

Norfolk Senior Center

Cover By:
Robert Nicodemus, Principal at Bergmeyer Associates

TOWN OF NORFOLK
130TH ANNUAL REPORT



Year Ending December, 2000

In Memoriam

Elena J. Weeber
June 2, 2000

Bi-Centennial Committee, 1975
Historical Commission, 1969 - 1995

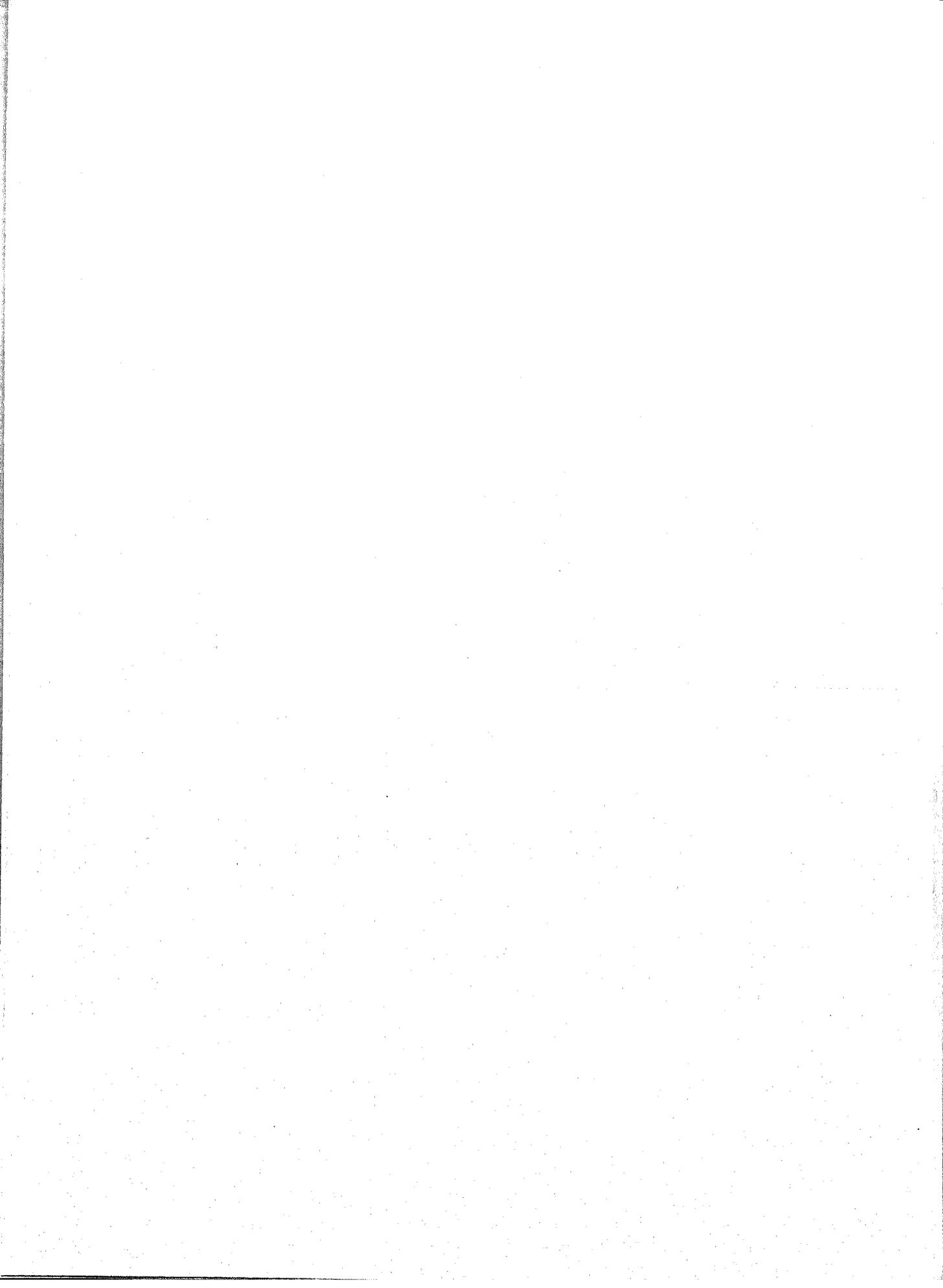


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GOOD GOVERNMENT STARTS HERE

Please consider volunteering to serve on one of the Town Boards, Committees, or Commissions listed below. Citizen participation results in a stronger and more responsible local government. The only qualifications are a willingness to learn and a desire to participate in the future of Norfolk.

To volunteer, fill out this tear-off page and mail it to the Board of Selectmen, Box 316, Norfolk, MA 02056. If you have any questions, please call the Selectmen's office at 528-1408.

- BOARD OF APPEALS 5 Years
- Associate Member 1 Year
- ARTS COUNCIL 3 Years
- CEMETERY COMMISSION 3 Years
- COUNCIL ON AGING 3 Years
- HISTORICAL COMMISSION 3 Years
- NORFOLK COUNTY ADVISORY BOARD 1 Year
- ROAD SAFETY COMMITTEE 1 Year
- ZONING BYLAW COMMITTEE 1 Year
- CORRECTIONS ADVISORY COMMITTEE 1 Year
- TOWN BEAUTIFICATION COMMITTEE 1 Year

- NORFOLK COUNTY ADVISORY BOARD 1 Year
- ADA COMPLIANCE COMMITTEE 1 Year
- CAPITAL OUTLAY COMMITTEE 2 Years
- CONSERVATION COMMISSION 3 Years
- DESIGN REVIEW BOARD 3 Years
- REGISTRAR OF VOTERS 3 Years
- MIRROR LAKE ADVISORY COMMITTEE 1 Year
- PERMANENT BUILDING COMMITTEE 3 Years
- INSURANCE COMMITTEE 1 Year
- UNDERGROUND UTILITY COMMITTEE 1 Year

Name: _____

Home Phone: _____

Work Phone: _____

E-Mail Address: _____

Home Address: _____

Areas of Interest: _____

Occupation: _____

Experience or Education: _____

Appointed Position(s) you would be interested in: _____

GENERAL GOVERNMENT

ELECTED OFFICERS

	TERM EXPIRES
MODERATOR	
Frank J. Gross	2001
BOARD OF SELECTMEN	
Joyce E. Terrio	2001
John J. McFeeley	2002
R. William Perron	2003
TOWN CLERK	
Marie Chiofalo	2002
BOARD OF ASSESSORS	
John G. Robbins	2001
Donna L. Putt	2001
David A. Roche	2002
BOARD OF HEALTH	
Dr. Thomas R. Gilbert	2001
Peter Chipman	2002
John Hurley	2001
LIBRARY TRUSTEES	
Frances M. Holman	2003
Kenneth W. Nelson	2001
Harvey R. Boulay	2002
WATER COMMISSIONERS	
Deborah J. Robbins	2003
Lawrence Kennedy	2001
Donna L. Pratt	2002
HOUSING AUTHORITY	
Robert G. Boucher	2001
Walter Zagieboylo	2005
Joanne T. Smith	2003
Thomas J. Collins, Jr.	2003
Matthew Capofreddi	2002
PLANNING BOARD	
Arthur A. Spruch	2001
Francis Fitzpatrick	2001
Robert E. Nicodemus	2002
Steven G. McClain	2002
David J. LaPointe	2003
RECREATION COMMISSION	
Barbara Gillis	2001
Joseph Byrne	2001
Thomas F. Terpstra	2002
Noelle D. Tonelli	2002
Julie Chapski	2003

NORFOLK SCHOOL COMMITTEE

Maureen Howard	2001
Beth Gilbert	2002
Nina Roe	2002
Edward Piscitelli	2003
J. David Kennedy	2003

KING PHILIP REGIONAL SCHOOL COMMITTEE

George T. Cronin, Jr.	2003
Jane P. Morris	2002

CONSTABLES

Jeffrey Janes	2001
E. Christopher Bettencourt, resigned	2001

APPOINTED TOWN OFFICERS

MODERATOR APPOINTMENTS

ADVISORY BOARD

A. Graham Sterling	2001
Norman Gentry	2001
Nancy Seitz	2001
Marc V. Waldman	2001
Edward V. Cannon, Jr.	2001
Kathleen Johnson	2001
James F. Ward	2002
Jonathan P. Smith	2002
Glenn R. Beernink	2002

PERSONNEL BOARD

Lori J. Hurley	2003
Lawrence E. Corcoran	2002
Janyce Conklin	2003
David Wildman	2002
Paul F. Reilly	2002

BYLAW COMMITTEE

Vida E. Holmes	2003
Elinor H. Pearson	2003
George T. Cronin, Jr.	2001
Donald E. Newhall	2002
Marie Chiofalo	2002

BOARD OF HEALTH APPOINTMENTS

BOARD OF HEALTH AGENTS

William R. Domey	2001
Betsy Fijol	2001
Marie Chiofolo	2001
Elaine C. Coombs	2001
Hilary Penlington	2001
Diane Goudy	2001
James F. Delaney	2001

SANITARIAN

Mark Oram	2001
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FINANCE DIRECTOR'S APPOINTMENTS

TREASURER/COLLECTOR

Jane Cunniff Lepardo

CHIEF ASSESSOR

Deborah J. Robbins

ASSISTANT TOWN ACCOUNTANT

Lorraine H. Foley

ASSISTANT TREASURER

Cheryl A. Kelley

LIBRARY TRUSTEES APPOINTMENTS

DIRECTOR OF LIBRARIES

Robin A. Glasser

ASSOCIATE DIRECTOR

Francena M. Johnson

YOUTH LIBRARIANS

Sarina Bluhm
John Spinney

TECHNICAL SERVICES

Marion T. Graham

LIBRARY ASSOCIATES

Ann Asci
Anne Czarnowski
Bonnie Durand
Patricia Slovacek
Jennifer Robinson

SCHOOL LIBRARIANS

Diane Balut
Mary Carney

LIBRARY ASSOCIATES-SCHOOL

Elizabeth Lehan
Kathryn Astley

TOWN CLERK APPOINTMENT

ASSISTANT TOWN CLERK

Elaine C. Coombs

BOARD OF SELECTMEN APPOINTMENTS

TOWN ADMINISTRATOR

Greg L. Balukonis

TOWN COUNSEL

George A. Hall, Jr.

TRI-COUNTY VOCATIONAL TECHNICAL SCHOOL COMMITTEE

Ronald E. Janosko - 2002

SEALER OF WEIGHTS AND MEASURES

Peter S. Hildebrandt
Robert J. Shannon, Assistant

OFFICER OF VETERANS' GRAVES

Arthur R. Keenan

LOCAL INSPECTOR-SHADE TREE MANAGER AND PEST CONTROL

Remo R. Vito, Jr.

TREE WARDEN

Remo R. Vito, Jr.

TOWN ADMINISTRATOR APPOINTMENTS

DIRECTOR OF FINANCE - ACCOUNTANT

Susan L. Gagner

POLICE DEPARTMENT

CHIEF OF POLICE

Charles H. Stone, Jr.

LIEUTENANT

Jonathan M. Carroll, Sr.

SERGEANTS

Paul J. Murphy
David R. McConnell
Robert J. Shannon
Timothy P. Heinz

GENERAL GOVERNMENT

REGULAR POLICE OFFICERS

Alan F. Washkewits
Stephen K. Plympton
David J. Holt
Winslow Karlson, III
Thomas G. Degnim
Leo F. Ethier, Jr.
Glen R. Eykel
David J. Eberle
Susan Fornaciari

RESERVE POLICE OFFICERS

Louis Droste
Donna M. McGowan

POLICE/FIRE COMMUNICATIONS

Joy Leonard
Janet M. Poirier
Sarah J. Hill
Eric VanNess
E. Christopher Bettencourt, part time
Helena R. Findlen, part time
Donna M. McGowan, part time

SPECIAL POLICE OFFICERS

Albert A. Leverone
Charles E. Ray
J. William Meau
William F. Kelley
Harry L. Sanborn, Jr.
Janet M. Poirier
Joy Leonard
Hilary Penlington
Edward Nolan
E. Christopher Bettencourt
William Davis
Joyce E. Terrio
John J. McFeeley
R. William Perron
Police Chaplain Rev. Robert Connor
Police Chaplain Rev. Merritt Nielson
Police Chaplain Rev. Stephen Arnold

POLICE MATRONS

Helena R. Findlen
Joy Leonard
Janet M. Poirier
Sarah J. Hill
Donna M. McGowan

FIRE DEPARTMENT

CHIEF OF FIRE DEPARTMENT

William F. Kelley

DEPUTY CHIEF

Stephen A. Wood

LIEUTENANTS

Peter J. Petrushik, EMT/Full-Time FF
Joseph W. Nolan
David C. Holmes, Jr., EMT
Bruce E. Hamlin

EMS DIRECTOR

John M. Malaney, III, FF/EMT

FIRE DEPARTMENT PERSONNEL

Patricia A. Bixby, FF/EMT
Wayne E. Burton, FF
Richard F. Clancy, Jr., FF/EMT, Full-Time
Peter R. Curran, FF
Michael P. Findlen, FF/EMT
Gregory M. Graves, FF
Mark W. Haigh, FF/EMT
Stephen R. Hamlin, FF/EMT
Peter S. Hildebrandt, FF/EMT
Pamela P. Holmes, FF/EMT
David W. Johnston, FF
Douglas E. Johnston, FF/EMT, Full-Time
Mark R. Kantzer, FF/EMT
John F. Kelley, FF/EMT, Full-Time
James F. Leary, Jr., FF
Leo E. MacDonald, FF/EMT
James J. Masterson, FF/EMT, resigned
C. Scott Thayer, FF/EMT, resigned

FOREST WARDEN

William F. Kelley, Chief

HIGHWAY DEPARTMENT

SUPERINTENDENT OF STREETS

Remo R. Vito, Jr.

HIGHWAY PERSONNEL

Kenneth Salisbury, Foreman
Thomas Benedetti, Assistant Foreman
Paul Vito, Head Mechanic
James Lambirth, Mechanic
Stephen Daley
Robert Joyce, Resigned
Raymond Mullaney
Jake White

GENERAL GOVERNMENT

TRANSFER STATION

Walter Kelly, Head Monitor/Operator
John Finitsis
Paul Mullaney

GROUNDS MAINTENANCE

Alan Washkewits, Jr.
Kenneth Joyce
Michael Ramsey

INSPECTION DEPARTMENT

BUILDING COMMISSIONER

Gerald E. Hughes

LOCAL INSPECTOR/ASST. ZONING OFFICER

Paul J. Coelho

ZONING OFFICER

Gerald E. Hughes

INSPECTOR OF WIRES

William R. Bain

ASSISTANT INSPECTOR OF WIRES

J. William Carberry

INSPECTOR OF GAS FITTINGS

Edward Forsberg

PLUMBING INSPECTOR

James K. Murray

INSPECTOR OF ANIMALS

Hilary Penlington

ANIMAL CONTROL OFFICER

Hilary Penlington
Steven Penlington, Assistant

EMERGENCY MANAGEMENT DIRECTOR

Edward Nolan

FIRE OFFICER

William F. Kelley, Chief

BOARDS-COMMISSIONS-COUNCILS

Authorized by Statute or Bylaw
Appointed by Board of Selectmen

BOARD OF APPEALS - 5 year term

Bruce A. Simpson	2001
Lisa K. Keating	2002
John M. Burke	2003
Brian D. Wolf	2004
Lorraine M. Sweeney	2005

ASSOCIATE MEMBER - 1 year term

Robert Garrity	2001
Nancy M. Lancellotti	2001

ADA COMPLIANCE COMM.

Thomas Terpstra	2001
Mary Nuhibian	2001
Barbara Ward	2001
Kurt Unitt	2001
Greg L. Balukonis, ex-officio	

ARTS COUNCIL - 3 year term

Shirley Boulay	2002
Nina Roe	2002
Joann Sueltenfuss	2002
Tina Addison	2002
Rosemary Calnan	2002
Christina Krouk	2002

CAPITAL OUTLAY COMMITTEE - 2 year term

William F. Sharkey	2001
Terri Monjar	2002

CEMETERY COMMISSION - 3 year term

Robert L. Kirby	2001
Paul L. Kozak, Sr.	2002
Frank J. Gross	2003

CONSERVATION COMMISSION - 3 year term

Andrew W. Bakinowski	2001
Brian T. Butler	2001
James R. Giebfried	2002
Allan M. Shaw	2002
Joseph Simmons	2002
Cynthia C. Andrade	2003
Aimee Dudley	2003

COUNCIL ON AGING - 3 year term

Irene Cahalane	2001
George Clinton	2001
Harriet Fisher	2001
Richard Connors	2001
John Evans	2002
Rhoda Mandell	2002
Georgia Jones	2002
Martin Moeckel	2003
Frederick J. Kenney	2003
Deborah Owen	2003

DESIGN REVIEW BOARD - 3 year term

John Buchholz, Selectmen appt.	2001
Sarojit Malik, Selectmen appt.	2002

GENERAL GOVERNMENT**GOLF STUDY COMMITTEE**

Joseph Byrne	2001
John J. Czyzewski	2001
Todd Monjar	2001
John Vancura	2001

HISTORICAL COMMISSION - 3 year term

Mary Power	2001
Suzanne Burns	2001
William Domineau	2001
Thelma Ravinski	2001
Marcia Johnston	2001
M. Elizabeth Pyne	2001
Geraldine Tasker	2002

REGISTRAR OF VOTERS - 3 year term

Donna Bentley - D	2002
Charles E. Burnett - R	2001
Marie Chiofalo - U, Town Clerk	2001
Mary Ellen Gattoni - D	2003

VETERAN'S SERVICES

Robert Smith	2001
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MBTA ADVISORY BOARD REPRESENTATIVE

Greg L. Balukonis	2001
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METROPOLITAN AREA PLANNING COUNCIL, REPRESENTATIVE

Francis Fitzpatrick	2001
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SOUTHWEST AREA PLANNING COUNCIL

Francis Fitzpatrick	2001
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NORFOLK COUNTY ADVISORY BOARD MEMBER

Edgar A. Miranda	2001
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**BOARDS AND COMMITTEES
APPOINTED BY BOARD OF SELECTMEN****MIRROR LAKE ADVISORY COMMITTEE**

Joseph Gilio	2001
Frank McDonald	2001
Marge Stockbridge	2001

ROAD SAFETY COMMITTEE

Charles H. Stone, Jr.	2001
Remo R. Vito, Jr.	2001
Joseph Sebastiano	2001
Beth Strubeck	2001
Nicole Vaphiades	2001
William Crump	2001
John J. McFeeley, ex-officio	

PERMANENT BUILDING COMM - 3 year term

Robert P. Lowndes	2002
David Capone	2002
Fred Pfishner	2003
Winsor Bowden III	2003

ZONING BYLAW STUDY COMMITTEE

Robert Nicodemus, Selectmen	2001
Glendon Coulter, Selectmen	2001

INSURANCE COMMITTEE

Raymond J. Turano	2001
Bruce Shapiro	2001
Loretta Jacobs	2001

CORRECTIONS ADVISORY COMMITTEE

Lisa Newell	2001
Timothy Ahearn	2001

UNDERGROUND UTILITY COMMITTEE

Remo R. Vito, Jr.	2001
Albert L. Michel	2001
George J. Tamer	2001

TOWN BEAUTIFICATION COMMITTEE

Salley Vesty	2001
Stacey Flanagan	2001

PLANNING BOARD ASSOCIATE MEMBER

(Apptd. jointly by Board of Selectmen/Planing Bd.)	
Kevin Darcy	2001

ANNUAL REPORT OF THE BOARD OF SELECTMEN

We are pleased to present to you our Annual Report for the year 2000. The Board of Selectmen are required by Article V, Section 1 of the Norfolk Bylaws to annually submit a report of all elected and appointed officials, boards, committees, councils and commissions. This provides the townspeople with a summary of the activities of the town's governing bodies. We are also required to present a report on the Town's financial transactions and balances. All of this information can be found herein. This is our town report for the calendar year 2000, covering the period from January 1, 2000 to December 31, 2000.

The members of the Board of Selectmen are the Town's Chief executive officers. This form of government became established in New England early in the seventeenth century. At that time towns had no regularly elected town officials. Town meeting would periodically 'select' prominent citizens to carry out the mandates of the town meeting and to perform the business of the town between the town meetings. Dorchester in 1633 became the first Massachusetts town to adopt this new form of local government by establishing a Board of Selectmen. Today, 302 towns in the Commonwealth of Massachusetts maintain this traditional form of government. Most towns, like Norfolk have a three-person board with most of the remainder having a five-person board. One town, Wakefield, has a seven-member board. Despite the number of members, the legal authority of selectmen is limited to actions by the board as a whole.

Members of the Norfolk Board of Selectmen are elected to a three-year term. The terms of each selectmen are staggered such that one of the three positions is open for election each year. In May of each year, following the election, the board reorganizes and the member in the third year of their current term is elected as chairperson. This member acts as primary liaison to the Town Administrator, chairs the meetings, sets the agenda, recognizes the participants, and in general sets the overall administrative direction for the board. The chairperson also represents the board and signs contracts on behalf of the board in those cases where it is not necessary for the full board to sign.

The Town Administrator is appointed by and reports to the Board of Selectmen. One full time Administrative Assistant and one Clerk also assist the Town Administrator. It is the responsibility of the Town Administrator to lead and coordinate the daily affairs of the town that are not statutorily assigned to another appointed or elected board. The Finance Office, Police Department, Fire Department, Highway Department, among others report to the Town Administrator with the oversight of the Board of Selectmen. The Finance Director and the

Town Administrator annually compile budget information for the subsequent Fiscal Year for presentation to the Board of Selectmen who are required by town bylaw to present an annual budget needed to operate the town for the next year.

The Selectmen meet weekly on Mondays at 7:00 PM during the year for regular meetings, except during the summer months from mid-June through August when the meetings are held bi-weekly. The meetings are held at Town Hall and are open to the public. We invite any interested persons to attend. If any person is interested in speaking or addressing the chair at the meeting we strongly suggest that they call the Board of Selectmen's office at 528-1408 to be scheduled. Our meetings are also broadcast live on Norfolk Cable on cable channel 22. Agendas are posted in Town Hall forty-eight hours in advance of the meeting and those interested in being scheduled are expected to recognize this limitation. Since the Selectmen are individually designated as liaisons to other boards or committees we also attend many meetings or hearings before other boards and committees transacting town business.

In May, James R. Giebfried left the board after six years of dedicated service. R. William Perron succeeded him. We congratulate Bill on his election and welcome the new thoughts and energy that he brings to the board. We also sadly miss Jim with his wealth of experience, sage advice and steady, dedicated leadership. This is the third year in a row that an incumbent did not remain with the board. Following the election, the board reorganized electing Joyce E. Terrio as Chairman and John J. McFeeley as Clerk.

As a result of the complete transition of the board to new members over the last three years, the board has formulated a new agenda for the future. We are placing an emphasis on reordering the budget process, re-establishing a Capital Outlay Committee, improving communications between boards and the public, streamlining the administrative processes in town government, involving more people in the government, improving roads, and building the infrastructure that has been allowed to deteriorate over the years. We are also not hesitating to explore new ideas. Bill Perron, for example has been tireless in his efforts to relocate the MBTA train station. We will have a town web page. We will have an emphasis on economic revitalization.

The past year has been an interesting and exciting year, despite the fact that it started with a non-event. The problems predicted with Y2K did not happen. The town, and the rest of the world survived. On the first of January, a task force of seven employees came to Town Hall and other locations and went through a predetermined checklist. All systems responded flawlessly.

There were several major personnel changes during the year. In May, David Okun our Treasurer/Collector resigned

GENERAL GOVERNMENT

to assume a position with the Town of Weston. David had proven himself to be an invaluable asset to the town. After an exhausting search the town appointed a new Treasurer, Jane Lepardo. She has had prior municipal experience with Westwood and prior financial experience with BayBank for 7 1/2 years. Jane began in August and has been doing a splendid job despite the enormous work in front of her. We commend her for the rapid adjustment that she has made. In November the board received notice that our Building Commissioner of eighteen years had announced intentions to retire by the end of the year. Gerry Hughes had been an extraordinary asset to the town during this time. His Department had also been the training ground to many other inspectors and commissioners over the years. His loss to the town presented the board with a difficult selection process. Because of the importance of the position, the board asked the Town Administrator and the Building Commissioner to review their selection with them prior to any offer or acceptance. It is anticipated that a selection would be made in January.

There were also a number of departures and appointments made at the department and committee level during the year. Sandra J. Myatt left the Arts Council. Jamie Masterson left the Fire Department, Scott Thayer also resigned as a firefighter/EMT after 13 years. Pat Lang, Kathryn Rodman, and Priscilla Tsarides resigned from the Council on Aging. Irene Cahalane and Deborah Owens were appointed to the Council. Ernie Alix resigned from the Permanent Building Committee. Jim Giebfried was congratulated for his six years of service to the town as a Selectman. He was appointed to the Conservation Commission. Aimee Dudley was also appointed to the Conservation Commission. Jim Lafave, the Information Systems Manager, for the town left in February to accept private employment. Jim was shared with the School Department to care for both municipal and school facilities.

Of special importance to us were two other changes during the year. The board accepted the resignation of Maryann Magner from the Conservation Commission after serving for eighteen years. Thelma Ravinski stepped down as Co-Chairman of the Historical Commission. She will remain a member of the Commission. These are two fine people who have made a difference in our town. The board has explored a number of concepts and methods for achieving a balanced budget. The revenue picture has been bleak. The average revenue had been between 5.8% and 6%. This past year it was only 3.4%. The Chapter 70 reimbursements to the town for schools have averaged 15% to 20% over the prior six years. Last year it was just over 7%. If this trend continues, and we suspect it will, the schools will not have state support for the programs that they need for our children and the financing of the school programs may suffer. In a response, the board has explored alternative funding opportunities. The Recreation Committee agreed to the concept of user fees for the recreation fields. The fees would cover the expense portion and not the labor portion of the

Highway Department costs. It was discussed whether the fees would be per user or per event or field. The Highway Department and the Recreation Commission will investigate the options and make a proposal before years end. Transfer Station fees were recomputed and adjusted according. We met with Jofran Corporation, a new business in town, to look at streamlining some of the ways the town could improve its licensing process. A Financial Review Committee was formed to look at town wide financial issues. They have met several times to discuss mutual financial difficulties. The Capital Outlay Committee was reinstated and the board asked the Highway Department to prepare a ten year Capital Improvement Program for the roads. We are attempting to reform the Economic Development Committee to help us guide future growth.

Perhaps the most publicized event of the year came with the announcement in early August from the Water Department that some routine laboratory samples were reported to have evidence of e-coli bacteria. Although subsequent samples did not confirm this data, it was necessary to report these findings to the state. The state then ordered that a boil order be placed on the Department and the water supply until the e-coli question had been cleared up. Although there are 157 strains of e-coli and only two make an individual sick, the situation was severe enough to demand the highest attention. The response of all departments involved was outstanding. The message was quickly brought to the attention of the public, the boil order was issued, and the water supply was chlorinated. The matter was resolved before it became a major problem. In reality, subsequent tests never confirmed the initial e-coli data but the board was very pleased with actions of all town agencies to assure our preparedness.

Another significant event was the replacement of the Miller Street Bridge. The town has been trying to no avail for a number of years to have the crumbling bridge on Miller Street replaced. Representative Scott Brown and Commissioner Matthew Amorello from the Massachusetts Highway Department agreed to give Norfolk a single lane 'aqua' bridge. These bridges are good for up to 15 years. The Town Highway Department did the engineering and installed the footings for the bridge, which was installed by District 5 of Mass Highway. The bridge, although not pretty, is in place insuring the safety of the travelers.

The Senior Center issues were finally resolved. The board worked closely with Town Counsel and the Council on Aging to bring the legal difficulties to a satisfactory closing. In June, the board reached a settlement with the abutters on Medway Branch and Tucker Road regarding the Senior Center. Construction of the Senior Center has begun and will be completed during the summer of 2001. This was a job that was well done by all. To help with some of the funding, the Council on Aging applied for a CDF2 grant with the state to offset part of the costs of finishing the lower level.

GENERAL GOVERNMENT

The board conducted a departmental/town committee communications meeting during August to facilitate the communication program that we announced. It was a huge success. The boards gathered to discuss their goals and efforts and felt enfranchised to continue the efforts within their departments. Additional meetings are planned.

The town has been vigilant in maintaining a zero-tolerance towards the sale of alcohol to minors. The police have conducted several sting operations in addition to their normal surveillance of the licensed establishments. The board had four hearings during the last year and has made that message clear to all involved. We are determined to support the police in keeping our youth free from harm and safe from others on the road. An appeal of our decision by one retailer to the state Alcohol Beverage Commission only resulted in a victory for the town and an affirmation of our determination.

Maureen McPike, a past member of the board met with us on several occasions to discuss coordinating Census 2000. She conducted testing and training of the residents to help in taking the federal census. Norfolk went through the process very smoothly. The Norfolk Cable Advisory Committee was disbanded after successfully negotiating a new cable contract with MediaOne. Even after disbanding, the committee was vigilant in reversing an incorrect rate increase in January. Our continued thanks were extended to the efforts of this fine team. They negotiated a contract with MediaOne that commanded the highest reimbursement to the town when compared to any other town in the state. Others are now benefiting from the trail that we blazed together. Again, we extend our sincere thanks to the committee and to their legal counsel Bill Solomon for their outstanding work.

Despite the closing of most of the services at Caritas Southwood, the board was able to extract significant other benefits to the town. In February, the board signed a purchase and sale agreement with Caritas accepting a parcel of property from Caritas Southwood. This 25-acre parcel is alongside the previously purchased Lind property and adds to the town owned conservation land. We are proud that we were alert to this opportunity to enhance open space within the town at no cost to the taxpayer. Later, the board was able to negotiate an agreement with Caritas Southwood that the paramedic unit will remain in town in town facilities for the next two years. The unit was to be terminated upon the closing of the hospital. We hope that we can continue this arrangement even after this time period.

Our commitment to open space and land preservation was also confirmed with our initiation of discussions for the Community Preservation Act. This act calls for additional taxes for the purpose of providing funds for several land purchase opportunities. However, these taxes will be selective and will

ultimately replace existing taxes within the tax base. The primary beneficiaries will be the seniors and low-income households.

We are also happy to report that the voters at the town meeting and at the special ballot questions approved our public safety efforts. The Fire Department was able to add two Full Time Firefighter/EMT's and the Police were able to add the two positions lost in the 1996 cutbacks. In addition, the police clerk position was also reinstated.

We are also proud to see that our Veterans Day activities have reached the level of attention that they deserved. Generally, the town has observed Memorial Day events with a parade and a small reception following the ceremonies. Due to the efforts of veteran Arthur Keenan, the town has been improving its activities on Veterans Day as well. Art has been the central force behind creating a memorable Veterans Day celebration for us. On November 11, 2000 the dedication of the Walter Day Fisher Bridge resulted in a celebration with the participation of over 500 people. There were the veterans, the scouts, the elementary school band, and the parents. Thanks, Art for your fine work.

We would like to acknowledge the efforts of our staff, Greg L. Balukonis, Marian Harrington, and Dorothy Strohl who serve this board, and the public, in a pleasant and helpful manner. We also want to thank all employees for a job well done. We appreciate your efforts and hope that you keep up the good work.

One of Norfolk's finest traditions is the involvement of the townspeople and independent leagues and clubs who freely give their time and experience to make our government work. We have been fortunate to have you with us along the way. It is reassuring to find the quantity and quality of volunteerism has grown to meet the need as the problems of local government become increasingly complex. We are grateful for the work of all board and committee members who spend many evenings out of their homes in addressing town business. We truly appreciate the dedication of all of you who make Norfolk the special place that it is.

Respectfully Submitted,

Board of Selectmen

Joyce E. Terrio, Chairman
John J. McFeeley, Clerk
R. William Perron, Member

**ANNUAL REPORT OF
THE TOWN CLERK**

The year 2000 was an extremely busy year in the Town Clerk's Office. The Town Clerk supervised five elections: the Presidential Primary, the Annual Town Election, a Special Town Election, the State Primary and the General Election for state office and for president. The close proximity of the Annual Town Election to the Special Town Election placed a particular strain on the election staff.

I would like to express my sincere gratitude to those individuals whose loyalty and hard work made each of these elections a success. The dedication of my election staff is one of the many rewarding aspects of this position. I would be remiss if I did not take this opportunity to also publicly thank Toby Lyons, Superintendent of Buildings for the School Department, who meets me at the school on every election morning at 6 am, the staff of the Highway Department who are always there when I need them before and after every election and to recognize the Norfolk Police Department whose professionalism and assistance is so valuable to me.

There were two Town Meetings in 2000. The Town Clerk is responsible for taking the minutes and performing all the necessary follow-up procedures. The Warrant for the Annual Town Meeting contained 37 articles, and the Fall Town Meeting Warrant contained 43 articles. There were several General and Zoning Bylaw changes passed which require lengthy and detailed procedure for submission to the Attorney General's Office for his approval. All financial articles were certified and submitted to the Department of Revenue as required by state law. Minutes of both town meetings were circulated to every Town department as a courtesy of this office.

Dog owners are reminded that all dogs over the age of six months must be licensed and proof provided of current rabies inoculation as well as spaying or neutering. Licenses are to be renewed yearly beginning January 1. An additional \$25.00 late fee per license will be charged to owners who fail to re-license by May 1. Dog owners are also reminded that Norfolk does have an Animal Control Bylaw. Copies of the bylaw are available in the Town Clerk's Office.

We are in receipt of the materials for passport processing. We are awaiting the training schedule to be established by the Federal Passport Agency. Once we receive our training, we will begin accepting passport applications.

VITAL STATISTICS

Births	128
Deaths	36
Marriages	37

VOTER REGISTRATION

The Town Clerk acting in her capacity as a Registrar of Voters held five late night registration sessions and one Saturday registration session from 9 am until 8 pm. The Town Clerk Office also remained open five additional evenings until 8 pm to offer extra hours for absentee voting.

There are 5,721 voters in the Town of Norfolk

**ANNUAL TOWN ELECTION
MAY 2, 2000**

Pursuant to the Warrant for the Annual Town Meeting, the inhabitants of Precincts 1, 2, and 3 of the Town of Norfolk qualified to vote in town affairs assembled in MacBride Auditorium at the Freeman-Centennial School on Tuesday, May 2, 2000 to act upon Article 1, the Annual Town Election of Town Officials.

Polls were declared open at 7:00 am. Election officers were duly sworn in by Warden Thelma Ravinski. The ballot boxes for all three precincts were found to be in good working order and registered zero.

Instructions to voters and specimen ballots were posted at the entrance to each precinct as required by state law. A total of _____ voters cast their ballots with the following results

MODERATOR FOR ONE YEAR

Frank J. Gross	1,120
Blanks	189
All Others	8

SELECTMAN FOR THREE YEARS

James R. Giebried	617
R. William Perron	659
Blanks	39
All Others	2

ASSESSOR FOR THREE YEARS

John G. Robbins	956
Blanks	356
All Others	5

BOARD OF HEALTH MEMBER FOR THREE YEARS

Thomas R. Gilbert	681
Alan Chapski	590
Blanks	44
All Others	2

GENERAL GOVERNMENT

BOARD OF HEALTH MEMBER FOR ONE YEAR

John J. Hurley	871
Blanks	384
All Others	62

HOUSING AUTHORITY MEMBER FOR FIVE YEARS

Walter Zagieboylo	962
Blanks	349
All Others	6

HOUSING AUTHORITY MEMBER TO FILL 2 YEAR UNEXPIRED TERM

Matthew Cappofreddi	
Paul DeBois	9
Maureen Buck	1
Blanks	1,297

Library Trustee for Three Years

Frances M. Holman	984
Blanks	330
All Others	3

Planning Board Member for Three Years

David J. LaPointe	888
Blanks	425
All Others	4

Recreation Commission Member for Three Years

Julie A. Chapski	689
Craig S. Koch	478
Blanks	148
All Others	2

Norfolk School Committee Member for Three Years

J. David Kennedy	722
Edward D. Piscitelli	798
Blanks	1,111
All Others	3

King Philip School Committee Member for Three Years

George T. Cronin	1,076
Blanks	241

Water Commissioner for Three Years

Deborah J. Robbins	997
Blanks	315
All Others	5

James R. Giebfried and John J. McFeeley, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Senior High School, 201 Franklin Street, Wrentham, MA on Saturday, May 6, 2000, at 9:00 AM in the morning. There and then to act on the following articles. The meeting was called to order at 9:05 AM by Moderator Frank J. Gross who introduced the Town Clerk, the Finance Director, the Town Administrator, members of the Board of Selectmen, Town Counsel and the Advisory Board Chairman, who introduced the members of the Board. There were 332 registered voters in attendance. Sworn as counters were Jonathan Smith, James Martin and Bruce Simpson.

ARTICLE 1

Article 1 was the Annual Election of town officers, which took place on Tuesday, May 2, 2000

ARTICLE 2

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Personnel Bylaw by changing the Classification Schedule as follows:

From:
ADMINISTRATIVE/CLERICAL
Administrative Assistant
Building Department
Grade 9

To:
TECHNICAL/PROFESSIONAL
Administrative Assistant
Building Department
Grade K.

ARTICLE 3

The Advisory Board recommended and the Town voted to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and to authorize any Town board or committee to employ for additional salary or compensation any of its members and to fix the salary or compensation thereof for the fiscal year commencing on July 1, 2000: Moderator - \$1.00, Selectmen - 3 members at \$200.00 each - \$600, Assessors - 3 members at \$200.00 each - \$600.00, Planning Board - 5 members at \$200.00 each - \$1,000.00, Board of Health - 3 members at \$200.00 each - \$600.00 Water Commissioners - 3 members at \$200.00 each - \$600.0 and Town Clerk - \$40,000.00 and further, the Advisory Board recommended and the Town voted to raise and appropriate \$17,888,080.00, transfer \$79,900 from Ambulance Receipts Reserved for Appropriation, transfer \$20,000.00 from Cemetery Sale of Lots Receipts Reserved/Cemetery Perpetual Care, transfer \$40,000.00 from

**NORFOLK RECORDS
ANNUAL TOWN MEETING
MAY 6, 2000**

Pursuant to a warrant dated April 25, 2000, signed by

GENERAL GOVERNMENT

Overlay Reserve, transfer \$377,040.00 from Water Revenue, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing July 1, 2000; and to raise and appropriate contingent on approval through a referendum override ballot vote the sum of \$415,951.00 for a total of \$18,405,020.00 to defray the departmental and incremental expenses of the Town for the fiscal year commencing July 1, 2000.

The Moderator explained the procedures to be followed for consideration of the Omnibus Budget. The Budget would be read in its entirety, both balanced budget as recommended by the Advisory Board and their recommendations for the additional appropriation contingent upon the passage of the override, should the Selectmen vote to hold an Override Election. During the budget reading, holds would be called on any items for which further discussion was desired. Following regular procedure, at the conclusion of all discussion, a vote would be taken on all items.

May 2000 Town Meeting
Omnibus Budget

	FY00 Appropriation	FY01 Departmental Request	FY01 Recommended	Override Increment	Appropriation Contingent on Override*
GENERAL GOVERNMENT					
Moderator					
Salary	\$1	\$1	\$1		
Expense	\$265	\$265	\$265		
Total	\$266	\$266	\$266	\$0	\$266
Selectmen					
Salary (mved temp clk on ConCo	\$124,156	\$156,642	\$118,170		
Expense	\$25,390	\$25,390	\$25,390		
Commite Funds	\$1	\$1	\$1		
Total	\$149,547	\$182,033	\$143,561	\$0	\$143,561
Advisory Board					
Salary	\$3,981	\$4,008	\$4,008		
Expense	\$5,650	\$6,150	\$6,150		
Reserve Fund	\$40,000	\$40,000	\$40,000		
Total	\$49,541	\$50,158	\$50,158	\$0	\$50,158
Municipal Finance					
Salary	\$351,256	\$356,467	\$356,467		
Expense	\$61,990	\$66,270	\$56,270		
Audit	\$10,500	\$10,500	\$10,500		
Total	\$423,746	\$433,237	\$432,237	\$0	\$432,237
Board of Assessors					
Salary	\$600	\$600	\$600		
Expense	\$1,500	\$2,000	\$1,500		
Total	\$2,100	\$2,600	\$2,100	\$0	\$2,100
Town Counsel					
Legal Fees	\$20,000	\$36,000	\$36,000		
Retainer Fees	\$19,200	\$19,200	\$19,200		
Total	\$39,200	\$55,200	\$55,200	\$0	\$55,200
Personnel Board					
Salary	\$2,410	\$2,437	\$2,437		
Expense	\$1,600	\$1,600	\$1,600		
Total	\$4,010	\$4,037	\$4,037	\$0	\$4,037

GENERAL GOVERNMENT

May 2000 Town Meeting Omnibus Budget	FY00 Appropriation	FY01 Departmental Request	FY01 Recommended	Override Increment	Appropriation Contingent on Override*
Information Technology Coordinator					
Salary	\$15,675	\$33,646	\$16,146		
Expense	\$5,861	\$5,861	\$5,861		
Total	\$21,536	\$39,507	\$22,007	\$0	\$22,007
Computer Committee					
Expense	\$100	\$100	\$100		
Total	\$100	\$100	\$100	\$0	\$100
Tax Title/Foreclosure					
Expense	\$20,000	\$20,000	\$20,000		
Total	\$20,000	\$20,000	\$20,000	\$0	\$20,000
Town Hall Operations					
Expense	\$86,000	\$93,300	\$99,800		
Total	\$86,000	\$93,300	\$99,800	\$0	\$99,800
Town Clerk					
Salary	\$53,197	\$64,344	\$56,548		
Expense	\$2,800	\$4,155	\$3,300		
Total	\$55,997	\$68,499	\$59,848	\$0	\$59,848
Elections					
Salary	\$3,321	\$6,690	\$6,690		
Expense	\$4,675	\$8,425	\$8,050		
Total	\$7,996	\$15,115	\$14,740	\$0	\$14,740
Voter Registration					
Salary	\$750	\$750	\$750		
Expense	\$6,250	\$7,800	\$7,800		
Total	\$7,000	\$8,550	\$8,550	\$0	\$8,550
Conservation					
Salary(mved temp clk from BoS)	\$13,229	19,788	\$18,068		
Expense	\$4,187	\$4,666	\$4,250		
Total	\$17,416	\$24,454	\$22,318	\$0	\$22,318
Planning Board					
Salary	\$37,146	\$51,663	\$37,504		
Expense	\$41,200	\$42,300	\$42,300		
Total	\$78,346	\$93,963	\$79,804	\$0	\$79,804
Zoning Board of Appeals					
Salary	\$18,913	\$19,097	\$19,097		
Expense	\$1,381	\$1,711	\$1,711		
Total	\$20,294	\$20,808	\$20,808	\$0	\$20,808
Engineering					
Expense	\$950	\$950	\$950		
Total	\$950	\$950	\$950	\$0	\$950

GENERAL GOVERNMENT

May 2000 Town Meeting Omnibus Budget	FY00 Appropriation	FY01 Departmental Request	FY01 Recommended	Override Increment	Appropriation Contingent on Override*
Permanent Building Committee					
Salary	\$5,673	\$6,893	\$6,893		
Expense	\$600	\$650	\$650		
Total	\$7,273	\$7,543	\$7,543	\$0	\$7,543
Building/Liability Insurance					
Expense	\$117,757	145,000	\$125,000		
Total	\$117,757	\$145,000	\$125,000	\$0	\$125,000
Town Reports					
Expense	\$5,225	\$5,225	\$5,225		
Total	\$5,225	\$5,225	\$5,225	\$0	\$5,225
Total General Government	\$1,114,300	\$1,270,545	\$1,174,252	\$0	\$1,174,252
PUBLIC SAFETY					
Police					
Salary	\$992,572	\$1,150,117	\$1,064,961	\$82,672	\$1,147,633
Expense	\$78,066	\$79,566	\$79,566	\$9,486	\$89,052
Total	\$1,070,638	\$79,566	\$1,144,527	\$92,158	\$1,236,685
Fire					
Salary	\$317,297	\$424,445	\$384,945		
Expense	\$37,570	\$50,670	\$43,670		
Total	\$354,867	\$475,115	\$428,615	\$0	\$428,615
Ambulance					
Salary	\$72,664	\$50,150	\$50,150		
Expense	\$7,000	\$9,000	\$8,000		
Tuition & Training	\$23,000	\$24,750	\$23,500		
Total	\$102,664	\$83,900	\$81,650	\$0	\$81,650
Building Department					
Salary	\$129,848	\$132,856	\$131,103		
Expense	\$4,485	\$5,325	\$4,625		
Total	\$134,333	\$138,181	\$135,728	\$0	\$135,728
Weights & Measures					
Salary	\$525	\$551	\$551		
Expense	\$31	\$31	\$31		
Total	\$556	\$582	\$582	\$0	\$583
Emergency Management					
Salary	\$599	\$600	\$600		
Expense	\$1,870	\$1,900	\$1,900		
Total	\$2,469	\$2,500	\$2,500	\$0	\$2,500
Animal Inspector					
Salary	\$1,863	\$1,919	\$1,919		
Expense	\$100	\$100	\$100		
Total	\$1,963	\$2,019	\$2,019	\$0	\$2,500

GENERAL GOVERNMENT

May 2000 Town Meeting Omnibus Budget	FY00 Appropriation	FY01 Departmental Request	FY01 Recommended	Override Increment	Appropriation Contingent on Override*
Animal Control					
Salary	\$11,590	\$12,402	\$12,402		
Expense	\$2,040	\$2,500	\$2,500		
Total	\$13,630	\$14,902	\$14,902	\$0	\$14,902
Tree Warden					
Salary	\$2,750	\$5,530	\$2,750		
Expense	\$22,150	\$22,810	\$22,810		
Shade Tree Salary	\$0	\$0	\$0		
Shade Tree Expense	\$1,500	\$2,500	\$1,500		
Total	\$26,400	\$30,840	\$27,060	\$0	\$27,060
Fire/Police Communication					
Salary	\$171,968	\$171,823	\$171,823		
Expense	\$4,900	\$4,900	\$4,900		
Total	\$176,868	\$176,723	\$176,723	\$0	\$176,723
Fire/Police Station					
Expense	\$367,985	\$36,985	\$36,985		
Total	\$36,985	\$36,985	\$36,985	\$0	\$36,985
Total Public Safety	\$1,921,373	\$2,191,430	\$2,051,291	\$92,158	\$2,143,449
EDUCATION					
Norfolk Elementary	\$6,773,120	\$7,530,348	\$7,189,189	\$288,623	\$7,477,812
King Philip Regional	\$2,892,024	\$3,168,394	\$3,093,575		
Tri-County Regional	\$209,910	\$164,281	\$164,281		
Total Education	\$9,875,054	\$10,863,023	\$10,447,045	\$288,623	\$10,735,668
PUBLIC WORKS					
Highway					
Salary	\$374,569	\$377,693	\$376,613		
Expense	\$146,867	\$183,960	\$148,936		
Total	\$521,436	\$561,653	\$525,549	\$0	\$525,549
Town Vehicle Fuel					
Expense	\$40,135	\$32,845	\$32,845		
Total	\$40,135	\$32,845	\$32,845	\$0	\$32,845
Snow & Ice					
Expense	\$108,000	\$123,777	\$108,000		
Total	\$108,000	\$123,777	\$108,000	\$0	\$108,000
Grounds Maintenance					
Salary	\$66,357	\$73,969	\$73,969		
Expense	\$17,711	\$29,770	\$29,770		
Total	\$84,068	\$103,739	\$103,739	\$0	\$103,739

GENERAL GOVERNMENT

May 2000 Town Meeting Omnibus Budget	FY00 Appropriation	FY01 Departmental Request	FY01 Recommended	Override Increment	Appropriation Contingent on Override*
WATER DEPARTMENT					
Salaries	\$176,415	\$183,227	\$183,227		
General Operating Expenses	\$137,294	\$137,294	\$137,294		
Projects	\$32,500	\$32,500	\$32,500		
Indirect Costs	\$72,136	\$73,965	\$73,965		
Total Water Department	\$418,345	\$426,986	\$426,986		
Debt (funded in Omnibus Budget through water revenues)			\$377,040		
Grand Total Water Department			\$804,026		

The budget items which had been held were then read and discussed in order.

The main motion as moved and seconded was approved by a voice vote.

(To close off further action on this article, a motion made to reconsider Article 3 was defeated by a unanimous vote.)

ARTICLE 4

The Advisory Board recommended and the Town voted unanimously to transfer the sum of \$426,986.00 from Water Department Revenues to fund the Water Department maintenance and operating expenses for fiscal year commencing July 1, 2000 as follows:

Salaries	\$183,227.00
Expenses	\$243,759.00
Total Water Department	\$426,986.00

ARTICLE 5

The Advisory Board recommended and the Town voted in favor by a vote declared by the Moderator to be a 2/3 vote to transfer \$154,912.00 from the Stabilization Fund to purchase the following:

Library Books - C1, C2, C3	School	\$34,600.00
Technology Needs - C1, C2, C3	School	\$120,312.00

The Advisory Board further recommended to transfer \$185,000.00 from Prison Mitigation Funds to transfer \$188,592.00 from Free Cash to fund the following capital purchases.

CAPITAL PURCHASES FY01

Cruiser	Police	\$27,600
King Philip Capital	King Philip	\$43,357
Playgrounds F/C - removal	School	\$16,150
Automated External Defibrillators	Police/Fire	\$14,000
G-7 Wide Area Mower	Grounds Maintenance	\$28,000
Boiler Replacement	Police Station	\$20,000
Binding Vital Records	Town Clerk	\$2,000
Mobile Video Camera	Police	\$4,600
Phase 1 - Large Diameter Hose Replacement	Fire	\$30,000
Special Projects	Highway	\$89,671
Stair Treads	School	\$8,200
HO Day Furnishings	School	\$41,714
Copy Machine Replacement	Selectmen	\$15,000
Replace Ventilation Saw	Fire	\$1,250
Replace Town Hall Doors	Selectmen	\$9,000
HO Day Copiers	School	\$9,250
F/C Bathroom Renovation	School	\$10,000
Paint/Sand/Salt Shed	Highway	\$3,800
Total		\$373,592

At this point a motion was made and seconded to amend the main motion by adding \$27,600.00 to fund the purchase of an additional police cruiser. The Town voted 142 YES and 64 NO in favor of the motion as amended. (The town voted to transfer \$216,192.00 from Free Cash rather than \$188,592.00 to change the total for Capital Purchases from \$373,592.00 to \$401,192.00.)

(To close off further action on this article, a motion to reconsider Article 5 was defeated on a voice vote.)

At this time (12:00 Noon) it was moved, seconded and voted to adjourn to 1:30 PM to take up action on the articles yet to be acted upon.

The Moderator reconvened the meeting at 1:30 PM. There were 115 voters in attendance.

ARTICLE 6

The Advisory Board recommended and the Town voted unanimously in favor of Indefinite Postponement of Article 6.

(To see if the Town will vote to transfer from Water revenues or retained earnings a sum of money for acquisition of land in the Gold Street well area for water supply protection purposes; or take any other action relative thereto.)

ARTICLE 7

The Advisory Board recommended and the Town voted unanimously to authorize the Board of Water Commissioners to take by eminent domain pursuant to Massachusetts General Laws Chapter 79 the fee simple interest in land off Gold Street, Norfolk shown as 'lot 2' on a Plan of Land recorded in the Norfolk County Registry of Deeds as Plan 111 of 2000 in Plan Book 472, and entitled "Plan of Land in Norfolk, Mass." Prepared for the Town of Norfolk Water Department, 28 December 1999 by Landmark Engineering of New England, Inc., consisting of approximately 32.29 acres and formerly owned by Catherine R. Boschen, Alice S. Boschen and Andrew H. Boschen. And that no betterments shall be assessed with the taking, all trees and improvements on the land shall be included in the taking and no damages shall be awarded.

ARTICLE 8

The Advisory Board recommended and the Town voted unanimously to authorize the Board of Water Commissioners to take by eminent domain pursuant to Massachusetts General Laws Chapter 79 the fee simple interest in land of Gold Street, Norfolk shown as 'parcel A' on a Plan of Land recorded in the Norfolk County Registry of deeds as Plan 111 of 2000 in Plan Book 472, and entitled 'Plan of Land in Norfolk, Mass.' Prepared for the Town of Norfolk Water Department, 28 December 1999 by Landmark Engineering of New England, Inc., consisting of approximately 5.02 acres and formerly owned by Anne B. Gronroos. And that no betterments shall be assessed with the taking, all trees and improvements on the land shall be included in the takings and no damages shall be awarded.

