
- c. religious sects of denominations;
- d. non-profit educational corporations;

ii. agriculture, horticulture or floriculture on parcels of more than five (5) acres nor regulate the reconstruction or expansion of structures used for agriculture.

to an extent beyond that allowed by G.L. c 40A, s. 3 as the same may be from time to time amended."

iii. With respect to subsection 1d, by deleting the words, "Board of Appeals" and by substituting therefor the words, "Permit Granting Authority".

iv. With respect to subsection 2, d by deleting #21 in its entirety and by substituting therefor the following:

"21) Noncommercial riding stable yes yes no";
by deleting #22 in its entirety and by
substituting therefor the following:

"22) Kennel (4 or more dogs) SP SP no";

"23) Animal hospital no SP no".

v. With respect to subsection 2, e, #28, by deleting everything following the fourth word, "stores" as the same now appears.

2. SECTION E, INTENSITY REGULATIONS

i. With respect to subsection 1, c by deleting the subsection in its entirety. Further, to redesignate subsection 1d and 1e as they now appear as subsections 1c and 1d respectively.

3. SECTION F, GENERAL REGULATIONS

i. With respect to subsection 2, by adding immediately following subsection 2b the following:

"c. Construction or operations under a building or special permit shall conform to any subsequent amendment of this by-law unless the use or construction is commenced within a period of six months after the issuance of the permit; and, in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable."

- ii. With respect to subsection 3, b, by deleting the words, "one year" and by substituting therefor the words, "two years".
- iii. With respect to subsection 5, by adding immediately after the words, "Accessory Buildings" in the heading thereof the words, "and Swimming Pools".
- iv. By designating the present material in subsection 5 as "a" and by adding a new paragraph immediately following such paragraph as follows:

"b. No swimming pool shall be constructed closer than twenty-five (25) feet to any lot line, and in no event in the front yard."

4. SECTION G, PLANNED UNIT DEVELOPMENT

- i. By deleting Section G, Planned Unit Development in its entirety.

5. SECTION H, ADMINISTRATION

- i. By changing the designation of Section H as it now appears to Section G.
- ii. With respect to subsection 2, by deleting the last two sentences thereof and by substituting therefor the following:

"If construction or operations have not begun within six (6) months, or if construction is not carried towards completion in as continuous and expeditious a manner as reasonable, the permit shall expire."

- iii. With respect to subsection 4, by adding immediately following subsection 4, c the following:

“d. If the Building Inspector is requested in writing to enforce any provision of this by-law against any person, real or corporate, allegedly in violation thereof, and, if he thereafter declines to act, he shall give written notice of his action or refusal to act to the person who requested such enforcement within fourteen (14) days of his receipt of such request.”

- iv. With respect to subsection 5, by adding to the heading thereof after the words, “Board of Appeals” the words “and Permit Granting Authority”.

- v. With respect to subsection 5, a by adding a new paragraph thereto reading as follows:

“The Board of Appeals shall be the Permit Granting Authority under this by-law.”

- vi. With respect to subsection 5, b, by deleting the same in its entirety and by substituting therefor the following:

“b. Powers

The Board of Appeals shall have the following powers:

(1) To hear and decide appeals in accordance with section 8 of Chapter 40A of the General Laws as the same may from time to time be amended;

(2) To hear and decide applications for special permits upon which the Permit Granting Authority is empowered to act under this by-law;

Special Permit Guidelines – Unless otherwise specifically provided to the contrary, the Board of Appeals shall, before granting special permits, find that in its judgement all the following conditions are met:

- a. That the use is in harmony with the general purpose and intent of the by-law;
- b. That the use is in an appropriate location and is not detrimental to the neighborhood and does not significantly alter the character of the zoning district;

- c. Adequate and appropriate facilities will be provided for the proper operation of the proposed use;
- d. That the proposed use would not be detrimental or offensive to the adjoining zoning districts and neighboring properties due to the effects of lighting, odors, smoke, noise, sewage, refuse materials, visual or other nuisances;
- e. That the proposed use would not cause undue traffic congestion in the immediate area; and
- f. That a proper site plan has been filed with and approved by the Board of Appeals, along with the application for the special permit.

(3) To hear and decide petitions for variances as set forth in section 10 of Chapter 40A of the General Laws as the same may from time to time be amended, provided however that the Board shall not authorize by variance a use or activity not otherwise permitted in the district in which the land or structure is located.

- vii. With respect to subsection 5, c by deleting the same in its entirety and by substituting therefor the following:

“c Procedures

The Board of Appeals shall adopt rules, not inconsistent with the provisions of this by-law for the conduct of its business and for the purposes enumerated in Chapter 40A of the General Laws, and shall file a copy of such rules with the town clerk.

Counted vote: Yes, 56; No, 6.

ARTICLE 15. VOTED that the Town amend its by-laws as described under Article 15.

ARTICLE IV.

Section 5. Earth Removal
A. Definitions

For the purpose of this by-law;

1. "Earth" shall include soil, loam, sand and gravel.
2. "Board" shall mean the Board of Selectmen of Norfolk.

B. Basic requirements

1. No earth shall be moved, stripped, stockpiled or removed from any parcel of land within the Town to another parcel either within or without the Town, except as set forth in paragraph F, or except upon approval of a special use permit by the Board of Selectmen.

2. Any person or corporation applying to remove earth from a location in the Town of Norfolk shall file an application with the Board of Selectmen, the Building Inspector, Assessors Office and the Earth Removal Advisory Committee.

3. The Earth Removal Advisory Committee shall consist of the Building Inspector, a Planning Board member, a member of the Board of Assessors, a Conservation Commission member and a citizen who is an engineer.

4. The Committee shall file a written report with recommendations with the Board of Selectmen at the public hearing held under the terms of this by-law and no permit may be acted upon until such report has been so filed, or until ten (10) days has elapsed after such public hearing and such committee has failed to file such report.

5. The Committee shall, from time to time, file such reports or recommendations for the revision of the Earth Removal by-law as the Selectmen may require or as the Committee shall deem necessary or desirable.

C. Application for a special permit

All applications for special use permits shall be accompanied by exhibits and documentation deemed necessary by the Board of Selectmen for the proper issuance of a permit. Exhibits and documentation shall include, but shall not be limited to the following:

1. The street location of the proposed excavation.
2. Name and address of the legal owner of the land in question.
3. Name and address of petitioner, if different.

4. Names and addresses of all owners of property within 100 feet of property lines of the land.

5. Four copies of a plan of the land prepared by a registered engineer or land surveyor, drawn to a scale of forty feet to the inch, and including: land boundaries, adjacent streets, location of all structures upon the land, original topography by five-foot contours, proposed final topography by five-foot contours, the limits of proposed earth moving operations, the location use of all proposed structures to be erected and used in connection with the earth moving operation, the depth of loam at forty-foot intervals along original contour lines, drainage provisions to be made after completion of the project. The plan shall bear appropriate cross sections and a computation of the volume of material to be moved, stockpiled, stripped or removed, certified by the person preparing the plan.

6. A statement estimating the quantity of material to be removed.

7. The proposed form of bond to be used.

8. Statement of plans for the disposal of rock, tree stumps, and other waste materials, and for the drainage of the site and excavation during and after the removal operation.

9. A public hearing shall be held on each original application for a permit under this by-law. No public hearing shall be required on the matter of renewal of an existing permit. The Board shall cause a notice of the public hearing to be published at the expense of the applicant in a daily or weekly newspaper in general circulation in the Town, at least fourteen (14) days prior to the date of said hearing. The notice shall set forth the name of the applicant the nature of the operation for which a permit is requested, the volume of material to be moved, stripped, stockpiled, or removed, and the location of the premises. Every applicant or an agent in his behalf, shall, within three days after publication as hereinbefore provided, cause a copy of the published notice to be sent by certified mail, return receipt requested, to each of the persons appearing upon the assessors' most recent valuation list as the owners of property abutting on the premises for which a permit is sought together with those persons appearing as owners across any public or private way from said premises. An affidavit of the applicant, or of the person mailing such notice in his behalf, together with a copy of the notice mailed and the post office receipts for the certified mailings herein required, shall be filed with the Board as the first order of business at the public hearing. Such affidavit shall be prima facie evidence that notice has been given in compliance herewith.

10. The Board shall be and hereby is authorized to set a reasonable application fee for all original and renewal applications for a special use permit.

11. The Board shall be and hereby is authorized to set a reasonable operations fee to be charged for each permit issued or renewed which fee shall be based upon the volume of earth authorized to be moved or removed.

D. Requirements of special permit

1. In approving the issuance of a permit, the Board of Selectmen may impose reasonable requirements which shall constitute a part of the permit and which may include, but not be limited to: grading, seeding, and planting, construction of necessary fencing and other protections against nuisances, methods of removal, location and use of structures, house of operation, the duration of the removal operation, routes of transportation of material removal, control of drainage, disposition of waste incident to the operation, providing of adequate vegetation. Any conditions so imposed by the Board shall be endorsed upon the permit issued to the applicant.

2. The Board shall require suitable bond or other security adequate to assure compliance with the provisions of this by-law.

3. The area excavated during the duration of the permit shall be restored to conform to the natural state of the area and surrounding areas by grading, retopsoiling, topsoiling, and planting so that all scars resulting from the removal operation are eliminated annually during the period of the permit and any subsequent renewals. Such restoration shall be completed within thirty (30) days of the termination of the permit or any renewal thereof.

4. No applicant for an earth removal Special Use Permit shall reapply for a one year period following the date of denial of the application of a permit for earth removal by the Board of Selectmen.

5. No permit shall be issued until the owner of the site has granted to the town an easement over the land in question and conveys to the town the legal right to enter upon said land with equipment and personnel for the purpose of making acceptable restoration in accordance with the approved restoration plan in the event of default of such restoration specified in the permit by the owner or his contractual representative.

E. Termination of permit

1. Any permit issued by the Board of Selectmen shall expire upon the termination date stated thereon. If the Board of Selectmen

does not reissue a new permit, upon the proper application of the petitioner, grading, topsoiling and seeding of the existing excavation shall be completed by the petitioner within thirty (30) days of the expiration thereof.

2. When making application for the renewal of a permit, documents used for the original issuance of permit may be revised to show the conditions existing at the time of reapplication. Information required will be as stated under "Application for Special Permit".

F. Permit not required

No special use permit shall be required for the following:

1. Removal of earth from an operating farm, nursery, or cemetery to the extent that such removal is necessary to the operation of same.

2. Removal of earth from the site (1) where a building is under construction pursuant to a building permit to the extent as may be necessary to install the foundation and basement of the building, (2) where a road is under construction pursuant to a permit or by government authority to the extent as may be necessary to complete the project as planned.

3. The moving and removal of earth for any municipal purpose by, or on behalf of any Department of the Town of Norfolk.

4. A noncommercial moving of earth or regrading of earth upon a single lot upon which a dwelling is situated and occupied to allow regrading to prevent flooding or the construction and repair of on-site sewage disposal facilities.

G. Validity

The invalidity of any section or provision of this by-law shall not invalidate any other section or provision thereof.

H. Penalty

Any person, firm or corporation willfully violating, disobeying, or refusing to comply with any of the provisions of this by-law shall be prosecuted under the terms of General Laws, Chapter 40, Section 21, Para. 17, and shall be subject to a fine of not more than \$50.00 for the first offense, not more than \$100.00 for the second offense, and not more than \$200.00 for any subsequent offense. Each day of noncompliance shall constitute a separate offense. The Board may revoke or suspend the permit of any person, firm or corporation holding a permit under this by-law if such person, etc., violates, disobeys, or fails to comply with any of the provisions of this by-law.

VOTED that this meeting be dismissed.

Meeting dismissed 9:30 p.m.

ELINOR H. PEARSON
Town Clerk

November 13, 1978

Boston, Massachusetts

The foregoing amendments to general by-laws adopted under Articles 9 and 15 and the amendments to zoning by-laws adopted under Article 14 of the warrant for the Norfolk Special Town Meeting held June 27, 1978, are hereby approved.

FRANCIS X. BELLOTTI
Attorney General

ELECTION RESULTS

**WARRANT FOR STATE PRIMARY
THE COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss.

To either of the Constables of the Town of Norfolk

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at the Elementary School on Boardman Street

TUESDAY, the NINETEENTH DAY OF SEPTEMBER, 1978
at seven o'clock a.m. to eight o'clock p.m. for the following purpose:

To cast their votes in The State Primary for the nomination of candidates of political parties for the following offices:

SENATOR IN CONGRESS	for this Commonwealth
GOVERNOR	for this Commonwealth
LT. GOVERNOR	for this Commonwealth
SECRETARY	for this Commonwealth
TREASURER	for this Commonwealth
AUDITOR	for this Commonwealth
REPRESENTATIVE IN CONGRESS	for Tenth Congressional District
COUNCILLOR	for Second Councillor District
SENATOR IN GENERAL COURT	for Norfolk, Bristol & Middlesex Senatorial District
REPRESENTATIVE IN GENERAL COURT	for Ninth Representative District
DISTRICT ATTORNEY	for Norfolk District
REGISTER OF PROBATE AND INSOLVENCY	for Norfolk County
COUNTY COMMISSIONER	for Norfolk County
COUNTY TREASURER	for Norfolk County

The polls will be open from seven o'clock a.m. to eight o'clock p.m.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this Fifth day of September, A.D. 1978.

J. WALTER DARLING
JAMES M. PHELAN
DIANE C. POWERS
Selectmen of Norfolk

A true Copy.
ATTEST:

SAMUEL J. JOHNSTON
Constable

September 8, 1978

I have this day posted the within warrant by posting same at the Railroad Station, Police Station and the Town Hall as required by the by-laws of the Town of Norfolk.

SAMUEL J. JOHNSTON
Constable of Norfolk

STATE PRIMARY

September 19, 1978

Pursuant to the foregoing warrant, the polls were declared open at 7 a.m. by Arthur F. Bremilst, Sr., Warden.

The following election officers were qualified by the Town Clerk and sworn in by the Warden: Frances M. Holman, Elizabeth A. Murray, Mary-Jo Fish, M. Agnes Pink, Lois Hovey, Mary Katapodis and Gustaf Pearson.

The ballot box was examined by the officers and found empty and registering zero. The official ballots were given to the inspectors for distribution.

At 8 p.m., the polls were declared closed by the Warden. The ballot box registered 769 votes cast.

The following were sworn in as tellers to count the ballots: Edith Church, Edla Cummings, Marcia Daniels, Janet Dardi, Carol Henderson,

Marcia Johnston, Dorothy Nilsen, Mary Shivers, Lorraine Starefos, Nelson R. Hill, Sr., Hermana Tashjian, Ann Carmody, Julia Dardi, Jean Harper, Vincenza Pericolo, Lorraine Foley, Diane Sikut, Nancy Stockman, Jane Wolfgang, Thelma Ravinski, Lynne Matthys, Charles Burnett and Dorothy Chaffee.

The official ballots were cast as follows:

REPUBLICAN PARTY

SENATOR IN CONGRESS

Edward W. Brooke	155
Avi Nelson	212

GOVERNOR

Francis W. Hatch, Jr.	162
Edward F. King	183
Blanks	22

LIEUTENANT GOVERNOR

William I. Cowin	172
Peter McDowell	135
Blanks	60

ATTORNEY GENERAL

William F. Weld	267
Blanks	100

SECRETARY

John W. Sears	273
Blanks	94

TREASURER

Lewis S. W. Crampton	264
Blanks	103

AUDITOR

William A. Casey	255
Blanks	112

REPRESENTATIVE IN CONGRESS

Margaret M. Heckler	286
Blanks and all others	81

COUNCILLOR

Frances Bonn	1
Blanks	366

SENATOR IN GENERAL COURT	
David H. Locke	278
Blanks	89
REPRESENTATIVE IN GENERAL COURT	
Francis J. Faulkner	318
Blanks	49
DISTRICT ATTORNEY	
Blanks and all others	367
REGISTER OF PROBATE AND INSOLVENCY	
Blanks and all others	367
COUNTY COMMISSIONER	
Blanks and all others	367
COUNTY TREASURER	
Blanks and all others	367
Total number of Republican ballots cast	367

DEMOCRATIC PARTY

SENATOR IN CONGRESS	
Kathleen Sullivan Alioto	75
Paul Guzzi	125
Elaine Noble	24
Howard Phillips	27
Paul E. Tsongas	131
Blanks	20
GOVERNOR	
Michael S. Dukakis	160
Barbara Ackermann	20
Edward J. King	220
Blanks	2
LIEUTENANT GOVERNOR	
Thomas P. O'Neill III	289
Blanks	113
ATTORNEY GENERAL	
Francis X. Bellotti	282
Blanks	120

SECRETARY

Michael Joseph Connolly	88
David E. Crosby	41
John Fulham	11
William James Galvin Jr.	37
James W. Hennigan Jr.	38
Lois G. Pines	98
Anthony J. Vigliotti	19
Blanks	70

TREASURER

Robert Q. Crane	186
Lawrence E. Blacke	10
Paul R. Cacchiotti	14
Lawrence S. DiCara	108
Thomas D. Lopes	15
Dayce Philip Moore	18
Blanks	51

AUDITOR

Thaddeus Buczko	197
Peter G. Meade	142
Blanks	63

REPRESENTATIVE IN CONGRESS

David Kelley	208
John J. Marino	108
Blanks	86

COUNCILLOR

George F. Cronin Jr.	138
Thomas Joseph Donovan	186
Blanks	78

SENATOR IN GENERAL COURT

Daniel P. Matthews	251
Blanks	151

REPRESENTATIVE IN GENERAL COURT

Francis H. Woodward	204
Timothy H. White	160
Blanks	38

DISTRICT ATTORNEY

William D. Delahunt	287
Blanks	115

REGISTER OF PROBATE AND INSOLVENCY

Paul C. Gay	218
Thomas Patrick Hughes	87
Blanks	97

COUNTY COMMISSIONERS

David C. Ahearn	166
Harold Davis	11
Thomas F. Egan	29
Edmund P. Harrington	23
Paul J. Hartnett Jr.	26
Francis W. O'Brien	71
Blanks	76

COUNTY TREASURER

James M. Collins	265
Norman B. Cohen	58
Blanks	79

Total number of Democratic ballots cast 402

There were no ballots cast for the American Party.

ELINOR H. PEARSON
Town Clerk

**WARRANT FOR STATE ELECTION
THE COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss.

To either of the Constables of the Town of Norfolk

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections to vote at the polling places listed below on

TUESDAY, the SEVENTH DAY of NOVEMBER, 1978
from 7 a.m. to 8 p.m., for the following purposes:

To cast their votes in the State Election for the Election of Candidates for the following offices:

SENATOR IN CONGRESS	for this Commonwealth
GOVERNOR & LIEUTENANT GOVERNOR	for this Commonwealth
ATTORNEY GENERAL	for this Commonwealth
SECRETARY	for this Commonwealth
TREASURER	for this Commonwealth
AUDITOR	for this Commonwealth
REPRESENTATIVE IN CONGRESS	for 10th Congressional District
COUNCILLOR	for 2nd Councillor District
SENATOR IN GENERAL COURT	for Norfolk, Bristol & Middlesex Senatorial District
REPRESENTATIVE IN GENERAL COURT	for 9th Norfolk Representative District
DISTRICT ATTORNEY	for Norfolk District
REGISTER OF PROBATE & INSOLVENCY	for Norfolk County
COUNTY COMMISSIONER	for Norfolk County
COUNTY TREASURER	for Norfolk County

QUESTION 1 – PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 220-53, and on September 7, 1977, by a vote of 243-20?

SUMMARY

The proposed constitutional amendment would permit the legislature to establish as many as four different classes of real property for tax purposes. Property in any one class would be required to be assessed, rated and taxed proportionately but property in different classes could be assessed, rated and taxed

differently. The legislature could grant reasonable exemptions. The constitution presently requires all property (other than wild lands, forest lands, and certain agricultural and horticultural lands) to be assessed and rated equally at full value for tax purposes.

QUESTION 2 – PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 267-3, and on August 10, 1977, by a vote of 250-1?

SUMMARY

The proposed constitutional amendment would allow a governor who had not served in the preceding year as governor to submit a proposed budget to the legislature within eight weeks of the beginning of the legislative session. A governor who had served in the preceding year would still be required to submit a proposed budget within three weeks of the beginning of a legislative session.

QUESTION 3 – PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 26, 1976, by a vote of 244-6, and on August 10, 1977, by a vote of 253-1?

SUMMARY

The proposed constitutional amendment would require the Secretary of the Commonwealth to send information about questions that will appear on the state election ballot to each person eligible to vote in the Commonwealth, or to every residence in the Commonwealth where one or more eligible voters live. Presently, the Constitution requires the Secretary to send this information to each registered voter in the Commonwealth.

QUESTION 4 – PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 266-0, and on August 10, 1977, by a vote of 258-0?

SUMMARY

The proposed constitutional amendment would require that in the taking of the state census, residence be determined in accordance with the standards used by the United States when taking the federal census. Under the federal standards, residence is based upon where a person spends most of his or her time whereas under present state standards residence is based upon legal domicile. The standards would be subject to any exceptions which the legislature might enact.

QUESTION 5 – PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 260-1, and on August 10, 1977, by a vote of 255-0?

SUMMARY

The proposed constitutional amendment would allow a local charter commission 18 months after its election to prepare a charter or charter revision for submission to the voters of a city or town. Presently, the constitution provides that the charter or charter revision be prepared within 10 months of the election of the charter commission

QUESTION 6 – PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 11, 1975, by a vote of 175-73, and on September 7, 1977, by a vote of 173-90?

SUMMARY

The proposed constitutional amendment would provide that a student could neither be assigned to nor denied admittance to a public school on the basis of race, color, national origin or creed.

QUESTION 7 – PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on August 11, 1976, by a vote of 248-5, and on May 24, 1978, by a vote of 257-0?

SUMMARY

The proposed constitutional amendment would give the legislature the power to establish a different method of property taxation for land which is used for recreational purposes and for land preserved in its natural state. It would add these two categories to the existing constitutional provision which allows the legislature to tax wild and forest land differently. The amendment's stated purpose is to develop and conserve natural resources and and the environmental benefits of recreational land.

QUESTION 8 – THIS QUESTION IS NON-BINDING

“Shall the Senator from this District be instructed to vote to approve the passage of a bill requiring the reduction and limitation of local property taxes by substituting revenue from state taxes, and providing that all state and local taxes combined shall not take a larger percentage of the total personal income

in Massachusetts than the average percentage taken in the three year period immediately preceding approval?"

The polls will be open from 7 a.m. to 8 p.m. at the elementary school, Boardman Street.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 24th day of October, A.D., 1978

J. WALTER DARLING
JAMES M. PHELAN
DIANE C. POWERS

A true Copy,
ATTEST:

SAMUEL J. JOHNSTON
Constable

October 25, 1978

RETURN OF WARRANT

I have this date posted the within warrant by posting same at the Town Hall, Railroad Station and the Police Station as required by the By-Laws of the Town of Norfolk.

October 25, 1978

SAMUEL J. JOHNSTON
Constable

RESULTS OF STATE ELECTION

November 7, 1978

Pursuant to the foregoing warrant, the polls were declared open by Arthur F. Bremilst, Sr., Warden, at 7 a.m.

The following election officers were qualified by the Town Clerk and sworn in by the Warden: Frances M. Holman, Dorothy F. Nilsen, MaryJo Fish, Lois Hovey, M. Agnes Pink and Jane Wolfgang.

The ballot box was examined by the officers and found empty and registering zero. Instructions to voters and specimen ballots were posted and a voting list was on display.

At 8 p.m. the polls were declared closed, the doors shut and the voters in line were allowed to cast their ballots by the Warden.

A total of 1886 ballots were cast.

The following were tellers during the counting of the votes: Olive L. Bartlett, Mary Jane Boughner, Dorothy Chaffee, Edith Church, Clayton Cummings, Marcia Daniels, Janet Dardi, Barbara Evans, Marcia Johnston, Mary Shivers, Lorraine Starefos, Hermana Tashjian, Sally Eykel, Lynnette Cooper, Julia Dardi, Jean Harper, Theresa McBrien, Vincenza Pericolo, Colleen Preston, Nancy Stockman, Gladys Weeks, Jane Potter, Patricia Robbins, Nancy Jones, Josephine Zagieboylo, Thelma Ravinski, Donna Gilbert, Marjorie Comstock, Lorraine Foley and Nelson Hill, Sr.

The results, as read by the Warden, were as follows:

SENATOR IN CONGRESS	
Edward W. Brooke	960
Paul E. Tsongas	888
Blanks	38

GOVERNOR - LIEUTENANT GOVERNOR	
Hatch and Cowin	989
King and O'Neill	842
Blanks	55

ATTORNEY GENERAL	
Francis X. Bellotti	1354
William F. Weld	486
Blanks	46

SECRETARY	
Michael Joseph Connolly	870
John W. Sears	917
Blanks	99

TREASURER	
Robert Q. Crane	931
Lewis S. W. Crampton	857
Blanks	98

AUDITOR	895
Thaddius Buczko	839
Timothy F. O'Brien	152
Blanks	
REPRESENTATIVE IN CONGRESS	1258
Margaret M. Heckler	578
John J. Marino	50
Blanks	
COUNCILLOR	1134
George F. Cronin Jr.	458
Frank J. Guaragna	294
Blanks	
SENATOR IN GENERAL COURT	936
David H. Locke	734
Daniel P. Matthews	216
Blanks	
REPRESENTATIVE IN GENERAL COURT	476
Francis H. Woodward	1367
Francis J. Faulkner	43
Blanks	
DISTRICT ATTORNEY	1349
William D. Delahunt	537
Blanks	
REGISTER OF PROBATE AND INSOLVENCY	1279
Thomas Patrick Hughes	607
Blanks	
COUNTY COMMISSIONER	1295
David C. Ahearn	591
Blanks	
COUNTY TREASURER	1289
James M. Collins	597
Blanks	
QUESTION 1	955
Yes	892
No	39
Blanks	

QUESTION 2	
Yes	1162
No	563
Blanks	161
QUESTION 3	
Yes	1186
No	551
Blanks	149
QUESTION 4	
Yes	874
No	845
Blanks	167
QUESTION 5	
Yes	713
No	930
Blanks	243
QUESTION 6	
Yes	1300
No	439
Blanks	147
QUESTION 7	
Yes	989
No	720
Blanks	177
QUESTION 8	
Yes	1276
No	273
Blanks	337

Meeting adjourned 12:30 a.m.

ELINOR H. PEARSON
Town Clerk

PUBLIC SAFETY

REPORT OF THE POLICE DEPARTMENT

I herewith submit my 21st annual report of the activities of the Police Department for the year 1978:

PART I CRIMES

Forcible Rape	1
Aggravated Assault	10
Burglary (Breaking & Entering)	64
Larceny	91
Motor Vehicle Theft	18

PART II CRIMES

Non-Aggravated Assault	1
Arson & Bombing	2
Forgery & Counterfeiting	1
Fraud	10
Vandalism	245
Weapons Violations	0
Sex Offenses	3
Drug Law Violations	12
Offenses Against Family & Children	3
Operating under Influence	15
Violation of Liquor Laws	4
Disorderly Conduct	30
General Offenses	4
Trespassing	34
Juvenile Offense	12
Attempted Burglary	9
Recovered Stolen Property	21
Local Ordinances/By Laws	39

MISCELLANEOUS

Officer Field Investigation	198
Civil Complaint	9
Missing Persons	29
Missing Property	47
Disturbance (General)	93
Disturbance (Family)	28

Disturbance (Gathering)	79
Disturbance (School)	1
Child/Youth in Street	3
Noise Complaint	79
Annoying Phone Calls	35
Suspicious Activity	567
General Services	766
Officer Wanted	332
Unlawful Possession/Tools	1
Escort	106
Prisoner Transportation	2
Assist Citizen/Motorist	405
Building Checked/found open	345
Message Delivery	72
Animal Complaint	141
Assist Municipal Agencies	82
Request Non-Police Function	112
Incapacitated Person	2
Fire Alarm - Assists	91
Burglar Alarms answered	321
Summonses Delivered	193
Assist Other Police Departments	232
Attempted Larceny	4
Attempted Motor Vehicle Theft	2
ARRESTS	145
MEDICAL/EMERGENCY	
Emergency Services	13
Ambulance Assists	116
Medical/Mental	20
Reported Death	2
TRAFFIC SERVICES	
Motorists Assisted	405
Traffic/Motor Vehicle Complaints	185
Unlawful Operation of Motor Vehicle	283
Complaint (Citations written)	246
Leaving Scene	17
Traffic Control	481
Abandoned Vehicle	111
Traffic Warning (Citation)	340

Recreation Vehicle Complaint 21
 Traffic Warning (verbal) 262

TRAFFIC ACCIDENTS

Vehicle Accident (Personal Injury) 52
 Vehicle Accident (Property Damage) 147

PERMITS ISSUED

Licenses to carry Firearms 78
 Firearms Identification Cards 38
 Fees collected for above and turned over to Town Treasurer \$953.00

Reports to Insurance Companies 82
 Fees collected and turned over to Town Treasurer 410.00

Off Duty Details
 Amount Billed \$1,699.22
 Amount paid officers 1,652.12
 Difference turned over to Town Treasurer 47.10

PROPERTY STOLEN/RECOVERED

	Stolen	Recovered
January	\$3,111.00	\$1,520.00
February	6,492.00	- 0 -
March	3,808.00	3,013.00
April	1,611.00	300.00
May	1,057.00	190.00
June	4,511.00	720.00
July	1,502.00	325.00
August	2,127.00	10.00
September	1,986.00	- 0 -
October	2,297.00	1,000.00
November	1,984.00	535.00
December	7,975.00	5,010.00
Totals	\$38,461.00	\$12,623.00

33% recovery rate

The Department logged a 24% increase in incidents reported. The total incidents reported was 7491.

