



TOWN OF NORFOLK
138th ANNUAL REPORT



Year Ending December 2008



IN MEMORIAM



George J. Murray

January 20, 2008

Council on Aging 1973

Board of Health 1975-1979

Special Police Officer 1975-1997

Board of Selectmen 1983-1986

Norfolk County Advisory Board 1985

Water Commissioner 1987-1990

Laurence P. Harrington

March 30, 2008

Cable Advisory Committee 1997-1999

Conservation Commission 2004-2007

Lorraine H. Foley

May 3, 2008

Medical Care and Life Insurance Advisory Committee 1974-1975

Assistant Town Accountant 1976-2001

Southwood Hospital Committee 1983-1987

Jane V. Wolfgang

June 23, 2008

Recreation Commission 1973-1979

Special Police Officer 1974-1979

Council on Aging 2003-2008

Jeanne E. Wright

November 27, 2008

Regional District School Committee 1972-1977

King Philip School Committee 1978-1980

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NATURAL RESOURCES

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FINANCES

Board of Assessors..... 99
Treasurer/Collector 100
Town Accountant..... 101

TOWN WARRANT

ELECTED OFFICERS

	TERM EXPIRES		TERM EXPIRES
MODERATOR		PLANNING BOARD	
Daniel Winslow	2009	David Roche	2010
		Thomas Burke	2010
BOARD OF SELECTMEN		Steven G. McClain	2011
Ramesh H. Advani	2009	Peter Chipman	2011
James C. Lehan	2010	Thomas Poppey, resigned	2009
Robert J. Garrity	2011	Andrea Langhauser, appointed	2009
		RECREATION COMMISSION	
TOWN CLERK		James Fox	2009
Gail Bernardo	2011	David Mastro	2010
		Benjamin McCarty	2010
BOARD OF ASSESSORS		Karen Fruci	2011
John G. Robbins	2009	Thomas Terpstra	2011
Maggie Leavitt	2009		
Patricia J. Salamone	2011	NORFOLK SCHOOL COMMITTEE	
Donna L. Putt, resigned	2010	John Olivieri	2009
		P. Dean Manning	2009
BOARD OF HEALTH		Ross Gilleland	2011
Dr. Thomas R. Gilbert	2009	Marie Zullo	2011
Jeffrey Palumbo	2010	Danielle Rochefort, resigned	2010
Michael Findlen	2011	Beth Gilbert, appointed	2009
		KING PHILIP REGIONAL SCHOOL COMMITTEE	
LIBRARY TRUSTEES		Maureen Howard	2009
Mary Jo Gothorpe	2009	Wendy Robeson	2011
Kenneth W. Nelson	2010		
Harvey R. Boulay	2011	CONSTABLES	
		Paul Terrio	2011
HOUSING AUTHORITY		Richard Bremilst	2011
William Crane	2011		
Eric Dupont	2012		
Robert Shannon	2013		

APPOINTED TOWN OFFICERS

MODERATOR APPOINTMENTS

ADVISORY BOARD

Sean Moran	2009
Arlie Sterling	2009
David Benton	2009
John Bermingham	2010
Marc Waldman	2010
Patrick Snead	2011
James Tomaszewski	2011
Lisa Hubert-Curl	2011
Cathy Elder	2011

PERSONNEL BOARD

Donna Morin	2009
Kerry Sibley	2009
Lori J. Hurley	2009
Scott Bragdon	2009

BYLAW COMMITTEE

Marian Harrington	2009
Gail Bernardo	2009
Stephen McDonough	2010
Janice Nelson	2010
Lisa Keating	2010

BOARD OF HEALTH APPOINTMENTS

BOARD OF HEALTH AGENTS

William R. Domey	2009
Betsy Fijol	2009
Gail Bernardo	2009
Hilary Cohen	2009
James F. Delaney	2009

SANITARIAN

Mark Oram	2009
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FINANCE DIRECTOR'S APPOINTMENTS

TREASURER /COLLECTOR

Cheryl A. Kelley

CHIEF ASSESSOR

Robert L. Alford, II, resigned

ASSISTANT TOWN ACCOUNTANT

Julianne Siewko

ASSISTANT TREASURER

Anne Marie Duggan

LIBRARY TRUSTEE APPOINTMENTS

DIRECTOR OF LIBRARIES

Robin A. Glasser

ASSOCIATE DIRECTOR

Heather Pisani-Kristl, resigned
Sarina Bluhm, appointed

INFORMATION SYSTEMS ADMINISTRATOR

John Spinney

SENIOR CHILDRENS LIBRARIAN

Sarina Bluhm, resigned
Andrea Ingala, appointed

EARLY CHILDHOOD GRANT COORDINATOR

Connie Jones

LIBRARY ASSOCIATES

Kathy Astley
Anne Czarnowski
Bonnie Durand
Emily Ellen
Carolyn Iacoviello
Rosemary O'Koren
Connie Willman
Alice Talerman
Timothy West
Ann Asci, retired

TOWN CLERK APPOINTMENT

ASSISTANT TOWN CLERK

Linda Groth, resigned

BOARD OF SELECTMEN APPOINTMENTS

TOWN ADMINISTRATOR

Jack Hathaway

TOWN COUNSEL

George A. Hall, Jr.

TRI-COUNTY VOCATIONAL TECHNICAL SCHOOL COMMITTEE

Donald Seymour

OFFICER OF VETERAN'S GRAVES

John J. Olivieri

APPOINTED TOWN OFFICERS

**LOCAL INSPECTOR-SHADE TREE
MANAGER AND PEST CONTROL**
Remo R. Vito, Jr.

TREE WARDEN
Remo R. Vito, Jr.

TOWN ADMINISTRATOR APPOINTMENTS

DIRECTOR OF FINANCE-ACCOUNTANT
Jane C. Wall, resigned

**POLICE DEPARTMENT
CHIEF OF POLICE**
Charles H. Stone, Jr.

LIEUTENANT
Jonathan M. Carroll, Sr.

SERGEANTS
Timothy P. Heinz
David R. McConnell
Paul J. Murphy
Robert J. Shannon
Kevin Roake

REGULAR POLICE OFFICERS
Thomas G. Degrin
David J. Eberle
Glen R. Eykel
Nathan Fletcher
Susan Fornaciari
David J. Holt
Winslow Karlson, III
Stephen K. Plympton
Eric Van Ness
Mark Vendetti

RESERVE POLICE OFFICERS
George Bent
Louis Droste
Robert Forsythe
Robert Holst
Peter Lown
Viriato Sena

POLICE/FIRE COMMUNICATIONS
Joseph Castellano
James Gallagher
Gregory McMorrow
Daniel Morris
George Bent, part time
James Colella, part time
Terence Gallagher, part time
Jamie Masterson, part time

Jason McGovern, part time
Carly Jane Moriarty, part time
Christia Sena, part time

SPECIAL POLICE OFFICERS

Ramesh H. Advani
Gail Bernardo
Coleman Bushnell
Brian Carr
Joseph Castellano
Hilary Cohen
James Colella
Leo Ethier
Terence Gallagher
James Gallagher
Robert J. Garrity
Jack Hathaway
John W. Holmes
James Kozak
James C. Lehan
Gregory McMorrow
Jimmy Meneses
Carly Jane Moriarty
Charles Morreale
Daniel Morris
Edward Nolan
David O'Connor
Charles E. Ray
Christia Sena
Police Chaplain Rev. Scott Cousineau
Police Chaplain Rev. John Ames
Police Chaplain Msgr. Peter Conley

POLICE MATRONS

Hilary Cohen
Carly Jane Moriarty
Christia Sena
Michelle Vekeman

**FIRE DEPARTMENT
CHIEF OF FIRE DEPARTMENT**
Coleman Bushnell, EMT

DEPUTY CHIEF
Stephen A. Wood

CAPTAIN
Peter J. Petruichik, EMT, full time

LIEUTENANTS
Michael P. Findlen, Paramedic, full time
Russell Hall, Paramedic, full time
David C. Holmes, Jr. EMT
Mark R. Kantzer, EMT, full time
John F. Kelley, EMT, full time

APPOINTED TOWN OFFICERS

FIRE DEPARTMENT PERSONNEL

Mark Amiot, Paramedic, full time
 Darren Bycoff, EMT
 Richard F. Clancy, Jr., Paramedic, full time
 Mark W. Haigh, Paramedic
 Stephen R. Hamlin, EMT, full time
 David W. Johnston
 Douglas E. Johnston III, Paramedic, full time
 James F. Leary, Jr.
 Jamie Masterson, Paramedic, full time
 David Russo, Jr. Paramedic, full time
 Richard Yunker, Paramedic full time
 John C. Zajac, EMT
 Nathan G. Fletcher, EMT, resigned

FOREST WARDEN

Coleman Bushnell, Chief

DEPARTMENT OF PUBLIC WORKS DIRECTOR

Remo R. Vito, Jr.

BUILDING COMMISSIONER

Robert J. Bullock, Jr.

LOCAL INSPECTOR / ASS'T ZONING OFFICER

Thomas Patnode

ZONING OFFICER

Robert J. Bullock, Jr.

INSPECTOR OF WIRES

William R. Bain

ASSISTANT INSPECTOR OF WIRES

Peter C. Diamond

INSPECTOR OF GAS FITTINGS

Edward Forsberg

PLUMBING INSPECTOR

James K. Murray

INSPECTOR OF ANIMALS

Christopher Wider

ANIMAL CONTROL OFFICER

Hilary Cohen

EMERGENCY MANAGEMENT DIRECTOR

Edward Nolan

FIRE OFFICER

Coleman Bushnell, Chief

BOARDS-COMMISSIONS-COUNCILS

Authorized by Statute or Bylaw
 Appointed by Board of Selectmen

ADA COMPLIANCE COMMITTEE

Thomas Terpstra	2009
Kent Schenkel	2009
Charlotte Norris	2009
Nancy Wirtes	2009

BOARD OF APPEALS

Joseph Sebastiano	2009
Michael Kulesza	2011
David Pergola	2012
Robert Luciano	2013
Martin Murphy, Jr., resigned	2009
Robert Garrity, resigned	2009
Elissa Flynn-Poppey, resigned	2009
Lorraine M. Sweeney, resigned	2010
Bruce A. Simpson, resigned	2011

ASSOCIATE MEMBER

Joseph Flanagan	2009
Shawn Dooley	2009

ARTS COUNCIL

Chris Cleverdon	2009
Janyce Conklin	2009
Richard Denzer	2010
Maria Tomaszewski	2011
Christopher Robert	2011
Deanne Grimm	2011
Patrick Snead, resigned	2009

CAPITAL OUTLAY COMMITTEE

Frank O'Neill	2009
Alan Small	2009
Andrew Addison	2010
James Rayner	2010
Raymond Ewer	2010

COMMUNITY PRESERVATION COMMITTEE

Paul Terrio	2010
Richard Connors	2010
Kevin Hughes	2011
Cynthia Andrade	2011

CONSERVATION COMMISSION

Cheri Lawless Cousens	2009
Jeffrey Kane	2009
David Lutes	2010
Ellen Friedman	2010
Erin Bardanis	2010
Joyce Terrio	2011
Daniel Crafton	2011

APPOINTED TOWN OFFICERS

COUNCIL ON AGING

Joseph Mariani	2009
JoAnn Squitieri	2009
Richard Morris	2009
Charles Groff	2009
Elizabeth Sundquist	2010
William Atwater	2010
Elisabeth Vallee	2010
Jason Talerma	2011
Thomas Elder	2011
Ellen Friedman	2011
Janice Nelson	2011
Thelma Spicer, resigned	2009
Matthew Rovendro, resigned	2009
Richard Connors, resigned	2010
Jane Wolfgang, deceased	2009

DESIGN REVIEW BOARD

John Buchholz	2010
Mary Lou Navin	2011

HISTORICAL COMMISSION

Suzanne Burns	2009
Marcia Johnston	2009
Barbara Bartholomew	2009
William Domineau	2010
Thelma Ravinski	2010
M. Elizabeth Pyne	2010
Geraldine Tasker	2011

REGISTRAR OF VOTERS

Girard St. Amand- R	2010
Mary Ellen Horgan-Currier - D	2010
Gail Bernardo-U	2011

VETERANS SERVICES

Anthony J. Mastroianni

METROPOLITAN AREA PLANNING COUNCIL

Jack Hathaway

MBTA ADVISORY BOARD REP.

Jack Hathaway

NORFOLK COUNTY ADVISORY BOARD

David Wildman 2009

BOARDS AND COMMITTEES

Appointed by the Board of Selectmen

AFFORDABLE HOUSING STUDY COMMITTEE

William Crump	2009
Jeffrey Chalmers	2009
Steven Cote, resigned	2009
Sarah DeIMastro, resigned	2009

CABLE ADVISORY BOARD

Jamie Masterson	2009
Jonathan Smith	2009
John Spinney	2009
Jack Hathaway	2009

CORRECTIONS ADVISORY COMMITTEE

Kevin Roche	2009
Carolyn Van Tine	2009
Melissa Wainwright	2009

MUNICIPAL AFFORDABLE HOUSING TRUST FUND

Jack Hathaway	2009
William Crump	2009
John Weddleton	2010
Scott Dittrich	2010
James Lehan	2010

NORFOLK ELEMENTARY EDUCATION FOUNDATION

Joan Marsden	2009
Dr. David Lu	2009
John Silveria	2010
Linda Andrews	2010
Mary-Ellen Horgan-Currier	2010
Anita Mecklenburg	2011
Wendy Browne	2011
Ronald Zullo	2011

ZONING BYLAW STUDY COMMITTEE

Michael Kulesza

INSURANCE ADVISORY COMMITTEE

Jennifer Burke	2009
James Dyer	2009
Eric Dupont	2009
Bradley McCreedy	2009

RE-ENGINEERING COMMITTEE

Ari Alpert	2009
Jack Campbell	2009
Eric Carlson	2009
Thomas Doyle	2009
Catherine MacDonagh	2009

PLANNING BOARD, ASSOCIATE MEMBER

(Appt'd jointly by BOS/Planning Bd.)
Andrea Langhauser, resigned 2009

ECONOMIC DEVELOPMENT COMMITTEE

(Appt'd jointly by BOS/Planning Bd.)	
Robert Nicodemus	2009
Walter Byron	2009
Lori Scholl	2009
Greg Mirliiss	2009

APPOINTED TOWN OFFICERS

SCHOOL BUILDING COMMITTEE

(Appt'd jointly by BOS/School Committee)

Donald LeClerc

Andrew Bakinowski

Leo Bedard

Beth Gilbert

Ross Gilleland

Michael Guidice, Jr.

Jack Hathaway

Annette McBride

Dennis Stone

Robert J. Bullock, Jr., ex-officio

PUBLIC SAFETY BUILDING COMMITTEE

James C. Lehan – Board of Selectmen

Jack Hathaway – Town Administrator

Coleman Bushnell – Fire Chief

Charles H. Stone, Jr. – Police Chief

George Cronin

John Wayne

John Weddleton

Gregory Mirliss

Robert J. Bullock, Jr., ex-officio

GENERAL GOVERNMENT—BOARD OF SELECTMEN

BOARD OF SELECTMEN

The Board of Selectmen presents the Annual Report for the year 2008. The Norfolk Bylaws require all elected and appointed officials, boards, committees, councils and commissions to submit an annual report to the town. This provides the townspeople with a summary of the activities of the town's governing bodies.

The members of the Board of Selectmen are the Town's chief executive officers under State Law. Members of the Board are elected to a three-year term. The terms of the Board are staggered such that one of the three positions is open for election each year. The Board meets bi-weekly throughout the year. The meetings are held in Room 124 of the Town Hall and are open to the public. Our meetings are broadcast live on Comcast & Verizon Cable Channels. The Boomerang, our local newspaper, also covers them. The meetings are archived on streaming video on our town website www.virtualnorfolk.org. The Board also encourages those who wish to contact any one or all of us via e-mail to use the town website. The web site also offers many other e-Services and we encourage the use of this tool. Agendas are posted in Town and on this website in advance of the meeting.

For the eight year of a "financial crisis" as faced by every municipality in Massachusetts, we continued to face decreasing State funding support, placing an ever increasing burden on our town's property taxes. With double-digit increases in "fixed costs" in health care insurance, retirement costs and debt service, it was another year in which Norfolk town government faced an operating budget juggling limited funding between its education, public safety, and public works service needs. The economic recession that began in this year and continues into 2009 clearly requires implementing difficult decisions and fiscal discipline. How we respond in the next two to three years will define the Town now and in the future. The Board appointed a Reengineering Committee to look at increasing efficiencies, explore non-residential tax revenue prospects and enhance service delivery to town residents. Also, in late fall a tri-town leadership meeting was held and a committee formed with Wrentham and Plainville to explore regionalization and consolidation of services in

the years to come. The Selectmen remain committed to make this a vibrant town and to continue to retain its character and be a place for all residents - young children, adults, families and seniors to value as their home.

The build out of Norfolk Town Center into a vibrant community we can all be proud of, continues to remain a challenge. However, the completion of many of the condominiums up on the top of the hill, has now finally led to some development of the commercial parcels below. It is expected that a Walgreens pharmacy and a commercial building under construction will open in the fall of 2009. The Board ushered the process along, helping facilitate the easement requests between the MBTA and Stop & Shop. Some other projects that have completed or are under development is the dramatic physical and visual upgrade of the local gas station in the Center and a new local restaurant. The Economic Development Committee led by Robert Nicodemus continues to investigate ways the Town can get the word out to developers and others on the possibilities within the Town Center and the processes for working with Town boards overseeing potential projects. This committee provided options for our board and town to consider regarding our commercial development. Based on their work, the 2008 Spring Town Meeting adopted the expedited permitting 43D designation for the Southwood area C-6 commercial district. The town is proceeding to the next steps of establishing this new permitting and review process based on a State grant for the same. The Caritas Group and the town agreed on a payment in lieu of taxes for the currently abandoned property parcels. The Shire Industrial Park development also has several other parcels currently under construction providing important improvements to our tax base without affecting the aesthetic feel of the Town. Several other projects including the Village at River's Edge along Route 115 and other smaller individual business buildings throughout our commercial zones are now either completed or under construction.

Under the able direction of our Director of Public Works Remo "Butch" Vito, the consolidation and management of our Department of Public Works operations continues apace within the budget constraints of the Town. Butch's efforts at the state level have resulted in the long awaited improvements to Route 115 from Stony Brook to

GENERAL GOVERNMENT—BOARD OF SELECTMEN

the Foxborough/Wrentham line to be started in within the next year. The town has a PWED grant application with the Commonwealth for the Liberty Lane extension as part of the town center smart growth transportation based development. While there continues to be no local source of capital for infrastructure development, the town has submitted Shovel Ready grant applications to the State as part of the Federal stimulus funds program for the Liberty Lane extension, Town Center Septic System, the Public Safety and Recreation buildings, and the DPW Expansion project. The Water Department of the DPW addressed some significant water leak issues experienced by residents in some parts of town on private property. On investigation, water quality was not the cause, there were no health issues and the DPW and the Board acknowledged the issue of repairs and helped residents to the extent we could by permit fee waivers. On a positive note, the Water Department extended water main services to several new sections of town not serviced before, and the Board maintained the water rates from prior year.

Our public safety services under the direction of Police Chief Charles "Chuck" Stone and Fire Chief Cole Bushnell provide outstanding service given the limited budgets and working in a cramped and outdated facility. Their highly trained public safety teams have saved over 175 residents in life threatening situations, undertaken dangerous rescue and recovery operations, and have provided residents with daily peace of mind. A new volunteer Medical corps was established by the Board to be available to our residents in times of health and public safety crises. Although pleasing to the eye from the outside, the public safety building designed decades ago, only for a call fire and smaller police force, suffers inside from mold, a leaking roof, a failed septic system, and insufficient space for cleanup and daily operations of the current public safety departments. To temporarily alleviate these needs, a trailer was provided in 2007 for the full time fire staff and the septic system is pumped out weekly. This situation cannot continue. We thank the 2007 Town Meeting for the vote to purchase land owned by the Federated Church adjacent to the present building, which provides the space necessary when combined with the present site for a new public safety facility. However, with the failure of the override this year for such an investment, the Board will

continue to advocate for a new facility working through the Public Safety Building Committee in the future.

Our Town Administrator, Jack Hathaway, strives for maximum professional service and efficiency in your Town Hall. Note that at this time approximately 23 employees are responsible for 17 departments within Town Hall. Some of these employees split their workday among two or more departments. Most of these departments are either required under State Law or provide services that the Town has deemed to be essential and part of the expectations of living and working in Norfolk. Some, such as the Recreation Commission, provide programs paid for solely by the participants.

Based on last year's changes approved by the Town Meeting, related to municipal building projects, specific committees were appointed by this Board, one for the new elementary school building to replace the Freeman Centennial building and the other for a new Public Safety building project. The School Building Committee has representation from the School Committee, School and Town Administration and from across the community with professionals experienced in public construction and engineering projects.

Your board continues to be involved in other areas of governance such as the implementation of the Affordable Housing Plan through the Affordable Housing Committee and the Affordable Housing Trust. GATRA is now providing Dial-A-Ride services for our seniors and others that need transportation for medical visits and other essential errands. Environmental and Conservation efforts have been enhanced with the successful closure of the Call and Wait Operations following the court ordered process but work will need to continue in the clean up of the old Buckley and Mann property. In early 2008, the Cable Advisory Committee, appointed by the Board, concluded negotiations with Verizon to provide a competitive cable service to town residents and service began in 2008.