GENERAL GOVERNMENT

ARTICLE 9

The Advisory Board recommended and the Town voted unanimously to authorize the Board of Selectmen to accept gifts of land for municipal purposes.

ARTICLE 10

Two motions were made under Article 10, the first motion was a motion to borrow \$300,000.00 for the purpose of designing, constructing, originally equipping and furnishing a new Senior Center, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount in accordance with Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however, that any borrowing or expenditure of funds authorized by this vote shall be in addition to any other amounts previously appropriated for this purpose. The second part of the motion was to transfer \$78,000.00 from Free Cash to pay for the first year's debt service on this borrowing.

After both of these motions had been made, Mr. McFeeley made a motion which was duly seconded to substitute a new motion which would move to indefinitely postpone Article 10. After discussion, this motion failed on a counted vote of 50 NO and 45 YES.

The main motion for the bond issue was discussed and after a counted vote to 68 YES and 35 NO for a total of 103 votes requiring 69 affirmative votes for passage, the Moderator declared that it was not a vote.

ARTICLE 13

Move to transfer

from:	Acct Number	Acct Name	Amount
	01.5122.8719	ATM 99 - Replace Tramp House Roof	1,000.00
	01.5122.8717	ATM 95 - Police Feasibility Study	4,000.00
	01.5122.8520	STM 94 - ADA Renovation	2,589.70
	01.5152.4010	Personnel Expense	900.00
	01.5154.1100	Information Technology Salaries	2,000.00
	01.5154.4010	Information Technology Expense	2,000.00
	01.5154.8211	ATM 99 - Y2K Contingency	3,000.00
	01.5158.4010	Tax Title	2,000.00
	01.5159.4011	Town Hall Encumbered Funds	450.00
	01.5176.1100	ZBA Salaries	2,000.00
	01.5176.4011	ZBA Encumbered Funds	378.00
	01.5195.3430	Town Reports	359.00
	01.5220.8549	Fire - Copy Machine ATM 99	216.00
	01.5231.1100	Ambulance Salaries	4,000.00
	01.5295.4010	Tree Warden Expenses	82.89

Upon request, the Moderator recounted the votes and when the votes were recounted it resulted in 73 YES and 35 NO a total of 108 votes of which 2/3rds would require 73; and the Moderator declared that the 73 votes constituted an affirmative vote on the article.

A voice vote to approve the \$78,000.00 was passed unanimously.

ARTICLE 11

The Advisory Board recommended and the Town voted to transfer from Free Cash

ARTICLE 12

The Advisory Board recommended and the Town voted in favor of indefinite Postponement of Article 12.

(To see if the Town will vote to raise and appropriate, transfer from any available source of funds a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.)

(There were no unpaid bills)

ARTICLE 13

The Advisory Board recommended and the Town voted to transfer \$25,000.00 to fund a feasibility study, for the purpose of building a municipal golf course in the Town of Norfolk, and that the funds be expended under the authority of the Board of Selectmen.

GENERAL GOVERNMENT

To:	Acct. Number	Acct. Name	Amount
	01.5420.4800	Highway Fuel & Utilities	1,000.00
	01.5420.8532	Highway - Overhead Garage Door ATM 99	4,214.00
	01.5431.8531	Transfer Station Transport Vehicle Cover ATM 99	1,400.00
	01.5431.8190	Transfer Station Compactor/Container ATM 99	200.00
	01.5431.4011	Transfer Station Encumbered Funds	2,900.00
	01.5440.7110	Sewerage - Solid Waste Disposal	468.30
	01.5710.9010	Debt - Bond Registration Fee	1,175.00
	01.5710.9170	Debt - Certification Notes/Bonds	600.00
	37.5189.8923	PBC - Pond St. Recreation	3,243.80
		Free Cash	74,500.00
		Total	114,676.69
	01.5122.xxxx	Selectmen - Special Election	700.00
	01.5220.1100	Fire Salaries	3,000.00
	01.5220.4010	Fire Expenses	3,800.00
	01.5231.4010	Ambulance Expenses	1,050.00
	01.5423.4010	Snow & Ice	13,700.00
	01.5132.1100	Finance Salaries	2,000.00
	01.5151.3090	Town Counsel Legal Fees	6,400.00
	01.5151.3890	Town Counsel Retainer	2,000.00
	01.5152.1100	Personnel Board Salaries	900.00
	01.5159.4010	Town Hall Expenses	6,000.00
	01.5161.4027	Special Elections	4,300.00
	01.5171.1100	Conservation Salaries	2,000.00
	01.5175.3060	Planning Board Engineering	3,243.80
	01.5210.xxxx	Police budget (Contract Settlement)	36,000.00
	01.5295.1100	Tree Warden Salaries	82.89
	01.5431.4224	Transfer Station Facility Maintenance	4,500.00
	01.5420.4220	Special Projects	25,000.00
		Total	114,676.69

ARTICLE 14

The Advisory Board recommended and the Town voted to authorize the Board of Selectmen to appoint the following committees unless otherwise noted:

Arts Council - 9 members

Bay Circuit Regional - 2 members

ADA Compliance Committee - 5 members, plus Town Administrator, ex-officio and non voting

Insurance Advisory Committee - 5 members

Recycling/Solid Waste Advisory committee - 5 members and Highway Superintendent, ex-officio and non-voting

Zoning Bylaw Study Committee - 7 members appointed as follows: two members appointed by the Board of Selectmen, and one member of designee each appointed by the Planning

Board, Board of Health, Conservation Commission, Zoning Board of Appeals and Building Department, and Town Counsel, ex-officio and non-voting.

Corrections Advisory Committee - 3 members

Economic Development Committee - 5 members appointed jointly by the Board of Selectmen and the Planning Board

Regional Sewage Package Treatment Plant Study Committee - 3 members appointed jointly by the Board of Selectmen and the Planning Board

Open Space Committee - 5 members as follows: one member to be a member or designee of the Recreation Commission, one member to be a member or designee of the Conservation Commission, one member to be a member or designee of the Planning Board, and two others to be appointed jointly by the Planning Board and Conservation Commission.

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Town Beautification Committee - 3 members

Golf Study Committee - 5 members

Reports were presented to the meeting by the King Philip Regional High School Committee, the Cable Advisory Committee, the Road Safety Committee and the Recreation Commission.

James Giebried offered a status report on the Art Gallery located in the upper level of the Town Hall.

Town Administrator, Greg Balukonis, took this opportunity to announce to the meeting that the Norfolk Treasurer/Collector, David B. Okun, would be leaving the Town of Norfolk to fill a position in the Town of Weston as of May 26, 2000. Mr. Balukonis commended Mr. Okun for his excellent work over his 5 year tenure and wished him well in his new endeavor.

ARTICLE 15

The Advisory Board recommended and the Town voted to accept the provisions of Section 59 or Chapter 127 of the Acts of 1999 (Massachusetts General Laws Chapter 59, Section 5K) providing for a senior tax relief work program.

ARTICLE 16

The Advisory Board recommended and the Town voted to authorize the Board of Selectmen to enter into an intermunicipal agreement with the area towns to participate in the Charles River Household Hazardous Waste Consortium to allow the collection and disposal of hazardous waste from the residents of Norfolk at a centrally located household hazardous waste disposal facility.

ARTICLE 17

The Advisory Board recommended and the Town voted in favor or indefinite Postponement of Article 17.

(To see if the Town will vote to authorize a Recreational Field Maintenance Revolving Fund pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2 for receipt of user fees collected through the use of field space at various town facilities, with expenditures from said fund not to exceed \$50,000 in the aggregate during fiscal year 2001, said fund to be expended under authority of the Highway Superintendent; or take any other action relative thereto.)

ARTICLES 18 THROUGH 24

The Advisory Board recommended and the Town voted pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize the use of revolving funds for the purpose of

- (Article 18) A Planning Board Revolving Fund for receipt of subdivision performance inspection fees, as they may be established by the Planning Board, with the authorization to the Planning Board to expend funds in the account for services related to the inspection and approval of subdivisions, such payments not to exceed \$40,000 in the aggregate during Fiscal Year 2001 and
- (Article 19) A Planning Board Revolving Fund for receipt of mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, with the authorization to the Planning Board to expend funds in the account for the purchase and planting of replacement trees, such payments not to exceed \$40,000 in the aggregate during Fiscal Year 2001 and
- (Article 20) A Planning Board Revolving Fund for receipt of mitigation funds required by the Planning Board relative to off-site improvements required due to the approval of subdivisions and site plans, with the authorization to the Planning Board to expend funds in the account for such off-site improvements, such payments not to exceed \$300,000 in the aggregate during Fiscal Year 2001 and
- (Article 21) A Department of Environmental Protection Cross Connection Control Program, said revolving fund shall be credited with receipts from Inspection Services under the authority and direction of the Board of Water Commissioners, such expenditures not to exceed \$5,000 and
- (Article 22) A Conservation Commission Revolving Fund pursuant to receive and disburse wetland hearing application fees for payment of legal advertisement for said hearing, in an amount not to exceed \$5,000 during Fiscal Year 2001 and
- (Article 23) A revolving fund for the purpose of paying the expenses of snow removal including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service under the

authority and direction of the Board of Selectmen, such expenditures not to exceed \$5,000 in Fiscal Year 2001 and

- (Article 24) A revolving fund for the purpose of paying expenses related to the collection of parking ticket violations said fund to be credited with receipts collected not to exceed \$1,000 in Fiscal Year 2001; under the direction of the Board of Selectmen

ARTICLE 25

The Advisory Board recommended and the Town voted unanimously to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement.

ARTICLE 26

The Advisory Board recommended and the Town voted unanimously to authorize the Board of Selectmen to release or acquire by gift, purchase, or otherwise, such easements as may be necessary for drainage purposes and the laying out of public ways.

At this point, Arthur Spruch, Planning Board member, presented a written report of the Planning Board with respect to its zoning articles.

ARTICLE 27

The Advisory Board recommended and the Town voted unanimously to amend Section F.13 of the Norfolk Zoning Bylaws by adding a new first paragraph to read as follows:

'WIRELESS COMMUNICATIONS FACILITY OVERLAY DISTRICTS.

Wireless Communications Overlay District 1. This district shall include land between Dean Street and Rockwood Road limited to Assessors' Map 9, Block 32, Lots 33, 36,38, and 100, and Map 10, Block 32, Lots 3, 4, 8, 12, 41, 74, 76 and Map 10, Block 34, Lot 134; however, WIRELESS COMMUNICATION FACILITIES other than appurtenant ground equipment may be placed on or within existing transmission towers only.

Wireless Communications Overlay District 2. This district shall include all land in the B1 Zoning District with an existing ground elevation at or above Elevation 284 feet elevation, mean sea level (1927) datum.

The Advisory Board further recommended and the Town voted unanimously to amend the use table Section D.2, Transportation and Utility uses paragraph D.2.b.5 "Wireless Communications Facility" by adding the words, 'limited to the Wireless Communications Overlay District 1' and by deleting SP (1) under the column for C2, C3, C5.

ARTICLE 28

Planning Board member, Arthur Spruch, made a motion to amend the main motion by adding the word 'footprint' after the word 'building' in the third line of paragraph 3 thereof. The motion was seconded and the Town voted unanimously in favor of the amendment.

The Advisory Board recommended and the Town voted unanimously to amend the Norfolk Zoning Bylaws by adding a new Section F.9 a.18. of the Sign Regulations to read as follows:

"Section F.9.a.18. in particular instances the SPGA may issue Special Permits for larger signs as specifically noted, if it is determined that the architecture of the building, the location of the building with reference to the street or the nature of the establishment is such that the sign should be permitted in the public interest. In granting such permission, the SPGA shall specify the size and location of the sign or signs and impose such other terms and restrictions as may be deemed to be in the public interest. Any applicant under this provision shall provide the following: a) a drawing to scale showing the proposed sign, all existing signs maintained on the premises and a plot plan and sketch plan of the building facade including the location of the proposed and any existing signs; b). Perspectives, renderings, photographs, or other representation sufficient to show the nature of the proposed sign, its effect on the immediate surroundings, and the reasons for allowing it"

Amend Section F.9.a.11. by adding 'except to a maximum of 15 feet by Special Permit' so that Section F.9.a.11. will now read, 'No freestanding SIGN shall be higher than 10 feet from the averaged finished grade of adjoining ground to the top of the SIGN except to a maximum of 15 feet by Special Permit.

Amend Section F.9.b.1.c.2. by adding the words, 'with the size' added between the words 'premises' and 'not' and adding 'except by the Special Permit with 12 square feet allowed for each 10,000 square feet of building footprint to a maximum of 48 square feet" at the end so the Section will now read, 'One wall SIGN for each separate and distinct establishment

GENERAL GOVERNMENT

advertising the goods or services rendered on the premises with the size not exceeding 12 square feet in area except by Special Permit with 12 square feet allowed for each 10,000 square feet of building to a maximum of 48 square feet.

Amend Section F.9.b.1.c.4. by adding the words 'with the size' added after the word 'establishments' and adding the words 'except by Special Permit to a maximum of 24 square feet at the end so the Section will now read, "One freestanding SIGN on the ground for each separate BUILDING housing one or more establishments, with the size not exceeding 12 square feet in area per side except by Special Permit to a maximum of 24 square feet".

Amend Section F.9.b.1.c.7 by adding 'with the size' added after the word 'SIGN' and the words 'except by Special Permit to a maximum of 24 square feet' added at the end so the Section will now read, "A non-residential subdivision shall be permitted on freestanding SIGN with the size not exceeding 12 square feet per side except by Special Permit to a maximum of 24 square feet".

ARTICLE 29

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Bylaws, Article XIII, Section 3 (Dog Regulations) by deleting Sub-Section G. Appeal, in its entirety and replacing it with the following new Sub-Section G.

G. APPEAL

The owner or keeper of any dog that has been ordered restrained or muzzled under this bylaw may, within seven (7) days after such an order or restraint, file a request in writing with the Animal Control Officer that the restraining order be vacated, or released. Requests shall be filed by the Animal Control Officer with the District Court Clerk who shall schedule a hearing pursuant to Massachusetts General Laws, Chapter 140, Section 173A, as amended.

The Animal Control Officer may file a complaint with the District Court Clerk if the owner or keeper of any dog under a permanent restraint order continues to be a public nuisance, or has failed to pay fines within 30 days after receiving written notice under Section H of this Bylaw.

The decision of the Court shall be final and conclusive on all parties.

ARTICLE 30

The Advisory Board recommended and the Town voted to amend the Town of Norfolk Bylaws, Article XI-Fire Department Regulations by adding the following new Section 2.

Section 2

The owner or authorized agent of a burnt or dangerous building shall provide for its removal upon being issued an order by the Board of Selectmen, Board of Health, or Building Commissioner. If the Owner or his authorized agent fails to comply with an order issued by one of the above town agencies pursuant to the relevant Massachusetts General Laws Chapter 139, Sections 1-3B, Chapter 111, Sections 123-125; or Chapter 143, Section 6-11, the Town may demolish or secure any burnt or dangerous building or structure and recover its costs as provided by law.

Violators of this section shall be subject to a fine of three hundred dollars (\$300) for each day the burnt or dangerous structure is not demolished or secured after receiving written notice requiring said actions be performed.

ARTICLE 31

The Advisory Board recommended and the Town voted unanimously in favor of indefinite Postponement of Article 31.

(To see if the Town will vote to amend the Town of Norfolk Bylaws, Article X-Police Regulations, by adding the following new Section 35; or take any other action relative thereto.

No person or persons shall perform any outside work, including, but not limited to, construction, renovation, demolition, loading or unloading materials, and equipment mobilization/demobilization, including running equipment motors between the hours of 7:00 p.m. and 7:00 a.m. No outside construction work, as described herein, shall be performed on Sundays without the Police Chief's prior consent. This section shall not apply to private homeowners and contractors performing emergency repairs, and to domestic equipment such as lawnmowers and power saws or activities defined by 310 CMR 7.10. Violation of this section shall be subject to a fine of three hundred dollars (\$300) for each violation.)

ARTICLE 32

The Advisory Board recommended and the Town voted unanimously in favor of Indefinite Postponement of Article 32.

(To see if the Town will vote and amend the Personnel Bylaw by adding to Article II the following new sub-section; or take any other action relative thereto:

B(4) The Town Administrator is responsible for carrying out the day to day administration of the Personnel Bylaw, specifically the authority to decide all questions relating to hiring new employees, job classification, reclassification,

re-evaluation, and promotion. The Town Administrator shall also be responsible for development and implementation of uniform personnel policies for all employees covered under the Personnel Bylaw. The provisions of this section shall supersede any conflicting language contained elsewhere in this Bylaw.)

ARTICLE 33

The Advisory Board recommended and the Town voted unanimously to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments/Boards.

ARTICLE 34

The Advisory Board recommended and the Town voted unanimously to accept all State and Federal Grants and reimbursements for the Water Department which do not require matching funds from the Town or any representative or agency thereof, and will not obligate or encumber any resident of the Town of Norfolk without a vote at Town Meeting.

ARTICLE 35

The Advisory Board recommended and the Town voted to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interest of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps, and auctioneer's fees, if required.

ARTICLE 36

The Advisory Board recommended and the Town voted unanimously to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town.

ARTICLE 37

The Advisory Board recommended and the Town voted unanimously to appropriate to the Stabilization Fund, established pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 5B an amount equal to the difference between the amount the Town is authorized to levy for fiscal year 2001 Real Estate and Personal Property Taxes and the sum of all amounts so levied excepting said appropriation, it being the intent of this Town Meeting for these purposes to

use its authority to appropriate such sums as will levy taxes to the maximum limit authorized by Proposition 2-1/2, so called, for fiscal year 2001.

All articles in the Warrant having been acted upon, it was moved, seconded and voted to dissolve the meeting at 4:30 PM.

**SPECIAL ELECTION
TUESDAY, JUNE 13, 2000**

Pursuant to a duly posted Warrant for a Special Election, the inhabitants of Precincts 1, 2, and 3 of the Town of Norfolk, qualified to vote in town affairs, assembled in MacBride Auditorium in the Freeman-Centennial Elementary School on Tuesday, June 13, 2000.

The polls were open from 7:00 AM to 8:00 PM. A total of 2,099 voters cast their ballots with the following results:

Question 1

Shall the Town of Norfolk be allowed to assess an additional \$92,158 in real estate and personal property taxes for the purposes of funding the Police salary and expense accounts; the said amount to be used for the hiring of two (2) new patrol officers and related expenses, and hiring an administrative support clerk for the Police Department for the fiscal year beginning on July First, Two Thousand?

Yes	1,122
No	958
Blanks	19
Total	2,099

Question 2

Shall the Town of Norfolk be allowed to assess an additional \$35,170 in real estate and personal property taxes for the purposes of funding the Library salary account; the said amount to be used for the hiring of a new Reference Librarian, and making the Youth Librarian position full-time by adding 7 hours per week for the fiscal year beginning on July First, Two Thousand?

Yes	1,141
No	941
Blanks	17
Total	2,099

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Question 3

Shall the Town of Norfolk be allowed to assess an additional \$184,079 in real estate and personal property taxes for the purposes of funding the Elementary School budget the said amount to be used for providing services for the growing school population by adding 2 additional classes with related costs, increasing the services of the developmental reading teacher for the fiscal year beginning on July First, Two Thousand?

Yes	1,207
No	868
Blanks	24
Total	2,099

Question 4

Shall the Town of Norfolk be allowed to assess an additional \$104,544 in real estate and personal property taxes for the purposes of funding the elementary school budget; the said amount to be used for adding the World Language Program in compliance with the Education Reform Act for the fiscal year beginning July First, Two Thousand?

Yes	1,119
No	955
Blanks	25
Total	2,099

**STATE PRIMARY ELECTION
TUESDAY, SEPTEMBER 19, 2000**

Pursuant to the duly posted and distributed Warrant for the State Primary Election, the inhabitants of Precincts 1, 2, and 3 of the Town of Norfolk, qualified to vote, assembled in MacBride Auditorium of the Freeman-Centennial Elementary School on Tuesday, September 19, 2000.

The polls were open from 7:00 AM to 8:00 PM. A total of 320 voters cast their ballots; with the following results:

REPUBLICAN BALLOT

SENATOR IN CONGRESS

Jack E. Robinson, III	93
Blanks	75
All Others	6

REPRESENTATIVE IN CONGRESS

Martin D. Travis	111
Blanks	61
All Others	2

COUNCILOR

Blanks	118
All Others	56

SENATOR IN GENERAL COURT

Daryl Hanlin	52
Earl Henry Sholley	72
Blanks	43
All Others	5

REPRESENTATIVE IN GENERAL COURT

Scott P. Brown	163
Blanks	9
All Others	2

CLERK OF COURTS

Daniel M. Dewey	108
Blanks	66
All Others	0

REGISTER OF DEEDS

Bruce Olsen	112
Blanks	56
All Others	6

COUNTY COMMISSIONER

Blanks	335
All Others	13

DEMOCRATIC BALLOT

SENATOR IN CONGRESS

Edward M. Kennedy	127
Blanks	18
All Others	1

REPRESENTATIVE IN CONGRESS

Barney Frank	119
Blanks	27
All Others	0

COUNCILOR

Kelly A. Timilty	71
Terence J. O'Malley	42
Blanks	20
All Others	0

SENATOR IN GENERAL COURT

Cheryl Jacques	126
Blanks	20
All Others	0

REPRESENTATIVE IN GENERAL COURT

John D. Vozzella	83
Blanks	49
All Others	14

CLERK OF COURTS

Walter F. Timilty, Jr.	97
Blanks	49
All Others	0

REGISTER OF DEEDS

Peter H. Collins	47
Mary Ellen Cronin	60
Paul D. Harold	19
Blanks	20
All Others	0

COUNTY COMMISSIONER

John M. Gillis	55
William P. O'Donnell	100
Blanks	137
All Others	0

**NORFOLK RECORDS
SPECIAL TOWN MEETING
OCTOBER 28, 2000**

Pursuant to a warrant dated September 25, 2000, signed by Joyce E. Terrio, John J. McFeeley and R. William Perron, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Senior High School, 210 Franklin Street, Wrentham, MA on Saturday, October 28, 2000 at 9:00 in the morning, there and then to act on the following articles. The meeting was called to order at 9:10 AM by Moderator Frank Gross, who introduced the Town Clerk, The Finance Director, the Town Administrator, members of the Board of Selectmen, Town Counsel and the Advisory Board Chairman, who introduced the members of the Board. There were 231 registered voters in attendance. Sworn as counters were James Martin, Dorothy Strohl and Deborah Robbins.

Town Clerk, Marie Chiofolo, introduced several students who had volunteered their time to assist with the audio and video equipment. They are Lisa Pittsley, Melissa Taddeo, Michael Ferrara, Christine White, Cindy Spiess and Tom Gemelli.

Mr. Gross made the following announcements. The Council on Aging would be selling lunch during the break. The Veterans' Day Celebration is scheduled for Saturday November 11th. There will be a parade at 10:15 AM. There will be parking at the Day School and buses will be available to transport spectators to the Cemetery. Refreshments will be served at the Day School after the parade.

Selectmen Chair, Joyce Terrio announced that Mr. Paul Borelli has donated a parcel of land to the Town of Norfolk which will allow for the expansion of the Library.

Representative Scott Brown addressed the Town Meeting and provided it with a legislative update.

Senator Jacques also addressed the Town Meeting.

On a motion by Marie Chiofolo, seconded by Joyce Terrio, it was unanimously voted to waive the reading of the Warrant and the Return on the Warrant.

ARTICLE 1

The Advisory Board recommended and the Town voted unanimously to transfer \$35.70 from Account #01.5299.4010, Fire/Police Station, to pay the following invoice from fiscal year 2000: Unifirst Corporation \$35.70.

ARTICLE 2

The Advisory Board recommended and the Town voted unanimously to transfer \$28,000 from Account #01.5913XXXX, Employee Benefits, to Account #01.5151.3090, Town Counsel Legal Fees, and to raise and appropriate \$26,915 to fund increased fuel and heating costs as follows:

\$3,150 to Account #01.5420.4800, Highway-Fuel and Utilities.

\$3,750 To Account #01.5420.4800, Fire/Police Station - Fuel and Utilities

\$1,950 to Account #01.5159.4800, Town Hall Operations - Fuel and Utilities

\$13,600 to Account #01.5422.4800, Town Vehicle Fuel

\$4,465 to Account #01.5431.4800, Transfer Station - Fuel and Utilities and to transfer \$2,950 from Account #01.5132.1100, Finance Salaries, and \$4,400 from Account #01.5154.1100, Information Technology Salaries for a total of \$7,350 to Account #01.5122.1100, Selectmen Salaries and to transfer \$1,000 from Account #-01.5159.4011, Town Hall encumbered funds, to Account #01.5122.7820 Committee Funds, to fund Veterans' Day activities.

A motion made by David Wildman, seconded by Lori Hurley to delete the transfer of \$2,950 from Account #01.5132.1100, Finance Salaries, and \$4,400 from Account #01.5154.1100, Information Technology Salaries, for a total of \$7,350 to Account #01.5122.1100, Selectmen Salaries was lost on a voice vote.

GENERAL GOVERNMENT

ARTICLE 3

The Advisory Board recommended and moved that the Town raise and appropriate \$90,000 to fund the Senior Center Construction, Account #39.5541.8801. In answer to a query the Finance Director stated there would be no money to fund Article 13 if the motion as made was passed. The Moderator then determined that the funding for Article 3 would directly affect the funding for Article 13 and that it was appropriate that the two articles should be discussed simultaneously. After over two hours of discussion, Nina Roe made a motion, duly seconded, to amend the main motion by substituting a new motion to read as follows: 'Move the Town transfer \$70,309 from additional lottery aid and to raise and appropriate \$19,691 from Chapter 70 Supplemental Aid for the construction of the Senior Center, Account #39.5541.8801'. The Town voted in favor of amending the main motion.

The Main Motion as amended was voted affirmatively by a unanimous vote.

A motion duly made and seconded to reconsider Article 3 did not pass

ARTICLE 13

The Moderator brought Article 13 forward for further discussion and vote. The Advisory Board recommended and moved that Article 13 be indefinitely postponed. A motion was made to substitute the main motion with a new motion to read: 'Move that the Town raise and appropriate from Ch 70 Supplemental Aid the sum of \$129,546 for the purpose of elementary school operations.' The Town voted in favor of amending the main motion.

The main motion as amended was voted in the affirmative by the Town Meeting.

A motion was made and seconded to reconsider Article 13, the motion was lost on a voice vote.

ARTICLE 4

The Advisory Board recommended and the Town voted unanimously to authorize the Board of Water Commissioners to take by eminent domain pursuant to General Laws Chapter 79 the fee simple interest in those two certain parcels of land formerly owned by Leo C. Braun, et al, and shown as Parcel A, 11.608 acres and Parcel B, 3.82 acres, totaling 15.428 acres on a plan of land entitled "Plan of Land in Norfolk, Mass." Dated 3 April 2000, Scale 1" = 80', by Landmark Engineering of New England, Inc., said plan being recorded at the Norfolk County Registry of Deeds in Plan Book 474 as Plan No. 228 of 2000.

No betterments shall be assessed with the taking, all trees and improvements on the land shall be included in the taking, and no damages shall be awarded.

ARTICLE 5

The Advisory Board recommended and the Town voted unanimously to transfer from Water Department retained earnings the sum of \$73,350 for the purpose of making improvements to the Gold Street Pump Station, Spruce Road Pump Station and the Water Tank.

ARTICLE 6

The Advisory Board recommended and the Town voted unanimously to appropriate \$735,000 for the purpose of building a water treatment facility and for making necessary improvements to the Spruce Pond Pump Station, and that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$735,000 under the provisions of Massachusetts General Laws Chapter 44, Section 8 or any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 7

The Advisory Board recommended and the Town voted unanimously to authorize the Transfer from Water Department retained earnings the sum of \$66,200 for the purpose of acquiring 14.24 acres of land in the Gold Street Well area for water supply protection purposes. Said land being identified by the Town Assessor's records as Parcel 9-32-16

ARTICLE 8

The Advisory Board recommended and the Town voted unanimously to Indefinitely Postpone Article 8 as written in the Warrant since the request was funded in the transfer of funds voted in Article 3 of this Town Meeting.

"To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to the Selectmen's Salary to increase clerical hours in the Board of Selectmen's Office; or take any other action relative thereto."

ARTICLE 9

The Advisory Board recommended and the Town voted unanimously to transfer \$25,000 from the Workers Compensation Trust to Account #01.5193.7400, Building/Liability Account.

ARTICLE 10

The Advisory Board recommended and the Town voted unanimously to appropriate the sum of \$185,000 and that to meet such appropriation the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$185,000 pursuant to Massachusetts General Laws Chapter 44, Section 7(1) to construct sanitary sewers along the Old Populatic Road, including shared costs with the Town of Franklin, and to secure easements necessary for the installation of sewer lines and services; 100% of said project costs to be assessed to property owners in the form of a betterment as provided for by Massachusetts General Laws Chapter 83, Section 23.

ARTICLE 11

The Advisory Board recommended and the Town voted unanimously to enter into an intermunicipal Agreement with the Town of Franklin concerning provisions for municipal sanitary sewerage services to Norfolk residents located on Old Populatic Road.

ARTICLE 12

The Advisory Board recommended and the Town voted to transfer the sum of \$53,000 from Additional Lottery Aid to the School Department for the purpose of construction of a new playground.

At 12:30 PM the Town Clerk made a motion to adjourn the meeting and reconvene at 1:30 PM at the King Philip High School. The motion passed unanimously.

The second session of the October 28th Special Town Meeting was called to order by the Moderator at 1:30 PM. There were 165 registered voters in attendance. James Martin, Dorothy Strohl and Debbie Robbins were sworn as counters.

ARTICLE 14

George Cronin, member of the King Philip School Committee, introduced Bill McAulduff, Superintendent of the King Philip Regional School District, who provided a detailed presentation to the Town Meeting. After much discussion, the Advisory Board recommended and moved and the Town voted to approve the \$2,600,000 indebtedness authorized by the Regional District School Committee of the King Philip Regional School District on September 5, 2000, for the cost of architectural and engineering services for plans and specifications for the construction of a new high school and the construction of an addition to and remodeling and renovations to the existing middle school.

A motion made and seconded to reconsider Article 14 was lost on a voice vote.

ARTICLE 15

The Advisory Board recommended and moved that article 15 be Indefinitely Postponed.

A motion was made and seconded to substitute a new motion to read: "To raise and appropriate the sum of \$25,000 to fund a study of the Norfolk Personnel Bylaw Classification and Compensation Schedule."

A motion was then made to amend the amendment by deleting the words raise and appropriate and inserting the words Stabilization Fund so that the motion would read "To appropriate the sum of \$25,000 from the Stabilization Fund to fund a study of the Town of Norfolk Personnel Bylaw Classification and Compensation Schedule.

A counted vote on this second amendment was 27 YES, 44 NO and the amendment did not carry.

The vote was then held on the first amendment and that failed to carry on a voice vote.

The main motion to indefinitely postpone was voted by the Town.

"To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of \$25,000 to fund a Study of the Town of Norfolk Personnel Bylaw Classification and Compensation Schedules: or take any other action relative thereto."

ARTICLE 16

The Advisory Board recommended and the Town voted in favor to raise and appropriate \$58,735 to fund the Highway Special Projects Account #01.5450.4208

ARTICLE 17

The Advisory Board recommended and the Town voted in favor of Indefinite Postponement of Article 17.

"To see if the Town will vote to allow the Board of Selectmen to enter into agreements to allow the Town of Norfolk to serve as the host community for the Charles River Household Hazardous Waste Facility; or take any other action relative thereto."

ARTICLE 18

The Advisory Board recommended and the Town voted to authorize the Town to establish a Conservation Management Revolving Fund pursuant to Massachusetts General Laws Chapter 44, Section 53E 1/2 from which to proceeds from

GENERAL GOVERNMENT

the sale of timber and to disburse said funds to develop and oversee management activities and projects on Town-owned conservation land, in an amount not to exceed \$5,000 during fiscal year 2001. Said funds to be expended by the Conservation Commission.

ARTICLE 19

The Advisory Board recommended and the Town voted in favor to authorize the Board of Library Trustees to apply for and accept state funds for the purposes of defraying all or part of the cost of the design, construction, and equipping of an addition to the Norfolk Public Library building.

ARTICLE 20

The Advisory Board recommended and the Town voted to amend the Town of Norfolk bylaws, Article X - Police Regulations, by adding the following new Section 35:

"No person or persons shall cause, allow or permit the operation of equipment or machinery associated with site work, construction, or demolition between the hours of 7 p.m. and 7 a.m. Monday through Saturday, and all hours on Sunday, and State holidays without the expressed approval of the Board of Selectmen, and the issuance of a work permit by the Chief of Police. Such regulations shall not apply to domestic equipment such as lawnmowers and power saws or activities defined by 310 CMR 7.10. Violations of this Section shall be subject to a fine of three hundred dollars (\$300.) for each violation."

ARTICLE 21

The Advisory Board recommended and the Town voted to amend the Town of Norfolk Personnel Bylaws by adding a new section as follows:

- XXVII COMPENSATORY TIME
- 1.0 Application
This policy applies to employees under the Town Personnel Bylaw.
- 2.0 Definition
Compensatory time is paid time off from work in exchange for unpaid time previously worked in excess beyond an employee's regular scheduled work hours.
- 3.0 Exempt Employees
Employees in exempt positions are not entitled to compensatory time and will not receive additional payment, or time off for excess work hours under any circumstances.

- 4.0 Policy
At times it may be deemed advisable for a non-exempt employee to work beyond the regular scheduled number of hours and be granted compensatory time in lieu of compensation. Such compensatory time will be granted at the discretion of the employee. The Department must approve, in advance, in writing, requests for accrual and use of compensatory time.

Non-exempt employees may accrue compensatory time up to an amount equal to their regular week's scheduled work hours. No employee shall lose any accrued compensatory time.

Compensatory time will accrue at straight time for eligible hours which otherwise would be compensated at straight time, and will accrue at a rate of 1.5 for eligible hours which otherwise would be compensated at that rate.

A motion was made by Selectmen, McFeeley, seconded by Selectman Terrio to Indefinitely Postpone Article 21. This motion was defeated on a voice vote.

The main motion as made by the Advisory Board was then voted in the affirmative by the Town.

At 5:07 PM a motion was made and seconded to adjourn the meeting to Monday, October 30, 2000 at 7:30 PM at King Philip High School

The third session of the October 28th Special Town Meeting was called to order by the Moderator on Monday, October 30, 2000, at 7:45 PM at the King Philip High School.

There were 58 registered voters in attendance. James Martin, Dorothy Strohl and Debbie Robbins were sworn as counters.

ARTICLE 22

The Advisory Board recommended and the Town voted to indefinitely Postpone Article 22.

A motion to amend the main motion by substituting a new motion which adopts the words on Page 13 in the Advisory Board recommendations. After discussion the amendment was defeated by a counted vote of 27 NO, 15 YES.

The main motion to Indefinitely Postpone was voted in the affirmative by the Town.

"To see if the Town will vote to add to the Town of Norfolk Personnel Bylaws a new section entitled WORK AT HOME as follows:

- XXVI WORK AT HOME
 1.0 Application
 This policy applies to all employees under the Town Personnel Bylaw.
- 2.0 Policy
 The Town believes that employees should perform their work at their Town Work Site. It is the Town's policy not to allow at-home work. If an employee cannot perform his/her duties at the Town Work Site, written authorization is required in advance by the Employee's supervisor, and the Personnel Board. Once approved, at-home work must be separately noted on an employee's time sheet, including days and hours worked. A copy of the authorization will be on file in the Finance Department;

or take any other action relative thereto."

ARTICLE 23

The Advisory Board recommended and moved to amend the Town of Norfolk Personnel Bylaw, page 1, Section 1. PERSONNEL BOARD by deleting the last sentence in Paragraph 3 which now reads as follows: Three members shall constitute a quorum for the transaction of the business of the board and the affirmative vote of three members shall be necessary for any official act of the board. And replacing that sentence with the following: Three members shall constitute a quorum for the transaction of business and a majority vote shall be necessary to constitute an official act of the board.

The Town Meeting voted no and this motion did not carry.

ARTICLE 24.

To see if the Town will vote to choose any committee, or hear or act on the report of any committee, town officer, or instruct any committee or town officer; or take any other action thereon.

Moved and seconded and approved by voice vote to hear the following reports.

Georgia Jones, Chair of the Council on Aging thanked the members of the Council for all their hard work throughout this past year which culminated with the beginning of the construction of the new Senior Center.

Joseph Sebastiano spoke for the Road Safety Committee saying that the committee would be rejuvenating itself in the upcoming year.

Arthur Spruch representing the Planning Board discussed the goals of the Planning Board. Some of the articles presented in this Warrant are reflective of the goals outlined in the Planning Board's Growth Management Study.

ARTICLE 25

The Advisory Board recommended and the Town voted unanimously to accept a gift of land, or take by eminent domain pursuant to Massachusetts General Laws, Chapter 79 and further to accept as a public way, Cress Brook Road, a distance of 492.15 feet more or less from Medway Street to end of cul de sac together with the utility, sight line, sidewalk, future through roadway, tree planting, and drainage easements as laid out by the Board of Selectmen in accordance with the acceptance plan consisting of two sheets (Plan and Profile sheet which is dated April 15, 1999 and revised February 15, 2000, and June 23, 2000 and Easement Plan sheet dated June 23, 2000 and revised September 8, 2000 and October 19, 2000) drawn by Commonwealth Engineers and Consultants, Inc. of Providence, Rhode Island.

ARTICLE 26

The Advisory Board recommended and the Town voted unanimously to accept a gift of land, or take by eminent domain pursuant to Massachusetts General Laws, Chapter 79 and further to accept as a public way, Evans Lane, a distance of 498.85 feet more or less from Needham Street to end of cul de sac with the utility, sight line, sidewalk, and drainage easements as laid out by the Board of Selectmen in accordance with the acceptance plan dated August 29, 2000, drawn by Dunn & McKenzie, Inc. of Norfolk Massachusetts.

A motion was made and seconded to bring Articles 45 and 46 forward. The motion passed on a voice vote.

ARTICLE 45

The Advisory Board recommended and moved to amend the Norfolk Zoning Bylaws, as noted in Article 45 as printed in the warrant and to amend that wording in Article 45 by:

1. Deleting the proposed paragraphs H.2.b.3.a. and H.2.b.3.b. and substituting in their place the following paragraph H.2.b.3:

"H.2.b.3. The maximum number of BUILDING LOTS in a tract to be developed under the Open Space Preservation Bylaw shall be equal to the number of BUILDING LOTS which could be developed through a conventional subdivision of the

GENERAL GOVERNMENT

tract, plus ten percent (10%). The burden of proof shall be upon the APPLICANT in determining the allowable number of BUILDING LOTS, which shall be demonstrated through submission of a preliminary plan of the conventional subdivision. The Planning Board reserves the right to challenge the status of any LOT.

AND

- 2. Revising the wording of Paragraph H.2.f.3. by substituting the following wording from that currently shown on the warrant so that the new final sentence of Section H.2.f.3. will read as follows:

"The open space may also be proposed to be used for underground wastewater disposal from septic systems or small wastewater treatment plants, subject to documentation provided to the Planning Board that impacts will be minimal and diminution of the value of the open space will not be significant, but the open space shall not be used for wastewater treatment STRUCTURES."

AND

- 3. Deleting in its entirety the last provision of the article, relating to amendment of subsection H.2.g.1.

Article 45 as printed in the Warrant:

ARTICLE 45.

To see if the Town will vote to amend the Zoning Bylaws, Section H.2. Open Space Preservation, as follows:

In paragraph H.2.b.1., replace the words "ten (10) acres" with the words "five (5) acres".

In paragraph H.2.b.1, replace the words "R-2 and/or R-3" with the words "R-1, R-2 and/or R-3".

Delete paragraph H.2.b.3 in its entirety, and substitute in its place the following: H2.b.3 The maximum number of BUILDING LOTS in a tract to be developed under the Open Space Preservation Bylaw shall be determined in either of the following two ways, at the sole discretion of the applicant:

H.2.b.3.a. The number of BUILDING LOTS which could be developed through a conventional subdivision of the tract, plus ten percent (10%). The burden of proof shall be upon the APPLICANT in determining the allowable number of BUILDING LOTS, which shall be demonstrated through submission of a preliminary plan of the conventional subdivision. The Planning Board reserves the right to challenge the status of any LOT. H.2.b.3.b. The maximum number of LOTS may be computed by dividing the tract area, less all wetlands and

flood plains, by the minimum LOT area for the zoning district in which the tract is located, and then multiplying the result by seventy-five percent (75%). Documentation shall include a plan showing the tract, all wetlands and flood plains, and the applicable calculations.

Insert a new paragraph H.2.b.4. as follows:

H.2.b.4. In addition to SINGLE FAMILY DWELLINGS and other accessory uses allowed in the zoning district, an Open Space Preservation development may contain a small wastewater treatment facility serving only the LOTS in the development.

Submitted by Planning Board

Delete subsection H.2.c "Intensity Requirements" in its entirety, and substitute in its place the following: H.2.c. Intensity Requirements H.2.c.1. The Planning Board may grant a reduction of all intensity regulations in Section E.1.b., Schedule of Dimensional Regulations, for all portions of an Open Space Preservation development if the Planning Board finds that such reduction will result in better design and improved protection of natural and scenic resources, and will otherwise comply with this Bylaw.

H.2.c.2 The requirement for Continuous Buildable Lot Area (Section E.1.f.) shall apply to each LOT in an Open Space Preservation development. The Continuous Buildable Lot Area shall be computed as sixty percent (60%) of the minimum LOT area for the zoning district in which the LOT is located, regardless of any reduction in LOT area granted by the Planning Board for the Open Space Preservation development.

H.2.c.3. In no instance shall any LOT deviate from the following minimum requirements:

Minimum Frontage	50 ft.
Minimum front yard setback	30 ft.
Minimum side/rear yard setbacks	15 ft.

Delete paragraphs H.2.e.1., H.2.e.2., H.2.e.3., and H.2.e.4., and substitute in their place the following:

H.2.e.1. A tract of land developed as an Open Space Preservation development shall contain land set aside as permanent open space. The minimum area of such permanent open space (which shall not include land set aside for roads and/or parking areas) shall be determined in relation to the average area of all LOTS in the development, as follows:

Required Open Space = Total Tract Area Times (One minus Average area of all BUILDING LOTS in the development divided by Minimum LOT size from Section E.1.b.)

In no case, however, shall the Required Open Space be less than twenty-five percent (25%) of the total area of the tract of land.

H.2.e.2. The following areas shall not comprise a greater percentage of the required open space than the percentage of such areas found in the overall tract of land:

Wetlands and buffer areas as defined in MGL Chapter 131; Land within the Town of Norfolk's Flood Plain -Wetland Protection District; Floodplains as shown on the National Flood Insurance Program Flood Insurance Rate Map Zone A:A1-30

None of the required open space shall consist of drainage easements.

H.2.e.3. Open space shall be planned as large contiguous units wherever possible, but may be in more than one parcel provided that the size and shape of such parcels are appropriate and accessible for the intended uses as determined by the Planning Board.

H.2.e.4. Where possible, existing trees and vegetation shall be preserved and integrated into the landscape design plan to ensure visual privacy between STRUCTURES, abutting properties and neighborhoods.

Amend paragraph H.2.f.3. by adding the following new sentence at the end of the paragraph:

The open space may also be used for underground wastewater disposal from septic systems or small wastewater treatment plants, but shall not be used for wastewater treatment STRUCTURES.

Amend subsection H.2.g.1. "Concept Plan/Preliminary Plan" by deleting the second paragraph (relating to conventional subdivision plan) and substituting in its place the following:

If the APPLICANT proposes to determine the maximum number of BUILDING LOTS in relation to the number of LOTS which could be developed through conventional subdivision of the tract, a preliminary plan for a conventional subdivision shall be submitted along with the plan for the Open Space Preservation development:

or take any action relative thereto."

The Town Meeting voted unanimously to adopt this article.

It was moved and seconded to bring Article 44 forward at this time.

ARTICLE 44

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws Section H.2.e.5., by replacing the words "twenty (20%) percent" with the words 'five (5%) percent so that Section H.2.e.5. will now read as follows:

No more than five (5%) percent of the open space shall be covered by manmade IMPERVIOUS SURFACES.

ARTICLE 46

The Advisory Board recommended and moved that the Town vote to amend the Zoning Bylaw by inserting a new Section E.2.g. "Estate Lots" as follows, provided that if any portion of the amendment be disapproved or declared invalid, the entire amendment shall be nullified and by amending Article 46 by:

1. Rewording Section E.2.h.2.f. by deleting the current Section E.2.h.2.f and substituting in place thereof the following: "The Estate LOT shall have been on a plan or in a deed recorded at the Norfolk County Registry of Deeds before January 1, 2000, and shall not have been held in common ownership with any abutting LOT is itself in conformity with the area, frontage, and setback requirements of this Zoning Bylaw."
2. Renumbering Section E.2.h.2.h. so that it will now be Section E.2.h.2.g. and
3. Substituting Zoning Board of Appeals for Planning Board in Sections E.2.h.1. Special Permit and Section E.2.h.2.g
4. Deleting all wording in Section E.2.h.g. after the word 'underground'.

So that Article 46 will now read:

To see if the Town will vote to amend the Zoning Bylaws of the Town of Norfolk by inserting a new Section E.2.g. "Estate Lots". as follows:

'E.2.h. Estate Lots

E.2.h.1. Special Permit

The Zoning Board of Appeals may grant a Special Permit to allow construction of a SINGLE-FAMILY DWELLING on a LOT in a Residence District lacking the minimum FRONTAGE required for the district, subject to the criteria for "estate lots" set forth herein.

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E.2.h.2. Criteria For Estate Lots

E.2.h.2.a. The area of the Estate LOT shall be at least three times the Minimum Lot Size for the district as set forth in Section E.1.b.

E.2.h.2.b. The Estate LOT shall have at least 50 feet of FRONTAGE as set forth in subsection E.1.c.1.

E.2.h.2.c. Front, rear, and side YARD setbacks. All buildings shall be located a minimum distance of 50 feet from abutting property lines.

E.2.h.2.d. The Estate LOT shall comply with the requirements of Sections E.1.c. and E.1.d., except that paragraph E.1.c.2. shall not apply. A LOT width of at least fifty (50) feet shall be maintained at all points between the FRONTAGE and the rear of the DWELLING.

E.2.h.2.e. The contiguous buildable LOT area as defined in Section E.1.f. (i.e., land that is not located within a designated flood plain or wetland) shall be at least two times the Minimum Lot Size for the district.

E.2.h.2.f. The Estate LOT shall have been on a plan or in a deed recorded at the Norfolk County Registry of Deeds before January 1, 2000, and shall not have been held in common ownership with any abutting LOT as of that date, unless such abutting LOT is itself in conformity with the area, frontage, and setback requirements of this Zoning Bylaw.

E.2.h.2.g. All utilities shall be installed underground.

E.2.h.3. Application and Approval

E.2.h.3.a. The APPLICANT shall submit with the special permit application a plan depicting the proposed Estate LOT. The plan shall be prepared by a registered landscape architect, civil engineer or land surveyor, and shall be in such form as will be required for recording with the Registry of Deeds or filing with the Land Court.

E.2.h.3.b. In determining whether or not to grant a special permit for an Estate LOT, and in determining what conditions, if any, to impose on such a special permit, the Zoning Board of Appeals may consider circumstances relating to soil conditions, topography, lot history, wetlands, proposed building locations, and public safety and convenience.

E.2.h.3.c. The special permit shall contain a recorded restriction against further division of the Estate LOT creating any additional BUILDING LOTS.

Graham Sterling, Advisory Board member, made a motion to amend Article 46 as follows:

Delete Section E.2.h.2.a. in its entirety
Delete Section E.2.h.2.e. in its entirety
Delete Section E.2.h.2.f. in its entirety
Re-number the remaining E.2.h.2 Sections sequentially
Delete Section E.2.h.3.c. in its entirety

The motion was lost on a voice vote.

Jonathan Smith, Advisory Board member, made a motion to amend Article 46 by deleting Section E.2.h.2.f. only. This motion was lost on a voice vote.

The Town voted 35 YES to 11 NO, declared a 2/3 vote by the Moderator, to accept the main motion as amended.

A motion to reconsider Article 46 did not pass.

ARTICLE 27

The Advisory Board recommended to adopt a new zoning map dated September 28, 2000, prepared by Judith Nitsch Engineering, Inc. and revise Section C.2.a. of the Town of Norfolk Zoning Bylaws, by deleting the current section and replacing it with a new section to read as follows:

C.2.a. Said districts are located and bounded as shown on a map entitled "Zoning Map, Norfolk, Massachusetts", dated September 28, 2000 as most recently amended. The Zoning Map, with all explanatory matter thereon is hereby made a part of the bylaw.

A motion was made and seconded to amend the main motion by deleting Toils End Road from the zoning map and to change the date from September 28, 2000 to October 23, 2000.

The Town voted unanimously in favor of the amendment. The Town voted unanimously in favor of the main motion as amended.

ARTICLE 28

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by deleting the reference "Article 22, Norfolk Town Meeting" from Example B.

ARTICLE 29

The Advisory Board recommended and the Town voted to amend the Town of Norfolk Zoning Bylaws by amending Section B. Definitions, by adding the words 'or Building Sites' after the second "LOTS" so that the definition shall read as follows:

PLANNED MULTI-LOT DEVELOPMENT- Development of not less than 80,000 square feet of land into a group of LOTS or BUILDING Sites as a part of a common scheme so that such LOTS or BUILDING Sites need not be self-sustaining; and adequate, common provisions are made for parking, drainage, septic disposal and other infrastructure needs of the LOTS, BUILDINGS AND STRUCTURES so accommodated.

ARTICLE 30

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by adding a new Section C.1.e. to read as follows:

There shall be an Adult Business Overlay District overlaying the C1 District as depicted in Example 1a of the Norfolk Zoning Bylaw.

ARTICLE 31

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by changing the beginning of Section F.13 so that the current third paragraph will become the first paragraph.

ARTICLE 32

The Advisory Board recommended to amend the Town of Norfolk Zoning Bylaws by deleting the current Section F.13 Wireless Communications Overlay District 1 and replacing it with the following new paragraph:

Wireless Communications Overlay District 1. This district shall include land between the Millis Town Line and the Walpole Town Line limited to Assessors Map 9, Block 31, Lot 1 and Map 90, Block 32 Lots 33,36,38 and 100, and Map 10, Block 32, Lots 3, 4, 8, 12, 41, 74, 76 and Map 10, Block 34, Lot 134, Map 15, Block 35, Lots 40, 36, 41, and 50., Map 15, Block 54, Lots 30, 40, and 95, Map 16, Block 35, Lots 38 and 49, Map 16, Block 54, Lot 102, Map 22, Block 54, Lots 138, 42, 102, and 58, Map 22, Block 76, Lots 14, 19, 49, 32, 31 and 41, Map 23, Block 54, Lot 101, however, WIRELESS COMMUNICATIONS FACILITIES within the underlying Residence (R) or (B) Use Districts, other than appurtenant ground equipment, shall be placed on or within existing transmission towers used for high voltage electric transmission lines only.

Arthur Spruch made a motion to amend the main motion by deleting the words 'Residence (R), or Business (B)' from the main motion. The Town voted unanimously to accept the amendment.

The Town voted unanimously to accept the main motion as amended.

ARTICLE 33

The Advisory Board recommended and The Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by adding a new Section C.1.f. to read as follows:

C.1.f. There shall be a Wireless Communications Overlay District(s) overlaying the Zoning Map as follows:

C.1.f.1. Wireless Communications Overlay District 1 as indicated on the Zoning Map.

ARTICLE 34

The Advisory Board recommended and the Town voted to amend the Town of Norfolk Zoning Bylaws by adding to Section C.1.f. the following:

C.1.f.2 Wireless Communications Overlay District 2 as indicated on the Zoning Map.

ARTICLE 35

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by adding to Section F.13 a new overlay district as follows:

Wireless Communications Overlay District 3. This district shall include all land within the HM&PO (Health Maintenance and Professional Office) District limited to Assessors Maps 26 and 27, Block 80, Lot 3 within 300 feet of the Walpole Town Line.

ARTICLE 36

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by adding to Section C.1.f. the following:

C.1.f.3. Wireless Communications Overlay District 3 as indicated on the Zoning Map.

ARTICLE 37

The Advisory Board recommended to amend the Zoning Map for the Town of Norfolk as prepared by Judith Nitsch Engineering, Inc. and dated September 28, 2000 and revised September 29, 2000 by adding Wireless Communications Facility Overlay Districts 1, 2, and 3 to the Zoning Map.