Property stolen decreased by \$41,839 or 52% over the previous year. The rate of recovery of stolen property was 33%.

A complete statistical analysis of departmental activities is not available as of the writing of this report.

My personal appreciation to the Sergeants, Detectives, Police Administrative Secretary, Dispatchers and the Officers of this department for their full effort this last year.

I especially express my thanks to the Board of Selectmen for their support and direction. The Executive Secretary, Marilyn Morris, has been a great aid to me in that she is always available for any day to day problems. I have found her extremely capable and cooperative.

I would like to thank you, the citizens of Norfolk, for your support of your Police Department. We will continue to give you our best efforts to control crime in Norfolk, remembering always that we are only effective when we have your full support.

Respectfully submitted,

SAMUEL J. JOHNSTON
Chief of Police

ANNUAL ACTIVITY REPORT

1. The following list of arrests is hereby submitted:

Default or capias warrants	3
Disorderly Person	2
Child in need of Services	3
Possession of Controlled Substance	3
Minor in possession of alcoholic beverage	2
Attempted Breaking and Entering	2
Larceny	12
Larceny by fraudulent means	7
Forgery	7
Uttering	7

Malicious destruction of property	5
Breaking and Entering	10
Assault and Battery on a Police Officer	3
Possession of counterfeit license	1
Interstate transportation stolen property	1
Rape	1
Kidnapping	1

2. As in the past, numerous preventive stake-outs were worked by Officers of this department as a deterrent to felonious acts, may I take time now to thank them for their cooperation and also to thank the residents of this town for their assistance and understanding in these matters.

3. The following list of schools were also attended by myself or my assistant Officer Albert Leverone: Finger-printing school, Arson Investigation and Identi-Kit school.

4. As listed in last year's report, Officer Albert Leverone was again assigned to assist this office during periods of heavy activity. Officer Leverone is now assigned to the Detective Division to fill in during my off days or periods of absence. I thank Officer Leverone for conducting himself in a very respectable manner and doing a very fine job.

5. Many thanks to the people of Norfolk for once again cooperating and supporting this office during the past year.

Respectfully submitted,

WILLIAM R. TREEFUL
 Detective, Norfolk Police Dept.

REPORT OF FIRE DEPARTMENT

At the annual Town Meeting the townspeople voted funds for the purchase of a modular ambulance to replace our present 1971 Cadillac. In order to continue our ambulance service it was necessary to conform to state regulations requiring this replacement. We have been advised by Professional Vehicle Sales of New York that we may expect delivery of this vehicle sometime in January of 1979.

The ambulance standby roster is still in effect providing the town with full coverage from 6 P.M. to 6 A.M. Monday through Friday and 24 hour coverage on weekends. We now have thirteen men who are certified Emergency Medical Technicians and three more who are awaiting certification.

A Cardio Pulmonary Resuscitation course was conducted by the department for fire and police personnel. Our department also assisted N O V A with their CPR classes which were held for the general public. Another course has been scheduled for late March of 1979 as all firefighters must be recertified yearly.

Nine men participated in the Emergency Medical Technician refresher course to update their certification. This is required every two years by law.

Included in training sessions held during the year were training films, ladder practice, working with Scott Air Packs, Jaws of Life, vehicle extrication, hose, apparatus and back boards. Four men attended a course in Fire Investigation, Levels I and II. This course was sponsored by the Massachusetts Fire Academy and were held at the Attleboro Fire Station.

All schools were inspected prior to opening day in September and the department participated in fire drills at the schools and Pondville Hospital.

The "Vial of Life" program was implemented in conjunction with the Council on Aging.

The fourth annual Open House was held in October and featured a poster contest for the school children.

Meetings attended by the Fire Chief included the following: Norfolk County Fire Chief's Association, Massachusetts Fire Chief's Association,

Emergency Medical Services, Meetings with school officials, Town Boards, Telephone Company representatives, Police/Fire Study Committee.

Department apparatus participated in several parades and we once again took part in the Muscular Dystrophy drive.

We wish to extend our thanks to the Lions Club for their gift of Resuscitator Annie and to Doug Forsman for the training films. Both of these items are an integral part of our departmental training program. Again, Many thanks!

The department assisted the Insurance Underwriters in testing all Fire Department equipment.

Ambulance fees in the amount of \$3,170.60 were collected and turned over to the Town Treasurer.

Controlled burning permits issued for the period 2/15 - 4/16: 468
Gun powder permits issued: 8.

SUMMARY OF DEPARTMENT CALLS:

Chimney	3
False alarm	8
Smoke and gas investigations	33
Water problems	37
Fire drills	19
Station duty	5
Car fires	13
Oil spill	2
Burner malfunction	2
Electrical	7
Town disposal area	1
Washdown	3
Mutual aid	6
Dogs in water	1
Alarm and detector malfunction	20
Brush and grass	49
Lost children	1
Illegal burning	2
Building	3
Dumpster	1
Bomb scare	1
Miscellaneous	58

Ambulance calls	226
Details	363
Inspections	84
Observe blasting	41
Department meetings	12
TOTAL	1,001

The Board of Fire Engineers meets on the first Thursday of the month at 7:30 P.M. at the Fire Station.

The Fire Department meets on the first Monday of the month at 7:00 P.M. at the Fire Station.

THE EMERGENCY NUMBER FOR ALL FIRE AND AMBULANCE CALLS IS: 528-3232

THE NUMBER FOR ALL BUSINESS CALLS IS: 528-3207

We would like to extend our sincere thanks to the men for their interest, cooperation and loyal support during the year. Their dedication is gratefully appreciated by all. Our thanks also to the Board of Selectmen and the Executive Secretary, Marilyn Morris, for their assistance and consideration throughout the year.

Respectfully submitted,

JAMES H. CRIBBY, Chief Engineer
WILLIAM F. MURPHY, Chairman
WILLIAM J. DAVIS, Clerk (Resigned)
JOHN H. MASTERSON
CHARLES F. JEROME
 Board of Fire Engineers

REPORT OF THE FIRE AND POLICE COMMUNICATIONS DEPARTMENT

The past year has brought little change in our department except there has been a large increase in calls of all nature.

We wish to thank all town departments and all town officials for their cooperation in making our job run smoothly. We also wish to thank the general public for their helpfulness.

Hoping we have done our part in being courteous, efficient and helpful to all,

Respectfully submitted,

DOROTHY CAMPBELL
Chief Dispatcher

REPORT OF THE FIRE-POLICE STUDY COMMITTEE

The Committee has reviewed existing Fire-Police Station facilities, examined present and projected Police and Fire Department operations and facilities requirements, and explored a variety of alternative sources of technical assistance and financial support which could be of benefit to the Town in addressing its Fire and Police Station needs.

The Committee has concluded that both the Fire and Police Departments have unmet space requirements. This constitutes a particular problem for the Police Department, which currently must contend not only with inadequate office space, storage facilities and personnel locker facilities; but faces a space problem sufficient to prevent adequate maintenance of equipment and vehicles, constitutes a potential hazard to staff in the safe handling of prisoners and suspects, and compromises the proper protection and preservation of legal evidence.

Both Departments are effected by space limitations in the communications room, by limited meeting and training space, and by crowded garage and maintenance space.

Several factors have contributed to these space problems in what is still a relatively new and modern Station. These relate in part to changes in the nature of and technical requirements associated with effective protective services, and in part to the fact that Norfolk has grown in population much more rapidly than projected at the time the original station was designed. Recent MAPC population figures are some fifty percent higher than those projected in 1965.

Considering these facts, the Committee has concluded that attempts to solve the problems associated with the Fire-Police Station on an ad hoc basis could actually compound long-range problems by locking the Town into inflexible short-term expedients at the expense of carefully considered, cost-effective solutions.

The Committee therefore recommends that the necessary engineering studies be conducted on the leech field and other Station support systems, and that architectural and other alternatives be explored with regard to building codes, comparative costs and the ability of each alternative solution to meet established long-term needs as well as short-term objectives.

Since some construction features, such as solar heating, are eligible for Federal financial assistance, such features should be given particular consideration.

The Committee has submitted an article to the Warrant for Town Meeting requesting the necessary funding to accomplish these objectives.

Respectfully submitted,

CARL N. EDWARDS, Chairman
MARILYN S. EDEN, Secretary
RUSSELL FLYNN
BRUCE NELSON
COLIN O'BRIEN

REPORT OF CIVIL DEFENSE AGENCY

The primary function of Civil Defense is that of a coordinating agency for town departments.

During emergencies when a particular problem might arise for which a department might not have material or manpower on hand because that problem is beyond the norm of their operations, Civil Defense must then endeavor to obtain what is needed from whatever source possible, on departmental request or by order of the Board of Selectmen.

This year we all felt the wrath of nature; suffering in various ways from a blizzard not soon to be forgotten.

This agency received cooperation from all departments that was beyond comprehension. I, personally, was not able to get back to the town or to my family until a period of four days had elapsed.

Contact by phone to my Deputy Directors assured me that everything possible was being done. Shelters were prepared to accept evacuees and refugees. Many elected and appointed officials and public service

personnel in Norfolk were outstanding in their performance of both paid and volunteer duties; this I can attest to as I witnessed situations in other towns that certainly must have been frustrating and of great concern to those in charge of Public Safety as well as those who suffered personal loss and property destruction.

Remember during emergencies all service departments of your town are units of Civil Defense. Some are employees and there are many who are unpaid volunteers. Some are seen and others not. All of them have one thing in mind. That is concern for getting the job done and the welfare of their fellow townspeople.

Your Public Safety Officials; Police, Highway, Civil Defense, and a representative of the Board of Selectmen attended a Seminar on Emergency Preparedness Updating early in the year. I am sure we all gained a few ideas for improvement in procedures and overall operations at this meeting.

Respectfully,

A. BRUCE WOOD
Director Civil Defense

**APPOINTMENTS FY 1978-1979
NORFOLK CIVIL DEFENSE AGENCY**

A. Bruce Wood, Director
Samuel J. Johnston, Deputy Director
Albert A. Leverone, Deputy Director
Dr. George C. Wright, Radio Officer
John Masterson, Radio Operator
Francis Cody, Communications Officer
Norman Eykel, Radiological Officer

Einar Elbert, Asst. Radiological Officer
James Cribby, Fire Officer
Arthur Woodworth, Engineering Off.
Eugene Newman, Transportation Off.
Linda D. Wood, Nursing Consultant
Robert Haddleton, Shelter Management

J. WALTER DARLING
JAMES M. PHELAN
DIANE C. POWERS
Board of Selectmen

REPORT OF THE BAY STATE CORRECTIONAL CENTER/NORFOLK CITIZEN'S ADVISORY COMMITTEE

Due to the fact that the Bay State Correctional Center/Norfolk Citizen's Advisory Committee (B.S.C.C./N.C.A.C.) is a completely new entity in the Town of Norfolk, it took the committee several months of research to arrive at acceptable guidelines and purpose. We decided upon, with the approval of the Selectmen, to represent the town of Norfolk by functioning as a communications interface and action focal point for attitudes, recommendations, plans, programs and other information transpiring between the Bay State Correctional Center and the Town of Norfolk.

The original purpose for forming the committee was to coordinate projects between the town of Norfolk and B.S.C.C. However, the committee also now serves the function of liaison for the town of Norfolk and the Department of Correction, the Commonwealth's legislative bodies and other related agencies. To that end, we have established an open line of communication with the Department of Correction and our State representatives.

April and May – Preparation of the Charter

June – Committee's tour of MCI-Norfolk and MCI-Walpole

July – B.S.C.C. Community Involvement Day

Open Forum for Norfolk citizens to express their concerns surrounding the possible use of B.S.C.C. residents in the town of Norfolk

August – Second open forum for Norfolk citizens

October – Tour and coffee at B.S.C.C. for town officials, Department of Correction Commissioner, Frank Hall, and other prison Superintendents and staff

January – Meeting with State Rep. Frank Woodward and Mrs. Pearson, Registrar, regarding inmate voter rights in respect to the passing of Question #4 on the Nov. 1978 Ballot.

Respectfully submitted,

CAROLE HOOPER, Chairman
BARBARA LANDER
DONNA GILBERT

REPORT OF THE ANIMAL CONTROL DEPARTMENT

The annual report of the Animal Control Department is as follows:

Miles traveled: 8,875
Lost, found and information calls: 598
Dogs handled: 212
Cats handled: 59
Complaints: 117
Dog bites: 42
Other animals: 51
Police calls and assists: 68

Respectfully submitted,
HARRY L. SANBORN, JR.

REPORT OF BUILDING INSPECTOR

The report for the Town of Norfolk, Building Inspector's Office for the year 1978 is as follows:

Number of Permits	Explanation of Permit	Est. Valuation
45	New Dwellings	\$1,604,000
5	Industrial & Business	182,000
29	Additions & Alterations	98,500
7	Pools	28,600
18	Miscellaneous	128,100
	TOTAL ESTIMATED VALUATION	\$2,041,200
	TOTAL FEES (Forwarded to Town Treasurer)	\$ 4,537.00
1978	Total Permits	104
1977	Total Permits	151
1976	Total Permits	132

Respectfully submitted,
ROBERT F. RAVINSKI, Building Inspector
J. WILLIAM MEAU, Deputy Bldg. Inspector

REPORT OF THE PLUMBING INSPECTOR

Total permits issued for 1978

85

Respectfully submitted,

JAMES K. MURRAY
Plumbing Inspector

REPORT OF THE WIRING INSPECTORS

We issued 128 permits in 1978 and made 311 inspections.

Our thanks to the Selectmen and the Town Clerk's Office for their cooperation with our Department.

Respectfully submitted,

PETER O'LOUGHLIN
Inspector of Wires
HARMON TIBBETTS
Assistant Inspector

HIGHWAY

REPORT OF THE HIGHWAY DEPARTMENT

In addition to our regular scheduled maintenance program, the following special projects were completed:

Type I Bituminous Concrete was used to resurface portions of River Road and North Street. Liquid Asphalt with sand cover was used to resurface portions of Medway Street, Tucker Road, Grove Street and Seekonk Street. Chapter 356 State Aid monies were used to resurface Myrtle Street with Type I.

Chapter 356 and all State Aid monies for road construction or asphalt paving have been eliminated from the State budget for FY80. Additional monies will be added to the Highway Budget to compensate for this loss.

The Sanitary Landfill engineering plan has been completed for a year but has not been approved by the Department of Environmental Quality Engineering. I anticipate acceptance of this plan by early summer as all of the recommended changes have been completed.

F. ARTHUR WOODWORTH, JR.
Highway Superintendent

REPORT OF THE CEMETERY COMMISSION

The Town of Norfolk now has the legal authority to accept the Cemetery at the corner of Seekonk and Main Street and its' assets from the Norfolk Cemetery Association, Inc. A Deed of the Cemetery land has been drawn and executed in accordance with the Supreme Court Decree dated November 9, 1977. We expect the remaining assets of the corporation to be transferred to the town shortly before July 1, 1979 and the town will take over the operation and maintenance of the cemetery as of the first day of the next fiscal year.

In the meantime the commission is studying the operation and maintenance of other town owned and operated cemeteries. The rules and regulations for the operation of the cemetery will be adopted prior to that time and we look forward to a smooth transition from the Norfolk Cemetery Association, Inc. to the Town of Norfolk.

Respectfully submitted,

FRANK J. GROSS
JANE K. POTTER
ROBERT L. KIRBY
Cemetery Commissioners

WATER

REPORT OF WATER DEPARTMENT

To the Residents of Norfolk:

The Board of Water Commissioners respectfully submit this brief report concerning the water department for the year 1978.

Two elected water commissioners submitted resignations due to personal reasons. Mrs. Marie McAdam, June 27, 1978, and Mr. William Crane, November 1, 1978. Mr. Charles H. Weeber, Jr. was appointed July 25, 1978, to fill Mrs. McAdam's unexpired term and Mr. Clifford J. Herman was appointed November 28, 1978, to fill Mr. Crane's unexpired term.

Reorganization and careful review of the department's operation have been paramount. We anticipate a year of frugal operation with a concrete plan to make operative our well field.

We take this opportunity to sincerely thank the townspeople, the various town departments and all those who have actively assisted the operation of this department.

Respectfully submitted,
MARY ANN DMYTRYCK,
Chairman
CHARLES H. WEEBER, JR.
CLIFFORD J. HERMAN
Board of Water Commissioners

WATER DEPARTMENT

Statement of Receipts and Disbursements For Periods ending June 30, 1978 and June 30, 1977

	Current Fiscal Year 7/1/77 - 6/30/78
INCOME:	
Sale of Water	\$52,550.14
Installations	1,609.80
Insurance Recovery	1,316.81
Sale of Surplus Property	578.00
Interest on Checking Account	453.46
Fees	20.00
Other	<u>174.00</u>
TOTAL INCOME	\$56,702.21
LESS - OPERATING EXPENDITURES	
Water Maintenance	\$46,385.50
New Installations	498.16
Water Commissioner's Salaries	718.74
Hydrant Repairs - from Insurance Recovery	<u>836.93</u>
TOTAL-OPERATING EXPENDITURES	<u>48,439.33</u>
NET GAIN - BEFORE CAPITAL EXPENDITURES	\$ 8,262.88
NET LOSS - BEFORE CAPITAL EXPENDITURES	--
LESS - CAPITAL EXPENDITURES	
Engineering Study - Water System	--
New Truck	\$ 5,420.00
Installation of Meter Pits	<u>316.85</u>
TOTAL-CAPITAL EXPENDITURES	<u>\$ 5,736.85</u>
NET PROFIT FOR YEAR	\$ 2,526.03
NET LOSS FOR YEAR	

ANNUAL REPORT
OF THE
SCHOOL COMMITTEE
AND
SUPERINTENDENT OF SCHOOLS
OF THE
NORFOLK PUBLIC SCHOOLS

FOR THE YEAR ENDING DECEMBER 31, 1978

EDUCATION

NORFOLK SCHOOL COMMITTEE

Frank J. Gross, Chairman	Term expires 1980
Joyce Clancy, Vice Chairman	Term expires 1979
Walter Byron, Secretary	Term expires 1979
Paul E. Pelletier, King Philip Representative	Term expires 1981
James H. Davies	Term expires 1981

Superintendent of Schools

Mr. Charles L. Manos

Office 528-1266

Principal

Miss H. Olive Day
Alvin J. Freeman School

Office 528-1225

School Nurse

Mrs. Edith Church

Office 528-1247

ENROLLMENT BY GRADES, OCTOBER 1, 1978

Teacher	Grade	Boys	Girls	Total by Room	Total by Grade
Mrs. Evans	6	10	12	22	
Mr. Kiewlicz	6	11	14	25	
Mrs. Luecke	6	12	12	24	120
Mr. Queenan	6	12	13	25	
Mrs. Walkins	6	11	13	24	
Mrs. Antonellis	5	12	9	21	
Miss Bolinger	5	13	12	25	
Mrs. Cardaci	5	16	9	25	122
Miss Kalweit	5	13	12	25	
Mrs. Kaufman	5	14	12	26	
Mrs. Ayer	4	14	11	25	
Mrs. Budd	4	14	12	26	
Mrs. Burke	4	15	9	24	118
Mrs. Cornell	4	8	10	18	
Mrs. Holt	4	13	12	25	
Miss DiCecco	3	13	12	25	
Mrs. Howard	3	13	13	26	
Mrs. Kirby	3	15	10	25	124
Miss Smith	3	11	13	24	
Mrs. Wilson	3	12	12	24	
Mrs. DelGrosso	2	12	10	22	
Mrs. Leone	2	9	12	21	
Miss McNicholas	2	10	10	20	105
Mrs. Odoardi	2	13	9	22	
Miss Prantis	2	10	10	20	
Mrs. Benoit	1	11	9	20	
Mrs. Bradbury	1	11	8	19	
Mrs. Casey	1	9	11	20	96
Mrs. Dardi	1	11	8	19	
Miss Stafsholt	1	8	10	18	
Miss Nasuti	K-AM	10	8	18	
Miss Nasuti	K-PM	10	8	18	
Mrs. Potter	K-AM	8	10	18	107
Mrs. Potter	K-PM	10	7	17	
Mrs. Ransom	K-AM	10	8	18	
Mrs. Ransom	K-PM	10	8	18	
		414	378	792	792

REPORT OF THE NORFOLK SCHOOL COMMITTEE

The Norfolk School Committee meets the fourth Thursday of each month in the Centennial School at 7:30 P.M. Notice of all regular meetings and special meetings are posted at Town Hall. All meetings are open to the public. Executive Sessions may be held only for certain limited purposes as provided by law and with the exception of collective bargaining the School Committee rarely meets in Executive Session. An Executive Session may be held only after the committee has first convened in open session, the majority of the members have to vote to go into Executive Session and the vote of each member is then recorded on a roll call vote, the presiding officer has to cite the purpose for the Executive Session and the presiding officer has to state before the Executive Session if the committee will reconvene after the Executive Session. Records of any Executive Session may remain secret as long as publication may defeat the lawful purpose of the Executive Session.

The Commonwealth thru the Board of Education continues to mandate programs which must be carried out by the local School Districts. The latest is the Basic Skills Program which has to be implemented in all school districts by 1980. Regulations for this program have been adopted and published by the Board of Education and as Norfolk is now substantially in compliance with the regulations we do not anticipate any burden on the town due to this program.

We thank the administration, the teaching staff, custodial staff, clerical staff, the many volunteers and all those persons who have helped us to provide a high quality education to the students of Norfolk.

Respectfully submitted,

FRANK J. GROSS
JOYCE CLANCEY
JAMES DAVIES
WALTER BYRON
PAUL PELLETIER
Norfolk School Committee

TO THE SUPERINTENDENT OF SCHOOLS

The beginning of a new school year in September brought several changes in our faculty. Mrs. Karen Montlack and Mrs. Charlene Ehrlinger were both granted maternity leaves and Mrs. June Cook was voted a year's leave of absence because of her father's serious illness. Mrs. Constance Casey was welcomed to the regular staff at the first grade level; Miss Martha McNicholas, a graduate of Vermont University, was hired to teach a second grade class; Miss Helen Smith, who graduated from Westfield State College, was employed to replace Mrs. Cook at the third grade level and Mrs. Carol Thibodeau was hired to teach Remedial Math in the Title I program.

We were also happy to welcome back a former teacher, Mrs. Joyce Welch, to work as the Aide in the Title I Remedial Reading Math program which is in operation in the Norfolk schools again this year.

The Remedial Reading program, under the direction of Mrs. Patricia Murray, aims at developing word attack skills, comprehension skills, sight vocabulary and fluency in oral reading.

The Remedial Math program is under the direction of Mrs. Carol Thibodeau. The goals of the program are to create a better understanding of math concepts, to improve computation skills and to improve problem solving skills.

Mrs. Joyce Welch, the Title I para-professional, also works with students in reading and math. Mothers who volunteer as aides also assist in the Title I program.

The Title I Parent Advisory Council representing various areas of Norfolk is composed of the following members: Mrs. Nancy Purdon, Chairperson; Mrs. Cindy Stanfield, Secretary; Mrs. Sue Ettenhofer, Mrs. Jean Harbage, Mrs. Mary Jane Wachtel and Mrs. Ann Marie Lewis. The Parent Advisory Council meetings are scheduled for October 24th, January 30th, March 20th and May 22nd.

We wish to thank the members of the Norfolk School Committee for the attractive new Social Studies textbooks. Pupils and teachers are most enthusiastic and find the material presented both informative and challenging. Volunteer citizens of the community will occasionally be sharing with us some of the experiences encountered, pictures taken and treasures collected while visiting countries studied

in our textbooks. We are always eager to share "hands on" experiences as a means of realistic enrichment to make our curriculum study more meaningful.

In compliance with Chapter 766 our Special Needs program has continued to increase in terms of both staff and the services provided for students. Under the guidelines of Chapter 766 the Special Needs staff of the Norfolk Public Schools continues to screen, evaluate and provide programs for students with special educational needs. If a child is determined to have a special educational need after an evaluation has been completed, an individualized educational program is then written for that child. The program is implemented by one or more members of the Special Needs Staff in conjunction with the regular classroom teachers. Through the implementation of the individualized educational plan, we strive to meet the educational needs of each student while maintaining the concept of mainstreaming.

The Special Needs program aims at helping each student realize his potential educationally while ensuring that he meets success in an academic setting. To achieve such goals, a wide variety of methods and materials are utilized. These include many manipulative, audio-visual and programmed materials.

In music classes we have been presenting music as a many sided activity. To better foster the feeling of music we have discussed and begun to understand the differences between varying rhythms. Experiencing the feel of the beat on drums or cymbals makes it understandable.

The language of music is presented by proper terminology. Students learn that "da capo" means "go back to the beginning" and that "fine" means "the end".

The mathematics of music is better understood by playing games to help us remember note values. Pupils know that a quarter note is worth one beat and a whole note is worth four beats. They learn that rests have values too, and signify a definite unit of silence. It all adds up!

The history of music is better appreciated when students hear about the great composers and the legacy they have left to us. Beethoven is still relevant; the talent of Tschiaikovsky is appreciated when the Nutcracker Suite is understood to tell a story and children hear notes that really sound like Sugar Plum fairies.

The art of music becomes clear in performance. Through repetition and practice the children of Norfolk achieve a finished performance when the curtain parts and an operetta like Pinocchio is presented to their parents. The many facets of music add up to an enjoyable whole.

We wish to express our gratitude and appreciation to Mr. James Cribby, our fire chief, and his assistants, for their cooperation and help during Fire Prevention Week when arrangements were made for all kindergarten classes to walk to the Fire Station where they were allowed to either view or board the various equipment used by the fire department. Also, during Fire Prevention Week Chief Cribby and other members of the fire department brought a fire truck and other equipment to the Freeman School. The Fire Department sponsored a poster contest during Fire Prevention Week offering prizes to the winners. The following pupils received prizes: Kindergarten - Keith MacDonald; First Grade - Kimberly Hooper; Second Grade - Tyler Flynn, Jr.; Third Grade - Adam Chandler.

Pupils at all grade levels were privileged to have art work on display at the Norfolk County Teachers' Convention in Dedham in October. The fine art display was under the direction of Mrs. Shirley Sallet, art supervisor, assisted by Mrs. Julia Dardi, Norfolk's representative to the Norfolk County Teachers Association. Each pupil received a certificate for his efforts. We deemed it a real honor to be privileged to participate in such a worthwhile activity.

Primary grade teachers continue to stress the basic fundamental skills in reading, phonics, math and language arts. They work diligently to meet the individual needs of each pupil. Five reading groups are maintained at the first, second and third grade levels.

Colorful rugs were purchased for the kindergarten and first grade rooms. These are used in many ways, have added to the attractiveness of the rooms and provide interesting activity at recess time during inclement weather.

Our kindergarten pupils have a well-rounded curriculum and receive excellent preparation for first grade.

The kindergarten teachers attended a workshop at Lesley College in November. They also meet bi-monthly with other kindergarten teachers from surrounding towns. At these meetings common topics are proposed, discussed and ideas exchanged.

Seasonal activities to make learning more meaningful in all subject areas are encouraged at all grade levels. Some of these activities include churning butter, making cranberry and pumpkin bread, preparing Japanese food, observing Johnny Appleseed Day with "goodies" made from apples and serving breakfasts. In the fall the first grades visited Dowse's Apple Farm in Sherborn to learn how cider is made and how apples are graded and packed.

The Third grade classes added a unit on electricity through the courtesy of the Boston Edison Company. Two workshops were included and each classroom was visited.

Mrs. Cynthia Thomas from Stoney Brook Nature Center also spoke to all classes about gypsy moths and what to do when birds are injured or young birds fall from nests.

We should like to thank the T.P.A. for their generous donation from the bake sale held on Election Day. The money was used to purchase a set of "Mini Books" for each classroom. These Mini Books correlate with our Houghton Mifflin Reading Series and will be used as supplementary readers.

Good health is essential for successful achievement and happiness in school. Under the guidance of Mrs. Edith Church, our school nurse, and her aides, vision and hearing tests were administered in the fall.

Pre-kindergarten youngsters also had vision and hearing tests during the pre-school screening program. We wish to thank Mrs. Nancy Jones, Mrs. Frances Holman and Mrs. Martha Ray for their assistance in the kindergarten screening program each year.

Vision and hearing tests may be given at any time during the year if you think your child may have a problem. Please don't hesitate to call Mrs. Church at 528-1247.

Good nutrition, cleanliness, proper dental care and good posture are also stressed.

In closing, may I take this opportunity to thank Mr. Manos, the members of the Norfolk School Committee, the faculty and the pupils; Mrs. Marion Potter, our school secretary; Mrs. Church, the school nurse; Mrs. Clara White, Cafeteria Manager and her cafeteria personnel; Mr. Gattoni and his fellow custodians; Mrs. Sabatini; Mrs. Carson and the volunteer aides, room mothers and kindergarten

mother helpers; the American Legion Post No. 335; the Norfolk Police and Fire Departments; Mrs. Cynthia Thomas, the Lions Club, the T.P.A., all substitute teachers, librarians, parents, citizens and various organizations of the town for your continued loyal support, keen interest, wonderful cooperation and many courtesies and kindnesses extended throughout the school year.