In May, the Board welcomed Robert Garrity for his first term. The Board reorganized, and Ramesh Advani became Chairman and James Lehan served as Clerk.

The Board noted the loss of a former Selectman, George Murray. George was a Selectman in the

GENERAL GOVERNMENT—BOARD OF SELECTMEN

eighties, as well as active on many town boards and committees from 1973 to 1990.

Norfolk is always in need of volunteers for committees and boards within town government. Any resident wishing to assist the Town in any capacity can review a list of openings at Town Hall or on the website. We express our sincere thanks to all volunteers

who give their time freely and are so dedicated to helping with town government

Respectfully submitted,

Ramesh H. Advani, Chair
James C. Lehan, Clerk
Robert J. Garrity, Member

TOWN CLERK

2008 was an exceptionally busy year! Five elections were held: Presidential Primary (Feb), Annual Town Officers (May), Special Override (June), State Primary (Sept) and the Presidential Election (Nov). As the Chief Elections Officer, the Town Clerk must administer elections per the guidelines of Mass General Law and is answerable to the Secretary of the Commonwealth for every election. The work involved in preparing for any election is both mentally and physically exhausting.

Only one Town Meeting was held in 2008: the Annual Town Meeting in May. Although scheduled, a Special Town Meeting in October was ultimately cancelled. The Town Clerk is responsible for taking and transcribing the Town Meeting minutes, processing Bylaw changes to the Attorney Generals Office, and for certification of votes for financial and other articles. There were several General and Zoning Bylaw changes passed which required submission to the Attorney General's Office for his approval. All financial articles passed were certified and submitted to the Department of Revenue as required by state law.

At the Annual Election in May, Gail Bernardo was officially elected into the position of Town Clerk after holding the office as Acting Town Clerk for 10 months! I do thank the voters of Norfolk for there support and will do my absolute best to make sure I deserved your vote of confidence. I would also like to thank my extremely dedicated staff which includes Assistant Town Clerk Linda Groth, Records Assistant Deb Mazzarella, and an Election staff of over 25 individuals. All of these individuals work very hard to provide you with the services you need, whether in the Office, at Town Meetings, or in the Polling Place. Without this kind of hard work and dedication the operations of the Town Clerk would not run as smoothly and efficiently as they do. I also want to thank the Norfolk DPW, the Norfolk Police Department and the Norfolk School Department for their valued assistance in the Election process. The cooperation of these departments is crucial to running smooth elections.

Passport application processing was very busy for the first half of the year, but the Town Clerk reluctantly had to suspend this service as a result of staff cuts imposed at the Annual Town

Meeting. It is hoped that this service will resume at some point in 2009 as it is a valuable source of revenue and a much appreciated service to the residents.

Dog owners are reminded that dogs over the age of six months must be licensed and proof provided of current rabies inoculation. Licenses are to be renewed annually beginning January 1st. The fee for licensing is \$15.00. A \$5.00 discount is applied for dogs that have been Spayed/Neutered. Effective January 1, 2009, dogs must be licensed by March 1st each year or an additional \$50.00 late fee per license will be charged to the owner. Dog owners are also reminded that Norfolk does have an Animal Control Bylaw. Copies of the bylaw are available in the Town Clerk's Office.

VITAL STATISTICS

Births	93
Deaths	39
Marriages	16

VOTER REIGISTRATION

The Town Clerk acting in her capacity as a Registrar of Voters held five late night voter registration sessions pursuant to Chapter 51, Section 28 of the Massachusetts General Laws. There are 6,294 voters in the Town of Norfolk.

PRESIDENTIAL PRIMARY ELECTION

Pursuant to the Warrant for the Presidential Primary Election, the inhabitants of Precincts 1, 2, 3, and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, February 5, 2008.

The polls were open from 7:00AM until 8:00PM. A total of 803 voters cast their ballots with the following results:

REPUBLICAN BALLOT

PRESIDENTIAL PREFERENCE

John McCain.....	561
Fred Thompson.....	3
Tom Tancredo.....	0
Duncan Hunter.....	1
Mike Huckabee.....	42
Mitt Romney.....	836
Ron Paul.....	31
Rudy Giuliani.....	7
No Preference.....	0
Blanks.....	2

GENERAL GOVERNMENT—TOWN CLERK

All others 2

STATE COMMITTEE MAN

Gregory M. Casey 833
Blanks..... 646
All others 6

STATE COMMITTEE WOMAN

Debra R. Tucker 841
Blanks..... 640
All others 4

TOWN COMMITTEE

Group 0
Robert J. Garrity 8
Mary R. Sharkey 7
Jonathan P. Smith 6
David C. Lutes 5
Blanks..... 51873
all others..... 76

DEMOCRATIC BALLOT

PRESIDENTIAL PREFERENCE

John R. Edwards 25
Hillary Clinton 826
Joseph R. Biden, Jr. 3
Christopher J. Dodd 1
Mike Gravel 1
Barack Obama 767
Dennis J. Kucinich 3
Bill Richardson 0
No Preference 17
Blanks..... 2
All others 4

STATE COMMITTEE MAN

Walter F. McDonough 1027
Blanks..... 616
All others 6

STATE COMMITTEE WOMAN

Ellen L. Parker 1026
Blanks..... 618
All others 5

TOWN COMMITTEE

Group 0
Margaret Drisko-Johnson 778
Maryellen Horgan-Currier 784
Thomas Harrison Currier 774
Kenneth R. Lawrence 765
Brooks N. Johnson 759
Ilene H. Segal 763
Gary M. Searle 751

Theresa A. Cronin 851
Angela Wayne 762
Patricia R. Bechet 764
Stephanie Carr Angelone 772
Ross L. Gilleland 777
Lynn M. Gilleland 777
Carmen W. Branson 780
Michelle G. Daigle 800
David A. Daigle 796
Tina B. Addison 786
Andrew L. Addison 778
Alice R. Talerman 800
Jason Talerman 810
Herbert MacCuish Mores 757
Edward M. Freeman 768
Pamela A. Russell 756
Janice L. Healy 781
David M. Rosenberg 758
Wendy W. Robeson 765
James R. Giebfried 792
Janet E. Cree 778
Peter M. Gee 777
Harriet M. Fischer 780
Blanks 26131

GREEN RAINBOW BALLOT

PRESIDENTIAL PREFERENCE

Jared Ball 0
Ralph Nader 2
Elaine Brown 1
Kat Swift 0
Cynthia McKinney 0
Kent Mesplay 0
No Preference 0
Blanks 0
All others 1

STATE COMMITTEE MAN

Blanks 3
All others 1

STATE COMMITTEE WOMAN

Blanks 3
All others 1

TOWN COMMITTEE

Blanks 40

WORKING FAMILIES BALLOT

No Candidates Nominated
No Ballots cast

ANNUAL TOWN ELECTION

Pursuant to the Warrant for the Annual Town Meeting, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, May 6, 2008. Polls were open from 7:00am until 8:00pm. A total of 1,503 voters cast their ballots with the following results:

MODERATOR FOR ONE YEAR

Daniel B. Winslow* 1216
 Blanks.....276
 All others 11

TOWN CLERK FOR THREE YEARS

Gail E. Bernardo* 1135
 Blanks.....357
 All others 11

SELECTMAN FOR THREE YEARS

Robert J. Garrity* 754
 Jason Talerman 724
 Blanks.....25
 All others 0

ASSESSOR FOR THREE YEARS

Patricia J. Salamone* 1039
 Blanks.....462
 All others 2

BOARD OF HEALTH MEMBER FOR THREE YEARS

Michael P. Findlen* 1048
 Blanks.....453
 All others 2

HOUSING AUTHORITY MEMBER FOR FIVE YEARS

Robert J. Shannon* 1069
 Blanks.....431
 All others 3

LIBRARY TRUSTEE FOR THREE YEARS

Harvey R. Boulay* 1022
 Blanks.....477
 All others 4

PLANNING BOARD TWO MEMBERS FOR THREE YEARS

Steven G. McClain* 898
 Peter S. Chipman* 748
 Blanks.....1344
 All others 16

RECREATION COMMISSION TWO MEMBERS FOR THREE YEARS

Thomas F. Terpstra* 760
 Karen A. Fruci* 946
 Kenneth R. Lawrence 510
 Blanks 785
 All others 5

NORFOLK SCHOOL COMMITTEE MEMBER FOR THREE YEARS

Ross L. Gilleland* 959
 Marie Zullo* 878
 Blanks 1157
 All others 12

KP Regional School District

Wendy Robeson* 997
 Blanks 501
 All others 5

Constable

Paul H. Terrio* 984
 Richard K. Bremilst* 855
 Blanks 1162
 All others 5

Question 1 (Town Clerk Appointed)

YES 512
 NO* 617
 Blanks 374

*Declared elected

**ANNUAL TOWN MEETING
 May 13, 2008**

Pursuant to a warrant dated April 1, 2008, signed by Jonathan Smith, Ramesh Advani, and James Lehan, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Middle School, 18 King Street, Norfolk, MA on Tuesday, May 13, 2008, at 7:30 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:30PM by Moderator Daniel Winslow. The Norfolk Boy Scouts presented the colors and led the Pledge of Allegiance, the 2nd grade chorus, led by Mrs. Madden, sang America the Beautiful. The Moderator then introduced the Town Clerk, Town Counsel, Town Administrator, members of the Board of Selectmen and the Advisory Board Chairman, who then introduced the members of the Board. There were 350 registered voters in

GENERAL GOVERNMENT—TOWN CLERK

attendance. Sworn counters were Ernest Alix, Harvey Boulay, and Nancy Connors.

APPROVED BY VOICE VOTE to waive the reading of the Warrant and the return of the Warrant.

A point of order was raised by a member of the Board of Selectmen who recognized the date as being that of the Moderator's 50th birthday. Congratulations were offered in honor thereof. Senator Scott Brown and Representative Richard Ross were recognized and each gave an update of issues that are pending before the State that would be of interest to the Town.

ARTICLE 1

Article 1 was the Annual Election of town officers which took place on Tuesday, May 6, 2008.

ARTICLE 2

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 2.
(Unpaid bills of a prior year.)

ARTICLE 3

APPROVED BY VOICE VOTE to transfer FROM:

<u>Account Number/Department Amount</u>	
011301.511000	
Finance Department Salaries.....	25,000
014101.511000	
DPW Administration Salaries.....	42,000
014931.511000	
Tree Warden	1,887
014251.511000	
DPW Vehicle Maintenance Salaries	7,401
014221.511000	
DPW Grounds Salaries.....	6,000
2101.578000	
Snow Revolving-Fund 2101.....	12,960
Free Cash.....	246,438
Ambulance Receipts-Reserved	30,000
011922.578000	
Facilities Expense	3,000
011551.511000	
IT Salaries	18,671
019452.574000	
Building & Liability Insurance.....	4,430
Total.....	397,787

TO:

<u>Account Number/Department Amount</u>	
011301.530200	
Finance Department Expenses	25,000
015121.511000	
BOH Salaries.....	2,689
015411.511000	
COA Salaries.....	1,277
011761.511000	
Zoning Board Salaries	464
011921.511000	
Facilities Salaries.....	1,000
012411.511000	
Building Department Salaries	2,000
011552.578000	
IT Expenses.....	18,671
Advisory Board Reserve Fund.....	30,000
014232.578000	
Snow & Ice.....	316,686
Total	397,787

ARTICLE 4

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 4.
(Compensation Schedule - Library Trustees)

ARTICLE 5

APPROVED BY VOICE VOTE to amend the Town of Norfolk Personnel Bylaws Section X. COMPENSATION PLAN, Subsection A. COMPENSATION SCHEDULE by applying a general increase of 2.4% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2008.

ARTICLE 6

The Advisory Board moved and it was seconded to fix the salary and compensation of the elected position of Town Clerk at \$60,000.00 as provided for by Massachusetts General Laws, Chapter 41, Section 108 for the fiscal year commencing on July 1, 2008, and to raise and appropriate \$28,671,416 to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing July 1, 2008, and to raise and appropriate contingent on approval through a referendum override ballot vote pursuant to Chapter 59, section 21C(g) of the General Laws (also known as "Proposition 2 ½") the sum of \$414,910 for a total of \$29,086,326 to defray the departmental and incremental expenses of the Town for the fiscal year commencing July 1, 2008.

GENERAL GOVERNMENT—TOWN CLERK

A motion was made and seconded to amend the main motion by changing the Town Clerk salary to \$63,500. The motion failed on a voice vote and was so recorded by the Moderator.

The Omnibus Budget was then presented line by line, including notations regarding the amount contingent on the referendum override ballot:

A motion was made and seconded to increase the override contingent for the Norfolk Elementary School Budget line item so that the total budget represents 7.22% increase (total of \$10,301,451). The motion failed on a voice vote.

A motion was made and seconded to increase the Norfolk Elementary School Budget line item to \$10,088,159 and decrease the Debt Service (KP not included) line item by \$267,000 and the remaining \$21,845 to be generated by a bus fee. The motion failed on a voice vote.

APPROVED BY VOICE VOTE to increase the Tax Title Foreclosure line item to \$2,500 and to decrease the Building Liability Insurance to \$347,586.

A motion was made and seconded to make the following increases

- Town Clerk Salary Line – increase to 106,715
- Conservation Commission Total Budget – increase to \$54,834
- Board of Health Total Budget – increase to \$90,563
- Library Total Budget – increase to \$479,182 by using new Prison Mitigation Funds not

previously accounted for in the revenue portion of the budget. Motion FAILED on a voice vote.

A motion was made and seconded to amend the Highway Road Program Line Item to include \$300,000 contingent on the referendum override ballot. Motion FAILED on a voice vote. Seven voters asked for a counted vote. The motion FAILED on a counted vote: Yes – 41, No – 127.

APPROVED BY VOICE VOTE to amend the Board of Health Expense Line Item by decreasing it by \$1 and establishing a new line item 'MRC Expense' with a total of \$1.

A motion was made and seconded to amend the Board of Health Expense Line Item to \$32,812 with the additional \$8,000 to be contingent on the referendum override ballot. The motion FAILED on a voice vote.

A motion was made and seconded to adjourn at 11:30pm. The motion FAILED.

A motion was made and seconded to adjourn at 11:32pm. The motion FAILED. Seven voters requested a counted vote. The motion FAILED on a counted vote: Yes – 49, No – 92

The following Omnibus Budget, as amended, was **APPROVED BY VOICE VOTE**.

GENERAL GOVERNMENT—TOWN CLERK

Omnibus Budget FY2009		FY08 Budget	FY09 Budget	Override Amount
GENERAL GOVERNMENT				
Moderator	Salary	\$1	\$0	
	Expense	\$210	\$150	
	Total	\$211	\$150	
Selectmen/Town Admin	Salary	\$190,681	\$201,000	
	Expense	\$26,700	\$27,200	
	Cable Committee	\$10,000	\$5,000	
	Total	\$227,381	\$233,200	
Advisory Board	Salary	\$5,950	\$6,262	
	Expense	\$6,005	\$6,005	
	Reserve Fund	\$30,000	\$30,000	
	Total	\$41,955	\$42,267	
Municipal Finance	Salary	\$438,306	\$453,100	
	Expense	\$124,620	\$141,568	
	Audit	\$35,000	\$36,000	
	Total	\$597,926	\$630,668	
Board of Assessors	Salary	\$600	\$0	
	Expense	\$1,500	\$1,500	
	Total	\$2,100	\$1,500	
Town Counsel	Litigation	\$35,000	\$35,000	
	Retainer Fees	\$26,880	\$40,000	
	Total	\$61,880	\$75,000	
Personnel Board	Salary	\$4,848	\$5,007	
	Expense	\$1,200	\$1,200	
	Total	\$6,048	\$6,207	
IT Coordinator	Salary	\$56,940	\$6,640	
	Expenses	\$17,757	\$68,057	
	Total	\$74,697	\$74,697	
Tax Title/Foreclosure	Expense	\$10,000	\$2,500	
	Total	\$10,000	\$2,500	
Facilities Management	Salary	\$41,799	\$44,654	
	Expense	\$403,900	\$432,357	
	Total	\$445,699	\$477,011	
Town Clerk	Salary	\$103,015	\$84,935	
	Expense	\$4,000	\$4,000	
	Total	\$107,015	\$88,935	
Elections	Salary	\$13,020	\$10,530	
	Expense	\$12,120	\$18,180	
	Total	\$25,140	\$28,710	
Voter Registration	Salary	\$9,593	\$9,086	
	Expense	\$5,000	\$5,000	

GENERAL GOVERNMENT—TOWN CLERK

	Total	\$14,593	\$14,086	
Conservation	Salary	\$26,679	\$27,880	
	Expense	\$20,758	\$10,954	
	Total	\$47,437	\$38,834	
Planning Board	Salary	\$54,855	\$56,216	
	Expense	\$47,240	\$47,885	
	Total	\$102,095	\$104,101	
Zoning Board of Appeals	Salary	\$26,478	\$27,788	
	Expense	\$2,451	\$2,580	
	Total	\$28,929	\$30,368	
Permanent Building Com.	Salary	\$9,000		
	Expense	\$300	\$300	
	Total	\$9,300	\$300	
Town Reports	Expense	\$3,000	\$3,200	
	Total	\$3,000	\$3,200	
GENERAL GOVERNMENT		\$1,805,406	\$1,851,734	
PUBLIC SAFETY				
Police	Salary	\$1,511,095	\$1,617,428	
	Expense	\$105,555	\$105,555	\$1,000
	Total	\$1,616,650	\$1,722,983	\$1,000
Fire & Ambulance	Salary	\$1,015,345	\$1,073,365	\$2,500
	Expense	\$123,816	\$128,116	
	Total	\$1,139,161	\$1,201,481	\$2,500
Building Dept	Salary	\$181,056	\$189,528	
	Expense	\$8,100	\$8,100	
	Total	\$189,156	\$197,628	
Weights & Measure	Salary			
	Expense	\$1,100	\$1,100	
	Total	\$1,100	\$1,100	
Emergency Management	Salary	\$700	\$700	
	Expense	\$1,000	\$1,000	
	Total	\$1,700	\$1,700	
Animal Inspector	Salary	\$2,108	\$2,194	
	Expense	\$200	\$200	
	Total	\$2,308	\$2,394	
Animal Control	Salary	\$37,768	\$38,792	
	Expense	\$3,579	\$4,650	\$750
	Total	\$41,347	\$43,442	\$750
Fire/Police Comm	Salary	\$181,505	\$198,315	
	Expense	\$5,047	\$6,150	\$750
	Total	\$186,552	\$204,465	\$750
Total Public Safety		\$3,177,974	\$3,375,193	\$5,000
EDUCATION				
	Norfolk Elementary	\$9,607,770	\$9,799,314	\$290,000

GENERAL GOVERNMENT—TOWN CLERK

	King Philip Regional (Oper.)	\$4,960,000	\$5,406,400	
	King Philip Regional (Excl Debt)	\$719,967	\$969,483	
	King Philip Total	\$5,679,967	\$6,375,883	
	Tri-County	\$364,971	\$397,818	
Total Education		\$15,652,708	\$16,573,015	\$290,000
PUBLIC WORKS				
DPW Administration	Salary	\$164,674	\$170,137	
	Expense	\$67,733	\$81,715	
	Total	\$232,407	\$251,852	
Highway	Salary	\$207,850	\$162,473	\$53,000
	Expense	\$94,406	\$110,964	
	Road Program	\$261,542	\$1	
	Total	\$563,798	\$273,438	\$53,000
Vehicle Maintenance	Salary	\$128,455	\$126,692	
	Expense	\$57,378	\$82,883	
	Total	\$185,833	\$209,575	
Town Vehicle Fuel	Expense	\$79,215	\$96,376	
	Total	\$79,215	\$96,376	
Snow & Ice	Expense	\$123,647	\$123,647	
	Total	\$123,647	\$123,647	
Grounds Municipal	Salary	\$141,468	\$146,408	\$31,325
	Expense	\$12,763	\$15,270	\$10,906
	Total	\$154,231	\$161,678	\$42,231
Transfer Station	Salary	\$185,706	\$192,717	
	Expense	\$172,956	\$149,629	
	Total	\$358,662	\$342,346	
Landfill	Expense	\$78,638	\$80,674	
	Total	\$78,638	\$80,674	
Septage Assessment	Expense	\$2,600		
	Total	\$2,600	\$0	
Grounds - Cemetery	Salary	\$26,083	\$26,431	
	Expense	\$7,151	\$7,444	
	Total	\$33,234	\$33,875	
Custodian of Veter Graves	Salary	\$700	\$700	
	Expense	\$1,700	\$1,700	
	Total	\$2,400	\$2,400	
Street Lighting	Expense	\$44,578	\$34,578	
	Total	\$44,578	\$34,578	
Tree Warden	Salary	\$2,742	\$2,625	
	Expense	\$16,650	\$17,805	
	Total	\$19,392	\$20,430	

GENERAL GOVERNMENT—TOWN CLERK

Shade Tree	Expense	\$4,366	\$0	
	Total	\$4,366	\$0	
Total Public Works		\$1,883,001	\$1,630,869	\$95,231
HUMAN SERVICES				
Board of Health	Salary	\$41,883	\$45,750	
	MRC		\$1	
	Expense	\$43,903	\$24,812	
	Total	\$85,786	\$70,563	
Special Programs	MAY Mental Health	\$0	\$0	
	SNCARC	\$4,025	\$4,025	
	Total	\$4,025	\$4,025	
Council on Aging	Salary	\$98,354	\$102,152	
	Senior Program	\$0	\$0	
	Expense	\$12,185	\$8,838	
	Total	\$110,539	\$110,990	
Veteran's Services	Salary	\$5,700	\$5,700	
	Expense	\$3,000	\$3,000	
	Total	\$8,700	\$8,700	
Total Human Services		\$209,050	\$194,278	
CULTURE AND RECREATION				
Library	Salary	\$333,592	\$356,381	
	Expense	\$123,301	\$113,301	\$24,679
	Total	\$456,893	\$469,682	\$24,679
Recreation	Salary	\$68,009	\$70,265	
	Expense	\$4,035	\$4,035	
	Total	\$72,044	\$74,300	
Historical Commission	Expense	\$325	\$325	
	Total	\$325	\$325	
Memorial Day	Expense	\$750	\$750	
	Total	\$750	\$750	
Total Culture & Recreation		\$530,012	\$545,057	\$24,679
FIXED COSTS				
	Employee Benefits	\$2,469,097	\$2,709,128	
	Building/Liability Insurance	\$333,415	\$347,586	
Total Fixed Costs		\$2,802,512	\$3,056,714	
DEBT SERVICE (KP not included)				
	Excluded Debt (other than KP)	\$998,798	\$960,819	
	Non-Excluded Debt	\$469,601	\$483,737	
Total Local Debt Service		\$1,468,399	\$1,444,556	
TOTAL OPERATING BUDGET		\$27,529,062	\$28,671,416	\$414,910

At 11:40PM a motion was made and it was seconded to adjourn the meeting to 7:30PM on Wednesday May 14, 2008 at the King Philip Middle School. The motion passed unanimously.