The Planning Board made a motion which was seconded to amend the main motion by deleting Toils End Road from the Zoning Map and changing the map date to October 24, 2000. The amendment passes on a unanimous vote.

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The Town then voted unanimously to accept the main motion as amended.

ARTICLE 38

The Advisory Board recommended and the Town voted unanimously to amend the Norfolk Zoning Bylaws by revising Section F.13.b by adding the following words at the end of the sentence: 'however, if the antennas are placed on or within an existing transmission tower, the height of the antennas shall not exceed a height greater than the highest point of the existing tower used for electric transmission lines so the new Section F.13.b. will now read:

F.13.b. The Height of the antenna of the WIRELESS COMMUNICATIONS FACILITY shall not exceed a height of 110 feet as measured from the vertical distance from the grade to its highest point; however if the antennas are placed on or within an existing transmission tower, the height of the antennas shall not exceed a height greater than the highest point of the existing tower used for high voltage electric transmission lines.

ARTICLE 39

The Advisory Board recommended and the Town voted unanimously to amend the Zoning Bylaws by revising Section D.2.b.5. WIRELESS COMMUNICATIONS FACILITY limited to Wireless Communications Overlay District 1 and adding "Wireless Communications Overlay District 3", by adding the words, "and as provided of in Section F.13", and by deleting the "No" under the columns for HM&PO and B2-B4 and substituting in place thereof "SP", and by deleting (1) after SP in the R district, and deleting the note at the bottom of the chart which reads, "Note (1): Allowed by special permit as described in Section F.13" so that Section D.2.b.5 will now read as follows:

D.2.b.5. WIRELESS COMMUNICATIONS FACILITY limited to Wireless Communications Overlay District 1 and Wireless Communications Overlay District 3 and as provided for in Section F.13

*See Section I. **See Section J. ***See Section K.

ARTICLE 40

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by amending Section 1.7.b. Special Permit Uses by the Zoning Board of Appeals by deleting the words, 'Telecommunications and cellular towers consisting of Wireless Communications Facilities on an existing structure, (with the exception of an equipment Building, if any)' and replacing them with the following:

Telecommunications and cellular towers consisting of Wireless Communications Facilities limited to the Wireless Communications Overlay District 2 as provided for in Section F.13.

ARTICLE 41

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by adding to Section 1.7.b. Special Permit Uses by the Zoning Board of Appeals the following:

WIRELESS COMMUNICATIONS FACILITY equipment Building limited to the Wireless Communications Overlay District 2 as provided for in Section F.13.

R	HM &PO	B1 *	B2- B-4	C1 **	C2/ C3/ C5 NO	C4 ***
SP	SP		SP			

ARTICLE 42

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws by amending Section K.7.b. Special Permit Uses by the Zoning Board of Appeals by adding the following:

Telecommunications consisting of WIRELESS COMMUNICATIONS FACILITIES limited to the Wireless Communications Overlay District 1 as provided for in Section F.13.

WIRELESS COMMUNICATIONS FACILITY Equipment Building limited to the Wireless Communications Overlay District 1 as provided for in Section F.13.

ARTICLE 43

The Advisory Board recommended and the Town voted unanimously to amend the Town of Norfolk Zoning Bylaws Section F.11.a. by adding the words 'or structure' between the word 'BUILDING' and 'shall' so the first sentence of Section F.11.a will now read as follows:

In all districts no BUILDING or structure shall be constructed or externally enlarged and no use shall be expanded in ground area or established in an existing BUILDING except in conformity with a site plan bearing an endorsement of approval by the Planning Board unless Site Plan Approval is specifically exempted herein.

All articles in the Warrant having been acted upon, it was moved, seconded and voted to adjourn this meeting at 10:40 p.m.

Marie Chiofolo
Town Clerk

STATE ELECTION

TUESDAY, NOVEMBER 7, 2000

ELECTORS OF PRESIDENT AND VICE PRESIDENT

Browne and Olivier	29
Buchanan and Higgins, Sr.	10
Bush and Cheney	2,199
Gore and Lieberman	2,055
Hagelin and Tompkins	1
Nader and LaDuke	282
Blanks	25
All Others	11

SENATOR IN CONGRESS

Edward M. Kennedy	2,744
Carla A. Howell	867
Jack E. Robinson, III	680
Dale E. Friedgen	14
Philip Hyde, III	8
Philip F. Lawlor	61
Blanks	227
All Others	11

REPRESENTATIVE IN CONGRESS

Barney Frank	2,720
David J. Euchner	336
Martin D. Travis	1,335
Blanks	214
All Others	5

COUNCILLOR

Kelly A. Timilty	2,891
Blanks	1,682
All Others	39

SENATOR IN GENERAL COURT

Cheryl Jacques	2,980
Earl Henry Sholley	1,405
Blanks	225
All Others	2

REPRESENTATIVE IN GENERAL COURT

Scott P. Brown	3,456
John D. Vozzella	965
Blanks	186
All Others	5

CLERK OF COURTS

Daniel M. Dewey	1,872
Walter F. Timilty, Jr.	1,920
Blanks	814
All Others	6

GENERAL GOVERNMENT

REGISTER OF DEEDS

Paul D. Harold	1,713
Bruce Olsen	2,013
Blanks	881
All Others	5

COUNTY COMMISSIONER

John M. Gillis	1,916
William P. O'Donnell	2,285
Blanks	4,984
All Others	39

QUESTION 1

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the two houses on June 9, 1998 (years 186 - nays 3); and again on June 28, 2000 (years 188 - nays 0)?

A YES VOTE would amend the constitution to require that the periodic redrawing of district boundaries for state legislators and governor's councilors use new census data two years earlier than under the current.

A NO VOTE would make no change in the current four-year process for redrawing such district boundaries.

YES	3,205
NO	1,185
BLANKS	222

QUESTION 2

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the two houses on July 29, 1998 (years 155 - nays 34); and again on June 28, 2000 (years 144 - nays 45)?

A YES VOTE would amend the constitution to limit the voting rights of incarcerated felons.

A NO VOTE would make no change in the voting rights of incarcerated felons.

YES	3,369
NO	1,104
BLANKS	139

QUESTION 3

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2000?

A YES VOTE would prohibit dog races where betting or wagering occurs.

A NO VOTE would make no change in the laws governing dog racing.

YES	2,070
NO	2,436
BLANKS	106

QUESTION 4

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2000?

A YES VOTE would reduce the state personal income tax rate in steps over three years to 5%

A NO VOTE would make no change in the state income tax laws.

YES	3,131
NO	1,378
BLANKS	108

QUESTION 5

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2000?

A YES VOTE would require health insurance carriers to guarantee certain rights to their patients and providers, and it would prohibit the conversion of non-profit hospitals, HMO's, and health insurers into for-profit entities until a system is created to provide comprehensive health care coverage for all Massachusetts residents.

A NO VOTE would make no change in the laws governing health insurance and health care.

YES	1,881
NO	2,549
BLANKS	182

**QUESTION 6
LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2000?

A YES VOTE would allow a state personal income tax or corporate excise tax credit for Massachusetts tolls and motor vehicle excise taxes.

A NO VOTE would make no change in state tax laws.

YES	2,216
NO	2,244
BLANKS	152

**QUESTION 7
LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2000?

A YES VOTE would create a state income tax deduction for charitable contributions.

A NO VOTE would make no change in the state income tax laws.

YES	3,522
NO	927
BLANKS	163

**QUESTION 8
LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2000?

A YES VOTE would change state laws governing drug-dependency treatment and fines paid and money and property forfeited in connection with drug crimes.

A NO VOTE would make no change in the laws governing drug-dependency treatment and fines and forfeitures on drug crimes

YES	2,098
NO	2,338
BLANKS	176

TOWN COUNSEL

During 1999, the vast majority of the requests to Town Counsel for advice or for the review of documents stemmed from land development issues, primarily including issues arising from proposed subdivisions, or the proposed conversion of land subject to agricultural or charitable restrictions. We have advised the Conservation Commission and Zoning Bylaw Study Committee on changes to local wetlands regulations and zoning amendments, respectively. We have advised the Planning Board on zoning issues and on numerous forms and agreements required to condition and control the construction of subdivisions. We have advised several boards on Open Meeting Law and conflict of interest questions, reviewed numerous contracts, and pursued the acquisition of several parcels of land for conservation or drinking water protection purposes.

On the litigation front, several cases were advanced or resolved. The Town's appeal of the Superior Court's decision in Rogers v. Board of Appeals was taken up by the Supreme Judicial Court, was briefed by both parties, and remains under advisement by the Court. The SJC also granted further appellate review of an Appeals Court decision judgment in favor of the Town in Whelan v. Board of Appeals, and, in January of this year, found that the Board of Appeals denial of a variance relative to Mr. Whelan's property on Holbrook Street was lawful. Our office also tried to the Superior Court an appeal by Ruth Weitzler from the Board of Appeals denial of zoning relief relative to her nonconforming lot at 5 Franklin Avenue, and obtained a judgment in favor of the Board. We successfully defended a taxpayer's denial of an abatement request to the Appellate Tax Board, and settled an administrative appeal to the Department of Environmental Protection relative to the scope of the recently enacted Rivers Protection Act as applied to a Main Street property. Attempts to settle the dispute over the extent of Fredrickson Road were unsuccessful, however, and the case remains pending.

Three new cases were filed against the Town in 1999. The general contractor for the new Town Hall brought suit against the Town seeking additional payments and damages relative to that project which have been in dispute since its completion in 1998. Abutters to the proposed new Senior Center also filed two appeals, one from the Board of Appeals decision granting a special permit, and the second from the site plan approval granted by the Planning Board. The first of these was rendered moot by the adoption of a zoning amendment by the Town Meeting in November.

GENERAL GOVERNMENT

We note with sadness the passing of our predecessor, Paul Maggioni, in a tragic automobile accident in Italy last autumn. We wish to acknowledge the importance of his good work in the resolution of several of the cases that are reported above, and the continuing influence of his good counsel over the years to those officers and boards whose sound decision-making in 1999 prevented many disputes.

Respectfully submitted,

George A. Hall, Jr.
Anderson & Kreiger, LLP

SOUTHEASTERN REGIONAL SERVICES GROUP

The year 2000 began with the preparation of a grant application that was filed in February on behalf of the Boards of Health of the City of Taunton and Towns of Easton, East Bridgewater, Raynham and Stoughton with the Department of Public Health to secure funding under the Massachusetts Tobacco Control Program. Our application was successful and we have secured funding for the next four years for a collaborative Board of Health Tobacco Control Program that SERSG will administer for the five municipalities.

In May and June, the Town Meetings of Foxborough, Sharon and Easton Adopted a Right-of-Way By-Law which was researched and drafted by the SERSG Regional Administrator. This By-Law establishes a comprehensive regulatory scheme to manage the public ways in these towns and protect the taxpayer's investment in their public infrastructure. The By-Law is prospective in its application, but requires that all entities that wish to locate a facility in the public way must first apply for a permit from the town. The By-Law establishes a formula for determining a reasonable rental, an application procedure, conditions of the permit, construction requirements and a license agreement to be signed by the applicant of the town. The By-Law assures that the Town can collect rental payments from private companies that wish to use public ways in order to make a profit for their business.

Cooperative invitations for Bids were prepared for member municipalities in April for DPW Supplies and in October for DPW Services. These cooperative procurements resulted once again in significant savings for SERSG cities and towns.

In October SERSG sponsored a Public Liability Workshop for members of permit-granting boards such as Planning Boards, Conservation Commissions, Boards of Health and Zoning Boards of Appeals. The Workshop was held at the Howard School in West Bridgewater. The first presentation focused on how public officials should discharge their duties. It covered

topics such as scope of authority, exercising your discretion, procedural due process and the mechanics of decision-making, creating a proper record of Board decisions and enforcement of those decisions. The second part of the evening covered the topic of sovereign immunity, the public duty rule and civil rights violations. Fifty-eight individuals attended our workshop.

The Southeastern Regional Services Group looks forward to continuing its mission of providing procurement services, researching and analyzing issues of common municipal concern and administering grants for its seventeen member municipalities. As we begin our eighth year of service, we are pleased with the on-going support of our Board of Directors and the achievements that we have made together.

Catherine Salisbury,
SERSG Regional Administrator

NORFOLK POLICE DEPARTMENT

The 2000 Police Department activities report is my seventh as Chief of Police of the Norfolk Police Department. Norfolk is one of the safest communities to live in as a result of our ability to pursue resources of personnel and equipment through the support of the taxpayers and our continued pursuit of grants.

2000 brought many changes to the Norfolk Police Department. The department hired several new reserve officers including Christopher C. Antonetti, Kevin B. Collins, Kevin Roake, Eric Van Ness, Glen M. Lindsey, Joseph N. Deptula Jr., Robert J. Forsythe, and Robert W. Holst. The department carries 10 reserve officers that fill open shifts and road details and that number had dropped down to 2 officers as a result of people moving to full time positions elsewhere. In October the department hired Kevin Roake as a full time officer and in November we hired Eric Van Ness. Kevin Roake was hired using the COPS FAST grant and Eric Van Ness was hired to replace John Holmes who had retired in 1999. The department had been fortunate enough to regain staff that was lost during the layoff of 1996 as a result of a successful override.

The members of the Norfolk Police Department continue to provide quality service to the residents of our community. The department will continue to make every effort to provide the level of services that you expect and deserve. We will continue to investigate the use of Federal, State and County grants for both personnel and equipment in order to achieve these resources in the most cost effective manner. The department

will continue in its pursuit of grants applicable to the needs of the Town of Norfolk and the Norfolk Police Department. The department will continue to be involved in the NORSTAR tactical unit. The unit is made up of officers from the 28 cities and towns in Norfolk County and is available for all incidents requiring the services of a tactical unit including searches for missing persons.

The department will continue to be proactive in our programs including D.A.R.E., Safe and Sober, Community Oriented Policing, and traffic enforcement initiatives. We will continue our Zero Tolerance Policy in dealing with underage drinking for those individuals who are under the age of 21 and are caught drinking and driving. We will also continue to perform a compliance check that includes enforcement initiatives involving those businesses that hold liquor licenses to insure that there are no sales to individuals under the age of 21.

We want to thank Officer Stephen K. Plympton for his tireless efforts and dedication to the D.A.R.E. program, the youth of this town and the King Philip School District. We want to thank the taxpayers for providing the resources for personnel that were necessary to maintain Steve's presence at the schools for another year. The D.A.R.E. program is a partnership between the Norfolk Police Department, the parents and their children that we hope will help everyone achieve a long, happy and fulfilling life, and we remain dedicated to achieving that result with the help of each of the participants in the partnership.

**REPORT OF THE DETECTIVE DIVISION OF THE
NORFOLK POLICE DEPARTMENT**

**2000 ANNUAL POLICE AND FIRE
COMMUNICATIONS REPORT**

The 2000 Norfolk Police Detective Division consisted of two officers who were assigned to work in that capacity. Detective Leo Ethier works full time in that position and Detective Glen Eykel who works part time. Detective Eykel is paid through the use of a Community Policing Grant that was received by the department during each of the last three years.

The detective division is also a member of the Norfolk County anti-crime task force and attends monthly meetings to exchange information on crimes that are occurring in this area. The department has also worked in conjunction with the Norfolk County District Attorney's Sexual Assault Unit on several incidents of sexual assault.

Detective Ethier has also teamed up with Officer Plympton and his D.A.R.E. program to educate the students in the D.A.R.E. program about drugs and drug paraphernalia. This was started several years ago at the request of Officer Plympton and has been received very well by the students in his program. The two officers show the students what drugs are being brought into the community, how they might be packaged and how to deal with the pressure to use drugs by those who profit from by them.

The detective division has also conducted several liquor license compliance checks to ensure that the owners of the establishments are not selling alcohol to individuals under the age of 21.

The arrest of a major drug dealer in the town of Norfolk in 1997 has lead to two years of appeals in the court system. But this year John Rice was sentenced to three years and a day in prison. The town of Norfolk should also be receiving civil property that was owned by Rice.

We would like to thank Chief Stone and the men and women of the Norfolk Police Department for their continued support and dedication to our efforts. We also want to thank the citizens of Norfolk for their support and assistance.

The call volume in the communications department continues to grow, there were almost 10,000 incidents involving the police alone, and an additional 1,289 fire calls. That represents a one hundred percent increase since 1997.

In 2000 the 15 year old telephone system was replaced. We now have the capacity to page all personnel within the building and many have voice mail.

There was a lot of emphasis on training this year; most of our full time dispatchers attended some type of in-service training, while everyone participated in training new part-timers. Nate Fletcher and George LaBonte served college internships in our department which resulted in part-time dispatch positions for both, and Eric Van Ness was hired as a full time police officer leaving a vacancy.

In closing, I would like to remind everyone that 9-1-1 is for use in the event of an emergency. All non-emergency calls such as burning permits and school closing should be directed to the police and fire business lines.

Respectfully submitted,

Robert J. Shannon

PUBLIC SAFETY

**NORFOLK POLICE DEPARTMENT
YEARLY ACTIVITY**

	1999	2000
PART I CRIMES		
Murder	0	0
Robbery	1	0
Forcible Rape	3	0
Aggravated Assault	2	4
Burglary (B&E)	6	11
Motor Vehicle (B&E)	6	3
Larceny	34	38
Motor Vehicle Theft	6	2
Kidnapping	0	0
PART II CRIMES		
Fraud	4	2
Assault and Battery	8	9
Arson & Bombing	5	0
Forgery/Counterfeiting	1	0
Receiving Stolen Prop	1	3
Vandalism	137	151
Sexual Assault	1	3
Drug Law Violations	4	5
Oper. Under Influence	20	11
General Offenses	107	119
Trespassing	70	20
Attempted B&E	5	7
Threats	17	15
Harassment	39	35
Disorderly Conduct	5	3
ARRESTS		
Arrests	51	65
Protective Custody	16	14
MEDICAL/EMERGENCY		
Ambulance Assists	284	430
Sudden Death Invest	3	2
Suicide Attempt	1	5
TRAFFIC ACCIDENTS		
Personal Injury	27	38
Property Damage	121	137
Fatal	0	0
TRAFFIC ENFORCEMENT		
Written Citations	320	288
Written Warnings	143	557
Verbal Warnings	300	574

MISCELLANEOUS	1999	2000
Missing Persons	28	30
Missing Property (lost and found)	37	64
Disturbance (general/gathering)	155	159
Domestic Disturbance	42	60
Annoying Phone Calls	14	9
Suspicious Activity	360	479
General Services	1,996	2,456
Stolen Prop. Recovered	4	3
911 Investigations (silent/abandoned)	102	86
Building Checks (found open)	102	108
Animal Complaint	94	92
Assist-Lockouts	101	122
Burglar Alarms	392	469
Fire Dept. Assists	174	212
Mutual Aid (assist other PD's)	104	52

**ANNUAL TOWN REPORT OF
THE FIRE DEPARTMENT**

MAJOR INCIDENTS

On behalf of the officers and the members of the fire department, I submit the 2000 annual report of the fire department for you to review. If you have any questions about this report or any fire prevention issues, please feel free to call the station.

Emergency responses by the fire department increased from the previous year with a total request for 731 emergency medical responses with emergency fire incidents totaling 538. I am pleased to report that with this significant increase in responses there was no loss of life or serious injury to our firefighters.

During the year, call firefighter/EMT's Richard Clancy and Douglas Johnston were promoted to full time positions bringing the number of full time employees up to six. With these two new positions it allows full time coverage for two shifts Monday through Friday from 7:00 a.m. until 11:00 p.m. allowing calls to be responded to immediately with an average response time of three minutes from the time the call is received. Emergency responses on weeknights from 11:00 p.m. until 7:00 a.m. and on weekends are responded to by "on-call" personnel with an average response time of eight minutes. It continues to be a challenge to respond to the increasing number of request for services with the limited number of personnel. We must seriously continue to explore ways to increase the number of full time firefighter/EMT's to provide emergency services to our citizens while providing safe working conditions for our firefighters in emergency situations.

Also during the year, four call firefighter/EMT's resigned. James Masterson and Scott Thayer moved out of state to pursue other careers, Pamela Holmes was hired by another department, and Leo MacDonald resigned due to his increased work commitment for his business. These members served the town and department with considerable commitment during their years and will be clearly missed. I wish them all the luck in the future and thank them for their many years of service.

On behalf of the members of the department, I would like to thank the residents, businesses, town departments, boards and officials for their continued support during the year. I would also like to thank the dedicated officers and personnel of the Norfolk Fire Department for their commitment to provide professional services to the citizens of Norfolk.

Respectfully submitted,

Fire Chief William F. Kelley

On January 16, firefighters responded mutual aid with an engine to the town of Millis for a residential structure fire.

On January 30, firefighters responded mutual aid with an engine to the town of Franklin for a residential structure fire. Firefighters also responded to the town of Wrentham with an engine for a residential structure fire.

On March 6, firefighters responded mutual aid to the town of Walpole with an engine and ladder truck for a multiple alarm fire in a manufacturing building.

On March 11, firefighters responded to a residential structure fire on Fleetwood Drive.

On April 8, firefighters responded mutual aid with an engine to the town of Millis for a residential structure fire.

On April 17, firefighters and emergency medical personnel responded to an airplane accident on River Road with the pilot sustaining serious trauma. Medical personnel requested Boston Medflight to transport the patient to a level one trauma center in Boston.

On June 17, firefighters and emergency medical personnel responded to a pedestrian struck by a motor vehicle sustaining serious trauma. Medical personnel requested Boston Medflight to transport the patient to a level one trauma center.

On August 11, firefighters responded to a residential structure fire on Arnold Road that was confined to the clothes dryer.

On September 5, firefighters responded to a residential structure fire on Longmeadow Road that involved the clothes dryer and wall behind the dryer.

On October 6, emergency medical personnel responded to a pedestrian struck by motor vehicle sustaining serious trauma who was transported to a level one trauma center in Providence.

On November 28, firefighters responded mutual aid to the town of Walpole with an engine and ladder truck on a multiple alarm fire in a large mansion.

On December 4, firefighters responded with an engine and ladder truck to a structure fire in a convenience store on Main Street with the assistance of engines from Wrentham and Millis at the scene and Medfield covering the fire station. With firefighters conducting an aggressive interior attack we were able to confine the fire to the single store with the other businesses sustaining smoke damage. With the exception of the

convenience store the remaining business were able to resume operations within one week.

On December 12, firefighters responded with a ladder truck mutual aid to Wrentham for a residential structure fire.

On December 25, firefighters responded with the tank truck mutual aid to Dover for a residential structure fire.

NORFOLK FIRE DEPARTMENT ACTIVITY

INCIDENTS	2000	1999
Structure Fires	30	33
Vehicle Fires	5	6
Motor Vehicle	30	27
Outside Electrical Incidents	28	14
Outside Fires	25	30
Hazardous Material Incidents	12	14
Carbon Monoxide Incidents	26	17
Fire Alarm Activated	74	81
Public Assistance	8	5
Line Box Coverage	1	0
Investigations	84	56
Miscellaneous	23	38
Assist E.M.S. Unit	207	123
Emergency Medical Services	731	535
Mutual Aid/Scene	5	12
TOTAL INCIDENTS	1,289	985
FIRE PREVENTION		
Inspect Fire Alarm (New)	53	48
Inspect Fire Alarm (Resale)	167	176
Inspect Oil Burner	38	38
Inspect Propane Storage	8	4
Inspect Temporary Heater	0	1
Inspect Building	5	1
Inspect Undergr. Storage	7	18
Inspect New Fuel Tank	3	10
Inspect Tank Truck	18	2
Inspect Sprinkler System	1	1
Conduct Fire Drill	4	6
Monitor Blasting	36	62
Issue Gun Powder Permit	4	1
Fire Safety Presentation	43	40
Miscellaneous	5	19
TOTAL FIRE PREVENTION	389	427
MISCELLANEOUS		
Details	89	162
Meetings	12	9
Department Training	20	22
Recertification	6	6
Recruit Training	1	10
TOTAL MISCELLANEOUS	128	203
TOTAL ACTIVITY	1,806	1,615

BUILDING DEPARTMENT

The Building Department consists of the Building Commissioner/Zoning Officer, Local Inspector, Electrical Inspector, Assistant Electrical Inspector, Plumbing Inspector, Gas Inspector and two part-time Administrative Assistants.

The Town of Norfolk Building Department conforms to the Commonwealth of Massachusetts State Building Code. The Building Commissioner and the Local Inspector enforce all provisions of this code and any other state statutes, rules, regulations and by-laws. The Building Department Inspectors oversee construction and installation of wiring and plumbing, to insure compliance with all code requirements for the safety of the general public.

The Building Commissioner carries out the State-mandated duties of inspecting and certifying all school, places of assembly, public halls, and places of worship.

The Building Commissioner is also the Zoning Officer for the Town of Norfolk and a great deal of his time is devoted to the Town of Norfolk Zoning Bylaws.

In November, I announced my retirement after having served the Town for over eighteen years.

The Building Department would like to thank the various town departments, boards and officials for their support and assistance during the year.

Gerald E. Hughes
Building Commissioner

HIGHWAY DEPARTMENT

The Town of Norfolk Highway Department is responsible for the management, maintenance and rehabilitation of municipal roadways, storm water systems, solid waste, grounds and green spaces including schools, cemeteries and recreational areas. The Department also provides vehicle maintenance and repair service for all municipal vehicles which include Police, COA and Water.

The Department inspects and monitors all excavation within the roadway right of way. Street opening permits for excavation within the right of way were issued from January 1, 2000 through December 31, 2000 pertaining to utilities, development and single structures.

ROADWAY MAINTENANCE AND REHABILITATION

The Department completed various repairs on areas of failed roadway town wide.

In conjunction with Maple Park Estates II and Avoca Village Subdivisions, roadway overlays, water main extension and drainage corrections were performed on the following roadways. Cost for the project was born by the developer.

- Eric Road from Erin Lane to Park Street (890 LF)
- Erin Lane from Eric Road to Erin Lane Ext. (450 LF)
- Park Street from Hampton Road to House #22 Park Street (3724 LF)

A total of 5064 LF (.99 miles)

In conjunction with Maple Park Estates I Subdivision, the intersection of Park Street and Lawrence Street was reconstructed. Cost for the redesign and reconstruction was funded by the developer.

The Department completed pavement overlays and the reconstruction of the following roadways utilizing state chapter 90 funds and FY-2001 appropriations to improve roadway conditions and correct drainage and intersection issues.

- Seekonk Street from Cleveland Street to house #46 (7700 LF)
- Medway Street from Main Street to Lake Street (2252 LF)
- Short Street from Main Street to School Street (200 LF)
- School Street from Short Street to Franklin town line (935 LF)

A total of 11,087 LF (2.10 miles)

Crack Repair was completed on the following roadways: Cleveland Street, Main Street and Seekonk Street.

DRAINAGE MAINTENANCE AND REHABILITATION

The Department completed various repairs on failed structures and piping systems Town wide and contracted the service of cleaning the Town's catch basin system.

The Department installed a drainage discharge system at the intersection of Medway Street and Truro Road to correct private property runoff issues.

ENGINEERING

The Department has begun preliminary design on the following town roadways:

- Boardman Street from Rockwood Road to Seekonk Street
- Lawrence Street from Park Street to the Franklin town line
- Pond Street and Pine Street from North Street to the Foxborough town line.
- North Street from Pond Street to Union Street
- Union Street from Diamond Street to Castle Road

Due to the change in the traffic volumes and the scope of the Town Center Reconstruction Project, it was necessary for the department to revise and resubmit the 75% design plan for Massachusetts Highway Department approval.

The design for Rockwood Road from Cleveland Street to Boardman Street including the intersection for Boardman Street and Rockwood Road was completed and is scheduled for construction in 2001.

GROUND MAINTENANCE

The Department performed daily and annual maintenance of municipal grounds and green spaces including schools, cemeteries and recreation areas.

Roadside shoulder areas were trimmed and cut town wide to improve sight distance.

A special note of thanks to all Town Departments and Boards who assisted us in the last year.

Remo R. Vito, Jr.
Highway Superintendent

TRANSFER STATION

In 2000 the Town of Norfolk Transfer Station continued to explore expansion of its recycling base.

The town has entered into an agreement with the DEP and the towns of Millis, Medway, Dover, Sherborn, Holliston, Walpole, Franklin, Ashland and Medfield to create a Regional Hazardous Waste (HHW) collection center. The proposed center, which was to be located in Medway was voted down by the residents of Medway at the October Town Meeting. The consortium communities are in the process of identifying a potential site for inclusion in future grants.

The department has increased the town's ability to address the disposal of household hazardous waste from our waste stream. In the spring of 2000 the DEP awarded Norfolk a grant for a paint collection shed. The paint program began August 1, 2000 for Transfer Station decal holders. The addition of the paint program has allowed the town to remove 80% of the generated HHW from the waste stream on an annual basis.

The department continues to work with the Board of Health to revise regulations for private haulers for compliance with current DEP regulations for solid waste and recycling.

We received revenues for newspaper, corrugated cardboard, glass and wood waste. Town resources were used to haul the recyclables and solid waste to end sites.

The Town contracted for the removal of waste oil, tires and batteries. Brush and leaves were ground for mulch and made available to the residents of the Town.

The Town recycled approximately 1,000 tons of municipal waste, placing Norfolk for the fifth consecutive year, within the top five communities in the state not only meeting, but slightly exceeding the state's goal of 46% community recycling.

To use the Recycling/Transfer Station, you must be a resident of Norfolk and purchase a decal for your vehicle. Specifics are outlined in our annual newsletter which is mailed to every household.

Residents currently using a curbside pick up service- Please feel free to come by and tour the facility.

There are many services available to you that you may be aware of. For example:

- Disposal of oil & antifreeze
- Collection area for yard & brush waste
- Donations are accepted for charities; Goodwill, Salvation Army, Lions (eye glasses) King Philip Boosters (returnable bottles & cans)

A special note of thanks to all Town Departments and Boards who assisted us in the last year.

Remo R. Vito, Jr.,
Highway Superintendent

**TOWN OF NORFOLK TRANSFER STATION
ANNUAL REPORT 2000**

All of the figures in this report relate to the calendar year January 1, 2000 through December 31, 2000.

The Transfer Station was open to Norfolk residents twice each week, on Wednesdays and Saturdays from January 1, 2000 through December 31, 2000. The total number of operating days in 2000 was 101.

Non-Recyclable Waste
The Town of Norfolk contracts with SEMASS Partnership for disposal of household waste and Browning Ferris Industries for bulky waste.

Total compacted waste	810 tons
Total bulky waste	252 tons
Total non-recyclable waste	1,062 tons

Daily average 10 tons
The 810 tons of compacted waste represents 46,170 bags of household waste.

Recyclable Waste	
Newspaper	412 tons
Corrugated Cardboard	106 tons
Office Paper	0 tons
Plastics (#1, #2)	26 tons
Waste Oil and Anti-Freeze	1 tons
Metal (white goods & metal cans)	148 tons
Tires	2 tons
Batteries (automobile)	1 ton
Glass (white and colored)	63 tons
Brush	157 tons
Leaves/Yard Waste	128 tons

Total Recyclable Waste	1,044 tons
Daily Average	10 tons

The figure for batteries and tires were derived by converting pounds to tons using the average weight of a battery (36 pounds) and the average weight of a tire (25 pounds).

Recycling Rate
Total recyclable + non-recyclable waste 2,106 tons

These figures give a Recycling Rate of 50%

**REPORT FOR ANIMAL CONTROL
DEPARTMENT 2000**

Total Calls for Department:	1,352
Calls Received for Lost and Found Animals:	280
Dog Complaints:	351
Cat Complaints:	46
Dogs Handled:	109
Dogs Returned by Phone:	77
Cats Handled:	71
Domestic	14
Feral:	57
Cats Returned by Phone:	2
Trips To Veterinarian:	17
Incoming Veterinarian:	7
Rabies Testing State Lab:	14
Dog Bites Reported:	17
Cat Bites Reported:	0
Ferret Bites:	0
Mutual Aid to Surrounding Towns:	57
Neglect/Abuse Calls:	22
Surrender/abandonment/non claimed:	21
Ferret:	
Adopted:	0
Euthanised:	0
Canine:	
Adopted:	11
Euthanised:	0
Feline:	
Domestic:	12
Adopted:	6
Euthanised:	6
Feral:	57
Adopted:	4
Euthanised:	53

Adoption Rate of Domestic Animals:	75%
Euthanasia Rate of Domestic Animals	25%
Prison Calls:	13
West Nile Testing	34
Other Calls:	251
Cattle	7
Rooster	2
Horses	38
Sheep	14
Reptiles	0
Deer	36
Coyote	58
Birds	67
Bats	11
Turtles	17
Pig	1
Wildlife Handled:	
Deer (DOA or Euthanised)	20
Rooster	1
Skunk (DOA or Euthanised)	9
Squirrel, Gray/Red	9
Opossum (DOA or Euthanised or rehab)	17
Muskrat	0
Seagull (DOA or Euthanised or rehab)	2
Raccoons (DOA or Euthanised or rehab)	9
Bats (DOA or Euthanised)	9

Respectfully Submitted

Hilary N. Penlington
Animal Control Officer

NORFOLK ELEMENTARY SCHOOLS

THE SUPERINTENDENT'S REPORT

School Committee Members:	Term Expires
Maureen Howard, Chairperson	2001
Nina Roe, Vice Chairperson	2002
Beth Gilbert, King Philip Rep.	2002
David Kennedy, Legislative Rep.	2003
Edward Piscatelli, Secretary	2003

In May, Chairperson John Spinney completed six years of exemplary service on the School Committee. He chose not to run for a third term. Donna Angelico completed her appointed term. She also chose not to run in the spring elections. The Norfolk school community extends its heartfelt thanks to Mr. Spinney and Mrs. Angelico for their dedicated service, hard work and commitment to improving our schools and programs. Nina Roe and Beth Gilbert completed the first year of their three-year terms. David Kennedy and Edward Piscatelli were elected in May. Veteran member Maureen Howard was elected as the new chairperson of the School Committee.

Members of the School Committee attended the joint conference of the Massachusetts Association of School Committees and the Massachusetts Association of School Superintendents in Worcester. They also attended numerous other workshops on school law, finance and school construction. The Committee continued its ongoing practice of reviewing and revising existing school policies and formulating new policy. Mrs. Gilbert and Mr. Kennedy (replacing John Spinney) served on the Policy Subcommittee. Mrs. Roe and Mr. Piscatelli (replacing Mrs. Angelico) served on the School Committees Budget subcommittee.

Recognizing that elementary school enrollment has continued to grow, the School Committee formed a School Building Needs Task Force to determine the long-term space needs of the district and to recommend a solution. Judy Warren and Ed. Melanson are co-chairs of the task force.

Town Meeting supported an elementary school budget of \$7,189,189. Proposition 2 1/2 override questions totaling \$288,623 were approved at Town Meeting and at a Special Election. These funds were used to begin a K-6 Spanish Program and to meet growth needs in the schools, including adding two classes and related costs, and increases in services of specialists and the assistant principals. Fall Town meeting approved \$129,546 of the additional Chapter 70 Supplemental School Aid from the state to purchase Reading/Language Arts Textbooks, replacement computers, and improvements to the communications system and building security. Funds to reconstruct one of the three playgrounds demolished during the summer at Freeman Centennial School were also approved.

The School budget is funded from both state Chapter 70 monies and local taxes. The following represents the historic relationships between state aid and local taxpayer effort in funding Norfolk schools and the requirements of Massachusetts Education Reform.

Growth in Local Tax Effort and Chapter 70 Funding

	Taxpayer Effort	Chapter 70	Total School Budget	Required Min. Local Contribution
FY96	3,522,764	1,336,864	4,859,628	2,931,752
FY97	3,478,779	1,627,571	5,106,350	3,068,252
FY98	3,689,476	2,005,616	5,695,092	3,158,966
FY99	3,867,011	2,296,523	6,163,534	3,365,598
FY00	4,287,320	2,485,799*	6,773,119	3,617,624
FY01	4,731,303	3,746,509	7,477,812	3,739,972
Total increase	46%	150%	72%	

*Represents amounts actually appropriated, amount received was \$2,704,471

School Choice & Charter Assessments costs that are deducted from the cherry sheet funds to Norfolk are not included in these figures.

	Taxpayer Effort % of Total Budget	Chapter 70 % of Total Budget
FY96	72%	28%
FY97	68%	32%
FY98	65%	35%
FY99	63%	37%
FY00	63%	37%
FY01	63%	37%

Norfolk Public Schools Leadership Team District-Wide

Marcia Lukon, Ph.D.	Superintendent of Schools
Thayer Olson	Business Manager
Laurie Sullivan	Dir. Student Support Services
Joneta Hockett	Dir. of Technology
Robin Glasser	Dir. of Library Services
Toby Lyons	Supervisor of Buildings
Mary Ann Carey	Literacy Coordinator

H. Olive Day School (Pre-K to Grade 2)

Linda A. Balfour	Principal
Lucia Godfrey	Assistant Principal

Freeman Centennial School (Grades 3-6)

Leo F. Fantini	Principal
Betteanne McMahan	Assistant Principal

EDUCATION, LIBRARY ARTS

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Strategic Planning

In April 28 community members and school staff joined together to become the Norfolk Public Schools Strategic Planning Committee for the purpose of establishing the district's future direction. Members analyzed all available data pertinent to the schools including enrollment in public, private and charter schools, new housing trends, demographics, build-out forecasts, costs for regular and special education, results of satisfaction surveys from Norfolk parents and teachers, economic indicators and achievement test data. They identified the trends, forces, and changing conditions in the external environment that are likely to affect the school district's ability to make progress and improve. Next they identified the district's many strengths and the areas most in need of improvement.

A vision statement was written and the district's mission statement was updated. Next, six long-range focus goals were set and first year strategies were planned. These are based on the committee's determination of the present status in the schools, where we need to be headed, and what the district has the capacity to accomplish in the coming years.

Norfolk's 3-5 YEAR STRATEGIC OBJECTIVES are:

- To improve organizational effectiveness
- To improve student achievement
- To provide an aligned Pre K-6 curriculum
- To expand and improve the use of technology and information resources
- To provide safe, secure, well-maintained facilities that will accommodate growth of student population and programs
- To enhance communication effectiveness among families, schools and the community

Members of the Strategic Planning Committee:

Mr. Jack Olivieri	Mr. Brian Fitzgerald
Mr. John Olivieri	Ms. Nancy Bowers
Mr. John Spinney	Ms. Mary Sullivan Kelley
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Mrs. Donna Spigarolo	Mrs. Janice Piscitelli
Ms. Nancy McCarthy	Officer Steve Plympton

Along with Superintendent Marcia Lukon and consultant Dr. Ralph Jaspardo.

Student Achievement Test Results

The school system introduced the Degrees of Reading Power (DRP) Testing Program for students in grades 2-6 in the spring. This series of progressively more difficult tests of reading comprehension will be given to all of Norfolk's students to measure reading progress each school year and from year to year. The results also help to identify students in need of additional intervention or more difficult text, and help teachers and parents to determine books of appropriate difficulty to challenge each student. The average percentile scores of our students at every grade tested were well above the national average of 50%ile. This is illustrated by the district Spring 2000 results.

NORFOLK'S AVERAGE %ILE SCORES

Grade 2: 88%ile (This means that Norfolk students scored as well as, or better than, 88% of all Gr. 2 students nationwide.)

Grade 3: 80%ile

Grade 4: 77%ile

Grade 5: 79%ile

Grade 6: 82%ile

All fourth grades took the state mandated Science & Technology, English Language Arts and Mathematics Massachusetts Comprehensive Assessment System (MCAS) which tests students mastery of standards in the Massachusetts Curriculum Frameworks. Results for each test are reported in four categories: Advanced, Proficient, Needs Improvement and Failing Norfolk students scored as follows:

Norfolk Public Schools
MCAS English Language Arts Results
All grade 4 Students

	1998	1999	2000	
100%	0%	0%	1%	
90%	36%	34%	28%	Advanced
80%	36%	34%	28%	Advanced
70%	36%	34%	28%	Proficient
60%	58%	62%	67%	Needs Imp.
50%	58%	62%	67%	Failing
40%	58%	62%	67%	Failing
30%	58%	62%	67%	Failing
20%	58%	62%	67%	Failing
10%	6%	4%	3%	
0%				

MCAS Science & Technology Results

All Norfolk Grade 4 Students

	1998	1999	2000	
100%	18%	20%	17%	
90%	18%	20%	17%	
80%	54%	55%	63%	Advanced
70%	54%	55%	63%	Advanced
60%	54%	55%	63%	Proficient
50%	54%	55%	63%	Needs Imp.
40%	54%	55%	63%	Needs Imp.
30%	54%	55%	63%	Failing
20%	25%	23%	19%	
10%	25%	23%	19%	
0%	3%	2%	1%	
1998	1999	2000		

MCAS Mathematics Results

All Norfolk Grade 4 Students

	1998	1999	2000	
100%	21%	19%	14%	
90%	21%	19%	14%	
80%	35%	31%	37%	Advanced
70%	35%	31%	37%	Advanced
60%	35%	31%	37%	Advanced
50%	35%	31%	37%	Proficient
40%	39%	42%	45%	Needs Imp.
30%	39%	42%	45%	Failing
20%	39%	42%	45%	Failing
10%	6%	8%	4%	
0%				
1998	1999	2000		

Literacy Coordinator

Our success in being awarded a competitive Department of Education School-wide Literacy Grant enabled us to hire a much needed Literacy Coordinator to focus on improving literacy instruction and programs. The Literacy Coordinator's responsibilities include district literacy leadership and program coordination, curriculum development, parent workshops and professional development.

Retirement

We are indebted to Martin Feeney for his 22 years of service to the Norfolk Public Schools. Mr. Feeney retired in January 2000 after 22 years of service as a custodian in our schools.

As I complete my first year as Superintendent, I share with the staff and community a tremendous sense of pride in our schools. I also look forward to achieving the objectives of the district's new Strategic Plan for improving in the future.

H. Olive Day School

The H. Olive Day School provides children with a solid foundation for a lifetime of learning. Children are taught the important basics of the "3 R's", as well as the social skills through the district's Social Competency Program. Many special events were celebrated together including 100th Day, Earth Day and Thanksgiving. To teach social responsibility our students participate in many service projects including food drives for the local food pantry, used clothing collection for families in need, our holiday "Adopt-a-Family Project" and a Hat and Mitten Tree. Many new library books were purchased for our library thanks to our students eagerness to read and to the generosity of the sponsors in our Book-a-Thon.

Families of our students, the Norfolk Teacher Parent Association (TPA) and the Norfolk Community League have given generous financial and personal contributions to enrich our school in many ways. We thank Colleen Florence, the President of the TPA, and all of the members of the TPA Executive Board for their commitment to the children of Norfolk. The H. Olive Day School Council provided support and direction for our school. We thank School Council members, and the town departments whose support and cooperation enhance our programs and reinforce the concept of our school community. Lieutenant Petrushik and the firefighters provided fire safety programs and Officer Steve Plympton provided bus and personal safety programs for our young students.

During 2000 the students and teachers continued to make good use of the adjacent Kunde Conservation Forest. Not only did teachers use this resource with their students, but also Carole Mayer, a former HOD teacher, contributed her expertise by guided tours of the forest through the seasons. These tours enhanced students' knowledge of Norfolk's physical environment and emphasized the importance of the conservation of open spaces and the care of our community's natural resources. Funds from the H. Olive Day Trust Fund were used to support this program.

Our seventh busy and productive year at the H. Olive Day School was highlighted by continued academic growth of our students, professional growth of staff and the growth and

EDUCATION, LIBRARY ARTS

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Norfolk Town Report 2000

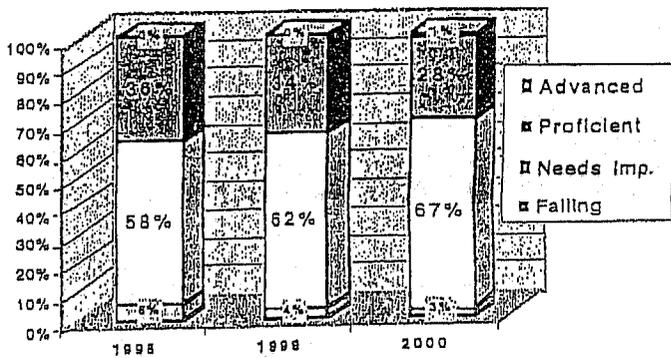
Re: Correction to MCAS school information listed on page 57.

Please note that the MCAS data as listed on page 57 of the Town Report are incorrect.

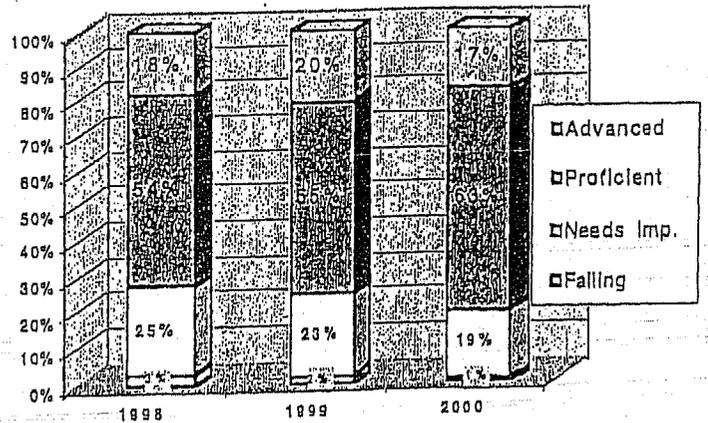
The graphs listed below are correct relative to the Freeman Centennial MCAS scores for 1998, 1999, and 2000.

If you have any questions about our MCAS scores, please feel free to call principal, Leo Fantini at the Freeman Centennial School, 508-528-1266 at any time.

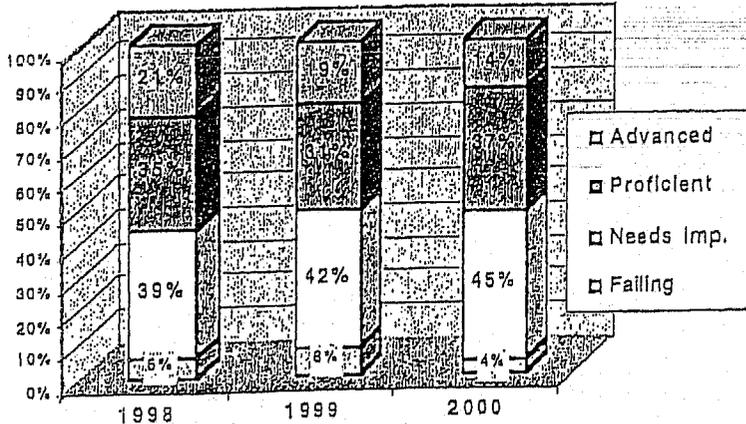
Norfolk Public Schools
MCAS English Language Arts Results
All Grade 4 Students



MCAS Science & Technology Results
All Norfolk Grade 4 Students



MCAS Mathematics Results
All Norfolk Grade 4 Students



EDUCATION, LIBRARY ARTS

improvement of our programs especially our literacy program. In September, we began implementing new language arts programs, Literacy Place 2000 and Cast-A-Spell. Our teachers wrote curriculum, participated in professional development and planned lessons using new literacy materials. Due to our success in obtaining competitive grant funding from the state, we were able to begin a Reading Recovery Program, an individualized reading intervention program for first graders who are at risk of not learning to read in grade one. In addition, we added Spanish instruction to our academic program. Ms. Barbara Ramuglia, our Spanish teacher, was responsible for successfully introducing this exciting new program to our school.

Our students are thriving and making wonderful use of our programs and our beautiful school building. We thank the members of the community for not only providing the financial support for our programs, but also providing support through their volunteer work and reinforcement of our school goals at home.

H. Olive Day School Council Members

Kelly Gulla
Noelle Tonelli
Gail Ferguson
Lucia Godfrey
Alicia Esparo

Erin Hughes
David McBride
Beverly Panettiere
Linda Balfour
Karin Montlack

Linda A. Balfour,
Principal of H. Olive Day School

Freeman Centennial School

Through the Norfolk School's District Strategic Planning process, long term goals were established to meet the needs of our students, staffs, schools, and community. The Freeman Centennial School Council developed specific school improvement goals, connected to those of the district. The major academic focus has been improving student literacy achievement. To achieve this essential goal a new integrated language arts program, Literacy Place 2000 was adopted. This program combines the teaching of reading, writing, vocabulary, spelling, and listening. Third graders were also introduced to a new spelling program called Cast-a-Spell. Many teachers, including the entire sixth grade team, were trained in the Junior Great Books Program, which emphasizes higher order questioning and reading skills. Support from the TPA and the town enabled the purchase Junior Great Books for each grade level. The TPA also supported our efforts to improve literacy achievement by sponsoring author visits. Hearing from published authors themselves added another dimension to students understanding how stories are written, developed and interpreted.

Assessment is an essential part of determining the achievement and progress of our children. The Degree of

Reading Power test was administered to all youngsters in the fall and spring of the school year. The results assisted teachers in determining appropriate reading difficulty levels for each of their students and the strategies to modify reading instruction for improved achievement and success. Spanish has become part of our curriculum. Students are learning to communicate in Spanish, studying culture in Spanish speaking countries, and connecting Spanish with other curriculum areas. Former sixth grade teacher Laurie Bosh is our new Spanish teacher for grades 3-6. All teachers are now trained in the Social Competency-Open Circle Program through the Stone Center at Wellesley College. This social skills program focuses on teaching students to respect themselves, others and our environment. Of the student population of 652, 120 students participated in Advanced Band and 134 in our Beginner Band for a total of 254 children. Our instrumental music program continues to grow and thrive thanks to the outstanding support of the community of Norfolk.

We at Freeman Centennial School appreciate the value that Norfolk places on education and the support that enables us to provide the instruction, support and encouragement our students need to achieve at increasingly higher levels.

Freeman Centennial School Council Members

Laurie Bosh
Trish Gallerani
Mrs. Donna Spigarolo
Mrs. Janice Daly

Debbie Ayer
Mrs. Linda Rankin
Diana O'Brien
Scott Greenwald

Leo Fantini, Principal of Freeman Centennial School

Special Education

All special education services in Norfolk comply with the recently adopted state Special Education Regulations. Our special education department identifies children, beginning at age 3, who are in need of special education services and provides them with the specialized instruction they need. The special education department offers a continuum of services from the least restrictive setting commonly called "inclusion" to out-of-district placement. A team consisting of the child's parents and school personnel make all decisions about the type of service a child may receive.

Our staff includes a Director of Student Support Services, special education teachers, speech therapists, a physical therapist, an occupational therapist, a school psychologist, an adaptive physical education teacher, nurse, instructional assistants and an office secretary. Norfolk subcontracted with other specialists to meet the individual needs of children, including vision therapists, behavioral specialists, sign language teachers and home consultants.

Several grants provided parent and staff training on the "new" individual Education Plan (IEP) required for each special education student, parent-child support groups, and training in reading strategies, inclusion and standardized testing. Also funded were salaries of a secretary, a speech/language therapist and early childhood special educator.

The Norfolk Parent Advisory Council (PAC) meets monthly and is open to all parents of special needs students. The PAC wrote and published a handbook for parents provided after-school and weekend activities for children with special needs and purchased materials that teachers had on their "wish list". Parent Judy McKenna is the PAC president. We greatly appreciate the support we receive from PAC and the community that enable us to provide quality programs to meet children's individual needs.

Laurie Sullivan,
Director of Student Support Services

Library/Media Services

This was a year of change and improvement for both school library/media services. Classes meet in the library each week for instruction, reference, research, and book selection. Students and teachers borrowed 61,756 books and other materials. This represents a 39% increase in usage over the past four years.

There was a concerted community effort to work toward our strategic objective of expanding and improving the use of technology and information resources and to meet the Massachusetts School Library Media Association Standards. This year 2,597 new books and audio visual materials were added, bringing us closer to meeting the state standard of 22 books per student with our collection now standing at 20 books/student. Progress was also made toward the standard that "70% of the entire print collection will have a copyright date of no later than ten (10) years from the current date." This was a serious issue with the non-fiction collection at the Freeman/Centennial Library. In 1998 only 38% of the collection met the standard while today it stands at 62%. Improvements were made possible through increased funding from the town, the "Adopt-a-Book" program. TPA "Book Fair" donations, and the H. Olive Day "Read-a-Thon".

The libraries converted to SAILS Library Network that allows access to nearly 2 million items that supplement our own collections. Additionally, staff and students have access to many on-line resources, including InfoTrac Periodical Database, SIRS Researcher & Discoverer, and Electric Library. The thirty-year old furniture in the Freeman Centennial Library was finally replaced. Generous support from the town, parents and

community members provided an improved environment for studying and conducting research.