Respectfully submitted,

H. OLIVE DAY
Principal

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee of the Town of Norfolk

It is with pleasure that I submit this annual report as Superintendent of the Norfolk Public Schools.

It is imperative that I express my thanks to the hardworking, cooperative members of the faculties of the Alvin J. Freeman and Centennial Schools for their true dedication to the children of Norfolk. They work conscientiously to provide our students with the background necessary for a successful educational future in the junior and senior high schools. They also offer many enrichment activities to supplement the curriculum and to make the educational process more enjoyable. Good study habits, effective listening skills, independent thinking, self confidence, sportsmanship and ability to follow directions are emphasized by the teaching staff.

It is my belief that we have one of the most effective elementary media programs in the state of Massachusetts. All students in each grade are taught the skills necessary to use the media center library effectively. The aim is to have our students attain proficiency in library use before they enter the King Philip Regional School North. The library is open on school days from 8:30 A.M. until 5:00 P.M. and from 10:00 A.M. until noon on Saturdays. It is also open during school vacations and during the summer months at regularly scheduled hours. This year we have been adding new books to our library collection with an emphasis on those that correlate closely with our recently adopted social studies texts.

Once again we are conducting the Junior Great Books Program in grades four, five and six. This is a valuable enrichment program for the students in the highest reading group. Many thanks to those volunteers who have assisted us in this worthwhile process.

We were fortunate this year to have the T.P.A. purchase over \$500. worth of books and teacher guides for use in the Great Books program. The T.P.A. also contributed a sum of money for their annual bake sale to purchase supplemental books to correlate with our Houghton Mifflin Reading Program. These books will aid tremendously in enriching our reading program.

This year, we have included a new social studies program in grades K-6. After many weeks of investigation by the Curriculum Committee, the Allyn and Bacon Concepts and Inquiry Series was adopted for use in Norfolk. The curriculum committee worked with all classroom teachers in construction of a new curriculum guide, and in the selection of texts that best suited the needs of the curriculum and the students. The committee is to be commended, as the new approved guide is a splendid example of co-operative effort on the part of all.

The members of the Norfolk Lions Club very generously donated a much needed wheelchair to our schools this year. Our thanks go out to this splendid civic group and its interest in the health and welfare of our community.

Annually, a fire safety program is conducted in our schools, with some students visiting the fire station, others having the opportunity of closely inspecting the fire engines during a visit to the school, and all students watching films on fire safety with follow up discussions as part of their curriculum. A variety of safety brochures are also sent home with children in all grades. This year, we included a special program during the Christmas season, emphasizing fire safety during the period when house fires become more common. A brochure on Christmas fire safety was also given to each child.

Our special needs program continues to expand to comply with the additional regulations and mandates of the state and federal governments. Each student involved in the program is individually cored and has a separate educational program constructed especially for him. Although each student has an individual educational plan, we try to maintain the concept of mainstreaming, in which students are involved in as many as possible of the regular classroom activities.

Parents of sixth grade students were given a unique slide presentation at Promotion Day in June. A chronological slide presentation of the year's school activities was shown to the assembled group. As each slide was shown, individual students in the sixth grade class identified themselves and commented on that slide.

We continue to reach new heights with our attendance at Open House. In November, nearly sixteen hundred students, parents and friends visited our schools to witness the evening's activities. Parents entered each school through a numerical maze and followed a metric guideline to a variety of points in both buildings. The evenings theme, "Mathmania" gives a good indication of the type of decoration predominating in the corridors and rooms that evening. Videotaped for that evening was a birthday parade with a day by day chronology of birthdays of students in the A. J. Freeman and Centennial Schools. Several educational contests were held, with a number of prizes given to the successful contestants. Parents and friends had the opportunity to view the display of their children's class work and review the texts and other educational material utilized in the classrooms. Refreshments were served to all in the "Mathmania" Cafeteria of the Centennial School.

The highlight of our 1978 musical season was the presentation of "The Prince and the Pauper". Our fifth grade students, with their fourth grade twins, "The Prince and "The Pauper", took the assembled audience by storm. The audience responded with one almost continuous ovation. My heartiest congratulations to the Director of Music, the teachers and parents that assisted, and the many students who donated their time and talent to this successful venture.

The sixth grade class has had many successful activities in previous years; career speakers, mini craft and hobby courses, and for the past year an international motif. The students have written to representatives of most of the countries of the world collecting information to be shared with other members of the class. Many students corresponded with pen pals from far away lands. Students made maps, constructed flags, learned dances and participated in a variety of activities about the countries of the world.

Success in school is dependent on the cooperation of many individuals. Our school staff is greatly assisted by the many volunteers who aid in our library, the Title I and remedial reading programs, the speech program, the room mothers and the clerical aides. These are

ARTICLE 30. TO see if the Town will vote to authorize the Board of Selectmen to release (for such consideration) a two-acre portion, more or less, of a conservation restriction acquired pursuant to Chapter 184, Section 32 comprising a total of 2 acres, more or less, as shown on a plan entitled, Plan of Land in Norfolk, Mass. by Landmark Engineering of New England, Inc.

Said two-acre parcel is shown on a plan dated March 13, 1979 and identified as follows:

Land shown as Lots 1 and 2 and Parcel B on plan entitled "Plan of Land in Norfolk, Mass." dated March 13, 1979 by Landmark Engineering of New England, Inc. said lots 1 and 2 being together bounded and described according to said plan as follows:

Southeasterly by Boardman Street, 565 feet, more or less; Southwesterly by a stream and the land of Leonard and Helen Vinson 318 feet, more or less;

Northwesterly by other land owned by Liljestrand 519 feet, more or less;

Northeasterly by other land owned by Liljestrand 225 feet, more or less.

Lot 1 contains 77,670 square feet, more or less; Lot 2 contains 45,000 square feet, more or less, and Parcel 8 is located 114 feet northeast from Boardman Street containing 1,933 square feet, more or less, on which is located a pool house and said Parcel B is bounded by other land owned by Liljestrand all according to said plan.

A copy of said plan is on file with the Town Clerk. This land will be subject to the Conservation Commission restriction and regulations by the letter dated March 26, 1979; or to take any other action in relation thereto.

Submitted by the Conservation
Commission and Board of
Selectmen

ARTICLE 31. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury, a sum of money to be added to the Stabilization Fund under the authority of Section 5B of Chapter 40, General Laws, or take any other action in relation thereto.

ARTICLE 32. To see if the Town will vote to transfer a sum of money from Surplus Revenue to decrease the tax rate.

ARTICLE 33. To see if the Town will choose any committee or to hear or act on the report of any Committee or Town Officer, or to instruct any Committee or Town Officer.

KING PHILIP REGIONAL SCHOOL DISTRICT COMMITTEE

Dr. Richard K. Grady*, Chairman	Term expires 1979
Mrs. Marsha Robbins, Vice-Chairman	Term expires 1981
Mrs. Jeanne Wright	Term expires 1981
Mr. William Zadrozny	Term expires 1979
Mr. John Barrett, Jr.	Term expires 1981
Mr. Arthur Meyer	Term expires 1979
Mr. William Clarke	Term expires 1979
Mr. Paul Pelletier*	Term expires 1979
Mr. Paul Camber*	Term expires 1979

*Appointed by local school committee

ORGANIZATION

Dr. Richard K. Grady, Chairman
Mrs. Marsha Robbins, Vice-Chairman
Mr. William B. White, Treasurer
Mrs. Shirley Larsen, Secretary

SUPERINTENDENT OF SCHOOLS

Mr. William J. Costa
34 Village Street
Millis, MA 02054

SUPERINTENDENT'S OFFICE

Mrs. Jennie Kosten
Mrs. Shirley Maduskuie

Mrs. Barbara Franklin
Mr. William B. White

Regular meetings of the School District Committee are held every first and third Monday of the month at King Philip Regional High School at 7:00 P.M.

KING PHILIP REGIONAL SCHOOL DISTRICT WRENTHAM, MASSACHUSETTS

The last school year can best be characterized as being one of progress and consolidation. In spite of economic pressures, particularly inflation and the consequent increases in costs, it has been possible to make significant educational gains.

We are extremely pleased with the serious purposeful activities of the students as well as noting an improved school spirit. There appears to be greater stability and increased effort. We note this particularly in the steady improvement of SAT scores, a greater number of students achieving awards and the marked decrease in physical damage to the school plant and grounds.

Leadership is vital to the success of any endeavor. This year Mr. Donald H. Murphy, Assistant Principal, Foxboro High School, was appointed Principal, King Philip Regional High School. Mr. Murphy's broad experience should add strength to basic curriculum development and improved student-teacher-parent relationships. There is evidence that the appointment is already productive.

The vocational division did not add courses, but added two instructors to meet increasing enrollments in electrical shop and food services. Electives for academic students were developed for each vocational area. New programs have been developed for the handicapped. There are also more young women in trade and industry programs than ever before. We continue to meet with success in obtaining federal funds and federal equipment for this division.

The junior high school consistently performs a difficult task in an exemplary manner by raising to a common educational base students from three dissimilar school systems. The school provides a full range of remedial, basic and advanced studies.

In all of the school increased emphasis and effort have been and will continue to be placed upon basic skills development, competency testing and responsible citizenship.

There are three areas of potential future costs that go beyond regular budgeting. Although we have gained the use of state school land for athletic practices, our long run solution to the need for fields appears to be development of our land in Plainville for school and community use. Methods and costs are being investigated. Replacing

the twenty year old roof on the older section of the high school will represent a substantial future cost. It isn't worn out yet, but twenty years is all you can reasonably expect of a flat roof of its type. Another concern is replacing the tennis courts lost during construction. We are attempting to determine if we can obtain assistance from several sources to make replacement financially feasible.

Everything considered, it has been a very good year because of the combined efforts of the communities, students, parents, faculty, administration and my school committee colleagues. We look forward to even greater success in the future.

Respectfully submitted,

RICHARD K. GRADY, D.M.D.
Chairman, King Philip Regional
School District Committee

KING PHILIP REGIONAL SCHOOL DISTRICT WRENTHAM, MASSACHUSETTS

I herewith submit my seventh annual report as Superintendent of King Philip Regional School District.

After many years of renovation and construction we have reached the point where the students can take advantage of the unique educational features incorporated into the design of the high school. In general half of our students pursue courses leading to college entrance: a quarter is heavily involved in business education programs and a quarter is interested in vocationally oriented courses. It is now possible to satisfy their needs and desires with appropriate strong courses that will meet the students' next career goals if the recommended sequences are followed and they apply themselves to the task with energy and diligence.

As we anticipated, the location of academic and vocational divisions in the same physical plant has encouraged the development of the vocational division. It has also influenced more young women to enter the trades and industry shop programs. Although young women are still a minority in the division, the change is significant, continuing and is part of a national trend. The growth in the vocational area

made it necessary to add an electrical shop instructor and a baker in food services. The closeness has also permitted us to develop at least one vocational elective in each of the shop areas for students from the academic area to learn a manual skill from cooking thru automotive tune-ups and household wiring. These have supplanted the former home economics and industrial arts electives.

Academic/vocational interaction in both directions is possible only because that philosophy was accepted by the school committee from the beginning and the new construction was designed to embody the concept. Students can take advantage of the offerings of both or each division without leaving their friends or the district.

Fortunately, we received assistance from many sources within the year. A new foreign automobile was donated by the Department of Education. The Defense Logistics Agency provided three metal fabricating machines. Five federal proposals have been funded providing vocational education support for special needs students, stoves and sewing machines for the junior high, expanding regular vocational programs, curriculum development and instructors' training.

The general strengthening of the academic division has progressed in several areas under the direction of Mr. Donald H. Murphy, who was appointed principal this year. The discipline code has been re-designed to deal quickly, firmly and fairly with those offenses that disrupt the teaching-learning process or cause damage to school property. Practically all of the students support the code because it protects their education and rights and makes the few who do not conform to reasonable rules personally responsible for the penalties they receive for non-compliance.

The student body has reacted very favorably to the internal organizational changes and evidences renewed interest in school activities. The drama program and school newspaper have been reestablished. A WJMQ radio club has been formed. The student council hosted a regional meeting of student councils, organizing and carrying out a complex program most successfully. The key club for outstanding achievers has been reinstated. In the sports area soccer teams for girls and boys have been established. The girls' cross country team has had outstanding success. Participation in all sports activities is at an all-time high. Whether engaged in interscholastic or intra-mural activities the growth in active healthful physical activities is encouraging and symptomatic of positive changes in student attitudes.

There is a new spirit of cooperation between the district and town agencies, particularly the police and fire departments. Many people and organizations have volunteered to assist us — the Sports Club, Band Boosters, faculty council and concerned parents. Their assistance has been active, positive and very much appreciated. The reaffirmation of pride in a really excellent school by the staff and students is a step in the right direction. It also gives us reason for optimism for its future.

The junior high school has also been extremely active. In September 1978 the daily meeting of each academic course was reestablished in place of meeting four out of five days with longer periods. A Great Books Program was introduced offering students the opportunity to read many of the classics in place of being assigned to a study hall. Art and music are now offered each year to seventh and eighth grade students as opposed to art in grade seven and music in grade eight. The faculty is studying the feasibility of establishing a program for the gifted/talented and developing standards for competency testing.

The most important work at the junior high school is the continuing development of an optimum junior high school curriculum balancing physical and academic education, academic and pre-vocational needs, the humanities and the sciences, the selection of appropriate courses, levels of difficulty and remedial/basic/advanced activities. This is a never-ending procedure, but it is particularly important presently now that the budgeting of funds to keep up with enrollment increases has ceased and we face a period of a slowly declining student population. We now have the redirected resources and opportunity to do many things that will enhance the quality of the school by better meeting student needs that we had neither the funds nor time to accomplish previously.

The school committee has actively participated and supported us throughout a difficult period. Its leadership and cooperation remain active and vital. I also sincerely appreciate the efforts of our students, their parents, teachers, guidance counselors, nurses, custodians, office personnel, cafeteria workers and administrators in all of our schools. The success of the schools is dependent upon the interaction of all who teach, learn, serve and support the schools of the regional district.

Respectfully submitted,

WILLIAM J. COSTA
Superintendent of Schools

KING PHILIP REGIONAL SCHOOL DISTRICT

October 1, 1978 Enrollment

NORFOLK				PLAINVILLE			WRENTHAM			Boys	Girls	TOTAL
Boys	Girls	Total		Boys	Girls	Total	Boys	Girls	Total	Total	Total	
Voc.												
12	12	8	20	24	12	36	17	8	25	53	28	81
11	19	12	31	32	14	46	30	13	43	81	39	120
10	8	4	12	35	2	37	33	1	34	76	7	83
9	<u>16</u>	<u>1</u>	<u>17</u>	<u>19</u>	<u>0</u>	<u>19</u>	<u>28</u>	<u>1</u>	<u>29</u>	<u>63</u>	<u>2</u>	<u>65</u>
	55	25	80	110	28	138	108	23	131	273	76	349
Acad.												
12	37	42	79	15	28	43	41	43	84	93	113	206
11	40	35	75	28	33	61	44	50	94	112	118	230
10	32	49	81	36	51	87	36	66	102	104	166	270
9	<u>52</u>	<u>51</u>	<u>103</u>	<u>30</u>	<u>48</u>	<u>78</u>	<u>26</u>	<u>69</u>	<u>95</u>	<u>108</u>	<u>168</u>	<u>276</u>
	161	177	338	109	160	269	147	228	375	417	565	982
JHS												
8	68	70	138	69	62	131	63	46	109	200	178	378
7	<u>63</u>	<u>56</u>	<u>119</u>	<u>52</u>	<u>55</u>	<u>107</u>	<u>53</u>	<u>52</u>	<u>105</u>	<u>168</u>	<u>163</u>	<u>331</u>
	131	126	257	121	117	238	116	98	214	368	341	709
			675				645				720	2040
			33.09%				31.62%				35.29%	100%

King Philip Regional School District	2040
Tuition Students	4*
Foreign Students	2**
	2046

*Vocational -- North Attleboro 1
 Walpole 1
 Dover 1

**Swedish exchange students

BUDGET FY80

		SPENT FY77	BUDGET FY78	BUDGET FY79	BUDGET FY80
1000	Administration	\$ 97,665	\$ 98,650	\$ 130,430	\$ 291,375
2000	Instruction	2,023,430	2,133,745	2,323,765	2,329,315
3000	Other School Services	451,065	457,125	525,240	539,345
4000	Oper. & Maint. of Plant	484,680	517,350	539,100	541,850
5000	Fixed Charges	154,080	163,520	257,925	274,475
7000	Acq. of Fixed Assets	15,440	15,910	17,000	18,000
9000	Tuition	44,400	35,000	125,000	125,000
	Adult Education	20,000	17,900	18,925	19,925
	Vocational Education	693,705	794,950	857,805	967,925
	Grand Total	<u>\$3,984,465</u>	<u>\$4,234,115</u>	<u>\$4,795,190</u>	<u>\$5,107,810</u>

ESTIMATED RECEIPTS - FY80

	FY78 Est. Receipts	FY79 Est. Receipts	FY80 Receipts
State Reimb. - Transportation	\$ 172,232.00	\$ 152,401.51	\$ 150,000.00
State Reimb. - Transportation Spec. Ed.		17,321.00	
State Reimb. Spec. Ed.	242,119.00		
State Reimb. Chapter 70		927,375.01	900,000.00
State Reimb. Voc. Ed.	279,367.00		
State Reimb. Reg. Sch. Aid	565,659.38	721,628.00	700,000.00
State Reimb. State Wards	10,167.00	4,788.00	6,000.00
Adult Ed. Receipts	4,447.00	2,000.00	3,000.00
Tuition - Vocational	7,579.50	6,000.00	6,000.00
Misc.	19,434.31	12,362.00	10,000.00
FY78 Deficit		<u>155,379.00</u>	
	<u>\$1,301,005.19</u>	<u>\$1,999,254.52*</u>	<u>\$1,775,000.00</u>

*This amount apportioned to towns August 26, 1978

Norfolk	33.09% x \$3,332,810 = \$1,102,826.83	Gross	\$5,107,810.00
Plainville	31.62% x 3,332,810 = 1,053,834.52	Est.	1,775,000.00
Wrentham	35.29% x 3,332,810 = 1,176,148.65	Net	<u>\$3,332,810.00</u>
100%	<u>\$3,332,810.00</u>		

APPORTIONMENT OF OPERATING BUDGET

Member Towns	Pupil Enrollment 7-12	Net Operating Cost	Percentage of Net	Member Town Share	Less Applied Surplus	Member Towns Adjusted Shares
FY1980	10/1/78	\$3,332,810				
Norfolk	675		33.09%	\$1,102,826.83		
Plainville	645		31.62%	1,053,834.52		
Wrentham	720		35.29%	1,176,148.65		
	<u>2040</u>		100.00%	<u>\$3,332,810.00</u>		
FY1979	10/1/77	\$3,604,540				
Norfolk	681		32.12%	\$1,157,778.25		
Plainville	638		30.10%	1,084,966.54		
Wrentham	801		37.78%	1,361,795.21		
	<u>2120</u>		100.00%	<u>\$3,604,540.00</u>		
FY1978	10/1/76	\$3,056,615				
Norfolk	672		31.49%	\$ 962,528.06	\$ 22,042.50 =	\$ 940,485.56
Plainville	646		30.27%	925,237.36	24,337.50 =	900,899.86
Wrentham	816		38.24%	1,168,849.58	28,620.00 =	1,140,229.58
	<u>2134</u>		100.00%	<u>\$3,056,615.00</u>	<u>\$ 75,000.00</u>	<u>\$2,981,615.00</u>
FY1977	10/1/75	\$2,727,534				
Norfolk	643		29.39%	\$ 832,042.66	\$ 30,958.65	\$ 801,084.01
Plainville	710		32.45%	913,672.48	32,014.40	886,658.08
Wrentham	835		38.16%	1,080,324.86	40,532.95	1,039,791.91
	<u>2188</u>		100.00%	<u>\$2,831,040.00</u>	<u>\$103,506.00</u>	<u>\$2,727,534.00</u>

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APPORTIONMENT OF NET CAPITAL BUDGET

HIGH SCHOOL	JUNIOR HIGH SCHOOL						
Member Towns	Net Capital Cost	Percentage of Net	Member Town Share	Net Capital Cost	Percentage of Net	Member Town Shares	Total Town Share
FY1980	\$264,965.00			\$50,086.50			
Norfolk		33.09%	\$ 87,676.92		33.09%	\$16,573.62	\$104,250.54
Plainville		31.62%	83,781.93		31.62%	15,837.35	99,619.28
Wrentham		35.29%	93,506.15		35.29%	17,675.53	111,181.68
		<u>100.00%</u>	<u>\$264,965.00</u>		<u>100.00%</u>	<u>\$50,086.50</u>	<u>\$315,051.50</u>
FY1979	\$281,765.00			\$56,597.52			
Norfolk		32.12%	\$ 90,502.92		32.12%	\$18,179.12	\$108,682.04
Plainville		30.10%	84,811.26		30.10%	17,035.86	101,847.12
Wrentham		37.78%	106,450.82		37.78%	21,382.54	127,833.36
		<u>100.00%</u>	<u>\$281,765.00</u>		<u>100.00%</u>	<u>\$56,597.52</u>	<u>\$338,362.52</u>
FY1978	\$ 15,510.00			\$59,747.52			
Norfolk		20.45%	\$ 3,171.80		31.49%	\$18,814.49	
Plainville		23.53%	3,649.50		30.27%	18,085.58	
Wrentham		56.02%	8,688.70		38.24%	22,847.45	
		<u>100.00%</u>	<u>\$ 15,510.00</u>		<u>100.00%</u>	<u>\$59,747.52</u>	
HS Addition	\$298,565.00						
Norfolk		31.49%	\$ 94,018.12				\$116,004.41
Plainville		30.27%	90,375.62				112,110.70
Wrentham		38.24%	114,171.26				145,707.41
		<u>100.00%</u>	<u>\$298,565.00</u>				<u>\$373,822.52</u>

KING PHILIP REGIONAL SCHOOL DISTRICT

Balance Sheet — June 30, 1978

Assets		\$353,063.61
Cash		
In Banks		
Petty Cash		
Supt's Office	\$ 50.00	
H.S. Prin. Office	75.00	
JHS Prin. Office	50.00	
School Cafeteria	75.00	
Voc. School	<u>50.00</u>	<u>300.00</u>
		\$353,363.61
Liabilities		
Outstanding FY78		
Vouchers Due	\$62,385.00	
Payroll Deductions	21,988.57	
State Tax	<u>91.03</u>	\$ 84,464.60
Appropriation Balances		
Reg. H.S. Addition	\$20,643.57	20,643.57
Reserved Appropriations		
Petty Cash	<u>300.00</u>	300.00
Federal Grant Balances		
OCAP	11.50	
Voc. Equipment	95,998.80	
Title IV Library	1,388.50	
Title I -A- Reading	(14,460.30)	
Title I -B- Math	4,562.75	
Occ. Training for Handicapped	<u>1,334.41</u>	88,835.66
Revolving Funds		
Cafeteria	4,591.15	
Athletics	156.44	
Automotive	784.53	
Carpentry	<u>279.06</u>	5,811.18
		<u>153,308.60</u>
Surplus		<u>\$353,363.61</u>

RECONSTRUCTION OF SURPLUS REVENUE

Balance 6/30/77		\$105,854.29	
Less Expenditure by School Committee			
FY78 Operating Budget		75,000.00	
Transfer to Operating Budget 6/30/78		1,080.88	
		\$ 29,773.41	
Less Estimated Receipts overestimated			
Transportation		77,768.00	
Vocational Ed		45,633.00	
Adult Ed Receipts		5,023.00	
Tuition Vocational		2,420.50	
Tuition Adult Ed.		2,000.00	(132,844.50)
Less Operating Accounts overdrawn			
Other School Services		11,239.03	
Acquisition of Fixed Assets		1,679.73	
Tuition to other Districts		42,918.39	(55,837.15)
Add Estimated Receipts underestimated			
State Reimbursement Special Ed		167,119.00	
Regional School Aid		65,659.38	
Misc. Local Revenue		13,434.31	
State Wards		10,167.00	256,379.69
Add Balances & Operating Accounts			
Administration		2,407.55	
Instruction		17,604.71	
Operation & Maintenance of Plant		13,543.52	
Fixed Charges		5,260.35	
Vocational Ed		15,773.93	
Adult Ed		1,247.09	55,837.15
Balance 6/30/78			\$153,308.60

DEBT ACCOUNTS

Net Fixed Debts	\$4,980,000.00	
Serial Loans R.J.H. Const.		\$ 680,000.00
Serial Loans R.H.S. Add.		4,300,000.00
Trust Funds in Treas. Custody	3,866.41	
Scholarship fund - Mrs. Leona Johnson		833.23
Scholarship fund - Mr. John A. Warren		2,908.18
Scholarship fund - Mr. Peter LaPierre		125.00

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT

Our first full year of operation is now history and it gives us great pleasure to report to the Town of Norfolk.

The Tri-County Evening Adult Program opened in January and enrolled 6 Norfolk residents in a trade preparation course of their choice. We expect that as the district becomes more aware of this rare opportunity enrollment will eventually swell to 600-800. Additional information and printed brochure can be had by calling the school office at any time.

For the better part of the first school year the District Committee was engaged in arbitration with the General Contractor. Consequently, the activities of all sub-contractors ceased and we did suffer some hardship. Fortunately the dispute was finally settled in June and we are now reaching the point where all school equipment is fully operational.

In September, we embarked on our second year. The school day was reduced from nine to eight periods and students are now dismissed daily at 2:30 P.M. A new program, Food Occupations was initiated for low-incidence special needs youngsters. A small fast foods restaurant was added to the facility with the help of a \$12,500.00 federal grant. The enthusiasm of the students is a sight to behold as they go about the business of learning by working in "Ye Olde Coffee Shoppe."

The new school year also saw the Tri-County Career Education Lab fully productive. Equipped with a computer terminal, linked to the Massachusetts Occupational Information Systems computer in Wellesley, students can retrieve a wealth of occupational and educational information. This service is being made available not only to Tri-County students but also to Junior High School students throughout the district. The Lab is well equipped with a variety of appropriate audio-visual materials and the great majority of all equipment and materials, including the terminal, has been financed with federal grants.

In September, 13 students from Norfolk entered Tri-County. This brought our town's enrollment up to 30 in three grades. We expect that in September, 1979, when we reach full enrollment, 47 students will be in attendance.

Tri-County is fast becoming an attraction to visitors from all member communities. The Rainbow Room, home of the Culinary Arts Program each day serves luncheons to area residents on a reservation basis. The students in Cosmetology are now accepting reservations from the public in a program that is increasingly popular. Almost 50 three-to-five year old children are provided for daily in our Child Care program. It is especially satisfying to note that at any time of the school day there are adults coming in contact with high school students in a spirit of mutual respect.

The Construction and Machine Shop Trade Programs have been equally productive. In a building of 300,000 square feet there is a constant need for remodeling and maintenance. The teachers and students in those departments have saved the district thousands of dollars and at the same time benefited by invaluable real work experience.

As we move toward full enrollment, we expect that this vocational school will expand services to Norfolk and the entire district. We thank you for your support in the past and look forward to a continuing relationship of mutual benefit in the future.

Respectfully submitted,

JOHN C. KRASKOUSKAS, Chairman
MELVIN C. LONG, Norfolk

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE

Franklin — Frank DeLucia
Franklin — Robert J. Rappa
Medfield — Peter S. Howell
Medway — John C. Hurley
 Millis — Robert W. McDonough
 Norfolk — Melvin C. Long
North Attleboro — Arthur C. Hillman
North Attleboro — John C. Kraskouskas
Seekonk — John D. Hanley
Sherborn — Mary Elizabeth Dowse
Walpole — Louis E. Hoegler
Walpole — Sidney F. Hatch

LIBRARY

REPORT OF THE NORFOLK PUBLIC LIBRARY

The statistics for the fiscal year of July 1, 1977 through June 30, 1978 are as follows:

Circulation

Adult Fiction	15,253
Adult Nonfiction	7,339
Juvenile Fiction	9,809
Juvenile Nonfiction	4,522
Periodicals	1,563

Non-Print Materials

Records	1,085
Cassettes	213

Total Circulation

39,784

Further Statistics

New Borrowers	327	New Records	24
Interlibrary Loans	205	New Cassettes	11
New Books (Purchases and Gifts)	1,695	EMR books on loan	4000+
		Fines	\$624.85

In summing up the 1978 Library Year we could call it the Year of the Trailer. The state closed the library down until the trailer was moved 30 feet away from the main building. Thanks to the Trustees, Friends of the Library and the Advisory Board we are now able to use it for storage and work space.

1978 was also a Year of Grants. The Library received \$750.00 for the purchase of law materials and \$13,500.00 for the Personnel Project, both are funded through LSCA Title I grants.

Thanks to the Friends of the Library group, the library now has a circulation desk and a donation of \$1500.00 to the Building Fund. Once again they sponsored the very popular evening at Boston Pops.

The Norfolk Lions continue to support the library and those in need and donated \$150.00 for large print books.

We are indebted to NOVA not only for their donation of \$250.00 to the Building Fund; but for making the library more attractive with flowers and wreaths.

The successful Neighborhood Story Hours in the summer for pre-schoolers were skillfully managed by Harriet Boudreau, Mary Lou D'Amico, Eleana Dettore, Sheila DiBona, Bonnie Durand, Kathy Knowles, Thayer Olson, Pat Petrilli and their helpers. To them, our deepest thanks.