GENERAL GOVERNMENT—TOWN CLERK

The second session of the Annual Town Meeting was called to order by the Moderator at 7:30PM on May 14, 2008. There were 219 registered voters in attendance. Sworn counters were Gregory Mirliss, Betsy Pyne and George Cronin.

ARTICLE 7

APPROVED BY VOICE VOTE to transfer the sum of \$1,225,986 from the Department of Public Works Water Division Revenues and Retained Earnings to fund the Water Division's Maintenance and Operating Expenses and the Water Division Debt for the fiscal year commencing July 1, 2008 as follows:

Salaries	\$ 168,966
Expenses	\$ 507,594
Total Maintenance & Operating Exp.	\$ 676,560
Debt Service	\$ 549,426
Total Water Division Budget	\$ 1,225,986

ARTICLE 8

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 8.
(transfer \$18,200 to the Vehicle Stabilization fund)

ARTICLE 9

APPROVED BY VOICE VOTE that the following amount that has been authorized to be borrowed, but which is no longer needed for the purpose for which it was initially approved, be and hereby is rescinded:

Date of Vote:	5/1/2007
Warrant Article:	# 11
Unissued Amt.:	\$25,100
Purpose:	Fire Pumper Truck

ARTICLE 10

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 10.
(Capital Budget)

ARTICLE 11

The Advisory Board recommended and it was seconded that the sum of \$575,000 be and hereby is appropriated to pay costs of a project manager and completing engineering and architectural design for the construction of a new Public Safety facility and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to

Chapter 44, Sections 7(3A) and 7(22) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore, provided however, that this vote not take effect unless the Town votes to exempt the payment of principal and interest on such bonds or notes from the limitation on total taxes imposed by M.G.L. c. 59, Section 21C (Proposition 2 ½).

A motion was made and seconded to add at the end "and further to authorize the Board of Selectmen to petition the General Court for enactment of special legislation to authorize repayment of such bonds or notes over a term of up to 40 years. The Selectmen are authorized to recommend the form of such special act, and to apply amendments thereto, provided that the same shall be within the scope of the general public objectives of this vote. Motion **APPROVED**.

Seven voters requested a counted vote. **APPROVED** on a counted vote: Yes – 115, No – 67

The amended main motion was **APPROVED** on a 2/3 vote called by the Moderator.

ARTICLE 12

APPROVED BY VOICE VOTE to add a committee for the purpose of overseeing the design and construction of a Public Safety facility to be appointed by the Board of Selectmen.

ARTICLE 13

APPROVED BY 2/3 VOTE, called by the Moderator, that the sum of \$100,000 be and hereby is appropriated to pay costs of designing and constructing a new septic system at the Public Safety facility that will accommodate the current facility and a proposed new facility and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7(3A) and 7(21) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore.

APPROVED BY A STANDING VOTE, called by the Moderator, to advance Article 34

ARTICLE 34

APPROVED BY VOICE VOTE to accept the provisions of Chapter 43D of the MA General

GENERAL GOVERNMENT—TOWN CLERK

Laws as amended pursuant to Section 11 of Chapter 205 of the Acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land designated as the C6 Zoning District shown on Dedham Street – Route 1A on Assessor's Map 26, Block 80, Lot 9 and Block 80, Lot 3 as a Priority Development Site

ARTICLE 14

The Advisory Board moved and it was seconded to appropriate the sum of Five Hundred Thousand (\$500,000) Dollars for the purpose of funding a feasibility study for the purpose of replacing, building an addition onto or renovating the Freeman-Centennial Elementary School located at 70 Boardman Street, Norfolk, Massachusetts, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Treasurer, with the approval of the Selectmen is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town of Norfolk acknowledges that the Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any amounts received from the MSBA prior to the issuance of bonds or notes under this vote.

A motion was made and it was seconded to add "subject to a Town Election approval of a Proposition 2 ½ debt service exclusion of \$250,000 plus interest; the difference between the total borrowing and the anticipated reimbursement by the MSBA. Motion FAILED on a voice vote.

The original motion was **APPROVED BY 2/3 VOTE**, called by the Moderator.

ARTICLE 15

APPROVED BY VOICE VOTE to add a committee for the purpose of overseeing the design and construction of a School Building to be appointed by the Norfolk Public School Committee.

ARTICLE 16

APPROVED BY VOICE VOTE pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$35,000.00

from the annual revenues in the Community Preservation Fund for the purpose of creating an Administrative and Operating Budget for the Community Preservation Committee.

ARTICLE 17

APPROVED BY VOICE VOTE pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2009 Community Preservation Fund revenues for the creation, acquisition and preservation of Open Space for future appropriation.

ARTICLE 18

APPROVED BY VOICE VOTE pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2009 Community Preservation Fund revenues for the creation, preservation and support of Affordable Housing for future appropriation.

ARTICLE 19

APPROVED BY VOICE VOTE pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2009 Community Preservation Fund revenues for the acquisition, preservation, rehabilitation, and restoration of Historic Resources for future appropriation.

ARTICLE 20

APPROVED BY VOICE VOTE to allocate from the Community Preservation Fund an amount not to exceed \$100,000.00 to fund an affordable housing purchase price subsidy program for Norfolk residents and others with Norfolk ties including municipal employees.

ARTICLE 21

APPROVED BY VOICE VOTE to allocate from the Community Preservation Fund an amount not to exceed \$300,000 to be transferred to the Municipal Housing Trust Fund to be used to purchase and rehabilitate single family homes for affordable housing in the Town of Norfolk.

At 10:50PM a motion was made and it was seconded to adjourn the meeting to 7:30PM on Tuesday May 20, 2008 at the King Philip Middle School. The motion passed unanimously.

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The third session of the Annual Town Meeting was called to order by the Moderator at 7:30PM on May 20, 2008. There were 131 registered voters in attendance. Sworn counters were David Wildman, Gregory Mirliiss, and George Cronin.

ARTICLE 22

It was moved and seconded to indefinitely postpone Article 22.

It was moved and seconded to substitute a motion to allocate from the Community Preservation Fund an amount not to exceed \$1,105,000.00 to accept the Right of First Refusal under Chapter 61A to purchase approximately 32+/- acres for active and passive recreation and conservation purposes located off Cranberry Meadow Road and Eagle Drive. The above described premise has been approved as a 22-lot subdivision known as "Cranberry Heights" being a portion of Lots 5 and 7 on Assessor's Map 6, Section 1. The motion FAILED on a counted vote: Yes - 48, No - 63

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 22.

ARTICLE 23

APPROVED BY VOICE VOTE to approve the submission of a joint application to the Massachusetts Department of Agricultural Resources by the Town of Norfolk, Town of Millis and the Trustees of Reservation to acquire the development rights through an Agricultural Preservation Restriction from the owner of 16+/- acres of land located in the Town of Norfolk on Baltimore Road and Holbrook Street, shown as Lot 2 on Assessors Map 10, Section 33 and to vote to allocate from the Community Preservation Fund an amount not to exceed \$32,000.00 to be used as a match if the grant application is successful.

ARTICLE 24

APPROVED BY VOICE VOTE to allocate from the Community Preservation Fund an amount not to exceed \$5,000 to purchase a property described on the deed recorded with the Norfolk County Registry of Deeds Book 347 on Page 73 as containing approximately 15,000 square feet located on Campbell Street shown as Lot 20 on Assessors Map 22, Section 73 to be used for purposes authorized by the Community Preservation Act.

ARTICLE 25

It was moved and seconded to Indefinitely Postpone Article 25.

It was moved and seconded to substitute a motion to raise and appropriate or transfer from any available source of funds including without limitation Community Preservation Act funds, borrow or bond pursuant to any applicable statute the amount of \$150,000 to purchase the existing Highland Lake dam and sluice at 18 Campbell Street, Norfolk, MA (Reference Book LC 804, Page 0176) currently owned by Kevin Roche. The motion to substitute failed.

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 25.

ARTICLE 26

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 26.

(Hydroelectric Generation Equipment - Highland Lake dam and sluice.)

ARTICLE 27

It was moved and seconded pursuant to the provisions of G.L. c. 40, § 15A, to transfer the care, custody and control of the land on Leland Road shown on the Town Assessor's Maps as Map 3, Block 9, Lot 25 (currently held pursuant to the foreclosure of tax title) to the Affordable Housing Trust for the purpose of accepting the relocation of a dwelling structure now located at 23 Leland Road, and further to authorize said agency to sell the land and the building to be located thereon by any lawful means for the purpose of creating one affordable housing unit includable on the Town's subsidized housing inventory. The motion failed to receive the required 2/3 vote on a counted vote: Yes- 40, No - 36. (51 affirmative required to approve)

ARTICLE 28

It was moved and seconded to appropriate the sum of \$300,000 to raze the buildings and secure the site of land commonly known as the Buckley and Mann property identified as Map 6, Block 2, Lot 3 on the Town of Norfolk Assessors Map, said costs to be assessed 100% to the owner of the property, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount and to issue bonds or notes of the Town therefore, and further to authorize the Board of Selectmen to petition the Legislature for special legislation to

GENERAL GOVERNMENT—TOWN CLERK

authorize the Town to borrow said amount for the purpose herein specified, provided, however, that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.

It was moved and seconded to delete 100% and insert 200% for the costs assessed to the owner. The motion failed on a voice vote.

The main motion **FAILED** on a counted vote: Yes – 35, No- 38

ARTICLE 29

APPROVED BY UNANIMOUS VOTE to acquire by purchase or take by eminent domain a parcel of land on Gold Street shown as "Parcel A" on a plan entitled "Taking Plan of Land in Norfolk Massachusetts" dated February 28, 2008 and prepared by Guerriere & Halnon, Inc., and consisting of 2.185 acres, more or less, for water supply and wellhead protection purposes, said parcel to be held under the care, custody and control of the Department of Public Works, Water Division, and further to acquire by purchase or take by eminent domain an easement over and under that portion of Gold Street lying between Myrtle Street and said "Parcel A," and over and under "Parcel B" as shown on said plan, for the installation, operation, maintenance, repair and replacement of a municipal water main, and for vehicular access by the Town, its employees, agents and contractors to the aforesaid "Parcel A," and to transfer \$40,000 from Water Department Retained Earnings to fund such purchase or taking.

ARTICLE 30

APPROVED BY 2/3 VOTE called by the Moderator to authorize the Selectmen to petition the General Court for an Act pursuant to Article 97 of the Amendments to the Massachusetts Constitution, in a form acceptable to Town Counsel, to authorize the transfer of a portion of the land on Medway Street shown on the Town Assessors' Maps as Map 9, Block 36, Lot 13, currently held for water supply/wellhead protection purposes, to the care, custody and control of the Board of Selectmen for general municipal purposes.

ARTICLE 31

APPROVED BY 2/3 VOTE called by the Moderator that the sum of \$226,852.00 is

hereby appropriated to pay costs of extending the water main 1,300 lf +/- on Medway Branch Road from Boardman Street to Tucker Road and for the payment of all costs incidental and related thereto; that the Selectmen are authorized to apply for and accept any State and Federal and reimbursements that become available in accordance therewith, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Betterments to recover costs of this project shall be assessed in conjunction with the Betterment Act of 1991, 45% Residential Contribution and 55% Department of Public Works, Water Division Contribution.

ARTICLE 32

APPROVED BY 2/3 VOTE called by the Moderator to amend the "Zoning Map of Norfolk, Massachusetts" dated April 2, 2002, to extend the B-1 district by rezoning from R-1 to B-1 the property at 19 Rockwood Street, Assessors Map 14, Block 49, Parcel 12, as shown on a map on file in the Offices of the Planning Board and Town Clerk.

ARTICLE 33

It was moved and seconded to authorize the Board of Selectmen to petition the General Court for the enactment of a special act authorizing the creation of an Economic Development Corporation by the Town, said corporation to be a quasi-public corporation under the control of directors appointed by the Board of Selectmen, and having all powers necessary and convenient to develop and implement redevelopment plans relative to certain economic development areas to be designated by the corporation with the approval of Town Meeting, including, without limitation, the powers to sue and be sued in its own name, to enter into contracts and agreements necessary or incidental to the performance of its duties, to receive grants from federal, state and local agencies, to borrow money and issue revenue bonds, to acquire and to convey real property, and to acquire land by eminent domain by an affirmative 2/3 vote of the Town Meeting, and to clear and improve property subject to all federal, state and local permitting requirements, in order to facilitate the development or redevelopment of open or blighted areas of the

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Town zoned for commercial or business use. The selectmen are hereby authorized to recommend the form of such special act, and to approve amendments thereto, provided that the same shall be within the scope of the general public objectives of this petition.

It was moved and seconded to delete the words "and to acquire land by eminent domain by an affirmative 2/3 vote of the Town Meeting". The motion FAILED.

The original motion was **APPROVED** on a counted vote: Yes – 39, No – 27

ARTICLE 34 was acted upon earlier

ARTICLE 35

It was moved and seconded to amend Section K.4.a.1 by deleting the phrase "LOTS or" in the first sentence between the words "associated group of" and "BUILDING sites", and inserting after "BUILDING sites" the phrase "on one or more lots," and inserting between the second "LOTS" and "need" the phrase "or BUILDING sites" so that it now reads as follows:

K.4.a.1. **PLANNED MULTILOT DEVELOPMENT.** **PLANNED MULTILOT DEVELOPMENT** ("PMLD") is the development of not less than 80,000 square feet of land into a formally associated group of LOTS or BUILDING sites on one or more LOTS as part of a common scheme by Special Permit by the Planning Board so that such LOTS or BUILDING sites need not be self-sustaining and adequate provisions are made for parking, drainage, septic disposal and other infrastructure needs of the LOTS, BUILDINGS or STRUCTURES so accommodated.

It was moved and seconded to amend the main motion by inserting the word 'commercial' before the word BUILDING in the first sentence. Motion **APPROVED**.

The main motion, as amended, was **APPROVED BY UNANIMOUS VOTE**

ARTICLE 36

APPROVED BY 2/3 VOTE called by the Moderator to amend Section H.3.e.2 of the Zoning Bylaw by adding the following:

In a subdivision, the required affordable unit(s) may be provided within a two-family home

designed to appear as a single family home whose exterior appearance (including a single driveway and common entryways) and architecture is compatible with that of the other houses within the subdivision. If only a single affordable unit is required (that is, if the subdivision creates exactly ten lots), the second unit in the two-family home may be a market rate unit. In no case shall the total number of units exceed the number of lots that would be allowed in a conventional subdivision. However, the bonus provisions of H.2.c.3 shall still apply to subdivisions developed under Section H.2.

ARTICLE 37

APPROVED BY UNANIMOUS VOTE to add an additional paragraph to the Zoning Bylaw in section F.9.b.1.c. Advertising, adding to the chart to allow one sign in the mixed use districts:

DISTRICTS
R B1-B4 C1-C6

F.9.b.1.c.8. A residential development within a mixed-use Business or Commercial district shall be permitted one freestanding sign, including a Natural Rock with identification etching, per STREET, Road or Private Way.	NO	YES	YES
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ARTICLE 38

APPROVED BY VOICE VOTE to replace the existing Personnel Bylaw with the revised Personnel Bylaw dated 9/12/2007, and furthermore, that the new Longevity Schedule shall not negatively effect any current employee's payment. All new employees will be subject to the new Longevity Schedule.

ARTICLE 39

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 39. (*Town Clerk to Grade 11*)

ARTICLE 40

APPROVED BY VOICE VOTE to amend the Town of Norfolk Personnel Bylaws Schedule A, Classification Schedule, by changing the position of Dispatch from Grade 5 to Grade 6 effective July 1, 2008.

ARTICLE 41

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 41.
(*FLSA Exempt Positions, add Town Clerk*)

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ARTICLE 42
APPROVED BY VOICE VOTE to Indefinitely Postpone Article 42. (Town Clerk and Evaluator)

ARTICLE 43
APPROVED BY VOICE VOTE to Indefinitely Postpone Article 43. (*amend the Personnel Bylaw by adding to Article II a new section "C" Exemptions*)

ARTICLE 44
It was moved and seconded to amend Article III of the Town Bylaws ("Committees") by inserting at the end thereof the following new Section 8.

Section 8. Land Use Boards and the Board of Selectmen, whether established under this Article or under the General Laws, shall maintain accurate records of its meetings in accordance with G.L. c. 39, § 23B, and G.L. c. 66, § 6, and subject to the availability of funds, shall make provision for audio or audiovisual recording of the public portions of its meetings. Tapes or other audio or audiovisual recordings of meetings shall be preserved for a minimum of two years.

It was moved and seconded to substitute for the first part of the first line the following: "The Board of Selectmen, Zoning Bylaw Study Committee, Planning Board, Zoning Board of Appeals, Conservation Commission and Board of Health of the Town." The motion was **APPROVED BY VOICE VOTE**.

It was moved and seconded to amend by striking the words 'subject to the availability of funds'. The motion was **APPROVED BY VOICE VOTE**.

APPROVED BY VOICE VOTE to amend Article III of the Town Bylaws ("Committees") by inserting at the end thereof the following new Section 8.

Section 8. The Board of Selectmen, Zoning Bylaw Study Committee, Planning Board, Zoning Board of Appeals, Conservation Commission and Board of Health of the Town, whether established under this Article or under the General Laws, shall maintain accurate records of its meetings in accordance with G.L. c. 39, § 23B, and G.L. c. 66, § 6, and shall make provision for audio or audiovisual recording of the public portions of its meetings. Tapes or

other audio or audiovisual recordings of meetings shall be preserved for a minimum of two years.

ARTICLE 45
APPROVED BY VOICE VOTE to amend Article XIII of the Town Bylaws, Animal Regulations, Section 3, Dog Regulations by changing the following sub-sections:

sub-section C-3 to read as follows:

C. License and Tags

3) Should any owner of a dog previously licensed in the Town of Norfolk, fail to re-license his/her dog before March 1st, the owner shall pay a late fee of \$50.00.

sub-section H-1 to read as follows:

H. Fees and Fines:

- 1) Failure to re-license dog by
March 1st\$ 50

A motion was made and seconded to adjourn at 10:50pm. The motion failed.

ARTICLE 46
APPROVED BY VOICE VOTE to Indefinitely Postpone Article 46. (*Mailing of Warrant*)

ARTICLE 47
It was moved and seconded to Indefinitely Postpone Article 47.

It was moved and seconded to substitute a motion to amend The Town Bylaws by deleting Sections 7, 8 And 9 of Article I and inserting a new Article I, Section 7 as printed in the warrant, except to delete the phrase at the end of section C "immediately after the vote on the consent calendar".

It was moved and seconded to amend the language in section C to allow for one (1) voter to cause any article to be held out of the consent calendar. Motion was **APPROVED**.

It was moved and seconded to amend by striking section G in its' entirety. The motion failed.

APPROVED BY VOICE VOTE to amend The Town Bylaws by deleting Sections 7, 8 And 9 of Article I and inserting a new Article I, Section 7 as follows:

ARTICLE I. Town Bylaw

GENERAL GOVERNMENT—TOWN CLERK

SECTION 7: Town Meeting Procedure.