Robin Glasser,
Director of Libraries

Technology

The work of the district's technology team focused on Strategic Objective 4: "To expand and improve the use of technology and information resources." Joneta Hockett was hired in July as Technology Administrator replacing Jim Lafave who left the district in January. The computer resource teachers worked with classroom teachers to expand their integration of technology into the existing curriculum. Installation of new research stations in F/C's library enabled a more reliable connection to regional libraries CD-ROMs and the Internet.

Use of the district-wide network increased as students used the computers in their classrooms, computer labs and school libraries. Grant funding allowed the purchase of portable Dream/Writer student word processors and online subscriptions to the New Book of Knowledge, Groliers Multimedia Encyclopedia and the Lands and People. Additional computers were added to equip new classrooms. Student data management system software was upgraded to enable the district to comply with the state mandate to collect and send student data to the DOE electronically. Instructional software was also added at both schools. chapter 70 funds approved at fall Town Meeting allowed for the replacement of many of our antiquated and failed computers. Technology continues to be an invaluable tool for teachers, students and staff throughout the district.

Joneta Hockett,
Technology Administrator

Buildings

Major facilities projects for 2000 included improvements in energy efficiency, building safety, and playground equipment. Matching state funding was obtained from a competitive energy grant program to retrofit some lighting systems at H. Olive Day School and Freeman Centennial School, and to install several more efficient electric motors in the heating/ventilation system at H. Olive Day. Asbestos floor tiles were removed from Freeman stairwells and were replaced with rubber treads. Three separate playground structures constructed from tires and telephone poles were removed from the grounds of the Freeman Centennial through the joint efforts of the Department of Corrections, the Highway Department, the Conservation Commission and the School Department. One new code-compliant playground structure was installed.

Toby Lyons,
Supervisor of Buildings.

**KING PHILIP REGIONAL
SCHOOL DISTRICT
NORFOLK - PLAINVILLE - WRENTHAM**

SUPERINTENDENT'S REPORT

The 2000 school year has once again proven to be a busy and active year for all. Our enrollment continues to climb. As of October 1, 2000 there were a total of 1800 students enrolled in the KP schools. This represents an increase of 259 students over the past three years.

EDUCATION REFORM AND MCAS

For the third straight year KP students in grades 8 and 10 continued to score well above the state average in all MCAS testing categories. We are especially pleased to report that our 10th grade math scores increased dramatically while at the same time the percentage of 10th graders scoring in the bottom performance level decreased sharply.

The district continues to work hard to increase accountability and raise the standards of student achievement. Our staff continues to implement curriculum revisions in the wake of MCAS while also continuing to analyze MCAS results (year 3) and devising strategies that will help students to become more successful in this endeavor. Our goal is, and will be, to show a steady level of improvement through this process.

STUDENT POPULATION GROWTH

As noted above, KP's student enrollment has grown by over 250 students in the past three years. Our 10-year enrollment projection shows that the KP student enrollment will continue to increase through 2008. We estimate that enrollment will peak at approximately 2300 students by that time. Given the anticipated growth in student enrollment the Regional School Committee has worked throughout the past school year to develop a comprehensive plan for meeting both our enrollment and school facilities needs well into the future.

KING PHILIP BUILDING PROJECTS

This past summer a Feasibility Study of our two school buildings along with a review of the educational programs were completed by the architectural firm of Dore & Whittier Inc. In August 2000 the King Philip Building Committee recommended a plan for addressing the issues of increasing student enrollment and facility needs to the School Committee for their review. In September, the School Committee authorized the borrowing of \$2,600,000 to develop final design plans for an addition/renovation project for the middle school and plans for a major re-construction of the high school. Both plans will address the need for increased space as well as building

renovations. The district is very pleased that all three regional community members supported this borrowing at Fall Town Meetings. The School Committee plans to pursue final plan approvals for these building projects in the Spring of 2001.

CLOSING REMARKS

The KP Regional School District, your public secondary schools, will continue to work diligently with our three regional communities in continuing to provide an educational that provides a challenging educational experience for our students. We are committed to the notion of continual improvement and will strive to support both students and staff in that realization.

It is appropriate at this time to express thanks on behalf of the School Committee to the teachers, support staff, administrators, parents and community members for their support and dedication to our young people of Norfolk, Plainville, and Wrentham.

Sincerely

William H. McAlduff, Jr.
Superintendent of Schools

**KING PHILIP REGIONAL HIGH SCHOOL
CLASS OF 2000 STATISTICS**

Total Class population - Enrollment 176

	TOTAL	PERCENT
Four-Year State Colleges	54	31%
Four-Year Private Colleges	73	41%
Two-Year State Colleges	14	8%
Two-Year Private Colleges	2	5%
Preparatory Schools	1	5%
Military	5	3%
Employment	10	6%
Undecided	17	10%
Total Population	176	
Total Students Continuing their Education	144	82%
Total Students Four-Year Colleges	127	72%
Total Students Two-Year Colleges	16	9%

CLASS OF 2000 COLLEGE ACCEPTANCES

Albertus Magnus College
 Allegheny College
 American University
 Arizona State University
 Art Institute of Boston
 Assumption College
 Barry University
 Bentley College
 Boston College
 Boston University
 Bowdoin College
 Brandeis University
 Bridgewater State College
 Bristol CC
 Bryant College
 Cabrini College
 Cape Cod CC
 Catholic University
 CCRI
 Champlain College
 Clark University
 Colby College
 College of St. Rose
 College of the Holy Cross
 College of William & Mary
 Connecticut College
 Cornell University
 Curry College
 Dartmouth College
 Dean College
 Duke University
 Elms College
 Elon College
 Emanuel College
 Endicott College
 Fairfield University
 Fitchburg State College
 Framingham State College
 Franklin Pierce College
 George Mason University
 George Washington University
 Georgia Tech
 Gordon College
 Green Mountain College
 Hartwick College
 Millersville University
 Mitchell College
 Museum School of Fine Arts
 New England Culinary Institute
 New England Inst. of Technology
 Newbury College
 Nichols College
 North Adams State College

Northwood College
 Norwich University
 Northeastern University
 Palm Beach Atlantic College
 Plymouth State College
 Providence College
 Quinnipiac College
 Radford College
 Rensselaer Poly Tech. Inst.
 Rhode Island College
 Rievier College
 Roanoke College
 Rochester Inst. of Tech.
 Roger Williams College
 Sacred Heart College
 Salem State College
 Salve Regina College
 Springfield College
 St. Anselm's College
 St. Joseph's College
 St. Leo's University
 St. Michael's College
 Stonehill College
 SUNY
 Syracuse University
 UMA Amherst
 UMA Dartmouth
 University of Maine-Orono
 University of Colorado-Boulder
 University of Connecticut
 University of Delaware
 University of Hartford
 University of Iowa
 University of Maine-Farmington
 University of Maryland
 University of Michigan
 Hesser College
 Hobart & William Smith Colleges
 Hofstra University
 Humboldt State University
 Iona College
 Ithaca College
 James Madison University
 John Hopkins University
 Johnson & Wales University
 Keene State University
 Lasell College
 Liberty University
 Lyndon State College
 Lynn University
 Marist College
 Mary Washington College
 Mass Bay CC
 Mass College of Art
 Mass College of Communications

EDUCATION, LIBRARY ARTS

Mass College of Liberal Arts
Massasoit CC
University of Montana
University of Montreal
University of New England
University of New Hampshire
University of North Carolina
University of Rhode Island
University of Rochester
University of Southern Maine
University of Vermont
University of Wisconsin
Utah State University
Utica College
Villanova University
Wentworth Inst. of Tech.
Western Connecticut State University
Western New England College
Westfield State College
Wheaton College
Wheelock College
Worcester Poly. Tech. Inst.
Worcester State College

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT 1999-2000

In July 2000 the School Committee reorganized and re-elected the following officers: Robert J. Heavey (Medway), Chairman, Karl Lord (Medfield) Vice-Chairman, and Robert McLintock (Seekonk) Secretary.

The School Committee conducts its regularly scheduled meetings on the third Wednesday of each month at 7:30 P.M. in the Committee Meeting Room at the school. Sub-committee meetings are scheduled as needed.

Graduation:

On June 4, 2000, 150 students were graduated in an impressive afternoon ceremony, Robert Heavey, Chairman of the Tri-County School Committee, delivered the welcoming address to more than one thousand guests.

Music was provided by the King Philip High School Band. Camilla Huston, Director of Pupil Personnel Services, presented scholarships and awards totaling \$200,000 to deserving seniors.

Pupil Personnel Services:

In September 1999, Tri-County welcomed approximately 837 students to the new school year. The district towns and number of students are Franklin 212, Medfield 8, Medway 43, Millis 43, Norfolk 28, North Attleboro 192, Plainville 71, Seekonk 87, Sherborn 4, Walpole 54, and Wrentham 41. Also 54 students were accepted from out-of-district areas.

During the 1999-00 school year the Pupil Personnel Department continued its programs to provide information to students, parents, sending schools and District communities. The Department provided counseling for students regarding career pathways and post-secondary education. The Peer Helpers assisted in introducing Tri-County to junior high school students in sending communities and assisted new students in adjusting to Tri-County. A growing and successful Peer Mediators program offered conflict resolution for students by students. Safe and Drug Free presentations were offered to students school wide. The Guidance Department presented programs on preparing for college with the assistance of personnel from Dean College. Tri-County hosted Career Days for over 2000 Grade 8 students from the Regional District.

Tri-County's Career Advisement Program (CAP) was offered to all students in Grades 9 - 12 to assist students in preparing for their career pathways. This was the 3rd year

the program was offered having started in September 1997 with Grades 9 and 10. The program was fully implemented in 1999-2000 and includes all students in Grades 9-12.

Academics:

For academic year 1999-2000, the goal of Tri-County's academic programs was to raise the achievement level of all students. To that end, energies were focused on classroom instruction; alignment of the special education and regular education curricula; and expansion of instructional technology in a meaningful way.

During the summer, teachers reviewed curriculum for alignment with the Massachusetts Frameworks and the MCAS test. Changes were made to emphasize the content, strategies and types of questions used on the test. In the classroom, cooperative teams were developed that included a regular education and special education teacher. The purpose of these teams was to allow more students to transition from resource classes to regular classes. The experience was successful and will be expanded for the next academic year. To further raise achievement levels of special needs students, regular and special education teachers worked during the summer to align curricula and create appropriate modifications without diluting content.

Technology integration continues. A computer lab was developed in the South Wing to expand existing availability in our library media center. Next year, a lab will be developed in the North Wing to further this expansion. Additionally, every teacher now has a computer and printer located in the classroom for professional and instructional use. The math department has purchased the Geometer Sketchpad computer program and 30 graphing calculators. The English department utilizes 40 licenses for the CCC Successmaker reading comprehension program. Next year, the Special Education staff will receive targeted professional development of this program in reading and math. Social Studies teachers have been provided technology stations with internet access and include projection screens, a computer, a printer and an overhead projector. Professional development in its use is ongoing.

Freshmen and sophomores now attend math classes every day of both academic and shop weeks. The intent of this change is to increase retention loss and reduce the need for time-consuming reviews. Another school-wide change is the implementation of a standard homework policy. All academic and related classes must count homework for 25% of the grade. The intent of this change is to reduce the number of students who fail for not doing homework. Aligned with this effort is our very successful Homework Center where students who fail to do homework can be referred and appropriate controls are provided to see the homework gets done - most notably, prompt parental communication.

In summary, Tri-County has focused energy on raising student expectations and providing the necessary support to enable students to meet these expectations. The process is ongoing. High Schools That Work continues to be the national model used to implement effective school changes that results in higher academic achievement of all students.

Vocational Technical Programs:

AUTO BODY -The Program has applied for A.S.E. certification and is preparing for the on-site visit by the National Automotive Technicians Education Foundation.

AUTO TECHNOLOGY - The Auto Technology program has received A.S.E. Master Certification from the National Automotive Technicians Education Foundation. the AYES (Automotive Youth Educational System) program sponsored by GM, Diamler-Chrysler, Toyota, Mercedes Benz, Audi and Volkswagen has been introduced to our Auto Technology program; students explore job opportunities at local dealerships. A mentor is assigned to each student during a summer internship.

CARPENTRY - OUTSIDE PROJECT - The work was completed on the World War I Memorial Park Administration Building Addition & Renovation Project on Elmwood Avenue in North Attleboro, which consisted of removing a flat roof and constructing a 100' gable roof, constructing a 24 X 24 deck over new addition, constructing suspension ceilings throughout building, installing vinyl siding on the ends of structure, and painting the exterior of building.

COMPUTER TECHNOLOGY - The program offers the CISCO Networking Academy, provided by CISCO Systems, the worldwide leader in Internet technology. Students learn through an on-line curriculum and testing, as well as hands-on labs, and have the opportunity to become a CCNA (Cisco Certified Network Associate).

COSMETOLOGY - Cosmetologists provide a variety of beauty services related to the care of the hair, scalp, skin and nails, Beginning students receive instruction in manicuring, shampooing, hair cutting, finger waving, pincurl sets and scalp treatment. Advanced students learn to give permanent waves and facials treatments and have the opportunity to straighten, bleach, and tint hair. The clinic is open to the public during the school year.

CULINARY ARTS - The Culinary Program was awarded the ACF Certificate this year. The American Culinary Federation's validation provides students with many opportunities. Students who complete the program and pass the validated exam are given the title "certified cook" through the ACF. Students are also eligible for scholarships offered through the ACF.

EDUCATION, LIBRARY ARTS

EARLY CHILDHOOD CAREERS - The Early Childhood Careers program prepares high school students for various careers in working with young children. Through in-depth academic studies in child growth and development, students gain a solid understanding of the early childhood years and a working knowledge of children in this critical stage of development. Students work directly with pre-school aged children in the on-campus facility, thus acquiring skill and confidence in their teaching abilities.

ELECTRICAL - OUTSIDE PROJECT - World War I Memorial Park - "Administration Building" in North Attleboro. Electrical wiring was completed which included, a new electrical service, all new inside & outside lighting, power outlets both inside & out, emergency lights & signs. All the work was done in accordance with the State National Electric Code and was inspected and approved by the local electrical inspector.

ELECTRONIC TECHNOLOGY - The Electronics Technology program teaches students electronic theory, design, construction and troubleshooting of electronic devices through a project-based curriculum. Classroom experience will consolidate basic AC/DC theory, solid-state technology, digital theory and electronic communication theory with related circuits.

FACILITIES MANAGEMENT - This course of study involves eight areas of study: Carpentry, Plumbing, Electrical, Welding, Metal Fabrication, Painting, Landscaping, Estimating & Scheduling.

DESIGN & PUBLISHING - Students learn basic and advanced drawing and design skills that include elements of design and composition, color theory, advanced illustration, photography, airbrush, cartooning, painting and advertising design. The software programs include: Quark, PageMaker, Freehand, Illustrator and Photo shop. Students also learn camera work, plate making & offset printing. The shop program has printed reports, forms and booklets for district police, fire, and school departments.

HEATING, VENTILATING, AIR CONDITIONING & REFRIGERATION - Students are trained to install, repair, and maintain cooling, heating, air handling, humidification, filtering, and refrigeration equipment including motors and controls.

MACHINE TECHNOLOGY - The Machine Shop program provides training in the setup and operation of general-purpose machine tools, as well as computerized equipment.

MARKETING COMPUTER INFORMATION SYSTEMS - The major emphasis is in the areas of banking, office technology, retailing and computer applications. The bank branch of Dean Cooperative, and the computer laboratory provide

opportunity for both customer service and the application of the theoretical knowledge learned in the classroom.

MEDICAL CAREERS - Topics covered in this program include care of the child and adult as patients, vital signs, CPR, first aid, body systems, behavior, communication and nurse assistant skills. Students will receive a solid foundation in medical terminology and procedures if they choose to further their education in such areas as medical assistant, EMT, nurse, physical therapist, dental hygienist, and more. Clinical experience is provided at chronic care and local health care facilities.

PLUMBING & HYDRONIC HEATING - Graduates of this program may enter the workforce as apprentice plumbers.

Continuing Education:

The Continuing Education Program offers an Adult Cosmetology program during the day. The program runs from September to May and follows the high school calendar. Registration for this program takes place at the end of May each year.

The Evening School Division enrolled approximately 500 students for the 1999-00 school year. Registration for the Evening Division takes place in September and January. New programs for the 1999-00 school year include; Surfing the Internet and Basic Home Repairs.

Student Activities:

VICA, Vocational Industrials Clubs of America, is a national student organization serving trade, industrial, technical and health occupations students with leadership, citizenship and character development activities and programs. Members in high school trade preparatory and industrial cooperative programs have their own division and activities. Tri-County VICA during the 1999-2000 school year had 137 members in grades 10 through 12. Members fundraised some of the club's monies by holding the annual Breakfast with Santa and Breakfast with the Easter Bunny. In the springtime, seventy-two students attended the Central District competition. Twenty-one students qualified in their trade area to attend the state competition. At states, four students won the right to compete at the national level held in Kansas City, Missouri during the last week of June. Two competitors finished in 5 and 9th place nationwide in their respective categories, while the other two students came in 11th place.

DECA is a national organization for high school students enrolled in marketing program. DECA operates in 50 states, 4 U.S. Territories, and Canada and prepares its members to be America's future leaders in the field of marketing, management and entrepreneurship. There are four main parts emphasized:

leadership development, civic consciousness, social intelligence and vocational understanding. Students must compete in both written and oral competitions at the district, state and national levels. Teachers work throughout the year within the classroom preparing students for competitions. Students who place at districts then travel to states and if successful they're on to nationals.

The National Honor Society, with thirteen members in grades eleven and twelve, organizes events promoting scholarship, leadership, and service. This group sponsored the annual holiday food drive, which benefited the Franklin Food Pantry and the Woonsocket Soup Kitchen. Other projects included collecting money for Easter Seals at the basketball tournament in February, participating in Pennies for Patients in the spring, and sponsoring a Red Cross Blood Drive in May. The Chapter again hosted a Leadership Breakfast for all students in leadership position. NHS hosts Honors Night ceremonies, assuming all organization, preparatory, and emceeing duties.

Athletics:

The 1999-2000 athletic year was very successful for the Tri-County Cougars, success being measured in records, participation and, most importantly, sportsmanship. The year started off with former New England Patriots Ron Burton speaking to the fall athletes and their parents on the importance of good health and wellness.

The third year Golf Team took home the Mayflower League title playing their home matches at New England Country Club. The boys' and girls' Cross Country teams ran well and the Volleyball team had 30 girls competing on two teams. The Soccer team finished in second place and advances to the state playoffs. The Football team competed their fourth year at Camp Mi-Te-Na. The hard work paid off with a strong record. Meanwhile the cheerleaders continued their winning ways of cheering on all teams.

The gym was busy during the winter season as five teams played Basketball. The Girls Varsity, Junior Varsity along with the Boys Varsity, Junior Varsity and Freshman teams had successful seasons. The Wrestling team had several athletes compete in the State and Vocational tournaments. The Cheerleaders competed in team competitions as well as cheering on the Boys Basketball team.

The spring season saw a new team added to our school. A Junior Varsity Lacrosse program had 30 students participating. The first year program finished with an impressive 8 and 8 record. The Softball team had one of its best seasons competing in both the State and Vocational tournaments. The Baseball team did something no other Tri-County baseball team has done by making it to the State South Sectional Semi Finals.

The Tri-County Boosters again awarded \$1,200 in scholarships to graduating seniors. The group had a great fundraising year and continued to provide financial support to the athletes of Tri-County.

Summary:

As we continue to provide for the educational needs of our students, we wish to thank District residents for their support and cooperation. We intend to maintain in the future the high educational standard that has earned Tri-County that support in the past.

Robert J. Heavey, Chairman, Medway
Ronald Janosko, Norfolk

REPORT OF THE DIRECTOR OF LIBRARIES

What's new at the library?

Thanks to a successful override the library now has a full-time children's librarian and a new full-time reference/electronic services librarian!

SAILS Library Network was implemented in September. SAILS replaces the ABLE network with an expanded database of 63 participating libraries and patrons have access via a Web-based catalog 24 hours per day from work, home or at the library.

4,278 new books- both adult and children's, as well as 600 video tapes, audio books, compact disks and CD-ROMs. The library's holdings at year-end totaled 49,084 items.

As always, the Norfolk Public Library continues to be a center of activity. Over 122,500 books & other materials were borrowed during the year by the 6,767 registered library patrons.

During this past year, 4,315 patrons used the library's electronic services for a total of 7,223 hours. Over 15,000 word processing sessions were logged & 422,000 Internet searches were conducted. Our electronic reference resources were accessed 2,870 times; Homework Center resources were used 4,630 & early childhood readiness programs were used 3,420 times.

Sunday afternoon service, in its third year of implementation continues to be popular with patrons who spend time studying, reading, or doing research. It is not uncommon for patrons to have to wait in line for a computer to become available. The library is a great place to hang out on those cold, winter Sunday afternoons.

Once again, children's librarian Sarina Bluhm was a "hit" with Norfolk's preschoolers. A variety of programs were held each week for children between the ages of two and five. In total, 188 sessions of pre-school programs were held with an attendance of 4,093! During the summer, 631 children participated in the library's reading club "Open Books, Open Frontiers". 18 different programs were held with a total attendance of 1,000 children. These children recorded 113,631 minutes of reading! In addition, Mrs. Bluhm presided over the ever-popular "Twilight Tales" for preschoolers.

Two new programs for school age children have been added to the roster this fall. "Norfolk Reads" is an interactive reading club for children in grades 1-3 and "Jr. Friends" is a library service club that meets once a week for students in grades 4-7.

During the summer the Library Building Committee was reactivated and conducted a search for an architect to prepare the schematic phase of the addition/renovation program. The firm of Wilson Rains & non Associates was hired and worked diligently throughout the Fall with the Library Building Committee & Trustees to design plans according to the Library's Building Program. A comprehensive grant was submitted to the Massachusetts Board of Library Commissioners Construction Program to offset a percentage of the construction cost.

Throughout 2000, the Friends of the Library were active supporters. They planned many activities, including a highly successful membership campaign. Over 500 supporters joined the organization! In September they held a two-day book sale extravaganza. By popular demand, the "Norfolk Commemorative" afghan continues to be sold. Proceeds from these activities were used to continue the best-seller lease program that significantly shortens the amount of time patrons must wait for popular books. Friends continue to support the summer reading program and to provide passes to the Boston Museum of Fine Arts, the Gardner Museum, Roger Williams Zoo, Plymouth Plantation & the Kennedy Library Museum. The Friends continue to sponsor "Art for Everyone" -- a rotating collection of prints that patrons may borrow. They also pledged funds toward the building expansion program, and helped the library purchase a much needed copy machine. Officers are: Mary Jo Gothorpe, President; Paula Austin, Vice-President; Beverly Baldoni, Secretary; Wendy Sonsire, Treasurer; and Maureen Buck, Nominating Committee.

The two elementary school libraries, H. Olive Day and Freeman-Centennial, continue to be hubs of activity. At each school library, classes meet once each week for instruction, reference, research, and book selection. Last year students and teachers borrowed 61,756 items, 2597 new books and A-V materials were added to the collections, including books from the "Adopt-a-Book" program, TPA "Book Fair" donations, and the H. Olive Day Read-a-Thon.

Both the Norfolk TPA & The Norfolk Community League made significant donations to the Freeman-Centennial Library to help update its aging non-fiction collection.

Highest commendations are in order to the Board of Trustees, Friends of the Library and the entire library staff and volunteers for their loyalty and support. These dedicated people continue to work tirelessly to make the library a vital and integral part of the Town of Norfolk.

Respectfully submitted,

Robin A. Glasser,
Director of Libraries

REPORT OF THE LIBRARY TRUSTEES

It is hard to believe that back in 1996 Town report, the library trustees stated that the library had "made substantial progress to adapt the library building for the future...A Building Committee of citizens has been formed and is hard at work on these issues." Thanks to the patience and perseverance of the library building committee, the work initiated over four years ago came closer to completion in 2000 with a design submission to the Massachusetts Board of Library Commissioners for funding. The Trustees extend our official and also our personal thanks to the Committee members: Mary Jo Gothorpe, Maureen McPike, Susan Nelson, Bruce Reinhardt, Cecilia Shipley, and Judy Sterling.

One of the issues that made the plans for a new library addition protracted was the need to secure the parcel land in front of the present library building on North Street. Discussions began with developer/owner Carlo Musto as early as 1995, assisted by members of the Board of Selectmen. It was not until December, 2000 that agreement on acquisition of the land was completed. The outcome was well worth the time. The present owner, Paul Borelli, deeded the entire parcel to the Town, retaining only subsurface rights for additional storm water drainage and retention. The result is another chapter in the public-private partnership that is creating a vibrant town center for Norfolk. The Trustees are grateful to Mr. Borelli and to his family for this \$350,000 gift of valuable land. Selectman Jack McFeeley worked hard and ingeniously in framing the agreement. In this, he redeemed the many hours devoted to this issue by his predecessors, Selectmen Jim Giebfried and Yaffa Dratman. We thank them all.

In conclusion, two members of the trustees (Boulay and Nelson) must claim a portion of this report for themselves. We do so in order to recognize the extraordinary service of our colleague, Frances Holman. Fran has served as a library trustee continuously since 1966. She is thus in her 35th year in this position - a record of continuous service in elective office that we believe is unprecedented in Norfolk. We noted above that "patience and perseverance" are required to reach the major goals of our library. In this attitude Fran Holman set the pattern. Thanks Fran.

Respectfully submitted,

Frances M. Holman, Chair
Harvey Boulay, Clerk
Kenneth Nelson, Member

PLANNING BOARD

The Planning Board continued its work on Growth Management, reviewing the Open Space By-law and amending it in an effort to make it a more desirable option for developers, while preserving an area of open space for the benefit of the Town. Also, the Estate Lot By-law was created and favorably voted on at Town Meeting. This By-law allows for currently non-buildable lots, due to insufficient existing frontage, to be built upon, if certain additional criteria are met. Instead of creating a new road and subdivision of multiple homes, the estate lot by-law allows for one single family home to be constructed as long as certain other requirements are satisfied. Like the Open Space by-law, the Estate Lot by-law was created in an effort to reduce density and reduce the impact on the Town's existing infrastructure.

The Board continued its practice of encouraging applicants to preview their potential development projects at an informal "pre-submission review". The Board found that this process enables the Board to set parameters that will save the developers time and money. This practice assisted 23 projects this year by identifying critical concept problems prior to a formal submittal thus streamlining their eventual approval.

In 2000, there were two (2) Preliminary Plans submitted, both which are still under review and pending. These were Spruce Acres (3 lots) off of Spruce Road and Saddle Ridge (7 lots) off of North Street.

The Board approved four definitive subdivisions that were submitted in 1999 with a total of 83 lots that included the Preserve at Keeney Pond (50 lots) off of Grove Street, Maple Park Estates III (22 lots) off Park Street, Stony Brook Estates, an open space subdivision of 4 lots and Norfolk Commons Phase I (7 lots) in the town center. The Board approved two more subdivisions that were submitted in 2000 with a total of 27 lots that included Norfolk Commons Phase II (10 lots) in the town center and Maple Valley Estates (17 lots) off of Medway Street.

The Planning Board has statutory responsibility for town planning administration of the Subdivision Control Law, the Site Plan Approval and Special Permit Granting Authority for the Town of Norfolk. The Board operates under the authority of M.G.L.c.41 & 81 and c.40A & 9. The Board's Rules and Regulations for the Subdivision of Land and Site Plan Approval provides comprehensive guidance to parties wishing to undertake the development of residential subdivisions and business and commercial sites in the Town of Norfolk.

The current board members are Francis A. Fitzpatrick, Chairman, Robert Nicodemus, Vice-Chairman, David LaPointe, Clerk, Arthur Spruch and Steven McClain. The Associate

Member is Kevin Darcy. The Board's engineering consultant is Judith Nitsch Engineering of Boston. The planning consultant is PGCAssociates of Franklin. The Board wishes to thank all other Town Boards, Committees, Commissions and Departments for their invaluable written comments that help the Board render its decisions and approvals. Special thanks are extended to Lois Boucher, Planning Board Administrator, for all of her efforts in organizing all submissions, maintaining good relations with other boards and applicants, and ensuring that the Board is adequately prepared for its weekly meetings and hearings.

The Board meets regularly Thursday evenings at 7:45 PM in the Town Hall. Planning Board meetings are posted in accordance with Massachusetts General Laws in the Town Hall on the Town Clerk's bulletin board at least 48 hours in advance. Legal notices of public hearings and other Board events, when required, are published in local newspapers. Direct abutters to definitive subdivisions are directly notified prior to hearings. Relevant materials are available to the public for inspection.

ACTIVITY OF THE PLANNING BOARD - 2000

Type of Activity	No of Plans	No of Lots
Definitive Subdivision Plans		
Submitted in 1999, Approved 2000	4	83
Submitted in 2000, Approved 2000	2	27
Pending/Under Review	2	21
Modified Definitive Plans	0	0
Preliminary Subdivision Plans		
Submitted in 2000	2	10
Approved in 2000	0	0
Non-Subdivision Plans Endorsed (81-P)	16	30
Lots Released in Subdivisions		15
Special Permit Applications		
Submitted in 1999, Approved 2000	2	11
Submitted in 2000, Approved 2000	2	11
Site Plans		
Submitted in 2000	6	
Approved in 2000	2	
Pending/Under Review	4	
Pre-submission sessions held	23	
Shade Tree/Scenic Roads Act Hearings conducted	5	

ZONING BOARD OF APPEALS ANNUAL TOWN REPORT

The Zoning Board of Appeals consists of 5 Full Members with 5 year staggered terms, and 2 Associate Members with 1-year terms. The Board's quasi-judicial authority is both conferred and limited by State statute and the Norfolk Zoning Bylaws. The Board has very little discretion in granting Special Permits and Variances, as decisions must be rendered by consideration of the criteria in accordance with M.G.L. Chapter 40A, as amended, and the Norfolk Zoning Bylaws.

The Zoning Board of Appeals has the authority to hear appeals from the decision of the Building Inspector, and petitions of Addendum's to Special Permits, Comprehensive Permits, Repetitive Petitions and Variances. The Board does not draft zoning bylaws nor do they enforce them.

During the 2000 calendar year, the Board received 10 applications for hearings. The Board issued 2 Variance Extensions, 4 Special Permits, 2 Variances and granted 1 Appeal of the Building Inspector's decision. One application for a special permit was withdrawn.

The Board also reviewed 43 applications for wetland hearings forwarded to the Board of Appeals for comment and input, as required by the Norfolk Wetland Protection Bylaw. In addition to the quasi-judicial duties involving hearings and rendering decisions in an expeditious and impartial manner, the Board members also serve as communication liaisons to other Town Boards, Departments and Committees. The Members and the Zoning Administrative Assistant also attend zoning seminars and workshops and research court decisions to keep abreast of zoning issues and revisions to M.G.L. Chapter 40A, as amended. Board members also attend court proceedings as witnesses on behalf of the Town. Meetings of the Board are held generally once per month unless an emergency dictates otherwise. All meetings and public hearings are posted at least 48 hours in advance in the Office of the Town Clerk and are conducted in accordance with the Open Meeting Law.

We wish to acknowledge our appreciation to the other boards, departments and committees for their cooperation and input to our hearings, especially to the Planning Board and the Conversation Commission. Our Town Counsel, George Hall, Jr. has always been available and cooperative regarding all issues in which the Board has sought guidance. We wish the best and a happy retirement to long time Building Commissioner/Zoning Enforcement Officer, Jerry Hughes.

Respectfully Submitted,

Bruce A. Simpson, Chairman
Lisa Keating, Vice Chairman
Brian Wolf, Clerk
John Burke, Full Member
Lorraine Sweeney, Full Member
Robert Garrity, Associate Member
Nancy Lancellotti, Associate Member

PERMANENT BUILDING COMMITTEE

The Permanent Building Committee (PBC) had a busy year working on the new Pond Street Recreational Complex, the new Senior Center, and a design for a new Fire Station.

Throughout the year, the PBC continued work with the contractor, J.E. Case Inc., North Attleboro, and the architect Joe Marshall of Moriece & Gary, Inc., Charlestown, to bring the new Pond Street Recreation Complex almost to conclusion. The grass for the project was seeded in the fall of 2000 and the Recreation Complex will be ready for use in the fall of 2001.

The PBC continued work on the design and planning phase of the new Senior Center, working closely with architect Bob Nicodemus of Bergmeyer Associates, Inc., Boston, and the Council on Aging. In late summer, Di Giorgio & Messina Construction Company, Middleton, was selected as the general contractor for the Senior Center project, and construction began. The Center is expected to be completed by spring of 2001.

Late in the year, the PBC became involved with the design phase for a possible new Fire Station, working with architect Mark W. Barrett of Allen M. Lieb Architects, P.C., Ltd., and Fire Chief William Kelley.

During the year, Ernie Alix resigned from the PBC after many years of outstanding service. Apart from his service on the PBC, Ernie also served as the Clerk of the Works for both the H. Olive Day School addition and the construction of the new Town Hall. The Town surely benefited from the extraordinary expertise and skill that he brought to these projects in overseeing them to a successful conclusion, and we thank him for all of his tremendous contributions to the PBC and the Town.

Respectfully submitted,

Robert P. Lowndes, Chair
Winsor F. Bowden
David Capone
Fred Pfischner

NORFOLK RECREATION COMMISSION

The Norfolk Recreation Department is managed by five elected commissioners. This past May, Julie Chapski, was elected as the Commission's newest member. The co-directors, Ann Proto and Jenifer Miller, perform the daily management of the Recreation Department. The Assistant director is Kathy O'Brien.

The Recreation Department programs are self-supporting through the use of a revolving fund. Fees are collected to participate in the programs, which, in turn, are used to pay instructors, purchase supplies and offer some free programs to the community.

The variety and amount of programs offered by the Recreation Department has continued to grow over the past year. Participants are represented by all members of the community from infants through adults. Some of the more popular programs are the Teen Dances, Sticky Fingers for Toddlers, as well as the extensive after school and summer sports programs. Due to strong revenues from our programs, the department continues to sponsor free programs such as the summer playground, Easter Egg Hunt, Family Open Gym and the Summer Concert Series. The Commission has also donated a generous amount to the Freeman Centennial School Playground project.

During the past year, the Case Construction Company has completed work at the Pond Street Complex. Seeding of the fields was done in the fall of 2000 with the scheduled use of the fields to begin no later than the spring of 2002.

The Recreation Department welcomes requests to implement new programs and encourage participation by all members of the community.

Respectfully submitted,

Barbara Gillis, Chair
Tom Terpsta
Joseph Byrne
Noelle Tonelli-Secretary
Julie Chapski

NORFOLK GOLF COMMITTEE

The Norfolk Golf Committee consists of four members who have been appointed by the Board of Selectmen, as well as many other volunteer members, who have been active participants.

The mission of the Golf Committee is to locate a parcel of land in the Town of Norfolk, which would be suitable for the development of a municipal golf course. The golf course would be self supporting, and would also provide a revenue source for the town.

The committee was awarded \$25,000 at the May 2000 town meeting to conduct a study. A location next to the new town recreation complex on Pond Street was evaluated and found not to be a suitable location. The committee is presently evaluating other properties in town.

We would like to thank town meeting for its support, as well as the Board of Selectmen, and the numerous other boards and committees, town employees, and volunteers for their help this past year.

Joseph Byrne, Chairman
Todd Monjar
John Vancurra
John Czyzewski

METROPOLITAN AREA PLANNING COUNCIL YEAR 2000 REPORT

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MPO), MAPC has oversight responsibility for the region's federally funded transportation program. Council membership consists of community representatives, gubernatorial appointees and city and state agencies who collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, housing, regional growth and the environment. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight subregional organizations. Each subregion has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The subregions meet on a regular basis to discuss and work on issues of local concern. Bellingham, Dover, Franklin, Holliston, Hopkinton, Medway, Milford, Millis, Norfolk, Sherborn, and Wrentham are member communities of the SouthWest Advisory Planning Committee (SWAP) subregion. The community representatives of the SWAP subregion consist primarily of elected and appointed officials and town planners from the eleven neighboring towns.

Transportation

This year, SWAP worked with the Central Transportation Planning Staff on a Subregional Transportation Study. The towns worked cooperatively to prioritize regional transportation improvement projects in order to help the coordination of state funding in the region. MAPC also worked with the SWAP communities to get improvements to Route 109 programmed on the region's Transportation Improvement Program (TIP) list. Beginning this year, and continuing into next year, SWAP will provide input to the Year 2025 Regional Transportation Plan, which will guide funding for roads and transit for the next 25 years in the Boston Metropolitan region.

Innovative Land Use

The SWAP subregion hosted a workshop on Conservation Subdivision Design, a model study completed by MAPC on an innovative land use technique to preserve land while accommodating development. Conservation Subdivision Design (CSD) is a flexible planning tool, which allows a community to meet both its development and conservation goals. It enables land conservation and preservation of resources, while still accommodating the full development potential of the parcel. Funded by the Executive Office of Environmental Affairs, MAPC undertook this project in order to promote and enable the use of Conservation Subdivision Design (or CSD), arguably the best reform made to traditional cluster-type zoning to date. The project is intended to elevate the use of this alternative land development technique to one that is commonly accepted and utilized, by serving as an educational tool particularly for Town Planners, Planning Boards and developers.

I-495 Initiative

The SWAP communities are part of the I-495 Initiative, a partnership of local officials, business leaders, and others affected by growth along the I-495 Corridor. The Initiative is a joint project of MAPC and the Massachusetts Technology Collaborative with funding from the Massachusetts Office of Business Development. This year the Initiative held its third Annual I-495 Conference, with Secretary of Transportation Kevin Sullivan as keynote speaker. The Initiative kicked off a new I-495 Institute for Local Officials in cooperation with the University of Massachusetts and worked on other water, sewer, and transportation solutions designed to enhance the Corridor's business competitiveness while protecting its quality of life.

The SWAP communities will continue to work with other communities in the I-495 region through the I-495 Initiative and through joint cooperative efforts with MAPC's MetroWest subregion.

Legislative

Working with state legislators, MAPC defined the parameters of a statewide road and bridge construction program under Chapter 87 of the Acts of 2000. The legislation will help to secure a more stable funding source and insure an annual \$400 million statewide road and bridge construction program. MAPC also played a key role in shaping and insuring the passage of legislation that reformed the funding of the Massachusetts Bay Transportation Authority. Similar efforts this year led to the passage of the Community Preservation Act and reform of the Commonwealth's Zoning Enabling Act.

Buildout Analysis and Executive Order 418

MAPC is continuing its work with local communities on Buildout Analysis throughout the region. The Executive Office of Environmental Affairs has funded this two-year long effort and has contracted with MAPC to complete a buildout analysis for every city and town in the metropolitan region. The purpose of the study is to create an approximate "vision" in quantitative terms of the potential future growth permitted and encouraged by a community's bylaws. Thus far, four out of the eleven SWAP communities have had their buildout analysis completed. All of the communities will have their buildout analysis completed and presented to their town by the end of June 2001. Once the buildout analysis have been presented to the local communities, the communities become eligible for additional state funding for planning assistance under Executive Order 418.

BOARD OF HEALTH

Change in 2001

The BOH began the year reorganized in the following manner:

- Peter Chipman - Chairman
- John J. Hurley - Clerk
- Thomas R. Gilbert - Member

This organization, although a little bumpy in the beginning, has really worked out well. As the board began to settle into 2000 business, each member has been able to provide a particular skill and allowed the board to function in a very efficient and value added manner. Decisions have been made to protect the health of the community, including many that required changing some existing processes and creating some new ones. Below are many of these changes.

1. Sanitation Inspection

The sanitation inspector was busy with Norfolk this year. Normal duties of inspecting eating establishments were increased by residential and commercial issues including the unfortunate fire at Linda's Variety. The BOH has begun to look at funding and time allocation of the inspector to be sure we are leveraging this resource appropriately and we will be directing his activities more actively than in past.

2. Health Watch

The BOH decided to improve communication with the public. Items of interest were posted at town hall or announced during the BOH meetings. We now post articles which the board believes are most relevant to our citizens in the paper under the title of "Health Watch". Look for us there!

3. Meeting Frequency

In an attempt to improve customer service, the BOH agreed this year to meet twice monthly instead of once. A by-product of this idea was a hope that the meeting would be shorter as well. The meetings continue to be several hours and they are bi-monthly. A sure sign of a growing community with more sophisticated needs.

4. Tobacco Control Regulations

The board looked closely at regulations throughout Massachusetts and the policies being adopted by many communities. A decision was made not to go smoke-free. This decision was made after meeting with the local food establishments face to face in one of their establishments. For the first time, the

BOH followed up on the smoking regulations put into affect many years ago. This was done by an inspection of the "smoke eating" technologies employed by the establishments on Rt. 1A. An amendment to the license renewal procedure was created which will require the establishments to provide proof of maintenance of those systems at the time of their renewal.

5. New Appointments

Animal Advisory Agent – The role of this position was changed this year from a mediation role to manage animal related disputes among neighbors. Thank you Bruce Simpson for serving years in that capacity.

The animal control officer was appointed to fill a different capacity that allows the BOH to take advantage of the experience and exposure while he/she is doing her job. Any animals that are being kept in an environment which could affect the health of people in town will be reported back to the BOH. This change in responsibility will ensure the BOH can effectively manage animal issues as the town continues to grow and neighbors get closer. The BOH heard issues in several occasions which involved horses, dogs, sheep and a monkey. Thank you Hilary for a job well done!

Agent To The Zoning By-laws Committee-

Alan Chapski was appointed to this committee on behalf of the BOH. His experience with BOH issues over the last several years will provide the perspective the board needs and introduce a new one. Thank you to Lois Boucher who filled this role for several years and expressed her continued interest this past year.

6. Staff Development

The board has made an effort to develop the assistant, Betsy Fijol. She attended a class to broaden her knowledge of sanitation management. We hope to continue developing her this year and begin to use her skills to supplement the current Sanitarian by having more frequent visits to the various food establishment throughout town.

7. Visiting Nurse Association

A spokeswoman from the VNA attended one meeting to re-introduce the board to the services provided in general and specifically the benefits for Norfolk. After reviewing the budget for 2001, the BOH has decided to look closer at these services. The 2000 budget was a significant decrease from previous years, due to the VNA receiving alternative funding, and demand may be increasing due to the coverage changes in the insurance industry.

HUMAN RESOURCES

Regular Business/statistics:

A busy year for the BOH as indicated by the doubling of meetings and still maintaining a full agenda. A couple of items worthy of notation were:

1. Water Contamination- In early August 2000, testing by the water department detected some contamination in one of the town wells. DEP dictated a boil order which was announced to the community via cable and BOH members making phone calls to residents. The system was flushed and the detection was not seen again after much testing. A new process was put in place for water testing further insuring the quality of our drinking water. Thanks to Jim Martin for his attention to this matter.

An issue that this situation presented was Norfolk's inability to communicate broadly to its residents. This has been discussed with the Board of Selectmen and remains an area of focus in 2001.

2. West Nile Virus & Rabies - Massachusetts experienced an out-break of rabies and then the West Nile Virus which is carried by the bird population. The animal control officer working with the BOH kept a close eye on these issues within our animal population and communicated an awareness via Health Watch and a visit by Hilary Penlington to our televised BOH meetings. Thanks to Hillary for driving all of those dead birds into Boston for evaluation. Fortunately for us no cases of the West Nile virus was detected in Norfolk.

Statistics

The following are permits and licenses issued by the Board of Health.

- Percolation Testing
- Septic System Permits
- Septic System Component Replacement
- Form 1.0 Applications (Review for Home Improvement)
- Site-plan Review Plans
- Well Permits
- Sub-Division Review
- Variance Hearings (Title 5 & local)
- Food Establishment Permits
- Milk and Cream Permits
- Tobacco Product Permits
- Refuse Hauler Permits
- Septic System Installer's Permits
- Septic Removal Permits
- Medical Waste Transport Permits
- Massage Therapy Licenses
- Camp Permits

WALPOLE AREA VISITING NURSE ASSOCIATION TOWN OF NORFOLK

Board Officers:

Daniel Nye	President
Julie Bonenfant	Vice President
Mark Howe	Treasurer
Susan Neary	Secretary

Management:

Barbara E. Cade	Executive Director
Robert P. Bois	Financial Manager
Lucinda C. Williams	Systems Manager

Clinical Supervisors:

Sandra Kershner, R.N.	Nursing Supervisor
Maureen Bass, P.T.	Rehabilitation Supervisor
Virginia Clarcq, R.N.	Home Health Aide Supervisor

The Walpole Area VNA successfully entered the year 2000 with no dreaded Y2K problems. The VNA has continued to experience a stabilization in overall visits during the calendar year 2000. Approximately 45,000 visits will be made by year end. There has been an increase in non-Medicare business with a slight decline in Medicare business. The new switch to a Medicare Prospective Payment System in October will mean an emphasis on 60 day episodes of care instead of visits.

The Walpole Area VNA is accredited by the Community Health Accreditation Program and is a Medicare and Medicaid Certified Agency. The quality of care is reflected in client satisfaction surveys and letters of appreciation from patients. Again, this year, the Walpole Area VNA received a Pinnacle Award for excellence in patient satisfaction and is ranked in the top 10% of benchmark agencies, nationwide. The major strength of the VNA continues to be the competent, professional and highly committed staff.

The Walpole Area VNA provides programs in health promotion to all age groups in addition to traditional home health services. The three major components of the Health Promotion Program are:

Health Maintenance for the Elderly: Promotion of good health and maximum functioning for all residents over 60 years of age. Elderly residents, who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Home Health Program are seen on a periodic basis by a nurse at home. The goal of the program is to assess changes in physical condition, prevent complications and prevent unnecessary hospitalizations. Ambulatory residents

COUNCIL ON AGING

are seen for physical assessment and health counseling at the senior citizen clinics, held at the Federated Church the third Wednesday of every month.

Maternal/Child Health: Promotion of the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period and the child rearing years. Services are provided by a maternal/child health nurse specialist and a lactation consultant, through home visits.

Communicable Disease: Prevention and control of communicable disease through casefinding, education and provision of follow-up care, consistent with public health practice.

Public Health: Promotion of health awareness for the prevention of serious illnesses. Periodic hypertension, diabetes and bodyfat screenings are held at the clinics and in the community. The annual flu clinics were held in November and December. The pneumonia vaccine was also offered this year.

The Town of Norfolk Public health statistics for 2000 are as follows:

Service	Visits
Home Visits/Health Maintenance	22
Maternal/Child Health Visits	0
Communicable Disease Follow-Up	22
Senior Citizen Clinics	91
Flu Vaccine	213
Pneumonia Vaccine	5

The Council on Aging was created by town meeting in 1972 and is made up of 11 members appointed by the Board of Selectmen. There is an undesignated number of associate members appointed by the Council. The Council's function is to identify the needs of Norfolk Citizens who are 60 years and over and to give information, to take action, or to refer the needs to the appropriate agencies.

The Council employs an Executive Director who works from an office in Town Hall three mornings a week and 2 days from the Federated Church Senior Center. They also employ a Secretary and a van driver at twenty hours a week and two outreach workers at 20 hours a month.

We received a Formula grant award from the Executive Office of Elder Affairs to provide additional support for the outreach program, and pay for dues and conference meeting attendance. We also received a Service Incentive award to be used to hire a Tai-Chi instructor.

Programs and services provided by the Council on Aging are: General Information, referral to other agencies, outreach program, caregiver support, food shopping assistance, health screenings, fitness programs, intergenerational programs, tax relief program, fuel assistance, transportation, congregate meals, home delivered meals, community education, legal assistance, tax assistance, newsletter, recreation and social events, non-seniors fuel assistance and general information.

A TRIAD Council was formed with Fred Kenney as the Chairman. The purpose of the TRIAD Council is to establish a working partnership among the various community departments, residents of the community and the Sheriffs Department as a means of identifying service needs among the seniors. Their meetings are immediately following the Council on Aging meetings.

HUMAN RESOURCES

On July 13, 2000 the Council dreams were answered with the ground breaking for the Senior Center on Medway Branch. The Council would like to thank all who helped us achieve this goal. We would also like to thank all of the volunteers who provided hours of transportation, shopping assistance, reassurance calling, clinic assistance, Board members, The Friends of the Council on Aging, in-kind support donated to the Council for its operations, The Board of Health and Walpole Visiting Nurses for sponsoring Health Clinics, the Highway Department for servicing our vans, Fire and Police Departments, the Federated Church Missions, Hessco (Health and Social Services Consortium, Inc.), the Executive office of Elder Affairs and all who helped through the year.

The Council on Aging meets on the third Monday of each month at Town Hall in the Multi-Purpose Room at 9:30 a.m. All are welcome to attend.

SELF HELP INCORPORATED

During the program year ending September 30, 2000, Self Help, Inc., received a total funding of approximately \$16.7M and provided direct services to 17,591 limited income households in the area.

In the TOWN OF NORFOLK, SHI provided services totaling \$132,101 to 53 households during program year 2000.

Self Help's total funding of \$16,699,454 does not tell the real value of services delivered to the area as a whole. This funding enabled us to mobilize an additional \$1,399,684 of other community resources such as, volunteers, donations of space, and private donations in the form of goods and services. Therefore, the total impact of Self-Help, Inc., during the past program year was \$18,450,931.

In addition, Self-Help currently employs 280 individuals. Many of these individuals are of limited income, and most reside in our service area.

We feel that October 1, 1999 through September 30, 2000 was a successful program year for us because we were able to assist as many individuals and/or families as we did, regardless of the challenges of being a human service provider.

We thank all the volunteers, the Board of Selectmen, the limited income representative and the private sector representatives, for helping to make Fiscal Year 2000 a successful one.

Respectfully submitted,

Norma Wang
Executive Assistant/Human Resources

NORFOLK COUNTY MOSQUITO CONTROL PROJECT

The operational program of the Project integrates all proven technologies into a system of mosquito control that is rational, environmentally sensitive and cost effective.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Projects: Our primary efforts are concentrated on the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which can contribute to mosquito breeding.

Drainage ditches checked/cleaned	8,250 feet
Culverts checked/cleaned	30 culverts

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort.

Larval control by backpack/briquettes/mistblowers	84.63 acres
Rain Basin treatments	894 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threatening to residents.

Adult control aerosol applications from trucks	3,763.2 acres
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Surveys, inspections, and pre/post monitoring in support of our program include locating and mapping breeding areas, larval and adult collections, and field work evaluations leading to better water management.

NCMCP received 70 calls from residents for information and assistance.

Respectfully submitted,

John J. Smith, Superintendent

HOUSING AUTHORITY

The following officers were duly elected at the annual meeting of the Norfolk Housing Authority held on May 9, 2000.

Joanne T. Smith	Chairman
Robert G. Boucher	Vice Chairman
Walter Zagieboylo	Treasurer
Thomas J. Collins	Assistant Treasurer
Matthew Capofreddi	Secretary

Staff:

Jan Moore	Executive Director
Muriel St. Amand	Administrative Assistant
Charles Anthony	Maintenance
Richard Bracker	Maintenance

Modernization Programs of the Norfolk Housing Authority: The Hillcrest Septic System was completed during 2000. Through the joint cooperation of the Housing Authority Board of Commissioners, Town of Norfolk employees, the Department of Housing and Community Development and the Housing Authority staff, this project moved along smoothly.

NHA Property:

The Norfolk Housing Authority manages 84 units of State Aided housing. We are a self-sufficient unsubsidized Housing Authority. Presently 64 units at Hillcrest Village, Rockwood Road, are for our Elderly and Disabled residents. Our Family development Pine Knoll located on Arnold Road, contains 20 residences of two and three bedroom units. Waiting lists are kept for both properties and applications may be obtained at the Housing Authority office at Hillcrest Village or mailed by request. We can be reached at 528-4800, 8:00 am to 2:00 pm. daily. All seniors interested in residing at Hillcrest Village, will find our waiting list to be a very short wait.

Special Event Noted with Appreciation:

- Charlie Anthony's wonderful cookouts for our residents at Hillcrest Village.
- H. Olive Day Preschool Valentines Day Party for our seniors.
- The Fire Department's annual Christmas Party.
- The Lions Club Christmas parade and special attention to our residents at Hillcrest Village.
- Pine Knoll's second annual children's Halloween party, thank you to all the parents, Girl Scout Leaders, Staff, and Seniors at Hillcrest and a special thanks to Helmi Bishop and her pony for the great pony rides.

HUMAN RESOURCES

- St. Jude's Confirmation students and staff for delivering Easter, Thanksgiving and Christmas Baskets to our Elderly and Family Developments. You provided for those who may not have had a Holiday dinner with your generosity and kindness.