Dorothy Chitty and Frances Flynn ran a successful summer program for the elementary youngsters at the Centennial Library.

Your librarian and staff members attended many workshops and conferences to help us serve you better. Representing Public Libraries, your librarian served as a delegate to the Governor's Conference on Libraries and Information Services.

In closing I would like to thank one and all for their donations of gifts and time to our library. A library is as good as the support it receives.

Respectfully submitted,

JEANNE D. HILL
Director

REPORT OF THE TRUSTEES OF THE NORFOLK PUBLIC LIBRARY

The Trustees and staff of your public library have worked very hard this year in trying to supply you with a full service library. However, our space problem has not let us completely meet this responsibility. Our policies and services to the people of all ages in the town have been given much thought and planning with a realistic look to the future.

Our present building has been used by the town as a library since 1951. Before that it was used as a fire house and we still house the fire siren in our building. This portion of the building is in constant need of repair. An addition of equal size was added in 1962 giving

us a total of 1300 sq. ft. of space. Extensive termite damage was discovered to the oldest part of the building this summer. Steps have been taken to repair the building and to prevent future attacks.

After eighteen months of negotiating and with the help of the Highway Department, Friends of the Library, donations of materials, and labor, our temporary trailer addition was moved into on December 1, 1978. State building regulations prevent us from using this as a public building. We are allowed to use this for storage of books and periodicals, work area, and office space, as well as, some desperately needed meeting space. Our greatest needs, more shelf and reading space cannot be addressed by the use of the trailer.

Through efforts of our staff we were able to obtain a \$750.00 grant under the Library Services Construction Act for the purchase of books in the field of law. We were fortunate to be able to purchase an updated, barely used, set of Massachusetts General Laws along with other books on the subject.

We were chosen by the Eastern Massachusetts Regional Library Services to have a collection of Special Needs materials for one year. The collection is available to parents, teachers and children in the region.

Our director, Jeanne Hill, was appointed a voting delegate to the Governor's Conference on Libraries and Information Services in the Commonwealth of Massachusetts during April.

Respectfully submitted,

CHARLES BYERS, Chairman

DORIS WALKER

FRANCES M. HOLMAN, Clerk

REPORT OF THE LIBRARY BUILDING STUDY COMMITTEE

The annual Town Meeting committed \$18,000 for architectural fees and the administration of bidding documents to obtain a firm construction cost for a new Town Library. In June of 1978, an architectural firm was selected to develop drawings and specifications for the renovation and alteration of the old highway garage into a new library. In September of 1978, the Town was notified that its application for a federal grant was turned down and the committee reviewed alternative federal funding options. It was determined that for the current 9 month period, other federal grants were either not funded or our town's economic status would cause rejection. In November of 1978, the committee published a Status Report to seek public opinion for a town funded new library and in December, drawings and specifications were made available for public bid. Results of this bidding were presented at the Special Town Meeting. Additional reports and statements of progress and the committee's future will be presented at the annual town meeting.

Respectfully submitted,

ROBERT NICODEMUS, Chairman
FRAN HOLMAN
JUDY STERLING
JOHN HARBAGE
ROBERT BOUCHER
EILEEN BURNARD, Secretary
MAUREEN MORES
JEANNE HILL, Librarian

PLANNING AND DEVELOPMENT

REPORT OF THE PLANNING BOARD

In 1978 a great deal of the Board's time was spent on new subdivisions. Two new subdivisions, OLD CAPE COD ESTATES and OLD MILL ESTATES, were approved. Thirty-seven (37) plans were endorsed as qualifying to come under subdivision control law, approval not required.

The Board maintained its membership in the Mass. Federation of Planning Boards and the Charles River Watershed Association.

As Chairman for the past year, I would like to thank former members Phil Lukens and Bruce Nelson and the present members of the Planning Board for their cooperation and assistance. Also, a special thanks to Highway Superintendent, Arthur Woodworth, Jr., and Building Inspector, Robert Ravinski, for their assistance. Our Recording Secretary, Carol Crowley, is to be commended for keeping our house in order.

Respectfully submitted,

BERT ROUSSEAU, Chairman
WALTER JAWORSKI, Clerk
EINAR ELBERT
BOB LARKIN
DAVE BURCHFIEL

REPORT OF THE BOARD OF APPEALS

This board is appointed by the Board of Selectmen in accordance with Norfolk's Zoning By-Laws. It is a five-member board with two associate members. Its function is:

1. To hear and decide appeals in accordance with Section 8 of Chapter 40A of the General Laws. These appeals may include an appeal of the granting of a building permit, as well as an appeal from the refusal of a building permit.
2. To hear and decide applications for special permits.

3. To hear and decide petitions for variances as set forth in Section 10 of Chapter 40A of the General Laws, provided however, that the Board shall not authorize by variance a use of activity not otherwise permitted in the district in which the land or structure is located.

In compliance with the existing laws this Board distributes an average of fifty pieces of mail per hearing.

The Board suffered a great loss last spring, due to the death of its Chairman, Leo Prevett. His expertise and leadership will be missed. At that time, Mr. James Shruhan, long-time member and Secretary of the Board, assumed the position of Acting Chairman. In July, alternate member, Maria Nelson was appointed as a full member. In November, member Bruce MacVarish resigned due to his relocation and was later replaced by Mr. Fred Pfischner. In January 79, Mr. James Shruhan and Mr. Richard Boomer resigned due to the demands of their careers. Mr. Paul St. Francis was appointed to replace Mr. Shruhan and Mrs. Nancy Connors was appointed to replace Mr. Boomer. Mr. Robert Haddleton was appointed to fill the second alternate position. Mrs. Marcia Daniels, the Board's stenographer/typist, also resigned as of December 31, 1978.

To these past members, and Mr. James Shruhan in particular, our sincere gratitude for the time and service given our Town.

As the Board enters 1979, it is busy with the many mandated changes imposed on it by our newly revised Town By-Laws and the State Chapter 40A - Zoning Act. We are completing a set of rules for the conduct of the Board's business and for the purpose enumerated in Chapter 40A and shall file a copy, available to the public, with the Town Clerk. A revised application form for petitioners with an explanation of the three types of appeals that may be sought is also being completed.

We are looking forward to the coming year with the sincere hope of serving in the best interests of our Town.

Respectfully submitted,

NANCY CONNORS, Clerk/Sec.
RAYMOND ODOARDI
MARIA NELSON
FRED PFISCHNER
PAUL St. FRANCIS

EDWARD DMYTRYCK - 1st Alternate
ROBERT HADDLETON - 2nd Alternate
JAMES SHRUHAN, Acting Chairman
RICHARD BOOMER
LEO PREVETT, Chairman (deceased)
R. BRUCE MacVARISH (resigned)
FELIX PETRILLI (resigned)

BY-LAWS COMMITTEE

The function of the By-Laws Committee is to maintain an up-to-date compilation of the town by-laws which are voted on and passed by the voters of the town of Norfolk at regular and special town meetings and have been approved by the Attorney General's Office. This committee is presently reviewing the town reports for articles voted at town meetings which are germane to the by-laws to assure the last compilation made is complete and then will identify the articles which are superseded by state law. The by-laws will then be updated to include recent town actions.

The members of the committee are:

James H. Davies	Chairman	Term expires '81
Gilda Klimas	Secretary	Term expires '80
James Klimas		Term expires '80
Edward Hamwey		Term expires '81
Albert Leverone		Term expires '81

Respectfully submitted,

JAMES H. DAVIES
Chairman

REPORT OF THE ZONING BY-LAW STUDY COMMITTEE

The Board of Selectmen created this Committee on October 4, 1977, consisting of 5 Norfolk residents. The purpose of the Committee was primarily to study, and amend as necessary the existing Zoning By-Laws to conform with the State Zoning Act, Chapter 808 of the Acts of 1975. The deadline was July 1, 1978. At the June 27 Town Meeting, 1978, the Committees recommendations were presented in Article 14 of the Warrant. The advisory Board recommended favorable action; and the Town voted to accept the recommendations as presented in the Article.

The Committee had advised the Board of Selectmen that further study, amendments and up-dating of the Zoning By-Laws would be in the best interest of the Town, and it was decided that the

Committee would continue its existence. Members Albert Larkin and Richard Connors found it necessary to resign due to other commitments, and in September 1978 Mr. Theodore Majkut and Mr. Charles Cheney were appointed by the Board of Selectmen to take their place. It was decided to dispense with the services of a Clerk/Secretary for the time being, until the Committee's stand on various issues had been formulated. The Committee is meeting on a regular basis, and one of the major issues is the advisability of increasing the minimum lot size requirements throughout the Town; this per request of the Board of Selectmen. The Committee hopes to be able to bring a number of recommendations to the People at the next regular Town Meeting.

We would like to thank former members Larkin and Connors for their contributions, as well as Clerk/Secretary, Mrs. Carol Crowley, whose efforts helped us greatly in meeting the July 1, 1978 deadline. Cooperation received from other Town Departments and Committees, as well as Town Counsel, has been appreciated.

We meet on the second and fourth Tuesday of the month, at 7:30 p.m. in the Planning Board Office, and interested residents are welcome to attend.

EINAR C. ELBERT, Acting Chairman
WILLIAM F. HULBIG, Acting Vice
Chairman

DAVID C. BURCHFIELD
CHARLES M. CHENEY
THEODORE P. MAJKUT
Norfolk Zoning By-Law Study Committee

REPORT OF HISTORICAL COMMISSION

The Historical Commission continued to work on the Inventory of old houses this year. More homes were photographed, cataloged and added to our files and the files of the Massachusetts Historical Commission. The total included in this inventory is 49. We encourage townspeople and town officials to make use of this material. It has been compiled to serve the town in its continued growth. We are in the process of making up plaques for some of the old houses included in this inventory.

Norfolk now has two additional properties voted eligible for the National Register of Historic Places. They are the Stephen Turner House, the home of Mr. and Mrs. Charles Pyne, 187 Seekonk Street, and the Josiah Ware Tavern, known to us as Saint Jude's Rectory. The Josiah Ware Tavern dates back to the 1700's and became Norfolk's first and only gathering place during and after the Civil War, when Norfolk became a thriving economic community on its own. Warelands on Boardman Street was Norfolk's first property to be appointed to the National Register.

This year the Historical Commission acquired a great deal of historical material. Lawrence Rubin, a former Commission member who now lives in Sherborn, spent months researching the Josiah Ware Tavern at the Norfolk County Registry of Deeds and the archives in Boston at his own expense. His contributions included notes, old maps, photographs and books.

The Sharpe family, whose decendent, Mrs. Emily Jacques is an active member of the Commission, donated several interesting photographs and books relating to their farm on 113 Union Street. Most noteworthy is a schoolhouse clock in working order which was originally in the Diamond Street Schoolhouse.

The Historical Commission would like to take this opportunity to sincerely thank Lawrence Rubin and Emily Jacques for their contributions to the Town of Norfolk's Historical Heritage.

As a result of a cemetery workshop held during the summer months, the Commission will begin to catalog Norfolk families and dates for geneological reference this year. We anticipate a project to restore and preserve the condition of deteriorating stones at the Norfolk Cemetery on Seekonk Street.

Bertha Fales' History of Norfolk has been indexed with the help of Virginia Miller and Kathy Zeigler.

Respectfully submitted,

Norfolk Historical Commission

**BY-LAWS ADOPTED BY THE TOWN AND
APPROVED BY THE ATTORNEY GENERAL**

The Town voted to amend its by-laws as follows:

Article 1, Section 1, by deleting the words, "first Monday" substituting therefor the words, "first Tuesday" to the end that the section will then read, "The annual town meeting for the election of officers and for the transaction of other business pertaining to the prudential affairs of the Town shall be held on the first Tuesday of May."

The Town voted to amend its By-Laws as follows:

Article 5, Section 1 and 6 – change "Treasurer" to "Town Accountant".

The Town voted to amend its by-laws to the following extent: Article IX, Section 22 by deleting the words "unless authorized by the Board of Selectmen".

The Town voted to accept the provisions of Chapter 808 of the Acts of 1975 as amended.

The complete text of these revisions of the zoning by-law can be found in the minutes of the Special Town Meeting, June 27, 1978 Article 14.

The Town voted to amend its by-laws concerning Earth Removal, the full text of the by-law revision may be found in the minutes of the Special Town Meeting, June 27, 1978, Article 15.

HUMAN RESOURCES

REPORT OF BOARD OF HEALTH

To the Citizens of Norfolk:

Again this year the Board of Health has increased its activities.

The following is a list of the Permits issued for 1978:

- 70 Disposal Work's Construction Permits
- 17 Disposal Work's Installer's Permits
- 7 Food Service Permits
- 6 Septic Removal Permits
- 4 General Permits

Other various activities of the Board of Health, included, Food Service Inspections done in conjunction with the State, of all Food Service Establishments, a Public Hearing conducted in April, on the assignment of the Sanitary Landfill Area, a Rabies Clinic conducted in June, and a Trivalent Flu Clinic held in November.

Several complaints were received and investigated.

Our newest member, Alice Zanazanian, resigned in the Fall, at this time the Board would like to extend our thanks to her for her assistance. Former Board Member, George Murray, was appointed her replacement.

The Board of Health Office is located at the Town Hall and is open from 10 a.m. - 12 noon on Mondays and Wednesdays. The Board of Health meets on the second Wednesday of the month at 7:30 p.m. at the Town Hall.

We would like to extend our thanks to all the Departments and Town Officials for their assistance and understanding during the year.

Respectfully submitted,

JOHN ORLANDO, Chairman
JOSEPH PENNINI, D.M.D., Clerk
GEORGE MURRAY

REPORT OF THE NORFOLK COUNCIL ON AGING

The function of this Council is to identify the needs of the elderly of the town and to seek out resources to meet such needs, to seek support for services through the town, legislation, grant proposals and activity policy making. Services included are recreation, preventive health care, information and referral, education, transportation, and in all matters, personal contact and reassurance. The Council comprises seven members appointed by the Board of Selectmen and presently two associate members. An executive secretary and program director are employed by the Council and an office at the Town Hall is open five mornings a week.

Norfolk became part of a tri-town senior transportation network directed by the Franklin Council on Aging who received some funding from the state with matching funds from the three towns. This program has provided bus or maxi-van transportation for grocery shopping each week, rides to and from the school for lunch once a week and rides to and from the Drop-In Center once a week, plus a once a month general shopping trip to area malls. The maxi-van, which is equipped to provide transportation for the handicapped, has primarily been used for medical appointments. Taxi service at reduced rates has been included in this program giving the elderly much more freedom of movement. Mrs. Arline Jahnke and Mrs. Bette Alemazkoor are members of the Coordinating Committee of the network.

Continuing programs have been:

- (1) School luncheons available each school day providing an excellent meal for 50¢. The cost is not the only important factor; a hot meal with sociability for someone living alone does wonders for the morale.
- (2) Approximately 400 copies of the Monthly Newsletter are mailed to all persons 60 years of age or over in Norfolk and to other Councils, Government Agencies, news media, and interested persons. This keeps the elderly in touch with what is going on and provides information important to them.
- (3) The arts and crafts program continues to be a favorite with many although it has been difficult to find instructors.
- (4) The Wednesday afternoon Drop-In Center programs are very well attended with sociability, entertainment, information,

and also refreshments which are provided by Mrs. Arline Jahnke and Mrs. "Meg" Zanzie each week with help from Mrs. Adelaide O'Brien.

- (5) The monthly clinics with the visiting nurses in attendance are greatly appreciated with some 60 or so people having their blood pressure checked and being given answers to simple health problems.

During the blizzard many phone calls and personal contacts were made with assistance from the police and highway departments when requested. Many reassurance phone calls were made.

"Open House" was held at St. Jude's Church in April with a display of items made in the Arts and Crafts program. There was entertainment provided by the Wrentham Cultural Program and refreshments provided by the elderly and our usual friends. Many residents of the town enjoyed this afternoon.

A chicken barbeque sponsored by the Recreation Commission was held on the Centennial School grounds on September 1st with over 80 people being served. Mr. "Bud" Allen was again chef and we wish to thank him and also members of the Recreation Commission who volunteered their help in this undertaking.

Our annual Christmas Party was held at Sandy's Restaurant, Plainville and 80 people enjoyed the festivities. Mr. Russell Quist donned a Santa Claus outfit to distribute the exchange gifts and the Salvation Army provided gifts of candy and toiletries. Mrs. Ida Cadoret played the piano for a sing-along and dancing.

Mrs. Elinor Pearson and Mr. Michael Donahue together with Mrs. Enid Cantoreggi (Associate Member of the Council), represented the Council on the King Philip Elder Services Committee, keeping Norfolk well-informed as to home care and other services available to the elderly.

In November a pneumonia and influenza clinic sponsored by the Board of Health was held. Twenty-five people received the pneumonia vaccine and 79 the influenza vaccine. A diabetes, glaucoma and hypertension clinic was held by the Norfolk Lions Club and many elderly attended. Mrs. Jahnke and Mrs. Alemazkoo received cardiopulmonary resuscitation training through the Norfolk fire department Red Cross program.

The Vial of Life Program was initiated and information and help was given in the Emergency Energy Program with the Council in liaison with "Self Help" of Brockton.

The following day trips were taken which were sponsored by the Council:

Fashion show at the Toll House, Whitman;

Lunch at Green Ridge Steak House, Nashua, New Hampshire.

Buzzards Bay with lunch at Quintals Restaurant.

A boat trip to George's Island, Boston.

Plymouth with lunch at Bert's Restaurant.

Cathedral-In-The-Pines, New Hampshire with lunch at the Old Forge Restaurant.

The Council was awarded a grant of \$1,600 from the Department of Elder Affairs for the purchase of a new mimeograph machine and to support a Friendly Visitor. The town will be asked to accept this grant at a meeting after the date of this report.

The Council remains very active and alert to the problems of the elderly and strives to ease the burdens of the not-so-young in accordance with its authority.

Respectfully submitted,

ARLINE L. JAHNKE, Chairperson

MICHAEL DONAHUE, Vice-Chairperson

VIRGINIA MILLER, Secy/Treas.

ARTHUR F. BREMELST

CHARLES A. BURROWS

ELINOR H. PEARSON

HELEN M. ZANZIE Assoc. Members

ENID CANTOREGGI

ROSS CONNORS

BETTE M. ALEMAZKOOR, Exec. Secy.

REPORT OF NORFOLK HOUSING AUTHORITY

The Norfolk Housing Authority is responsible for a 64-unit apartment complex for elderly and handicapped of low income. Presently we have 75 occupants, made up of 11 couples, 10 single men and 43 single women. The average age is 75. Several units were vacated this past year, but these units were immediately occupied by qualified and deserving people on our waiting list.

The one question people have is what a tenant in public housing pays for rent each month and how it is computed. That depends upon a number of factors, including income, assets, payments for medical insurance and health costs, and on the number of persons residing in the apartment.

A number of specific state regulations govern how the local Housing Authority computes the rent of its tenants. The most important provision states that a tenant cannot pay more than 25% of income for rent. In Norfolk, the rent charges vary greatly; some elderly tenants of very low income pay less than \$40 per month; other tenants who have more income pay over \$100 per month. Our average rent in Norfolk's Hillcrest Village is \$82 per month.

Each year the Massachusetts Department of Community Affairs, which oversees local Housing Authorities, requires a redetermination of rent charges. This process requires the tenant to complete a form in which important line items are listed. The Housing Authority then uses these figures in accordance with state formulas to redetermine the rent of the tenant. Certain conditions may alter the rent either higher or lower or it may stay substantially the same.

The redetermination of rent process is a complicated one since tenants are required to verify virtually all income and expenditures. Copies of invoices from doctors, hospitals and pharmacies are required, along with verification of assets from banks and trust companies. The end result, hopefully, is a system whereby all tenants' rents are computed fairly, accurately and justifiably.

Here are some factors which contribute to the redetermination process:

- (1) What is the amount received from Social Security, Welfare, AFDC payments or Veterans Assistance.
- (2) What types of private assistance does the person receive, such as pension or annuity.

- (3) What was the amount the tenant received in interest and/or dividends.
- (4) Did the person work during the past year or receive any other compensation for services rendered.
- (5) Does the tenant participate in any medical insurance program and what are its costs. If handicapped, is he or she required to pay for homemaking or household help.

In an effort to provide personal and confidential service to its tenants, the Housing Authority conducts the redetermination process in private at the Housing Authority office.

Applications are at the Office at Hillcrest Village on Rockwood Road, Norfolk. Help may be secured there in filling them out.

ARLINE L. JAHNKE, Chairman
 JOHN J. BURNETT, Vice-Chairman
 ARTHUR F. BREMILST, SR., Treasurer
 JOHN J. ALLEN, Assistant Treasurer
 SHIRLEY A. MACKEY, State Appointee

MAUREEN M. BUCK, Executive Director
 STANLEY L. COLLINS, Maintenance
 Supervisor

REPORT OF THE VISITING NURSE ASSOCIATION OF DOVER, MEDFIELD, NORFOLK, INC.

The Visiting Nurse Association of Dover, Medfield, Norfolk, Inc. attended meetings, seminars and in-service education.

Communicable disease follow-up and histories, new born baby visits upon hospital referral, provide information and referral to community resources.

Provide learning experience for Peabody L.P.N. students.

Prepare statistics for state agencies.

Lead screening for children 0-6 years old is held on the third Monday of every month (unless there is a holiday) from 1:30 to 2:30 p.m. at the Medfield Town Hall.

Mantoux testing for T.B. is done in the office by appointment in the Medfield Town Hall. Supervision and orientation of Home Health Aids, blood pressure clinic for public sponsored by the 4-H Club at the fair in Walpole.

Meeting of the Neponset Valley Branch of American Cancer Society.

King Philip Elder Care Services, Board of Directors and Salvation Army Service Committee.

Norfolk Statistics for 1978

TYPES OF VISITS	CASES	VISITS
Nursing	30	302
Health Promotion	28	36
Physical Therapy	4	69
Home Health Aids	2	4
TYPES OF CLINICS	NO.	NO. ATTENDED
Senior Citizens Blood Pressure	9	353
Senior Citizens Flu Clinic	1	78
Senior Citizens Pneumonia Clinic	1	25
Immunization Clinic	1	25
	Total immunized	44
Mantoux tests for T.B.		2

Immunization included diphtheria, tetanus, measles, whooping cough, mumps, german measles and polio.

Equipment was provided to 8 patients.

REPORT OF NORFOLK MENTAL HEALTH ASSOCIATION, INC.

The Town of Norfolk continued to furnish a comprehensive integrated network of mental health services for the children, youth, and adults who live in our community by continuing to participate in the planning, monitoring, and funding of the Norfolk Mental Health Association in a manner similar to the other 11 towns of our Health Service Area -- Canton, Dedham, Foxboro, Medfield, Millis, Norwood, Plainville, Sharon, Walpole, Westwood and Wrentham.

Because of the complex nature of health delivery systems, the multiplicity of funding sources involved, and the intricate inter-relationship of private, State and local agencies, it has proven to be in the best interest of the community to join with an organization whose specialty is community mental health and has such broad purposes as: mental health education, delivery of patient services, professional training, the development of preventative community-based programs, and consultation and education for local agencies.

The Norfolk Mental Health Association is a voluntary private non-profit organization dedicated to the promotion of mental health, the prevention of mental illness, and the improved care and treatment of the mentally ill.

Among the major community-based programs available to the inhabitants of Norfolk through the Norfolk Mental Health Association are: (1) The Cutler Counseling Center, an outpatient clinic with a multi-disciplinary staff which serves children, youth, adults and families offering intake, referral, diagnosis, treatment, consultation and education to community agencies, and training; (2) Project HIRE, a comprehensive vocational rehabilitation facility for those with emotional, developmental, and/or physical handicaps, offering comprehensive diagnostic vocational evaluations, skill training, counseling, job placement and sheltered employment; (3) Norfolk Clinical Children's Center, a therapeutic nursery school for emotionally disturbed children ages 3-7; (4) Colburn Mini-School for adolescents who cannot function adequately in their regular classroom; (5) The Case-Aide Program, offering trained volunteers to "befriend" patients at Medfield State Hospital and community victims of domestic violence; (6) Community Education and Information which engages in a wide range of public services, including publishing a newsletter and brochures, the submission of news releases, articles and columns to

the local press, provision of speakers for community activities and meetings, the development of workshops and adult educational curriculum for parents, health providers and others, and consultation and education to community agencies.

Two of the major boards responsible for planning and implementing mental health and retardation services for the town are the Board of Directors of the Norfolk Mental Health Association and the Area Board of the Department of Mental Health. Mrs. Marilyn Eden of 44 Needham Street, Reverend Lowell Kantzer of Union Street, and Mr. Clifton Holman, Jr. of King Philip Trail are Norfolk's representatives to the Board of Directors of the Norfolk Mental Health Association and Ms. Linda Spink of 5 Bigelow Place is Norfolk's representative to the Area Board of the Department of Mental Health.

In conclusion, the Board of Selectmen recommended continued participation in, and funding of, comprehensive mental health services through the Norfolk Mental Health Association. In this way we can efficiently and effectively address not only the mental health and human service needs of the individual but those of the families and larger community as well.

REPORT OF VETERANS' SERVICES DEPARTMENT

The office of Veterans' Service Agent is operated on a part-time basis in the Town of Norfolk.

The function of this office is to assist all Veterans of all wars, their dependents, widows or children who may need financial aid, or have any questions regarding Veterans benefits.

Herewith is my report for the Department of Veterans' Services for the year 1978-1979.

Several cases were processed for short terms because of unemployment or sickness. Some cases were turned down because of excessive income.

Many requests were made for information on schooling. A number of veterans and widows were helped with applications for service connected and non-service connected disabilities.

Respectfully submitted,
ARTHUR T. SULLIVAN
Veterans' Agent

NATURAL RESOURCES AND RECREATION

REPORT OF CONSERVATION COMMISSION

In 1978, the Conservation Commission was requested by the Board of Selectmen to review the new regulations for the National Flood Insurance Program set out by the Federal Insurance Administration (FIA) and to recommend any necessary changes in Norfolk's Zoning Bylaws or building regulations. Ken Wood of the Commission convinced representatives of the FIA that only procedural changes in implementing existing regulations were necessary, and that it was not necessary to revise or amend the existing Zoning Bylaws. The following changes in administrative procedure were agreed upon:

1. The Board of Health, when reviewing all water supply or septic system renovations in wetlands/flood plain districts, will require that these systems be designed to eliminate or minimize infiltration of flood waters into the system.
2. The Board of Selectmen will require the Building Inspector to:
a) Review any proposed development to assure that all necessary permits are obtained from those government agencies whose approval is required by federal or state law;
and b) obtain and maintain records of the elevation to which any structure is floodproofed, noting whether or not the structure has a basement. The Board of Selectmen will also provide the Building Inspector with the following instructions:
a) When issuing a permit for the reconstruction of a residential structure, it will be required that the lowest floor of the structure be elevated to a minimum of one-foot above the 100 year flood elevation;
b) When issuing a permit for the reconstruction of a nonresidential structure, it will be required that the structure be elevated or floodproofed to a minimum of one-foot above the base (100 year) flood elevation.
3. The Conservation Commission will notify adjacent communities and the Massachusetts Division of Water Resources, as the State Coordinating Agency, prior to any alteration of a stream or river.

A continuing and major activity of the Conservation Commission during the past year has been the enforcing of the Wetlands

Protection Act (The Hatch Act) — protecting the flood water storage capacity of the Norfolk wetlands areas. In addition, the Commission was responsible for overseeing implementation of the state's Inland Wetlands Restriction Act, which limits the development of wetlands by attaching restrictions to the deed of the property. Legal action on one such restriction in Norfolk was pending as of January, 1979.

The Department of Environmental Quality Engineering issued new regulations for the Wetlands Protection Act to expedite the permitting process. Under the new regulations, a builder may file a Notice of Intent with the Conservation Commission to alter a wetland or flood plain immediately upon applying for a building permit and thereby set in motion appropriate Hatch Act proceedings. In the past all building permits and variances had to actually be obtained prior to filing a Notice of Intent. In the course of enforcing the Wetlands Protection Act during 1978, the Conservation Commission issued two Orders of Condition, two Cease and Desist Orders, and one Certificate of Compliance.

In the continuing maintenance of the Town Pond, the Conservation Commission, the Highway Department, and a group of Scouts and concerned citizens, working together, pumped down the water level of the pond in the spring and raked debris and vegetation from the bottom. This method of cleaning the pond proved very satisfactory. The quality of the water was good all summer except for one brief period of time when a large amount of silt was suspended in the pond when a stream washed out during heavy rains. Because of the efficiency with which personnel from the Highway Department were able to draw down the pond, the cost of the cleanup was much less than expected. As a result, the Conservation Commission is requesting one-third less in the 1979/1980 budget for pond maintenance.

During the last two months of 1978, work was begun by the Conservation Commission on the establishing of a Recycling Center for glass and metal in Norfolk. Preliminary information was collected and a group of interested citizens gathered to investigate methods of establishing such a recycling center. During the first part of 1979, more definite plans will be worked out with the goal of opening a center in the late spring.

Respectfully submitted,
THOMAS GILBERT
ROBERT NICODEMUS
KENNETH WOOD

THOMAS TERPSTRA
MARCELLA WYLIE
JOHN PHELAN
MARY JO BANE
Norfolk Conservation Commission

REPORT OF RECREATION COMMISSION

Function of Recreation Commission is to provide and oversee the lifeguards and instructors at the Town Pond. We also run Arts & Crafts, held at the Centennial School, including a sports program in the summer.