A. Purpose

The purpose of this Section is to provide a clear set of procedures governing all Annual and Special Town Meetings. With the application of these procedures, it is intended that all attendees of Town Meeting shall be given a full and fair opportunity to voice their views while maximizing efficiencies that are necessary to conduct the business of the Town

B. Organizational Meeting.

At least two weeks before every Annual and Special Town Meeting, the Moderator shall conduct a duly noticed public "Organizational Meeting" with the Town Clerk, Town Administrator and the Chairmen or designees of the Chairmen of the Board of Selectmen and Advisory Committee as well as any other interested persons. The purpose of the organizational meeting shall be to discuss the Moderator's organization and operation of Town Meeting, including order of the articles and Consent Calendar, length of expected debate on each article, length of presentation on substantial articles, need for audio-visual aids, requests for presentations to Town Meeting by committees or non-voters and other procedural issues. The merits of any article shall not be discussed at the organizational meeting.

C. Consent Calendar.

The purpose of the "Consent Calendar" shall be to identify articles that are routine and to allow a single vote, without debate, on all such articles. At the Organizational Meeting, the Moderator, in consultation with the chairmen of the Board of Selectmen and the Advisory Committee or their designees, shall select from the warrant those articles which in the experience and judgment of such officials and the Moderator are deemed likely to be adopted without substantive debate and cause such articles, and the motions to be made under each one of them, to be identified in a Consent Calendar included as part of the report required to be prepared by Article III, Section 2(C). At an appropriate time during the Town Meeting, but no later than consideration of the third article, the Moderator shall announce consideration of the Consent Calendar. Upon such announcement the chair of the Advisory Committee shall forthwith move to adopt the motions in the Consent Calendar, as a group, without debate. After the motion is seconded,

the Moderator shall recognize any voter for the purpose of holding out any article from the Consent Calendar and shall cause any article thus held out to be deleted from the motion to adopt. When all such requests to hold out articles have been received, the Moderator shall put the motion to adopt the Consent Calendar to a vote without debate. Adoption of the motion by majority vote shall constitute adoption by majority of all of the motions contained therein. Thereafter all articles held out, or if the motion to adopt is not approved by majority vote, all articles in the Consent Calendar, shall be acted upon individually.

D. Regulations for Addressing Town Meeting.

1. Conduct of Speakers. Every person when about to speak shall rise, respectfully address the Moderator and wait until recognized by the Moderator, and in speaking shall address all comments to the Moderator, shall confine him/herself to the question under consideration and avoid personal attacks, inappropriate language, or uncivil conduct of any type. The Moderator may cut off any speaker who fails to adhere to this code of conduct. No person shall address the meeting without first being recognized by the Moderator and all persons shall, at the request of the Moderator, be silent.

2. Equal Opportunity for Debate. Unless otherwise approved by the Moderator, (a) no person shall speak more than twice on any motion except to correct a mistake or misstatement, or to answer a question, or to raise a Point of Order; (b) no person shall speak more than five minutes the first time they speak on any article and more than three minutes the second or subsequent time they speak on that article; (c) no person may yield their speaking time to another person; and (d) except to answer a question or to raise a Point of Order, no person shall speak for a second time on any motion until all persons wishing to speak for a first time on that motion have been recognized. Any persons who desire to make lengthy presentations or use audio-visual aids are strongly encouraged to attend the Organizational Meeting and disclose such intentions to the Moderator

3. Speaking by Non-Voters. Unless approved by the Moderator, non-voters shall not address Town Meeting except as follows:

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a. A full-time employee who is a Department Head or who is the designated spokesman of a Department Head may address the Town Meeting prior to any action on any article which has been sponsored by or directly affects his/her department notwithstanding his or her domicile or citizenship.

b. A consultant or other expert retained by a department, board, commission, committee or elected official may address the Town Meeting prior to any action on any article related to the service performed by said consultant or other expert notwithstanding his/her domicile or citizenship.

c. Any appointed commission, board or committee member, may address the Town Meeting prior to any action on any article which has been sponsored by or directly affects his/her commission, board or committee, notwithstanding his/her domicile or citizenship. (5/27/97)

4. Limiting Debate.

Any motion to move the question or cut off debate shall require a two-thirds vote and is not debatable or amendable. Acceptance of this motion is in the sole discretion of the Moderator, except the Moderator shall refuse to accept a motion to move the question or cut off debate (a) when made by a speaker after said speaker has made any remarks concerning the merits of the question then pending or (b) if the Moderator deems the motion to be premature.

E. Voting Procedures at Town Meeting.

When a two-thirds (2/3) vote of town meeting is required by statute, the Moderator shall make public declaration of the vote and a count need not be taken. The Moderator will count the vote any time it appears that a voice vote is too close to call. If any vote declared is immediately questioned by seven (7) or more voters, the Moderator shall verify it by polling the voters.

F. Motions.

The Advisory Committee shall provide the Town Clerk all main motions in writing, or electronically, 24 hours before any Annual or Special Town Meeting, excepting only motions that are still under review or pending advice from Town Counsel. All other motions, including, but not limited to, Motions to Amend a previous Motion, shall be submitted in writing, unless otherwise allowed by the Moderator. A motion may be withdrawn by the mover. No motion to dissolve a Town Meeting shall be in order until

every article in the Warrant has been duly acted upon at the meeting.

G. Motions to Reconsider.

At any Annual or Special Town Meeting or any adjournment thereof, a motion to reconsider any article on the Warrant may be made only once and must be made within two articles and at the same session on which the article was voted. (5/8/81/ Amended 5/3089)

H. Committee Reports.

Committee Reports shall be limited to five minutes unless otherwise approved by the Moderator at the Organizational Meeting.

I. Deputy Moderator.

The Moderator shall preside at all sessions of the Town Meeting. At the first Town Meeting following the election of the Moderator, the Moderator may appoint a voter as Deputy Moderator to assist the Moderator, or to serve as Moderator with all the powers and duties of the office during the absence, disability or recusal of the Moderator. The appointment of a deputy moderator shall be subject to ratification by that town meeting. In the absence of both the Moderator and the duly ratified Deputy Moderator at any session of the Town Meeting, the Town Clerk shall open the meeting and preside over the election of a Temporary Moderator.

J. Town Meeting Rules.

Before the first article at any Annual or Special Town Meeting, a majority vote of Town Meeting may adopt rules governing the conduct of that meeting to the extent not inconsistent with this bylaw. In responding to issues not addressed in this Section, the Moderator may be guided by the latest edition of "Town Meeting Time, a Handbook of Parliamentary Law."

ARTICLE 48

APPROVED BY VOICE VOTE, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to reauthorize the following revolving funds for Fiscal Year 2009 at the limits set forth below:

(1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.

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(2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.

(3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.

(4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5000); or take any other action relative thereto.

(5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5000); or take any other action relative thereto.

(6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.

(7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.

(8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.

(9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Town Clerk to receive funds required by the Town Clerk for the processing of passports, to be expended under the direction of the Town Clerk for postage expenses associated with the processing of passports (limit: \$1,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(12) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or to take any other action relative thereto.

ARTICLE 49

APPROVED BY VOICE VOTE to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement.

ARTICLE 50

APPROVED BY VOICE VOTE to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards.

ARTICLE 51

APPROVED BY VOICE VOTE to accept all State and Federal Grants and reimbursements

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for the Department of Public Works Water Division which do not require matching funds from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting.

ARTICLE 52

APPROVED BY VOICE VOTE to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required.

ARTICLE 53

APPROVED BY VOICE VOTE to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town.

ARTICLE 54

APPROVED BY VOICE VOTE to authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easement as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes.

ARTICLE 55

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 55. (accept a gift of land or take by eminent domain Massachusetts Avenue)

ARTICLE 56

APPROVED BY VOICE VOTE to accept a gift of land or take by eminent domain pursuant to Chapter 79 of the General Laws and further to accept as a public way and to accept all easements, Evergreen Road, from Pondview Road to the cul-de-sac, Stations 0.00 to 13+78.97, as approved by the Board of Selectmen as shown on the acceptance plan dated August, 2004 drawn by Dunn-McKenzie, Inc. of Norfolk, Massachusetts and as further described in documents entitled, Land Description of Evergreen Road - Christina Estates - Norfolk.

ARTICLE 57

APPROVED BY VOICE VOTE to accept a gift of land or take by eminent domain pursuant to Chapter 79 of the General Laws and further to accept as a public way and to accept all easements, Cypress Lane, from Evergreen Road to Massachusetts Avenue, Stations 0+00 to 7+66.51, as approved by the Board of Selectmen as shown on the acceptance plan dated August, 2004 drawn by Dunn-McKenzie, Inc. of Norfolk, Massachusetts and as further described in documents entitled, Land Description of Cypress Lane - Christina Estates - Norfolk.

ARTICLE 58

APPROVED BY VOICE VOTE to accept a gift of land or take by eminent domain pursuant to Chapter 79 of the General Laws and further to accept as a public way and to accept all easements, Massachusetts Avenue, from Cypress Lane to the cul-de-sac, stations 32+06.096 to 38+26.51, as approved by the Board of Selectmen as shown on the acceptance plan dated September 14, 2005 drawn by Dunn-McKenzie, Inc. of Norfolk, Massachusetts and as further described in documents entitled, Land Description of Massachusetts Avenue - Christina Estates - Norfolk.

ARTICLE 59

APPROVED BY VOICE VOTE to accept a gift of land or take by eminent domain pursuant to Chapter 79 of the General Laws and further to accept as a public way and to accept all easements, Willow Place, from Massachusetts Avenue to Applewood Road, as approved by the Board of Selectmen as shown on the acceptance plan dated August 9, 2007 drawn by Dunn-McKenzie, Inc. of Norfolk, Massachusetts and as further described in documents entitled, "Land Description of Massachusetts Avenue - Christina Estates" dated September 2005

ARTICLE 60

APPROVED BY VOICE VOTE to accept a gift of land or take by eminent domain pursuant to Chapter 79 of the General Laws and further to accept as a public way and to accept all easements, Applewood Road, from Massachusetts Avenue to the end of cul-de-sac, as approved by the Board of Selectmen as shown on the acceptance plan dated February 27, 2004 drawn by Dunn-McKenzie, Inc. of Norfolk, Massachusetts and as further described

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in documents entitled, "Land Description of Applewood Road - Christina Estates" dated August 2006.

ARTICLE 61

APPROVED BY VOICE VOTE to appoint the following committees:

Arts Council - 9 members

ADA Compliance Committee - 5 members, plus Town Administrator, ex-officio and non-voting

Insurance Advisory Committee - 5 members

Zoning Bylaw Study Committee - 7 members appointed as follows: two members appointed by the Board of Selectmen, and one member or designee each appointed by the Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals and Building Department, and Town Counsel, ex-officio and non-voting

Corrections Advisory Committee - 3 members
Economic Development Committee - 5 members appointed jointly by the Board of Selectmen and the Planning Board

Open Space Committee - 5 members as follows: one member to be a member or designee of the Recreation Commission, one member to be a member or designee of the Conservation Commission, one member to be a member or designee of the Planning Board, and two others to be appointed jointly by the Planning Board and Conservation Commission
No committee reports were presented.

All articles on the Warrant having been acted upon, it was moved, seconded and voted to dissolve this Annual Town Meeting at 11:35PM.

Respectfully Submitted,
Gail E. Bernardo, Town Clerk

SPECIAL (OVERRIDE) ELECTION

Pursuant to the Warrant for the Special Election, the inhabitants of Precincts 1, 2, 3, and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, June 24, 2008.

The polls were open from 7:00AM until 8:00PM. A total of 1,616 voters cast their ballots with the following results:

Question 1

Shall the Town of Norfolk be allowed to exempt from the limits of Proposition 2 1/2, so called, the amounts needed to pay for the bonds issued for the purpose of paying costs of architectural and engineering design, construction, originally equipping and furnishing a new public safety building including any renovations and changes to the existing building and the payment of all other costs incidental and related thereto?

Yes	511
No	1099
Blank	6

Question 2

Shall the Town of Norfolk be allowed to assess an additional \$414,910 in real estate and personal property taxes for the purposes of Norfolk Elementary School, public safety, library, and department of public works expenses for the fiscal year beginning July 1, 2008?

Yes	582
No	1030
Blank	4

STATE PRIMARY ELECTION

Pursuant to the Warrant for the State Primary Election, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, September 16, 2008. The polls were open from 7:00am until 8:00pm. A total of 480 voters cast their ballots with the following results:

DEMOCRATIC BALLOT

Senator in Congress

John F. Kerry	314
Edward J. O'Reilly	166
Blanks	0
All Others	0

Representative in Congress

Barney Frank	358
Blanks	112
All Others	10

Councillor

Kelley A. Timilty	275
Robert L. Jubinville	143
Blanks	62
All Others	0

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Senator in General Court

Sara Orozco	304
Blanks	171
All Others	5

Representative in General Court

Blanks	427
All Others	53

Register of Probate

Patrick W. McDermott	288
Blanks	188
All Others	4

County Treasurer

Joseph A. Connolly	294
Blanks	182
All Others	4

County Commissioner

John M. Gillis	237
Francis W. O'Brien	284
Blanks	437
All Others	2

REPUBLICAN BALLOT

Senator in Congress

Jeffrey K. Beatty	182
Blanks	44
All Others	1

Representative in Congress

Earl H. Sholley	179
Blanks	47
All Others	1

Councillor

Blanks	199
All Others	28

Senator in General Court

Scott P. Brown	221
Blanks	3
All Others	3

Representative in General Court

Richard J. Ross	186
Blanks	35
All Others	6

Register of Probate

Blanks	200
All Others	27

County Treasurer

Blanks	200
All Others	27

County Commissioner

Thomas E. Gorman	169
Blanks	283
All Others	2

GREEN RAINBOW BALLOT

No Candidates Nominated
No ballots were cast

WORKING FAMILIES BALLOT

No Candidates Nominated
No ballots were cast

STATE PRESIDENTIAL ELECTION

Pursuant to the Warrant for the State Presidential Election, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, November 4, 2008. The polls were open from 7:00am until 8:00pm. A total of 5,361 voters cast their ballots with the following results:

Electors of President and Vice President

Baldwin & Castle	7
Barr & Root	30
McCain & Palin	2723
McKinney & Clemente	4
Nader & Gonzalez	60
Obama & Biden	2508
Blanks	11
All Others	24

Senator in Congress

John F. Kerry	2708
Jeffrey K. Beatty	2341
Robert J. Underwood	147
Blanks	166
All Others	5

Representative in Congress

Barney Frank	2521
Earl Henry Sholley	2369
Susan Allen	222
Blanks	247
All Others	8

Councillor

Kelly A. Timilty	3347
Blanks	1945
All Others	75

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Senator in General Court

Scott P. Brown 3538
Sara Orozco 1625
Blanks..... 199
All Others..... 5

Representative in General Court

Richard J. Ross..... 3068
Thomas Joseph Roache 1945
Blanks..... 340
All Others..... 14

Register of Probate

Patrick W. McDermott 3331
Blanks..... 1983
All Others 53

County Treasurer

Joseph A. Connelly 3289
Blanks..... 2026
All Others..... 52

County Commissioner

John M. Gillis..... 1513
Francis W. O'Brien 1751
Thomas E. Gorman..... 1923
Michael F. Walsh..... 1473
Blanks..... 4050
All Others..... 24

Question 1

This proposed law would reduce the state personal income tax rate to 2.65% beginning 1/1/2009, and would eliminate the tax beginning 1/1/10.

YES.....2121
NO.....3156
Blanks90

Question 2

This proposed law would replace the criminal penalties for possession of one ounce or less of marijuana with a new system of civil penalties.

YES.....3452
NO.....1838
Blanks77

Question 3

This proposed law would prohibit any dog racing or racing meeting in Massachusetts where any form of betting or wagering on the speed or ability of dogs occurs.

YES.....2812
NO.....2446
Blanks109

GENERAL GOVERNMENT—SOUTHEASTERN REG. SERVICES

SOUTHEASTERN REGIONAL SERVICES GROUP

The Southeastern Regional Services Group (SERSG) was initiated in 1993 with a mission "to serve as a catalyst and implementer for member communities that desire to act jointly to solve governmental problems or to deliver services to their citizens more effectively or efficiently."

The eighteen member communities of SERSG benefit from shared administrative services provided by a regional administrator. Lara Thomas has served as regional administrator of SERSG since 2004. SERSG's work is supported by dues from the member communities, and dues have remained at the same level since 2003.

Annual procurements designed to save municipalities time and money are a major part of SERSG's services. Cooperative procurements for Paper and DPW Supplies and Water and Sewer Treatment Chemicals were held in the spring of 2008 and for DPW Services and Drug & Alcohol Testing Services in the fall of 2008.

Norfolk was able to realize savings of almost \$70,000 off list prices for office supplies for Fiscal Year 2008 through the SERSG Office Supplies and Paper Contracts with W.B. Mason.

Thousands of dollars in additional savings per year result from the SERSG DPW procurements. The SERSG price for in-place bituminous concrete (paving services) in 2008 was \$54.70 while the State contract price was

\$50-52 per ton for just the asphalt. For sand, Norfolk pays \$11.92 per ton while the state contract price is between \$14.91 and \$21.78 per ton.

During 2008, Ms. Thomas disseminated a first draft of a new trench safety bylaw and also coordinated a meeting of SERSG member municipalities with the Mass. Department of Public Safety to discuss the new regulations on trench safety. The opportunity for municipalities to join the Group Insurance Commission was also presented by SERSG, led by the Project Director of the Metro Mayor's Coalition. The Chief of the Bureau of Municipal Finance Law from the Commonwealth's Division of Local Services was invited to a SERSG-sponsored workshop in April on setting municipal fees. Opportunities for SERSG members to meet with representatives of regional planning councils were also provided during the year.

Construction on the Aquaria Pipeline Project and the projects Aquaria Water agreed to construct as mitigation was nearing completion at the end of 2008, and Ms. Thomas continued to play an active role in overseeing the work of the Community Relations Consultant and the Construction Supervisor hired by the Pipeline Committee.

Finally, monthly meetings of the Board of Directors and the Highway Superintendents continued to provide valuable opportunities for representatives from member communities to share concerns and receive ideas and feedback about a wide variety of issues affecting municipalities.

PUBLIC SAFETY—ANIMAL CONTROL DEPT.

ANIMAL CONTROL DEPARTMENT

Dog Complaints	38	Injured or Sick Wildlife	29
Cat Complaints	2	Bird	5
Horse Complaints	3	Raccoons	16
Fowl Complaints	2	Swan	2
Lost Animals	34	Goose	2
Cat	14	Hawk	2
Dog	19	Turtle	2
Horse	1	Fox	1
Loose Animals	64	Owl	1
Dogs	43	Animals Vs. Auto/Train	35
Cats	15	Deer V Auto	16
Horses	4	Dog V Auto	5
Donkeys	2	Cat V Auto	12
Animal Attacks	18	Turtle V Auto	1
Dog V Muskrat	1	Dog V Train	1
Dog Vs. Chickens	2	Wildlife	34
Dog Vs. Rabbit	1	Inside Dwelling	12
Dog Vs. Coyote	1	Nuisance	13
Dog V Child	3	Concerns	9
Dog V Human Adult	5	Wellbeing Checks	7
Dog V Dog	2	Goats	3
Cat V Child	1	Horses	2
Chipmunk V Human Adult	1	Dogs	2
Squirrel V Human Adult	1	Dead Bird Reports	4
Cruelty/Neglect/Dangerous	35	Rescues	5
Abandonment	3	Dog on Ice	1
Neglect/Hoarding	7	Fox in Fence	1
Threats to Harm	1	Horse	1
Surrender	19	Cat	1
Cruelty	9	Goats	1
Dangerous	4	Treed Cats	4
Dog Seizures	2	Rabies Prep & Transport	8
Mutual Aid	6	Prison Response	6
Violations	290	Adoptions	19
Written/Verbal	273	Cats	17
Citations	16	Dogs	2
Transportation Violations	1	Court Duties	4
Animal Trapping	19	Veterinary Appointments	34
Cats	17	Road Kill	18
Rabbits	2	Deceased Dog Removal	2

PUBLIC SAFETY—ANIMAL CONTROL DEPT.

The statistics provided are only for calls received that required a physical response by the Animal Control Department. These statistics do not include general service responses via telephone, fax, email, mail regarding (but not limited to): information on pet care, control, animal health care, courtesy phone calls, case specific information, pest control referrals, town and state law guidance, communication between other professionals in the Animal Control, animal health profession, local and state agencies and reporting parties that did not want formal action taken.

REPORT:

Every year, the Animal Control Department works with both residents of the town as well as the animals in all facets of animal control

and responsible pet ownership. Furthermore, the Animal Control Department responds to many wildlife, feline, and livestock issues and emergencies. I would like to thank those who have generously donated to help those stray animals who were in need. A special thank you to David Smith of Bay State Renovations for their donation of building materials & volunteer labor to help us get our animal room off the ground, to Home Depot Quincy for donations of building materials, Tresca Bros. Concrete for the Flooring, and Ron Bain for his help with our electrical needs.