Special Thanks:

The Board of Commissioners, staff and residents wish to express their appreciation to the dedicated Police, Fire and Highway Departments for their concern and service. The Housing Authority also wishes to commend and thank Norfolk Together, the Norfolk Community League, St. Jude's Parish and the Council on Aging for their continued support, outreach and care of our residents.

Respectfully submitted,

Jan M. Moore, Executive Director

SOUTH NORFOLK COUNTY ASSOCIATION FOR RETARDED CITIZENS, INC.

On behalf of the individuals with mental retardation and their families who reside in Norfolk, we wish to thank you for your support over the many years of our partnership.

Created in 1954 and governed today by several hundred local families with children disabled by mental retardation, South Norfolk County Association for Retarded Citizens, Inc. (SNCARC) is a self-help, grass roots organization motivated by local needs. We are the voice and the heart of advocacy for mental retardation for our 12 local towns. As a home-grown, non-profit organization, we have always been accountable to, and dependent on, local financial and volunteer supports. Our job has been to use this platform of local support to advocate for and draw into our communities other public and private resources needed to serve the needs of our neighbors who are disabled by mental retardation.

South Norfolk County Association for Retarded Citizens applies these local supports to provide services which include: family support programs encompassing case management, emergency and clinical services, our Family Autism Center, consultation and training and in-home respite care services. Also included are the educational and rehabilitative day programs, which continue the work of the school department, and the adult and after-school social and recreational programs which provide several social clubs and special events, evening educational classes, discussion groups and a variety of sports activities. We also operate through our related party organization, Lifeworks, a range of residential and vocational training programs.

The support from our local communities has provided the funding base from which we have always operated. This local support, control and accountability well serves local needs in a highly cost efficient manner. Our request from all of our towns is the same: 65 cents per capita. Last year we were granted \$4,025.00 from the Town of Norfolk. We are requesting Level Funding for FY2002.

By pooling this request with the funding given by the other 11 towns to your local Association for Retarded Citizens, Norfolk is able to achieve a cost efficiency which allows them to do more for its mentally retarded citizens than it could individually. I believe it a testament to this good financial sense, as well as the good works performed by SNCARC, that each of the 12 towns we serve continue to provide this funding support as they have done for so many years.

We have provided the following services over the past year to individuals and families from Norfolk:

Program	Number Served	Average Cost Per Individual	Total Yearly Cost
Day Habilitation	8	\$15,412.00	\$123,296
Family Support/Respite Care	15	3,293.00	49,395
Family Autism	4	204.00	816
Harbor Counseling	1	1,343.00	1,343
Social/Recreation	10	230.00	2,300
Advocacy	32	67.00	2,144
Residential	0	42,365.00	0
Residential-Individual Support	0	8,861.00	0
Vocational Training/Transport	4	13,558.00	54,232

The total expenses for all of the SNCARC Program/Advocacy services provided last year in Norfolk was \$233,526.

As you start your budget process, we would like to formally request that you add us to the agenda for that meeting so we might make an appeal for an allocation of \$0.65 per capita for your community's services provided by SNCARC. This is much below the financial report of numbers of clients served in Norfolk and the average costs of those services.

I hope this summary helps clarify the nature and cost of services we provided. We have served Norfolk and the other 11 communities for over 45 years, and plan to continue to build our services in partnership with the town. The allocations at Town Meeting are tremendously important to this partnership.

We look forward to speaking to you in person on the subject of this extraordinary work and its ongoing importance to the quality of life in Norfolk. Also, we extend a very sincere invitation to you and your Board or Committee Members to visit our programs at any time. If we can be of service in any way, please be sure to give me a call.

Respectfully yours,

William F. Abel, Ph.D.
President

NATURAL RESOURCES

WATER DEPARTMENT

WATER SERVICE INFORMATION

	1999	2000
Miles of Water main in service	57.77	58.45
Total Water services	1,772	1,828
Number of services per mile of water main	30.67	31.27
Total gallons pumped	196,228,300	224,357,900
Total gallons purchased	589,104	460,404
Average gallons pumped per day	537,612	614,679
Average annual gallons used per service	111,071	122,986
Average gallons used per service per day	304	337
Total Water Bill and Betterment Revenue	\$617,881.02	\$637,318.02

In 2000, the total gallons pumped increased. Total rainfall was lower than the prior year.

The Norfolk Water Department has a comprehensive Master Plan. This plan is the blueprint for the logical build out of necessary infrastructure. At this time, we are seeking a third well source consistent with the Master Plan. We have also identified potential new tank sites.

On August 7, 2000, D.E.P. issued a boil water order. On August 8, 2000 the order was rescinded. A disinfection program was implemented.

Town Meeting approved monies to improve the Gold Street, the Spruce Road Pumping Stations and the Weeber Tank. Additionally, monies for a water treatment facility at Spruce Road was also approved. The Water Department applied for and received from the State Revolving Fund, a zero-interest loan to upgrade the Spruce Rd. Pump Station. The Norfolk Water Department was notified that we were included on the SRF Intended Use Plan for FY 2001. The total approved was \$642,000.00.

In the year 2000, the Water Department acquired 52.74 acres of land to ensure the protection around the Gold Street Pumping Station.

The Board of Water Commissioners is dedicated to the delivery of potable water in sufficient quantity and quality to meet the needs of our residents now and into the future and we will continue that mission.

The Commissioners wish to extend our gratitude to the staff of the department, headed by Superintendent James A. Martin III, Administrative Assistant Marilyn A. Ghioni, Maintenance Operator Richard A. Watson, Collector Gail E. Bernardo, Part-time Maintenance Markene Burton and Part-time Meter Readers Colleen O'Loughlin and Norman Lenihan. These employees are dedicated and tireless in the efforts to ensure the smooth overall operation of the Norfolk Water Department.

Submitted by

Board of Water Commissioners

CONSERVATION COMMISSION

The Norfolk Conservation Commission consists of a seven-member board whose members are appointed for three-year staggered terms by the Board of Selectmen. The jurisdictional responsibilities are guided by the Norfolk Wetland Protection Bylaw and the Wetland act, as most recently revised, their promulgated regulations, and the Department of Environmental Protection's Program Policies.

During the 2000 calendar year, the Commission heard 43 wetland cases; up from 40 the previous year, and a near-20% jump from 1998. A large portion of these cases involved the construction of single-family dwellings, remodeling projects, and septic repairs. Four involved residential subdivisions. However, the impact of these four filings is enormous to the town.

Specifically, the infrastructure to support the subdivisions plus the 91 individual housing lots represent 156 acres of lost open space. To preserve existing open space, the Commission gratefully accepts donations of open land, while also pursuing the acquisition of additional open space for the protection of wetlands, groundwater resources, wildlife resources, and the preservation of the quality of life for the present and future citizens of Norfolk.

In addition to its duties in hearing wetlands cases, the Commission was active in conservation land management. A selective timber harvest was conducted on the Lind Farm property, which will promote a healthier forest environment. The Commission continues to develop a trails program and passive recreation development plan for the Lind Farm. The Commission was pleased to endorse several Boy Scout Eagle projects, which enhanced the visual appeal and usability of several properties. We extend, yet again, our most sincere appreciation to Maryann Magner. Though Maryann retired from the Commission this year after many years of service, she continues as the Commission's Project Manager for its Conservation Land Management Program, working tirelessly for the preservation and management of open space in the Town. We also welcome our newest members, Aimee Dudley and James Giebfried, and associate/consultant Gail Hansche.

The Commission receives valuable input and cooperation from many citizens and Town Boards. We wish to acknowledge valuable work relationships with the Norfolk Water Department, the Board of Health, the Planning Board, the Zoning Board of Appeals, and especially the Norfolk Highway Department and its Superintendent, Butch Vito. Their cooperation and willingness to help the Commission with its varied projects is invaluable. We wish to thank Town Counsel, George Hall, Jr. for his guidance to the Commission, Town Administrator Greg Balukonis, and the Board of Selectmen for their support and confidence in our carrying out our duties and responsibilities.

Respectfully Submitted:

Andrew W. Bakinowski, Chairman
 Allan M. Shaw, Vice-Chairman
 Cynthia C. Andrade, Clerk
 Brian T. Butler, Member
 Joseph Simmons, Member
 Aimee Dudley, Member
 James Giebfried, Member
 Gail Hansche, Associate/Consultant

ADVISORY BOARD

The Advisory Board is a nine-member board appointed by the Town Moderator for three-year terms. Members of this board are limited in that they are not permitted to hold any other appointed or elected position in the Town of Norfolk. The Board is fortunate to have four Past Chairmen as current members. This continuity of experience has provided invaluable insight into the ongoing issues we face year after year.

The mission of the Advisory Board is to review every article in a Town Warrant and to make a recommendation to the Town Meeting. This process generally is accomplished by the board thru a variety of methods: initially there is a long process of liaisons meeting with their appointed departments and committees and bringing information back to the Advisory Board. Liaisons will also extend an invitation for these groups to present their budget and warrant article requests at a regularly scheduled Advisory Board meeting. This process has led to establishing a very good rapport with the various departments and has enabled the Advisory Board to garner a considerable understanding of the issues at hand as well as an opportunity to clear up any questions they may still have. After hearing the views of the proponents and opponents of each Article, the Board takes a vote and this information is then provided to the general public in the form of the Advisory Board Recommendations booklet. The Booklet is mailed to every registered voter prior to the scheduled Town Meeting. These recommendations are once again provided at Town Meeting, with the reading of the Motions by Advisory Board members.

The annual budget for Norfolk is decided at the Spring Town Meeting. The Advisory Board is required to recommend a balanced budget that equitably distributes the available Operating and Capital resources. The Fall Town Meeting will mostly address non-financial issues such as zoning or other bylaw changes. The Advisory Board will make recommendations based on its analysis of each issue. A small Reserve Fund is, also managed by the Advisory Board to offset any unanticipated necessary expenses of any Department that cannot be deferred to the next Town Meeting. For a detailed report on the results of the Spring and Fall Town Meeting, please refer to the Minutes of both meetings in the Annual Report of the Town Clerk, (under the section titled: General Government).

In recent years the Advisory Board, with the help of the Finance Director and the Town Administrator, has been faced with meeting the needs of the community that is growing faster than the available financial resources. The Annual Budgets have reflected our effort to apportion the recurring revenue in a way to maintain service levels across all Town Departments. The Capital Budget is funded by non-recurring revenue and addresses the top infrastructure needs of the community. In recent years it is becoming more and more difficult to fund

some very important capital spending requests because there are even greater needs at hand. The Advisory Board looks forward to working with a new group that is currently being formed, the Capital Outlay Committee, which will address all of the identified long term capital needs of this town and propose a long range plan in which we try to fund these needs. Additionally, we have been able to maintain the Stabilization Fund at a level to help insure lower interest rates and reduce short-term borrowing.

The Board congratulates Past Chairman, Norm Gentry for all of his hard work and outstanding leadership he provided during his tenure and is grateful that he continues to lend his expertise as a current member of the board. We also wish to extend a hearty Thank You to our secretary, Dorothy Strohl, for her extreme dedication to the job - without her help, the work of all the members would be far more time consuming.

Lastly, we would like to take this opportunity to acknowledge the fine work of our Finance Director, Susan Gagner and Town Administrator, Greg Balukonis in compiling the draft Budgets with appropriations balanced against projected revenues. These drafts greatly facilitate our analysis and recommendations.

Respectfully submitted,

Advisory Board Members

Glenn Beenink

Edward Cannon, Past Chairman

Kathleen Johnson

Norman Gentry, Past Chairman

Nancy Seitz

Jonathan Smith

Graham Sterling, Past Chairman

Marc Waldman, Past Chairman

James Ward, Chairman

**DIRECTOR OF FINANCE/
TOWN ACCOUNTANT**

The following general purpose financial statements have been prepared and audited in conformity with generally accepted accounting principles and present fairly the financial position of the Town of Norfolk, Massachusetts, at June 30, 2000.

I would like to thank my staff, Lorraine H. Foley, Assistant Town Accountant/Employee Benefits Coordinator, and Mary Noris, Data Processing/Accounts Payable Clerk. The staff continues to do a remarkable job. Lorraine Foley announced her retirement after thirty-four years of service. I would like to personally thank her for her dedication and commitment to the Town of Norfolk.

In August of 2000, Jane Lepardo was hired as the new Treasurer/Collector. Jane replaced David Okun, who left us to become the Treasurer/Collector for the Town of Weston. I'd like to thank David for his five, very effective years, as Treasurer/Collector. Jane is proving to be a valuable addition to the Finance staff. Thanks go out to the Treasurer/Collector and Assessing Department's for their hard work, dedication and cooperation. I am also grateful for the continuing cooperation and support from all Town Departments.

Susan L. Gagner
Director of Finance/Town Accountant

TOWN OF NORFOLK, MASSACHUSETTS
GENERAL PURPOSE
FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2000
TOGETHER WITH INDEPENDENT AUDITOR'S REPORTS

TOWN OF NORFOLK, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
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JUNE 30, 2000

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John J. O'Brien
Certified Public Accountant

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P. O. Box 2219
231 Centre Avenue
Abington, MA 02351

INDEPENDENT AUDITOR'S REPORT ON GENERAL PURPOSE
FINANCIAL STATEMENTS

To the Honorable Board of Selectmen
Town of Norfolk, Massachusetts

I have audited the accompanying general purpose financial statements of the Town of Norfolk, Massachusetts as of and for the year ended June 30, 2000, as listed in the Table of Contents. These general purpose financial statements are the responsibility of the Town of Norfolk, Massachusetts' management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In as much as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its general fixed assets. Accordingly, except for the enterprise fund, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements. The amount that should be recorded in the general fixed assets account group cannot be reasonably determined.

As described in Note 1d to the financial statements, the Town does not accumulate the dollar amount of vacation and sick leave earned by its employees during the year and accumulated at year-end. Generally accepted accounting principles require that such amounts, if material, be recorded as a liability in the general purpose financial statements.

In my opinion, except for the effect of the matters discussed in paragraphs 3 and 4, the general purpose financial statements referred to above, present fairly, in all material respects, the financial position of the Town of Norfolk, Massachusetts, as of June 30, 2000, and the results of its operations and cash flows of its proprietary fund types and non-expendable trust funds for the year then ended, in conformity with generally accepted accounting principles.

FINANCES

Board of Selectmen, Norfolk, Massachusetts

November 30, 2000

Independent Auditor's Report (continued)

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2000, on our consideration of the Town of Norfolk Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The Schedule of Treasurer's Cash, and Schedule of Taxes, for the year then ended June 30, 2000, on pages 21 and 22, are presented for purposes of additional analysis, and are not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, except for the matters described in paragraphs 3 and 4, are fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

John J. O'Brien, CPA

John J O'Brien C.P.A.

November 30, 2000

John J. O'Brien
Certified Public Accountant

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Abington, MA 02351

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Honorable Board of Selectmen
Town of Norfolk, Massachusetts

I have audited the general purpose financial statements of the Town of Norfolk, Massachusetts as of and for the year ended June 30, 2000, and have issued my report thereon dated November 30, 2000. I conducted my audit in accordance with generally accepted auditing standards, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Norfolk, Massachusetts' general purpose financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control over Financial Reporting

In planning and performing my audit, I considered the Town of Norfolk, Massachusetts' internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements, and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level, the risk that misstatements in amounts that would be material in relation to the general purpose financial statements, being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted

FINANCES

Board of Selectmen, Norfolk, Massachusetts

November 30, 2000

Internal Control over Financial Reporting (continued)

no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses. However, I noted other matters involving the internal control over financial reporting that I have reported to the management of the Town of Norfolk, Massachusetts, in a separate letter dated November 30, 2000.

This report is intended solely for the information and use of the audit committee, management, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

John J. O'Brien, CPA

John J. O'Brien, CPA

November 30, 2000

Town of Norfolk, Massachusetts
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 2000

FINANCES

GOVERNMENTAL FUND TYPES

	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	PROPRIETARY FUND TYPE - WATER ENTERPRISE	FIDUCIARY FUND TYPE - TRUST AND AGENCY	GENERAL LONG-TERM DEBT ACCOUNT GROUP	TOTAL (MEMORANDUM ONLY) 2000
ASSETS:							
Pooled Cash and Cash Equivalents	\$ 2,644,263	\$ 521,171	\$ 1,326,116	\$ 952,321	\$ 1,321,670	\$ -	\$ 6,765,541
Receivables:							
Property Taxes	124,878						124,878
Tax Liens and Foreclosures	769,763						769,763
Motor Vehicle Excise	61,220						61,220
Water Receivables	(77,473)			83,182			83,182
Reserve for Uncollectible Receivables				(2,495)			(79,968)
Property and Equipment (net)				11,489,355			11,489,355
Betterments Receivable - Non current				266,163			266,163
Due from Other Governments	76,602	127,628					204,230
Amount to be Provided for:							
Retirement of Debt						8,626,000	8,626,000
Landfill Closure						459,000	459,000
Total Assets	\$ 3,599,253	\$ 648,799	\$ 1,326,116	\$ 12,788,526	\$ 1,321,670	\$ 9,085,000	\$ 28,769,364
LIABILITIES AND FUND EQUITY:							
Accounts Payable and Accrued Expenses	\$ 410,336	\$ 46,581	\$ -	\$ 6,520	\$ 1,898	\$ -	\$ 465,335
Deposits and Other Liabilities	72,715			167,000	48,359		121,074
Current Portion of Long-Term Debt		127,628		266,164			167,000
Deferred Revenue	925,818			1,622,000			1,319,610
General Obligation Bonds Payable						8,626,000	10,248,000
Landfill Closure Obligation						459,000	459,000
Total Liabilities	\$ 1,408,869	\$ 174,209	\$ -	\$ 2,061,684	\$ 50,257	\$ 9,085,000	\$ 12,780,019
Commitments and Contingencies (Note 9)							
FUND EQUITY:							
Contributed Capital				9,463,383			9,463,383
Retained Earnings:							
Reserved for Expenditures				464,966			464,966
Unreserved				798,493			798,493
Reserved for Encumbrances	959,927						959,927
Reserved for Expenditures	588,604						588,604
Reserved for Endowments					47,348		47,348
Unreserved:							
Designated	641,853	474,590	\$ 1,326,116		1,224,065		3,666,624
Undesignated							
Total Fund Balances	\$ 2,190,384	\$ 474,590	\$ 1,326,116	\$ 10,726,842	\$ 1,271,413	\$ -	\$ 15,989,345
Total Liabilities and Fund Balances	\$ 3,599,253	\$ 648,799	\$ 1,326,116	\$ 12,788,526	\$ 1,321,670	\$ 9,085,000	\$ 28,769,364

FINANCES

Town of Norfolk, Massachusetts
 Combined Statement of Revenues, Expenditures and Changes in Fund Balances
 All Governmental Fund Types and Expendable Trust Funds
 Year Ended June 30, 2000

	<u>GOVERNMENTAL FUND TYPES</u>				<u>TOTAL (MEMORANDUM ONLY) 2000</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECTS</u>	<u>FIDUCIARY FUND TYPE - EXPENDABLE TRUST</u>	
REVENUES:					
Property Taxes	\$ 11,107,503	\$ -	\$ -	\$ -	\$ 11,107,503
Intergovernmental Revenue	4,488,422	482,671	-	-	4,971,093
Licenses, Fees & Permits	384,638	-	-	-	384,638
Investment Interest	287,664	34,330	-	41,009	363,003
Excise Taxes	1,030,098	-	-	-	1,030,098
User Charges	219,896	902,286	-	-	1,122,182
Intergovernmental Programs	245,212	-	-	-	245,212
Other	8,351	34,434	-	376,359	419,144
Total Revenue	<u>\$ 17,771,784</u>	<u>\$ 1,453,721</u>	<u>\$ -</u>	<u>\$ 417,368</u>	<u>\$ 19,642,873</u>
EXPENDITURES:					
Education and Libraries	\$ 10,397,688	\$ 777,417	\$ -	\$ -	\$ 11,165,105
General Government	1,058,607	275,545	-	-	1,334,152
Public Works	1,186,912	3,826	-	-	1,190,738
Protection of Person & Property	1,986,549	89,702	-	-	2,076,251
Human Services	228,466	-	-	-	228,466
State & County Assessments	383,762	-	-	-	383,762
Debt Service	1,239,216	-	-	-	1,239,216
Recreation	45,616	115,089	-	-	160,705
Pension & Insurance	1,109,700	-	-	-	1,109,700
Intergovernmental Programs	245,212	-	-	-	245,212
Capital Expenditures	-	-	1,137,553	-	1,137,553
Total Expenditures	<u>\$ 17,871,728</u>	<u>\$ 1,261,579</u>	<u>\$ 1,137,553</u>	<u>\$ -</u>	<u>\$ 20,270,860</u>
Excess (deficiency) of Revenue over Expenditures	(99,944)	192,142	(1,137,553)	417,368	(627,987)
OTHER FINANCING SOURCES:					
Transfer (To) From Other Funds	(22,148)	(116,453)	101,756	36,845	-
Total Other Financing Sources (Uses)	<u>\$ (22,148)</u>	<u>\$ (116,453)</u>	<u>\$ 101,756</u>	<u>\$ 36,845</u>	<u>\$ -</u>
Excess (deficiency) of Revenues Over Expenditures and Other Financing Sources	(122,092)	75,689	(1,035,797)	454,213	(627,987)
Fund Balance at Beginning of Year	2,312,476	398,901	2,361,913	769,852	5,843,142
Fund Balance at End of Year	<u>\$ 2,190,384</u>	<u>\$ 474,590</u>	<u>\$ 1,326,116</u>	<u>\$ 1,224,065</u>	<u>\$ 5,215,155</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Norfolk, Massachusetts
Statement of Revenues and Expenditures
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund Year Ended June 30, 2000

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>	<u>Totals</u> <u>(Memorandum</u> <u>Only) 2000</u>
REVENUES:				
Property Taxes	\$ 11,229,571	\$ 11,114,016	\$ (115,555)	\$ 11,114,016
Intergovernmental Revenue	4,225,662	4,488,422	262,760	4,488,422
Licenses, Fees & Permits	350,000	384,638	34,638	384,638
Investment Interest	210,000	287,664	77,664	287,664
Excise Taxes	950,000	1,030,098	80,098	1,030,098
User Charges	216,100	219,896	3,796	219,896
Other		8,351	8,351	8,351
Total Revenue	<u>\$ 17,181,333</u>	<u>\$ 17,533,085</u>	<u>\$ 467,307</u>	<u>\$ 17,533,085</u>
EXPENDITURES:				
Education & Libraries	\$ 10,884,953	\$ 10,589,475	\$ (295,478)	\$ 10,589,475
General Government	1,264,133	1,003,995	(260,138)	1,003,995
Public Works	1,311,983	1,190,397	(121,586)	1,190,397
Protection of Person & Property	2,166,202	2,062,753	(103,449)	2,062,753
Human Services	244,886	229,353	(15,533)	229,353
State & County Assessments	383,762	383,762	-	383,762
Debt Service	1,266,505	1,239,074	(27,431)	1,239,074
Recreation	46,608	43,510	(3,098)	43,510
Pension & Insurance	1,142,634	1,096,849	(45,785)	1,096,849
Total Expenditures	<u>\$ 18,711,666</u>	<u>\$ 17,839,168</u>	<u>\$ (872,498)</u>	<u>\$ 17,839,168</u>
Excess (deficiency) of Revenues over Expenditures	\$ (1,530,333)	\$ (306,083)	\$ 1,339,805	\$ (306,083)
OTHER FINANCING SOURCES (USES):				
Transfer (To) From Other Funds	(22,148)	(22,148)		(22,148)
Other Available Funds	1,552,481	1,552,481		1,552,481
Total Other Financing Sources (Uses)	<u>\$ 1,530,333</u>	<u>\$ 1,530,333</u>	<u>\$ -</u>	<u>\$ 1,530,333</u>
Excess (deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	<u>\$ -</u>	<u>\$ 1,224,250</u>	<u>\$ 1,339,805</u>	<u>\$ 1,224,250</u>

The accompanying notes to financial statements are an integral part of this statement.

FINANCES

**Town of Norfolk, Massachusetts
 Combined Statement of Revenues, Expenses,
 and Changes in Retained Earnings and Fund Balances
 Proprietary and Nonexpendable Trust Funds
 Year Ended June 30, 2000**

	<u>Proprietary Fund</u> <u>Type - Water</u> <u>Enterprise</u>	<u>Non-Expendable</u> <u>Trust Fund</u>	<u>Total</u> <u>(Memorandum</u> <u>Only) 2000</u>
OPERATING REVENUES:			
Charges for services	\$ 686,045	\$ -	\$ 686,045
Other income	6,089	-	6,089
Total Operating Revenues	<u>692,134</u>	<u>-</u>	<u>692,134</u>
OPERATING EXPENSES:			
Salaries & Wages	161,946	-	161,946
Maintenance & Operations	157,326	-	157,326
Materials & Supplies	1,996	-	1,996
Depreciation	197,498	-	197,498
Indirect & Admin Costs	55,128	-	55,128
Total Operating Expenses	<u>573,894</u>	<u>-</u>	<u>573,894</u>
Operating Income	<u>118,240</u>	<u>-</u>	<u>118,240</u>
NON-OPERATING REVENUE (EXPENSES):			
Investment Income	54,814	2,800	57,614
Interest Expense	(101,851)	-	(101,851)
Net Non-Operating Revenues/Expenses	<u>(47,037)</u>	<u>2,800</u>	<u>(44,237)</u>
Operating transfers from other funds	-	-	-
Operating transfers to other funds	-	-	-
Net Operating Transfers	<u>-</u>	<u>-</u>	<u>-</u>
Net Income/Loss	71,203	2,800	74,003
Depreciation - Other Contributed Capital	24,437	-	24,437
Increase Retained Earnings/ Fund Balance:	<u>95,640</u>	<u>2,800</u>	<u>98,440</u>
Beginning of Year	1,167,819	44,548	1,212,367
End of Year	<u>\$ 1,263,459</u>	<u>\$ 47,348</u>	<u>\$ 1,310,807</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Norfolk, Massachusetts
 Combined Statement of Cash Flows
 Proprietary and Nonexpendable Trust Funds
 For the Year Ended June 30, 2000

	<u>Proprietary Fund</u> <u>Type - Water</u> <u>Enterprise</u>	<u>Non-Expendable</u> <u>Trust Fund</u>	<u>Totals</u> <u>(Memorandum</u> <u>Only) 2000</u>
CASH FLOWS FROM OPERATING ACTIVITIES:			
Operating Income	\$ 118,240	\$ -	\$ 118,240
Adjustments to reconcile net income to net cash flows from operating activities:			
Depreciation:			
Current Year	197,498	-	197,498
Changes in assets and liabilities:			
(Increase) Decrease in Accounts Receivable	(69,764)	-	(69,764)
(Increase) Decrease in Betterments Rec.	98,694	-	98,694
Increase (Decrease) in Accounts Payable	(15,954)	-	(15,954)
Increase (Decrease) in Deferred Betterments	(98,694)	-	(98,694)
Net cash provided (used) - operating activities	<u>230,020</u>	<u>-</u>	<u>230,020</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:			
Operating transfers from other funds	-	-	-
Operating transfers to other funds	-	-	-
Retirements and Adjustments to Property	9,291	-	9,291
Net cash provided (used) from non-capital financing activities	<u>9,291</u>	<u>-</u>	<u>9,291</u>
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES:			
Acquisition and Construction of Capital Assets	(252,681)	-	(252,681)
Proceeds from Bond Anticipation Notes	-	-	-
Principal Paid on Bonds and Notes	(167,000)	-	(167,000)
Interest Paid on Bonds and Notes	(101,851)	-	(101,851)
Net cash provided (used) from capital financing activities	<u>(521,532)</u>	<u>-</u>	<u>(521,532)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:			
Investment Income	54,795	2,800	57,595
Net cash provided (used) from investing activities	<u>54,795</u>	<u>2,800</u>	<u>57,595</u>
Net increase (decrease) in cash	(227,426)	2,800	(224,626)
CASH AND CASH EQUIVALENTS:			
BEGINNING OF YEAR	1,179,747	44,548	1,224,295
END OF YEAR	<u>\$ 952,321</u>	<u>\$ 47,348</u>	<u>\$ 999,669</u>
SUPPLEMENTAL DISCLOSURES:			
Noncash financing transactions:			
Capital Assets Contributed by Developers	\$ 744,519	-	\$ 744,519

The accompanying notes to financial statements are an integral part of this statement.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

a) Financial Reporting Entity

The Town of Norfolk, Massachusetts (the "Town") reporting entity consists of all significant funds, account groups, agencies, boards, commissions, and authorities over which the Town exercises oversight responsibility except for General Fixed Assets. Oversight responsibility was determined on the basis of financial interdependence, selection of a governing authority designation of management, ability to significantly influence operations, accountability for fiscal matters and scope of public service.

b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account groups:

- (1) The General Fund reflects the financial transactions related to general government activities which are not otherwise accounted for in another fund.

Included within the General Fund are the unreserved fund balance and reserve for abatement and exemption surplus:

- The unreserved fund balance is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

- (2) Special Revenue Funds account for proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes. These sources include gifts and grants from outside sources which must be expended in accordance with the provisions of the grants, and funds related to specific activities of the Town. These funds are available to fund future operations as prescribed by the Town.
- (3) The Capital Projects Funds account for the acquisition of capital facilities is financed in whole, or in part, by long-term debt. Capital facilities financed through tax levies, are reflected as expenditures in the General Fund Statement of Revenues, Transfers and Expenditures.
- (4) The Proprietary Fund, or Water Enterprise Fund, is accounted for using the economic resources focus; the accounting objectives include determination of net income, financial position, and cash flows. All assets and liabilities associated with a proprietary fund's activities, are included on its balance sheet. Proprietary fund equity is segregated into contributed capital and retained earnings.
- (5) The Trust and Agency Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations, and other governmental agencies. Trust Funds are classified as expendable or nonexpendable depending on whether the principal portion of the fund balance may be expended (expendable), or whether only investment income may be used (nonexpendable).

Town of Norfolk, Massachusetts
Notes to Financial Statements
June 30, 2000

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

- (6) The General Long-Term Debt Obligation Group of Accounts (Note 5) includes the liabilities for long-term debt. The balance payable on long-term debt is offset by resources to be provided through taxation in future years for the retirement of unmatured bonds.

c) Accounting for Revenues

Revenues in the governmental fund types (General Fund, Special Revenue Funds, and Capital Projects Funds) are accounted for using a modified accrual basis whereby the receipts during the July 1 to August 31 period that are allocable to the preceding fiscal year are reflected as revenue for that year.

d) Accounting for Expenditures

Disbursements for material and supply inventories are considered expenditures at the time of payment, and are not deferred or amortized. Interest cost is recognized when due and is not accrued over time. The repayment of long-term debt principal is recorded as an expenditure of the General Fund. The Town's policy is to recognize vacation and sick pay during the accounting period, in which the payments are made. These amounts have not been accrued at the end of the fiscal year.

e) Encumbrances

Encumbrance accounting is used for the governmental funds. Encumbrances are recorded when funds are appropriated, but not considered to be expenditures until liabilities for payments are incurred. Encumbrances are recorded as a reservation of fund balance on the balance sheet. Encumbrances do not lapse at the close of the fiscal year, but are carried forward until liquidated.

f) Accounting for Fixed Assets

Through June 30, 2000 the Department of Revenue did not require the recording of fixed assets in the general ledger. Accordingly, except for the Enterprise Fund, the Town does not recognize general fund fixed assets in an asset account in the Town's general ledger at the time of acquisition, but expenses the assets when purchased.

g) Budgetary Basis of Accounting

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2 ½, and also constitute the amount which will equal the sum of a) the aggregate of all annual appropriations for expenditures, state and county assessments, and transfers, plus b) provision for prior fiscal year's deficits, if any, less c) the aggregate of all non-property tax revenues and transfers projected to be received by the Town, including available funds.

The Town's budgets for all departments and operations of the Town, are prepared by the different department heads, and presented to the Finance Committee. The Finance Committee then presents its recommendations on the budget at the Town Meeting. Original and supplemental appropriations are also acted upon by the Town Meeting Vote.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

h) Budgetary – GAAP Reporting Reconciliation

Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements, in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis results is presented below:

	<u>Revenues</u>	<u>Expenditures</u>
As Reported on a Budgetary Basis	\$17,533,085	\$17,839,168
To Record Revenue on a Modified Accrual Basis of Accounting	(6,512)	
To Record 1999 Encumbrances and Continuing Appropriations Paid in 2000		747,276
To Eliminate 2000 Encumbrances And Continued Appropriations		(959,927)
Payments made by the Commonwealth of Massachusetts for Town employees covered by the Mass Teachers' Retirement Board.	245,211	245,211
	<hr/>	<hr/>
As Reported on a GAAP Basis	\$17,771,784	\$17,871,728

Massachusetts' law does not require preparation of a budget for grants, accounted for in the Special Revenue Funds. Since such grants are not budgeted, a budgetary comparison with actual results of operations is not presented.

i) Real and Personal Property Taxes

Real and personal property taxes are based on values as of each January 1st, and are billed in quarterly installments. By law, all taxable property in the Commonwealth must be assessed at 100% of fair cash value. Taxes due and unpaid, after the respective due dates, are subject to interest and penalties. The Town has an ultimate right to foreclose on property, for which taxes have not yet been paid. Levied property taxes, are recorded as receivables in the fiscal year of levy. Property tax revenues are recorded in accordance with the modified accrual basis of accounting described in Note 1(c).

A statewide limitation statute known as "Proposition 2 ½" limits the property tax levy to an amount equal to 2 ½% of the value of all taxable property in the Town. A secondary limitation is that no levy, in a fiscal year, may exceed the preceding year's allowable tax levy by more than 2 ½%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2 ½ taxing limitations can be overridden by a Town-wide referendum vote.

Town of Norfolk, Massachusetts
Notes to Financial Statements
June 30, 2000

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

j) Total Columns on Combined Statements

Total columns on the combined statements are captioned "memorandum only" to indicate that they are presented only to facilitate analysis. Data in these columns do not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

k) Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities, at the date of the financial statements, as well as the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2) DEPOSITS WITH FINANCIAL INSTITUTIONS

The Town's deposits include cash and temporary investments that are available for use by all funds. In addition, operating cash and investments are separately held by various funds of the Town. Each fund type's portion of cash and temporary investments are presented on the combined balance sheet under "Governmental Fund Types" as pooled cash and cash equivalents.

a) Cash

At year end, the carrying amount of the Town's deposits of \$3,038 differed from bank balances totaling \$62,409 because of outstanding checks and other normal reconciling items. The Town's total deposits in financial institutions at year-end were \$3,038, of which the entire amount was covered by Federal Depository Insurance.

b) Temporary Investments

State statutes authorize the Town to invest public funds in term deposits or certificates of deposit, in trust companies, national banks, savings banks or banking companies, or in obligations issued or unconditionally guaranteed by the United States Government, or any agency thereof, and having a maturity of less than one year. The statutes also authorize the Town to invest in repurchase agreements, and in participation units in a combined investment fund.

Funds that are the result of a grant, gift or trust must be invested in accordance with the terms of such grant, gift or trust. Trust funds can be placed in interest-bearing accounts at national banks or at savings, trust or FDIC banking companies which are incorporated under the laws of the Commonwealth. Funds can also be invested in participation units in a combined investment fund, or in bonds, notes or securities which are legal investments for savings banks.

The Town's temporary investments are categorized below to give an indication of the level of risk assumed by the Town at year end.

Category 1 - Insured or collateralized with securities held by the Town, or by its agent in the Town's name.

Category 2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name.

FINANCES

Town of Norfolk, Massachusetts
 Notes to Financial Statements
 June 30, 2000

2) DEPOSITS WITH FINANCIAL INSTITUTIONS (continued)

Category 3 -- Uncollateralized.

Funds on deposit with the Massachusetts Municipal Depository Trust cannot be classified above, therefore they have been classified in an uncategorized category.

(b) Temporary Investments

	Category		<u>Carrying</u> <u>Amount</u>	<u>Deposit</u> <u>Balance</u>
	<u>1</u>	<u>3</u>		
Money Market and Certificates of Deposit	\$ 2,378,929	\$ 3,067,856	\$ 5,446,785	\$ 5,446,785
Pooled Investments - Uncategorized			1,315,718	1,315,718
TOTAL	<u>\$ 2,378,929</u>	<u>\$ 3,067,856</u>	<u>\$ 6,762,503</u>	<u>\$ 6,762,503</u>

3) PROPERTY AND EQUIPMENT -- ENTERPRISE FUND

Property, plant and equipment of the Enterprise Fund is stated at historical cost. A summary of changes in property, plant and equipment for the water department for the year ended June 30, 2000, is as follows:

<u>Asset</u>	<u>Cost 7/1/99</u>	<u>Additions</u>	<u>Retired</u>	<u>Cost 6/30/00</u>	<u>Accum Depr</u> <u>6/30/00</u>
Land	455,258	220,994	-	676,252	-
Buildings	177,558	-	-	177,558	47,152
Mains	9,185,204	641,686	-	9,826,890	1,604,928
Valves	522,360	39,201	-	561,561	114,084
Wells	215,409	-	-	215,409	65,868
Standpipes	356,855	-	-	356,855	96,351
Equipment	282,465	-	-	282,465	153,707
Laterals	1,085,272	48,269	5,643	1,127,898	299,395
Meters	115,131	7,000	3,648	118,483	65,843
Hydrants	728,052	34,077	-	762,129	174,906
Vehicles	29,535	-	-	29,535	27,973
Furn & Fixt	10,159	-	-	10,159	5,632
TOTALS	<u>13,163,258</u>	<u>991,227</u>	<u>9,291</u>	<u>14,145,194</u>	<u>2,655,839</u>

PROPERTY AND EQUIPMENT, NET:

\$ 11,489,355

Town of Norfolk, Massachusetts
Notes to Financial Statements
June 30, 2000

3) PROPERTY AND EQUIPMENT – ENTERPRISE FUND (continued)

Depreciation is calculated on these assets using a straight-line method, with the following lives:

<u>Life</u>	<u>Assets</u>
100 years	Mains – except A/C pipe
50 years	Mains/AC pipe, valves, standpipes, service laterals, buildings, and hydrants
30 years	Wells
25 years	Equipment
50 years	Building improvements
15 years	Meters
6 years	Vehicles
5 years	Furniture and fixtures

4) RETIREMENT PLANS

Town employees, except teaching staff

Plan description:

The Town's full-time employees, except for School Department teaching staff, participate in the Norfolk County Retirement System ("System" or "NCRS"), a cost-sharing, multiple-employer public employee retirement system, administered by the Norfolk County Retirement Board. The NCRS plan provides retirement and disability benefits, annual cost-of-living adjustments, and health benefits to the plan members and beneficiaries as allowed by Chapter 32 of the Massachusetts General Laws, as amended. The Norfolk County Retirement System issues a publicly available financial report, that may be obtained by writing to the Norfolk County Retirement Board.

Funding policy:

Covered employees are required by state statute to contribute 5% to 9% of their salaries, depending upon the employee's date of employment. For those employees hired after December 31, 1978, an additional 2% of their salary in excess of \$30,000 must be contributed to the plan. For fiscal year 2000, the Town's annual contribution was determined by the State Division of Employee Retirement Administration (PERA), in accordance with Chapter 32, Section 22D. The Town's contribution to the NCRS for the years ended June 30, 2000, 1999, and 1998 were \$486,835, \$463,179, \$464,977, and respectively. For each year, the amount contributed represented 100% of the required amount.

4) RETIREMENT PLANS (continued)Teaching staff, only.

Plan description:

The Teaching staff of the Town are covered by the Massachusetts Teachers' Retirement System (MTRS). The Town is not legally required to contribute to the MTRS. MTRS is fully funded by the Commonwealth of Massachusetts, and by contributions from covered employees. All full-time teaching staff are covered by, and must participate in MTRS. Benefits fully vest after 10 years of full-time employment. An employee may receive retirement benefits after 20 years of service, or after 10 years of service and having attained the age of 55.

Funding policy:

Covered employees are required by state statute to contribute 5% to 9% of their salaries, depending upon the employee's date of employment. For those employees hired after December 31, 1978, an additional 2% of their salary in excess of \$30,000 must be contributed to the plan. The Commonwealth of Massachusetts is required to make actuarially determined contributions to maintain the financial integrity of the retirement system.

In June 1994, the Governmental Accounting Standards Board, in its capacity as the standards setting organization for state and local governments, issued Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance*. Statement No. 24, which became effective for the fiscal year ended June 30, 1996, established accounting and reporting standards for, among other items, payments made by a third party on behalf of a state or local government, particularly for fringe benefits and salaries. As applied to the Town, this standard requires the recognition of a revenue and an expenditure, in equal amounts, for the payments made by the Commonwealth of Massachusetts, to the Massachusetts Teachers' Retirement System, attributable to services performed by Town employees and retirees who participate in that retirement system. The amount of current funding by the Commonwealth of Massachusetts is \$245,212 for fiscal year 2000, paid to the Mass Teachers' Retirement System on behalf of Town employees.

Town of Norfolk, Massachusetts
Notes to Financial Statements
June 30, 2000

5) GENERAL LONG-TERM DEBT GROUP OF ACCOUNTS

The Town's outstanding long-term debt as of June 30, 2000 is composed of:

<u>Purpose</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Outstanding at June 30, 2000</u>
Water Mains:				
Noon Hill	1/15/93	2013	4.90-6.00%	881,000
Pond Street	Various	Various	4.10-6.00%	179,000
Dedham Street	2/1/96	2009	4.10-4.90%	148,000
Leland Street	2/1/96	2009	4.10-4.90%	55,000
Harlow Street	2/1/96	2009	4.10-4.90%	58,000
Union Street	7/15/99	2019	4.80-5.00%	468,000
Total Enterprise Fund				<u>1,789,000</u>
School Debt:				
Land Purchase	1/15/93	2011	4.90-6.00%	252,000
School Roof Construction	1/15/93	2011	4.90-6.00%	155,000
School Remodel	Various	Various	4.10-6.00%	6,178,000
	11/15/97	2005	4.50-6.75%	39,000
Other:				
Center Drainage	2/1/96	2009	4.10-4.90%	476,000
Town Hall	11/15/97	2017	5.25-6.75%	918,000
Landfill	11/15/97	2017	5.25-6.75%	273,000
Firetruck	11/15/97	2010	4.90-6.75%	223,000
Storage Tanks	11/15/97	2015	5.20-6.75%	112,000
Total General Long-Term Debt Account Group				<u>8,626,000</u>
Total Long-Term Debt				<u>\$ 10,415,000</u>
Inside Debt Limit				\$ 8,353,000
Outside Debt Limit				\$ 2,062,000

FINANCES

Town of Norfolk, Massachusetts
 Notes to Financial Statements
 June 30, 2000

5) GENERAL LONG-TERM DEBT GROUP OF ACCOUNTS (continued)

Debt service on the above, for future years, consists of the following:

<u>For the Year</u>			
<u>Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>TOTALS</u>
2001	\$ 920,000	\$ 540,986	\$ 1,460,986
2002	920,000	493,977	1,413,977
2003	915,000	448,114	1,363,114
2004	910,000	404,790	1,314,790
2005	910,000	360,185	1,270,185
Thereafter	5,840,000	1,335,715	7,175,715
	<u>\$10,415,000</u>	<u>\$ 3,583,767</u>	<u>\$ 13,998,767</u>

(a) Legal Debt Limit

Chapter 44, Section 10, of the Massachusetts General Laws permits the issuance of bonds up to 5% of the equalized valuation, plus an additional amount which would bring the total up to, but less than 10% with the approval of the Emergency Finance Board. For example, at June 30, 2000, the total statutory debt limit of the Town was approximately \$70,753,914, against which \$10,415,000 of the debt was outstanding applicable to such limit. The following is a computation of the legal debt margin as of June 30, 2000:

	<u>Inside Debt</u>	<u>Outside Debt</u>	
	<u>Limit</u>	<u>Limit</u>	<u>TOTAL</u>
Assessed Value (Basis for Tax Rate)			707,539,135
Equalized Assessed Value			707,539,135
Debt Limit 5% of Equalized Value	35,376,957	35,376,957	70,753,914
Less Debt Outstanding	8,353,000	2,062,000	10,415,000
Total Legal Debt Margin	<u>27,023,957</u>	<u>33,314,957</u>	<u>60,338,914</u>

The following are long-term debt transactions for fiscal year 2000.

Bonds Payable at July 1, 1999	\$ 8,720,000
Debt Issued	2,615,000
Principal Payments	(920,000)
Bonds Payable at June 30, 2000	<u>\$ 10,415,000</u>

Town of Norfolk, Massachusetts
Notes to Financial Statements
June 30, 2000

6) LOANS AUTHORIZED AND LOANS AUTHORIZED AND UNISSUED

Loans authorized and loans authorized and unissued consist of the following at June 30, 2000:

<u>Purpose of Loan</u>	<u>Fiscal Year</u> <u>Authorized</u>	<u>Authorized</u>	<u>Unissued</u>
Water	Various	1,318,500	1,318,500
TOTALS		<u>1,318,500</u>	<u>1,318,500</u>

7) NOTES PAYABLE - SHORT TERM

The following are short-term debt transactions for fiscal year 2000.

Bonds Payable at July 1, 1999	\$ 2,615,000
Debt Issued	-
Conversion of BANS to L-T debt	(2,615,000)
BANS Payable at June 30, 2000	<u>\$ -</u>

8) 2001 BUDGET

The Town anticipates a fiscal 2001 operating and capital budget totaling \$20,164,860, which will be financed from the following sources:

2001 Tax Levies, State Grants, Departmental Receipts, etc.	\$18,122,965
Free Cash	393,692
Other Available Funds	<u>1,648,203</u>
TOTAL	\$20,164,860

In addition, the Town has carried forward encumbrances of \$959,927 from 2000 and prior years for projects authorized by the Town Meeting but not yet completed.

9) COMMITMENTS AND CONTINGENCIES

The Town is a defendant to a suit in the amount of \$200,000 relating to delay damages and disapproved change orders in the construction of the Town's new municipal building. As Town Counsel is uncertain as to the outcome of the suit, no provision has been made in these financial statements.

There are also several cases pending in courts where the Town of Norfolk is a defendant. In the opinion of Town Counsel, there is no other pending litigation likely to result, either individually or in aggregate, in final judgments against the Town that would materially affect its financial statements.

10) POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

In addition to the pension benefits described in Note 4, the Town provides postretirement health care and life insurance benefits, in accordance with state statutes, for all of the Town's full-time employees who retire from the Town on or after attaining age 55 with at least 10 years of service. Currently, 32 retirees are provided postretirement benefits. The Town pays 55% of medical and life insurance premiums for the retirees. The Town recognizes the cost of providing these benefits using the pay-as-you-go-by method, which expenses the premiums in the year they are paid. The cost incurred in Fiscal 2000 (net of retiree contributions) was \$49,060.

11) DEFICIT FUND BALANCE

The deficit of \$127,628 in the Highway Fund is the result of a timing difference. The Town expended the funds in FY 2000, but was not reimbursed by the State until FY 2001.

12) LANDFILL CLOSURE

In August 1993, the Governmental Accounting Standards Board, in its capacity as the standards setting organization for state and local governments, issued Statement No. 18, *Accounting for Municipal Waste Landfill Closure and Postclosure Care Costs*. Statement No. 18, which became effective for the fiscal year ended June 30, 1994, establishes accounting and reporting requirements for governmental units that operate or have operated solid waste landfills. The accompanying general purpose financial statements reflect an obligation for landfill closure and postclosure costs in accordance with the requirements of Statement No. 18 as discussed further below.

In accordance with regulations promulgated by the Massachusetts Department of Environmental Protection, the Town is required to "cap" its landfill, which stopped accepting waste in 1990 and monitor the landfill for a period up to thirty years. The construction (capping) costs associated with this project were complete as of the end of the current year. The Town has \$273,000 long-term debt as of June 30, 2000 on this project. The general long-term debt group of accounts also includes postclosure monitoring costs of \$459,000.

Costs associated with the "capping" were paid through the issuance of long-term debt and Town appropriation. Postclosure costs will be funded through future appropriations of tax revenues. The actual costs to complete these components may be different due to the results of inflation, deflation, effects of public bidding laws and/or changes in technology or applicable laws and regulations.