Recreation sponsors many of the organized sports for the youth. They are: Girls' softball; Little League, Pony League; Lou Gehrig League; Norfolk Youth Football and Cheerleaders. This year we helped the newly formed Soccer League, sponsored by the Lions Club, by providing field areas. Once again this year we provided a chicken barbeque for our Senior Citizens.

Recreation's other function is to develop ball fields for all the organized sports. This year a new ballfield for girls' softball and Little League and a men's softball field were playable, and we are still in need of more fields.

JANE V. WOLFGANG
THOMAS MACKIE
ROBERT MacCARTNEY WYLIE
JAMES CALI
CAROL MacRAE

Resignations:
ARTHUR LaFLEUR
JOHN CZAPKO
BEVERLY HEALY
Recreation Commission

REPORT OF THE MOSQUITO CONTROL STUDY COMMITTEE

The Mosquito Control Study Committee was formed as a result of a vote of the 1977 Annual Town Meeting to evaluate the existing mosquito control program in Norfolk and to propose ways in which it might be improved. Our first year was spend largely in collecting information about the operations of the Norfolk County Mosquito Control Project (NCMCP) and about the use of pesticides and other techniques for controlling mosquitos throughout their life cycles.

As a result of these studies, the committee drew up an outline of what an effective mosquito control program should include. This outline was sent to the Board of Selectmen in early 1978, who referred it to the NCMCP. The response of the latter group was an open letter to the Town denouncing the committee and defending the existing mosquito control program.

Subsequently, the committee met twice with representatives of the NCMCP with the aim of organizing a joint program in which a town group would have a say in the methods to be used and in determining which areas would be sprayed. However, the NCMCP, and especially its superintendent, were reluctant to significantly change the existing program. In particular, they refused to initiate surveys of breeding grounds — an essential ingredient in the planning, operation and evaluation of an effective mosquito control program, according to the pesticide trade literature. The committee feels that the lack of survey data contributes to the overall ineffectiveness of the larviciding operations the NCMCP carries out each spring. Ineffective larviciding, the killing of mosquitos before they become airborne, resulted in high densities of adult mosquitos in Norfolk during the summer of 1978 and necessitated the heavy use of the adulticide Malathion.

Because of the ineffectiveness of the NCMCP program and its negative response to a town-based mosquito control group, the committee recommended to the Board of Selectmen that legal action be initiated to withdraw from the Project. Instead, a program of education, information dissemination and referral could be set up by a local group. The first task of the group would be to inform citizens, through a town-wide mailing and through youth and civic groups, of potential backyard mosquito breeding grounds. (Literature on this topic was enclosed in the 1977 Annual Report.)

Secondly, additional information would be disseminated to those people requesting it. Questions about the application of pesticides by homeowners, including effectiveness and precautions to be taken in their use, would be answered. The operation of backyard foggers and similar devices would be explained. Finally, the group would refer homeowners to commercial pesticide applicators. The names, addresses and rates of several applicators would be made available, and the cost benefits of neighborhood-wide spraying would be explained.

Such a program would be of minimal cost to the Town; it would save more than \$7,000 in taxes. It would rely on the individual to treat his/her property as seen fit. Those preferring not to be sprayed would not be, and there would be no aerial application of pesticides.

Submitted by:

THOMAS R. GILBERT, Chairman
CYNTHIA THOMAS
LINDSAY MARTUCCI
JOHN TOWNSEND

REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

The Operational Project Program integrates all proven technologies into a system of mosquito control that is rational, safe, effective and economically feasible.

All mosquito eggs need water to hatch and to sustain larval growth.

Source Reduction Work: Our primary efforts are concentrated on the draining of shallow, standing, stagnant water and the maintenance of existing flow systems which contribute to mosquito breeding sources.

Drainage ditches cleaned	2,705 feet
Culverts cleaned and opened	9

Larviciding. Treatment of mosquito larvae during aquatic development is the next most effective control effort.

Aerial applied larvicide	900 acres
Larvicide by backpack and mistblowers	155 acres

Adulticiding. The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying or threatening to residents.

Aerial U.L.V. adulticide application	0 acres
Adulticide mistblowing from trucks	9,720 acres
Adulticide U.L.V. from trucks	5,184 acres
Catch basin application. Adulticide and larvicide	240

Surveys, inspections and monitoring in support of our programs include locating and mapping breeding areas, larval and adult collections and fieldwork evaluations leading to better drainage.

The Project received 159 calls from residents for information and assistance.

Respectfully submitted,

ALBERT W. HEUSER
Superintendent

REPORT OF THE TREE WARDEN AND INSECT PEST CONTROL SUPERINTENDENT

To The Honorable Board of Selectmen:

The tree warden's function in a town is to maintain and preserve all trees within the boundaries of the streets. This includes the removal of dead and hazardous trees, pruning, planting and the suppression of insects. We maintain and follow about the same procedure each year unless we are hit with unusual weather conditions or an invasion of some insect.

We are happy to report that a 1978 Gypsy Moth Defoliation Survey and Egg Mass Count conducted by the Co-operative Extension Service showed that Norfolk had the lowest acreage of gypsy moth defoliation of the twenty-four towns surveyed in Southeastern Massachusetts. Our damage was mostly on the boundaries of Foxboro, Walpole and Franklin.

Our requested budget increase for the coming year has been limited to \$290.00 in order to help in restraining the spiraling costs of government. Hopefully this will give us an adequate tree protection program.

Respectfully submitted,

KENNETH E. TRIPP
Tree Warden & Insect Pest Control
Superintendent

REPORT OF THE MIRROR LAKE STUDY

The first meeting of the Mirror Lake Study Committee was held on June 20, 1978 at the Town Hall, Norfolk. This Committee consists of Norfolk and Wrentham citizens appointed by the two towns, formed to settle the disagreements stemming from the lowering and raising of the lake level at the dam in Norfolk. A deadline of July 30th was given to the committee by the State Department to list recommendations and submit these to the two towns, who would then send these recommendations to the State Department. Intensive research by the Committee resulted in nine recommendations. These were submitted to representatives of both Town Selectmen, who in turn sent them to the State. Surveyors worked at the Lake on two occasions. The Committee is waiting for word from the State as to the acceptance of the selected water levels.

Mirror Lake is one of the direct lines of water flowing into Stoney Brook Nature Reserve and therefore must be adjusted to meet everyone's needs.

Respectfully submitted,

RICHARD LILLIS, Chairman - Wrentham
PAUL ST. FRANCIS, V. Chairman - Norfolk
VIRGINIA GRAVES, Sec. - Norfolk
PETER O'LOUGHLIN - Norfolk
VIRGINIA BAKER - Norfolk
RON BOWES - Wrentham
IVAN APSIT - Wrentham
MARYELLEN BROOKS - Wrentham

FINANCES

REPORT OF THE BOARD OF ASSESSORS

To the Citizens of the Town of Norfolk:

The Assessors duties are governed by Chapter 59 of the General Laws. Briefly the Assessors must fix a value for all real and personal property situated in the Town, unless expressly exempt by law. In order to complete this value Assessors must visit each new construction and/or any building that has been renovated or completed an addition to measure and list the data. The Assessors must annually compute personal property value by requiring taxpayers to file the necessary forms with an inventory of such property. The Assessors administer the automobile excise tax and process abatements for any overvalue of this tax or any property tax in the Town. Taxpayers entitled to statutory exemption must file the proper form with the Board for their review. The Board maintains a large record system for all property subject to taxation and keeps an up-to-date system of all other records effecting their statutory duties. The Board members represent the Town before the Appellate Tax Board for any appeals to this body by Taxpayers. The Assessors compute the annual tax rate and work under the limits and controls established by law and the Commissioner of the Department of Revenue. Another large responsibility of the Department is to record all real estate transfers and update any subdivision plans of land within the Town. The part-time Board holds regular meetings each week and usually makes field visits on Saturday and Sunday. The office in the Town Hall is open to the public Monday through Friday from 9:00 A.M. to 1:00 P.M. and is staffed by part-time secretaries.

At the Annual Town Meeting it was voted to appropriate \$44,900 for a complete revaluation of the Town as mandated by the 1974 Sudbury decision. The Board awarded the contract to the low bidder, McGee & Magane Inc., in October and expect the new full and fair values to be instituted in the calendar year of 1980.

On July 24, 1978, the Legislature in anticipation that the voters might vote to approve the Constitutional amendment permitting classification, passed a law specifying the various classes. The voters subsequently approved the Constitutional Amendment. The law is Chapter 580 of the Acts of 1978. It provides that there will be

four classes of real property assessed at the following rates: residential 40%, commercial 50%, industrial 55% and open space 25%. All residential property will also receive a \$5,000 exemption from the computed assessed value. Classification of real property will be implemented only after all real property has been assessed at full and fair cash value and such assessment has been certified by the Commissioner of the Department of Revenue.

All three Board members were designated Massachusetts Accredited Assessors by the Association of Massachusetts Assessors after completing all prerequisites and successfully completing the required test.

Mr. Zagieboylo was elected Treasurer of the Norfolk/Suffolk County Assessors Association and Past President John Robbins was appointed to the Executive Board.

The Board of Assessors managed, after several meetings with the Department of Revenue, to decrease the tax rate for FY 79 by \$4.45 per \$1000. Based on data supplied before the Annual Town Meeting the Board had projected a tax increase of \$3.00.

We express our appreciation to all other Town officers, Assistant Assessor, Alan A. Mackey and our two faithful secretaries, Mrs. Larochelle and Mrs. Murray, for their assistance and service.

Respectfully submitted,

JOHN H. ROBBINS, JR., Chairman
JOHN W. EVANS, Clerk
WALTER ZAGIEBOYLO

REPORT OF THE BOARD OF ASSESSORS

The Assessors of the Town of Norfolk herewith respectfully submit their report for the year ending December 31, 1978.

Total appropriations to be raised by taxation	\$3,647,312.50
Total appropriations to be taken from available funds	335,387.04
Deficits due to abatements in excess of overlay of prior years	9.82
School Lunch Program	6,089.00
Elderly Lunch Program	1,600.00
Free Libraries	2,235.00

County Assessments	Estimated Fiscal 1979	Underestimates Fiscal 1978	
County Tax	\$42,916.11		
County Hospital	<u>4,963.81</u>		
Total	\$47,879.92		\$ 47,879.92

State Assessments

Special Education	\$ 4,080.00		
Motor Vehicle Excise Bills	702.00		
State Recreation Areas	26,276.32	\$ 782.03	
Mass. Bay Transportation	59,000.00		
Mosquito Control Projects	7,169.00		
Air Pollution Control Dist.	462.98	16.78	
Met. Area Planning Council	<u>739.79</u>		
Total	\$98,430.99	\$ 798.81	99,228.90

Overlay of Current Year	<u>55,489.47</u>
Gross Amount to be Raised	\$4,195,231.65

Estimated Receipts & Available Funds

1979 Fiscal Year Receipts as certified by the Commissioner on the Cherry Sheet	\$690,606.29
Motor Vehicle & Trailer Excise	187,370.00
Licenses	10,115.00
Fines	1,480.00

	Estimated Fiscal 1979	Underestimates Fiscal 1978
General Government	\$ 15,600.00	
Protection of Person & Property	3,790.00	
Health & Sanitation	4,300.00	
School	415.00	
Libraries	625.00	
Recreation	130.00	
Farm Animal	440.00	
Interest	17,145.00	
Tri-County Reg. Voc. Tech. Sch. 1978 Regional Sch. Aid Deficit	245.77	
Add'l. Chap. 70 School Aid to Regional School Dist.	12,241.36	
King Philip Reg. Sch. Dist. 1978 Reg. School Aid Deficit	49,907.73	
Add'l. Chap. 70 School Aid to Reg. School Districts	129,962.02	
Budget Surplus	<u>71,390.24</u>	
Total Estimated Receipts		\$1,195,763.41
Overestimates		27,671.72
Amount voted from available funds to reduce tax rate	60,000.00	
Amount voted to be taken from available funds	<u>275,387.04</u>	
Total available funds		<u>335,387.04</u>
Total Estimated Receipts and Available Funds		<u>1,558,822.17</u>
Net Amounts to be raised by Taxation on Property		2,636,409.48
Total Valuation		
Personal Property	3,025,227.00	
Real Estate	<u>38,395,189.00</u>	41,420,416.00
Total Taxes Levied on		
Property Tax		
Personal Property Tax	192,555.70	
Real Estate Tax	2,443,853.78	2,636,409.48
1978-79 (Fiscal Year) Tax Rate per thousand		\$63.65
School Tax Rate		34.89
General Tax Rate		<u>28.76</u>
		<u>\$63.65</u>

We, the Assessors, submit the following assessments, valuations, exemptions and abatements processed during the past ten years, inclusive of Real Estate and Motor Vehicle Excise.

Year	No. of Dwellings	Total Valuation	Total Exemptions Granted Veterans	Total Exemptions Granted Blind, Clause 17, 18, 41 & 41A	Total Abatements Processed
1978	1467	\$41,420,416.00	69	61	48
1977	1449	38,896,954.00	66	60	60
1976	1366	36,777,130.00	77	47	71
1975	1319	35,367,608.00	67	58	202
1974	1280	33,476,648.00	68	51	255
1973	1252	30,420,190.00	64	52	142
1972	1182	26,863,984.00	59	47	594
1971	1142	25,128,504.00	57	49	69
1970	1092	23,755,370.00	53	44	27
1969	1063	19,830,779.00	54	47	44

REPORT OF MOTOR VEHICLE ASSESSMENTS & ABATEMENTS

Year	No. of Persons Taxed	Motor Vehicle Excise Tax Money Committed	Total Abatements Processed	Total Amount Abated	Commissioners' Value of Vehicles
1978	4805	\$274,346.51*	765	\$30,599.69	\$5,144,800.00
1977	4159	237,661.51	755	28,806.28	4,597,200.00
1976	3805	193,352.26	587	22,390.15	3,337,700.00
1975	4360	205,342.35	793	45,736.35	4,136,480.00
1974	4159	186,699.53	572	18,285.29	3,493,550.00
1973	4338	195,064.87	934	37,899.34	3,639,000.00
1972	2758	113,102.29	336	17,642.37	2,112,065.00
1971	2996	126,901.56	548	17,084.01	2,115,865.00
1970	2769	110,530.30	374	11,621.82	2,013,665.00
1969	2635	96,404.98	336	8,323.43	1,815,105.00

(*This includes 1976 and 1977 Motor Vehicle excise committed in 1977)

Total Amount Abated for 1978 — \$58,377.72

(Real Estate, Personal, Veterans, Clause 17, 18 and Elderly Exemptions)

Respectfully submitted,

JOHN W. EVANS, Clerk
JOHN H. ROBBINS, JR., Chairman
WALTER ZAGIEBOYLO

REPORT OF THE TAX COLLECTOR

The office of the collector of taxes is the bread and butter department of the town. Without us, the treasurer would not be able to pay bills nor meet the town payroll.

The timely collection of taxes has a lowering effect on the tax rate; the better our collections, the more the treasurer may invest. Interest and fees earned and turned over to the town helps towards the town's expenditures thus lowering the amount to be raised at town meetings.

The issuance of Municipal Liens is another source of town income which reduces the tax rate. In October, the fees increased from \$6.00 to \$15.00 for each lien.

We wish to extend our appreciation to the taxpayers who responded so graciously and promptly to the requests for payment and to those persons who have assisted us during the year.

Respectfully submitted,

ELINOR H. PEARSON
Tax Collector

The following is a breakdown of monies collected and turned over to the Treasurer for calendar year 1978:

Year	Real Estate	Personal Property	Motor Vehicle Excise	Farm Animal	Abatements & Exemptions				Tax Title	Refunds			
					R.E.	P.P.	M.V.E.	F.A.		R.E.	P.P.	M.V.E.	F.A.
1971	0	0	36.30	0	0	0	0	0	0	0	0	0	0
1972	0	0	0	0	0	0	10.00	0	0	0	0	0	0
1973	0	0	74.52	0	0	0	0	0	0	0	0	0	0
1974	0	0	269.78	0	0	0	227.98	0	0	0	0	0	0
1975	0	73.14	784.56	0	0	0	2,109.17	0	0	0	73.14	55.46	0
1976	0	12.62	879.28	0	0	279.68	1,874.04	0	0	0	0	54.18	0
1977	236.88	1,573.65	55,295.70	0	0	401.79	6,006.03	0	0	0	0	2,854.25	0
1978-1,	205,505.57	98,203.62	181,546.65	0	27,074.96	37.45	23,160.32	0	48,253.93	1,032.26	27.24	4,017.70	0
1979-1,	115,709.06	92,210.07	0	457.63	30,205.56	1,059.75	0	9.50	0	3,455.01	76.42	0	9.50
	2,321,451.51	192,073.10	238,886.79	457.63	57,280.52	1,778.67	33,387.54	9.50	48,253.93	4,487.27	176.80	6,981.59	9.50

Interest, fees and Certified Municipal Liens turned over to Treasurer \$11,660.57

ELINOR H. PEARSON
Collector of Taxes

REPORT OF THE ADVISORY BOARD

The Advisory Board is comprised of nine members, all of whom are appointed to three year terms by the Moderator. It is their responsibility to advise the Town on matters of fiscal significance.

We were pleased in being able to participate in sensible budgeting for fiscal 1979, which coupled with the State's reduced charges, resulted in a Tax decrease for Norfolk residents.

An important function of the Advisory Board is the exclusive control of the Reserve Fund. This fund was established in the amount of \$20,000.00 at the Annual Town Meeting. It provides for extraordinary or unforeseen expenditures. Transfers to various Town Departments are voted by the Advisory Board.

In fiscal 1978 the following Reserve Fund Transfers were acted on by the Advisory Board.

Number	Date	To	For	Amount Requested	Amount Approved
78-1	9/13/77	Board of Health	Septic Charges	\$1,940.54	0
78-2	10/24/77	Police & Fire Comm.	Typewriter	100.00	\$ 100.00
78-3	11/14/77	Library	Trailer Installation	2,227.00	1,695.00
78-4	11/14/77	Treasurer	Interest on Temp. Loans	780.00	367.00
78-5	02/16/78	Board of Health	Sewage Disposal	1,930.54	1,930.54
78-6	02/28/78	Planning Board	Hearing Expense	200.00	200.00
78-7	02/28/78	Treasurer	Retirement	2,530.85	2,530.85
78-8	02/28/78	Moderator	Salary	1.00	1.00
78-9	03/10/78	Highway	Snow Removal	4,300.00	4,300.00
78-10	04/04/78	Water Dept.	Salaries	1,000.00	1,000.00
78-11	03/28/78	Selectmen	Legal Fees	1,625.00	1,625.00
78-12	05/01/78	Treasurer	Interest on Temp. Loans	1,073.19	1,073.19
78-13	05/02/78	Zoning By-Law Committee	Expenses	200.00	200.00
78-14	05/31/78	Fire Dept.	Ambulance Salaries	1,035.00	1,035.00
78-15	06/14/78	Selectmen	Legal Fees	702.50	702.50
78-16	06/27/78	Town Clerk	Expenses	198.50	198.50
78-17	07/13/78	Electrical Insp.	Expenses	76.04	76.04

Respectfully submitted,

EDWIN D. HEALY

KENNETH PRESTON

CHARLES STONE

ANTHONY GRANITO

CLAUDETTE LABRECHE

RUTH SHEA

ELIZABETH MURRAY

GEORGE TZIZIK

LEONARD FINN

REPORT OF TREASURER

The Treasurer's Department carried out the following responsibilities and functions:

1. Receives, takes charge of and accounts for all monies belonging to the town
2. Pays over all monies due in accordance with order from the Town Accountant and Board of Selectmen
3. Maintains cash book reflecting breakdown of all receipts and disbursements and cash balances
4. Negotiates all borrowing
5. Has custody of all Trust Funds
6. Maintains Tax Title Accounts, conducts sales of land of low value (\$2,500 and less), purchases for the town land not sold for taxes and petitions land court to establish title on other tax title property
7. Prepares various year-end reports

Of course, most of the duties, mentioned above, can have a definite impact on the town. Some of the more substantial areas of financial importance is the investing of idle cash, collection of properties in tax title and sales of properties which have been taken for the town through the State Land Court.

In order to prevent duplication of figures in the Town Report, the Treasurer's Report has been summarized. For a complete analysis of the Treasurer's Receipts and Expenditures, please refer to the Town Accountant's Report.

Respectfully submitted,

THOMAS P. CRANE
Treasurer

**TREASURER'S REPORT
FOR THE FISCAL YEAR ENDED**

June 30, 1978

General Revenue

Balance on Hand, July 1, 1977	461,177.36
Treasurer's Receipts 7/1/77-6/30/78	<u>4,757,440.65</u>
Total Funds Available	5,218,618.01
Treasurer's Payments 7/1/77-6/30/78	
Treasury Warrants #1 - 57	<u>4,970,017.60</u>
Balance on Hand, June 30, 1978	<u>248,600.41</u>

Recapitulation by Bank:

Bay Bank Norfolk Trust	5,553.66
Hancock Bank & Trust Company	24.48
South Shore Bank	25,287.74
Boston Safe Deposit & Trust Company	142,297.93
Neponset Valley Bank & Trust	<u>75,436.60</u>
Total on Hand, June 30, 1978	<u>248,600.41</u>

Federal Revenue Sharing

Balance on Hand, July 1, 1977	48,122.69
Treasurer's Receipts 7/1/77-6/30/78 (including interest earned)	<u>112,944.12</u>
Total Funds Available	161,106.81
Treasurer's Payments 7/1/77-6/30/78	
Treasury Warrants #1 - 21	<u>58,699.80</u>
Balance on Hand, June 30, 1978	<u>102,407.01</u>

Economic Development Administration Funds - Highway Garage

Balance on Hand, July 1, 1977	11,565.00
Treasurer's Receipts 7/1/77-6/30/78	<u>235,000.00</u>
Total Funds Available	246,565.00
Treasurer's Payments 7/1/77-6/30/78	
Treasury Warrants #11 - 40	<u>246,048.61</u>
Balance on Hand, June 30, 1978	<u>516.39</u>

Antirecession Fiscal Assistance Title I -- Accelerated Public Works

Balance on Hand, July 1, 1977	8,678.88
Treasurer's Receipts 7/1/77-6/30/78	<u>36.21</u>
Total Funds Available	8,715.09
Treasurer's Payments 7/1/77-6/30/78 Warrants #1 - 9	<u>8,422.05</u>
Balance on Hand, June 30, 1978	<u><u>293.04</u></u>

TRUST FUNDS**FOR THE FISCAL YEAR ENDED JUNE 30, 1978****Josiah Ware Fund**

Balance on Hand, July 1, 1977	3,029.69
Interest Earned 7/1/77-6/30/78	<u>174.27</u>
Balance on Hand, June 30, 1978	<u><u>3,203.96</u></u>

Marie Mann High School Fund

Balance on Hand, July 1, 1977	2,913.48
Interest Earned 7/1/77-6/30/78	<u>174.87</u>
Balance on Hand, June 30, 1978	<u><u>3,088.35</u></u>

Helen A. Ward Library Fund

Balance on Hand, July 1, 1977 and June 30, 1978	<u><u>540.91</u></u>
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*Interest on above account credited quarterly to
Library Account.

Norfolk Trustee Library Fund:

Balance on Hand, July 1, 1977	1,231.81
Deposits 7/1/77-6/30/78 (including interest)	153.36
Withdrawals 7/1/77-6/30/78	<u>490.00</u>
Balance on Hand, June 30, 1978	<u><u>895.17</u></u>

William F. Cavanaugh Library Gift Fund

Balance on Hand, July 1, 1977	107.10
Interest Earned 7/1/77-6/30/78	<u>5.82</u>
Balance on Hand, June 30, 1978	<u><u>112.92</u></u>

Bond Fund Planning Board Security Deposit

Balance on Hand, July 1, 1977	63.47
Interest Earned 7/1/77-6/30/78	<u>3.42</u>
Balance on Hand, June 30, 1978	<u><u>66.89</u></u>

Stabilization Fund

Balance on Hand, July 1, 1977	93,900.26
Appropriated and Transferred	20,000.00
Interest Earned 7/1/77-6/30/78	<u>3,642.89</u>
Balance on Hand, June 30, 1978	<u><u>117,543.15</u></u>

ACCOUNTING DEPARTMENT

Following is a very brief capsule of the functions performed by the Accounting Department.

Review all bills and payrolls submitted by various town departments, determine that funds are available in each appropriation and prepare a Treasurers Warrant for the Treasurer to pay same, with approval of Selectmen. The detail of all deductions for taxes, retirement, Insurance, etc., is prepared and controlled by the Accounting Department. A complete file of all bills and payrolls paid and all receipts turned over to the Treasurer by various departments is maintained. The schedule of retention set up, Bureau of Accounts is the guide for destruction.

The accounting department maintains a complete set of ledgers, containing detail of each appropriation made by vote of Town Meeting; payments made from each account; receipts from all sources; amount of each assessment of taxes levied and payments and abatements made from same. A report of the status of each appropriation is sent monthly to each department head, with copies to Selectmen and Advisory Board. Maintain a Classification Ledger for further breakdown of expenditures and receipts.

Prepare a report for the Annual Town Report, showing detail of all appropriations, expenditures and receipts, plus balance sheets for Revenue Accounts, Federal Revenue Sharing Accounts and Trust Accounts; reports on status of all outstanding bonds; report on Water Department. A second report of all expenditures and receipts is prepared in detail in booklet form required by State Department of Corporation and Taxation, Bureau of Accounts. Various other reports for Federal and State Agencies are prepared as requested. In the last few years there has been a constant increase in the number and variety of reports requested.

Establish procedures for payment of bills. Maintain file of all contracts and control payments to conform to bids.

Meet with department heads, Selectmen and Advisory Board in relation to all facets of financial operation of the Town.

Respectfully submitted,

WILLIAM F. COUGHLAN
Town Accountant

TO THE BOARD OF SELECTMEN:

I herewith submit the Annual Report of the Town Accountant for the Fiscal Year ended June 30, 1978, in accordance with Chapter 41, Section 61 of the General Laws of the Commonwealth.

This includes the following schedules:

Report of Receipts, classified and detailed

Report of Expenditures, classified and detailed,
(including Federal Revenue Sharing and Federal Grants
expenditures)

Report of Water Department, showing net profit or loss on a
cash basis

Statement of Outstanding Debt

Report of Appropriations and Expenditures, by Account Title,
including Federal Revenue Sharing and Federal Grants appro-
priations. This report also shows expenditures for two prior
fiscal years, for comparison purposes.

Balance Sheet:

For General Accounts

For Federal Revenue Sharing Accounts

For Special Federal E.D.A. Grants

For Federal Anti-Recession Assistance Accounts

For Debt Accounts

For Trust Accounts

In making comparisons with prior fiscal years figures, please note
the following:

The current year figures are for the Fiscal Year 1978, covering
the Twelve months ended June 30, 1978.

The figures for the Fiscal Years 1977, 1976 and 1975, cover
the twelve months ended June 30, 1977, June 30, 1976 and
June 30, 1975 respectively.

The figures for the Fiscal Year 1974 cover the eighteen months
from January 1, 1973 to June 30, 1974.

The reports for 1972 and all previous years were for the
twelve months ended December 31st of each calendar year.