Respectfully submitted by:

Hilary N. Cohen
Norfolk Animal Control Officer

PUBLIC SAFETY—BUILDING/FACILITIES DEPARTMENT

BUILDING/FACILITIES DEPARTMENTS

2008 Permits Issued

Building	333
Electrical	262
Plumbing	123
Gas	86
Fire Department Assistance Calls.....	28

Turnovers to Treasurer for Fiscal year 2008:
\$245,499.60

The 2008 Building Report is my eighth as Building Commissioner. I have seen many changes in the Building Department over these eight years with one exception. That is the staff. The department has been able to retain some of the greatest people I have had the pleasure to work with. Jim Murray the Plumbing Inspector has been with the Town for over 42 years. Ed Forsberg the Gas Inspector has been with the Town for 26 years; Ron Bain the Electrical Inspector 22 years. Karen Turi has been the Administrative Assistant for 16 years and the new kids on the block are the Assistant Building Inspector Tom Patnode with 4 years and Peter Diamond, Assistant Electrical Inspector with 4 years. I would like to thank each and every one for a job well done.

On the Facilities side of the building department I would like to thank Ron Bain for all he's put into

the cost- savings plan for the Town. He researched electric companies and managed to get the Town locked into a rate at .093, lower than the going rate. He has installed automatic switches in most of the Town Hall offices.

The Building Department has a mission to enforce all provisions of The Massachusetts State Building code and any other state statutes, rules, regulations and by-law requirements for the safety of the general public.

As the Building Commissioner I carry out the State-mandated duties of inspecting and certifying all schools, places of assembly, public halls and places of worship. These inspections are known as Annual 106 Inspections. The Building Commissioner and Fire Chief do these inspections jointly and strive to provide that all establishments maintain the requirements provided by the Building and Fire Codes.

The Building Department would like to thank the various town departments, boards and officials for their support and assistance during the year. For applications and general information please visit our website @ www.virtualnorfolk.org.

Robert J. Bullock Jr.
Building Commissioner

PUBLIC SAFETY—FIRE DEPARTMENT

FIRE DEPARTMENT

Norfolk experienced an unprecedented increase in emergency calls for fire department service during the past year. A record of 1,490 responses, an increase of 14% from the previous year and nearly four times the number incidents from 25 years ago.

Tragically, however, the Department worked in cooperation with Norfolk Police, Massachusetts State Police and the regional METRO-LEC police response in a two and a half day search for a missing youth. The search became a recovery operation as the youth was located in a local waterway near the former airport property. The largest mutual aid request ever made by Norfolk, equivalent of a third alarm assignment, comprised of ten engine companies with over forty firefighters, responded. This response included resources from the Department of Fire Services sending a mobile communications unit and a support unit designed to provide on-scene rehab for all emergency personnel.

Staff changes during the year had Firefighter/Paramedic Mark Haigh leave the Department to further his career in the private medical sector. Firefighter/Paramedic Haigh remains a valued asset maintaining his call-firefighter status. Call-Firefighter/Paramedic Jamie Masterson was appointed as a replacement to maintain the required level of eight career firefighter/paramedics. Finally, Call-Firefighter/EMT Nathaniel Fletcher resigned his position as his residency changed to a distant community. The Department wishes FF/Paramedic Haigh well with his new endeavors as well as extending thanks to FF/EMT Fletcher for his dedicated and professional service.

Through Town support the Department placed the new Engine 2 into service in January, which replaced a 1991 Pierce engine. The new Engine 2, a 2008 EONE Cyclone pumper, is unique as it responds at the advanced life support (ALS) level, one of only a few such units licensed in the state for ALS care. This engine is staffed by the on-duty shift and was designed to perform fire suppression and extrication operations.

The Department's ALS effort has saved lives. During the past year the firefighter/paramedics revived three patients in cardiac arrest. Also 103 patients experiencing difficulty breathing or chest pain were successfully treated in the pre-

hospital setting. Since 2005, the Department has documented 383 patients treated in the pre-hospital setting, who had favorable health care outcomes after arriving at a medical facility. This documentation clearly shows many of those treated by Norfolk's firefighter/paramedics would not have been so fortunate if they were required to wait for ALS care.

Lt./Paramedic Mike Findlen, Lt. David Holmes and Firefighter/Paramedic Jamie Masterson completed a rigorous three day training conducted by Heavy Rescue, Inc., for firefighter survival and rescue. Also the Department's paramedic staff completed their State required ALS refresher. To reduce training cost, the program was delivered through each paramedic teaching a section of the refresher. Also the Department conducted four days of "live fire" training at a Myrtle Street dwelling slated for demolition, to maintain staff readiness. To conserve the Department's budget, funding for this training was derived through fire code fines and billing for preventable fire alarms.

A downturn in the economy was reflected in the number of inspections conducted by the Department during the year, 595, an 18% decrease. Included in this total were 108 Permits issued for residential re-sale documenting operational smoke and carbon monoxide detectors; 104 commercial buildings; and 50 Permits for new fire alarms installed in buildings. The remaining inspections included Permits for LPG storage, new oil burner installations, oil tank removals/installations, performing fire drills, plan reviews for construction and tank/transfer truck inspections. Provisions under the Massachusetts General Laws require these inspections be performed by the Department.

Creation of the Public Safety Building Committee certainly represents a commitment of Town government to move the issue of the Public Safety Building forward. Having concerned community representation serving as advocates for the project will hopefully find a common ground with the community for resolution. Entering 2009, the Department remains optimistic a positive direction will result from the work of the Committee.

A sunny day with warm temperatures again allowed for great attendance at the Department's Annual Open House. Families had the opportunity to meet and greet firefighters, as

PUBLIC SAFETY—FIRE DEPARTMENT

well as seeing equipment used by fire and police. This year's event concluded with a live fire demonstration, as firefighters extinguished a fire in a small structure. Firefighters also participated in the annual Lions Club Halloween Haunted Train Ride. Certainly the firefighter's costumes "scarred" young and old. A Holiday tradition of the Department's continues to be the annual Senior Dinner, as uniformed active and retired firefighters serve the afternoon's meal. This year's entertainment was the Norfolk Notations, who also donated for the event. Firefighters also continued another tradition by making sure Santa arrived at the Library after the annual Santa Parade. Lastly, firefighters provided fire safety presentations to community groups and within the schools, along with installing car seats during the year.

Having community support is the cornerstone of the Department's operations. This year the Norfolk Community League truly demonstrated their firm commitment to the Department's ALS service through the provision of a \$5,000 grant. Matched by Town funds, this grant enabled the Department to fund the electronic patient care reporting system for both ambulances, including "tough book" laptops and printers. This system will enhance patient care and report documentation, along with complying with State regulation for having such a system in place prior to February, 2009. To continue community programs, such as the Senior Holiday Dinner, Haunted Train Ride participation, high school student scholarship and Fire Station Open House, funding support through the annual fund drive letter ensured each effort had the resources to be successful. Also grant assistance from the Executive Office of Public Safety funded replacement of needed protective clothing, which could not be funded by the Town, along with the Student Awareness of Fire Education (S.A.F.E.) efforts in the schools and community.

During the final week of December the Department received confirmation from the Federal Emergency Management Agency (FEMA) that funding had been approved for other firefighter protective equipment. The Department will acquire for each firefighter a new helmet, protective hood, gloves and personal flashlight to be attached to their fire coats. This is the third Assistance to Firefighters Grant program award to the Department since 2004 totaling over \$100,000.

Analysis of the 1,490 incidents to which the Department responded continue to present the majority of the emergency calls are for emergency medical assistance, such as difficulty breathing, cardiac conditions or trauma from accidents, representing nearly 60% of this call volume. The year in review follows:

Major Fire/Incident Review – 2008

1-3 – Mutual aid to Franklin, 2nd alarm fire, 25 Kenwood Circle. Engine 2 assisted extinguishing a fire in a manufacturing plant.

1-7 – 220 Main Street, LPG tank damaged, firefighters on scene 6 hours venting tank.

1-11 – Winter storm results in 14 fire emergency calls, including a mutual aid response to West Street in Wrentham for structure fire. Firefighters responded to 5 incidents involving downed power lines; 3 fire alarm activations, 2 carbon monoxide detector alarms and a water emergency over six hour period.

1-14 – High winds, snow and freezing rain resulted in 27 emergency calls over a 10 hour period. Most calls were for power lines down and minor vehicle accidents.

2-3 – Mutual aid to Franklin, 3rd alarm fire, 2 Main Street. Engine 2 assigned to extinguish fire in a clothing store.

2-13 – Heavy rains resulted in 5 water emergencies over an 8 hour period. Firefighter/Paramedics also responded to 5 medical emergencies. Other firefighters responded to 3 reports of power lines down.

3-5 – MCI-Norfolk, cell fire in the high security area. Six Corrections Officers transported for smoke inhalation by ambulances from Norfolk, Franklin and Walpole. Millis Fire sent an engine to cover the station.

3-11 – Mutual aid to Franklin, working fire, 102 Central Park Terrace, Engine 2 cancelled enroute. Rescue 1 was summoned for an ALS transport from Skyline Lane, as Franklin crews were committed to the fire.

3-14 – Mutual aid to Franklin, working fire, 5 Fisher Street, Engine 2 provided assistance at the scene.

PUBLIC SAFETY—FIRE DEPARTMENT

3-25 – Mutual aid to Canton for a mass casualty incident involving a train accident, Rescue 1 transported 2 patients, as one of nearly 40 ambulances which responded.

4-22 – Mutual aid to Franklin 2nd alarm fire at 129 Conlyn Avenue, Engine 2 assisted at the scene of a fire at a day care center.

4-23 – Mutual aid to Wrentham to assist at a brush fire on Chestnut Street, Squad 1 assisted at the scene.

4-23 – Mutual aid to Wrentham to assist at a brush fire on Taunton Street, Squad 1 assisted at the scene.

4-26 – Mutual aid to Franklin to assist a brush fire on Maple Street, Squad 1 assisted at the scene.

4-27 – Mutual aid to Franklin, working fire, 7 Arrowhead Lane, Engine 2 cancelled enroute.

5-27 – Mutual aid to Plainville, 2nd alarm fire at 16 Lincoln Road. Engine 2 and Ladder 1 responded, firefighters assisted extinguishing fire.

6-8 – Mutual aid to Franklin, working fire at 1342 West Central Street, Engine 2 assisted at the scene.

6-9 – Mutual aid to Wrentham for a hazardous materials incident, ammonia leak, at a manufacturing plant at 15 Kenneth Drive. Engine 2 provided water supply from a hydrant to the scene.

7-5 – Routes 1A and 115, Wrentham Rescue 1 found a motor vehicle accident which resulted in the transport of 4 persons, 1 to Rhode Island Hospital's Trauma Center. Norfolk sent a Firefighter/Paramedic with the Wrentham Rescue to Rhode Island, Norfolk's Rescue transported 3 patients to Caritas/Norwood Hospital.

9-1 – Mutual aid to Franklin, working fire, 188 Plain Street. Engine 2 worked to extinguish fire on the second floor, while Ladder 1 was special called for additional firefighters. Millis Fire covered the station.

9-3 – 258 Dedham Street, Eagle Brook Saloon, reported kitchen fire. Norfolk Fire was committed to a gas leak on Lake Shore Drive, requiring a

response from Wrentham, which sent engine and ladder companies. Millis and Foxboro also responded with engine companies and Franklin Fire covered the station. Damage was confined to interior walls.

10-18, 19 & 20 – Myrtle Street, motor vehicle accident, rollover, at the Haunted Train Ride event. Wrentham was requested for a Rescue and Engine 1 responded. Engine 2 was committed to a search for a missing youth at the former Norfolk Airport property. This search would evolve over three days including an unprecedented 3rd alarm assignment of fire department resources, but would conclude tragically with the youth succumbing to drowning.

10-22 – Mutual aid to Millis, 2nd alarm, 60 Curve Street, former GAF plant, for a structure fire. Engine 2 supplied water to the Millis ladder truck. Ladder 1's crew assisted with extinguishing the fire.

11-1 – Mutual aid to Millis, 2nd alarm, Meadowbrook condominiums for a structure fire. Engine 2's crew assisted with extinguishing the fire, while Ladder 1's crew assisted with overhaul.

11-22 – Mutual aid to Wrentham, Wrentham Development Center, for a dryer fire, Engine 2's crew assisted with removing smoke from the building.

12-12 – Heavy rains created flooding conditions for several homes, the most serious on Pondview Road, where firefighters and DPW workers set sandbags and pumped nearly two feet of water away from first floor doors.

12-12 – Mutual aid to Franklin, 2nd alarm fatal fire on Old West Central Street. Engine 2 assisted locating the deceased occupant. Norfolk Rescue 1 also sent to transport a patient from Betten Court with a Medway engine company.

To provide professional and quality emergency service for the community requires each agency to work cooperatively to achieve this goal. The relationship between elected and appointed officials and boards along with police as they relate to the Department should be viewed as exemplary. The Department wishes to thank Police Chief Charles "Chuck" Stone and his

PUBLIC SAFETY—FIRE DEPARTMENT

staff, Department of Public Works Director Butch Vito and his staff, particularly those who staff the Vehicle Maintenance Division; the Building Department and Electrical Inspector Ron Bain, who responds to many emergency calls. Also the Department wishes to recognize the diligence and professionalism of the Communications Center staff who dispatch and process all calls to the Public Safety Building. Concluding the Department must emphasize our most heartfelt thanks to the businesses and residents of Norfolk. Thank you for your continued support!

Respectfully submitted,

Coleman C. Bushnell
Fire Chief

PUBLIC SAFETY—POLICE DEPT.

POLICE DEPARTMENT

The 2008 Police Department activities report is my fifteenth as Chief of Police of the Norfolk Police Department.

This past year has been particularly painful for residents, students and employees of this town and the towns of the King Philip School District. The Brabant's family lost two members of their family, father and son, just before Memorial Day and in October a young high school girl from Plainville named Taylor Meyer, drowned in the Mill River near the old Norfolk Airport off of Miller Street.

The Norfolk Police Department will continue to make every effort to provide the level of services that you expect and deserve with the personnel and resources available to us. We will continue to investigate the use of Federal, State and County grants for both personnel and equipment in order to achieve new equipment and services in the most cost effective manner without burdening the taxpayers of the Town of Norfolk. The department will continue to be involved in the Metro-LEC/NORSTAR tactical unit. The unit is made up of officers from the 28 cities and towns in Norfolk County and towns from other jurisdictions and is available for all incidents requiring the services of a tactical unit including searches for missing persons, strikes, hostage situations, warrant apprehension, etc. I want to thank Sgt. David McConnell, Ptl. Glen Eykel, Ptl. Nathan Fletcher and Ptl. David Eberle for their participation in this unit and the countless hours of hard work, training and responses to those calls at all hours of the day and night.

Norfolk has traditionally been one of the safest communities to live and work in because of our ability to pursue resources of personnel and equipment through the support of the taxpayers,

private organizations and our continued pursuit of grants. We applied for and received grants to participate in the Click It and Ticket Mobilization designed to promote seatbelt use and drunken driving enforcement.

This past year the department received a Community Policing Grant that will help us purchase necessary equipment without asking the town for the resources, but due to state budget cuts this will be the last year of this program. The department will continue to be proactive in our programs including D.A.R.E., Safe and Sober, Click it and Ticket, Community Oriented Policing, T.R.I.A.D., traffic enforcement initiatives and the most recently reported crimes using the internet. We will continue our Zero Tolerance Policy in dealing with underage drinking for those individuals who are under the age of 21 and are caught drinking and/or driving. We will also continue to perform a compliance check that includes enforcement initiatives involving those businesses that hold liquor licenses to insure that there are no sales to individuals under the age of 21.

We want to thank Officer Stephen K. Plympton for his tireless efforts and dedication to the D.A.R.E. program for the last 17 years and his interests in the youth of this town and the King Phillip School District. We want to thank the taxpayers for providing the resources for salaries and supplies that were necessary to maintain Steve's presence at the schools for another year. The D.A.R.E. program is a partnership between the Norfolk Police Department, the parents and their children that we hope will help everyone achieve a long, happy and fulfilling life, and we remain dedicated to achieving that result with the help of each of the participants in the partnership.

Charles H. Stone Jr.
Chief of Police

PUBLIC SAFETY—POLICE DEPT.

Norfolk Police Department – 2008 Activity Report

During 2008, the Norfolk Police Department answered 11,869 calls for service/incidents.

In 2008, officers arrested 149 persons who were charged with criminal offenses; 21 persons were taken into Protective Custody (no criminal charges) due to alcohol intoxication. 100 additional persons were summonsed into court to face criminal charges. A total of 385 criminal charges were filed against 249 persons as follows:

Assault	5	Motor Vehicle, Receiving Stolen	3
Assault & Battery	24	Number Plate Violation to Conceal ID	3
A&B – Serious Bodily Injury	1	Operating after Revocation of License	5
Assault & Battery w/Dangerous Weapon	8	Operating MV With Revoked Registration	4
Assault w/Dangerous Weapon	8	Operating MV to Endanger	20
A&B on a Police Officer	1	OUI Liquor	17
Abuse Prevention Order, Violate	1	OUI Liquor, Second Offense	4
Alcohol From Open Container in MV, Drink	3	OUI Liquor, Third Offense	2
Animal, Cruelty To	1	Possession Class B w/Intent to Distribute	2
Arson of Dwelling House	1	Possession Class D w/Intent to Distribute	3
Attempt to Commit Crime	1	Possession Class E w/Intent to Distribute	2
B&E Daytime, Felony Intent	4	Possession Class B Substance	5
B&E, Misdemeanor Intent	2	Possession Class C Substance	1
B&E Nighttime, Felony	4	Possession Class D Substance	5
Check Forgery	2	Possession Class E Substance	3
Child Endangerment, Operating OUI	1	Public Records Violation	2
Credit Card, Larceny of	2	Rape	1
Dangerous Weapon, Carrying	2	Receive Stolen Property Over \$250	10
Defacement of Property	1	Receive Stolen Property Under \$250	1
Destruction of Property +\$250, Wanton	1	Reckless Operation of Motor Vehicle	3
Destruction of Property +\$250, Malicious	7	Resisting Arrest	3
Destruction of Property -\$250, Malicious	11	Rifle /Shotgun Carrying Loaded Public Way	1
Disorderly Conduct	3	RMV Document, Possess/Use False/Stolen	1
Disturbing the Peace	1	RMV Card, Fraudulent Use	1
Dumpster, Use of Another's Commercial	1	Sex Offender, Fail Register, Subs. Offense	2
Entering Nighttime, Felony, Person in Fear	1	Social Host, Provide Alcohol	1
Enticement of Child Under 16 for Sexual	2	Stop for Police, Fail	3
Escape, Aiding Felon	1	Telephone Calls, Annoying	1
Firearm, Possession of, Illegal	1	Threat to Commit Crime	4
Firearm, Carrying of, Illegal	1	Trespass w/Motor Vehicle	4
Firearm, Discharge w/in 500' Building	1	Unlicensed Operation MV	21
Firearm, Larceny of	2	Use of MV Without Authority	2
Fraudulent checks: Drawing or Uttering	3	Witness, Intimidate	4
Fugitive From Justice on Court Warrant	2	Miscellaneous/Other/Criminal MV	49
Identify Self, MV Operator Refusal	1		
Identity Theft	4		
Indecent A&B on a Person Over 14 yrs.	1		
Larceny by Check Over \$250	1		
Larceny Over \$250	2		
Larceny Under \$250	4		
Larceny From a Building	4		
Leave Scene of Property Damage	3		
License Revoked as HTO, Operate MV	2		
License Suspended, Operating MV With	11		
Liquor ID Card/License, False/Misuse	1		
Liquor, Person Under 21 Possess	36		
Liquor, Person Under 21 Poss., Subsq. Off.	1		
Liquor, Person Under 21 Procure	4		
Motor Vehicle Theft, False Report Of	3		
Motor Vehicle, Larceny of	1		
Motor Vehicle, Malicious Damage to	3		
		Total Criminal Charges Filed	385

PUBLIC SAFETY—POLICE DEPT.