SUPPLEMENTARY DATA

Town of Norfolk, Massachusetts
Schedule of Treasurer's Cash and Temporary Investments
June 30, 2000

Detail of Balances on June 30, 2000, by Bank:

Cash - Non-Interest Bearing	\$ -
Cash on Deposit: Interest Bearing	
Peoples Savings	\$ 1,124,196
Fleet Bank	603,745
Sovereign Bank	914,236
Boston Safe and Trust	1,009,862
Citizens Bank	444,896
Century Bank	167,273
Bank of Canton	121,711
Financial Investors Trust	108,040
Mass Municipal Depository Trust	1,315,665
Unibank	77,548
Mellon Bank	878,369
Total Interest Bearing	<u>\$ 6,765,541</u>
Total Cash	<u><u>\$ 6,765,541</u></u>

See Independent Auditor's Report

TOWN OF NORFOLK, MASSACHUSETTS
 SCHEDULE OF TAXES
 June 30, 2000

	Uncollected Taxes 7/1/99	Commitments	Abate- ments and Exemptions	Transfer to Tax Title	Collections Net of Refunds	Uncollected Taxes June 30, 2000	Amount per Collector's Detail
Real Estate Tax							
2000	-	11,087,278	(53,227)	(75,380)	(10,848,838)	109,833	110,368
1999	69,728	-	87	(29,299)	(40,516)	-	-
1998	2,359	-	(773)	(1,853)	267	-	-
1997	1,950	-	-	(877)	(457)	616	616
1996	2,992	-	-	(1,546)	(423)	1,023	1,023
1995	2,700	-	-	160	(1,648)	1,212	1,212
1994	2,416	-	-	(1,471)	(402)	543	543
1993	2,243	-	-	(1,365)	(374)	504	504
1992 & Prior	10,360	-	-	(5,936)	(2,446)	1,978	1,978
	<u>94,748</u>	<u>11,087,278</u>	<u>(53,913)</u>	<u>(117,567)</u>	<u>(10,894,837)</u>	<u>115,709</u>	<u>116,244</u>

	Uncollected Taxes 7/1/99	Commitments	Abate- ments and Exemptions	Transfer to Tax Title	Collections Net of Refunds	Uncollected Taxes June 30, 2000	Amount per Collector's Detail
Personal Property Tax							
2000	-	148,885	(50)	-	(147,195)	1,640	1,640
1999	1,713	-	-	-	(237)	1,476	1,476
1998	1,220	-	-	-	(142)	1,078	1,070
1997	675	-	-	-	(9)	666	666
1996	650	-	-	-	-	650	650
1995	744	-	-	-	(22)	722	722
1994	-	-	-	-	-	-	-
1993	574	-	-	-	-	574	574
1992 & Prior	2,363	-	-	-	-	2,363	2,363
	<u>7,939</u>	<u>148,885</u>	<u>(50)</u>	<u>-</u>	<u>(147,605)</u>	<u>9,169</u>	<u>9,161</u>

	Uncollected Taxes 7/1/99	Commitments	Abate- ments and Exemptions	Transfer to Tax Title	Collections Net of Refunds	Uncollected Taxes June 30, 2000	Amount per Collector's Detail
Motor Vehicle Excise Tax							
2000	-	939,296	(21,074)	-	(880,366)	37,856	37,856
1999	18,797	140,494	(10,427)	-	(144,184)	4,680	4,679
1998	4,900	2,704	(768)	-	(3,710)	3,126	3,126
1997	2,204	-	-	-	(803)	1,401	1,401
1996	-	-	401	-	(327)	74	48
1995	11	-	96	-	(39)	68	68
1994	26	-	99	-	(105)	20	20
1993	42	-	20	-	(24)	38	38
1992 & Prior	14,177	-	19	-	(239)	13,957	13,957
	<u>40,157</u>	<u>1,082,494</u>	<u>(31,634)</u>	<u>-</u>	<u>(1,029,797)</u>	<u>61,230</u>	<u>61,193</u>

See Independent Auditor's Report

FINANCES

GOVERNMENTAL FINANCIAL SYSTEM
2/07/2001 10:23:00
LEVEL OF DETAIL 1.0 THRU 3.0

Expenditure Guideline
FOR THE PERIOD(S) JUL 01, 1999 THROUGH JUN 30, 2000

TOWN OF HOFFMAN
GL520R-006.27 PAGE

	ANNUAL revised budget	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
01 GENERAL FUND						
5114 MODERATOR						
1100 SALARIES	1.00	0.00	1.00	1.00	0.00	100 -----
4010 EXPENSES	265.00	0.00	86.26	249.97	15.03	94 -----
TOTAL: MODERATOR	266.00	0.00	87.26	250.97	15.03	94 -----
5122 SELECTMEN						
1100 SALARIES	124,156.00	0.00	13,409.78	117,194.50	6,961.50	94 -----
1011 EXPENSES ENC.	1,025.75	0.00	0.00	776.75	249.00	75 -----
4026 UNPAID BILLS OF PRIOR YEARS	160.74	0.00	0.00	87.82	72.92	54 -----
1027 SPECIAL ELECTION	700.00	0.00	300.00	700.00	0.00	100 -----
4034 F.O.S. EXPENSES	3,000.00	0.00	65.00	999.80	2,000.20	33 -----
4200 OFFICE SUPPLIES, PUBLICATIONS	3,800.00	0.00	79.33	3,136.48	663.52	82 -----
4201 PRINTING AND ADVERTISING	3,500.00	0.00	78.97	1,421.83	2,078.17	40 -----
4203 EQUIPMENT REPAIR & MAINT.	1,000.00	0.00	0.00	157.24	842.76	15 -----
4204 COPY MACHINE EXPENSES	2,100.00	0.00	0.00	964.44	1,135.56	45 -----
4206 FLAGS	500.00	0.00	0.00	423.00	77.00	84 -----
4214 DUES AND SUBSCRIPTIONS	5,000.00	0.00	0.00	4,822.38	177.62	96 -----
4219 PHYSICIAN	1,700.00	0.00	1,016.75	5,011.00	3,311.00	294 -----
4225 POSTAGE	2,300.00	0.00	11.44	1,913.14	386.86	83 -----
4239 TRAVEL, MEETINGS & DUES	1,540.00	0.00	0.00	1,749.33	209.33	113 -----
5055 APT 12/TM98 UNDERGRND UTILITY	5,345.53	0.00	891.65	3,120.92	2,224.61	58 -----
7200 OUT OF STATE TRAVEL	950.00	0.00	0.00	1,801.69	851.69	189 -----
7820 COMMITTEE FUND	1.00	0.00	0.00	0.00	1.00	0 -----
7827 ATM 99 CABLE TV NEGOTIATIONS	8,270.00	0.00	0.00	6,739.75	1,530.25	81 -----
8005 APT 3/TM98 OFFICE EQ FAX COP	801.42	0.00	0.00	571.40	230.02	71 -----
8102 APT 3/TM98 TOWN WIDE COMPUTR	50,640.10	0.00	0.00	32,329.91	18,310.19	63 -----
8564 ATM 99 MIRROR LK WASHED ASSE	1,500.00	0.00	0.00	0.00	1,500.00	0 -----
8694 APT 3/TM98 COMP EQ, TRAIN, SFT	19,911.04	0.00	0.00	1,093.75	18,817.29	5 -----
8716 APT6 ATM95 KABIES IMMOCULATI	3,894.70	0.00	0.00	0.00	3,894.70	0 -----
8719 ATM 99 RPLC ROOF TRAMP HOUSE	2,000.00	0.00	0.00	2,000.00	0.00	100 -----
8749 #6 WHITES FOND PD DEMOLITION	0.00	0.00	0.00	151.95	151.95	9999 -----
TOTAL: SELECTMEN	243,796.28	0.00	15,852.92	187,167.08	56,629.20	76 -----
5131 ADVISORY BOARD						
1100 SALARIES	3,891.00	0.00	3,891.00	3,891.00	0.00	100 -----
4010 EXPENSES	5,650.00	0.00	2,109.60	3,949.83	1,700.17	69 -----
4011 EXPENSES ENC.	496.46	0.00	0.00	496.46	0.00	100 -----
9900 RESERVE FUND	598.54	0.00	0.00	0.00	598.54	0 -----
TOTAL: ADVISORY BOARD	10,636.00	0.00	6,000.60	8,337.29	2,298.71	78 -----
5132 MUNICIPAL FINANCE						
0345 NEW EQUIPMENT	500.00	0.00	335.51	335.51	164.49	67 -----
1100 SALARIES	353,256.00	0.00	30,738.32	350,324.92	2,331.08	99 -----
3070 BANKING SERVICE	2,700.00	0.00	53.00	2,709.09	9.91	100 -----
3130 AUDIT	10,500.00	0.00	0.00	10,500.00	0.00	100 -----
4011 EXPENSES ENC.	380.17	0.00	0.00	380.17	0.00	100 -----

FINANCES

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615205-V06.27 PAGE

GOVERNMENTAL FINANCIAL SYSTEM
2/07/2001 10:23:00
LEVEL OF DETAIL 1.0 THRU 3.0

Expenditure Guideline
FOR THE PERIOD(S) JUL 01, 1999 THROUGH JUN 30, 2000

	ANNUAL revised budget	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
01 GENERAL FUND						
5132 MUNICIPAL FINANCE						
4200 OFFICE SUPPLIES,PUBLICATIONS	5,750.00	0.00	1,483.69	5,700.86	49.14	99 -----
4203 EQUIPMENT REPAIR & MAINT.	15,760.00	0.00	0.00	11,804.88	3,955.12	74 -----
4205 COMPUTER SERVICES	26,200.00	0.00	4,454.94	21,222.27	4,977.73	81 -----
4225 POSTAGE	6,500.00	0.00	1,290.98	10,311.01	3,811.01-	158 -----!
4235 FIELD WORK - MILEAGE REIMB	450.00	0.00	89.88	481.84	31.84-	107 -----
4239 TRAVEL,MEETINGS & DUES	4,130.00	0.00	463.68	3,998.66	131.34	96 -----
8527 ATM 99 APPRAISAL/SERVER/FRIN	24,800.00	0.00	477.32	24,800.00	0.00	100 -----
8732 MAINFRAME COMPUTER ATM 97 -6	2,430.20	0.00	342.00	480.00	1,950.20	19 -
TOTAL: MUNICIPAL FINANCE	453,356.37	0.00	39,729.32	443,649.21	9,707.16	97 -----
5141 ASSESSORS						
1100 SALARIES	600.00	0.00	300.00	600.00	0.00	100 -----
2735 REVALUATION 99	14,000.00	0.00	0.00	8,993.20	5,006.80	64 -----
4010 EXPENSES	1,500.00	0.00	480.00	1,036.44	463.56	69 -----
TOTAL: ASSESSORS	16,100.00	0.00	780.00	10,629.64	5,470.36	66 -----
5151 TOWN COUNSEL						
3030 LEGAL FEES	29,500.00	0.00	3,783.86	24,696.55	4,803.45	83 -----
3031 LEGAL FEES ENC.	1,764.27	0.00	0.00	1,764.27	0.00	100 -----
3890 LEGAL RETAINER	25,000.00	0.00	3,283.96	19,087.13	5,912.87	76 -----
TOTAL: TOWN COUNSEL	56,264.27	0.00	7,067.82	45,547.95	10,716.32	80 -----
5152 PERSONNEL BOARD						
1100 SALARIES	3,310.00	0.00	3,230.94	3,230.94	79.06	97 -----
3211 PERSONNEL STUDY STM 98 ART 9	1,150.00	0.00	0.00	0.00	1,150.00	0
4010 EXPENSES	700.00	0.00	60.00	345.00	355.00	49 ----
4011 EXPENSES ENC.	311.41	0.00	0.00	311.41	0.00	100 -----
TOTAL: PERSONNEL BOARD	5,471.41	0.00	3,290.94	3,887.35	1,584.06	71 -----
5154 INFORMATION TECHNOLOGY						
1100 SALARIES	13,675.00	0.00	89.78	11,397.40	2,277.60	83 -----
4010 EXPENSES	3,861.00	0.00	0.00	2,514.96	1,346.04	65 -----
8211 ATM 99 SEWR/HQWPE/Y2K CONTIN	15,990.00	0.00	0.00	0.00	15,990.00	0
TOTAL: INFORMATION TECHNOLOGY	33,526.00	0.00	89.78	13,912.36	19,613.64	41 ----
5155 COMPUTER COMMITTEE						
4010 EXPENSES	100.00	0.00	0.00	0.00	100.00	0
TOTAL: COMPUTER COMMITTEE	100.00	0.00	0.00	0.00	100.00	0
5158 TAX TITLE FORECLOSURE						
4010 EXPENSES	18,000.00	0.00	0.00	13,311.33	4,688.67	73 -----
TOTAL: TAX TITLE FORECLOSURE	18,000.00	0.00	0.00	13,311.33	4,688.67	73 -----
5159 TOWN HALL - OPERATIONS						
4011 EXPENSES ENC.	7,669.91	0.00	0.00	7,669.91	0.00	100 -----

FINANCES

GOVERNMENTAL FINANCIAL SYSTEM
 2/27/2001 10:23:00
 LEVEL OF DETAIL 1.0 THRU 3.0

Expenditure Guideline
 FOR THE PERIOD(S) JUL 01, 1999 THROUGH JUN 30, 2000

TOWN OF NORFOLK
 GL520F-V06.27 PAGE

	ANNUAL revised budget	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
01 GENERAL FUND						
5159 TOWN HALL - OPERATIONS						
4061 SERVICE CONTRACTS	5,000.00	0.00	190.00	982.20	4,017.80	19 -
4215 TELEPHONE	37,700.00	0.00	2,179.79	32,372.27	5,327.73	85 -----
4289 BUILDING MAINTENANCE	10,200.00	0.00	1,496.03	10,650.41	450.41	104 -----
4291 CLEANING SERVICE	11,000.00	0.00	0.00	9,896.74	1,103.26	89 -----
4900 FUEL AND UTILITIES	38,800.00	0.00	5,087.23	42,391.13	3,591.13	109 -----
8101 ART 3/TM99 TR EQUIP/FURNISHG	19,155.59	0.00	0.00	11,404.49	7,751.10	59 -----
TOTAL: TOWN HALL - OPERATIONS	129,525.50	0.00	8,953.05	115,367.15	14,158.35	89 -----
5161 TOWN CLERK						
1100 SALARIES	53,197.00	0.00	5,637.62	53,194.03	2.97	99 -----
4010 EXPENSES	2,800.00	0.00	380.96	2,579.81	220.19	92 -----
TOTAL: TOWN CLERK	55,997.00	0.00	6,018.58	55,773.84	223.16	99 -----
5162 ELECTIONS						
1100 SALARIES	3,321.00	0.00	0.00	3,321.00	0.00	100 -----
4010 EXPENSES	4,675.00	0.00	8.58	4,008.58	666.42	85 -----
4011 EXPENSES ENC.	1,633.42	0.00	0.00	1,633.42	0.00	100 -----
1927 SPECIAL ELECTION EXPENSE	8,299.69	0.00	4,385.49	7,621.32	678.37	91 -----
TOTAL: ELECTIONS	17,929.11	0.00	4,394.07	16,584.32	1,344.79	92 -----
5163 VOTER REGISTRATION						
1100 SALARIES	750.00	0.00	250.00	509.04	240.96	67 -----
4010 EXPENSES	6,250.00	0.00	333.73	5,638.74	611.26	90 -----
TOTAL: VOTER REGISTRATION	7,000.00	0.00	583.73	6,147.78	852.22	87 -----
5171 CONSERVATION COMMISSION						
1100 SALARIES	15,229.00	0.00	1,533.48	14,621.89	607.11	96 -----
3021 WETLANDS PROTECTION EXP.	1,253.17	0.00	132.77	698.75	554.42	55 -----
4010 EXPENSES	1,187.00	0.00	117.14	1,026.73	3,160.27	24 --
4011 EXPENSES ENC.	3,048.45	0.00	0.00	3,048.45	0.00	100 -----
8012 CONSERVATION FUND	15,589.04	0.00	0.00	439.73	15,149.31	2
TOTAL: CONSERVATION COMMISSION	39,306.66	0.00	1,783.39	19,835.55	19,471.11	50 -----
5175 PLANNING BOARD						
1100 SALARIES	37,146.00	0.00	4,589.60	37,124.80	21.20	99 -----
3035 ART 9/TM98 GROWTH MGMT STUDY	10,000.00	0.00	0.00	0.00	10,000.00	0
3038 PLANNING SERVICES	50,135.78	0.00	5,845.00	20,820.78	29,315.00	41 ----
3060 ENGINEERING SERVICES	2,243.80	0.00	0.00	3,879.26	5,364.54	41 ----
3061 ENGINEERING ENC.	5,948.44	0.00	0.00	4,419.42	1,529.02	74 -----
4010 EXPENSES	5,200.00	0.00	373.30	2,776.43	2,423.51	53 -----
8743 STREET ACCEPTANCES ATM 97-22	2,052.79	0.00	0.00	0.00	2,052.79	0
TOTAL: PLANNING BOARD	119,726.81	0.00	10,807.90	69,020.75	50,706.06	57 -----
5176 ZONING/APPEALS BOARD						
1100 SALARIES	16,913.00	0.00	2,250.42	16,818.26	94.74	99 -----

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01 GENERAL FUND						
5176 ZONING/APPEALS BOARD						
3069 ENGINEERING SERVICES	1.00	0.00	0.00	0.00	1.00	0
4010 EXPENSES	2,095.00	0.00	0.00	1,357.98	737.02	64 -----
TOTAL: ZONING/APPEALS BOARD	19,069.00	0.00	2,250.42	18,176.24	832.76	95 -----
5187 ENGINEERING SERVICES						
3060 ENGINEERING SERVICES	950.00	0.00	0.00	0.00	950.00	0
TOTAL: ENGINEERING SERVICES	950.00	0.00	0.00	0.00	950.00	0
5189 PERMANENT BUILDING COMM.						
1100 SALARIES	6,073.00	0.00	706.88	4,932.68	1,740.32	73 -----
4010 EXPENSES	600.00	0.00	241.93	389.37	210.63	64 -----
4011 EXPENSES ENC.	39.99	0.00	0.00	39.99	0.00	100 -----
8742 SENIOR CENTER DESIGN ATM 97	46,421.35	0.00	0.00	43,053.57	3,367.78	92 -----
TOTAL: PERMANENT BUILDING COMM.	53,734.34	0.00	948.81	48,415.61	5,318.73	90 -----
5193 BLDG/LIABILITY INSURANCE						
7000 BUILDING/LIABILITY INSURANCE	118,257.00	0.00	5,597.20	118,045.34	211.66	99 -----
TOTAL: BLDG/LIABILITY INSURANCE	118,257.00	0.00	5,597.20	118,045.34	211.66	99 -----
5195 TOWN REPORTS						
3130 PRINTING	5,066.00	0.00	0.00	5,058.79	7.21	99 -----
TOTAL: TOWN REPORTS	5,066.00	0.00	0.00	5,058.79	7.21	99 -----
5210 POLICE						
1100 SALARIES	1,026,072.00	0.00	112,042.32	979,572.54	46,499.46	95 -----
1101 SALARIES ENC.	41,965.19	0.00	410.54	21,972.03	19,993.10	52 -----
4010 EXPENSES	80,566.00	0.00	12,558.56	78,992.14	1,573.86	98 -----
4011 EXPENSES ENC.	4,090.07	0.00	0.00	4,067.94	22.13	99 -----
8595 POLICE CRUISE	55,056.00	0.00	0.00	55,017.99	38.01	99 -----
8597 ATM 99 MOBILE VIDEO CAMERAS	11,000.00	0.00	0.00	0.00	11,000.00	0
8715 ATM 6 ATM 95 HEPATITIS INHDCUL	700.00	0.00	0.00	0.00	700.00	0
8735 MOBILE DATA TERMINALS ATM 97	7,194.00	0.00	0.00	0.00	7,194.00	0
TOTAL: POLICE	1,226,643.26	0.00	125,011.42	1,139,622.70	87,020.56	92 -----
5220 FIRE						
1100 SALARIES	320,297.00	0.00	30,928.13	316,183.23	2,113.77	99 -----
4010 EXPENSES	41,370.00	0.00	4,176.95	37,904.91	3,465.09	91 -----
4011 EXPENSES ENC.	290.99	0.00	0.00	290.69	0.30	99 -----
5055 ATM 99 FIRE STATION FEASIBL	10,000.00	0.00	1,500.00	1,500.00	8,500.00	15 -
8549 ATM 99 COPY MACHINE	5,784.00	0.00	29.05	5,784.00	0.00	100 -----
8550 ATM 99 ATM 99 FOAM UNIT	1,500.00	0.00	0.00	1,500.00	0.00	100 -----
8551 ATM 99 PHS 2 RESCUE EQUIP	5,000.00	0.00	345.00	4,999.29	0.71	99 -----
8555 ART 3/TH98 HEPATITIS SHOTS	7,425.00	0.00	0.00	0.00	7,425.00	0
8576 FIRE COMMUNICATION SYS 96TH	337.72	0.00	0.00	0.00	337.72	0
8592 ART 3/TH98 ICE/WATER RESCUE	843.80	0.00	0.00	832.20	11.60	98 -----

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01 GENERAL FUND						
TOTAL: FIRE	392,848.51	0.00	36,979.13	370,994.32	21,854.19	94 -----
5231 AMBULANCE SERVICE						
1100 SALARIES	68,664.00	0.00	8,568.77	67,381.41	1,282.59	98 -----
3120 TRAINING AND TUITION	23,000.00	0.00	0.00	22,996.00	4.00	99 -----
3121 TRAINING AND TUITION ENCUM'D	2,157.19	0.00	0.00	2,124.94	32.25	98 -----
4010 EXPENSES	8,050.00	0.00	631.72	7,914.90	135.10	98 -----
4011 EXPENSES ENC.	120.00	0.00	0.00	120.00	0.00	100 -----
TOTAL: AMBULANCE SERVICE	101,991.19	0.00	9,200.49	100,537.25	1,453.94	98 -----
5241 BUILDING DEPARTMENT						
1100 SALARIES	129,848.00	0.00	13,727.91	129,761.04	86.96	99 -----
4010 EXPENSES	2,785.00	0.00	433.14	2,570.32	214.68	92 -----
4202 VEHICLE MAINTENANCE	300.00	0.00	0.00	0.00	300.00	0
4800 FUEL AND UTILITIES	1,400.00	0.00	1,169.93	1,593.18	193.18	113 -----
4801 FUEL/UTILITIES ENC.	150.00	0.00	0.00	150.00	0.00	100 -----
TOTAL: BUILDING DEPARTMENT	134,483.00	0.00	15,330.98	134,074.54	408.46	99 -----
5244 WEIGHTS AND MEASURES						
1100 SALARIES	525.00	0.00	525.00	525.00	0.00	100 -----
4010 EXPENSES	31.00	0.00	0.00	0.00	31.00	0
TOTAL: WEIGHTS AND MEASURES	556.00	0.00	525.00	525.00	31.00	94 -----
5291 EMERGENCY MANAGEMENT						
1100 SALARIES	599.00	0.00	599.00	599.00	0.00	100 -----
4010 EXPENSES	1,870.00	0.00	0.00	0.00	1,870.00	0
TOTAL: EMERGENCY MANAGEMENT	2,469.00	0.00	599.00	599.00	1,870.00	24 --
5292 ANIMAL INSPECTOR						
1100 SALARIES	1,863.00	0.00	155.25	1,863.00	0.00	100 -----
4010 EXPENSES	100.00	0.00	0.00	0.00	100.00	0
TOTAL: ANIMAL INSPECTOR	1,963.00	0.00	155.25	1,863.00	100.00	94 -----
5293 ANIMAL CONTROL						
1100 SALARIES	11,590.00	0.00	965.83	11,590.00	0.00	100 -----
4010 EXPENSES	2,040.00	0.00	0.00	2,014.90	25.10	98 -----
4011 EXPENSES ENC.	77.97	0.00	0.00	77.97	0.00	100 -----
TOTAL: ANIMAL CONTROL	13,707.97	0.00	965.83	13,682.87	25.10	99 -----
5294 SHADE TREE DEPARTMENT						
4010 EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00	100 -----
4011 EXPENSES ENC.	750.00	0.00	0.00	750.00	0.00	100 -----
TOTAL: SHADE TREE DEPARTMENT	2,250.00	0.00	0.00	2,250.00	0.00	100 -----
5295 TREE WARDEN						
1100 SALARIES	2,832.89	0.00	750.00	2,832.89	0.00	100 -----

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01 GENERAL FUND						
5295 TREE WARDEN						
4010 EXPENSES	22,067.11	0.00	4,960.00	21,228.90	838.21	96 -----
TOTAL: TREE WARDEN	24,900.00	0.00	5,710.00	24,061.79	838.21	96 -----
5298 FIRE/POLICE DISPATCHER						
1100 SALARIES	174,262.80	0.00	18,707.36	167,865.22	6,397.58	96 -----
4010 EXPENSES	4,900.00	0.00	446.00	4,637.16	202.84	95 -----
TOTAL: FIRE/POLICE DISPATCHER	179,162.80	0.00	19,153.36	172,562.38	6,600.42	96 -----
5299 FIRE/POLICE STATION						
4010 EXPENSES	13,985.00	0.00	290.41	10,873.67	3,111.33	77 -----
4800 FUEL AND UTILITIES	24,400.00	0.00	2,244.37	25,114.48	714.48	102 -----
4801 FUEL/UTILITIES ENC.	3,700.00	0.00	0.00	3,605.05	94.95	97 -----
8533 ART 3/TM98 F/P STATION CARPT	3,992.50	0.00	0.00	0.00	3,992.50	0
8541 ATM 99 NEW PHONE SYSTEM	21,000.00	0.00	0.00	0.00	21,000.00	0
8548 ATM 99 REMV GENERATOR/SHRAS	6,500.00	0.00	0.00	918.00	5,582.00	14 -
8566 ATM 99 REPAIR BLDG/GARAGE EX	2,500.00	0.00	0.00	0.00	2,500.00	0
8578 ATM 99 OFFICE FURNITURE	5,000.00	0.00	0.00	384.75	4,615.25	7
8587 F/F STATION DICTAPHONE 96TH	13,000.00	0.00	0.00	6,192.00	6,808.00	47 ----
8737 ROOF REPAIR ATM 97 ART 6	18,300.00	0.00	5,000.00	5,000.00	13,300.00	27 --
TOTAL: FIRE/POLICE STATION	112,377.50	0.00	7,534.78	52,087.95	60,289.55	46 ----
5300 EDUCATION						
4021 FY 98 SCHOOL ENCUMBERED	5,029.85	0.00	0.00	3,699.92	1,329.93	73 -----
4022 FY 99 SCHOOL ENCUMBERED	269,079.89	0.00	4,437.85	253,803.64	15,276.25	94 -----
8040 ART 3/TM98 F/C STEAM TRAP FF	13,400.00	0.00	0.00	1,104.15	12,295.85	8
8538 ATM 99 REPLACE BOILER	58,100.00	0.00	0.00	57,794.00	306.00	99 -----
8539 ART 3/TM98 F/C BOILER REPAIR	7,500.00	0.00	0.00	1,184.32	6,315.68	15 -
8544 ATM 99 LANGUAGE ART TEXTBOOK	91,000.00	0.00	89,320.62	89,320.62	1,679.38	98 -----
8545 ATM 99 LIBRARY FURNITURE	5,000.00	0.00	0.00	5,000.00	0.00	100 -----
8581 ATM 99 LIBRARY FURNITURE	18,000.00	0.00	0.00	0.00	18,000.00	0
8721 ART15 ATM95 ROOF/PLAYGRD/WIN	90.37	0.00	0.00	0.00	90.37	0
8738 ASBESTOS REMOVAL ATM 97 ART 6	35,000.00	0.00	0.00	34,997.50	2.50	99 -----
8747 SCHL ADMIN OFFICE EXP STM98	32,669.85	0.00	4,423.06	8,407.56	24,262.29	25 --
8748 STM99 ART3 HODAY FURN & EQUI	52,000.00	0.00	1,088.89	48,744.09	3,255.91	93 -----
8751 STM99 ART13 RETROFIT LIGHTS	5,600.00	0.00	5,600.00	5,600.00	0.00	100 -----
8752 STM99 ART13 RETRO/REPL MOTOR	13,000.00	0.00	3,740.00	3,740.00	9,260.00	28 --
TOTAL: EDUCATION	605,469.96	0.00	108,610.42	513,395.80	92,074.16	84 -----
5302 KING PHILIP REGIONAL						
4010 EXPENSES	2,892,024.00	0.00	0.00	2,892,024.00	0.00	100 -----
8718 ANNUAL KP CAPITAL ASSESSMENT	34,879.00	0.00	0.00	34,879.00	0.00	100 -----
TOTAL: KING PHILIP REGIONAL	2,926,903.00	0.00	0.00	2,926,903.00	0.00	100 -----
5303 IRI-COUNTY REGIONAL						
4010 EXPENSES	209,910.00	0.00	0.00	209,910.00	0.00	100 -----

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01 GENERAL FUND						
TOTAL: TPI-COUNTY REGIONAL	209,910.00	0.00	0.00	209,910.00	0.00	100 -----
5420 HIGHWAY DEPARTMENT						
1100 SALARIES	374,569.00	0.00	51,616.68	363,711.69	10,857.31	97 -----
1101 SALARIES ENC.	248.92	0.00	0.00	248.92	0.00	100 -----
3060 ENGINEERING SERVICES	10,000.00	0.00	2,302.00	14,311.32	4,311.32	143 -----
3073 PAGING SERVICES	175.00	0.00	12.95	169.32	5.68	96 -----
4011 EXPENSES ENC.	6,139.58	0.00	0.00	6,139.58	0.00	100 -----
4202 VEHICLE MAINTENANCE	21,309.00	0.00	1,549.57	22,014.23	705.23	103 -----
4204 COPY MACHINE EXPENSES	800.00	0.00	0.00	500.00	300.00	62 -----
4207 BIDS, ADVERTISING, POSTAGE	1,700.00	0.00	152.53	1,316.65	353.35	79 -----
4215 TELEPHONE	1,326.00	0.00	82.27	988.98	337.02	74 -----
4216 WATER	570.00	0.00	0.00	600.32	30.32	105 -----
4220 SPECIAL PROJECTS	130,000.00	0.00	243.24	64,954.18	65,045.82	49 ----
4223 OFFICE SUPPLIES	1,060.00	0.00	34.70	766.56	293.44	72 -----
4238 STREET SIGNS	4,000.00	0.00	136.86	4,000.00	0.00	100 -----
4239 TRAVEL, MEETINGS & DUES	600.00	0.00	0.00	429.38	170.62	71 -----
4241 UNIFORM CLEANING	3,000.00	0.00	163.75	1,850.23	1,149.77	61 -----
4244 STREET LINING	3,800.00	0.00	0.00	4,223.41	5,576.59	43 ----
4245 CATCH BASIN CLEANING	3,400.00	0.00	302.50	7,663.00	1,737.00	81 -----
4248 ROAD REPAIRS AND MAINTENANCE	48,081.00	0.00	1,561.73	43,097.24	4,983.76	89 -----
4249 POLICE DETAILS	2,143.00	0.00	0.00	6,376.50	4,233.50	297 -----
4251 PROFESSIONAL LICENSES	360.00	0.00	80.00	161.00	199.00	44 ----
4252 GUARD RAIL REPAIR	2,000.00	0.00	0.00	465.49	1,534.51	23 --
4253 VEHICLE INSPECTIONS	280.00	0.00	0.00	106.00	174.00	37 ---
4254 COMPUTER EXPENSE	1,175.00	0.00	0.00	617.49	557.51	52 -----
4255 RADIO, REPAIR/MAINTENANCE	637.00	0.00	0.00	124.00	513.00	19 -
4256 TRAFFIC CONTROL MAINTENANCE	580.00	0.00	162.43	310.17	269.83	53 -----
4289 BUILDING MAINTENANCE	12,695.00	0.00	827.19	11,022.06	1,672.94	86 -----
4800 FUEL AND UTILITIES	14,176.00	0.00	321.93	9,349.24	4,826.76	65 -----
8172 ATM 99 H-2 4X4 3/4 TN PICKUP	27,500.00	0.00	0.00	27,499.19	0.81	99 -----
8210 ATM 99 HYDRAULIC LIFT	5,000.00	0.00	0.00	5,000.00	0.00	100 -----
8532 ATM 99 REP OVERHEAD GRGE DOOR	6,786.00	0.00	0.00	6,786.00	0.00	100 -----
8552 ATM 99 H-3 UTILITY TRUCK	31,500.00	0.00	0.00	31,500.00	0.00	100 -----
TOTAL: HIGHWAY DEPARTMENT	727,610.50	0.00	59,550.33	636,332.15	91,278.35	87 -----
5421 HIGHWAY GARAGE						
4801 FUEL/UTILITIES ENC.	600.00	0.00	0.00	412.75	187.25	68 -----
TOTAL: HIGHWAY GARAGE	600.00	0.00	0.00	412.75	187.25	68 -----
5422 TOWN VEHICLE FUEL						
4010 EXPENSES	900.00	0.00	0.00	750.00	150.00	83 -----
4800 FUEL AND UTILITIES	39,235.00	0.00	4,193.76	35,000.65	4,234.35	89 -----
TOTAL: TOWN VEHICLE FUEL	40,135.00	0.00	4,193.76	35,750.65	4,384.35	89 -----
5423 SNOW AND ICE CONTROL						

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61 GENERAL FUND						
5423 SNOW AND ICE CONTROL						
4010 EXPENSES	121,700.00	0.00	0.00	121,693.38	6.62	99 -----
TOTAL: SNOW AND ICE CONTROL	121,700.00	0.00	0.00	121,693.38	6.62	99 -----
5424 GROUNDS MAINTENANCE						
1100 SALARIES	66,357.00	0.00	8,337.60	63,736.25	2,620.75	96 -----
4010 EXPENSES	17,711.00	0.00	1,753.17	16,407.86	1,303.14	92 -----
8110 ATM 99 G-16 EQUIPMENT TRAILR	6,000.00	0.00	253.23	5,736.67	263.33	95 -----
8554 ATM 99 G-4 1 TON 4X4 DUMP TK	39,000.00	0.00	0.00	38,352.35	647.65	98 -----
TOTAL: GROUNDS MAINTENANCE	129,068.00	0.00	10,344.00	124,233.13	4,834.87	96 -----
5431 TRANSFER STATION						
1100 SALARIES	95,791.00	0.00	9,350.21	93,233.70	2,557.30	97 -----
3430 PRINTING	1,700.00	0.00	231.85	1,425.85	274.15	83 -----
4011 EXPENSES ENC.	7,499.00	0.00	1,148.26	7,495.89	3.11	99 -----
4203 VEHICLE REPAIR & MAINTENANCE	10,973.00	0.00	997.03	7,685.66	3,287.34	70 -----
4309 MAJOR REPAIR	3,600.00	0.00	0.00	3,600.00	0.00	100 -----
4215 TELEPHONE/TS	240.00	0.00	12.60	151.33	88.67	63 -----
4221 RECYCLING COSTS/TS	6,324.00	0.00	729.50	3,716.20	2,607.80	58 -----
4232 TRASH REMOVAL FEES/TS	63,609.00	0.00	7,438.32	59,679.74	3,929.26	93 -----
4224 FACILITY MAINTENANCE	7,830.00	0.00	5,471.14	6,358.31	1,471.69	81 -----
4225 POSTAGE	567.00	0.00	0.00	410.31	156.69	72 -----
4241 UNIFORMS	700.00	0.00	46.68	639.02	60.98	91 -----
4242 GEN. OPERATING MATERIALS/TS	1,898.00	0.00	0.00	1,841.66	56.34	97 -----
4247 STICKERS & DECALS/TS	4,120.00	0.00	0.00	2,245.00	1,875.00	54 -----
4800 FUEL AND UTILITIES	8,065.00	0.00	25.94	4,116.59	3,948.41	51 -----
8130 ATM 99 40 CY COMPACTOR CONT	4,800.00	0.00	0.00	4,800.00	0.00	100 -----
8531 ATM 99 TRANSPRT VEH COVER SYS	6,600.00	0.00	0.00	6,600.00	0.00	100 -----
TOTAL: TRANSFER STATION	224,316.00	0.00	25,451.53	203,999.26	20,316.74	90 -----
5432 LANDFILL						
3065 ENGINEERING/LANDFILL	18,000.00	0.00	7,157.22	18,000.00	0.00	100 -----
3066 LEACHATE REMOVAL/LANDFILL	23,384.60	0.00	8,108.40	21,494.25	1,890.35	91 -----
3067 TRASH REMOVAL/TOWN DEPT'S	10,618.00	0.00	0.00	10,614.96	3.04	99 -----
4011 EXPENSES ENC.	9,719.00	0.00	0.00	9,719.00	0.00	100 -----
7120 ATM 99 LEACHATE MONITORING	5,000.00	0.00	2,146.21	3,022.92	1,977.08	60 -----
TOTAL: LANDFILL	66,721.60	0.00	17,411.83	62,851.13	3,870.47	94 -----
5440 SEWERAGE						
7110 SOLID WASTE DISPOSAL	1,831.70	0.00	50.00	1,640.00	191.70	89 -----
TOTAL: SEWERAGE	1,831.70	0.00	50.00	1,640.00	191.70	89 -----
5491 CEMETERY						
1100 SALARIES	17,996.00	0.00	517.00	17,943.30	52.70	99 -----
4010 EXPENSES	9,289.00	0.00	453.78	7,704.88	1,584.12	82 -----
4011 EXPENSES ENC.	314.00	0.00	0.00	313.88	0.12	99 -----

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01 GENERAL FUND						
5491 CEMETERY						
8213 ATH 99 POWDVILLE SERV POADS	8,928.00	0.00	0.00	8,928.00	0.00	100 -----
TOTAL: CEMETERY	36,527.00	0.00	970.78	34,890.06	1,636.94	95 -----
5492 CUSTODIAN OF VETERANS GRAVES						
1100 SALARIES	626.00	0.00	626.00	626.00	0.00	100 -----
4010 EXPENSES	2,378.00	0.00	619.28	2,266.76	111.24	95 -----
TOTAL: CUSTODIAN OF VETERANS GRAVES	3,004.00	0.00	1,245.28	2,892.76	111.24	96 -----
5495 STREET LIGHTING						
4810 STREET LIGHTING	29,900.00	0.00	4,127.80	23,142.24	6,757.76	77 -----
TOTAL: STREET LIGHTING	29,900.00	0.00	4,127.80	23,142.24	6,757.76	77 -----
5510 BOARD OF HEALTH						
1100 SALARIES	40,738.00	0.00	4,316.00	39,001.05	1,736.95	95 -----
4010 EXPENSES	36,278.00	0.00	7,447.20	35,612.78	665.22	98 -----
4011 EXPENSES ENC.	2,505.38	0.00	0.00	2,505.38	0.00	100 -----
TOTAL: BOARD OF HEALTH	79,521.38	0.00	11,763.20	77,119.21	2,402.17	96 -----
5520 SPECIAL PROGRAMS						
3180 HUMAN SERVICES PROGRAMS	10,675.00	0.00	0.00	10,675.00	0.00	100 -----
TOTAL: SPECIAL PROGRAMS	10,675.00	0.00	0.00	10,675.00	0.00	100 -----
5541 COUNCIL ON AGING						
1100 SALARIES	62,355.00	0.00	6,889.68	62,169.32	185.68	99 -----
2700 FACILITIES RENTAL	3,000.00	0.00	750.00	3,000.00	0.00	100 -----
2710 TRANSPORTATION EXPENSE	2,155.00	0.00	445.91	884.43	1,270.57	41 -----
2713 SERVICE PROGRAM #3, 10/93TH	10,000.00	0.00	2,114.03	7,316.31	2,683.69	73 -----
4010 EXPENSES	3,360.00	0.00	1,119.57	3,288.00	72.00	97 -----
TOTAL: COUNCIL ON AGING	80,870.00	0.00	11,319.19	76,658.06	4,211.94	94 -----
5543 VETERAN'S SERVICES						
1100 SALARIES	3,243.00	0.00	257.41	3,088.92	154.08	95 -----
4010 EXPENSES	146.00	0.00	0.00	0.00	146.00	0 -----
7700 VETERANS BENEFITS	1,000.00	0.00	0.00	0.00	1,000.00	0 -----
TOTAL: VETERAN'S SERVICES	4,389.00	0.00	257.41	3,088.92	1,300.08	70 -----
5610 LIBRARY						
1100 SALARIES	197,277.00	0.00	21,192.69	196,670.51	606.49	99 -----
2705 ATH 99 ABLE UPGRADE LIB/SCHL	22,000.00	0.00	436.00	19,890.88	2,109.12	90 -----
4010 EXPENSES	88,195.86	0.00	6,629.89	85,612.23	2,583.63	97 -----
4011 EXPENSES ENC.	877.21	0.00	0.00	817.03	60.18	93 -----
4800 FUEL AND UTILITIES	11,200.00	0.00	1,955.17	11,151.05	48.95	99 -----
9753 STM99 ARTIS LIBRARY ROOF RPR	50,000.00	0.00	0.00	2,719.84	47,280.16	5 -----
TOTAL: LIBRARY	369,550.07	0.00	30,213.75	316,861.54	52,688.53	85 -----
5630 RECREATION						

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6) GENERAL FUND						
5230 RECREATION						
1100 SALARIES	40,536.00	0.00	4,392.31	40,536.00	0.00	100 -----
4010 EXPENSES	2,156.00	0.00	252.82	1,883.18	272.82	87 -----
4011 EXPENSES ENC.	67.63	0.00	0.00	67.63	0.00	100 -----
8100 ART 3/TM98 KIDS PLACE IMPRVE	3,000.00	0.00	0.00	2,307.31	692.69	76 -----
TOTAL: RECREATION	45,759.63	0.00	4,645.13	44,794.12	965.51	97 -----
5631 HISTORICAL COMMISSION						
4010 EXPENSES	323.00	0.00	47.59	317.67	5.33	98 -----
TOTAL: HISTORICAL COMMISSION	323.00	0.00	47.59	317.67	5.33	98 -----
5632 MEMORIAL DAY						
4910 EXPENSES	525.00	0.00	504.49	504.49	20.51	96 -----
TOTAL: MEMORIAL DAY	525.00	0.00	504.49	504.49	20.51	96 -----
5710 MATURING DEBT						
4011 EXPENSES ENC.	142.00	0.00	0.00	142.00	0.00	100 -----
3010 BOND REGISTRATION FEE	1,825.00	0.00	0.00	1,825.00	0.00	100 -----
9451 ELEMENTARY SCHOOL ROOF DEBT	15,000.00	0.00	0.00	15,000.00	0.00	100 -----
9452 ELEMENTARY SCHOOL ROOF INT.	9,465.00	0.00	0.00	9,465.00	0.00	100 -----
9453 ELEMENTARY SCHOOL LAND DEBT	24,000.00	0.00	0.00	24,000.00	0.00	100 -----
9454 ELEMENTARY SCHOOL LAND INT.	15,375.00	0.00	0.00	15,375.00	0.00	100 -----
9455 ELEMENTARY SCHOOL BLDG. DEBT	327,000.00	0.00	0.00	327,000.00	0.00	100 -----
9456 ELEMENTARY SCHOOL BLDG. INT.	252,090.00	0.00	0.00	252,090.00	0.00	100 -----
9465 DAY SCHOOL ADDITIONAL DEBT	16,000.00	0.00	0.00	16,000.00	0.00	100 -----
9466 DAY SCHOOL ADDITIONAL INT.	7,322.00	0.00	0.00	7,322.00	0.00	100 -----
9467 LANDFILL CLOSE DEBT	16,000.00	0.00	0.00	16,000.00	0.00	100 -----
9468 LANDFILL CLOSE INTEREST	14,169.00	0.00	0.00	14,169.00	0.00	100 -----
9476 DRAINAGE DEBT	53,000.00	0.00	0.00	53,000.00	0.00	100 -----
9477 DRAINAGE INTEREST	23,430.00	0.00	0.00	23,430.00	0.00	100 -----
9487 FREEMEN/CENT CAPITAL DEBT	8,000.00	0.00	0.00	8,000.00	0.00	100 -----
9488 FREEMEN/CENT CAPITAL INTERES	2,290.00	0.00	0.00	2,289.51	0.49	99 -----
9489 TOWN HALL - DEBT	53,000.00	0.00	0.00	53,000.00	0.00	100 -----
9490 TOWN HALL - INTEREST.	47,481.00	0.00	0.00	47,180.50	0.50	99 -----
9491 STORAGE TANKS - DEBT	7,000.00	0.00	0.00	7,000.00	0.00	100 -----
9492 STORAGE TANKS - INTEREST	5,782.00	0.00	0.00	5,782.00	0.00	100 -----
9494 PIPE TRUCK - DEBT	21,000.00	0.00	0.00	21,000.00	0.00	100 -----
9495 FIRE TRUCK - INTEREST	11,634.00	0.00	0.00	11,634.00	0.00	100 -----
9497 H.O. DAY ADDITION - PRINCIPA	220,000.00	0.00	0.00	213,000.00	7,000.00	96 -----
9498 H.O. DAY ADDITION - INTEREST	115,500.00	0.00	0.00	89,899.50	25,600.50	77 -----
TOTAL: MATURING DEBT	1,266,505.00	0.00	0.00	1,233,903.51	32,601.49	97 -----
5720 WATER DEBT						
9141 UNION ST NTR MAINS - DEBT	40,000.00	0.00	0.00	52,000.00	12,000.00-	130 -----
9142 UNION ST NTR MAINS - INTERES	46,000.00	0.00	0.00	30,045.36	15,954.64	65 -----
9175 MILL PIVER - DEBT	5,000.00	0.00	0.00	0.00	5,000.00	0

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01 GENERAL FUND						
5720 WATER DEBT						
9176 MILL RIVER - INTEREST	5,700.00	0.00	0.00	0.00	5,700.00	0
9177 MILL RIVER PUMP - DEBT	30,000.00	0.00	0.00	0.00	30,000.00	0
9178 MILL RIVER PUMP - INTEREST	33,300.00	0.00	0.00	0.00	33,900.00	0
9179 TWM CTR WTR MATRS UNION DEBT	20,000.00	0.00	0.00	0.00	20,000.00	0
9180 TWM CTR WTR MATRS UNION INTL	19,550.00	0.00	0.00	0.00	19,550.00	0
9457 MOON HILL DEBT	71,000.00	0.00	0.00	71,000.00	0.00	100
9458 MOON HILL INTEREST	53,540.00	0.00	0.00	53,540.00	0.00	100
9463 POND STREET DEBT	13,000.00	0.00	0.00	13,000.00	0.00	100
9464 POND STREET INTEREST	10,030.00	0.00	0.00	10,030.00	0.00	100
9469 DEDHAM STREET DEBT	15,000.00	0.00	0.00	16,000.00	0.00	100
9470 DEDHAM STREET INTEREST	7,277.50	0.00	0.00	7,277.50	0.00	100
9478 LITCHFIELD/HAFLOK DEBT	7,000.00	0.00	0.00	7,000.00	0.00	100
9479 LITCHFIELD/HAFLOK INTEREST	2,867.00	0.00	0.00	2,867.00	0.00	100
9480 LELAND DEBT	6,000.00	0.00	0.00	6,000.00	0.00	100
9481 LELAND INTEREST	2,707.00	0.00	0.00	2,707.00	0.00	100
9485 POND ST ADDITIONAL DEBT	2,000.00	0.00	0.00	2,000.00	0.00	100
9486 POND ST ADDITIONAL INTEREST	696.50	0.00	0.00	696.50	0.00	100
TOTAL: WATER DEBT	392,268.00	0.00	0.00	274,163.36	118,104.64	69
5830 COUNTY ASSESSMENTS/CHARGES						
6000 COUNTY TAX	51,988.00	0.00	0.00	51,988.00	0.00	100
TOTAL: COUNTY ASSESSMENTS/CHARGES	51,988.00	0.00	0.00	51,988.00	0.00	100
5835 CHERRY SHEET CHARGES						
6120 MOTOR VEHICLE EXC. TAX BILLS	0.00	0.00	590.00	1,180.00	1,180.00	9999
6121 MOSQUITO CONTROL	21,918.00	0.00	5,475.00	24,653.00	2,735.00	112
6122 MET. AIR POLLUTION CONTROL	2,467.00	0.00	616.00	2,467.00	0.00	100
6123 MET. AREA PLANNING COUNCIL	2,106.00	0.00	525.00	2,106.00	0.00	100
6124 M.B.T.A. ASSESSMENT	238,199.00	0.00	50,279.00	226,367.00	11,832.00	95
6126 SCHOOL CHOICE/CHARTER ASSESS	35,000.00	0.00	22,731.00	73,821.00	38,821.00	210
6127 NON RENEWAL EXCISE TAX	2,040.00	0.00	0.00	1,180.00	860.00	57
TOTAL: CHERRY SHEET CHARGES	301,730.00	0.00	80,216.00	331,774.00	30,044.00	109
5919 EMPLOYEE BENEFITS						
1710 MEDICAL INSURANCE	368,424.00	0.00	2,810.97	358,813.47	9,610.53	97
1720 LIFE INSURANCE	7,574.00	0.00	542.13	7,441.76	132.24	98
1730 LONGEVITY	52,399.26	0.00	0.00	50,418.97	1,980.29	96
1735 EMPLOYEE ASSISTANCE PROGRAM	3,500.00	0.00	282.33	3,397.96	112.04	96
1736 MEDICARE	77,000.00	0.00	9,485.23	78,202.59	1,202.59	101
1740 UNEMPLOYMENT COMPENSATION	5,000.00	0.00	0.00	723.00	4,277.00	14
1750 STATE/COUNTY RETIREMENT	500,000.00	0.00	843.00	486,834.59	13,165.41	97
4011 EXPENSES ENC.	12,850.83	0.00	0.00	12,850.83	0.00	100
TOTAL: EMPLOYEE BENEFITS	1,026,748.09	0.00	6,655.72	998,673.17	28,074.92	97
5990 TRANSFERS						

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01 GENERAL FUND						
5900 TRANSFERS						
5970 TRANSFER OUT	0.00	0.00	199,900.00	199,900.00	199,900.00-	9999 -----!
TOTAL: TRANSFERS	0.00	0.00	199,900.00	199,900.00	199,900.00-	9999 -----!
6110 SCHOOL COMMITTEE						
6107 CLERICAL SALARY	989.00	0.00	0.00	910.91	78.03	92 -----
6104 CONTRACTED SERVICES	25,289.00	0.00	8,929.45	15,841.92	9,447.08	62 -----
6105 POSTAGE/PETTY CASH	1,116.00	0.00	33.98	642.30	473.70	57 -----
6110 PROFESSIONAL DEVELOPMENT	625.00	0.00	0.00	1,847.00	1,222.00-	295 -----!
6116 MASC	1,800.00	0.00	0.00	1,089.22	710.78	60 -----
6136 ADVERTISING/AID PERSONNEL	2,303.00	0.00	3,756.55	9,071.04	6,768.04-	393 -----!
6156 PUBLICATIONS	565.00	0.00	0.00	270.00	295.00	47 -----
TOTAL: SCHOOL COMMITTEE	32,687.00	0.00	12,719.98	29,672.39	3,014.61	90 -----
6120 SUPERINTENDENT'S OFFICE						
6201 SALARY	92,790.00	0.00	6,692.30	89,221.94	3,568.06	96 -----
6202 SUPPORT STAFF SALARIES	36,676.00	0.00	4,212.00	36,659.28	16.72	99 -----
6204 CONTRACTED SERVICES	1,080.00	0.00	0.00	1,350.54	270.54-	125 -----!
6205 SUPPLIES/MATERIALS	1,741.00	0.00	381.03	2,289.44	548.44-	131 -----!
6207 DUES	1,223.00	0.00	0.00	1,558.00	335.00-	127 -----!
6210 SUPERINTENDENT PROF. DEV.	1,500.00	0.00	0.00	3,189.80	1,689.80-	212 -----!
6215 POSTAGE/PETTY CASH	800.00	0.00	65.26	85.69-	885.69	10 -
6226 IN STATE TRAVEL	1,000.00	0.00	221.03	4,296.91	3,296.91-	429 -----!
6246 PRINTING FORMS	274.00	0.00	0.00	116.00	158.00	42 -----
6256 PUBLICATIONS	354.00	0.00	0.00	316.62	37.38	89 -----
TOTAL: SUPERINTENDENT'S OFFICE	137,438.00	0.00	11,571.62	138,912.84	1,474.84-	101 -----
6121 SUPERINTENDENT/CLERICAL						
6210 CLERICAL PROFESSIONAL DEV.	200.00	0.00	35.74	134.74	65.26	67 -----
TOTAL: SUPERINTENDENT/CLERICAL	200.00	0.00	35.74	134.74	65.26	67 -----
6122 BUSINESS OFFICE						
6201 SALARY	45,000.00	0.00	3,461.54	44,684.68	315.32	99 -----
6202 SUPPORT STAFF SALARIES	34,088.00	0.00	3,969.60	34,057.12	30.88	99 -----
6205 SUPPLIES/MATERIALS	463.00	0.00	18.59	626.31	163.31-	135 -----!
6206 OTHER EXPENSES	295.00	0.00	27.00	143.70	151.30	48 -----
6210 PROFESSIONAL DEVELOPMENT	1,700.00	0.00	492.38	1,581.38	118.62	93 -----
6304 CONTRACTED SERVICES	1,270.00	0.00	0.00	700.00	570.00	55 -----
TOTAL: BUSINESS OFFICE	82,816.00	0.00	7,969.11	81,793.19	1,022.81	98 -----
6220 PRINCIPAL'S OFFICE						
6201 SALARY	148,426.00	0.00	11,304.30	146,956.00	1,470.00	99 -----
6202 CLERICAL SALARY	103,487.00	0.00	11,930.07	99,885.98	3,601.02	96 -----
6203 ASSISTANT PRINCIPAL	56,798.00	0.00	13,160.26	57,028.00	230.00-	100 -----
6205 SUPPLIES/MATERIALS	3,000.00	0.00	447.42	3,342.11	342.11-	111 -----!
6207 DUES	1,468.00	0.00	0.00	1,663.00	195.00-	113 -----!