Respectfully submitted,
WILLIAM F. COUGHLAN
Town Accountant

Receipts — July 1, 1977 to June 30, 1978

TAXES:

Real Estate	\$2,343,853.59	
Personal Property	<u>196,662.36</u>	\$2,540,515.95

TAX TITLE REDEMPTIONS - By Individuals 54,741.98

SALE OF TAX POSSESSION PROPERTY 1,056.50

REAL ESTATE TAXES IN LITIGATION - RAILROAD 3,348.08

LOCAL AID RECEIPTS FROM STATE:

School Aid:

Schools - Chapter 70	\$312,368.31	
School Building Const.	38,776.17	
Transportation, Chapter 71, Sec 7A	24,032.00	
Special Needs, Chapter 71 B (Chapter 766)	20,776.00	
Lunch Program	5,407.41	
Occupational Education, Chapter 74	<u>555.00</u>	\$ 401,914.89
Loss of Taxes, State Owned Land C.74 S 10		165,019.14
Local Aid Fund, Chap 58, Sec 18 c. Lottery		64,825.74
Highway Aid, Fringe M.B.T.A. Communities		49,066.00
Highway Aid, Chapters 81 and 58		31,323.78
Highway Construction Aid Chapter 90-Reimbursement		24,533.00
Reimbursement, Veterans Aid		2,819.98
Real Estate Abatements		2,800.00
Library Aid		<u>2,235.00</u>
		744,537.53

LICENSES:

Liquor	\$ 5,455.00	
New and Used Cars	200.00	
Common Victualer	85.00	
Auctioneer	25.00	
Milk	14.00	
Junk	14.00	
Gasoline Storage	<u>13.00</u>	5,806.00

FORFEITS:

Bonds on Land Development	\$ 22,558.33	
Contractors Violation - School	<u>400.00</u>	\$ 22,958.33

SPECIAL ASSESSMENTS:

Motor Vehicle Excise	\$ 233,133.38	
Farm Animal Excise	<u>440.74</u>	233,574.12

INTEREST:

Investment of Surplus Funds	\$ 12,178.40	
Tax Title Redemptions	6,259.47	
Deferred Taxes	<u>6,388.05</u>	24,825.92

GIFTS - FOR SCHOOL

100.00

FEDERAL GRANTS AND REVENUE SHARING:

Public Works Employment Act - New Highway Garage	\$ 235,000.00	
Federal Revenue Sharing Funds	109,862.00	
Interest on Investment - Revenue Sharing Funds	3,122.12	
Grants for School Aid:		
School Lunch Program	\$ 28,545.49	
Elementary Education, Low Income, Title I	15,835.00	
School Library Aid - Title IV	<u>1,838.25</u>	46,218.74
Grants for Library Aid:		
Professional Personnel - Title I-L.S.C.A.	\$ 2,700.00	
Law Library - Title I - L.S.C.A.	<u>750.00</u>	3,450.00
Disaster Assistance - Snow Removal		12,118.00
Interest on Anti Recession Funds	<u>36.21</u>	409,807.07

DEPARTMENTAL REVENUE:

Water Department:

Use of Water	\$ 52,550.14	
Service Connections	1,609.80	
Sale of Surplus Property	578.00	
Interest on Checking Acct.	453.46	
Restitution-Stolen Copper	174.00	
Fees	<u>20.00</u>	55,385.40

School Department:

Lunch Program-Student	\$ 25,500.64	
Lunch Program-Adults	4,396.04	
Lunch Program-Other	274.50	
Lunch Program-Meals Tax	264.84	
Tri-County Regional- Unexpended Balance	6,658.51	
Copy Machine	<u>33.85</u>	\$ 37,128.38

Inspection Fees:

Building	\$ 5,831.00	
Wiring	1,381.00	
Gas	<u>80.00</u>	7,292.00

Police Department:

Court Fines	\$ 1,739.37	
Police Off Duty Details	1,611.75	
Licenses & Permits-Firearms	971.00	
Restitution, Police Car	620.00	
Refund Cash Expense Acct.	500.00	
Accident Reports-Copies	385.00	
Firearms ID Cards	<u>114.00</u>	5,941.12

Health Department:

Sanitary Inspections	\$ 2,300.00	
Plumbing Inspections	800.00	
Sanitary Landfill Permits	622.00	
Installers Permits	<u>443.00</u>	4,165.00

Town Clerk:

Certified Copies of Records	\$ 2,850.90	
U.C.C. Filings	410.00	
Sale of Maps, Books, etc.	390.12	
Dog License Fees	269.70	
Sporting License Fees	83.60	
Raffle Permits	50.50	
Pole Locations	25.00	
Petty Cash Refund	<u>25.00</u>	4,104.82

Tax Collector:

Demand Fees and Charges	\$ 2,298.14	
Municipal Liens	1,440.00	
Petty Cash Refund	<u>25.00</u>	3,763.14

Fire Department -
Ambulance Fees 2,821.64

Library:

Dog Refund from
County \$ 937.88
Trustee Fund Income 490.00
Fines 467.70
Photo Copier Fees 209.26
Interest from Trust Fund 31.72 2,136.56

Planning Board Filing Fees 864.00

Appeal Board Hearings 510.00

Treasurer:

(See also Interest on
Investments)

Tax Title Redemption
Certificates \$ 207.00
Land Court Costs 126.00
Petty Cash Refund 100.00 433.00

Recreation:

Town Pond Fees \$ 161.74
Arts and Crafts Fees 41.50 203.24

Highway:

Sale of Scrap at Dump \$ 139.54
Equipment Rental 20.00 159.54

Selectmen:

Permits and Fees \$ 50.00
Photo Copier Income 14.75 64.75

Conservation - Wetlands Hearing 25.00

TOTAL DEPARTMENTAL REVENUE \$ 124,997.59

AGENCY AND INVESTMENT:

Investment of Surplus Cash \$ 100,000.00
Investment of Federal Revenue
Sharing Funds 100,000.00
Payroll Deductions:
Federal Income Taxes 168,839.05
State Income Taxes 56,547.70
Group Medical and Life Insurance 36,349.31

Mass. Teachers Retirement	\$ 30,134.69	
Norfolk County Retirement	27,430.24	
Tax Sheltered Annuities	8,771.98	
Teachers Association Dues	2,160.00	
Teachers Insurance	255.76	
Accident Insurance-School	252.00	
Sporting Licenses-for State	2,769.00	
Dog Licenses-for County	2,576.85	
Insurance Recoveries	<u>2,290.89</u>	538,377.47

LOAN PROCEEDS:

Temporary Loans in Anticipation of Revenue		500,000.00
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REFUNDS AND TRANSFERS:

School Department	\$ 383.30	
Executive Secretary	164.00	
Veterans Services	100.00	
General Expense	82.00	
Fire Department	35.64	
Library	25.00	
Assessing Department	<u>24.50</u>	<u>814.44</u>

TOTAL CASH RECEIPTS \$5,205,460.98

ADD - CASH ON HAND, JULY 1, 1977 529,543.93

TOTAL CASH AVAILABLE \$5,735,004.91

LESS - EXPENDITURES (Detail Listed Hereunder) 5,383,188.06

**CASH BALANCE, per books of Town Accountant
and Town Treasurer, June 30, 1978** \$ 351,816.85

Breakdown of Cash Balance:

Federal E.D.A. Grant - Highway Garage	\$ 516.39
Federal Revenue Sharing Funds	102,407.01
Federal Anti-Recession Funds	293.04
Revenue - Town Funds	<u>248,600.41</u>
	<u><u>\$ 351,816.85</u></u>

Expenditures — July 1, 1977 through June 30, 1978

GENERAL GOVERNMENT

SELECTMEN: (including General Expense)

Salaries - Board Members	\$ 3,186.82	
Executive Secretary Salaries	7,819.20	
Clerical Salaries	9,951.10	
Custodial Salaries	871.08	
Custodian of Veterans Graves-Salary	60.00	
Office Supplies	2,155.83	
Printing and Advertising	1,589.00	
Travel, Meetings and Dues	1,231.64	
Executive Secretary Expenses	1,023.78	
Flags	783.11	
Postage	587.06	
Building Maintenance	500.92	
Equipment Maintenance	232.20	
Town Physician	168.00	
Railroad Station Rent	100.00	
Band Concert	75.00	
	<u>75.00</u>	\$ 30,334.74

TOWN CLERK:

Salary	\$ 4,700.00	
Clerical Salaries	3,579.38	
Election Workers Salaries	408.25	
Office Supplies and Postage	716.23	
Binding Records	389.99	
Travel, Meetings and Dues	354.02	
Town Ballots	296.50	
Training-Clerks Institute	190.00	
Petty Cash Fund	25.00	
	<u>25.00</u>	10,659.37

TOWN TREASURER:

Salary	\$ 6,999.96	
Assistant Treasurer & Clerical Salaries	2,995.80	
Office Supplies and Postage	1,673.06	
Travel, Meetings and Dues	271.64	
Tax Title Expense	195.72	
Equipment Maintenance	109.50	
Petty Cash Fund	100.00	
	<u>100.00</u>	12,345.68

TAX COLLECTOR:

Salary	\$ 8,000.00	
Bookkeeper Salaries	7,696.00	
Office Supplies and Postage	3,320.01	
Tax Title Recording Fees	979.00	
Travel, Meetings and Dues	410.68	
Equipment	158.00	
Petty Cash Fund	<u>25.00</u>	20,588.69

ASSESSORS:

Salaries	\$ 6,762.96	
Clerical Salaries	3,593.50	
Examination of Tax Titles	2,770.25	
Travel, Meetings and Dues	1,299.67	
Office Supplies	1,039.90	
Data Processing	459.90	
Map Upkeep	204.00	
Office Equipment	<u>35.28</u>	16,165.46

TOWN ACCOUNTANT:

Salary	\$ 7,400.00	
Assistant Accountant and Clerical	4,527.33	
Office Supplies and Forms	434.34	
Binding Records	260.00	
Travel, Meetings and Dues	75.72	
Machine Maintenance	<u>14.00</u>	12,711.39

REGISTRARS OF VOTERS:

Salaries	\$ 270.00	
Salaries - Census	1,166.50	
Expenses - Census	280.50	
Office Supplies	90.60	
Meetings and Dues	<u>57.46</u>	1,865.06

ADVISORY COMMITTEE:

Printing Annual Report	\$ 2,225.60	
Meetings and Dues	102.00	
Office Supplies	<u>24.20</u>	2,351.80

LAW:

Town Counsel - Retainer	\$ 5,500.00	
Legal Fees	<u>12,327.50</u>	17,827.50

COUNCIL ON AGING:

Secretarial Salaries	\$ 4,272.75	
Bus Rental	7,091.13	
Drop In Center	992.44	
Postage	437.00	
Office Supplies	<u>237.60</u>	13,030.92

PLANNING BOARD:

Salaries	\$ 1,999.96	
Clerical Salaries	554.38	
Printing & Advertising	879.67	
Office Supplies	106.92	
Meetings and Dues	59.00	
Engineering Services	<u>56.00</u>	3,655.93

FUEL AND UTILITIES:

Street Lighting	\$ 12,965.01	
Electricity	8,682.00	
Telephone	8,264.79	
Heat	5,292.88	
Repairs to Traffic Light	<u>775.06</u>	35,979.74

INSURANCE:

Auto and Truck Liability	\$ 11,072.00	
General Liability	9,055.00	
Workmen's Compensation	7,488.00	
Police Professional Liability	3,079.40	
Town Officials Liability	2,823.00	
Police Accident	2,019.20	
Bonds for Town Officers	<u>1,392.00</u>	36,928.60

SEALER OF WEIGHTS AND MEASURES:

Salary		200.00
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ZONING BY LAW COMMITTEE:

Clerical Salaries		164.50
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HISTORICAL COMMITTEE - Expenses

96.79

1.00

MODERATOR - Salary

\$ 214,907.17

TOTAL - GENERAL GOVERNMENT

PROTECTION OF PERSONS AND PROPERTY

POLICE DEPARTMENT:

Salaries	\$217,938.71	
New Vehicles	10,550.00	
Gasoline and Oil	9,589.90	
Vehicle Maintenance	5,484.96	
Equipment Maintenance	4,354.13	
Communication Equipment Maintenance	2,088.17	
Office Expenses	3,551.65	
Uniforms	3,273.85	
Uniform Cleaning Allowance	2,365.00	
Station Maintenance	1,609.46	
Training	1,596.04	
Chief's Expense	581.81	
Safety Division Expense	311.54	
Investigation Expense	<u>159.00</u>	263,454.22

FIRE DEPARTMENT:

Salaries	\$ 31,363.20	
New Equipment	4,452.71	
Equipment Maintenance	2,238.28	
Gasoline and Oil	2,167.96	
New Radios	1,890.00	
Supplies	1,239.99	
Uniforms	857.55	
Radio Maintenance	522.40	
Training	205.70	
Meetings and Dues	<u>103.50</u>	45,041.29

AMBULANCE:

Salaries	\$ 9,954.17	
Supplies	962.93	
Repairs and Maintenance	<u>44.66</u>	10,961.76

JAWS OF LIFE

5,632.50

FIRE AND POLICE COMMUNICATIONS:

Salaries	\$ 40,204.00	
Expenses	<u>294.13</u>	40,498.13

TREE AND INSECT PEST CONTROL:

Salaries - Tree	\$ 11,464.60	
Salaries - Insect Pest Control	2,785.65	

Equipment Hire - Tree	\$ 9,789.00	
Equipment Hire - Insect Pest Control	2,735.00	
Insecticides	<u>77.25</u>	26,851.50

INSPECTORS:

Building Inspectors	\$ 3,480.00	
Salaries	282.44	
Office Supplies and Postage	270.12	
Travel Expense	70.00	
Reimbursement-Lost Time Wages	<u>70.00</u>	4,102.56

Electrical Inspectors	\$ 1,300.00	
Salaries	230.40	
Travel Expense	74.00	
Office Supplies	25.00	
Dues	<u>25.00</u>	1,629.40

Gas Inspector - Salary		150.00
Animal Inspector - Salary		500.00

ANIMAL CONTROL OFFICER:

Salary	\$ 1,300.00	
Gasoline and Oil	639.06	
Vehicle Maintenance	556.23	
Kennel Maintenance	212.00	
Supplies	<u>149.56</u>	2,856.85

CIVIL DEFENSE:

Salaries	\$ 300.00	
Auxiliary Police Uniforms	851.00	
Training	351.80	
Insurance and Dues	209.00	
Equipment Maintenance	81.03	
Office Supplies	<u>26.00</u>	1,818.83

CONSERVATION COMMISSION:

Salaries	\$ 543.20	
Land Maintenance	440.06	
Education	127.50	
Dues and Office Supplies	52.94	
Engineering	<u>25.00</u>	1,188.70

APPEAL BOARD:

Salaries	\$	370.00	
Advertising		138.47	
Dues		50.00	
Travel Expense		<u>29.50</u>	<u>587.97</u>
TOTAL-PROTECTION OF PERSONS AND PROPERTY			\$ <u>405,273.71</u>

HEALTH AND SANITATION

BOARD OF HEALTH:

Salaries of Board	\$	749.99	
Plumbing Inspector - Salary		1,375.00	
Clerical Salary		924.61	
Sewage Disposal - M.D.C.		8,072.14	
Engineering Services		4,800.00	
District Nurse		2,000.00	
Travel, Meetings and Dues		276.62	
Office Supplies		259.10	
Burial Permits		<u>102.00</u>	<u>\$ 18,559.46</u>

SANITARY LANDFILL:

Federal Anti Recession Funds:

Salaries	\$	3,469.00	
Equipment Repairs		<u>4,953.05</u>	\$ 8,422.05

Town Funds:

Salaries	\$	20,034.03	
Engineering		3,570.27	
Equipment Maintenance		3,462.41	
Diesel Fuel		1,503.70	
New Equipment - Gate		360.00	
Materials and Supplies		233.29	
Equipment Hire		<u>66.00</u>	<u>29,229.70</u>
			<u>37,651.75</u>

TOTAL- HEALTH AND SANITATION

\$ 56,211.21

HIGHWAYS

TOWN HIGHWAY MAINTENANCE:

(State Aid - \$104,922.78)

Salaries	\$101,465.00
Salaries - Summer Help	4,665.06
Salaries - Overtime	4,234.92

Salaries - Extra Help	2,800.64	
Salaries - Clerical	<u>2,500.00</u>	\$115,665.62
Equipment Hire		13,509.50
Gasoline and Oil		9,445.32
Asphalt and Gravel		8,028.58
General Materials and Supplies		6,049.56
Heating Oil		5,659.45
Truck Maintenance		4,750.39
Street and Traffic Signs		3,766.80
Equipment Maintenance		3,592.81
Uniform Service		1,600.85
Tires and Batteries		1,533.49
Street Lining		1,118.88
Hand Tools		726.47
Drainage Materials		715.76
New Equipment		259.20
Office Supplies		204.01
Travel, Meetings and Dues		<u>56.50</u>
		176,683.19

SPECIAL PROJECTS:

Drainage:		
Main & Needham Streets	\$ 15,256.75	
Seekonk Street	6,822.64	
North Street	3,665.19	
Reconstruction:		
River Road	28,500.00	
Resurfacing:		
Seekonk Street	15,660.30	
Spring Street	2,850.00	
Alice Avenue	2,375.00	
Norwell Street	2,375.00	
Fleetwood Drive	2,375.00	
Ferndale Avenue	<u>2,375.00</u>	82,254.88

TOWN BUILDING MAINTENANCE:

Town Hall Maintenance	\$ 1,370.60	
Highway Garage Maintenance	<u>361.23</u>	1,731.83

GENERAL GROUNDS MAINTENANCE:

Materials and Supplies		1,066.70
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LAWN MAINTENANCE EQUIPMENT

1,078.95

HIGHWAY CONSTRUCTION - CHAPTER 765 (1972)

(State Aid Funds)

Materials \$ 535.30

HIGHWAY CONSTRUCTION - CHAPTER 825 (1974)

(State Aid Funds)

Materials \$ 6,004.42
Equipment Hire 1,512.00 7,516.42

CITY MILLS DAM-BRIDGE REPAIRS:

FEDERAL REVENUE FUNDS:

Materials 269.90

SNOW REMOVAL:

FEDERAL REVENUE FUNDS:

Salaries - Overtime \$ 18,500.00
Salt 12,136.06
Equipment Hire 6,907.33
Gasoline and Oil 3,858.40
Plow Blades 3,007.05
Sand 3,000.00
Truck Maintenance 2,473.36
Equipment Maintenance 1,380.60
General Supplies 1,377.30
New Equipment 529.90 53,170.00

FEDERAL DISASTER RELIEF FUNDS:

Equipment Hire 12,118.00

TOWN FUNDS:

Salaries \$ 1,297.17
Equipment Hire 6,848.34
Salt 5,392.92
Gasoline and Oil 2,753.31
Truck Maintenance 2,194.58
Plow Blades 950.00
Sand 893.48
Equipment Maintenance 874.02
General Supplies 269.15 21,472.97 86,760.97

TOTAL - HIGHWAYS

\$ 357,898.14

VETERANS' SERVICES

BENEFITS (50% Reimbursed by State)

\$ 1,687.00

ADMINISTRATION:

Salary-Agent	\$ 750.00	
Salary-Clerical	370.00	
Office Supplies	226.62	
Travel, Meetings and Dues	91.82	
Telephone	43.03	\$ 1,481.47
TOTAL - VETERANS' SERVICES		<u>\$ 3,168.47</u>

SCHOOLS**ELEMENTARY SCHOOLS:**

(NOTE: There are several reimbursements from the State to help defray the elementary school costs, namely; Chapter 70 School Aid; Transportation; Chapter 766 Special Education, etc. The reimbursements totaled \$396,507.48)

Administration:

Salaries

\$ 17,323.10

Expenses:

Dues and Publications	\$ 2,445.88	
Supplies & Materials	818.40	
Out of State Travel	500.00	
Census	250.00	
Other Expenses	117.18	
	<u>4,131.46</u>	<u>21,454.56</u>

Instruction:**Salaries:**

Teachers	\$453,694.74	
Principal's Office	48,039.76	
Librarian	11,700.00	
Special Education	11,102.15	
Perceptual Instructor	9,850.00	
Speech Therapist	6,582.55	
Tutoring Physically Handicapped	522.00	541,491.20

Expenses:

Text and Workbooks	\$ 15,187.39
Expendable Supplies	8,639.58
In Service Training	3,008.16
Library Books	2,895.75
Tuition for Teachers	2,821.22
Supplies for Art	2,761.88

Tuition for Vocational Education	\$ 2,428.50		
Supplies for Audio Visual	2,308.17		
Testing Program	1,381.45		
Library Software	1,210.49		
Tuition for Special Education	1,061.35		
Tuition for Mass. Audubon	760.00		
Supplies for Library	708.65		
Supplies for Special Education	638.51		
Dues and Out of State Travel	562.50		
Supplies and Materials-General	405.60		
Supplies for Perceptually Handicapped	332.96		
Rebinding Library Books	313.76		
Supplies and Materials for Speech	117.28		
Tutoring Physically Handicapped	168.00	47,711.20	589,202.40

OPERATION AND MAINTENANCE OF PLANT:

Salaries:

Custodial	\$ 42,743.68		
Overtime and Extra Help	5,862.29	\$ 48,605.97	

Expenses:

Heating of Buildings	\$ 29,986.23		
Electricity	23,620.12		
Repairs to Buildings	9,721.66		
Maintenance of Buildings	8,078.82		
Custodial Supplies	7,232.86		
Telephone	2,909.05		
Repairs to Equipment	2,437.64		
Water	560.00		
Gas	412.70	84,959.08	133,565.05

Other School Services:

Salaries:

Cafeteria Manager	\$ 8,820.00		
School Nurse	7,248.85		
Intramural Instructor	914.23		

Bus Aides	\$ 805.75		
School Physician	<u>370.00</u>	\$ 18,158.83	
Expenses:			
Visual Testing	\$ 284.25		
Health Supplies	<u>270.86</u>	555.11	
Transportation:			
Contracted	\$ 58,370.00		
Field Trips	2,098.25		
Special Education	607.25		
Vocational Education	<u>258.32</u>	<u>61,333.82</u>	80,047.76
Acquisition of Fixed Assets:			
Replacement of Equipment	\$ 790.50		994.30
Acquisition of Equipment	<u>203.80</u>		<u>\$ 825,264.07</u>

CHAPTER 766-SPECIAL NEEDS:

(Paid from State Aid Funds)

Salaries	\$ 28,630.67		
Expenses	<u>7,878.64</u>		<u>36,509.31</u>

TOTAL - ELEMENTARY SCHOOLS

\$ 861,773.38

KIND PHILIP REGIONAL SCHOOLS:

Maintenance & Operation (including Salaries)	\$940,485.56		
Capital Costs (including Interest)	<u>116,004.41</u>		1,056,489.97

TRI COUNTY REGIONAL VOCATIONAL SCHOOL:

Maintenance and Operation (including Salaries)	\$ 64,893.73		
Capital Costs (including Interest)	<u>56,630.10</u>		<u>121,523.83</u>

TOTAL - ALL SCHOOLS

\$2,039,787.18

LIBRARIES

PUBLIC LIBRARY:

Salaries - Librarian	\$ 20,764.99		
Salaries - Clerical	2,847.90		
Salaries - Custodial	382.85		
Books, Periodicals and Records	9,957.46		
New Equipment	2,390.01		
Supplies	<u>1,191.90</u>		

Concrete for Foundation	\$ 1,055.00	
Trailer Installation	760.00	
Travel and Dues	485.17	
Building Maintenance	381.00	
Office Supplies	270.69	
Custodial Supplies	<u>101.93</u>	\$ 40,588.90

BUILDING STUDY COMMITTEE

1,026.89

TOTAL - LIBRARIES

\$ 41,615.79

RECREATION

RECREATION:

Salaries:

Swimming Program	\$ 5,425.00	
Arts and Crafts	930.00	
Clerical	<u>100.00</u>	\$ 6,455.00
Organized Sports		2,129.62
Pond Supplies		1,428.42
Field Marker		575.00
Arts and Crafts Supplies		213.61
Telephone		141.38
Office Supplies		<u>11.20</u>
		\$ 10,954.23

RECREATION FOR HANDICAPPED:

Swimming Instruction-Physically Handicapped	325.00
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LAND DEVELOPMENT:

Equipment Hire	\$ 4,617.00	
Fence Installation	2,228.00	
Field Lighting	1,062.00	
New Equipment	795.00	
Telephone Poles	783.00	
Supplies	<u>506.15</u>	9,991.15

TOTAL - RECREATION

\$ 21,270.38

WATER

SALARIES:

Commissioners	\$ 718.74	
Maintenance	13,930.00	
Installations	1,742.59	
Clerical	2,034.50	
Collector	<u>1,000.00</u>	\$ 19,425.83

STORM DAMAGE AND HYDRANT REPAIR:		
Salaries	\$ 678.59	
Materials	6,287.55	
Equipment Hire	<u>878.00</u>	\$ 7,844.14
		7,408.26
PURCHASE OF WATER		
MAINTENANCE:		
General Materials and Supplies	\$ 3,535.16	
Pipe and Fittings	2,553.42	
Equipment Hire	<u>1,597.00</u>	\$ 7,585.58
		498.16
INSTALLATIONS - Pipe and Fittings		
EMERGENCY MAIN & HYDRANT BREAKS:		
Materials and Supplies	\$ 941.88	
Equipment Hire	<u>255.00</u>	1,196.88
		1,000.00
VEHICLE MAINTENANCE		
		5,420.00
NEW TRUCK		
		996.90
NEW EQUIPMENT		
ADMINISTRATIVE EXPENSES:		
Office Supplies and Postage	\$ 872.28	
Travel, Meetings and Dues	<u>103.84</u>	976.12
		413.03
WATER MAINS - UNION STREET - Loan Balance		
		316.85
METER PIT - TOWN OF WRENTHAM		
		157.50
WATER MAIN REPAIR - WINSTON ROAD		
		<u>\$ 53,339.25</u>
TOTAL - WATER		

MATURING DEBT AND INTEREST

PRINCIPAL PAYMENTS:		
School Bonds (State Reimbursement \$38,776.17)	\$ 75,000.00	
Fire and Police Station Bonds	<u>\$,000.00</u>	\$ 80,000.00
INTEREST:		
On School Bonds	\$ 44,643.75	
On Fire & Police Station Bonds	1,657.50	
On Tax Anticipation Notes	2,440.19	
Certification of Notes	<u>50.00</u>	48,791.44
		<u>\$ 128,791.44</u>
TOTAL - DEBTS AND INTEREST		

STATE AND COUNTY ASSESSMENTS

County Tax	\$ 89,648.31	
Mass. Bay Transportation Authority	54,541.52	
Norfolk County Retirement	40,631.53	
State Recreation Areas	21,472.71	
Norfolk County Mosquito Control	6,596.00	
Norfolk County Hospital	6,319.36	
State Retirement	4,472.32	
Metropolitan Area Planning Council	729.57	
Motor Vehicle Excise Tax	527.55	
Air Pollution Control District	<u>367.97</u>	<u>225,306.84</u>

UNCLASSIFIED

Group Medical Insurance - Town Share	\$ 32,053.57	
Group Life Insurance - Town Share	929.90	
Stabilization Fund	20,000.00	
Norfolk Mental Health Association	2,505.00	
South Norfolk County and Charles River Association for Retarded Children	1,689.00	
Memorial Bicentennial Park	2,404.38	
Town Memorial Day	<u>1,193.76</u>	<u>\$ 60,775.61</u>

TOTAL - APPROPRIATION EXPENDITURES

(including Federal Revenue

\$3,608,345.19

FEDERAL GRANTS

NEW HIGHWAY GARAGE:

(From Economic Development Agency)

Salaries - Clerk of Works	\$ 8,750.00	
Salaries - Clerical	<u>1,623.60</u>	\$ 10,373.60
Furnishings and Equipment		4,076.00
Construction Costs:		
Contractor	\$229,931.01	
Architect	<u>1,668.00</u>	<u>231,599.01</u>
		246,048.61

ELEMENTARY EDUCATION - TITLE I:

Salaries	\$ 12,640.00	
Expenses	1,208.22	
Refunded to Mass. Dept. of Education	<u>2,442.48</u>	\$ 16,290.70

ELEMENTARY EDUCATION - TITLE II:

Books, Filmstrips and Supplies	1,789.12	
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ELEMENTARY EDUCATION - TITLE IV B:

Books, Filmstrips and Supplies \$ 1,219.94

PROJECT GATEWAY:

Refunded to Mass. Dept. of Education 44.95 \$ 19,344.71

LIBRARY FEDERAL GRANTS:

Professional Personnel - Title I \$ 1,332.50

Salaries

Law Library Grant - Title I

Books 708.00

2,040.50

TOTAL - FEDERAL GRANTS

\$ 267,433.82

STATE GRANT

SENIOR DROP IN CENTER

\$ 318.10

NON-APPROPRIATION ITEMS

SCHOOL LUNCH PROGRAM:

(Receipts:

Federal Aid \$ 28,545.49

Student Lunches 25,500.64

State Aid 5,407.41

Adult Lunches 4,396.04

Other 539.34

Total Receipts \$ 64,388.92

Salaries \$ 23,002.52

Food 18,134.90

Milk 12,551.55

New Equipment 2,980.15

Supplies 2,494.37

Meals Tax 266.22

Travel and Dues 114.08

Petty Cash Fund 50.00

59,593.79

LIBRARY TRUSTEE FUND:

Bookshelves

490.00

Investments - Revenue Cash

500,000.00

Investments - Federal Revenue Cash

100,000.00

Temporary Loans - Repaid

500,000.00

Motor Vehicle Excise Refunds

6,054.79

Real Estate Tax Refunds

2,000.80

Personal Property Tax Refunds	\$	136.96
Farm Animal Excise Refunds		45.00
Tax Title Refund		96.23
Dog License Fees Paid to County		3,986.45
Sporting License Fees - Paid to State		1,010.25
Insurance Recovery - Paid for Hydrant Damages		836.93
Police Off Duty Work Details		1,561.87
Sub Division Bonds Forfeited		832.23
Library Photo Copier Fund		423.51
School Roofing Fund-Repairs		419.00
School Gift Fund - Spelling Bee Prizes		100.00
Interest Refund		4.77
		<u>\$1,177,592.58</u>

PAYROLL DEDUCTIONS

Federal Withholding Taxes	\$169,802.45	
State Withholding Taxes	56,937.75	
Group Insurance	35,937.92	
Mass. Teachers Retirement	27,857.49	
Norfolk County Retirement	27,526.82	
Tax Sheltered Annuities	8,683.98	
Teachers Association Dues	2,160.00	
Teachers Insurance	339.96	
Accident Insurance	252.00	
		<u>\$ 329,498.37</u>
TOTAL - ALL EXPENDITURES		<u><u>\$5,383,188.06</u></u>

WATER DEPARTMENT
Statement of Receipts and Disbursements
For Periods ending June 30, 1978 and June 30, 1977

	Current Fiscal Year 7/1/77 - 6/30/78	Previous Fiscal Year 7/1/76 - 6/30/77
INCOME:		
Sale of Water	\$52,550.14	\$38,320.51
Installations	1,609.80	3,817.10
Insurance Recovery	1,316.81	—
Sale of Surplus Property	578.00	—
Interest on Checking Account	453.46	267.63
Fees	20.00	50.00
Other	<u>174.00</u>	<u>166.87</u>
TOTAL INCOME	\$56,702.21	\$42,622.11
LESS - OPERATING EXPENDITURES:		
Water Maintenance	\$46,385.50	\$44,504.70
New Installations	498.16	3,880.60
Water Commissioners Salaries	718.74	656.25
Hydrant Repairs - from Insurance Recovery	<u>836.93</u>	<u>—</u>
TOTAL - OPERATING EXPENDITURES	<u>\$48,439.33</u>	<u>\$49,041.55</u>
NET GAIN - BEFORE CAPITAL EXPENDITURES	\$ 8,262.88	—
NET LOSS - BEFORE CAPITAL EXPENDITURES	—	\$ 6,419.44