MOTOR VEHICLE ACCIDENTS

	2007	2008
Personal Injury	11	23
Property Damage	132	128
Fatal	1	0
Pedestrian	1	0
Deer Struck	4	10

TRAFFIC ENFORCEMENT

In 2008, Norfolk Police Officers made 2,943 motor vehicle stops. A total of 1,748 traffic citations were issued for the following infractions:

Alcohol From Open Container in MV, Drink	2
Blocking Intersection	2
Brakes Violation, MV	1
Child Endangerment	1
Child Under 6 w/o Car Seat	1
Controlled Substance Violation	14
Crosswalk Violation	1
DPW Regulations Movement on Highway	2
Emergency Vehicle, Obstructing	1
Equipment Violation	24
Fail Dim High Beams	1
Fail Use Care Stopping	4
Fail Yield Right of Way	21
Improper Operation of MV, Allow	1
Inspection/Sticker, No	220
Learners Permit Violation	5
Leave Scene of Property Damage	4
License Class, Operating Out Of	2
License Not in Possession	39
License Restriction, Oper in Viol	1
License Revoked as HTO, Operate MV With	1
License Suspended for OUI, Operating MV With	1
License Suspended, OP MV With	8
Lights Violation, MV	42
Liquor, Person under 21	28
Load Unsecured/Uncovered	2
Marked Lanes Violation	37
Motor Vehicle in Area Closed to Travel	1
Negligent Operation of Motor Vehicle	4

No Caution after Stopping	2
Number Plate Violation	23
Number Plate Violation to Conceal ID	2
Number Plate, Fail Return	1
OUI Liquor	15
OUI Liquor, 2nd Offense	2
OUI Liquor, 3 rd Offense	1
Operating after Revocation of license	2
Operating to Endanger	15
Operating with Revoked registration	2
Passing, Violation	8
Pedestrian Violation	4
Railroad Crossing Violation	1
Railroad Track, Ride on	2
Reckless Operation of Motor Vehicle	3
Red Light Violation	1
Registration Not in Possession	17
Registration Suspended, Operate	2
Right Lane, Fail Drive In	1
Right on Red Prohibited Violation	9
Safety Standards, MV Not Meeting RMV	8
School Bus, Fail Stop For Seat Belt, Fail Wear	2
Seat Belt, Fail Wear	39
Signal, Fail to	4
Slow, Failure	2
Speed Greater Than Reasonable/Proper	44
Speeding	1061
Stop for Police, Fail	5
Stop/Yield, Fail to	45
Tinted Glass Violation	5
Trespass With Motor Vehicle	3
Turn, Improper	2
Uninsured MV/Trailer	7
Unlicensed Operation of MV	15
Unregistered Recreation Vehicle	1
Unregistered Vehicle	31
Unsafe Operation of MV	3

Grand Total Citations	1748
Grand Total Distinct Charges:	1860
Parking Citations	28

PUBLIC SAFETY—DETECTIVE DIVISION

DETECTIVE DIVISION

The Town of Norfolk experienced an over all increase in property crimes in 2008 even before the economic down was in full swing. The price of scrap metal was at an all time high by the middle of the year and these metals became the target of local area thieves. The high prices of copper piping and other metals caused them to be cut out and removed from several local businesses as well as the former Southwood Hospital. An arrest has been made on some of the thefts, but many remain unsolved.

Prior to being occupied with other criminal investigations several internet sex stings were conducted by Detective Nathan Fletcher. Detective Fletcher signed into an internet chat site and posed as a 13 year old girl living in Norfolk. This individual drove from New Jersey to Norfolk to meet who he thought was a 13 yr old female for the purpose of engaging in sexual acts. Detective Fletcher was flown to Norfolk, VA by the United States Coast Guard to testify at a general court marshal hearing for a Coast Guard member. Several arrests involving related activity have been made including a Rhode Island Firefighter/ Paramedic.

In the early morning hours of May 23, a resident of Meadow Brook Way woke to a strong odor of smoke in her house. Police and fire responded and the fire was quickly extinguished. The fire was immediately deemed suspicious and the Norfolk Police and Fire Department as well as the State police opened an investigation. After weeks of thorough investigation including suspect interviews, stake-outs and video surveillance, an arrest of a local resident was made. As of this time the suspect is awaiting trial.

During the summer the Town suffered another wave of thefts from automobiles. Scores of cars were broken into. Many of the vehicles had been left unlocked creating an easy opportunity for thieves. Thousands of dollars of property was lost. Later in the year a suspect was arrested on an unrelated house break. Following a thorough investigation and intense interrogation the suspect admitted to the house break and at least a dozen car breaks. Much of the property stolen in the house break, including firearms, was recovered.

There were also many breaks into businesses in the Dedham Street area. On one night two such breaks resulted in over \$100,000 in lost property. One of the breaks has been solved resulting in an arrest and conviction. Some of the property from the other break was recovered in Westwood, MA, but much of it remains lost and the investigation remains open.

Underage drinking parties continue to remain a threat to our youth in the King Philip Regional High School area. There have been sexual assaults reported to the Norfolk Police Department that occurred as a result of young people drinking to excess at these parties.

In October one such underage drinking party in the woods adjacent to the Norfolk Airport, resulted in the death of seventeen year old Taylor Meyer. After a demanding three day, multi-agency search utilizing the Metro LEC, the body of Taylor Meyer of Plainville was recovered in the water not far from where the party was held. Detectives spent the next several weeks investigating the incident and the events leading up to Meyer's death. As a result of the investigation, two youths were charged with obstruction of justice, and twenty three young people were charged with alcoholic beverage law violations. Further two men subsequently admitted to procuring alcohol to Meyer and her friends on the day she disappeared. Since the crimes committed by these young men happened in Plainville and North Attleboro respectively, the taped confessions and reports were given to those departments. As the investigation continued a search warrant was executed on a local residence which revealed a false ID. The ID was used to purchase alcohol for the party and that youth was charged with possession of a false motor vehicle document, procuring alcohol for minors and possession of a class D controlled substance. Working off of informant leads, Norfolk Detectives broke up an underage drinking party resulting in the arrest of 21 people who were all charged with being minors in possession of alcohol. Norfolk Detectives also assisted the Wrentham Police with another underage drinking party resulting in the arrest of over twenty people for being minors in possession of alcohol. This crackdown on drinking by underage youths is part of the Police Chief's Zero Tolerance Policy for underage drinking and will continue to be part of the activity conducted by Detectives. It is our hope that a collective effort by parents, school

PUBLIC SAFETY—DETECTIVE DIVISION

personnel, youths, police and the overall criminal justice system will be able to curb the spike in underage drinking and that our youths all make it home safely each night.

B&E suspect Phillip Revell was captured and confessed to a house break on Turner St. where thousands of dollars worth of property was stolen, including: several computers, jewelry, rifles, and a vehicle. The vehicle was later found burnt in the woods off of Medway Street. One of the two rifles and some of the jewelry were also recovered. Along with confessing to the house break, Revell stated that he was responsible for at least a dozen vehicle breaks in Norfolk.

William Sweeney was charged with breaking and entering in the night time with intent to

commit a felony, larceny from a building, motor vehicle trespass, and several counts of larceny over \$250. It is alleged that Sweeney broke into the new building of Backlund Electric (6 Shire Dr) and stole multiple power tools and other equipment. Also that he went back to the scene of the crime several more times to steal man hole covers which he sold for scrap metal at Allied Recycling in Walpole. When confronted with video evidence Sweeney admitted to some of the thefts and then quickly recanted his story.

Respectfully submitted,
Sergeant Robert J. Shannon
Detective Glen R. Eykel
Detective Nathan G. Fletcher
Detective Eric S. VanNess

PUBLIC SAFETY—POLICE & FIRE COMMUNICATIONS

POLICE AND FIRE COMMUNICATIONS

The Communications Department is responsible for dispatching all emergency and non-emergency incidents for Norfolk's Public Safety Departments. These departments include Police, Fire and Animal Control. The Communications Department also receives inquiries from other departments, agencies and boards throughout town.

The Communication Department logged 11,869 incidents throughout the year of 2008. Tragically some of these incidents were very serious in nature, placing high demand on the dispatcher and the Communications Department. The Dispatchers were successful in managing these incidents through professionalism, training and experience.

In 2008 the Communications Department was awarded a training grant from the State Emergency Telecommunications Board (SETB). Several of the training seminars offered were attended by full and part-time dispatchers. Selected seminars covered domestic violence, suicide prevention, school violence, emergency medical dispatching, legal issues and stress management.

In-service training seminars allow the Communications Department to provide valuable education to the dispatchers. Through training and experience the dispatchers sharpen their skills to provide the highest level of service to the town.

Currently, the department consists of four full-time dispatchers and five part-time dispatchers. James Gallagher, Greg McMorrow, Joseph Castellano and Daniel Morris are full time dispatchers. Terry Gallagher, Christia Sena, James McGovern, Carly Morriarty and James Colella are part-time dispatchers.

In closing, the Communications Department would like to extend it's gratitude to the Norfolk Police and Fire Departments for their continued support. We thank the citizens of Norfolk for their support during a demanding year.

Respectfully submitted,

Sgt. Timothy Heinz
Communications Department Supervisor

PUBLIC SAFETY—DEPT. OF PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The DPW is responsible for planning, designing and maintaining the Town's infrastructure under the Director of Public Works and the oversight of the Town Administrator and Board of Selectmen.

The Department performs engineering design, review, and site inspections for Planning Board, Conservation Commission, Board of Health, Zoning Board of Appeals and all other departments as needed.

The DPW is comprised of 5 Divisions to address the day to day maintenance, repair and short and long term issues. Division foremen are responsible for providing services to the residents and other Town departments in a comprehensive, cost effective manner.

Highway Division
Grounds Maintenance Division
Solid Waste Division
Vehicle Maintenance Division
Water Division

ENGINEERING - Grants and Infrastructure Improvement Projects:

- ❖ Rte 115 (Pond St/Pine St) Project MHD T.I.P. The 100% design was submitted to the MHD for review and approval in September 2008. The funding for this project has been approved for FY-2009 with an advertisement start date of June 2009. The estimated project cost is 7.2 million dollars.
- ❖ Completed the 25% design for the extension of Liberty Lane to create access and traffic circulation from the intersection of Main Street and Boardman Street Road to the upper MBTA lot and Meeting House Road. The project has been submitted to the state under a Public Works Economic Grant (PWED) for funding. The estimated project cost is 3.1 million dollars.

The annual report for each Division is included below.

HIGHWAY DIVISION

The Highway Division is responsible for the rehabilitation, reconstruction, maintenance and engineering design of 70.88 miles of Town

owned roadway which includes municipal storm-water systems, retention areas, culvert crossings, signage, pavement markings, sidewalks, shoulders and tree removal. The Highway Division also maintains the parking

areas at all municipal buildings and schools.

Roadway Maintenance and Rehabilitation

The Division completed pavement overlays and the reconstruction of the following roadways utilizing state chapter 90 funds, road program funds and FY-2008 appropriations to improve roadway conditions, correct drainage and intersection issues.

- ❖ Leveled Boardman Street from house #86 to Seekonk Street with 1-1/2" bituminous concrete for a distance of 4,250 l.f.
- ❖ Leveled Mirror Lake Avenue from Birch Road to Spruce Road with 1" bituminous concrete for a distance at 1,364 l.f.
- ❖ Leveled Leland Road from Miller Street to Priscilla Avenue with 1" bituminous concrete for a distance of 514 l.f.
- ❖ Leveled Priscilla Avenue from Leland Road to Lake Shore Drive with 1" bituminous concrete for a distance of 1,608 l.f.
- ❖ Leveled Cresson Avenue from Priscilla Avenue to Hunter Avenue with 1" bituminous concrete for a distance of 515 l.f.
- ❖ Leveled Lake Shore Drive from Priscilla Avenue to River Road with 1" bituminous concrete for a distance of 1,229 l.f.

Total miles serviced: 1.80 miles

- ❖ Completed crack repair on the following roadways: Cressbrook Road, Old Colony Drive, Laurel Path, Hoover Road, Old Mill Road, Standish Road, Barrell Place, King Philip Trail, Brookside Lane, Pondview Road, Short Street, School Street, Hassler Road, Mill River Road, Briarwood Road, Shirley Lane, Briarwood Road, Cranberry Meadow

Drainage Maintenance and Rehabilitation

- ❖ The Division made several modifications to improve drainage throughout the Town.

GROUNDS MAINTENANCE DIVISION

The Grounds Maintenance Division is responsible for the rehabilitation, construction and maintenance of 52 acres of recreational

field space, green space of all municipal buildings and property including schools and conservation areas. The Division manages and maintains the two Town owned cemeteries

(Norfolk Cemetery and Pondville Cemetery), including the sale of lots and burial services. The Grounds Maintenance Division is funded through three sources. Materials and supplies for recreational field space are funded through a user-fee collected by the Recreation Commission. Cemetery maintenance costs are defrayed through sale of graves, fees for burials and interest from the perpetual fund. Municipal services are funded through the general fund.

Beyond the daily maintenance of fields and green space, the Division assisted our Conservation Commission with completing various projects within conservation areas.

- ❖ Trimmed and cut roadside shoulder areas town wide to improve sight distance

SOLID WASTE DIVISION

The Solid Waste Division is responsible for monitoring, collecting and disposing of solid waste, hazardous waste, bulky waste, yard waste and recyclables. The Division provides a solid waste and recyclable collection service for municipal buildings, recreation areas and conservation areas. Solid waste and the Landfill are monitored to insure compliance with DEP Regulations. The Solid Waste Division is self-supporting through various fees from collections, recyclables and drop-offs that are submitted to the Town to offset annual costs for operation and debt service. Due to the decrease in recycling revenues, we will need to increase fees in 2009 to offset the decrease in revenues. We will continue to monitor the markets.

The Division continues to work with the Board of Health to revise regulations pertaining to solid waste and recycling for private haulers to insure compliance with current DEP regulations and area towns to address household hazardous waste.

The Division, in conjunction with various Town groups, organizations and MCI-Norfolk continued our town wide litter pick-up program during the spring and fall this past year. We anticipate having a similar program in 2009.

The Town recycled approximately 1,732 tons of municipal waste, placing Norfolk as one of the communities in the state not only meeting, but slightly exceeding the state's goal of 46% community recycling. Wood waste and yard waste products have been processed into usable material for residents, area nurseries, and farms. The Transfer Station also offers a bulky waste pick-up and disposal service for all residents. Details regarding the services and associated fees are outlined in the annual newsletter.

To use the Recycling/Transfer Station, you must be a resident of Norfolk and purchase a decal for your vehicle. Specifics are outlined in our annual newsletter, which is mailed to every household.

Residents currently using a curbside pick-up service - Please feel free to come by and tour the facility.

There are many services available to you that you may not be aware of. For example:

- ❖ Disposal of oil & antifreeze
- ❖ Collection area for yard & brush waste
- ❖ Disposal of household hazardous waste
- ❖ Donations are accepted for charities; Goodwill, Salvation Army, Lions (eye glasses) King Philip Boosters (returnable plastic bottles & cans)

TOWN OF NORFOLK TRANSFER STATION ANNUAL REPORT 2008

All of the figures in this report relate to the calendar year January 1, 2008, through December 31, 2008.

The Transfer Station was open to Norfolk residents twice each week, on Wednesdays and Saturdays from January 1, 2008 through December 31, 2008. The total number of operating days in 2008 was 107.

Non-Recyclable Waste

The Town of Norfolk contracts with Semass Partnership for disposal of household waste and Wheelabrator Millbury, Inc. for bulky waste.

Total compacted waste	751 tons
Total bulky waste	256 tons
Total non-recyclable waste	1,007 tons
Daily average	9tons

PUBLIC SAFETY—DEPT. OF PUBLIC WORKS

The 751 tons of compacted waste represents 59,907 bags of household waste.

Recyclable Waste

C&D Waste	124 tons
Newspaper & Mixed Paper	259 tons
Corrugated Cardboard	135 tons
Plastics (#1-#7)	58 tons
Swap Shop	28 tons
Metal (white goods & metal cans)	148 tons
Tires	3 tons
DPW Waste	46 tons
Glass (white and colored)	89 tons
Leaves/Yard Waste	89 tons
Brush	693 tons
Textiles & Books	60 tons
Total Recyclable Waste	1,732 tons
Daily Average	16 tons

Recycling Rate

Total recyclable plus total non-recyclable waste is 2,739 tons. This figure achieves a recycling rate of 63%. (Before accounting for private haulers, hazardous waste.)

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is responsible for the purchase, repair and maintenance of the Town owned fleet consisting of 68 vehicles and 48 accessory pieces. This is a new Division brought about as part of the DPW consolidation efforts. The Vehicle Maintenance Division, in compliance with the Capital Outlay Committee's request, has created a 15 year vehicle replacement program for all Town owned vehicles which projects a definitive 5 year funding requirement and projected 10 year estimate. This program will be updated annually so that the Town will always have a minimum 5 year cost projection with a 10 year estimated projection. Due to funding shortages in 2008, funds were not appropriated to replace vehicles in the Fiscal Year 2009 budget. The Replacement Program has allowed the Town to manage the fleet in a cost effective manner which is reflected in the vehicle maintenance expenses which have either stabilized or been reduced.

The Vehicle Maintenance Division provides a long term cost effective purchasing and maintenance program for all departments that utilize vehicles to perform services for the include Police, Fire DPW, Building Community. Departments that utilize vehicles

Department, Council on Aging, Animal Control, Assessors and Schools.

As we move forward, we will continue to evaluate the Town's fleet and create cost effective consolidation to reduce major repair costs and maintain a quality fleet of service vehicles.

WATER DIVISION

The Water Division is responsible for the rehabilitation, installation and maintenance of the Town owned water system for the delivery of potable water, which consists of 57 miles of water main, 2,141 services, 2 wells and 2 storage tanks in compliance with Department of Environmental Protection (DEP) Regulations. The Water Division is self supporting. Fees from water revenues are managed through the Enterprise Fund.

The Department of Public Works is dedicated to the delivery of potable water pertaining to quality and quantity and will pursue new water resources to meet the community's future needs.

We have completed the town-wide installation of the wireless meter reading system which will reduce future labor costs and provide a more accurate accountability of was use. The program is a mutually functional program and because of the daily monitoring, we have been able to reduce our lost water amounts by detecting leaks as they occur.

The Division continued a unidirectional flushing program to improve the quality of water to all users. We anticipate performing this flushing program annually in the fall of each year which began the fall of 2006.

We have performed a town-wide study to identify new sources of water and are pursuing two new well locations on the Gold Street site. One site was completed in June of 2008.

During 2008, the Town continued to work with Whitewater, Inc. to operate our system. We are still in the process of redefining the water system staffing needs, and anticipate using a contract operator until 2010. In-house staff will be responsible for the distribution side of the system.

PUBLIC SAFETY—DEPT. OF PUBLIC WORKS

WATER SERVICE INFORMATION

	<u>2007</u>	<u>2008</u>
Miles of water main in service	57.00	57.00
Total water services*	2091	2141
Number of services per mile of water main	36.68	37.56
Total gallons pumped	210,464,035	227,249,800
Total gallons purchased	1,280,605	662,797
Average gallons pumped per day	576,614	622,602
Average annual gallons used per service	100,652	106,142
Average gallons used per service per day	276	291
Total Water Bill and Betterment Revenue	\$1,391,565	\$1,538,301

*Reflects metered services only. Fire services are not included in this figure.

Finally, we would like to offer a special note of thanks to all the Town Departments, Boards, Commissions, and Committees for their continued support and working relationship.

Respectfully Submitted,
Remo R. Vito, Jr.,
Director of Public Works

KING PHILIP REGIONAL SCHOOL DISTRICT

SUPERINTENDENT'S REPORT

Students and staff of the King Philip Regional School completed a year filled with new experiences and with many individual and group accomplishments. On Saturday, October 13, 2007, a ribbon-cutting ceremony was held marking the completion of the high school building project. Representatives from the student body, town officials, teaching staff, and the school committee spoke to those in attendance. This new facility, along with the middle school, allows the district to offer its students academic experiences no longer limited by outdated equipment and physical space. In a rapidly changing world, the high school and middle school now offer new and/or modified course offerings. The school district has also expanded its capabilities to communicate more directly with parents/guardians through its Connect-Ed capabilities and student information management programs. The expectation is that more timely communication will enhance student learning through increased interaction among students, parents, and teachers. The percentage of students attending post-graduate education continues to increase. Student extracurricular and co-curricular participation also continue to grow as each school expands its offerings.

The budget deliberations that ended with town meetings in June resulted in a reduction of seven current teaching positions. As the economy appears to be worsening, the extended educational opportunities provided to our students will be seriously affected. The working relationship, however, between the regional school district and the citizens of the three towns remains positive. The residents of the three towns should be proud of their young people and the contributions they make to enhance the quality of life we expect in our community.

Student Academic Achievements

Students at the high school are recognized for their outstanding academic work through selection to a variety of high school honor societies: (National Honor Society, Art National Honor Society, French Honor Society, History Honor Society, and Science Honor Society). Each of the honor societies also engages in community service activities during the year.

Our students continue to earn accolades for their outstanding academic performances. Seven

students received Letters of Commendation for their test scores on the National Merit Scholarship Qualifying Test for their outstanding PSAT scores. These students include Katrina Crocker, Harrison David, Stephanie Fontana, Kathryn Higgins, Julia LoPresti, and Robert Poisson. Cayla Saret was identified as a national Merit Semi-finalist, and eligible to compete for National Merit Scholarships.

The commonwealth recognizes the achievements of students on the MCAS by providing up to 25% of students in a graduating class each year the opportunity to receive free tuition at Massachusetts state colleges and universities. Eighty-six (86) members of the senior class were eligible for the Adams Scholarships. Based on SAT, AP, and MCAS results, over 140 students were eligible for Koplik awards, also providing for free tuition at state colleges and universities.

Every student enrolled in the high school's Research in Science course were invited to submit their full research paper to the junior Science and Humanities Symposium. This enables students to become eligible for scholarships based on the results of their submittals.

Students enrolled in foreign language courses are eligible to take nationally competitive exams in the language(s) they study. Of the 85 students who participated in the National Latin Exam, 52 received awards for their achievement. Gold Medals (*Summa Cum Laude*) were awarded in Latin II to Brett Ewer, Katherine Goldberg, Christopher Hoye, Caroline Ouimet, and Laura Piccione; in Latin I to Jillian Boylan, Aaron Lumnah, Justin Saret, and Elizabeth Williams. Five of our students who took the National French Exam appeared in the top eleven in scores nationally: Sarah Shipley (1st in French 2); Carol Langhauser (7th in French 2) Samantha Swartzendruber (10th in French 2); Caitlin Stetter (7th in French 3) and Ariel Borthman (10th in French III). Twelve additional students were recognized for placing among the top twenty scores at the state level.