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01 GENERAL FUND						
6220 PRINCIPAL'S OFFICE						
6208 CONFERENCES	1,350.00	0.00	0.00	0.00	1,350.00	0
6210 PRINCIPALS PROF. DEVELOPMENT	2,400.00	0.00	129.00	1,075.66	1,324.34	44
6215 POSTAGE/PETTY CASH	1,650.00	0.00	357.08	1,577.08	72.92	95
6226 IN STATE TRAVEL	800.00	0.00	0.00	81.00	719.00	10
6246 PRINTING FORMS	5,100.00	0.00	586.99	5,076.22	23.78	99
TOTAL: PRINCIPAL'S OFFICE	324,479.00	0.00	37,657.12	316,685.05	7,793.95	97
6231 PRINCIPAL/CLERICAL						
6210 CLERICAL PROFESSIONAL DEV.	800.00	0.00	0.00	0.00	800.00	0
TOTAL: PRINCIPAL/CLERICAL	800.00	0.00	0.00	0.00	800.00	0
6227 GUIDANCE						
6201 SALARY	87,340.00	0.00	17,723.23	84,907.01	2,432.99	97
6205 SUPPLIES/MATERIALS	500.00	0.00	0.00	40.24	459.76	8
TOTAL: GUIDANCE	87,840.00	0.00	17,723.23	84,947.25	2,892.75	96
6230 TEACHING						
6301 SALARIES	2,986,547.00	0.00	630,673.95	2,936,266.48	50,280.52	98
6304 CONTRACTED SERVICES	10,000.00	0.00	0.00	12,369.55	2,369.55	123
6305 TEACHING SUPPLIES	76,169.00	0.00	4,272.88	67,693.02	8,475.98	88
6310 PROFESSIONAL DEVELOPMENT	82,556.00	0.00	275.91	37,640.72	44,915.28	45
6311 SUBSTITUTES	33,381.00	0.00	5,757.50	49,435.35	16,054.35	148
6322 KINDERGARTEN AIDES	61,269.00	0.00	5,715.35	52,821.83	8,447.17	86
6331 COURSE REIMBURSEMENTS	25,444.00	0.00	103.00	5,415.60	20,028.40	21
6336 TRAVEL	525.00	0.00	83.40	351.00	174.00	66
6345 NEW EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00	0
TOTAL: TEACHING	3,280,891.00	0.00	646,124.17	3,161,993.55	118,897.45	96
6240 TEXTBOOKS						
6405 TEXTBOOKS/WORKBOOKS	43,406.00	0.00	2,009.19	30,122.09	13,283.91	69
TOTAL: TEXTBOOKS	43,406.00	0.00	2,009.19	30,122.09	13,283.91	69
6250 LIBRARY						
6301 SALARIES	105,815.00	0.00	11,687.90	106,350.74	535.74	100
6505 SUPPLIES	1,300.00	0.00	225.38	998.01	301.99	76
6515 BOOKS/MATERIALS	8,600.00	0.00	0.00	8,561.35	38.65	99
6516 ABLE NETWORK	8,093.00	0.00	0.00	6,163.12	1,929.88	76
TOTAL: LIBRARY	123,808.00	0.00	11,913.28	122,073.22	1,734.78	98
6260 AUDIO VISUAL SERVICES						
6505 AV SUPPLIES/MATERIALS	4,200.00	0.00	0.00	4,184.89	15.11	99
6914 REPLACEMENT OF EQUIPMENT	2,000.00	0.00	0.00	1,580.55	419.45	79
TOTAL: AUDIO VISUAL SERVICES	6,200.00	0.00	0.00	5,765.44	434.56	92
6270 VOCATIONAL EDUCATION						

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TOWN OF NORFOLK
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	ANNUAL revised budget	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
01 GENERAL FUND						
6270 VOCATIONAL EDUCATION						
6299 VOCATIONAL EDUCATION	2,000.00	0.00	0.00	0.00	2,000.00	0
TOTAL: VOCATIONAL EDUCATION	2,000.00	0.00	0.00	0.00	2,000.00	0
6290 TECHNOLOGICAL SUPPORT						
0201 SALARY	150,357.00	0.00	21,641.15	132,292.81	18,064.19	87 -----
0295 SUPPLIES/MATERIALS	3,487.00	0.00	247.30	4,455.18	968.18-	127 -----!
0304 CONTRACTED SERVICES	2,750.00	0.00	125.00	1,100.00	1,650.00	40 ----
0420 REPAIRS AND MAINTENANCE	6,260.00	0.00	0.00	2,947.44	3,312.56	47 ----
0813 SOFTWARE	18,950.00	0.00	0.00	12,480.26	6,469.74	65 -----
0915 NEW EQUIPMENT	66,950.00	0.00	351.52	63,966.99	2,983.01	35 -----
TOTAL: TECHNOLOGICAL SUPPORT	248,754.00	0.00	22,364.97	217,242.68	31,511.32	87 -----
6320 HEALTH						
0301 SALARIES	54,738.00	0.00	12,547.02	55,413.41	675.41-	101 -----
0394 CONTRACTED SERVICES	2,000.00	0.00	0.00	487.50	1,512.50	24 --
0310 PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	130.00	370.00	26 --
0505 SUPPLIES	1,321.00	0.00	159.80	1,448.30	127.30-	109 -----
TOTAL: HEALTH	58,559.00	0.00	12,706.82	57,479.21	1,079.79	98 -----
6330 PUPIL TRANSPORTATION						
0324 REGULAR TRANSPORTATION	343,720.00	0.00	34,712.00	343,160.00	560.00	99 -----
TOTAL: PUPIL TRANSPORTATION	343,720.00	0.00	34,712.00	343,160.00	560.00	99 -----
6340 FOOD SERVICES						
0310 PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	105.00	395.00	21 --
TOTAL: FOOD SERVICES	500.00	0.00	0.00	105.00	395.00	21 --
6411 CUSTODIAL						
0301 SALARIES	265,397.00	0.00	27,489.68	265,067.44	329.56	99 -----
0404 CONTRACTED SERVICES	3,500.00	0.00	437.92	3,201.57	298.43	91 -----
0410 PROFESSIONAL DEVELOPMENT	300.00	0.00	0.00	210.00	90.00	70 -----
0415 CUSTODIAL SUPPLIES	10,700.00	0.00	0.00	10,695.41	4.59	99 -----
0421 TRAVEL	600.00	0.00	0.00	386.70	213.30	64 -----
0422 MOTORIZED EXPENSE	25.00	0.00	0.00	5.50	19.50	22 --
TOTAL: CUSTODIAL	280,522.00	0.00	27,927.60	279,566.62	955.38	99 -----
6412 HEATING OF BUILDINGS						
0456 OIL	36,000.00	0.00	0.00	32,264.23	3,735.77	89 -----
TOTAL: HEATING OF BUILDINGS	36,000.00	0.00	0.00	32,264.23	3,735.77	89 -----
6413 UTILITIES						
0416 ELECTRICITY	102,500.00	0.00	17,956.12	90,994.09	11,505.91	88 -----
0426 GAS	350.00	0.00	165.36	506.36	156.36-	144 -----!
0436 WATER	5,250.00	0.00	0.00	5,401.61	151.61-	102 -----
0446 TELEPHONE	16,250.00	0.00	8,729.23	22,303.94	6,053.94-	137 -----!

FINANCES

GOVERNMENTAL FINANCIAL SYSTEM
2/07/2001 10:23:00
LEVEL OF DETAIL 1.0 THRU 3.0

Expenditure Guideline
FOR THE PERIOD(S) JUL 01, 1999 THROUGH JUN 30, 2000

TOWN OF HOFFCL
GL520R-V06.27 PAGE

	ANNUAL revised budget	ENCUMBERED	ACT WTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	FCT
01 GENERAL FUND						
TOTAL: UTILITIES	124,350.00	0.00	26,850.71	119,206.00	5,144.00	95 -----
6122 MAINTENANCE OF BUILDING						
6404 CONTRACTED SERVICES	49,081.00	0.00	6,952.48	50,955.93	1,874.93-	103 -----
6117 SUPPLIES/MATERIALS BLDG/MT	8,900.00	0.00	13.22	3,545.38	5,354.62	33 ---
TOTAL: MAINTENANCE OF BUILDING	57,981.00	0.00	6,965.70	54,501.31	3,479.69	93 -----
6433 MAINTENANCE OF EQUIPMENT						
6404 CONTRACTED SERVICES	22,260.00	0.00	107.07	18,354.29	3,905.71	82 -----
TOTAL: MAINTENANCE OF EQUIPMENT	22,260.00	0.00	107.07	18,354.29	3,905.71	82 -----
6701 EQUIPMENT						
6814 REPLACEMENT OF EQUIPMENT	90.00	0.00	0.00	0.00	90.00	0
6815 NEW EQUIPMENT	3,000.00	0.00	0.00	3,108.41	108.41-	103 -----
TOTAL: EQUIPMENT	3,090.00	0.00	0.00	3,108.41	18.41-	100 -----
6702 REHAB OF BUILDING						
6814 REPLACEMENT OF EQUIPMENT	910.00	0.00	0.00	723.68	186.32	79 -----
TOTAL: REHAB OF BUILDING	910.00	0.00	0.00	723.68	186.32	79 -----
7221 SUPERVISION SPECIAL ED.						
6201 SALARY	57,989.00	0.00	14,784.15	60,080.97	2,091.97-	103 -----
6202 CLERICAL SALARY	11,500.00	0.00	3,904.80	10,146.40	1,353.60	88 -----
6205 SUPPLIES/MATERIALS	550.00	0.00	10.96	842.62	292.62-	153 -----
6208 CONFERENCES	450.00	0.00	50.00	500.00	50.00-	111 -----
6210 PROFESSIONAL DEVELOPMENT	200.00	0.00	0.00	0.00	200.00	0
6215 POSTAGE/PETTY CASH	1,320.00	0.00	0.00	1,320.00	0.00	100 -----
6226 IN STATE TRAVEL	350.00	0.00	91.80	401.91	51.91-	114 -----
TOTAL: SUPERVISION SPECIAL ED.	72,359.00	0.00	18,841.71	73,291.90	932.90-	101 -----
7223 TEACHING SPECIAL ED.						
6301 SALARIES	523,345.00	0.00	100,433.00	452,677.91	70,667.09	86 -----
6304 CONTRACTED SERVICES	166,110.00	0.00	25,679.67	149,458.29	16,651.71	89 -----
6305 TEACHING SUPPLIES	12,688.00	0.00	294.62	11,849.44	838.56	93 -----
6321 AIDES	245,979.00	0.00	21,030.66	221,079.98	24,899.02	89 -----
6815 NEW EQUIPMENT	5,750.00	0.00	2,708.89	4,567.11	1,182.89	79 -----
TOTAL: TEACHING SPECIAL ED.	953,872.00	0.00	150,146.84	839,632.79	114,239.27	88 -----
7228 PSYCHOLOGICAL SERVICES/CH 76						
6201 SALARY	30,389.00	0.00	7,012.74	30,388.50	0.50	99 -----
6204 CONTRACTED SERVICES	4,000.00	0.00	2,120.22	3,583.22	416.78	89 -----
6205 SUPPLIES/MATERIALS	438.00	0.00	0.00	263.95	174.05	60 -----
TOTAL: PSYCHOLOGICAL SERVICES/CH 76	34,827.00	0.00	9,132.96	34,235.67	591.33	98 -----
7330 TRANSPORTATION SPECIAL ED.						
6324 TRANSPORTATION	131,915.00	0.00	30,133.59	97,238.37	34,676.63	73 -----

GOVERNMENTAL FINANCIAL SYSTEM
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Expenditure Guideline
 FOR THE PERIOD(S) JUL 01, 1999 THROUGH JUN 30, 2000

FINANCES
 TOWN OF NORFOLK
 6LS20R-V06.27 PAGE

	ANNUAL revised budget	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCI
01 GENERAL FUND						
TOTAL: TRANSPORTATION SPECIAL ED.	131,915.00	0.00	30,133.59	97,238.37	34,676.63	73 -----
7900 SCH.SP.ED.PROGRM/OTHER DIST'S						
6004 TUITIONS	280,936.00	0.00	14,342.71	278,406.48	2,529.52	99 -----
TOTAL: SCH.SP.ED.PROGRM/OTHER DIST'S	280,936.00	0.00	14,342.71	278,406.48	2,529.52	99 -----
TOTAL: GENERAL FUND	19,125,038.91	0.00	2,014,825.36	18,151,063.05	973,975.86	94 -----

FINANCES

GOVERNMENTAL FINANCIAL SYSTEM
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Expenditure Guideline
FOR THE PERIOD(S) JUL 01, 1999 THROUGH JUN 30, 2000

TOWN OF NORFOLK
GL520R-V06.27 PAGE

	ANNUAL revised budget	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
25 WATER ENTERPRISE FUND						
5450 WATER DEPARTMENT						
1100 SALARIES	176,416.00	0.00	18,000.58	161,945.55	14,470.45	91 -----
2030 PURCHASE OF WATER	7,900.00	0.00	305.71	1,996.39	5,903.61	25 --
3060 ENGINEERING SERVICES	25,652.00	0.00	0.00	17,847.74	7,804.26	69 -----
3075 SOURCE DELIMITATION #9-10/91	30,000.00	0.00	0.00	0.00	30,000.00	0
3022 NEW WELL EXPLOATION #6-92	19,325.25	0.00	0.00	0.00	19,325.25	0
1010 EXPENSES	68,816.00	0.00	5,409.65-	55,948.88	12,867.12	81 -----
4011 EXPENSES ENC.	3,977.08	0.00	0.00	3,977.08	0.00	100 -----
4050 INDIRECT COSTS	72,136.00	0.00	559.42	55,128.30	17,007.70	76 -----
4300 PROJECTS (BUDGET)	32,500.00	0.00	7,820.00	25,616.00	6,884.00	78 -----
4301 PROJECTS ENCUMBERED	5,272.00	0.00	0.00	5,272.00	0.00	100 -----
4800 FUEL AND UTILITIES	34,925.00	0.00	2,203.74	22,231.80	12,693.20	63 -----
4901 FUEL/UTILITIES ENC.	3,025.00	0.00	0.00	2,650.18	374.82	87 -----
8272 ART 10/TM98 WTR TNK SITING	16,250.00	0.00	1,250.00	16,250.00	0.00	100 -----
8292 ART 11/TM98 WTR SOURCE-ENGIN	30,000.00	0.00	0.00	0.00	30,000.00	0
8560 SPFUCE RD.PUMP ST. #34 94ATM	139,890.32	0.00	0.00	0.00	139,890.32	0
8561 SCHOOL ST.WATER MAIN#35 94TM	35,242.96	0.00	0.00	0.00	35,242.96	0
8602 RCKM'D FD NOV96 ART5(369500)	11,419.24	0.00	0.00	0.00	11,419.24	0
8724 ART21 TM95 HILL RVR ENG/P.S.	20,323.60	0.00	2,227.22	3,063.74	17,259.86	15 -
8745 WTR MAIN UNION,NORTH,KING 97	39,969.79	0.00	18,715.00-	0.04-	39,969.83	0
8754 FY00 ART8 GOLD ST WELL PURCH	470,000.00	0.00	220,994.00-	998.70	469,001.30	0
TOTAL: WATER DEPARTMENT	1,243,040.24	0.00	212,751.98-	372,926.32	870,113.92	30 ---
5460 WATER DEPT DEPRECIATION EXP						
9730 BUILDINGS	0.00	0.00	3,551.00	3,551.00	3,551.00-	9999 -----
9731 MAINS	0.00	0.00	120,423.10	120,423.10	120,423.10-	9999 -----
9732 VALVES	0.00	0.00	10,737.00	10,737.00	10,737.00-	9999 -----
9733 STAND PIPES	0.00	0.00	7,137.00	7,137.00	7,137.00-	9999 -----
9734 WELLS	0.00	0.00	7,180.00	7,180.00	7,180.00-	9999 -----
9740 EQUIPMENT	0.00	0.00	11,884.00	11,884.00	11,884.00-	9999 -----
9751 SERVICE LATERALS	0.00	0.00	21,893.00	21,893.00	21,893.00-	9999 -----
9752 METERS	0.00	0.00	6,139.00	6,139.00	6,139.00-	9999 -----
9760 HYDRANTS	0.00	0.00	14,785.00	14,785.00	14,785.00-	9999 -----
9770 VEHICLES	0.00	0.00	3,124.00	3,124.00	3,124.00-	9999 -----
9771 FURNITURE & FIXTURES	0.00	0.00	2,032.00	2,032.00	2,032.00-	9999 -----
TOTAL: WATER DEPT DEPRECIATION EXP	0.00	0.00	208,885.10	208,885.10	208,885.10-	9999 -----
5955 REVOLVING FUNDS						
1031 HIGHLAND LAKE STATE REIMR	1,361.00	0.00	0.00	750.00	611.00	55 -----
TOTAL: REVOLVING FUNDS	1,361.00	0.00	0.00	750.00	611.00	55 -----
5959 SPECIAL REVOLVING FUND						
2033 CROSS CONNECTION CONTROL REV	4,284.00	0.00	0.00	2,720.00	1,564.00	63 -----
TOTAL: SPECIAL REVOLVING FUND	4,284.00	0.00	0.00	2,720.00	1,564.00	63 -----
TOTAL: WATER ENTERPRISE FUND	1,248,685.24	0.00	3,866.88-	585,281.42	663,403.82	46 ----

GOVERNMENTAL FINANCIAL SYSTEM
2/07/2001 10:23:00
LEVEL OF DETAIL 1.0 THRU 3.0

Expenditure Guideline
FOR THE PERIOD(S) JUL 01, 1999 THROUGH JUN 30, 2000

TOWN OF NORFOLK
GL520R-V06.27 PAGE

ANNUAL ACT MTD POSTED ACT YTD POSTED REMAINING
revised budget ENCUMBERED AND IN PROCESS AND IN PROCESS BALANCE PCT

GRAND TOTAL 20,373,724.15 0.00 2,010,958.48 18,736,344.47 1,637,379.68 91 -----

TOTAL NUMBER OF RECORDS PRINTED 452

REAL ESTATE ASSESSMENTS AND ABATEMENTS

YEAR	NO. OF DWELLINGS	TOTAL VALUATION	TOTAL EXEMPTIONS GRANTED VETERANS	TOTAL EXEMPTIONS GRANTED CLAUSE 37A, 17D 18 41A & 41C	TOTAL ABATEMENTS PROCESSED
2000	2798	801,451,400	56	20	37
1999	2756	641,174,600	56	22	21
1998	2701	594,297,600	58	23	51
1997	2704	594,221,800	57	20	16
1996	2659	537,368,800	61	20	29
1995	2631*	507,492,700	59	26	48
1994	2726	542,210,900	57	35	47
1993	2619	540,154,100	57	33	72
1992	2548	529,677,990	57	33	70
1991	2424	519,317,777	61	31	48
1990	2382	602,174,559	63	35	49

- DECREASE OF DWELLINGS DUE TO RE-CLASSIFICATION OF VACANT LAND.

MOTOR VEHICLE ASSESSMENT AND ABATEMENTS

YEARS	NO. OF EXCISE BILLS	MOTOR VEHICLE EXCISE TAX MONEY COMMITTED	TOTAL ABATEMENTS PROCESSED	TOTAL AMOUNT ABATED	COMMERCIAL VALUE OF VEHICLES
2000	9336	1,086,224.93	407	44320.11	44,449,000
1999	9177	992,003.07	492	30,897.65	39,680,120
1998	8849	917,003.88	428	35,734.96	36,680,160
1997	8655	839,485.12	602	40,891.41	33,579,400
1996	8688	776,163.48	433	37,027.65	31,046,520
1995	8775	750,292.63	598	40,166.77	30,011,720
1994	8458	697,827.98	602	35,306.92	27,913,119
1993	8394	617,048.77	569	34,041.43	24,683,951
1992	8012	549,355.76	356	20,873.14	24,721,360
1991	7951	598,036.22	350	14,729.43	25,321,045
1990	7883	556,948.20	452	23,444.40	24,928,263

For the year ending December 31, 2000

TOTAL AMOUNTS TO BE RAISED:

Total appropriations to be raised by taxation		\$20,164,860.70
Total appropriations to be taken from available funds		704,624.70
Total educational offsets		20,771.00

Fiscal 2001

County Assessments:			53,287.00
County Tax:	\$53,287.00		

State Assessments:			
Mass Bay Transportation	\$226,367.00		
Air Pollution Control Dist.	2,537.00		
Met Area Planning Council	2,186.00		
Mosquito Control Project	21,406.00		252,496.00
Total		\$98,871.68	
Overlay of Current Year			

\$20,642,646.38

Total Amount to be raised

Estimated Receipts and other Revenue Sources:

2001 Fiscal Year Receipts as certified on Cherry Sheet	\$4,547,215.00	
Motor Vehicle & Trailer Exise	1,030,097.00	
Licenses & Permits	238,672.00	
Fines & Forfeits	18,859.00	
Penalties & Interest on		
Taxes & Excise	53,223.00	
Charges for service - water	51,939.00	
Other Charges for Services	-0-	
Charges for Services -		
Trash Disposal	219,557.00	
Fees	19,628.00	
Rentals	-0-	
Other Departmental Revenue	54,255.00	
Investment Income	287,663.00	
In Lieu of Tax Payments	8,319.00	
Refunds & Reimbursements	-0-	6,529,427.00

Total:

Amount to be taken from available funds		
For particular purposes and to reduce		-0-
The Tax Rate		

Total Estimated Receipts and Available Funds	8,525,764.70
Net amount to be raised by Taxation on Property	12,116,881.68
TOTAL RECEIPTS FROM ALL SOURCES	20,642,646.38

FINANCES

Total Valuation:

Real Estate	\$814,139,100
Personal Property	10,551,680

Total	\$824,828,780
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Fiscal Year 2001 Tax Rate per Thousand:

Total:	\$14.69
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BOARD OF ASSESSORS

2000 was an exciting year for the Board of Assessors. The year's top event was a recertification of Real Estate values for Fiscal Year 2001. The Board of Assessors would like to thank the Chief Assessor, Debbie Robbins and Appraisal Vision Technology, Inc. for completing this re-certification in a timely manner.

Mrs. Donna L. Putt was elected as Chairman with Mr. David A. Roche serving as Clerk and John G. Robbins serving as Member.

The Board of Assessors would like to extend its thanks to Chief Assessor, Debbie Robbins for her professionalism and dedication to the office. The Board of Assessors also wishes to extend its appreciation to Senior Clerks, Kathleen Mullineaux and Joan Dooley, and Data Collector Arthur H. Marshall for their knowledge, abilities and service to the public.

As we begin another year, the Board of Assessors and its staff will continue to make the office more efficient. The Board and its staff will continue to serve the community in a professional manner.

TOWN MEETING WARRANT

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County:

GREETINGS:

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, and 3, to assemble in the designated polling places in the Freeman/Centennial School, MacBride Auditorium, 70 Boardman Street, Norfolk, Massachusetts, on Tuesday, May 1, 2001 at 7:00 a.m., for the election of town officers under ARTICLE 1, of the Annual Town Meeting; and thence to meet on **Saturday, May 5, 2001, at 9:00 a.m. at the King Philip High School, 201 Franklin Street, Wrentham, Massachusetts 02093**, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2: viz.

ARTICLE 1.

Submitted by Town Clerk

To choose by ballot the following officers: viz, one Moderator for a one year term; one Selectman for a three year term; one Assessor for a three year term; one Assessor for one year to complete an unexpired term; one Board of Health member for a three year term; one Library Trustee for a three year term; one Water Commissioner for a three year term; two Planning Board members each for a three year term; two Recreation Commission members each for a three year term; one Housing Authority member for a five year term; one Norfolk School Committee member for a three year term, and two Constables each for a three year term, and to choose by ballot the following question:

QUESTION 1

Shall the Town of Norfolk accept Sections 3 through 7, inclusive, of Chapter 44B of the Massachusetts General Laws (the "Community Preservation Act"), as petitioned by 5% of the registered voters, a summary of which appears below?

Yes _____ No _____

SUMMARY:

If passed, the Act will be effective beginning July 1, 2001.

According to guidelines set forth in the Act, acceptance of Sections 3 to 7 inclusive, will enable the Town of Norfolk to create a funding mechanism, form a specialized committee, establish a designated fund, and recommend allocation of funding, for community preservation purposes consisting of: acquisition, creation and preservation of open space, including land for recreational use; acquisition, creation and preservation of historic structures and landscapes; and creation and preservation of community housing.

(a) Creation of a Community Preservation Funding Mechanism

According to guidelines set forth in Section 3 of the Act, the Town of Norfolk hereby establishes a funding mechanism to support community preservation. The funding mechanism shall be in the form of a three percent (3%) surcharge on the real estate tax levy imposed upon real property as determined annually by Norfolk's Board of Assessors.

(b) Authorized Exemptions and Abatements Not Affected

All exemptions and abatements of real property authorized by Chapter 59 of the Massachusetts General Laws or any other law for which a taxpayer qualifies as eligible shall not be affected by the Act. A taxpayer receiving an exemption of real property authorized by said Chapter 59 or any other law shall be exempt from any surcharge on real property established under Section 3 of the Act. The surcharge to be paid by a taxpayer receiving an abatement of real property authorized by said Chapter 59 or any other law shall be reduced in proportion to the amount of such abatement.

(c) Exemptions

In addition, the Town of Norfolk hereby accepts the following exemptions provided in Section 3(e) of the Act from the three percent (3%) surcharge:

- 1 Property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the Town; and
- 2 \$100,000 of the value of each taxable parcel of residential real property in the Town.

(d) Creation of a Community Preservation Committee

A Community Preservation Committee will be established by adding a new section, Section 8, to Article III, Committees, of the General Bylaws as follows:

Section 8 Community Preservation Committee

- (a) Establishment of Committee; Purpose: A Community Preservation Committee is hereby established pursuant to Section 5 of Chapter 44B of the Massachusetts General Laws, as authorized by Chapter 267 of the Acts of 2000, whose purpose is to make recommendations to the Town Meeting for community preservation.
- (b) Definitions: The terms used herein and not otherwise defined shall be given the definitions set forth in Sections 1 and 2 of the Massachusetts Community Preservation Act.
- (c) Membership and Appointment:
- a. The Community Preservation Committee shall consist of nine (9) appointed members.
 - b. The nine members of the Community Preservation Committee shall consist of the following members:
 - i. One member of the Conservation Commission established under Section 8C of Chapter 40 as designated by the Commission;
 - ii. One member of the Historical Commission established under Section 8D of Chapter 40 as designated by such commission;
 - iii. One member of the Planning Board established under Section 81A of Chapter 41 as designated by such board;
 - iv. One member of the Recreation Commission established under Section 2 of Chapter 45 as designated by such commission;
 - v. One member of the Housing Authority established under Section 3 of Chapter 121B as designated by such authority;
 - vi. Four citizens appointed by the Board of Selectmen.
 - c. The four citizens appointed by the Board of Selectmen pursuant to Section (c)b.vi. herein shall be chosen one from each of the four precincts.
 - d. The Director of Municipal Finance shall be an Ex Officio, Non Voting member of the Community Preservation Committee.

- (d) Term of appointment:
- a. The terms of the Community Preservation Committee members appointed by the Conservation Commission, Historical Commission, Planning Board, Recreation Commission and Housing Authority as provided in Sections (c)b.i. through v. shall be for one (1) year, and such boards and commissions shall appoint their respective designee annually
 - b. The terms of the Community Preservation Committee members appointed by the Board of Selectmen as provided in Section (c)b.vi. shall be for three (3) years, except for the first appointments made pursuant to this bylaw, in which case two appointments shall be two (2) year appointments and two appointments shall be three (3) year appointments
 - c. The members of the Community Preservation Committee may be reappointed for as many terms as authorized by the appointing authority.
 - d. All appointments become effective upon being duly sworn in by the Town Clerk.
- (e) Powers and Duties: The Community Preservation Committee shall have all of the powers and duties intended for such committees as set forth in Section 5 of the Massachusetts Community Preservation Act, which includes, among others, the following
- a. To make recommendations (including anticipated cost information) to Town Meeting for the acquisition, creation and preservation of open space including land for recreational use; for the acquisition and preservation of historic resources; and for the creation, preservation and support of community housing;
 - b. To submit an annual administrative and operating budget for the Community Preservation Committee, which cannot exceed five percent (5%) of the annual revenues in the Community Preservation Fund, to Town Meeting for approval;
 - c. To establish rules and regulations for its operation, election of officers, conduct of public hearings and performance of any and all other administrative acts as are within the scope and intent of the Massachusetts Community Preservation Act or this bylaw, as necessary to accomplish the purposes of the Massachusetts Community Preservation Act and this bylaw;
 - d. As provided in the Massachusetts Community Preservation Act, no expenditures shall be made from the Community Preservation Fund without the approval of Town Meeting.

ARTICLE 2.

To see if the Town will vote to amend the Norfolk Personnel Bylaws by adding to the Classification Schedule the following:

Submitted by Personnel Board

- SECTION IX. ADMINISTRATION OF THE SALARY CLASSIFICATION PLAN
- C. Classification Schedule
 - Administrative/Clerical
 - Clerk, Planning Board Grade 6

or take any other action relative thereto.

ARTICLE 3.

To see if the Town will vote to add the duties and functions of the previously approved Personnel Administrator position to the duties and responsibilities of the Town Administrator; or take any other action relative thereto.

Submitted by Board of Selectmen

ARTICLE 4.

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and to authorize any board or committee to employ its members for additional salary or compensation, and to fix the salary or

Submitted by Board of Selectmen

compensation thereof; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2001; or take any other action relative thereto. (Omnibus Budget)

ARTICLE 5.

Submitted by Water Commissioners

To see what sum of money the Town will vote to transfer from Water Department revenue to fund the Water Department, maintenance, and operating expenses; or take any other action relative thereto.

ARTICLE 6.

Submitted by Board of Selectmen

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Omnibus Capital)

ARTICLE 7.

Submitted by Water Commissioners

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, or transfer from Water Department revenue a sum of money for the center of Town Revitalization Project in conjunction with Article 5, of the November 1996 Fall Town Meeting; or take any other action relative thereto.

ARTICLE 8.

Submitted by Personnel Board

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund a Study of the Town of Norfolk Personnel Bylaw Classification and Compensation Schedules; or take any other action relative thereto.

ARTICLE 9.

Submitted by King Philip High School Superintendent

To see if the Town will raise and appropriate a sum of money for the Town's share of the King Philip Regional School's Capital Plan for Fiscal Year 2002; or take any other action relative thereto.

ARTICLE 10.

Submitted by Board of Selectmen

To see if the Town will vote to transfer management of three adjacent parcels of land described as the old town hall property, as shown on Assessors Map 14, Block 56, Lot 33; the old town pond property, as shown on Assessors Map 22, Block 56, Lot 34, and the Robert Foss Memorial Park, as shown on Assessors Map 14, Block 56, Lot 32, to the Board of Selectmen for the purpose of relocating the Norfolk MBTA train station, and to petition the State Legislature, if necessary; or take any other action relative thereto.

ARTICLE 11.

Submitted by King Philip High School Superintendent

To see if the Town will vote to approve the indebtedness authorized by the Regional District School Committee of the King Philip Regional School District for the cost of additions, renovations and remodeling of the existing high school and the cost of construction of an addition to and remodeling and renovations to the existing middle school, which approval shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c59, S.21C (Proposition 2 1/2) amounts required to pay for the Town's share of the principal and interest on the borrowing authorized by the District.

ARTICLE 12.

Submitted by Golf Study Committee

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, or borrow or bond, pursuant to any applicable state statute, a sum of money to fund the purchase of various parcels of land to be used for the construction of a municipal golf course, including costs incidental thereto; or take any other action relative thereto.

ARTICLE 13.**Submitted by Golf Study Committee**

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, or borrow or bond, pursuant to any applicable state statute, a sum of money to fund study, planning and design costs for the construction of a municipal golf course, including costs incidental thereto; or take any other action relative thereto.

ARTICLE 14.**Submitted by Golf Study Committee**

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, or borrow or bond, pursuant to any applicable state statute, a sum of money to fund construction costs for a municipal golf course, including costs incidental thereto; or take any other action relative thereto.

ARTICLE 15.**Submitted by Library Trustees**

To see if the Town will vote to approve the renovation and expansion of the Norfolk Public Library; or take any other action relative thereto.

ARTICLE 16.**Submitted by Library Trustees**

To see if the Town will vote to raise and appropriate, borrow or bond, a sum of money to design, construct, renovate and furnish an expanded/renovated public library including costs incidental thereto, on Main Street, located on Assessors Map 14, Block 51, Lot 1 and Map 14, Block 41, Lot 10, and that the Treasurer be authorized to borrow under the provisions of Massachusetts General Laws, Chapter 44, Section (7)3 or any other enabling authority and to issue bonds or notes therefor, with the approval of the Board of Selectmen; said borrowing to be contingent on (a) the approval by the town of a debt service exemption ballot referendum in accordance with Massachusetts General Laws, Chapter 59, Section 21C, and (b) on receipt of funding from the Massachusetts Public Library Construction Program; or take any other action relative thereto.

ARTICLE 17.**Submitted by Fire Department/Permanent Building Committee**

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, or borrow/bond pursuant to any applicable statute, a sum of money for the purpose of purchasing by negotiated purchase or by eminent domain a parcel of land, and that the Board of Selectmen be authorized to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town of Norfolk to affect said purchase; or take any other action relative thereto. (Site is to be the location of the proposed new Fire Station).

ARTICLE 18.**Submitted by Fire Department/Permanent Building Committee**

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, or borrow/bond pursuant to any applicable statute, a sum of money for Architectural and Engineering Design of the proposed new Fire Station, costs designated as Phase 1 on the Facility Needs Assessment dated February 14, 2001 prepared by A. Lieb Architects; or take any other action relative thereto.

ARTICLE 19.**Submitted by Board of Selectmen**

To see if the Town will vote to raise and appropriate a sum of money to be used for road repairs as outlined in the Street Inventory Report prepared for the Town of Norfolk dated February, 2001, said funds contingent upon the vote of an override; or take any other action relative thereto.

ARTICLE 20.**Submitted by Board of Selectmen**

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, or borrow or bond pursuant to any applicable statute, to increase the sum of money that was voted in Article 10 of the 2000 Fall Town Meeting to construct sanitary sewer lines along Old Populatic Road, including shared costs with the Town of Franklin; or take any other action relative thereto.

ARTICLE 21.

Submitted by Board of Selectmen

To see if the Town will choose any committee, or to hear or act on the report of any committee, town officer, or to instruct any committee or town officer; or take any other action relative thereto.

ARTICLE 22.

Submitted by Petition

To see if the Town of Norfolk will vote to abandon one Toils End Road as it pertains to 39 Maple Street/Lot 2 as viewed on Plan #299 of 1997 in Plan Book 447 at the Norfolk Registry of Deeds; or take any other action relative thereto.

ARTICLE 23.

Submitted by Petition

To see if the Town will vote to amend Zoning By Laws by deleting Section F.4.b.2 in its entirety, and insert a new Section F.4.b.2 as follows:

If a nonconforming structure has been destroyed or damaged by fire, flood, earthquake, or other catastrophe, such building may be rebuilt or restored subject to the granting of a building permit: provided such rebuilding and restoring shall be completed within twelve months of the issuance of a building permit, and the structure as rebuilt or restored shall not be in greater non-conformity than before; or take any other action relative thereto.

ARTICLE 24.

Submitted by Petition

To see if the Town will vote to petition the State Legislature to enact the following Recall Procedure; or take any other action relative thereto.

An Act Providing for Recall Elections in the Town of Norfolk

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. A holder of an elected office in the Town of Norfolk may be recalled therefrom by the registered voters of said town as herein provided, except that the maximum number of members of a board that may be recalled is a majority.

Section 2. Any two hundred registered voters of the Town of Norfolk may initiate a recall petition by filing with the Town Clerk an affidavit containing the name of the officer sought to be recalled and a statement of the grounds for recall. At least sixty-six names of registered voters shall be from each of the voting precincts into which said town is divided. Said Town Clerk shall thereupon deliver to said voters making such affidavit, a sufficient number of copies of petition blanks demanding such recall, a supply of which shall be kept on hand. Such blanks shall be issued by the Town Clerk, with his/her signature and official seal attached thereto. Further, such blanks shall be dated, shall be addressed to the Selectmen of said town and shall contain the names of all persons to whom they are issued, the name of the person whose recall is sought and the grounds of recall as stated in the affidavit and shall demand the election of a successor to said office. A copy of the affidavit shall be entered in a record book to be kept in the office of said Town Clerk. Said recall petition shall be returned and filed with the Town Clerk within twenty days after the filing of the affidavit and shall be signed by at least fifteen percent of the registered of said town, who shall add to their signatures their place of residence, including their street, number and precinct; provided; however, that not more than thirty-three and one third percent of the total number shall be from any one precinct.

The Town Clerk shall, within twenty-four hours of receipt thereof, submit the signed petition to the Registrars of Voters in the town and said registrars shall, within five working days, certify thereon the number of signatures which are names of registered voters of the town.

Section 3. If the petition shall be found and certified by the Town Clerk to be sufficient, said Town Clerk shall submit the same with his certificate to the Selectmen within five working days, give written notice of receipt of the certificate to the officer sought to be recalled and shall, if the officer does not resign within five days thereafter, order an election to be held on a date fixed by them not less than sixty-five nor more than ninety days after the date of the Town Clerk's certificate that a sufficient petition has been filed; provided, however, that if any other town election is to occur within one hundred days after the date of the certificate the Selectmen shall postpone the holding of the recall election to the date of such other election. No person shall be subject to recall if his term of office expires within ninety days of this certificate. If a vacancy occurs in said office after a recall election has been ordered, the election shall nevertheless proceed as provided in this section.

Section 4. An officer sought to be removed may be a candidate to succeed himself and, unless such officer requests otherwise in writing, the Town Clerk shall place his name on the ballot without nomination. The nomination of other candidates, the publication of the warrant for the removal election and the conduct of same, shall be in accordance with the provisions of law relative to elections unless otherwise provided herein.

Section 5. An incumbent shall continue to perform the duties of the office until a recall election is held. If not recalled, such officer shall continue in office for the remainder of his unexpired term subject to recall as before, except as provided in this section. If such officer is recalled in the recall election, he shall be deemed removed upon the qualification of his successor, who shall hold office for the remainder of the unexpired term. If a successor fails to qualify within five days after receiving notification of his election, the incumbent shall thereupon be deemed removed and the office vacant.

Section 6. Ballots used in a recall election shall submit the following propositions in the order indicated:

- For the recall of (name of officer).
- Against the recall of (name of officer).

Immediately at the right of each proposition there shall be an oval in which a voter, by filling in the oval, may vote for either of said propositions. Under the propositions shall appear the word "Candidates", the directions to the voters required by Section forty-two of Chapter fifty-four of the General Laws and, beneath this, the names of candidates nominated in accordance with the provisions of law relating to elections. If two-thirds of the votes cast upon the question of recall is in the affirmative, the candidate receiving the highest number of votes shall be declared. If more than one-third of the votes on the question are in the negative, the ballots for candidates need not be counted.

Section 7. No recall petition shall be filed against an officer within ninety days after he takes office nor, in the case of an officer subjected to a recall election and not recalled thereby, until at least ninety days after the election at which his recall was submitted to the voters.

Section 8. No person who has been recalled from an office or who has resigned from office while recall proceedings were pending against him shall be appointed to town office within one year after such recall or such resignation.

Section 9. This act shall take effect upon its passage.

ARTICLE 25.**Submitted by Petition**

To see if the Town will vote to petition the State Legislature to enact the following Recall Procedure; or take any other action relative thereto.

AN ACT PROVIDING FOR RECALL ELECTIONS IN THE TOWN OF NORFOLK.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Any holder of an elected office in the Town of Norfolk may be recalled therefrom by the qualified voters of said town as provided in this act for any of the following reasons: lack of fitness; neglect of duties; corruption; misfeasance or violation of oath. Exercising discretion in voting or acting on matters before such office holder shall not constitute a reason for recall.

SECTION 2. Any 200 registered voters of the Town of Norfolk may file with the Town Clerk an affidavit containing the name of the officer sought to be recalled and a statement of the grounds for such recall. At least 66 names of registered voters shall be from each of the voting precincts into which said town is divided. Upon certification of the required signatures, said Clerk shall thereupon deliver to the first named voter on the affidavit copies of petition blanks addressed to the board of selectmen demanding such recall, copies of which printed forms he shall keep available. Said blanks shall be issued by said Clerk with his signature and official seal attached thereto. They shall be dated, shall contain the names of all persons to whom they are issued, the name of the person whose recall is sought and the grounds of recall as stated in the affidavit and shall demand the election of a successor to such office. A copy of the petition shall be entered in a record book to be kept in the office of said Clerk. The recall petition shall be returned and filed with said Clerk within 30 days after the filing of the affidavit and shall have been signed by at least 25 per cent of the registered voters of the town as of the date such affidavit was filed with said Clerk. To every signature shall be added the place of residence of the signer, giving the street and number, if any. Said Clerk shall, within 72 hours of receipt thereof, submit the petition to the registrars of voters in the town, and said registrars shall forthwith certify thereon the number of signatures which are names of registered voters of the town.

SECTION 3. If the petition shall be found and certified by the Town Clerk to be sufficient, he shall submit the same with his certificate to the board of selectmen without delay and said board shall forthwith give written notice of the receipt of the certificate to the officer sought to be recalled. If such officer does not resign within five days thereafter, said board shall order an election to be held on a date fixed by them not less than 65 nor more than 90 days after the date of said Clerk's certificate that a sufficient petition has been filed; provided, however, that if any other town election is scheduled to occur within 120 days after the date of the certificate, said board shall postpone the holding of the recall election to the date of such other election. If a vacancy occurs in said office after a recall election has been ordered, the election shall nevertheless proceed as provided in this section.

SECTION 4. Any officer sought to be removed may be a candidate to succeed himself and, unless he requests otherwise in writing, the Town Clerk shall place his name on the ballot without nomination. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the same shall all be in accordance with the provisions of law relating to elections, unless otherwise provided in this act.

SECTION 5. The incumbent shall continue to perform the duties of his office until the recall election. If he is not recalled, he shall continue in office for the remainder of his unexpired term, subject to recall as before, except as provided in section 7. If he is recalled, he shall be deemed removed upon the qualifications of his successor, who shall hold office during the unexpired term. If the successor fails to qualify within five days after receiving notification of his election, the incumbent shall thereupon be deemed removed and the office vacant.

SECTION 6. Ballots used in a recall election shall submit the following propositions in the order indicated:

For the recall of (name of officer)

Against the recall of (name of officer)

Immediately at the right of each proposition there shall be a square in which the voter, by making a cross mark (x), may vote for either of said propositions. Under the proposition shall appear the word "Candidates" and the directions to voters required by section 42 of chapter 54 of the General Laws and, beneath this, the names of candidates nominated as herein before provided. If two-thirds of the votes cast upon the question of recall is in the affirmative, then the candidate receiving the highest number of votes shall be declared elected. If more than one-third of the votes cast on the question is in the negative, then the ballots for candidates need not be counted. If fewer than 25 per cent of the registered voters of the town participate in the election, no votes need be counted and the election shall be deemed to have determined that the incumbent should not be recalled.

SECTION 7. No recall petition shall be filed against an officer within six months after he takes office, nor the last six months of his term, nor in the case of an officer subjected to a recall election and not recalled thereby, until at least six months after the election at which his recall was submitted to the voters of the town has elapsed.

SECTION 8. No person who has been recalled from an office or who has resigned from office while recall proceedings were pending against him shall be appointed to any town office within two years after such recall or resignation.

SECTION 9. This act shall take effect upon its passage.

ARTICLE 26.

Submitted by Board of Selectmen

To see if the Town will vote to raise and appropriate, transfer from any available source of funds a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

ARTICLE 27.

Submitted by Board of Selectmen

To see if the Town will vote to raise and appropriate, transfer from any available source of funds a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2001; or take any other action relative thereto.

ARTICLE 28.

Submitted by Board of Selectmen

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize the use of a revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with receipts collected not to exceed \$1,000 in fiscal year 2002, under the direction of the Board of Selectmen; or take any other action relative thereto.

ARTICLE 29.

Submitted by Highway Superintendent

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

ARTICLE 30.

Submitted by Highway Superintendent

To see if the Town will vote to authorize the Board of Selectmen to release or acquire by gift, purchase, or otherwise, such easement as may be necessary for drainage purposes and the laying out of public

ways, and to raise and appropriate, or transfer from any available source of funds, a sum of money for said purpose; or take any other action relative thereto.

ARTICLE 31.

Submitted by Water Commissioners

To see if the Town will vote to accept all State and Federal Grants and reimbursements for the Water Department which do not require matching funds from the Town or any representative or agency thereof, and will not obligate or encumber any resident of the Town of Norfolk without a town meeting; or take any other action relative thereto.

ARTICLE 32.

Submitted by Water Commissioners

To see if the Town will vote to authorize the use of a revolving fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2 for the purpose of a Department of Environmental Protection Cross Connection Control Program, said revolving fund shall be credited with receipts from Inspection Services under the authority and direction of the Board of Water Commissioners, such expenditures not to exceed \$5,000 and to see what sum of money the Town will appropriate from available funds to establish the revolving fund; or take any other action relative thereto.

ARTICLE 33.

Submitted by Highway Superintendent

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, or borrow or bond pursuant to any applicable statute sums of money necessary to complete work associated with the installation of underground utilities and provided utility companies to repay the Town for the cost of such work pursuant to Massachusetts General Laws, Chapter 166, Section 22E, or special legislation enacted at the request of the Town under Article 14 of the 1998 Fall Town Meeting; or take any other action relative thereto.

ARTICLE 34.

Submitted by Highway Superintendent

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize the use of a revolving fund for the purpose of paying the expenses of snow removal including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service under the authority and direction of the Board of Selectmen, such expenditures not to exceed \$20,000.00 in fiscal year 2002; or take any other action relative thereto.

ARTICLE 35.

Submitted by Highway Superintendent

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize the use of a revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service under the authority and direction of the Recreation Commission, such expenditures not to exceed \$50,000.00 in fiscal year 2002; or take any other action relative thereto.

ARTICLE 36.

Submitted by Highway Superintendent

To see if the Town will vote to authorize the Board of Selectmen to accept grant funds from the Massachusetts Technology Park Corporation in accordance with Massachusetts General Laws Chapter 40J, Section 4E and to apply or transfer such grant funds to offset fees incurred with the SEMASS Partnership; or take any other action relative thereto.

ARTICLE 37.**Submitted by Conservation Commission**

To see if the Town will vote to authorize the Conservation Management Revolving Fund pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, from which to receive and disburse funds to develop and oversee management activities and projects on town-owned conservation land, in an amount not to exceed \$5000 during fiscal year 2002; or take any other action relative thereto.

ARTICLE 38.**Submitted by Conservation Commission**

To see if the Town will vote to authorize the Conservation Commission Revolving Fund pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, from which to receive and disburse wetland hearing application fees for payment of legal advertisement for said hearing, in an amount not to exceed \$5000 during fiscal year 2002; or take any other action relative thereto.

ARTICLE 39.**Submitted by Planning Board**

To see if the Town will vote to re-authorize, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, a Planning Board Revolving Fund for receipt of subdivision performance inspection fees, as they may be established by the Planning Board, with the authorization of the Planning Board to expend funds in the account for services related to the inspection and approval of subdivisions, such payments not to exceed \$40,000 in the aggregate during fiscal year 2002; or take any other action relative thereto.

ARTICLE 40.**Submitted by Planning Board**

To see if the Town will vote to re-authorize, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, a Planning Board Revolving Fund for receipt of mitigation funds, required by the Planning Board under the Shade Tree Act and Scenic Roads Act, with the authorization to the Planning Board to expend funds in the account for the purchase and planting of replacement trees, such payments not to exceed \$40,000 in the aggregate during fiscal year 2002; or take any other action relative thereto.

ARTICLE 41.**Submitted by Planning Board**

To see if the Town will vote to re-authorize, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, a Planning Board Revolving Fund for receipt of mitigation funds, required by the Planning Board, relative to off-site improvements required due to the approval of subdivisions and site plans, with the authorization to the Planning Board to expend funds in the account for such off-site improvements, such payments not to exceed \$500,000 in the aggregate during fiscal year 2002; or take any other action relative thereto.

ARTICLE 42.**Submitted by Planning Board**

To see if the Town will vote to re-authorize, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, a Planning Board Revolving Fund for receipt of funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, such payments not to exceed \$50,000 in the aggregate during fiscal year 2002; or take any other action relative thereto.

ARTICLE 43.**Submitted by Planning Board**

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments/Boards; or take any other action relative thereto.

ARTICLE 44.**Submitted by Planning Board**

To see if the Town will vote to reaffirm its vote under Article 25 of the Town Meeting of October 28, 2000 to accept as a gift of land, or take by eminent domain pursuant to Massachusetts General Laws Chapter 79, and further to accept as a public way, Cress Brook Road, a distance of 492.15 +/- feet from Medway Street to the end of the cul-de-sac, together with the utility, sight line, sidewalk, future through-roadway,

tree planting and drainage easements as laid out by the Board of Selectmen in accordance with the revised acceptance plans consisting of two sheets (Plan and Profile sheet which is dated April 15, 1999 with revisions dated February 15, 2000, June 23, 2000, October 19, 2000, and December 7, 2000, and Easement Plan sheet dated June 23, 2000, revised September 8, 2000, October 19, 2000, and December 7, 2000) drawn by Commonwealth Engineers and Consultants, Inc. of Providence, Rhode Island; the last revisions having been made, and which are hereby accepted, for the purpose of correcting errors in the plan referenced in the Town's previous acceptance vote; or take any other action relative thereto.

Submitted by Planning Board

ARTICLE 45.

To see if the Town will vote to amend the Norfolk Zoning Bylaws by revising Section F.13. Wireless Communications by adding a new Section F.13.d. and renumbering subsequent sections. The new Section F.13.d. will read as follows:

F.13.d Wireless Communication Facilities, by Special Permit from the Zoning Board of Appeals, may be considered an accessory use to a main use in Wireless Communications Overlay Districts 1,2 and 3.

or take any other action relative thereto.

Submitted by Planning Board

ARTICLE 46.

To see if the Town will vote to amend the Norfolk Zoning Bylaws by amending Section I.4.a.14. Redevelopment by deleting the last sentence of the second paragraph which currently reads: "The Zoning Enforcement Officer may determine that the requirements of I.4.a.8. (Underground Utilities) be waived.", by substituting a new second sentence and adding a new third sentence so that the second paragraph will now read as follows:

"The REDEVELOPMENT special permit applies specifically, but may not be limited to the following portions of Section I, B1 District: I.4.a.4; I.4.a.5; I.4.a.6; I.4.a.7; I.4.a.8; I.4.a.15; and I.4.b in its entirety. During the Site Plan Approval process, the Planning Board may determine that the requirements of Section I.4.a.14, (Underground Utilities) may be waived." In those circumstances where Site Plan Approval is not required, the Zoning Enforcement Officer may make that determination."

or take any other action relative thereto.

Submitted by Planning Board

ARTICLE 47.

To see if the Town will vote to amend the Norfolk Zoning bylaws by amending Section J.4.a.10. by adding at the end of the first paragraph the following two sentences:

"During the Site Plan Approval process, the Planning Board may determine whether the requirements of Section J.4.a.10. (Underground Utilities) may be waived. In those circumstances where Site Plan Approval is not required, the Zoning Enforcement Officer may make that determination."

or take any other action relative thereto.

Submitted by Property Owner

ARTICLE 48.

To see if the Town will vote to amend the Norfolk zoning map entitled "Zoning Map, Norfolk, Massachusetts", dated October 23, 2000 as most recently amended to replace the HMPO zoning district with the C6 zoning district; change the zoning of assessors map 26, parcel 15 from R-3 to C-6 and change the zoning of the parcel identified as the New York/New Haven and Hartford Railroad as shown on assessor's map 26 from the Norfolk/Walpole Town line to Hill Street from R-3 & C-1 to C-6.

To see if the Town will vote to adopt a new zoning map which was prepared by Judith Nitsch Engineering, Inc. and is dated April 16, 2001, and to revise Section C.2.a. of the zoning bylaws, by deleting the current section and replacing it with a new section to read as follows:

"C.2.a. Said districts are located and bounded as shown on a map entitled "Zoning Map, Norfolk Massachusetts", dated April 16, 2001 as most recently amended and on file in the office of the Town Clerk. The Zoning Map, with all explanatory matter thereon, is hereby made part of this bylaw."

(The proposed new zoning map is available for public inspection in the office of the Town Clerk and Planning Board office.)

or take any other action relative thereto.

ARTICLE 49.

Submitted by Property Owner

To see if the Town will vote to amend the Norfolk Zoning Bylaw to create the following new Section L, C-6 Residential/Commercial Use District (Route 1A, Dedham Street) and to amend Sections C.1, D.1.e.2, D.1.e.3, D.2, E.1.b, F.7.b, F.7.e, F.9.b, F.12.c.1, F.13, H.1.b, H.1.c.2 & H.1.c.6 as follows:

L.1. Purpose

The Master Plan of the Town of Norfolk has identified the goal of promoting development which can enhance the fiscal stability of the town and provide additional opportunities for employment and services as further described in Parts A and B of the Master Plan. In order to implement these goals, the Town establishes this section for the C-6 Residential/Commercial Use District.

L.2. Local Standards

Section L shall supersede the following sections of the Zoning Bylaw: Section D.1.e. Buffer/Green Belt/Landscaping Requirements in Non-Residential Districts, D.2. (Use Regulation), E.1.b. (Schedule of Dimensional Requirements), E.1.c. (LOT Width, FRONTAGE, Setback Line), E.1.d. (YARD Requirements), E.1.e. (BUILD FACTOR), E.2. (Modifications) except E.2.e. (Visual Corner Clearance), F.4.a. (Alteration and Enlargement), and F.5. (ACCESSORY BUILDINGS) except F.5.e. (MOBILE HOMES). All other sections of the Zoning Bylaw, except where otherwise specifically stated herein, shall apply within the C-6 Residential/Commercial District.

L.3. District Boundaries

The C-6 District has as its non-road boundaries the Norfolk/Walpole Town Line at its eastern limit and the southeastern property line of assessors map 26, parcel 15 along with the southeastern property line of the New York/New Haven/Hartford Railroad at its' southeastern limit. The district boundaries are more specifically shown on the Norfolk Zoning Map as most recently amended.

L.4. Lot and Yard Requirements and Standards

L.4.a. General C-6 District Requirements:

L.4.a.1. PLANNED MULTI-LOT DEVELOPMENT. PLANNED MULTI-LOT DEVELOPMENT ("PMLD") is the development of not less than 80,000 square feet of land into a formally associated group of LOTS or BUILDING sites as part of a common scheme by Special Permit by the Planning Board so that such LOTS or BUILDING sites need not be self-sustaining and adequate common provisions are made for parking,

drainage, septic disposal and other infrastructure needs of the LOTS, BUILDINGS or STRUCTURES so accommodated.

L.4.a.1.A. Membership in a Property Owners Association shall be mandatory for all property owners within a PMLD and shall be made a required covenant in all deeds issued or passed for property in a PMLD.

L.4.a.1.B. The APPLICANT shall prepare Property Owners Association documents for the Property Owners Association(s). The Property Owners Association documents shall require the association to accept title to any Common Property in the PMLD and that all Common Property shall be deeded by the APPLICANT to the Property Owners Association. The Property Owners Association documents shall further provide that every Owner in a PMLD, shall be jointly and severally liable for the ongoing maintenance, operation and upkeep of all Common Property, and that the Town shall have the right, but not the obligation, to enforce these responsibilities against any Owner.