LESS - CAPITAL EXPENDITURES		
Engineering Study - Water System	—	\$12,930.00
New Truck	\$ 5,420.00	—
Installation of Meter Pits	<u>316.85</u>	<u>11,332.25</u>
TOTAL - CAPITAL EXPENDITURES	<u>\$ 5,736.85</u>	<u>\$24,262.25</u>
NET PROFIT FOR YEAR	\$ 2,526.03	—
NET LOSS FOR YEAR		\$30,681.69

**TOWN OF NORFOLK
STATEMENT OF DEBT**

	Interest Rate	Amount of Original Loan	Maturity Date	Outstanding June 30, 1977	Principal Paid Fiscal 1978	Outstanding June 30, 1978	Principal Due Fiscal 1979	Interest Due Fiscal 1979
School Construction Loans:								
School Addition - 1963	3.25%	\$ 356,000.00	7/1/83	\$105,000.00	\$15,000.00	\$ 90,000.00	\$15,000.00	\$ 2,681.25
New Elementary School - 1970	5.25%	1,180,000.00	12/1/90	820,000.00	60,000.00	760,000.00	60,000.00	38,325.00
Fire & Police Station Loan - 1965	3.90%	148,000.00	11/15/85	45,000.00	5,000.00	40,000.00	5,000.00	1,462.50
		\$1,684,000.00		\$970,000.00	\$80,000.00	\$890,000.00	\$80,000.00	\$42,468.75

ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES

1975-76 Spent	1976-77 Spent	GENERAL GOVERNMENT Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
\$ 11,191.72	\$ 12,175.86	Selectmen-Salaries	\$ 14,069.00			\$ 14,069.00	
		Executive Secretary	11,540.00	\$ 164.00		8,842.98	\$ 2,861.02†
6,141.15	6,560.00	Town Clerk-Salary	9,463.00			8,687.63	775.37
1,008.70	1,464.58	Town Clerk-Expense	1,700.00		\$ 198.50	1,898.50	
	22.70	Town Clerk-Exp. Balance	49.24			48.24	1.00
25.00	25.00	Town Clerk-Petty Cash	25.00	25.00		25.00	25.00
	1.00	Town Moderator-Salary			1.00	1.00	
9,211.50	10,145.16	Town Treasurer-Salary	9,996.00			9,995.76	.24
1,946.74	1,942.86	Town Treasurer-Expense	2,100.00			2,054.20	45.80
100.00	200.00	Town Treasurer-Petty Cash	100.00	100.00		100.00	100.00
4,814.36	4,695.24	Examination of Tax Titles	5,000.00			195.72	4,804.28*
15,284.29	16,156.50	Tax Collector-Salary	15,696.00			15,696.00	
4,994.56	3,704.46	Tax Collector-Expense	6,350.00			4,867.69	1,482.31†
25.00	25.00	Tax Collector-Petty Cash	25.00	25.00		25.00	25.00
9,814.75	10,321.04	Assessors-Salaries	12,263.00			10,356.46	1,906.54
409.47	301.73	Assessors-Expense-Balance					
1,682.06	3,394.39	Assessors-Expense	7,100.00	24.50		5,809.00	1,315.50†
		Assessors-Out of State Travel	100.00				100.00
10,600.00	10,921.60	Town Accountant-Salary	12,700.00			11,927.33	772.67
	129.11	Town Accountant-Expense-(Bal.)	300.00			260.00	40.00
529.89	509.93	Town Accountant-Expense	1,350.00			524.06	825.94†
1,348.38	2,404.76	Election Off. & Registrars of Voters-Salaries					

		Registrars of Voters-Salaries	2,005.00		1,436.50	568.50
446.00	1,357.75	Election Off. & Registrars of Voters-Exp.-(Bal.)				
782.24	2,774.00	Election Off. & Registrars of Voters-Approp.			428.56	311.44
		Registrars of Voters-Expense	740.00			555.00
155.10		Advisory Committee-Salaries	555.00		2,351.80	1,123.20
2,361.75	2,646.80	Advisory Committee-Expense	3,475.00		5,500.00	
4,800.00	4,800.00	Town Counsel-Retainer	5,500.00			
10,770.73	18,670.05	Legal Fees	10,000.00	2,327.50	12,327.50	
419.05		Legal Fees-Balance			4,272.75	992.25
3,535.20	3,676.65	Council on Aging-Salaries	5,265.00			
	50.77	Council on Aging-Exp. (Bal.)				
9,659.22	8,603.27	Council in Aging-Expense	10,380.00		8,758.17	1,621.83†
	1,500.00	Mini-Bus for Elderly				
2,220.00	2,296.98	Planning Board-Salaries	2,600.00		2,505.34	94.66
155.22	273.00	Planning Board-Expense-(Bal.)	300.00		300.00	
447.93	133.20	Planning Board-Expense	800.00	200.00	850.59	149.41
	200.00	Scaler of Weights & Measures	200.00		200.00	
	959.95	Scaler of Weights & Measures-Exp.	440.00			440.00
2,999.71	50.00	General Expense-(Bal. 1976)	4,591.60			4,591.60
		General Expense-(Bal. 1977)	1,641.19		547.70	1,093.49*
14,033.21	14,623.81	General Expense	11,250.00	82.00	6,875.06	4,456.94†
	376.00	Physical Exams				
95.76		Financial Admin.Fed.Rev.Sharing (Bal.)				
400.00		Security Alarm-Tax Collector				
509.81		Fuel & Utilities (Bal.)	70.67		70.67	
29,279.62	32,729.94	Fuel & Utilities	37,324.00		35,909.07	1,414.93†

1975-76 Spent	1976-77 Spent	Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
\$ 27,268.35	\$ 33,932.90	Insurance	\$ 40,717.00			\$ 36,928.60	\$ 3,788.40
	1,038.65	Insurance-Balance					
		Town Hall Parking Lot Fencing	200.00				200.00*
4,376.96		Replace Central Heating Plant					
		Zoning By-Law Committee			\$ 200.00	164.50	35.50
		By-Law Committee-Salaries	520.00				520.00
874.62		By-Law Committee-Expenses	40.00				40.00
143.80	168.26	Historical Committee-Expense	310.00			96.79	213.21
		Town Historian-Expense	100.00				100.00
391.89	97.11	Bicentennial Commission					
<u>\$ 195,253.74</u>	<u>\$ 216,060.01</u>	TOTAL-	<u>\$ 248,950.70</u>	<u>\$ 420.50</u>	<u>\$ 2,927.00</u>	<u>\$ 214,907.17</u>	<u>\$ 37,391.03</u>
		GENERAL GOVERNMENT					

PROTECTION OF PERSONS & PROPERTY

30,704.46	34,920.77	Fire Department-Salaries	\$ 38,700.00			\$ 31,363.20	\$ 7,336.80
		Fire Department-Salaries-(Bal.)	1,539.00			1,539.00	
2,886.78	4,801.50	Ambulance-Salaries	7,400.00		1,035.00	8,415.17	19.83
		Fire & Ambulance-Expenses	15,285.00	35.64		14,685.68	634.96†
15,692.80	16,592.33	Fire & Ambulance-Exp.Fed.Rev. Funds					
		Fire Equipment, "Jaws of Life"	5,800.00			5,632.50	167.50
11,125.00	73,158.00	New Fire Truck (Stabilization Fund)					
498.50		New Radios-Fire Dept.Fed.Rev.Funds(Bal.)					
463.50		Fire Emergency Medical Training Course- Federal Rev. Funds (Bal.)					
6,347.17		New Car-Fire Chief-Federal Rev. Funds					
180,597.34	197,532.24	Police-Salaries	224,897.00			216,241.47	8,655.53†

1,346.30	2,200.38	Police-Salaries (Bal.)	1,930.50		1,697.24	233.26
35,409.04	40,485.91	Police-Expense-Fed.Rev. Funds	5,259.90		5,259.90	
		Police-Expenses	45,115.00		40,255.61	4,859.39†
	568.03	Fire & Police Station Constr. (Bal. 1965)				
		Fire & Police Station Study Comm.- Federal Revenue Funds	500.00			500.00
27,271.00	30,803.44	Fire & Police Communication- Salaries	40,624.00		40,204.00	420.00
72.29	153.31	Fire & Police Communication- Expense	200.00	100.00	294.13	5.87
		Communication Study Comm.-(Bal.)	150.00			150.00
	497.43	Communication Center-Police Station				
		Tree Warden Fees from Utilities	800.00			800.00
4,327.20	4,691.31	Tree Department-Salaries	12,595.00		11,464.60	1,130.40
2,725.80	2,951.75	Insect Pest Control-Salaries	2,960.00		2,785.65	174.35
3,512.00	3,796.00	Tree Department-Expense	9,800.00		9,789.00	11.00
2,583.30	2,799.00	Insect Pest Control-Expense	2,815.00		2,812.25	2.75
2,980.00	3,130.00	Building Inspectors-Salaries	3,300.00		3,300.00	
437.98	366.97	Building Inspectors-Expense	1,530.00		802.56	727.44
1,300.00	1,300.00	Electrical Inspectors-Salary	1,300.00		1,300.00	
250.00	49.04	Electrical Inspectors-Expense	304.00	76.04	99.00	281.04*
200.00		Electrical Inspectors-Expense (Bal.)	230.40		230.40	
150.00	150.00	Gas Inspector-Salary	150.00		150.00	
		Gas Inspector-Expense	35.00			35.00
	366.65	Animal Inspector-Salary	500.00		500.00	
	50.00	Animal Inspector-Expense	50.00			50.00

1975-76 Spent	1976-77 Spent	Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
\$ 1,275.00	\$ 1,300.00	Animal Control-Salary	\$ 1,300.00	\$	\$	\$ 1,300.00	\$
367.82		Animal Control-Expense (Bal.)					
1,203.87	1,599.28	Animal Control-Expense	1,600.00			1,556.85	43.15
350.00	369.98	Appeal Board-Salaries	370.00			370.00	
279.47	441.63	Appeal Board-Expense	900.00			217.97	682.03
347.64	1,102.27	Civil Defense-Expense	1,490.00			1,346.10	143.90*
		Civil Defense (Bal.)	172.73			172.73	
1,046.10	312.90	Civil Defense-Expense- Fed. Rev. Funds (Bal.)					
300.00	300.00	Civil Defense-Salaries	300.00			300.00	
760.00		Conservation Fund (Bal.)	18,681.13				18,681.13*
		Conservation Fund (Approp)	10,000.00				10,000.00*
312.25	1,061.32	Conservation Comm.-Expense	2,550.00			1,048.51	1,501.49
		Conservation Comm.-Exp.(Bal.)	140.19			140.19	
<u>\$ 337,122.61</u>	<u>\$ 427,851.44</u>	TOTAL-PROTECTION- PERSONS & PROPERTY	<u>\$ 461,273.85</u>	<u>\$ 35.64</u>	<u>\$ 1,211.04</u>	<u>\$ 405,273.71</u>	<u>\$ 57,246.82</u>
HEALTH & SANITATION							
\$ 3,017.89	\$ 2,892.63	Board of Health-Salaries	\$ 3,150.00			\$ 3,049.60	\$ 100.40
11,609.44	13,583.33	Board of Health-Expense (Fed.)					
	1,035.00	Board of Health-Expense	15,085.00		\$ 1,930.54	15,509.86	1,505.68
		Sanitary Landfill-Salaries- Fed. Anti-Recession Funds	3,469.00			3,469.00	

10,462.00	11,061.97	Sanitary Landfill-Salaries	20,035.00	20,034.03	.97
3,101.86	5,437.64	Sanitary Landfill-Expense	4,950.00	4,927.40	22.60†
		Sanitary Landfill-Expense (Bal.)	660.00	660.00	
	143.66	Sanitary Landfill Sticker Program (Bal.)	106.34	38.00	68.34*
45,000.00		Purchase of land-Sanitary Landfill			4,925.00*
		Sanitary Landfill-Improvements	4,925.00		2,500.00*
	2,429.73	Sanitary Landfill-Engineering	2,500.00	3,570.27	
		Sanitary Landfill-Engineering (Bal.)	3,570.27		
		Sanitary Landfill-Equipment Repair- Fed. Anti-Recession Funds	5,000.00	4,953.05	46.95
<u>\$ 73,191.19</u>	<u>\$ 36,583.96</u>	TOTAL-HEALTH AND SANITATION	<u>\$ 63,450.61</u>	<u>\$ 1,930.54</u> <u>\$ 56,211.21</u>	<u>\$ 9,169.94</u>

HIGHWAYS

\$ 102,578.43	\$ 113,921.06	Town Highway Maint.-Salaries	\$ 115,966.00	\$ 115,665.62	\$ 300.38
82,271.93	46,602.12	Town Highway Maint.-Expense	63,265.00	60,195.11	3,069.89*
6,990.15	2,767.13	Town Highway Maint.-Exp.(Bal.)	822.46	822.46	
	51,243.25	Special Projects-Expense	75,050.00	66,998.13	8,051.87*
		Special Projects-Expense (Bal.)	15,256.75	15,256.75	
36,233.00		Chapter 90 Construction (State and County Aid)			
		Chapter 765 Acts of 1972-Constr. (State & County Aid Bal)	12,235.30	535.30	11,700.00
	23,997.70	Chapter 765 Acts of 1972-Constr. (State and County Aid)	24,533.00		24,533.00*
20,541.10	21,008.48	Chapter 825 Acts of 1974-Highway Constr. (State Aid Bal)	7,516.42	7,516.42	
	2,842.56	Building Maintenance-Expense	1,700.00	1,652.83	47.17

1975-76 Spent	1976-77 Spent	Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
		Building Maintenance-Expense (Bal)	\$ 115.00		\$	79.00	\$ 36.00
\$ 15,186.15		Resurfacing Rockwood Road- Federal Rev. Funds (Bal)					
	\$ 793.52	General Grounds Maintenance	1,500.00			1,066.70	433.30*
17,535.39	17,605.39	Snow Removal-Salaries	1,297.20			1,297.17	.03
4,669.34	123.56	Snow Removal-Expense	27,993.80		\$ 4,300.00	32,293.80	
		Snow Removal-Salaries-Federal Revenue Funds	18,500.00			18,500.00	
26,300.00	38,800.00	Snow Removal-Expense-Federal Revenue Funds	34,670.00			34,670.00	
	8,730.10	City Mills Dam-Bridge-Repairs Federal Rev. Funds (Bal)	269.90			269.90	
	11,000.00	City Mills Dam-Bridge Repairs					
8.70	500.00	Highway Garage-Building Comm.					
6,000.00		Highway Garage-Building Comm.-FED.					
		Lawn Maintenance Equipment	1,200.00			1,078.95	121.05
	2,345.00	New Snow Plow with Frame					
	15,586.04	New Dump Truck					
<u>\$ 318,314.19</u>	<u>\$ 357,865.91</u>	TOTAL - HIGHWAYS	<u>\$ 401,890.83</u>		<u>\$ 4,300.00</u>	<u>\$ 357,898.14</u>	<u>\$ 48,292.69</u>
VETERANS' SERVICES							
\$ 2,485.50	\$ 6,814.75	Veterans' Benefits	\$ 4,500.00	\$ 100.00		\$ 1,687.00	\$ 2,913.00
990.00	1,050.00	Veterans' Admin.-Salaries	1,120.00			1,120.00	
369.34	314.78	Veterans' Admin.-Expense	370.00			361.47	8.53
<u>\$ 3,844.84</u>	<u>\$ 8,179.53</u>	TOTAL - VETERANS' SERVICES	<u>\$ 5,990.00</u>	<u>\$ 100.00</u>	<u>\$</u>	<u>\$ 3,168.47</u>	<u>\$ 2,921.53</u>

SCHOOLS

\$ 23,533.43	\$ 34,008.91	School-Balance	\$ 58,805.72		\$ 56,198.32	\$ 2,607.40
706,987.09	731,150.06	School Appropriation	890,895.00	\$ 31.50	769,065.75	121,860.75†
22,102.54	26,532.58	School-Chap. 766-State Aid (Bal)	55,433.17		36,509.31	18,923.86†
4,003.38		New Elementary School Constr. (Bal)				
788,662.92	898,564.88	King Philip Regional School- Operating & Capital	1,056,491.00		1,056,489.97	1.03
23,608.17	42,370.50	Tri-County Regional Voc.- School-Operating & Capital	121,524.00		121,523.83	.17
<u>\$1,568,897.53</u>	<u>\$1,732,626.93</u>	TOTAL - SCHOOLS	<u>\$2,183,148.89</u>	<u>\$ 31.50</u>	<u>\$2,039,787.18</u>	<u>\$ 143,393.21</u>

LIBRARIES

\$ 15,803.35	\$ 21,445.38	Library-Salaries	\$ 25,204.00		\$ 23,995.74	\$ 1,208.26
831.00		Library-Salaries (Bal)				
		Library-Trailer Installation		\$ 1,695.00	760.00	935.00*
8,609.94	10,372.06	Library-Expense (Approp)	15,810.00	25.00	15,833.16	1.84
385.02		Library-Expense (Bal)				
		Library Building Study Comm.	2,700.00		526.89	2,173.11*
		Library Building Study Comm. (Bal)	500.00		500.00	
3,830.40		Library Building Study Comm.- Federal Revenue Funds				
<u>\$ 29,459.71</u>	<u>\$ 31,817.44</u>	TOTAL - LIBRARIES	<u>\$ 44,214.00</u>	<u>\$ 25.00</u>	<u>\$ 41,615.79</u>	<u>\$ 4,318.21</u>

RECREATION

\$ 9,651.76	\$ 5,657.00	Recreation-Salaries	\$ 6,555.00		\$ 6,455.00	\$ 100.00
	3,512.01	Recreation-Expense	5,175.00		4,499.23	675.77†
186.84	1,064.91	Recreation for Handicapped	1,100.00			1,100.00

1975-76 Spent	1976-77 Spent	Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
\$ 305.00	\$ 342.00	Recreation for Physically Handicapped	\$ 500.00			\$ 325.00	\$ 175.00
		Repair Tennis Courts	3,600.00				3,600.00*
5,476.19		Swimming Pond					
	5,852.82	Land Development for Recreation Purposes	12,607.18			9,991.15	2,616.03*
<u>\$ 15,619.79</u>	<u>\$ 16,428.74</u>	TOTAL - RECREATION	<u>\$ 29,537.18</u>			<u>\$ 21,270.38</u>	<u>\$ 8,266.80</u>

WATER

\$ 2,532.25	\$ 3,102.75	Water Administrative-Salaries	\$ 3,500.00		-\$400.00	\$ 3,034.50	65.50
1,955.18	1,635.70	Water-New Installations-Salaries	2,000.00			1,742.59	257.41
10,996.55	15,422.80	Water Maintenance-Salaries	12,930.00		\$ 1,000.00	13,930.00	
675.00	656.25	Water Commissioners-Salaries	750.00			718.74	31.26
1,256.19	2,274.49	Water Emergency Main & Hydrant Breaks	1,200.00			1,196.88	3.12
162.00		Water Emergency Main & Hydrant Breaks (Bal)					
		Water-New Vehicle	5,500.00		-(80.00)	5,420.00	
729.72	1,609.32	Water-Vehicle Maintenance	1,000.00			1,000.00	
35.92		Water-Vehicle Maintenance (Bal)					
		Water-Maintenance Materials & Supplies (Bal)	3.30			3.30	
2,499.96	5,856.13	Water-Maintenance Materials & Supplies	5,874.00		566.00	6,235.28	204.72†

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2,993.23		Water-Maintenance Pipe & Fittings					
1,500.00	3,850.00	Water-Maintenance Equipment			-(53:00)	1,447.00	
		Hire	1,500.00				
546.27	1,459.28	Water-Repair of Highways				976.12	23.88
1,036.70	1,224.67	Water-Administrative Expense	1,000.00				
46.20		Water-Administrative Expense (Bal)					
		Water-Storm Damage & Hydrant					
		Repair	11,243.00			7,844.14	3,398.86†
						498.16	1.84
1,998.12	2,244.90	Water Installations	500.00				
1,622.72		Water Installations (Bal)					
		Water Main Repair-Winston Road	158.00			157.50	.50
3,985.67	5,783.57	Purchase of Water-Approp.	8,000.00			6,875.59	1,124.41†
385.25		Purchase of Water (Bal)	532.67			532.67	
		Water Meters	2,000.00				2,000.00
						996.90	3.10
1,499.39	2,499.60	Water-New Equipment	1,000.00				
22,070.00	12,930.00	Engineering Study-Water System					
		Water Connection Mains-Union St.-					
		(Loan Bal)	428.09			413.03	15.06*
	5,849.19	Meter Pit-Town of Wrentham (Bal)	350.81		-(33:00)	316.85	.96
		Well Field Land (Bal Loan)	836.26				836.26*
	5,483.06	Meter Pit-Miller Street					
	443.50	Standpipe Land-Purchase (Bal)					
		Water Mains-Sanitary Landfill					
		(Bal)	19,500.00				19,500.00
<u>\$ 58,526.32</u>	<u>\$ 72,325.21</u>	TOTAL - WATER	<u>\$ 79,806.13</u>			<u>\$ 1,000.00</u>	<u>\$ 53,339.25</u>
							<u>\$ 27,466.28</u>

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1975-76 Spent	1976-77 Spent	Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
MATURING DEBTS & INTEREST							
\$ 80,000.00	\$ 80,000.00	Maturing Debt	\$ 80,000.00			\$ 80,000.00	
53,966.25	50,133.75	Interest on Maturing Debt	46,302.00			46,301.25	.75
12.00	50.00	Certification of Bonds & Notes	150.00			50.00	100.00
<u>\$ 133,978.25</u>	<u>\$ 130,183.75</u>	TOTAL - DEBTS & INTEREST	<u>\$ 126,452.00</u>			<u>\$ 126,351.25</u>	<u>\$ 100.75</u>
UNCLASSIFIED							
\$ 958.27	\$ 1,188.11	Town Memorial Day	\$ 1,200.00			\$ 1,193.76	\$ 6.24
		Memorial Bicentennial Park(Bal)	5,000.00			2,404.38	2,595.62*
25,003.30	40,280.90	State & County Retirement					
		Approp.	42,573.00		\$ 2,530.85	45,103.85	
	2,313.70	State & County Retirement (Bal. Approp)					
124,223.33	155,193.25	State & County Assessments (Cherry Sheet)	-(7,518.19)	\$ 209,052.28		180,202.99	21,331.10*
4,984.50	5,693.25	Community Projects	4,194.00			4,194.00	
		Land Purchase River Rd.Exp.(Bal)	300.00				300.00
24,663.59	29,134.98	Group Insurance (Approp)	39,500.00			32,983.47	6,516.53
20,000.00	20,000.00	Stabilization Fund	20,000.00			20,000.00	
	40,000.00	Indemnify Municipal Official					
670.60	1,537.57	Interest on Temporary Loans	1,000.00		1,440.19	2,440.19	
	1,104.81	Unpaid Bills Prior Years					
		Cemetery Salaries	200.00				200.00
		Cemetery Expenses	1,900.00				1,900.00

		Reserve Fund	20,000.00		(17,034.62)	2,965.38
\$ 200,503.59	\$ 296,446.57	TOTAL - UNCLASSIFIED	\$ 128,348.81	\$ 209,052.28	\$(13,063.58)	\$ 288,522.64
						\$ 35,814.87

NON-APPROPRIATION ITEMS

\$ 725,000.00	\$ 250,000.00	Investments-Revenue Cash		\$ 100,000.00	\$ 500,000.00	\$(-400,000.00)
200,000.00	150,000.00	Investments-Federal Revenue Cash		100,000.00	100,000.00	
300,000.00	500,000.00	Temporary Loans		500,000.00	500,000.00	
9,878.27	11,662.84	Tax Refunds (included Tax Titles)		8,336.12	8,336.12	
		Interest & Fees Refunded		2.40	2.40	
	25.00	Ambulance Refunds				
		Sub-Division Bonds Forfeited (Bal)	321.17	22,558.33	832.23	22,047.27*
	83,435.00	Town Highway Garage E.D.A.				
		Funds (Bal)	11,565.00	235,000.00	246,048.61	516.39*
1,882.57	1,135.75	Police Off-Duty Work Details		1,611.75	1,561.87	49.88
624.57	100.00	School Gifts Funds (Bal)	33.79	100.00	100.00	33.79*
	580.67	School Roofing Fund (Bal)	19.33	400.00	419.00	.33
51,641.74	60,789.68	School Lunch Program (Bal)	12,413.23	64,388.92	59,593.79	17,208.36*
18,635.10	18,706.19	School Federal Grants (Bal)	7,750.02	18,893.19	19,344.71	7,298.50*
	2,115.00	Library-Federal Grant		3,450.00	2,040.50	1,409.50*
380.50	138.65	Library Photo-Copier Fund (Bal)	287.55	209.26	423.51	73.30*
	400.35	Library Trust Fund Income		490.00	490.00	
	345.70	Senior Drop-In Center-State				
		Grant (Bal)	319.14		318.10	1.04*
3,333.25	3,104.50	Sporting Licenses for State		2,769.00	1,010.25	1,758.75*
1,465.40	679.05	Dog Licenses for County (Bal)	1,409.80	2,576.65	3,986.45	
237.10	3,626.97	Bicentennial Commission Fund				
752.55		Insurance Recoveries		2,290.89	836.93	1,453.96†

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1975-76 Spent	1976-77 Spent	Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
\$ 50.00		New Checking Account					
<u>\$1,313,881.05</u>	<u>\$1,086,845.35</u>	TOTAL - NON- APPROPRIATION ITEMS	<u>\$ 34,119.03</u>	<u>\$1,063,076.51</u>		<u>\$1,445,344.47</u>	<u>\$(348,148.93)</u>
		PAYROLL DEDUCTIONS (no appropriation)					
\$ 145,656.60	\$ 160,166.70	Federal Withholding Taxes	\$ 964.20	\$ 168,838.25		169,802.45	
45,153.86	50,137.14	State Withholding Taxes (Bal)	389.25	56,548.50		56,937.75	
20,004.46	22,995.06	Norfolk County Retirement Board	96.58	27,430.24		27,526.82	
25,303.83	27,328.32	Mass. Teachers Retirement Board		30,134.69		27,857.49	2,277.20*
27,631.41	34,204.77	Group Insurance (Bal)	4,024.89	36,349.41		35,937.92	4,436.38*
8,861.72	9,529.98	Tax Sheltered Annuities (Bal)	816.92	8,771.98		8,683.98	904.92*
1,680.00	2,210.00	Teachers Association Dues		2,160.00		2,160.00	
742.94	752.18	Teachers Insurance (Bal)	99.96	255.76		339.96	15.76*
177.50	252.00	Accident Insurance		252.00		252.00	
<u>\$ 275,212.32</u>	<u>\$ 307,576.15</u>	TOTAL - PAYROLL DEDUCTIONS	<u>\$ 6,391.80</u>	<u>\$ 330,740.83</u>		<u>\$ 329,498.37</u>	<u>\$ 7,634.26</u>
<u>\$4,523,805.13</u>	<u>\$4,720,790.99</u>	GRAND TOTALS	<u>\$3,813,573.83</u>	<u>\$1,603,482.26</u>	(0)	<u>\$5,383,188.06</u>	<u>\$ 33,868.03</u>

BREAKDOWN OF 1977-78 COLUMNS

APPROPRIATION OR BALANCE:

APPROPRIATION BALANCES CARRIED FORWARD:

Source of Funds:

1977-78 Appropriation-Tax Levy	\$3,401,019.00
Prior Years Appropriation Balances	150,202.45
Surplus Revenue Transfers	94,277.00
Direct State Aid Transfers	66,468.73

Executive Secretary-Expense	\$ 1,750.00
Examination of Tax Titles	4,804.28
Tax Collectors Office-Expense	113.90
Assessing Department-Expense	500.00

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Federal Revenue Sharing Fund Transfers	59,199.80
Revolving Funds	20,557.53
Federal E.D.A. Grant-New Highway Garage-Bal	11,565.00
Federal Public Works Fund Transfers	8,469.00
Federal Grants-Balances	8,069.16
Loan (Bond Issue) Balances	1,264.35
	<u>\$3,821,092.02</u>
Less-State & County Assessments-Deficit	7,518.19
	<u>\$3,813,573.83</u>

SPENT:

From Appropriations 1977-78 (Tax Levy)	\$3,194,400.36
From Appropriations Prior Years Balances	72,488.14
From Appropriations Surplus Revenue Transfers	48,666.23
From State & County Assessments on Cherry Sheet	180,202.99
From Federal E.D.A. Grant-New Highway Garage	246,048.61
From Federal Revenue Sharing Funds Transfers	58,699.80
From Federal Grants-School and Library	49,930.70
From Federal Public Works Employment Fund Transfers	8,422.05
From Direct State and County Aid	50,778.13
From Bond Issues	413.03
TOTAL -FROM TAX RELATED SOURCES	<u>\$3,910,050.04</u>
From Revolving Funds	372,548.02
From Gift Funds	590.00
	<u>\$4,283,188.06</u>