The high school DECA program continues to be among the best in the country, and the top-rated program in the Northeast. Of the 82 students who competed in the regional conference in Mansfield, MA, seventy were

EDUCATION, LIBRARY, ARTS—KING PHILIP REG. SCHOOL

eligible to compete at the state level conference held in Boston. Twenty of those students qualified for the 2008 International DECA Career Development Conference, held in Atlanta, GA. Dan McKinney and Matt Schoenewolf earned bronze medals at the conference for the International Business Plan project. Between 150 to 170 students from the U.S., Canada, and several other countries participate at this national conference.

The Boston Globe Scholastic Arts Awards recipients included Daisy Alioto, Silver Key in painting "Shadow on a Subway"; Elizabeth Keyes, Silver Key in Colored Pencil; and Emma Tuminelli, Silver Key in Photography. Two additional students also received honorable mention: (Stephanie Lewis, Photography, Nicholas Pini, Pastels). Art students took the first three places in the Massachusetts Horticultural Society Poster Contest (Nick Pini, first place; Lily Keyes, second place, Suzanne Harkins, third place).

High School junior Jessica Melanson went to Middlebury College for four days to participate in the New England Young Writers Conference for excellence in writing

Students in the Television Production program won the prestigious Fox News 24 "Critics Choice" Award. Eight high school students received recognition from the Boston/New England Chapter of The National Academy of Television Arts and Sciences. The award winners included Sara Clark, James Connelly, Tom O'Brien, Mary Frances McIsaac, Steph Lewis, Abby Lambert, Steph Primavera, and Zack Cox. The Television Production program continues to be one of the signature programs of the high school offering students experiences that allow them to compete for slots at the best college communications programs in the country.

Numerous local scholarships and awards are presented at the annual Awards Night each spring. Scholarship awards this year totaled close to \$62,000. We are thankful that so many individuals and organizations provide our students with awards that help to defray their college expenses.

Please see the appendices for further student achievement data.

Physical Facilities

The second phase of the high school project was completed by August of 2007. The high school staff and students moved into the newly completed wing of the high school that included art rooms, music rooms, a DECA classroom, a new school store, the 850 seat auditorium, cafeteria, gymnasium, and administrative offices. Renovation to the stadium included the installation of new track and field facilities as well as new bleachers. The restoration of the baseball and softball fields was also completed. Parking for 650 cars is now available.

The school district building committee, chaired by George Cronin and Clare Sullivan, did an excellent job with its oversight of the two building projects. Both projects were completed within their budgets and within the established timelines. The phasing of the high school project minimized disruptions to the high school's daily operations. The architect, Dore & Whittier (for both projects), and the general contractors (Bacon Construction for the middle school and Consigli Construction Company for the high school) provided the expertise and the quality leadership required to meet the expectations of the citizens of the school district's three towns. Daedalus Projects provided the highly qualified construction management team that oversaw the high school project.

Overall, the new facilities have provided our staff and students with unequalled opportunities to experience exciting opportunities to teach and to learn through the availability of new technologies and new facilities.

Course Offerings

The school district regularly reviews its course offerings to ensure that its students are in the best possible position to receive outstanding experiences that expand their academic skills and enable them to compete, at the highest level, for post-graduate educational and employment opportunities. We offer programs that provide logical transitions from Grade 7 through Grade 12. The middle school has expanded its writing program to ensure that Grade 7 students have an excellent introduction to the skills of writing. In the second year of the changes to the foreign language program, the foreign language department continued to make adjustments to the content of its second and third year courses. By the 2010-2011 school

year, Advanced Placement offerings in French and Spanish will, once again, be available to high school students. The program of studies for the next school year includes two additions at the high school: Advanced Placement Psychology and Introduction to Acting. The program of studies for next year also includes more explicit descriptors of levels: Level 1 becomes Honors; Level 2 becomes College Preparatory; Level 3 becomes Essential College Prep. These descriptors provide more clearer expectations of teachers, students, and parents.

Co-Curricular and Extra-Curricular Activities

Students are offered a wide range of co-curricular activities. Both schools have Student Councils that provide leadership and sponsorship of school activities and community service activities. The high school Student Council and senior class co-sponsor a holiday party for students from a selected city elementary school. The high school's SADD group continues its cooperation with Franklin High School with its annual Walk of Tears.

Our students compete in a wide variety of competitions that reflect their academic and co-curricular talents. The high school math team competed successfully in league, regional and state competitions.

The school district's Fine and Performing Arts program continues to provide students with opportunities to showcase their talents. High school students in the drama program won awards the Theater Odyssey held in Waterville Valley, NH. Three performances were held in front of enthusiastic audiences in the new auditorium this year: *A Christmas Carol: Scrooge and Marley*, *Don't Dress for Dinner*, a play directed by senior Katie Mikalayunas, and *Mr. Hobbs Vacation*. Middle school students presented three performances of *Seussical Jr* to enthusiastic audiences in the sold-out middle school auditorium.

The school district's music program continues to excel at many levels. The marching band capped another outstanding season with an outstanding performance at Giants Stadium. The band was awarded Best Percussion, Best Color Guard, and Best Music for Division IV. In state competitions, the middle school seventh and eighth grade symphony bands and the high school symphony band received gold medals. All three bands were invited to perform at Symphony Hall in Boston.

The indoor percussion group won its second consecutive Open Class New England Championship. The winter color guard won its first ever EMASS Open Class Championship as well as the WGI New England Regional Championship. Both the indoor guard and the indoor percussion groups made the scholastic open finals in the International World Championships in Dayton, Ohio.

Six high schools students were selected to participate in the All-State Music Concert and Conference. They include Patrick Andrea (tenor saxophone), Patrick Bergerson (trumpet), Alex Huth (tenor saxophone), Rachel Miller (trombone), Christopher Palmer (trombone), and Dan Young (baritone sax).

The district's athletic teams remain very competitive in the Hockomock League and state tournaments. The high school has 46 different teams with an average of 425 student-athletes who participate each season. Approximately 50% of all high school students participate on at least one team. Girls' volleyball was added to the athletic program, competing during the fall season. The golf team and girls' soccer team qualified for the state tournament. Boys' soccer, field hockey, and cross county teams, all under new coaches, set the stage for successful records in upcoming years. The football team continues to be competitive. The winter season athletic teams had excellent participation and effort. Brian Toney in track, Conner David and Donald McNeil in wrestling, had exceptional successes at the league and state levels of competition. The ice hockey team finished second in the league, and competed in the state tournament.

The spring teams, overall, had outstanding seasons. Four teams won league championships and six teams went to the state tournament. The girls' lacrosse team won its sixth consecutive league title. The boys' lacrosse team, for the second time, also captured the league title. The softball team won its second straight league championship, and reached the south sectional semi-finals. The baseball team had a winning season, and won two games in the state tournament. The girls' tennis team finished its regular season undefeated, winning the league title, and advancing to the south sectional quarterfinals. The boys' tennis team finished second in the league (17-3), and also went as far as the

EDUCATION, LIBRARY, ARTS—KING PHILIP REG. SCHOOL

quarterfinals in the tournament. The track teams held the school's first home track meets in nine years on a new track and field complex. Both teams had individual standouts that competed at state meets.

The Massachusetts Interscholastic Athletic Association (the governing body for Massachusetts high school athletics) recognized two of the high school's student-athletes with the MIAA Good Sportsmanship Award: Donald McNeil, for ignoring negative remarks aimed towards him during a wrestling match; Connor David for presenting his wrestling tournament medal to the family of another wrestler who had been killed in an accident. Connor also received the 2008 National High School Spirit of Sport Award for his actions.

Staff Recognition and Academic Programs

Several teachers received recognition for their contributions to student learning. Christine Henrich, middle school history/social science teacher and curriculum team leader, received a Teacher of the Year award from the Norfolk County Teachers Association. Kathy Elich, a high school biology teacher, received two grants from the Massachusetts Biotechnology Education Foundation that provide students with experiences in the many fields within biotechnology. Ms. Elich also is a member of the state-wide committee that helps to develop the Biology MCAS assessment. Joanne Mongeon received a Certificate of Achievement because of her students' participation in Massachusetts Letters About Literature 2008. Kathy DeLuca, a high school mathematics teacher, was selected as the Massachusetts Maritime Academy 2008 STEM Teacher Award. She was nominated, by a 2007 graduate of the high school who currently attends Massachusetts Maritime Academy, for her "positive influence on that person's life and inspiring him to pursue a career in science or mathematics. High school biology teacher Loreen Meyers was elected secretary of the Massachusetts Association of Biology Teachers. She has been actively involved in state-wide biology education initiatives for several years. MaryBeth Runyon and Lynn Smith, middle school mathematics teachers, were selected to make a presentation

of their innovative strategies to the National Conference of Teachers of Mathematics next fall.

Staff Changes

The school district hired new staff for the school year 2007-2008 due to retirements, resignations, program requirements, as well as increases in the high school's enrollment.

The staff who retired in June of 2008 and their years of service include Janice Acquafresca (32 years, middle school mathematics), Donna Dwight (32 years, middle school counselor), Nancy Kovar (30 years, middle school science), Tim Mitchell (7 years, high school mathematics), Marie Raymond (35 years, high school business/information technology), Constance Ryan (36 years, high school English/Language Arts), and Nancy Tower (30 years, high school art).

Staff Development

For several years, the teaching staff has worked to develop skills to enhance their analysis of assessments (tests, projects, performances, products) of student work. The goal of this process is to improve student learning. Teachers are asked to look at the results of common assessments, to share the results with colleagues, and to discuss the progression of instructional strategies prior to the assessments. Ultimately, staff will examine their instructional strategies and develop best practices based on conversations with their colleagues about the strategies that lead to successful results on the assessments.

Student Enrollment History

The following table shows the apportionment percentages and number of Norfolk students enrolled in the King Philip schools during the last ten (10) years. These percentages also reflect Norfolk's apportionment of the King Philip Regional School District budget. The total school population over the last ten (10) years also continues to increase. The table below includes the district's total student enrollment based on the annual October 1 reports submitted to the Massachusetts Department of Education.

EDUCATION, LIBRARY, ARTS—KING PHILIP REG. SCHOOL

Town of Norfolk Enrollment History 1999 – 2008 Norfolk Students Enrolled in King Philip Regional School District

	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Apportionment Percent	33.85%	33.25%	34.41%	34.22%	34.04%	35.81%	35.10%	36.27%	35.85%	35.80%
Norfolk Enrollment	529	557	589	616	640	700	697	736	750	769
Total District Enrollment	1563	1675	1712	1800	1880	1955	1986	2029	2095	2138

High School Student Enrollment and Class Size

The following three tables represent the changes in regular education class size at the high school. The first table shows changes in staffing and student enrollment since the school year 2002-2003. It presents the high school's increase in enrollment, the net increase in regular education teachers, and the change in average class size. Though the high school enrollment has increased by 163 students, the high school staff has decreased by 1.7 full-time positions and average class size has increased by three students. This past year, the district was able to fund four additional teachers at the high school. These additions helped to reduce the impact of increases in enrollment on average class size.

**Table 1
Changes in High School Regular Education Enrollment, Staffing, and Class Size
2002-2003 to 2007-2008**

	School Year 2002-2003	School Year 2007-2008	Change
Number of Students	1089	1252	163
Number of High School Regular Education Teachers	69.6	67.9	-1.7
Average Class Size	20.3	23.4	3.1

Table 2 breaks down the changes by each department at the high school from 2002-2003 (the year prior to major reductions high school staff) through 2007-2008.

**Table 2
High School Average Class Size by Department
2002-2003 to 2007-2008**

	2002-2003 Average Class Size	2003-2004 Average Class Size	2004-2005 Average Class Size	2005-2006 Average Class Size	2006-2007 Average Class Size	2007-2008 Average Class Size
Art	20.0	24.3	23.6	26.0	25.2	26.1
Engineering/Design	18.0	16.5	20.6	19.4	25.0	28.5
English/Language Arts	18.9	20.6	23.3	22.8	23.3	22.4
Foreign Languages	20.2	21.0	22.4	22.1	24.6	22.0
Health & PE	24.6	31.1	25.5	24.9	24.9	25.6
History/Social Sciences	21.5	24.1	23.4	24.6	26.3	23.6
Information Technology	16.4	19.4	23.4	22.8	22.1	22.7
Mathematics	19.4	21.5	23.3	23.3	23.2	22.2
Music	25.2	26.5	30.7	29.2	30.3	28.8
Sciences	20.7	20.7	23.8	22.0	22.3	21.9
Television Production	20.0	21.0	24.2	22.1	26.9	30.8
School-wide	20.3	22.5	23.6	23.4	24.0	23.7

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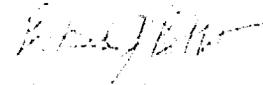
Table 3 represents the percent of class sections that have a range of students enrolled in those class sections at the high school.

**Table 3
Number and Percent of Sections by Size of Section
And Number of Regular Education Teachers and Average Class Size
By School Year**

	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Number of Students Per Size of Section	Percent of Sections					
Less than 10	5.1	2.8	1.1	2.2	1.1	1.0
10-14	12.7	8.1	5.4	5.1	5.8	7.6
15-19	19.6	13.7	10.3	10.5	12.5	14.4
20-24	43.8	33.1	37.0	37.8	28.6	33.2
25-29	17.3	33.3	39.9	41.1	36.3	29.6
30+	1.5	9.0	6.3	8.3	15.6	14.2
Total Teachers	69.6	63.6	63.4	64.0	63.9	67.9
Average Class Size	20.3	22.5	23.6	23.4	24.0	23.7

On behalf of the School Committee, thank you for your support we strive to provide a level of education that provides our students with exceptional opportunities to succeed in subsequent stages of their lives.

Respectfully,



Richard J. Robbat
Superintendent of Schools

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Appendix

Student Data

The following tables represent some of the accomplishments of our students. The data will change from year to year because of the variables attributed to each class. The data, however, may represent some trends that are helpful.

Post High School Graduation Plans

The Post High School Graduation Plans table is based on the responses of seniors to the Guidance Department's annual Senior Class Survey. Within the "Total Four Year Colleges" row, there are changes in the percentage of students who attend public and private colleges. Reasons for these changes are unclear, though often there is a relationship to the economy. The 92.9 percent of students from the Class of 2008 who indicated they will pursue higher education after graduation reflects the highest percentage in the history of the school, based on available information.

**King Philip Regional High School
Student Post-Graduate Plans
by Type of Plan and Year of Graduation**

	Class of 2001 (N = 221)	Class of 2002 (N = 232)	Class of 2003 (N = 230)	Class of 2004 (N = 259)	Class of 2005 (N=237)	Class of 2006 (N=267)	Class of 2007 (N=265)	Class of 2008 (N=295)
Four Year Public	37.1%	32.3%	36.5%	31.7%	38.4%	47.2%	40.0%	40.0%
Four Year Private	<u>41.2%</u>	<u>39.3%</u>	<u>33.9%</u>	<u>43.6%</u>	<u>41.8%</u>	<u>33.3%</u>	<u>41/5%</u>	<u>38.0%</u>
Total Four Year Colleges	78.3%	71.6%	70.4%	75.3%	80.2%	80.5%	81.5%	78.0%
Total Two Year Colleges	8.6%	12.5%	7.4%	8.1%	9.3%	8.2%	8.7%	10.8%
Total Other Education	0.9%	3.0%	4.3%	3.9%	0.8%	2.2%	1.9%	4.1%
Total Post High School Education	87.8%	87.1%	82.1%	87.3%	90.3%	91.0%	92.1%	92.9%
Military	1.4%	1.7%	2.2%	0.4%	2.5%	1.1%	2.3%	1.0%
Employment	6.8%	7.3%	6.1%	1.5%	3.8%	6.4%	2.3%	3.7%
Undecided	4.1%	3.9%	9.6%	10.8%	3.4%	1.5%	3.0%	2.4%

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Average SAT I Results

The next table shows the SAT I results (the initial college aptitude exam taken by most students in this part of the country) as compared to state results. The average scores continue to reflect average scores well over the state average. The drop in scores in 2006 nationally and state-wide are being attributed to the inclusion of a writing portion of the SAT I and, as a result, a test that takes about two hours longer to complete.

**King Philip Regional High School
A Comparison of King Philip Average SAT I Results to Average State Results
By Year and by Subject**

Year	Reading			Math		
	KP Results	State Results	Difference	KP Results	State Results	Difference
2001	545	511	+34	527	515	+12
2002	530	512	+18	520	516	+4
2003	543	516	+27	537	522	+15
2004	544	518	+26	539	523	+16
2005	562	520	+42	564	527	+37
2006	543	513	+30	548	518	+30
2007	531	513	+18	535	522	+13
2008	522	514	+8	517	525	(8)

MCAS and No Child Left Behind

By 2014, under current federal No Child Left Behind regulations, all students minimally must achieve a "Proficient" score in a state sanctioned test which, in the case of Massachusetts, is MCAS (Massachusetts Comprehensive Assessment System). As a school district, we evaluate the progress of our students with that in mind. "All students" includes those subgroups identified in the regulations, including income groups, racial minorities, and special education students. District MCAS results include special education students who are the financial responsibility of the King Philip Regional School District and whose schooling takes place outside the district (public special education collaboratives, private school day programs, and private school residential programs.)

The next set of tables show each school's MCAS results since 2004, with the Class of 2008 the sixth graduating class required to achieve a minimum competency score of "Needs Improvement" in Grade 10 English Language Arts and Grade 10 Mathematics for eligibility to graduate from high school. A key indicator of improvement during the first several years of testing is the combined percentage of students who score in the Advanced and Proficient competency levels. The staffs at both schools spend considerable time with the data and discuss the implications of the data for teaching strategies and curriculum modifications.

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Percentage of Students Scoring at Each Performance Level By Grade, Subject Area, and Performance Level 2004 – 2008

GRADE 10 ENGLISH LANGUAGE ARTS						GRADE 10 MATHEMATICS					
PERFORMANCE LEVEL	2004	2005	2006	2007	2008	PERFORMANCE LEVEL	2004	2005	2006	2007	2008
ADVANCED	33	36	22	41	40	ADVANCED	42	47	44	45	49
PROFICIENT	53	53	67	49	49	PROFICIENT	37	32	34	34	33
NEEDS IMPROVEMENT	12	10	9	10	16	NEEDS IMPROVEMENT	18	17	18	15	16
FAILING	2	0	1	0	1	FAILING	3	4	4	6	1

GRADE 10 SCIENCE (Biology)			
PERFORMANCE LEVEL	2007	2008	
ADVANCED	4	21	
PROFICIENT	40	55	
NEEDS IMPROVEMENT	40	19	
FAILING	16	5	

GRADE 8 ENGLISH LANGUAGE ARTS			
PERFORMANCE LEVEL	2006	2007	2008
ADVANCED	14	11	11
PROFICIENT	72	73	74
NEEDS IMPROVEMENT	12	13	12
FAILING	2	3	4

GRADE 8 MATHEMATICS						GRADE 8 SCIENCE					
PERFORMANCE LEVEL	2004	2005	2006	2007	2008	PERFORMANCE LEVEL	2004	2005	2006	2007	2008
ADVANCED	13	13	13	19	19	ADVANCED	6	3	6	2	0
PROFICIENT	35	35	37	36	39	PROFICIENT	32	33	41	42	51
NEEDS IMPROVEMENT	40	36	35	31	28	NEEDS IMPROVEMENT	47	49	39	44	41
FAILING	12	16	15	14	14	FAILING	18	18	16	16	8

Grade 7

GRADE 7 ENGLISH/LANGUAGE ARTS						GRADE 7 MATHEMATICS			
PERFORMANCE LEVEL	2004	2005	2006	2007	2008	PERFORMANCE LEVEL	2006	2007	2008
ADVANCED	15	11	17	11	14	ADVANCED	17	23	18
PROFICIENT	67	68	65	74	68	PROFICIENT	44	49	45
NEEDS IMPROVEMENT	14	19	16	13	16	NEEDS IMPROVEMENT	29	21	25
FAILING	3	2	2	2	2	FAILING	11	8	13

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Advanced Placement Results

Advanced Placement courses are offered to our high school students. Successful completion of these courses as well as a grade of three (3) to a maximum of five (5) on nationally administered exams (each May) in the subject areas of these courses may result in a student receiving credit for a college level course or the waiving of a college course requirement. The opportunities for credit or a waiver vary by college by college and also by subject area.

During the last five years, the following courses have been added: U.S. Government and Politics (2003), Statistics (2003), Physics (2004), and World History (2008). Other Advanced Placement course offerings include Art 2D Design, Biology, Calculus, Chemistry, English Language and Composition, English Literature and Composition, Microeconomics, Music Theory, and United States History.

Of the last four classes that graduated from King Philip Regional High School, 376 students (or 36%) took AP Exams.