L.4.a.1.C. The Property Owners Association documents for a PMLD shall provide voting and use rights, shall provide the Property Owners Association with the authority to acquire a lien upon the property of any of its members in order to secure collection of any amounts due to the Property Owners Association from its members, and may also provide for the charge of dues, levies, or assessments to cover expenses which include, but are not limited to, tax liabilities, maintenance and municipal or State assessments.

L.4.a.1.D. For the purposes of these subsections, "Common Property" shall mean all land areas used in common for septic, drainage, parking or other land uses. In addition, Common Property shall include, without limitation, such personal property as pumps, pump chambers, piping, valves, manholes, culverts, asphalt and other paving materials, and septic tanks as may be used by two or more units or BUILDINGS in a PMLD. Common Property may also include similar personal property such as septic tanks even if not used by more than one unit if such personal property is to be maintained as a part of the common scheme for the PMLD.

L.4.a.2. **Complex sites with mixed and residential uses.** Where a single site is proposed to have age-restricted residential and/or nonresidential uses, a comprehensive plan must be approved by the Planning Board. This engineered plan must indicate the total circulation concept for both vehicles and pedestrians, the types of uses proposed to be adjacent to the residential uses and the buffer locations between the residential and non-residential uses. The plan must also include a comprehensive design concept that addresses architectural details; the location of buildings in relation to the access road, general open space, local open space adjacent to buildings, pathways/sidewalks, and any non-residential or common recreation or assembly facilities; and streetscape issues such as streetlights, street trees, sidewalks and landscaping.

L.4.a.3. **Phased Development.** APPLICANTS shall be allowed to plan, plat and create proposed LOTS or BUILDING sites in anticipation of a known Planned Multi-Lot Development or other proposal which will furnish needed infrastructure for a particular property provided the Town is given surety or other binding assurance, in a form acceptable to the Planning Board, that will insure that no construction occurs without the necessary infrastructure.

L.4.a.4. **Town Water.** All new water connections for domestic supply or fire protection shall be connected to the Town water system. [Connection to the Town water system is not required unless the lot upon which the building or development is proposed is located on a public way or dedicated easement that permits a connection to the Town's water system. The public way which fronts such a lot or easement must contain a municipal water main into which such a connection may be made.]

L.4.a.5. **Location of Drives and Streets.** Major street or site entrances shall not be located within 250 feet of each other. Sites whose uses will generate a single daily peak traffic volumes of 150 vehicles or more must provide a second emergency accessway onto the site. Such access may be for emergency vehicles only and need not be a functioning roadway other than maintained for emergency vehicle usability.

L.4.a.6. **Street Trees.** Other than as needed for drives and entrances, a 30 foot wide grass strip adjacent and parallel to the FRONTAGE of any LOT On Highway shall be landscaped with high canopy trees in accordance with the Town's subdivision regulations and low-lying plants which will not obstruct sight distances from entry drives. All LOTS or building sites Off Highway shall be landscaped with a 20 foot landscaped area and with STREET trees as required by the Town's subdivision regulations.

On Highway shall be defined to be a LOT or site with FRONTAGE on a public way or STREET. Off Highway shall be defined to be a private access road that is not a public way or street.

L.4.a.7. **Building Height.** Buildings shall not be more than 45 feet in height.

L.4.a.8. **Building Scale.** No BUILDING FOOTPRINT, other than Offices, shall exceed 50,000 square feet except by Special Permit by the Zoning Board of Appeals.

L.4.a.9. **Utilities.** All utilities shall be located underground. All utility outlets, service entrances, transformers and utility services shall generally be centrally clustered in a neat and orderly fashion and shall be located to the rear of BUILDINGS or if at a non-rear location shall be screened from view.

L.4.a.10 **Street Lights.** The applicant shall be responsible for furnishing and erecting street lights at locations approved by the Planning Board. Street light fixtures and standards shall conform to fixtures and standards as most recently installed in the Town of Norfolk at the time of application. In the alternative, such fixtures and standards may be as approved by the Planning Board as part of a comprehensive plan submitted under L.4.a.2.

L.4.b. **Lot and Building Requirements and Standards**

L.4.b.1. General Requirements

L.4.b.1.A. No Commercial BUILDING, STRUCTURE, use, PARKING AREA, driveway, vehicle circulation area or other vehicle access way shall be located within 50 feet of a residentially occupied BUILDING'S property or LOT line or within 50 feet of a Residential District.

L.4.b.1.B. Any use, except those listed in Section D.1.c. (public, religious, educational, etc.) of this zoning bylaw, FARMER'S MARKETS, Open Space, Village Greens and Squares, shall have a BUILDING with a minimum FOOTPRINT of 1,000 square feet.

L.4.b.1.C. A green belt shall be provided on any commercially used LOT that abuts a Residential District or a LOT with a residentially occupied BUILDING. A green belt shall be provided on any LOT having an ASSISTED LIVING FACILITY. Such green belt shall:

L.4.b.1.C.1. Be located on the LOT along the shared property line.

L.4.b.1.C.2. Have a minimum depth from the shared property line of 50 feet.

L.4.b.1.C.3. Be used for no purpose other than planting and/or sidewalks.

L.4.b.1.C.4. Constitute a screen of evergreen trees and/or shrubs not more than 15 feet apart planted in two or more staggered rows. The distance between each row shall not be more than 10 feet. Plants shall be no less than 6 feet in height at the time of planting and shall be continuously maintained.

In those circumstances where an effective screen of existing plantings already provides an appropriate buffer, the Planning Board has the discretion, during the Site Plan Approval process, to waive strict compliance with Section L.4.b.1.D., provided that the intent of Section L.4.b.1.D. is met. If such a waiver is granted, the Planning Board shall, in its Site Plan Approval, require that the green belt be maintained and replanted where necessary to provide an effective screen throughout the life of the site and the STRUCTURE.

L.4.b.1.D. All YARD setbacks are to be measured from the LOT lines.

L.4.b.1.E. Landscaping Requirements: For each foot of FRONTAGE and each linear foot of private access road, the LOT shall contain 40 square feet of landscaping. This requirement shall not be conditioned to require landscaping of more than 20% of the LOT. In those circumstances where an effective screen of existing plantings already provides an appropriate buffer, the Planning Board has the discretion, during the Site Plan Approval process, to waive strict compliance with Section L.4.b.1.C., provided that the intent of Section L.4.b.1.C. is met. If such a waiver is granted, the Planning Board shall, in its Site Plan Approval, require that the green belt be maintained and replanted where necessary to provide an effective screen throughout the life of the site and the STRUCTURE.

L.4.b.2. Highway Oriented Buildings (along Route 1A and Dedham Street)

Lots and Yard Requirements and Standards for On Highway Oriented Buildings				
	Planned Multi-Lot Commercial Development	Commercial	Planned Multi-Lot Residential Development	Residential
Minimum front YARD setback	50 feet	50 feet	50 feet	50 feet
Minimum LOT size	8,000 square feet	30,000 square feet	8,000 square feet	30,000 square feet
Maximum LOT COVERAGE	70 percent	60 percent	60 percent	60 percent
Minimum side YARD setbacks	0 feet*	25 feet	0 feet*	25 feet
Minimum LOT FRONTAGE	40 feet	75 feet	40 feet	150 feet
Minimum rear YARD setback (from lot line)	10 feet	25 feet	50 feet	50 feet

*Except end buildings which shall have the SIDEYARD setbacks for commercial or residential development.

L.4.b.3. Non-Highway Oriented Buildings and Standards for Off Highway Oriented Buildings

Lots and Yard Requirements and Standards for Off Highway Oriented Buildings				
	Planned Multi-Lot Commercial Development	Commercial	Planned Multi-Lot Residential Development	Residential
Minimum front YARD setback	15 feet	40 feet	50 feet	50 feet
Minimum LOT size	8,000 square feet	30,000 square feet	8,000 square feet	30,000 square feet
Maximum LOT COVERAGE	80 percent	60 percent	60 percent	60 percent
Minimum side YARD setbacks	0 feet*	25 feet	0 feet*	25 feet
Minimum LOT FRONTAGE	40 feet	100 feet	40 feet	150 feet
Minimum rear YARD setback (from lot line)	10 feet	25 feet	50 feet	50 feet

*Except end buildings which shall have the SIDEYARD setbacks for commercial or residential development.

L.4.b.4. Residential Buildings and AGE RESTRICTIVE HOUSING

(A) Location: AGE RESTRICTED HOUSING shall be configured pursuant to the requirements of section L.7.a. ASSISTED LIVING FACILITIES shall be defined with a property/site limit (boundary).

(B) Landscape Requirements: For each foot of FRONTAGE and each linear foot of private access road, the LOT shall contain 40 square feet of landscaping. This requirement shall not be conditioned to require landscaping of more than 20% of the LOT.

(C) Road and Circulation Requirements. AGE RESTRICTED HOUSING shall have a through access road providing two points of access to those residential buildings from a public way. Such access road shall comply with the Planning Board Rules and Regulations for a residential STREET. Dwellings configured on a cul de sac must comply with the Planning Board Rules and Regulations for subdivision road/drive layout and this road/drive must connect directly to the through road.

(D) Building Height: AGE RESTRICTED HOUSING units shall not exceed two and one half (2 1/2) Stories and shall not exceed a height of 35 feet. ASSISTED LIVING FACILITIES shall not exceed three (3) stories and shall not exceed a height of 45 feet.

(E) AGE RESTRICTED HOUSING developments with 50 or more units shall include a common building or interior space to serve as place of assembly and recreation for residents of the development and their guests.

L.5. Sign Regulations

All signs and advertising devices within the C-6 Residential/Commercial District shall be subject to Section F.9. Sign Regulations of the Zoning Bylaws.

L.6. Parking Requirements

The requirements of Section F.7., Parking, of these zoning bylaw are modified by the following subsections. In the event of a conflict between Section F.7. and any of the following subsections, the following subsections shall control.

L.6.a. **Shared Parking.** Where the APPLICANT demonstrates to the Planning Board through the Site Plan Approval process that parking spaces on the same side of the STREET within the C-6 District can be utilized by more than one use located within 450 feet, such that vehicles occupying a particular number of spaces are unlikely to require the use of those spaces at the same time of day or the same day of the week, the immediate construction of up to 30% of a parking area may be postponed, provided: (i) adequate land area is reserved for additional parking should it be needed in the future, (ii) the area reserved for future parking is shown on the site plan, (iii) no BUILDING or STRUCTURE may be placed in any area reserved for future parking, (iv) surety or other means of performance assurance in a form and amount acceptable to the Planning Board is given to the Town to ensure that such additional parking area (including drainage and landscaping) will be constructed if needed, and (v) as a condition of postponing such construction, the Planning Board shall review the adequacy of the parking area every three years after endorsement of the site plan, or more frequently upon request of the Zoning Enforcement Officer, and certify that the number of parking spaces provided continues to be sufficient having regard for the actual uses of the site. The Planning Board shall be the determining authority regarding the future need of such parking.

L.6.b. **Attribution of Parking.** Parking spaces may be considered as a part of the requisite parking allocated to a particular LOT or use, if those spaces are entirely on that LOT or the use of the spaces has been assured by assignment through easement or other legal guaranty on another lot.

L.6.c. **Linked Parking.** PARKING AREAS of adjacent LOTS shall have reasonable and convenient off-STREET vehicular connections. Where adjacent property has not been developed, provision shall be made for future off-STREET connections with adjacent properties; "reserved" strips of land or other measures which preclude or are designed to prevent such off-STREET connections shall not be permitted.

L.6.d. **Residential Parking Requirements.** ASSISTED LIVING FACILITY parking shall have one off street parking space per two residential units adjacent to the building plus one space per each four units provided within the shared or attributed parking provisions of the C-6 District. AGE RESTRICTED HOUSING shall have a minimum of two off street spaces per unit.

L.7. Allowed and Special Permit Allowed Regulated Uses in the C-6 District

No BUILDING, STRUCTURE or land in the C-6 District shall be used for any purpose or in any manner other than as set forth in this section. Any use not specifically enumerated herein shall be deemed prohibited.

All residential uses herein permitted shall be subject to Section F.11 Site Plan Approval and Section F.12 Design Review.

L.7.a. **Allowed Uses**

AGRICULTURAL, GREENHOUSE, Retail Nursery;
ADULT DAY CARE;

AGE RESTRICTED DWELLINGS shall not exceed two bedrooms per dwelling unit and shall not exceed a ratio

of three units per acre on a single lot or an entire PMLD with the following Permitted Dwelling Configurations: (1) Detached one Family dwelling; (2) Attached one-family dwellings in a Town house style building not exceeding six; (6) Dwellings units per building and not exceeding two and one half stories in height.];

ANIMAL HOSPITAL AND CLINIC;

Banks;

Community Gardens;

Dance or Gymnastics School;

Day Care, Family Home;

Exercise/aerobics studio;

Facility for Physical Therapy, Rehabilitation, Health Club, Sports Medicine;

General office where clients or customers are seen, met or dealt with or without appointment;
business offices existing other than ancillary to a permitted use;

INDOOR COMMERCIAL RECREATION (operated for profit);

Meeting Rooms or Buildings accessory to AGE RESTRICTED HOUSING;

Municipal, County, State or Federal;

Off-street parking of vehicles as provided for in Section F.7.;

OUTDOOR COMMERCIAL RECREATION operated for profit.

Professional office where patients and clients are seen, such as the office of a physician, psychiatrist, physiotherapist, speech therapist, or other licensed health professionals occupied by practitioners not resident on the premises;

RESTAURANT permitting the take out of prepared food as an accessory use to a RESTAURANT use and occurring only from within the RESTAURANT facility;

Retail Stores or establishments offering primarily retail services;

ROADSIDE STAND selling produce the major part of which is raised on the premises;
Signs as provided for in Section F.8.;
Variety Store.

L.7.b. Special Permit Uses by the Zoning Board of Appeals

ASSISTED LIVING FACILITIES not exceeding a density of 16 bedrooms per acre for single lot or an entire PMLD with Adult Day Care (drop-in center) as an ancillary use and Meeting Rooms or Buildings accessory to ASSISTED LIVING FACILITIES;
Dry Cleaning Establishments;
Garaging of commercial vehicles ancillary to an allowed or special permit use;
Licensed INN;
Small wastewater treatment facilities as regulated by the Town Board of Health to serve allowed or special permit uses within the C6 district;
Telecommunications consisting of WIRELESS COMMUNICATIONS FACILITIES limited to the Wireless Communications Overlay District 3 as provided for in Section F.13.
WIRELESS COMMUNICATIONS FACILITY Equipment Building limited to the Wireless Communications Overlay District 3 as provided for in Section F.13.

L.7.c. Prohibited Uses in the C-6 District except as expressly exempt from restriction by Statute.

Aviation Field;
ADULT BUSINESS;
Class 3 Operations or Sales;
COMMERCIAL COMPOSTING;
DRY CLEANING OR POWER LAUNDRY;
Massage Parlors;
Power Generating Plant Generating More than 1500 Kilowatts of Electricity;
Foundation or Cellar Hole for Residence;
Hazardous Waste Treatment Facility;
Noncommercial Riding Stable;
Nonprofit General Acute Care Hospital;
OUTDOOR BUSINESS;
Outdoor Commercial Vehicle Storage;
SCRAP YARDS;
Truck Terminal or Motor Freight Station.

By amending Section C.1.a. by striking "Health Maintenance and Professional Office" and "HM & PO" and inserting in place thereof "Commercial-6" "C-6" so that the Types of Districts will read as follows:

C.1. Types of Districts

C.1.a. For the purposes of this bylaw, the Town of Norfolk is hereby divided into the following use districts:

Residence	R-1
Residence	R-2
Residence	R-3
Business-1	B-1
Business-2 through Business-4	B-2/B-4
Commercial-1	C-1
Commercial-2 through Commercial-5	C-2/C-5
Commercial-6	C-6

By amending Section D.1.e.2 by deleting "HM & PO" as it appears therein so that D.1.e.2. will read as follows:

D.1.e.2. In the B2-B4 Districts, no BUILDING or STRUCTURE shall be located less than 50 feet from a Residential District. In the C2, C3 and C5 Districts, no BUILDING or STRUCTURE shall be located less than 150 feet from a Residential District. In the B2-B4, C2, C3 and C5 Districts, no use (including PARKING AREAS, driveways, vehicle circulation areas or other vehicle access ways) shall be located less than 50 feet from a Residential District.

By amending Section D.1.e.3 by deleting "HM & PO" as it appears therein so that D.1.e.3. will read as follows:

D.1.e.3. In the B2-B4 Districts, a green belt shall be provided on any LOT that abuts a Residential District should any use on said LOT (including any BUILDINGS, STRUCTURES, driveways, PARKING AREAS, vehicle circulation areas or other vehicle access ways) be located less than 100 feet from the Residential District. In the C2, C3 and C5 Districts, a green belt shall be provided on any LOT that abuts a Residential District. Such green belt shall:

D.1.e.3.a. Be located on the non-residential LOT along the shared property line.

D.1.e.3.b. Have a minimum depth from the shared property line of 30 feet.

D.1.e.3.c. Be used for no purpose other than planting and/or sidewalks.

D.1.e.3.d. Constitute a screen of evergreen trees and/or shrubs not more than 15 feet apart planted in two or more staggered rows. The distance between each row shall not be more than 10 feet. Plants shall be no less than 6 feet in height at the time of planting and shall be continuously maintained.

In those circumstances where an effective screen of existing plantings already provides an appropriate buffer, the Planning Board has the discretion, during the Site Plan Approval process, to waive strict compliance with Section D.1.e.3., provided that the intent of Section D.1.e.3. is met. If such a waiver is granted, the Planning Board shall, in its Site Plan Approval, require that the green belt be maintained and replanted where necessary to provide an effective screen throughout the life of the site and the STRUCTURE.

By amending Section D.2. SCHEDULE OF USE REGULATIONS by deleting the column entitled "HM & PO" and replacing it with a column entitled "C-6****" with no uses noted; and by adding at the end of Section D.2. a notation with **** and the phrase "See Section L". Section D.2 shall then read as follows:

D.2. SCHEDULE OF USE REGULATIONS

	DISTRICTS						
	R	B1 *	B2- B4	C1 **	C2/ C3/ C5	C4 ***	C6 ****
D.2.a. Public and Semi-Public Uses							
D.2.a.1. Religious	Yes		Yes		Yes		
D.2.a.2. Municipal, County, State or Federal	SP		Yes		Yes		
D.2.a.3. Public Educational	Yes		Yes		Yes		
D.2.a.4. Cemetery	SP		SP		SP		
D.2.a.5. Private Club not conducted for profit	SP		Yes		SP		
D.2.a.6. Non-profit general acute care hospital including facilities for the evaluation and treatment of acutely ill alcoholic or drug dependent patients and for persons suffering from mental illness who do not appear to be dangerous to others at the time of admission in the opinion of the attending physician	No		SP		No		
D.2.a.7. Other hospitals, convalescent home, sanitarium, camp	No		SP		No		
D.2.a.8. Day care nursery	SP		SP		No		
D.2.a.9. NURSING HOME, HOSPICE, RESPITE FACILITY, life care center, PHYSICAL THERAPY AND REHABILITATION FACILITY, HEALTH CLUB, SPORTS MEDICINE FACILITY, ASSISTED LIVING FACILITY	No		SP		No		
D.2.a.10. Facility for the evaluation, treatment and counseling of persons suffering from alcoholism, drug dependence or mental illness who do not require general hospital admission	No		No		No		
D.2.a.11. Schools of nursing, laboratory technician skills, physiotherapy with dormitory facilities ancillary thereto	No		No		No		
D.2.a.12. Office or meeting room of a non-profit service organization	No		Yes		No		
D.2.b.1. Telephone exchange, transformer station, transmission lines, substation, pumping station, or other public utility	SP		SP		SP		
D.2.b.3. Aviation field	No		No		No		

ZONING BYLAW FOR THE TOWN OF NORFOLK, MASSACHUSETTS

Section D. USE REGULATIONS

	DISTRICTS						
	R	B1 *	B2- B4	C1 **	C2/ C3/ C5	C4 ***	C6 ****
D2.b.4. Power generating plant generating more than 1500 kilowatts of electricity	No		No		No		
D.2.b.5. WIRELESS COMMUNICATIONS FACILITY limited to Wireless Communications Overlay District 1 and Wireless Communications Overlay District 3 and as provided in Section F.13.	SP		SP		No		
D.2.c. Residential Uses							
D.2.c.1. SINGLE FAMILY DWELLING	Yes		SP		No		
D.2.c.2. Conversion of a SINGLE FAMILY DWELLING, in existence at the time of bylaw adoption, to a two FAMILY DWELLING	SP		SP		No		
D.2.c.3 HOME OCCUPATION	Yes		Yes		Yes		
D.2.c.4. The use of a portion of a DWELLING or a BUILDING accessory thereto by a resident builder, carpenter, painter, plumber, or other artisan, or by a resident tree surgeon or landscape gardener for incidental work and storage in connection with his off-premises occupation. Subject to the same conditions and limitations as are specified above for HOME OCCUPATIONS.	Yes		Yes		No		
D.2.c.5. Renting of rooms to not more than 4 persons and furnishing of table board to not more than 5 persons	Yes		Yes		No		
D.2.c.6. Use of trailers, buses and mobile units for residence in excess of 30 days	No		No		No		
D.2.c.7. Foundation or cellar hole for residence	No		No		No		
D.2.c.8. DAYCARE, FAMILY HOME	Yes		Yes		Yes		
D.2.c.9. Conversion of SINGLE FAMILY DWELLINGS	SP		SP		SP		
D.2.d. Agricultural Uses							
D.2.d.1. AGRICULTURAL, GREENHOUSE or nursery	Yes		Yes		Yes		
D.2.d.2. ROADSIDE STAND selling produce the major part of which is raised on the premises	Yes		Yes		Yes		

*See Section I.

**See Section J.

***See Section K.

****See Section L.

	DISTRICTS						
	R	B1 *	B2- B4	C1 **	C2/ C3/ C5	C4 ***	C6 ****
D.2.d.3. Poultry or stock raising except that the number of swine shall be limited to not more than 5	Yes		No		No		
D.2.d.4. Noncommercial riding stable	Yes		Yes		No		
D.2.b.5. Kennel (4 or more dogs)	SP		SP		No		
D.2.b.6 Animal Hospital	No		SP		No		
D.2.e. Commercial Uses							
D.2.e.1 RESTAURANT	No		Yes		No		
D.2.e.2. RESTAURANT, FAST FOOD	No		No		No		
D.2.e.3. RESTAURANT, TAKE OUT	No		No		No		
D.2.e.7. Newspaper or JOB PRINTING	No		Yes		SP		
D.2.e.8. Retail store	No		Yes		SP		
D.2.e.9. Wholesale store	No		SP		SP		
D.2.e.10. Garaging of more than one commercial vehicle	No		Yes		SP		
D.2.e.11. Garaging of more than three commercial vehicles	No		SP		SP		
D.2.e.12. Parking of house trailers or MOBILE HOMES nearer to the STREET than the main BUILDING	No		SP		SP		
D.2.e.13. Professional office where patients or clients are seen by appointment, such as the office of a physician, psychiatrist, physiotherapist, speech therapist, or other licensed health professionals occupied by practitioners not resident on the premises	No		Yes		SP		
D.2.e.14. General office where clients or customers are seen, met or dealt with or without appointment; business offices existing other than as ancillary to a permitted use; banks	No		Yes		SP		
D.2.e.15. Truck terminal or motor freight station	No		No		No		

	DISTRICTS						
	R	B1 *	B2- B4	C1 **	C2/ C3/ C5	C4 ***	C6 ****
D.2.e.16. SHOPPING MALL where the ground area covered by the BUILDINGS exceeds fifteen thousand (15,000) sq. ft.	No		SP		SP		
D.2.e.17. Hazardous waste treatment facility	No		No		No		
D.2.e.19. Exercise/aerobics studio	No		Yes		SP		
D.2.e.20. Dance or Gymnastics School	No		Yes		SP		
D.2.e.21. Any of the following service establishments dealing directly with the consumer: Beauty salon, barber shop, COLLECTION CENTER FOR DRY CLEANING AND POWER LAUNDRY, dressmaker or tailor, shoe repair shop, clothing rental establishment, household appliance repair, typewriter or computer repair shop	No		Yes		No		
D.2.3.22. DRY CLEANING OR POWER LAUNDRY	No		No		No		
D.2.e.23. CHILD CARE FACILITY	Yes		Yes		Yes		
D.2.e.24. ADULT BUSINESS	No		No		No		
D.2.e.25. LIMITED USED MOTOR VEHICLE SALES	No		Yes		Yes		
D.2.f. Manufacturing Uses							
D.2.f.1. MANUFACTURING	No		No		Yes		
D.2.g. Miscellaneous Uses							
D.2.g.1. Off-STREET parking of vehicles as provided for in Section F.7.	Yes		Yes		Yes		
D.2.g.2. SIGNS as provided for in Section F.9.	Yes		Yes		Yes		
D.2.g.3. Golf course (excluding miniature golf)	SP		SP		SP		
D.2.g.4. DRIVE UP WINDOWS	No		SP		SP		
D.2.g.5. SCOREBOARD	SP		SP		SP		

By amending Section E.1.b. Schedule of Dimensional Requirements by deleting the row entitled "HM & PO" so that the Schedule of Dimensional Requirements will now read as follows:

E.1.b. Schedule of Dimensional Requirements

District	Minimum Lot Size (sq. ft.)	Minimum Frontage (in feet)	Required Circle (in feet)	Minimum Yard Setback (in feet)			Maximum Lot Coverage*	Maximum Building Height	
				Front	Side	Rear		Stories	Ft
Residence 1	30,000	150	150	50	25	25	25%	2-1/2	35
Residence 2	43,560	200	200	50	25	25	25%	2-1/2	35
Residence 3	55,000	200	200	50	25	25	25%	2-1/2	35
Business 2-4	30,000	150		25	25	25	30%*		40
Commercial 2, 3, 5	30,000	150		50	25	25	30%*		40

* 60% when PARKING AREAS are included.

** Including ACCESSORY BUILDINGS

By amending Section F.7.b Schedule of Minimum Off-Street Parking Requirements to add "Meeting Rooms or Buildings accessory to AGE RESTRICTED HOUSING so that Section F.7.b. will now read as follows:

F.7.b. Schedule of Minimum Off-Street Parking Requirements	
Permitted Use	Minimum Number of Spaces*
F.7.b.1. SINGLE FAMILY DWELLING	2 per unit
F.7.b.2. Elderly housing	1 per unit
F.7.b.2.a. ASSISTED LIVING FACILITIES	1 per two residential units adjacent to the BUILDING plus one space per four units provided within the shared or attributed parking space provisions of the District
F.7.b.3. NURSING HOME, other inpatient health care facility	1 per 4 beds
F.7.b.4. Hospital, other mixed out and in patient health care facility	2 per bed
F.7.b.5. Religious	1 per 150 sq. ft. USABLE FLOOR AREA or 1 per 3 seats, whichever is greater
F.7.b.6. Libraries, museums, and other non-recreational floor space public facilities	1 per 200 sq. ft. USABLE FLOOR AREA
F.7.b.7. Theaters, auditoriums, gymnasiums, meeting halls, and other places of assembly based on Massachusetts State Building Code	1 per 3 persons capacity
F.7.b.8. Athletic fields, stadiums, etc.	1 per 6 linear ft. of bench seating or 1 per 4 seats
F.7.b.9. Day Care nurseries, nursery schools	1 per 5 children the facility is licensed to serve
F.7.b.10. Elementary and junior high school	2 per classroom
F.7.b.11. Senior high school	4 per classroom plus those required for the largest place of assembly (gymnasium or auditorium)

F.7.b. Schedule of Minimum Off-Street Parking Requirements	
F.7.b.12. Retail, service, or mercantile establishment	1 per 150 sq. ft. USABLE FLOOR AREA
F.7.b.13. Professional office or general office	1 per 150 sq. ft. USABLE FLOOR AREA
F.7.b.14. Motel, hotel, inn, lodging, or boarding house	5 per 4 units
F.7.b.15. Restaurants	1 per 100 sq. ft. usable floor area or 1 per 3 persons capacity, based on Mass. State Building Code, whichever is greater
F.7.b.16. Automotive service garages	3 per bay
F.7.b.17. Automotive retail, retail nurseries, greenhouses, and any use with large outdoor display areas	1 per 150 sq. ft. usable inside floor area plus 1 per 750 sq. ft. outdoor display area
F.7.b.18. Space in a MANUFACTURING, retail, professional or general office that is specifically allocated for storage and/or shipping/receiving	1 per 500 sq. ft. usable floor area
F.7.b.19. Office space accessory to an industrial use area	1 per 200 usable floor area
F.7.b.20. Other uses - Parking spaces adequate to accommodate the vehicles of occupants, employees, members, customers, clients, and visitors to the premises shall be provided	1 per 50 sq. ft. usable floor area or a lesser number by Special Permit from the Zoning Board of Appeals
F.7.b.21 Meeting rooms or buildings accessory to AGE RESTRICTED HOUSING	1 per 300 sq. ft. usable floor area

By amending Section F.7.e. by adding "Commercial 6" district so that the section now reads:

F.7.e. In the Business 1 through Business 4 and Commercial 1 through Commercial 6 districts, PARKING AREAS shall be located in the rear YARD or side YARD of STRUCTURES and not in the front YARD of such STRUCTURES, unless otherwise authorized by Special Permit issued by the Zoning Board of Appeals.

By amending Section F.9.b. Schedule of Sign Regulations by deleting "HM & PO" and revising the column entitled "C1.- C5 to read C1 - C6 so that the Schedule of Sign Regulations will read as follows:

F.9.b. Schedule of Sign Regulations

F.9.b. Schedule of Sign Regulations	DISTRICTS		
	R	B1-B4	C1-C6
F.9.b.1. On premises signs or advertising devices:			
F.9.b.1.a. Name Plate One SIGN for each FAMILY residing on the premises indicating the name of the owner or occupant or pertaining to a permitted ACCESSORY USE, provided that each SIGN does not exceed 2 sq. ft. in area. (Restrictions relating to free standing SIGNS do not apply to this type of SIGN.)	Yes	Yes	Yes
F.9.b.1.b. Announcement One SIGN not exceeding 8 sq. ft. in area per side in a residential district or 12 sq. ft. per side in all other districts for each of the following purposes:			
F.9.b.1.b.1. Advertisement for the sale, rental or lease of the building or premises. Such SIGNS shall be removed not later than seven (7) days following the sale (date of closing) or rental of the subject property	Yes	Yes	Yes
F.9.b.1.b.2. Advertisement for a building contractor only while construction is occurring on the site	Yes	Yes	Yes
F.9.b.1.c. Advertising			
F.9.b.1.c.1. One wall SIGN not to exceed 8 sq. ft. or one freestanding SIGN not to exceed 8 sq. ft. in area per side located on property whose primary use is for AGRICULTURAL purposes. Said sign shall be used for advertisement of AGRICULTURAL produces of produce. If located in a residential zone signs are not to be illuminated.	Yes	Yes	Yes
F.9.b.1.c.2. One wall SIGN for each separate and distinct establishment advertising the goods or services rendered on the premises not exceeding 12 sq. feet in area	No	Yes	Yes
F.9.b.1.c.3. One window SIGN.	No	SP	SP
F.9.b.1.c.4. One freestanding SIGN on the ground for each separate BUILDING, housing one or more establishments, not exceeding 12 sq. ft. in area per side.	No	Yes	Yes
F.9.b.1.c.5. Wherever a premises has a separate entrance fronting onto a second public way, one additional freestanding SIGN meeting the same criteria	No	SP	SP
F.9.b.1.c.6. A residential subdivision shall be permitted one freestanding SIGN bearing the name of the subdivision and not exceeding 8 sq. ft. per side.	SP	No	No
F.9.b.1.c.7. A non-residential subdivision shall be permitted one freestanding SIGN not exceeding 12 sq. ft. per side.	No	SP	SP
F.9.b.2. Off- premises SIGNS or advertising devices provided a permit has been granted by the Outdoor Advertising Authority in accordance with Section 29 through 33, Chapter 93 of the General Laws and such permit is valid and outstanding.	No	SP	SP

By amending Section F.12.c.1. by deleting the phrase "Health Maintenance and Professional Office" and changing the phrase "Commercial 1 through Commercial 5" to read "Commercial 1 through Commercial 6" so the section reads as follows:

F.12.c.1. Exterior actions requiring a Building Permit

All new STRUCTURES, ALTERATIONS, or additions to existing STRUCTURES, changes in outdoor land use or changes in site design which require a building permit and which affect the exterior architectural appearance of a BUILDING shall be subject to review by the Design Review board, provided that the action occurs on land which is located in the Business 1 through Business 4, or Commercial 1 through Commercial 6 zoning district and is used for non-residential purposes or non-conforming uses in Residential 1-3 Districts.

By amending Section F.13. Overlay District 3 and replacing it with a new section to read as follows:

F.13. WIRELESS COMMUNICATIONS FACILITY(S).

Wireless Communications Overlay District 3. This district shall include all land within the C-6 (Residential/Commercial Use) District limited to Assessors Maps 26 and 27, Block 80, Lot 3 within 300 feet of the Walpole Town Line.

By amending Section H.1.b. by changing the phrase "Commercial 1 through Commercial 5" to read "Commercial 1 through Commercial 6" and by deleting the phrase "or health maintenance and professional offices" so that the section will read as follows:

H.1.b. Special Permit Guidelines

Before granting special permits to increase the Maximum LOT COVERAGE intensity of use for a business in Commercial 1 through Commercial 6 zones, the PERMIT GRANTING AUTHORITY shall find that in its judgment all the conditions specified in G.6.c.1.-7 are met.

By amending Section H.1.c.2 by changing the phrase "Commercial 1 through Commercial 5" to read "Commercial 1 through Commercial 6" and by deleting the phrase "or health maintenance and professional office zone" so that the section reads as follows:

H.1.c.2. Incentive contributions - If the PERMIT GRANTING AUTHORITY grants a Special Permit for an increase in the Maximum LOT COVERAGE intensity of use in a Business or Commercial 1 through Commercial 6 zone, said Authority shall require the APPLICANT to make a contribution into a Traffic Safety and Infrastructure Fund ("Fund"). The rate of contribution shall be three dollars per square foot of GROSS FLOOR AREA of a BUILDING whose primary use shall be for office or retail space; and the rate of contribution shall be one dollar per square foot of GROSS FLOOR AREA of a BUILDING whose primary use will be for industrial, MANUFACTURING, warehousing, product and material distribution or similar purposes. The primary use of a BUILDING or BUILDINGS, for the purpose of this Section, shall be deemed to be office or retail use where the total square foot floor area used for office or retail purposes, considered either individually or where both uses are added together, constitutes more than twenty percent (20%) of the entire gross square foot area of the BUILDING or BUILDINGS in questions. Otherwise the primary use of the BUILDING or BUILDINGS shall be deemed for a use other than office or retail, and the rate of contribution shall be one dollar per square foot of gross square foot area.

By amending Section H.1.c.6. by changing the phrase "Commercial 1 through Commercial 5" to read "and Commercial 1 through Commercial 6" and also deleting the phrase "or health maintenance and professional office zone" so that the section reads as follows:

H.1.c.6. Escrow Pending Fund Creation - If said Traffic Safety and Infrastructure Maintenance Fund has not been authorized or created at the time any payment under this Section becomes due, the APPLICANT shall make the payment to the town of Norfolk. The Town of Norfolk shall place any payments received, on account of said Traffic Safety and Infrastructure Maintenance Fund, into an escrow account to be held therein for the benefit of said Fund, until such time as the said Fund is established. Any monies being held in escrow pursuant to this Section shall forthwith be transferred to said Fund.

Said monies shall be paid by all APPLICANTS seeking a special permit for Maximum LOT COVERAGE increased intensity of use in Business 1 through Business 4 and Commercial 1 through Commercial 6 zones. Furthermore, all contributions shall be paid in full before the granting of an occupancy permit.

Or to take any other action relative thereto.

ARTICLE 50.

Submitted by Personnel Board

To see if the Town will vote to add to the Town of Norfolk Personnel Bylaws a new section entitled WORK AT HOME as follows:

XXVI. WORK AT HOME

1.0 Application

This policy applies to all employees under the Town Personnel Bylaw.

2.0 Policy

The Town believes that employees should perform their work at their Town Work Site. It is the Town's policy not to allow at-home work. If an employee cannot perform his/her duties at the Town Work Site, written authorization is required in advance by the employee's supervisor and the Personnel Board. Once approved, at-home work must be separately noted on an employee's time sheet, including days and hours worked. A copy of the authorization will be on file in the Finance Department;

or take any other action relative thereto.

ARTICLE 51.

Submitted by Board of Selectmen

To see if the Town will vote to amend the Town of Norfolk General Bylaw by adding a new section, Section 8, to Article III, Committees, of the General Bylaw as follows:

Section 8 Community Preservation Committee

- (f) Establishment of Committee; Purpose: A Community Preservation Committee is hereby established pursuant to Section 5 of Chapter 44B of the Massachusetts General Laws, as authorized by Chapter 267 of the Acts of 2000, whose purpose is to make recommendations to the Town Meeting for community preservation.
- (g) Definitions: The terms used herein and not otherwise defined shall be given the definitions set forth in Sections 1 and 2 of the Massachusetts Community Preservation Act.
- (h) Membership and Appointment:
 - a. The Community Preservation Committee shall consist of nine (9) appointed members.
 - b. The nine members of the Community Preservation Committee shall consist of the following members:
 - i. One member of the Conservation Commission established under Section 8C of Chapter 40 as designated by the Commission;
 - ii. One member of the Historical Commission established under Section 8D of Chapter 40 as designated by such commission;
 - iii. One member of the Planning Board established under Section 81A of Chapter 41 as designated by such board;
 - iv. One member of the Recreation Commission established under Section 2 of Chapter 45 as designated by such commission;
 - v. One member of the Housing Authority established under Section 3 of Chapter 121B as designated by such authority;
 - vi. Four citizens appointed by the Board of Selectmen.
 - c. The four citizens appointed by the Board of Selectmen pursuant to Section (c)b.vi. herein shall be chosen one from each of the four precincts.
 - d. The Director of Municipal Finance shall be an Ex Officio, Non Voting member of the Community Preservation Committee.

(i) Term of appointment:

- a. The terms of the Community Preservation Committee members appointed by the Conservation Commission, Historical Commission, Planning Board, Recreation Commission and Housing Authority as provided in Sections (c)b.i. through v. shall be for one (1) year, and such boards and commissions shall appoint their respective designee annually
- b. The terms of the Community Preservation Committee members appointed by the Board of Selectmen as provided in Section (c)b.vi. shall be for three (3) years, except for the first appointments made pursuant to this bylaw, in which case two appointments shall be two (2) year appointments and two appointments shall be three (3) year appointments
- c. The members of the Community Preservation Committee may be reappointed for as many terms as authorized by the appointing authority.
- d. All appointments become effective upon being duly sworn in by the Town Clerk.

(j) Powers and Duties: The Community Preservation Committee shall have all of the powers and duties intended for such committees as set forth in Section 5 of the Massachusetts Community Preservation Act, which includes, among others, the following

- a. To make recommendations (including anticipated cost information) to Town Meeting for the acquisition, creation and preservation of open space including land for recreational use; for the acquisition and preservation of historic resources; and for the creation, preservation and support of community housing;
- b. To submit an annual administrative and operating budget for the Community Preservation Committee, which cannot exceed five percent (5%) of the annual revenues in the Community Preservation Fund, to Town Meeting for approval;
- c. To establish rules and regulations for its operation, election of officers, conduct of public hearings and performance of any and all other administrative acts as are within the scope and intent of the Massachusetts Community Preservation Act or this bylaw, as necessary to accomplish the purposes of the Massachusetts Community Preservation Act and this bylaw;

As provided in the Massachusetts Community Preservation Act, no expenditures shall be made from the Community Preservation Fund without the approval of Town Meeting;

or take any action relative thereto.

ARTICLE 52.

Submitted by Highway Superintendent

To see if the Town will vote to abandon the cul-de-sac portion of land on Ferndale Avenue, beyond the Town of Norfolk recorded street layout, as shown on sheets 2 and 3 of Plan 369 of 1962, recorded in plan book 212 at the Norfolk County Registry of Deeds; the abandoned cul-de-sac sections beyond the recorded town way will be granted to the owner of the property identified as lot 20, on Assessors Map 15, Block 35. A plan of this land is on file in the office of the Town Clerk; or take any other action relative thereto.

ARTICLE 53.

Submitted by Highway Superintendent

To see if the Town will vote to accept as a public way and to accept all easements related thereto, Liberty Lane formerly known as a portion of North Street, as approved by the Board of Selectmen in accordance with a plan drawn by Coler & Colantonio Engineers of Norwell, Massachusetts, a copy of which is on file in the Office of the Town Clerk; or take any action relative thereto.

ARTICLE 54.

Submitted by Highway Superintendent

To see if the Town will vote to accept as a public way and to accept all easements related thereto, Independence Drive, formerly known as North Street Connector, as approved by the Board of Selectmen in accordance with a plan drawn by Coler & Colantonio Engineers of Norwell, Massachusetts, a copy of which is on file in the Office of the Town Clerk; or take any action relative thereto.

ARTICLE 55.**Submitted by Board of Selectmen**

To see if the Town will vote to require all plans for all municipal and school structures and facilities be reviewed by the ADA Compliance Committee prior to final approval by any other board or committee for recommendations. The ADA Compliance Committee shall have thirty (30) calendar days from receipt of the plans to make recommendations, or state its approval. Recommendations by the ADA Compliance Committee will be non-binding, but will become a matter of record; or take any other action relative thereto.

ARTICLE 56.**Submitted by Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interest of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps, and auctioneer's fees, if required; or take any other action relative thereto.

ARTICLE 57.**Submitted by Board of Selectmen**

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

ARTICLE 58.**Submitted by Board of Selectmen**

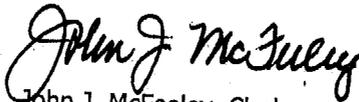
To see if the Town will vote to raise and appropriate, transfer from any source of available funds, or otherwise provide for the Stabilization Fund pursuant to Massachusetts General Laws, Chapter 40, Section 5B; or take any other action relative thereto.

Hereof, fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting. Given under our hands and seal of the Town of Norfolk on the 19th day of March, 2001, A.D.

NORFOLK BOARD OF SELECTMEN



Joyce E. Terrio, Chairman



John J. McFeeley, Clerk



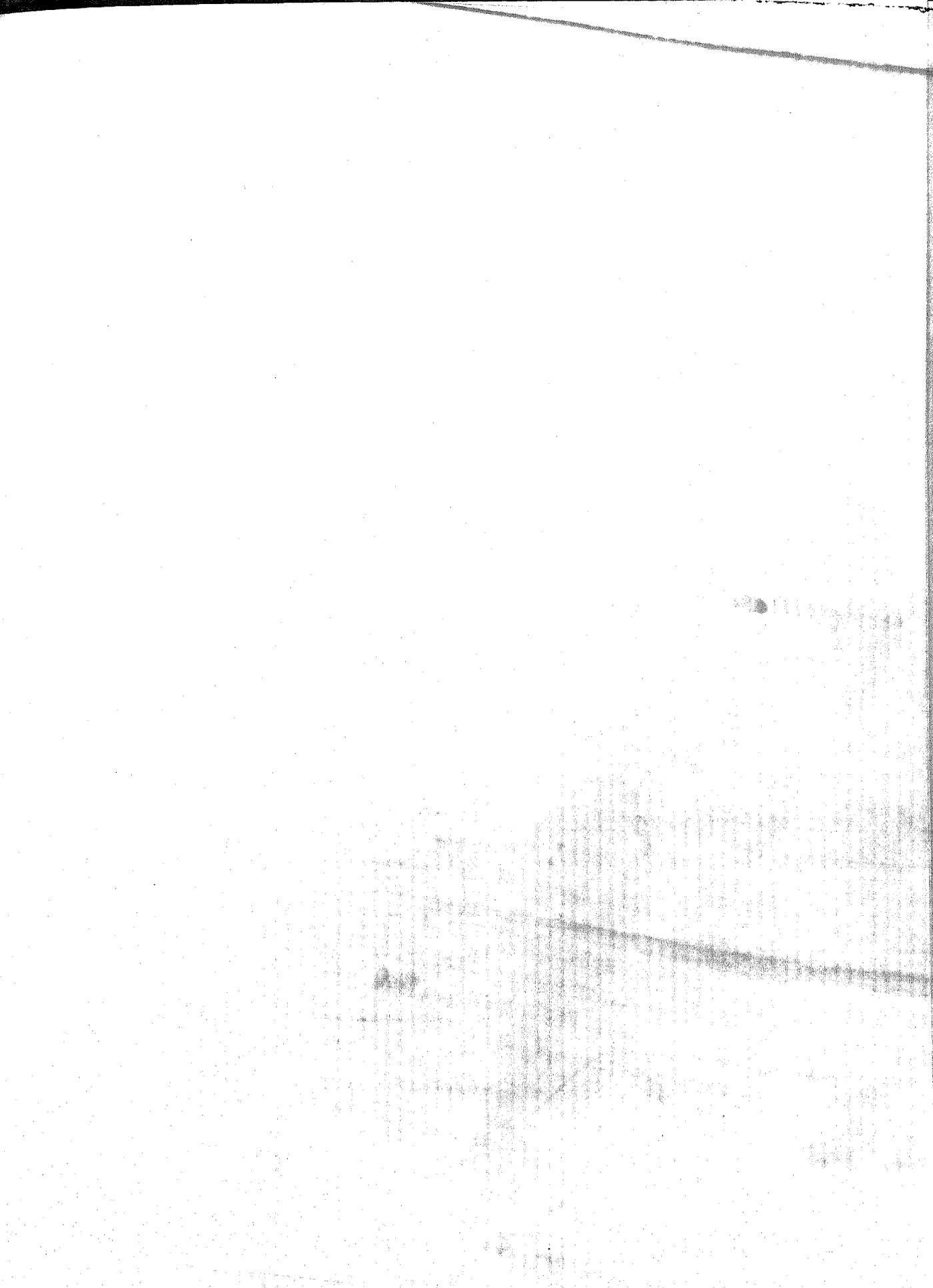
R. William Perron, Member

A true copy, attest:
Town of Norfolk
Norfolk, ss

By virtue of this Warrant, I have notified and warned the legal voters of the Town of Norfolk aforesaid to meet at the time and place and for the purposes specified in said Warrant, by posting true and attested copies thereof in the Town Hall, and in at least one public place in each of the three precincts, not less than Seven (7) days at least before the date of said meeting.

Constable

Date



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TOWN OF NORFOLK
130th ANNUAL REPORT
YEAR ENDING DECEMBER 2000

OUR TOWN

SETTLED: 1678
INCORPORATED: 1870
POPULATION: 9,126
MCI POPULATION: 1,397
AREA: 15 Square Miles
LOCATION: 20 miles south of Boston, 22 miles north of Providence, RI
BOUNDED BY: Foxboro, Franklin, Medfield, Medway, Millis, Walpole, and Wrentham
ELEVATION: 220 feet
VOTERS: 5,726
TAX RATE: \$14.69 per \$1,000
VALUATION: \$824,838,780
PROPERTY CLASSIFICATION: 95% Residential
3% Commercial
1% Industrial
1% Personal
100%
SINGLE FAMILY DWELLINGS: 2,716
FORM OF GOVERNMENT: Open Town Meeting,
Board of Selectmen
PAVED ROAD MILES: 75 miles

AREA HOSPITALS:

Caritas/Norwood Hospital, Norwood
Sturdy Memorial Hospital, Attleborough
Milford-Whitinsville Regional Hospital, Milford

CHURCHES:

The Federated Church of Norfolk - Interdenominational
St. Jude's - Catholic
Emmanuel - Baptist

LIBRARY: 139 Main Street, 528-3380

HOURS OF OPERATION:

Sunday 1 p.m. - 5 p.m. (Mid Oct. - April)
Monday 2 p.m. - 9:00 p.m.
Tuesday 10 a.m. - 9:00 p.m.
Wednesday 10 a.m. - 9:00 p.m.
Thursday 10 a.m. - 9:00 p.m.
Friday Closed
Saturday 10 a.m. - 4 p.m.
Saturday July & August 10 a.m. - 2:00 p.m.

ABSENTEE VOTING: All Elections, Town Hall
528-1400

DOG LICENSES:

All licenses expire December 31. A dog must be licensed if over 6 months old.

Fee: Spayed female and neutered male \$6.00
Female & male \$10.00
Late Fee After May 1 \$25.00

Please show evidence of current rabies inoculation.

QUALIFICATIONS FOR REGISTRATION AS VOTERS:

Must be 18 years of age, American born or naturalized. Registration: Monday through Friday 9:00 a.m. to 4:00 p.m.; at Town Clerk's office. Special evening sessions for registration of voters held by Registrars preceding elections.

TAX BILLS:

Tax bills are paid quarterly. First payment is due on August first, second payment is due on November first, third payment is due February first and the fourth payment is due May first or thirty days from mailing of bill, whichever is latest. Motor vehicle excise bills and water bills are due thirty days from date of issue.

SCHOOLS: H. Olive Day, Pre K-2
Freeman/Centennial, 3-6
King Philip Regional Junior High, 7-8
King Philip Regional Senior High, 9-12
Tri County Vocational Reg. Technical School, 9-12
Norfolk County Agricultural School, 9-12

TRANSPORTATION:

MBTA rail service daily to Boston
two taxi cab companies

SENATORS IN CONGRESS:

Edward M. Kennedy, JFK Federal Building, Room 409, Government Center, Boston, MA 02203
Tel. (617) 565-3170

John F. Kerry, Transportation Building, Room 3220, 10 Park Plaza, Boston, MA 02116
Tel. (617) 565-8519

REPRESENTATIVE IN CONGRESS:

Barney Frank — 4th Congressional District
2210 Rayburn Building, Washington, DC 20515
District Office — 29 Crafts Street, Newton, MA 02158
Tel. (617) 332-3920

STATE SENATOR:

Cheryl Jacques — Norfolk, Bristol, Middlesex District
State House, Room 312B, Boston, MA 02133
Tel. (617) 722-1555

STATE REPRESENTATIVE:

Scott Brown — Walpole 9th Norfolk District
House Ways and Means Building, Room 237,
Boston, MA 02133
Tel. (617) 722-2800 ext. 8337

COUNTY COMMISSIONERS:

William P. O'Donnell
John M. Gillis
Peter H. Collins
Tel. (617) 461-6105

SHERIFF NORFOLK COUNTY:

Michael G. Belfotti
Tel. (781) 329-3705

DISTRICT ATTORNEY:

Tom Reilly
Tel. (413) 784-1240

Town Departments

Accounting Department.....	528-5686
Animal Control	528-4101
Board of Appeals	541-8455
Assessors	528-1120
Town Clerk	528-1400
Tax Collector	520-0058
Conservation Commission	541-8455
Council on Aging	528-4430
Finance Director	528-3152
Fire Department (Information)	528-3207
Board of Health	528-7747
Building Department	528-5088
Highway Department	528-4990
Library	528-3380
Planning Board	528-2961
Police Department (Information)	528-3206
Recreation	520-1315
Schools:	
Superintendent's Office	528-1225
Freeman/Centennial School	528-1266
H. Olive Day	541-5475
King Philip Regional High School	384-1000
King Philip Regional Junior High School	541-7324
Tri-County Reg. Vocational High School	528-5400
Norfolk County Agricultural School	668-0268
Selectmen/Town Administrator	528-1408
Treasurer	541-3984
POLICE/FIRE/AMBULANCE EMERGENCY	9-1-1

NO SCHOOL SIGNALS

ALL SCHOOLS
Fire Whistle blows at 6:30 a.m.

ELEMENTARY SCHOOLS ONLY
Fire Whistle blows at 7:00 a.m.

TRANSFER STATION HOURS

TO USE THE RECYCLING/TRANSFER STATION:

You must be a legal resident of Norfolk and must purchase a decal for your vehicle in order to use the Transfer Station.

RECYCLING/TRANSFER STATION HOURS OF OPERATION

Wednesday:	Summer hours: 4/1-9/30	11:30 a.m.-7:00 p.m.
	Winter hours: 10/1-3/31	9:30 a.m.-5:00 p.m.
Saturday:	8:00 a.m.-4:00 p.m.	

Closed Legal Holidays

Decals may be purchased at the Transfer Station during normal hours of operation.