Accounting Department-Expense	300.00
Council on Aging-Expense	180.00
General Expense 1977 Balance	1,093.49
General Expense 1978 Balance	4,066.64
Fuel and Utilities	158.86
Town Hall Parking Lot Fencing	200.00
Fire Department-Expense	513.00
Police Salaries	3,294.72
Police-Expenses	3,187.06
Electrical Inspectors Expenses	281.04
Civil Defense Expenses	143.90
Conservation Fund	28,681.13
Sanitary Landfill Improvements	4,925.00
Sanitary Landfill Sticker Program	38.00
Sanitary Landfill Engineering Services	2,500.00
Sanitary Landfill Expenses	1.49
Highway Maintenance Expenses	3,069.89
Special Projects Expenses	8,051.87
Highway Construction, Chapter 765, Acts of 1972, State Aid	24,533.00
General Grounds Maintenance-Expenses	433.30
School Appropriation	46,761.13
Library Trailer Installations	935.00
Recreation Expenses	665.67
Repair Tennis Courts	3,600.00
Land Development for Recreation Purposes (Article 9 of 1978)	2,616.03
Water Materials & Supplies	200.90
Water Storm Damage & Hydrant Repair	374.08
Purchase of Water	427.94
Water Meters	2,000.00
Memorial Park (Article 11 of 1977)	2,595.62
	<u>\$152,996.94</u>

1975-76 Spent	1976-77 Spent	Account Title	1977-78 Appropriation or Balance	1977-78 Receipts and Adjustments	1977-78 Transfers	1977-78 Spent	1977-78 Unexpended Balance
		For Investment of Surplus Cash	600,000.00				
		For Repayment of Temporary Loans	500,000.00				
			<u>\$5,383,188.06</u>				
UNEXPENDED BALANCES:							
CLOSED OUT:							
		To Surplus Revenue	\$ 194,031.36				
		To Overlay Surplus	2,965.38				
		To Federal Revenue Sharing Fund	500.00				
		To Federal Works Employment Fund	46.95	\$197,543.69			
CARRIED FORWARD:							
		Revenue Appropriations (see detail)	\$ 152,996.94				
		Revolving Funds	27,030.92				
		Sub-Division Bonds Forfeited	22,047.27				
		State and County Assessments	21,331.10				
		Federal Grants-School	7,298.50				
		Federal Grants-Library	1,409.50				
		State and County Aid-Library Building Comm.	2,173.11				
		Loan Balances-Water	851.32				
		State Aid-School-Special Needs (Chap 766)	634.46				
		Federal EDA Grant-New Highway Garage	516.39				
		School Gift Fund	33.79				
		State Grant-Senior Citizen Drop-In Center	1.04	236,324.34			
				<u>433,868.03</u>			
		Less-Revenue Cash Invested		400,000.00			
				<u>\$ 33,868.03</u>			

TOWN OF NORFOLK
Balance Sheet — June 30, 1978
GENERAL ACCOUNTS
ASSETS

Cash:				
In Bank and Office		\$248,600.41		
Invested in - Treasury Bills		<u>400,000.00</u>		\$ 648,600.41
Accounts Receivable:				
Taxes:				
Levy of 1971 - Personal Property			6.60	
Levy of 1972:				
Personal Property	\$ 91.84			
Real Estate	<u>10.00</u>		101.84	
Levy of 1973 - Personal Property			14.29	
Levy of 1974 - Personal Property			11.80	
Levy of 1975 - Real Estate			75.90	
Levy of 1976 - Real Estate			760.16	
Levy of 1977:				
Personal Property	\$ 236.17			
Real Estate	<u>1,121.42</u>		1,357.59	
Levy of 1978:				
Personal Property	\$ 3,925.95			
Real Estate	<u>105,423.97</u>		<u>109,349.92</u>	111,678.10
Motor Vehicle Excise:				
Levy of 1969			72.60	
Levy of 1970			187.00	
Levy of 1971			284.75	
Levy of 1972			357.93	
Levy of 1973			925.49	
Levy of 1974			856.14	
Levy of 1975			1,780.18	
Levy of 1976			2,818.38	
Levy of 1977			17,790.06	
Levy of 1978			<u>26,068.15</u>	51,140.68
Special Taxes:				1,945.34
Taxes in Litigation				

Tax Titles and Possessions:			
Tax Titles		\$138,016.81	
Tax Possessions		<u>14,379.83</u>	152,396.64
Water Rates and Charges Receivable			17,758.86
Departmental Revenue:			
Ambulance		\$ 7,637.46	
Veterans Services - State		966.42	
Damages to Town Property		<u>222.60</u>	8,826.48
Revenue - 1978-79			3,647,312.50
Estimated Receipts - Water			54,615.00
Unprovided for or Overdrawn Accounts:			
Overlay Deficits:			
Levy of 1970	\$	4.69	
Levy of 1972		<u>5.13</u>	\$ 9.82
Underestimates - 1977:			
State:			
Recreation Areas	\$	782.03	
Air Pollution Control		<u>16.78</u>	798.81
County:			
Norfolk County Hospital		<u>2,895.56</u>	<u>3,704.19</u>
			<u><u>\$4,697,978.20</u></u>

FEDERAL REVENUE SHARING

ASSETS

Cash:	
In Bank and Office	\$ 102,407.01
Overdrawn by Appropriation:	
Federal Revenue Sharing Funds	<u>32,061.99</u>
	<u><u>\$ 134,469.00</u></u>

SPECIAL FEDERAL GRANTS - E.D.A.

ASSETS

Cash:		\$	516.39
In Bank and Office			
Federally Aided Project Accounts Receivable:			162.00
Town Garage - Public Works Act P.L. 94-369 Title I.		\$	<u>678.39</u>

FEDERAL ANTI-RECESSION ASSISTANCE

ASSETS

Cash:		\$	293.04
In Bank and Office			<u>293.04</u>

DEBT ACCOUNTS

ASSETS

Net Funded and Fixed Debt:			
Inside Debt Limit:		\$	40,000.00
General			
Outside Debt Limit:			850,000.00
General		\$	<u>890,000.00</u>

ASSETS

Trust and Investment Accounts:			
Cash and Securities:		\$	125,481.35
In Custody of Treasurer			<u>125,481.35</u>

TOWN OF NORFOLK
Balance Sheet — June 30, 1978

GENERAL ACCOUNTS
LIABILITIES AND RESERVES

Payroll Deductions:

Group Insurance	\$	4,436.38	
Mass. Teachers Retirement		2,277.20	
Tax Sheltered Annuities		904.92	
Teachers Insurance		<u>15.76</u>	
	\$		7,634.26

Guarantee Deposits:

Planning Board Bonds	22,047.27
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Tailings - Unclaimed Checks

1,874.20

Gifts:

Sidewalk	\$	376.17	
School		<u>33.79</u>	409.96

Trust Fund Income:

Helen A. Ward Library Fund	205.82
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Agency:

State-Sporting Licenses	\$	1,758.75	
Recording and Demand Fees		<u>52.00</u>	1,810.75

State Grants:

Chapter 766/1972-Special Education-School	\$	634.46	
Senior Drop-In Center		<u>1.04</u>	635.50

Federal Grants:

School:

National Defense			
Education Act-P.L. 85-			
864-Title III		\$5,115.59	
Elementary Education-			
P.L. 8910-Title I		1,986.78	
Elementary Education-			
Library-Title IVB		<u>196.13</u>	\$ 7,298.50

Library:			
Professional Personnel- Title I	\$1,367.50		
Law Collection-Title I	<u>42.00</u>	\$ 1,409.50	\$ 8,708.00
Revolving Funds:			
School Lunch		\$ 17,208.36	
Library Photo Copier		<u>73.30</u>	7,281.66
Appropriation Balances:			
Revenue:			
General 1977-78		\$152,167.15	
Water 1977-78		3,002.90	
General 1978-79		3,734,412.50	
Water 1978-79		<u>57,115.00</u>	
		\$3,946,697.55	
Non-Revenue (Loan Balances):			
Water		<u>851.32</u>	3,947,548.87
Overestimates:			
County 1976-77:			
Norfolk County Tax		\$ 488.49	
County 1977-78:			
Norfolk County Tax		23,773.50	
State 1977-78:			
Mass. Bay Transportation Authority	\$ 458.48		
Mosquito Control-Norfolk County	<u>305.00</u>	<u>763.48</u>	25,025.47
Receipts Reserved:			
For Appropriation:			
Insurance Recoveries	\$ 356.25		
Ambulance Fund	209.04		
County Aid to Libraries	<u>81.07</u>	\$ 646.36	
For Refund:			
Planning Board Filing Fee	\$ 320.00		
Real Estate Taxes-1973	239.04		
Overage-Former Tax Collector	42.95		
Overage-Tax Collector	<u>36.92</u>	<u>638.91</u>	1,285.27

Reserve Fund - Overlay Surplus		\$	9,661.92
Overlays Reserved for Abatement:			
Levy of 1971	\$	6.60	
Levy of 1973-74		26.09	
Levy of 1974-75		75.90	
Levy of 1975-76		760.16	
Levy of 1976-77		1,357.59	
Levy of 1977-78		<u>11,646.99</u>	13,873.33
Revenues Reserved Until Collected:			
Tax Titles and Possessions	\$152,396.64		
Motor Vehicle Excise	51,140.68		
Water	17,758.86		
Departmental	8,826.48		
Special Taxes in Litigation	<u>1,945.34</u>		232,068.00
Surplus Revenue - General			<u>407,907.92</u>
			<u>\$4,697,978.20</u>

FEDERAL REVENUE SHARING

LIABILITIES

Appropriation Balances:			
General 1978-79		\$	<u>134,469.00</u>

SPECIAL FEDERAL GRANT - E.D.A.

LIABILITIES

Aid to Project Revenue:			
Town Garage		\$	162.00
Appropriation Balance:			
Town Garage			<u>516.39</u>
		\$	<u>678.39</u>

FEDERAL ANTI-RECESSION ASSISTANCE

LIABILITIES

Appropriation Balance:			
General		\$	<u>293.04</u>

DEBT ACCOUNTS

LIABILITIES

Serial Loans:

Inside Debt Limit:

Fire and Police Station - 1965

\$ 40,000.00

Outside Debt Limit:

General:

Centennial School - 1970

\$760,000.00

A.J. Freeman School Addition - 1963

90,000.00

850,000.00

\$ 890,000.00

TRUST ACCOUNTS

LIABILITIES

In Custody of Treasurer:

Trust Funds:

Josiah Ware Town Hall Fund

\$ 3,203.96

Maria Mann High School Fund

3,088.35

Helen A. Ward Library Fund

540.91

Stabilization Fund

117,543.15

Norfolk Library Trustee Gift Fund

895.17

William F. Cavanaugh Library Gift Fund

112.92

Bond Fund

66.89

\$ 125,451.35

**WARRANT FOR THE ANNUAL TOWN MEETING
TUESDAY, MAY 1, 1979**

The Commonwealth of Massachusetts

Norfolk, ss.

To either Constable in the Town of Norfolk, in said County,

Greetings:

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs, to assemble in the Norfolk Public School, McBride Auditorium on Tuesday, the first day of May A.D. 1979, at 7:00 o'clock a.m. than and there to act on the following articles, viz:

ARTICLE 1. To choose by ballot the following officers; viz; One Moderator, for one year; one Selectman, for three years; two members of the Board of Health, one for three years and one for the unexpired two year term; two members of the Norfolk School Committee, for three years; one member of the King Philip School Committee, for three years; one member of the Board of Assessors, for three years; one member of the Planning Board, for three years; two Water Commissioners, one for three years and one for a one year unexpired term; three members of the Recreation Commission, two for three years and one for an unexpired one year term; one Trustee of Public Library, for three years; and one Tree Warden, for three years.

Shall the Town accept the provisions of C 32B, s 8A - Shall the Town distribute to its insured employees, after deducting the Town's total administrative cost, the balance of any group insurance dividend which shall be based upon the employees' proportionate share of the total premiums paid for all insurance coverages?

YES

NO

Explanation of Section 8A: If the majority of the voters accept this section of the Massachusetts General Laws, dividends and refunds may be used to reduce employee's premium payments after deducting the governmental unit's proportionate share of the premium and administrative costs.

ARTICLE 2. To raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for all necessary Town salaries and expenses as follows, viz:

I. General Government

- a. Board of Selectmen & General Expense
- b. Board of Assessors
- c. Town Treasurer
- d. Tax Collector
- e. Town Clerk
- f. Town Counsel & Legal Fees
- g. Town Accountant
- h. Planning Board
- i. Election Officers & Registrars of Voters
- j. Appeal Board
- k. Conservation Commission
- l. Council on Aging
- m. Advisory Committee
- n. Town Historian & Historical Commission
- o. Tax Titles
- p. Sealer of Weights & Measures
- q. By-Law Committee
- r. Moderator

II. Protection of Persons and Property

- a. Fire Department and Ambulance
- b. Building, Gas, Electrical Inspectors and Animal Control Department
- c. Police Department
- d. Civil Defense
- e. Tree Department and Insect Pest Control
- f. Fire and Police Communications
- g. Fire and Police Station Expenses

III. Health and Sanitation

- a. Board of Health

IV. Highways

- a. Removal of Snow
- b. Town Highway Maintenance and Construction
- c. General Ground Maintenance
- d. Building Maintenance
- e. Special Projects
- f. Sanitary Landfill
- g. Gasoline and Fuel

- V. Public Service Enterprises
 - Water Department
 - a. Salaries
 - b. Expenses
 - c. Purchase of Water
- VI. Soldier's Benefits
 - a. Soldier's Relief
 - b. Veterans Administration
- VII. Schools
 - a. Operation and Maintenance – Norfolk Elementary Schools – Including Committee expense
 - b. King Philip Regional School District Operating and Maintenance, and Capital Costs
 - c. Tri-County Regional Vocational Technical School District Operating and Maintenance, and Capital Costs
- VIII. Public Library
 - a. Salary and Expense
- IX. Recreation
 - a. Recreation Expense
 - b. Recreation for handicapped children
 - c. Recreation for physically handicapped children
- X. Debts and Interest
 - a. A. J. Freeman School Addition
 - b. Centennial School
 - c. Fire and Police Station
 - d. Certification of Notes and Bonds
- XI. Unclassified
 - a. Town Memorial Day
 - b. State and County Retirement System
 - c. Reserve Fund
 - d. Interest to cover Article 4
 - e. Insurance
 - f. Medical and Life Insurance
 - g. Utilities
 - h. Community Projects

1. Norfolk Guidance Center and Association
 2. South Norfolk County and Charles River Association for Retarded Children
- i. Cemetery
 - j. Unemployment Compensation

ARTICLE 3. To fix the salaries of several elective offices of the town and to determine whether any Town Board shall be authorized to employ for additional salary or compensation any of its members and to fix salary or compensation.

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial year beginning July 1, 1978, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes, therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 5. To see if the Town will vote to authorize the Board of Selectmen to advertise in a local paper and to sell at public sale from time to time, as they may deem in the best interest of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title Land so-called, such sales to be made in the name and in behalf of the Inhabitants of the Town of Norfolk, or take any other action in relation thereto.

ARTICLE 6. To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, that is no longer needed, or take any other action in relation thereto.

ARTICLE 7. To see if the Town will vote to amend the Zoning By-Laws by adding a new sub-section under H ADMINISTRATION 2, identifying the former paragraph 2, as "a" and designating the following section as 2 "b". "The Building Inspector shall forward a floor plan of the addition, alteration, or structure, along with a copy of the Building Permit to the Board of Assessors monthly." or to take any other action in relation thereto.

Submitted by the Board of Assessors

ARTICLE 8. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money to panel the hallways at the Town Hall four feet up from the baseboard or to take any other action in relation thereto.

Submitted by the Board of Selectmen

ARTICLE 9. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money to install storm windows at the Town Hall or to take any other action in relation thereto.

Submitted by the Board of Selectmen

ARTICLE 10. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money to be expended by the Fire/Police Station Study Committee for Architectural Plans, engineering drawings, and technical information on the capacity and weight bearing potential of leech fields, capacity of the current water, heating and other support systems, the requirements of the building codes, and the relative costs of various construction options, or to take any other action in relation thereto.

Estimated Cost \$3,700.00

Submitted by Fire/Police Station Study
Committee

ARTICLE 11. To see if the Town will vote to amend the Town By-Laws by deleting in Article V, Section 3 the words "and distributed not less than five days before the Annual Meeting among the taxpayers of the Town;" substituting in place therefore "and made available at or before the business session of the Annual Town Meeting," Section 3 of Article V would then read "The Board of Selectmen shall annually cause to be printed and made available at or before the business session of the Annual Town Meeting, the reports of the various officers and boards of the Town and reports upon such matters as are directed by the Town and these By-Laws."

Submitted by Board of Selectmen

ARTICLE 12. To see if the Town will vote to accept the provisions of the Massachusetts General Laws Chapter 40 sections 42 A - 42 F inclusive. This will establish a water rate lien upon Real Estate for non-payment of water bills.

Submitted by the Board of Water Commissioners

ARTICLE 13. To see if the Town will raise and appropriate and/or appropriate by transfer from available funds and/or appropriate by borrowing a sum of money for construction of a well, a pumping station and original pumping station equipment, connecting piping and a roadway to provide access thereto; and to see what instruction the Town may give with respect to the method of payment or reimbursement of monies expended therefor, or to take any other action in relation thereto.

Submitted by the Board of Water Commissioners

ARTICLE 14. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money to fund Norfolk's share of the Summer Youth Evening Program held at King Philip High School or to take any other action in relation thereto.

Estimated Cost \$333.00

Submitted by the Recreation Commission

ARTICLE 15. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available sums in the Treasury, a sum of money to continue the development for recreational purposes of a tract of Town property immediately east of the Alvin J. Freeman and Centennial Schools or take any other action in relation thereto.

Submitted by Recreation Commission

ARTICLE 16. To see if the Town will vote to amend the Zoning By-Laws by adding the words "Convenience Kennel (state law) Yes Yes Business Kennel Sp Sp No" as follows:

"1. SECTION D, USE REGULATIONS
iv.

22) Kennel (4 or more dogs)

Convenience Kennel	Yes	Yes	Yes
Business Kennel	SP	SP	No

or to take any other action thereto.

Submitted by the Town Clerk

ARTICLE 17. To see if the Town will vote to amend the town By-Laws by deleting section "a" of Article 25 of 1965 in its entirety and substituting the following:

a. The Board of Selectmen and the Moderator, within ten (10) days after the Annual Town Election, will give public notice of all Town officers and committees to be appointed by the Board of Selectmen and the Town Moderator.

Submitted by the Town Clerk

ARTICLE 18. To see if the Town will raise and appropriate, or by borrowing and transfer from the Stabilization Fund or Surplus Revenue, or appropriate by transfer from unappropriated available funds in the Treasury, a sum of money to alter and renovate the former Highway Garage for use as a Town Library or to take any other action in relation thereto.

Submitted by the Library Building Study Committee

ARTICLE 19. To see if the Town will vote to appropriate all monies received by the Library in payment of fines for overdue books or in payment for lost or damaged books during the 1979-1980 fiscal year for the specific purpose of acquiring new books or repairing existing library volumes or to take any other action in relation thereto.

Motion. Moved that all monies received by the Library in payment of fines for overdue books or in payment of lost or damaged books during the 1979-1980 fiscal year be appropriated for the specific purpose of acquiring new books or repairing existing library volumes.

Submitted by the Library Trustees

ARTICLE 20. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money for a Front end loader with backhoe attachment for use by the Highway Department, or take any other action in relation thereto.

ARTICLE 21. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money for a One ton truck chassis for use by the Highway Department, or take any other action in relation thereto.

ARTICLE 22. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available sums in the Treasury, a sum of money to correct a drainage problem on Maple Street and Park Street, or to take any other action in relation thereto.

Submitted by Petition

ARTICLE 23. To see if the Town will vote to amend the By-Laws, Article 9 Police Regulations, by adding a new Section 27 to read as follows:

“No person shall have in his possession any alcoholic beverage as defined by Massachusetts General Laws, Chapter 138, Section 1, in a container that is or has been opened while on, in or upon any public way or way to which the public has access, or any public park, playground, conservation area or Town of Norfolk property unless the premises is licensed by the licensing authority of the Town of Norfolk. A violation of this By-Law shall be deemed to be a breach of the peace.”

or to take any other action in relation thereto.

Submitted by the Chief of Police

ARTICLE 24. To see if the Town will vote to rescind Section 22 of Article IX of the By-Laws of the Town of Norfolk and adopt a new Section 22 of Article IX as follows:

No person shall have more than one unregistered car or truck ungaraged on his premises in a residential district at any time unless authorized by the Board of Selectmen. The Board of Selectmen may grant a permit for a specified period of time and specify conditions of permit. A public hearing shall be held prior to a permit being issued. The person requesting the permit shall pay for advertising costs as determined by the Board of Selectmen prior to hearing being held. The Board of Selectmen shall consider the detrimental effect on the neighborhood, and the hardship involved to the petitioner and all other information presented at the public hearing. No unregistered motor vehicle shall be stored in the front yard of the premises unless the vehicle is whole and for sale and has a valid permit for the sale of the motor vehicle. Notwithstanding the above provisions, a permit may be granted by the Board of Selectmen without a hearing if the purpose of the permit is the sale of the motor vehicle.

Submitted by the Chief of Police

ARTICLE 25. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money for the purchase of a used ladder truck for the Fire Department or to take any other action in relation thereto.

Submitted by the Fire Engineers

ARTICLE 26. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated available funds in the Treasury a sum of money to be used to pay the wages of two firemen who attended Emergency Medical Technician training classes during fiscal year 1978 or to take any other action in relation thereto.

Submitted by the Fire Engineers

ARTICLE 27. "To see if the town will vote to raise and appropriate \$16,545.00 as its share of a \$50,000.00 reserve fund for the King Philip Regional School District. Such fund to be held in reserve by the Treasurer, King Philip Regional School District and to be used solely for replacement of the roof on the old section of the King Philip Regional High School building, when such replacement becomes necessary."

Submitted by the Superintendent of
King Philip Schools

ARTICLE 28. To see if the Town will vote to raise and appropriate or appropriate by transfer from unappropriated funds in the treasury, a sum of money to be expended by the Board of Selectmen, for a study and a survey of the Town, interview consultants, toward initiating a 201 Wastewater Management System, to resolve the problem of septage disposal in the Town of Norfolk; or to take any other action in relation thereto.

Submitted by The Norfolk Sewer Study
Committee

ARTICLE 29. To see if the Town will vote to withdraw from membership in the Norfolk County Mosquito Control Project, or take any other action in relation thereto.

Submitted by the Norfolk Mosquito
Control Study Group

the unsung heroes that provide a much needed and appreciated assistance to our staff and students.

The noon lunch program continues to be one of the best in the area. The cafeteria staff provides the children of Norfolk with excellent nutritional lunches each day. Ever increasing numbers of senior citizens are participating in our adult lunch program. In addition, we continue to serve "low cost" lunches to "shut-ins" at Hillcrest Village. All senior citizens are welcome each day. If you are qualified, please join us for a low-cost nutritional lunch. We do have an excellent program and a fine, dedicated cafeteria staff.

My sincere thanks to Miss Day, the principal of the Alvin J. Freeman School, the teachers, other faculty members, our volunteers, parents and the citizens of Norfolk, for their cooperation during the past year. The true success of any school is determined by efforts on the part of the staff and the backing of the people in the community. I sincerely believe that we are providing an excellent education for the students in the Norfolk Public Schools. We must continue to strive for excellence.

Sincerely yours,

CHARLES L. MANOS
Superintendent of Schools

The polls will be open at 7:00 a.m. and will be closed at 8:00 p.m. Hereof fail not but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and seal of the Town this 20th day of March, A.D. 1979.

SAMUEL J. JOHNSTON
NELS T. CARLSON
Constables

J. WALTER DARLING,
Chairman
DIANE C. POWERS, Clerk
JAMES A. MARTIN III
Norfolk Board of Selectmen

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FEES, EFFECTIVE JANUARY 1, 1979

Class I (New car license)	\$ 15.00
Class II (Second hand cars)	10.00
Class III (Junk)	10.00
Denatured Alcohol	1.00
Milk Permits (Retail)	2.00
Pasteurization License	10.00
Common Victuallers License	5.00
Junk Dealers' License	7.00
Rates for Commercial Dumping:	
2-10 yards	3.00
11-20 yards	6.00
Commercial Dumping permits obtainable at the Highway Garage, Medway Branch	

Alcoholic Beverages

1 Day Beer and Wine	5.00
Beer and Wine	250.00
Restaurant, all alcoholic	850.00
Package Store, all alcoholic	600.00
Club — Veterans' Organization — Minimum of	100.00

Hearings

Appeal Board Hearings	50.00
Alcoholic Beverage License	Cost of ad in paper
Earth Removal	15.00

Inspector of Building Fees

Use and Occupancy Permit	10.00
Minimum on any permit	10.00
On all new dwellings, \$2.00 per thousand on estimated valuation up to \$50,000; \$1.50 per thousand over \$50,000 to \$100,000; \$1.00 per thousand over \$100,000 valuation with a minimum of \$50.00 on all new dwellings.	
Permits to Demolish:	
Buildings valued \$5,000 or less	5.00
Buildings valued over \$5,000	10.00

Plumbing Fees

Permit, minimum of	5.00
Permit, based on type and amount of fixtures: Toilet	2.00
Each additional fixture	1.00

Sanitation Fees

Permit	10.00
Disposal Works Installers Permit (annual)	1.00

Electrical Inspection Fees

To Install and Wire:	
Commercial (new work)	35.00
Commercial re-modeling	15.00
New Home, Complete Wiring	15.00
Electric Heat with service change	10.00
Complete Service Change	7.00
Temporary Service	5.00
Alteration, Repairs, Misc. Work	5.00
Swimming Pool (Above-ground)	5.00
Swimming Pool (In-ground)	10.00
Re-inspection for defective work	5.00
Wiring in Buildings other than Dwellings:	
201-400 amp service	50.00
401-600 amp service	100.00
601-1200 amp service	150.00
1201 amp service & over	200.00

Other Fees

Gas Inspector	5.00
Oil Burner Inspector	5.00
Storage of fuel oils, annually	1.00

THE BOARD OF SELECTMEN
Licensing Authorities

SANITARY LANDFILL HOURS:

The Disposal Area will be open for Public and Commercial use on the following days:

Monday, Tuesday, Friday and Saturday from 8:00 A.M. to 4:30 P.M.

Wednesday from 11:00 A.M. to 7:30 P.M. or until dark

The Disposal will be closed Thursday and Sunday

ZONING:

Zoning By-Laws call for different lot size in different sections of Town varying from 30,000 to 55,000 square feet. Other important sections of "Zoning By-Laws" are as follows:

1. Minimum frontage required for the 30,000 foot lot is 150 feet, 200 feet frontage on the 43,560 square foot lot, and 200 feet on the 55,000 square foot lot.

2. Set back of a building in a residential area shall be at least 50 feet from the street, right of way or county taking. No building may be erected closer than 25 feet from the side lines of a lot.

3. Only one family dwellings are permitted unless a variance is granted by the Board of Appeals.

Be sure to get a copy of the "Zoning By-Laws" and the "Building Laws" before you start any construction or excavation.

Sewage construction applications are to be approved by a registered sanitary engineer, and the Board of Health before Building Permits can be issued.

Building, Wiring and Plumbing permits are required prior to any construction. Applications for permits are available at the Office of the Town Clerk and at the homes of the individual Inspectors.

THE BOARD OF SELECTMEN
J. Walter Darling, *Chairman*
James M. Phelan
Diane C. Powers

GLOSSARY

CHAPTER 81. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of all roads. The State contributes a certain amount per mile and the Town makes up the balance.

CHAPTER 90. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of through roads, leading from one town to another. The State contributes 50%, the Town 25%, and the County 25% of the cost.

OVERLAY. The Overlay is the amount raised by the assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions. Any balance in the Overlay account of a given year in excess of the amount of taxes for such year not collected or abated is transferred to Overlay Reserve.

OVERLAY RESERVE. This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year and may be used by vote of the Town for extraordinary or unforeseen purposes.

RESERVE FUND. This fund may be established by the voters at an ANNUAL TOWN MEETING only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy of the preceding year), (b) money transferred from Overlay Reserve, or (c) of both.

Any unexpired balance thereof at the end of the year is closed out to the surplus revenue (E&D) except however that from such balance there shall first be deducted and credited back to Overlay Reserve, to the extent possible, a sum equal to the amount if any which was appropriated from it to the Reserve Fund.

Transfers from the Reserve Fund are within the exclusive control of the Finance Committee.

SURPLUS REVENUE. (Generally referred to as Excess and Deficiency, though that phrase nowhere appears in the statutes.) This fund represents the amount by which Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves. This amount of the Excess and Deficiency account over and above uncollected taxes of prior years constitutes "Free Cash" or "Available Funds".

FIRE, POLICE, AMBULANCE

and

EMERGENCY

CALL 528-3232

BOARD OF SELECTMEN	528-1408
TOWN CLERK/TAX COLLECTOR	528-1400
BOARD OF ASSESSORS	528-1120
COUNCIL ON AGING	528-4430
ANIMAL CONTROL	528-2879
BOARD OF HEALTH	528-1412
WATER DEPARTMENT	528-1412
VETERANS' AGENT	528-2747
HIGHWAY DEPARTMENT	528-4990

NO SCHOOL SIGNALS

KING PHILIP

Fire whistle blows at 6:30 a.m.

ELEMENTARY SCHOOL

Fire whistle blows at 7:00 a.m.