Percent of Graduating Class Taking Advanced Placement Exams by Year of Graduation 2002 - 2008

Student Enrollment	Class of 2002	Class of 2003	Class of 2004	Class of 2005	Class of 2006	Class of 2007	Class of 2008
Number of Graduating Seniors	237	230	259	237	267	265	272
Number in Class Who Took AP Exams	47	58	76	108	92	88	88
Percent of Graduating Class	20%	25%	29%	46%	34%	33%	32%

Students who take three (3) or more exams are eligible to be recognized as an AP Scholar, an AP Scholar with Honors; an AP Scholar with Distinction; or a National Scholar, based on their individual test results. The following table represents the number and percent of students who have received honors for their test scores. The criteria for each award are:

AP Scholar:	students who receive a grade of 3 or higher on three (3) or more AP exams
AP Scholar with Honors:	students who receive an average grade of at least 3.25 on all AP exams taken and grades of 3 or higher on four (4) or more these exams
AP Scholar with Distinction:	students who receive an average grade of at least 3.5 on all exams taken and grades of 3 or higher on five (5) or more these exams.
National AP Scholar:	students who receive an average grade of at least 4 on all AP exams taken, and grades of 4 or higher on eight or more of these exams

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Advanced Placement Results (cont)

Number of Students Achieving Advanced Placement Recognition
by Award, Percentage within Each Classification, and
by Year of Graduation

Category of Awards	Class of 2002	Class of 2003	Class of 2004	Class of 2005	Class of 2006	Class of 2007	Class of 2008
	(N=6)	(N=15)	(N=22)	(N=22)	(N=32)	(N=28)	(N=24)
AP Scholar:							
Number of Students	5	8	13	14	16	8	9
Percent of Students	83%	53%	59%	64%	50%	29%	38%
AP Scholar with Honors:							
Number of Students	1	7	3	1	5	5	5
Percent of Students	17%	47%	14%	4%	16%	18%	21%
AP Scholar with Distinction:							
Number of Students	0	0	6	7	11	15	9
Percent of Students	0%	0%	27%	32%	34%	54%	38%
National Scholar:							
Number of Students	0	0	0	0	0	0	1
Percent of Students	0%	0%	0%	0%	0%	0%	4%

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philosophy we have been building new programs to fill the needs of some of our growing populations of children on the Autism Spectrum and children with significant cognitive needs. We are planning on expanding/improving our new programs for children on the Autism Spectrum and creating formal language based classrooms/services. We have had a special education taskforce to work on the building of new programs and this year we have a parent sub-committee to this taskforce. The parents are able to share

their views, opinions and experiences and have been a part of visits to other schools.

The Special Education Department is fully staffed by certified and licensed teachers and therapists. The staff is dedicated to providing Norfolk's children with the best education possible. They are a cohesive and supportive team of professionals.

Respectfully submitted:
Carol Riccardi-Gahan
Director of Student Support Services

Technology

As technology becomes inextricably interwoven with our lives, it is our duty as educators to provide our students with the technological tools to face life's goals, challenges and triumphs.

The Technology Department of the Norfolk Public Schools continues to be committed to, not just maintaining, but to advancing our technologies wherever possible as we work toward the Advanced Tech Level of the Massachusetts School Technology and Readiness (STAR) Chart. (This chart is available on the Department Of Elementary and Secondary Education website - <http://www.doe.mass.edu/boe/sac/edtech/star.html>)

Each year we become more and more dependant on Technology to complete our day-to-day activities in the classroom and offices. The Computer labs and mobile labs continue to be utilized on a regular basis. The technology team continues to share the responsibilities of troubleshooting hardware and software issues, introducing new software programs to the students and staff, meeting the on going data needs of the Department Of Elementary and Secondary Education, maintaining network solutions, maintaining servers, implementing

new software to meet our forever changing technology needs and keeping our website up to date.

The Technology team consists of Mrs. Claire Campo, Director of Technology; Mrs. Trish Kelley, Computer Support Technician and Data Specialist; and Mrs. Dena Kaufman and Mrs. Bonnie O'Connell, Technology

Integration Specialists for the Freeman Centennial and H. Olive Day Schools, respectively.

A virus protection software (Sophos) was successfully implemented on both PC's and MAC's. This is a step toward protecting our hardware and software from the incessantly increasing threats from cyberspace.

The H. Olive Day school implemented a new computer based supplemental reading program called Lexia. This program is designed to help all learners' master basic reading skills and provides a simple way for teachers to incorporate differentiated instruction in their classroom. It is a web based application which also allows access from home when deemed necessary by the classroom teachers and reading specialists. The H. Olive Day School also completed its requirements for the Hewlett Packard Teaching for Technology Grant which allowed 15 teachers over the last 2 school years (2006-2008) to benefit from the acquisition of equipment and professional development, Linda Balfour, principal of the H. Olive Day School and Bonnie O'Connell presented the work of this group at the NECC (National Educators Computer Conference) in San Antonio, Texas, all funded by Hewlett Packard. We hope to access grants in the future which focus on improving teaching and learning through the effective integration of technology. The H Olive Day school was 1 of 137 schools out of the original 1400 to receive the grant in the first year and one of only 15 in the second year.

Our long term goal to upgrade from a coaxial network to Verizon FIOS was finally realized. Antiquated servers in both schools were upgraded as well. Both of these changes were made to stabilize our infrastructure to minimize the slow processing time and enhance the technology experience.

ConnectEd, our home to school communications

software tool was successfully implemented. It allows us to communicate more effectively and efficiently as well as minimize the amount of paper that is sent home to take a step toward a more "green" environment.

Due to budget constraints and the lack of funding from the Capital Outlay Committee, our 3rd year purchase of instructional computers did not occur. Many of the older computers continue to die or become too outdated to be utilized. This interrupts our 5-year instructional computer replacement plan. It is our hope next year to be able to once again benefit from another year of instructional computer purchases.

Respectfully Submitted:
Claire Campo, IT Director

Buildings and Grounds

Major projects in 2008 focused on improvements and repairs to the schools' grounds. At H. Olive Day School, exterior stairs, railings, and accessible walkways were added at the rear of the addition. Also, a washed-out catch basin, part of the property's subsurface drainage system, was rebuilt and the damaged portion of lawn was re-seeded.

At Freeman Centennial School, a 55-plus year old dry well that had collapsed was dug out and rebuilt. This structure is part of the roof drainage system in the oldest part of the Freeman (front) end of the school, and its failure during unusually prolonged and heavy summer rainstorms caused flooding in the Washburn gymnasium. As a result, a portion of the floor tiles in the gym had to be removed and replaced in time for the start of school in September.

Norfolk Recreation Department funded a replenishment of the safety surface cover at the playground structures at both schools. The surface is made up of specially prepared wood chips and must be renewed every few years in order to retain its cushioning properties. We give our heartfelt thanks to the Recreation Department for its generosity.

Respectfully submitted:
Toby Lyons, Supervisor of Buildings

School Age Child Care (SACC)

SACC is a non-profit, self-supporting organization that provides a structured recreation and enrichment program for children in kindergarten through grade six. The program offers before and after school care to children who attend the Norfolk elementary schools with program sites at both the H. Olive Day and Freeman Centennial Schools.

SACC follows guidelines established by the Department of Education for school run extended day programs and is under the general supervision of both the Norfolk School Committee and the Superintendent of Schools. The program strives to provide children with an environment within which they can safely explore, discover, create, interact, and grow. SACC offers stimulating activities designed to enhance children's physical, emotional, social, and intellectual development.

Currently, the SACC program provides care to over 170 students in the before and after school programs.

Respectfully submitted:
Toni Marie Davis, Program Director

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

In July, 2008, the School Committee reorganized and elected the following officers: Chair, Henry McDeed (North Attleboro), Vice Chair, Donald Seymour (Norfolk) and Secretary, Jonathan Dowse, (Sherborn).

The School Committee conducts its regularly scheduled meetings on the third Wednesday of each month at 7:00 PM in the Conference Room at the school. Sub-committee meetings are scheduled as needed.

As a result of student performance on the 2008 HSTW Assessment in reading, mathematics, and science, and coupled with the school's effort to offer rigorous coursework in core academic classes as well as career technical programs, and through its continuing commitment to the ten key practices of High Schools That Work, the Southern Regional Education Board has named Tri-County RVTHS a Pacesetter School for 2008-2010. This marks the second time that the school has received the Pacesetter designation. Tri-County was the only Massachusetts school so honored. Thirty-three of the 68 students who participated in the assessment received the High Schools That Work Award of Excellence, and each received a cash award from Dean Bank Scholar's program at Honors Night ceremonies

Only 25 schools in the HSTW network, and only 4 vocational technical high schools received the Pacesetter designation at the Summer Staff Development Conference in Nashville, TN, on July 9, 2008. Paul Trovato, HSTW Site Committee Chair, accepted the award.

Senior students in the math statistics course participated in the first National Financial Literacy Assessment. Among 46,000 students nationwide, Tri-County scored in the top 25% nationally. Also, as a member of the Continental Math League, Tri-County freshmen participated in a series of contests throughout the year. For the first time ever, Tri-County students scored first in the New England/Canada region on these assessments.

Beginning in September, 2008, all academic courses have a College Preparatory or higher designation. All resource/skills classes for students with IEP's have been eliminated, and

those students are included in College Preparatory courses, with the support of special education consultants and/or paraprofessionals, who assist the regular education teacher in ensuring that students' learning accommodations are met.

Graduation

On June 8, 2008, 182 students graduated in an impressive afternoon ceremony. Superintendent-Director Barbara A. Renzoni, presided over the ceremony while Paul Carbone, Chairman of the Tri-County School Committee, delivered the welcoming address to more than 1,000 guests. Jean Mallon, Director of Guidance, presented scholarships and awards totaling \$61,100 to deserving seniors.

Guidance & Special Education Services

In September 2007, Tri-County welcomed 916 students to the new school year. The respective number of students from member towns is as follows: Franklin 179, Medfield 13, Medway 60, Millis 52, Norfolk 38, North Attleboro 244, Plainville 73, Seekonk 63, Sherborn 2, Walpole 58, and Wrentham 77. Also, 57 students were enrolled from out-of-district towns.

During the 2007-2008 school year the Guidance Department continued its programs to provide information to students, parents, sending schools and District communities. The Department provided counseling for students regarding career pathways and post-secondary education. Safe and Drug Free presentations were offered to students school-wide. The Guidance Department, with the assistance of personnel from Dean College and MEFA, presented programs on college preparation. Tri-County hosted Career Days for over 2,500 Grade 8 students from the Regional District.

Guidance services include the development of a 4-year career plan for students in grades 9 through 12. The career plans are reviewed with parents at the annual parent-student-guidance counselor conference. College planning is enhanced using an electronic planning platform which can be accessed by parents, students, and counselors. Additional college planning information is available on the school website.

Academics

Tri-County continues to meet Adequate Yearly Progress (AYP), and 100% of the Class of 2008 passed the MCAS Assessment. To enhance the possibility for an increasing percentage of students to achieve proficient and/or advanced status on future MCAS assessments, and to prepare for the heightened state expectations in Biology, the administration re-configured delivery of our special education services in grades 9 and 10. Implementing a special education consultant model in English and mathematics, and to a lesser degree in science, has allowed for students with an IEP to have greater access to the College Preparatory curriculum, without sacrificing due attention to their required accommodations. In addition, this model has enabled us to limit class sizes in these core areas.

As a means of preparing for the Senior Project, successful completion of which is now a graduation requirement, all students in grades 9 and 10 complete a documented research paper in English class. Tri-County students also continued to excel in competitive academic writing and speaking events, capturing 3 local awards and a district award in the Voice of Democracy contest.

Through the HSTW Curriculum Focus Committee, the department recommended that, beginning with the Class of 2012, all students be required to pass 4 years of Social Studies. The HSTW Site Committee, the administration and the School Committee subsequently approved the new requirement.

Collaboration between the Social Studies and English departments has spawned an integrated Humanities approach to senior Honors English and World History. For the 2008-2009 school year all seniors will take World History at either the College Preparatory or Honors level.

Competitive grant writing has enabled the Science Department to participate in Bio Teach, a series of extended lab activities. Four teachers attended a 3-day workshop in preparation for the implementation of the new activities and the scheduling of the Bio Teach mobile lab. Grant funds will pay for the needed equipment and supplies, as well as stipends for the teacher workshop participants. In addition, the school secured an academic support grant, enabling

members of the Mathematics, English and Special Education Departments to design curriculum units in freshman English and Algebra 1, focusing on specific curriculum framework standards. The units were part of the Summer Academy curriculum and will be implemented in all freshman classes in the fall.

Significant professional development in technology during this year increased the ability of individual teachers and department groups in utilizing data to inform instruction, and in re-aligning the sequence/focus in specific curriculum areas. Training in Smartboard technology has also served to enhance instruction and engage students. Additional training in PowerTeacher Gradebook will enable all teachers to access and enter grades from their home computers.

Further refinements to the scoring rubrics for the various components of the Senior Project have facilitated its grading process; the success of the Senior Project Fair in 2007 prompted a repeat of this event in May, 2008, providing all students in the lower grades with a preview of their own future accomplishments, and allowing parents and advisory board members to witness the high level of skill attainment by our students.

As increasing numbers of Tri-County students decide to continue their formal education beyond high school, we have worked this year to provide students with additional academic opportunities, without compromising the time on learning needed to maximize their career-technical experience. After a year of investigation and preparation, Tri-County students began taking on-line courses after school in the fall of 2007. All offerings carried College Preparatory weight and enabled participating students to expand their elective coursework and/or provide ancillary content for their vocational concentrations. Courses for which Tri-County students registered included: Latin, Animal Behavior and Zoology, AP Computer Science, Criminology, Animation and Effects, Anatomy and Physiology, Flash MX Basics, Internet Research and Web Design; Investing in the Stock market, Business and Personal Law, Entrepreneurship, and Music Listening and Critique

Vocational/Technical Programs

Students in the Vocational/Technical Programs experienced many successes, both school wide, and in their individual career areas. The grade 11 students from every vocational area participated in

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the 10-hour OSHA training program in February. The training included 2 full days of interactive, specialized instruction in construction and general industry health and safety standards. All students passed the required exam and received a 10-hour OSHA green card. Also, all students in grades 9 through 12 collected best works, both vocational and academic, letters of recommendation, awards and certificates, and resumes and cover letters to continue building their professional portfolios. And finally, Tri-County students again achieved success at the State Skills USA Competition. In fact, a student from Electronics competing in the Electronics Technology competition was awarded 14th place at the National SkillsUSA Competition in June. A student in the post secondary Practical Nursing Program brought home the National Silver Medal for her achievement in Health Professional Portfolio. A student from the Medical Careers shop was elected a Massachusetts State Officer for the coming school year.

Successes in Individual Vocational/Technical Areas

Collision Repair/Auto Technology: Students in the Collision Repair Shop continued to serve the needs of the community and the Tri-County School District by repairing their vehicles under the supervision of their instructors. Auto Technology was the most popular vocational program among grade 9 students this past year. Students in this shop repair, maintain, and service the Tri-County school vehicles as well as those of residents from the Tri-County RVTHS 11 town district. Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy this past year working on three outside projects. The first project was to build bases for 12 mahogany display cases for the Franklin Historical Society. The second phase of this project will commence in September of 2008. The Carpentry students will construct shelving for the library in the Historical Society's new building. The second project completed by our Carpentry students was the construction of a storage shed in the Town of Sherborn. The third project was building a field house at Medfield

High School. The Carpentry students also assisted in the construction of a garage located at Tri-County RVTHS. The students will continue this project throughout the 08/09 school year.

Computer Information Systems: Students in our CIS program continued to successfully pass certification tests in MOS, IC and A+. These accomplishments will certainly give CIS students many opportunities for employment and higher education success.

Cosmetology: This program continues to engage the largest number of students. Students in grades 11 and 12 operate a full service salon including hair and nail service to members of the Tri-County community. Many senior citizen groups enjoy the Cosmetology services offered by these talented students. Students in grades 9 and 10 welcomed the students' mothers, aunts and grandmothers as special clients one day this winter. All students who sat for the Massachusetts Board of Cosmetology exam passed and are now employed in area salons.

Culinary Arts: Gerry's Place Restaurant and Bake Shop is open to the public for lunch during the school year. A new take-out service was instituted this past year. Tri-County staff takes advantage of this service, which allows the students to experience another aspect of the restaurant industry. Students in the Culinary Arts program achieve Serve Safe Certification as well as the standards set forth by the American Culinary Foundation. The Culinary program hosted a Demonstration Day by CIA Celebrity Chefs. Students from area vocational-technical schools were invited to Tri-County for this event in April 2008.

Early Childhood Careers: Both the Preschool Program and Toddler Program continue to thrive. The ECC Program is recognized by the National Association of Young Children as one offering high quality education and care for young children. Eighty percent of the graduates will attend either state colleges or private 4-year colleges in the fall.

Electrical: Students in the Electrical Shop gain experience in simulated residential and industrial application as well as live work in the Tri-County school building. Electrical students completed an outside project at the DPW garage in Walpole this past school year. Their responsibilities on this project were to completely wire for electricity and lighting both the inside and outside of the building.

This project encompassed several aspects of the Electrical industry and students in grades 11 and 12 certainly gained valuable real life work experience as they accomplished all tasks associated with the project. The students in our Electrical program also assisted the Tri-County Carpentry students in the Medfield High School field house construction by completing the wiring for electricity and lighting. Students are preparing for the State Journeymen license examination as they successfully complete both the theoretical and shop aspects of the program.

Electronics: Students in this technical area are gaining experience in the many Cooperative Education opportunities available to them due to the state-of-the-art technology and training received at Tri-County.

Engineering Technology: The Engineering Technology Program is now in its third year. The Program achieved Project Lead the Way Certification. Subject matter includes significant course work in mathematics, physics, and other sciences. Students enrolled are preparing for further education in the many fields of Engineering. Four students from the Engineering Technology program competed at the Massachusetts SkillsUSA Leadership Conference in April and were awarded the silver medal.

Facilities Management: Students in the Facilities Program are gaining skill in a variety of construction areas. Students may achieve welding certification while enrolled in the Facilities Program. Students also gain experience by contributing to the maintenance of Tri-County's grounds. Facilities Management students participated in an off-site project for the Town of Medway by installing new bleachers at the middle school.

Graphics Communications: Students in the Graphics Communications Program are gaining experience as they provide design and printing services for Tri-County as well as for non-profit organizations in the surrounding communities. Many of our sending towns utilize our Graphics department to print school and municipal forms.

HVAC&R: Students are trained using the newest technology available. Students graduating from this shop are well prepared for high paying employment and further education.

Medical Careers: Students in grades 9 through 12 receive training in all aspects of the medical field. Students will take the Certified Nursing Assistant state examination. Other areas of focus include basic healthcare knowledge and Medical Assisting skills. These skills enable students to pursue career choices such as EMT, and EKG. Students gain practical experience in nursing homes applying skills of patient care and recreational activity.

Plumbing: The Plumbing Program continued another successful year. An articulation agreement with the Plumbers and Pipe Fitters Local Union 4 was finalized recently. The agreement will allow Plumbing students the opportunity for advanced placement in the apprenticeship training program.

Dental Assisting: The Dental Assisting Program opened its brand new laboratory to grade nine students this fall. Active participation by local representation of the dental field has led to a vibrant advisory board and generous support of the Massachusetts Dental Society.

Continuing Education

The Continuing Education Department at Tri-County offers both day and evening courses. The day program includes two Post-secondary programs, Cosmetology and Practical Nursing. The entire evening program consists of additional Cosmetology and Practical Nursing programs as well as 60 to 70 other course offerings.

Adult Day Cosmetology: The Adult Day Cosmetology Program is a full-time program that follows the high school calendar and runs from September to June. All phases of cosmetology are introduced the first half of the year. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Evening Cosmetology: The evening Cosmetology programs curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provides its students with the 1000 mandated hours and prepares the students to pass the

licensing exam. This is still a one year program that begins in September and runs until the end of June. Classes are held Monday thru Friday evenings from 5:00 to 10:30 p.m.

Adult Day Practical Nursing: The Practical Nursing program is a full-time day program that follows the high school calendar. Classes are held from September through June. The Practical Nursing Program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS exam. (Test of Essential Academic Skills) The pre-admission tests are administered from October to January. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: The evening Practical Nursing Program is a part-time, two-year program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the student will be eligible to sit for the (NCLEX-PN) examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN).

Continuing Education Program: The evening Adult Education program at Tri-County consists of approximately 60-70 courses which are offered in the fall and spring semesters. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. The evening program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc/continuingeducation> or by calling the Continuing Education office.

Student Activities

National Honor Society: The Peter H. Rickard Chapter of Tri-County is comprised of 16 seniors and 4 juniors. During the school year 2007-2008, these students participated in many fund-raising and community service activities both in and out of school. During the school year the

National Honor Society was involved with and assisted the Leukemia and Lymphoma Society with the "Pennies for Patients" program in Wellesley, and in May, organized a drive to assist the "Candles to Crayons" program in Quincy. The students not only collected the toys but made them look new.

At the end of May, the National Honor Society hosted a "Leadership Breakfast" honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. The school year ended with the organization and presentation of Tri-County's sixteenth Honors Night.

SkillsUSA: A national professional organization for career and technical students, SkillsUSA provides quality educational experiences in leadership, teamwork, citizenship and character development programs and activities, as well as opportunities for awards, tools, and scholarships through local, district, state, national and even international competitions in trade, leadership and demonstration programs.

Tri-County 's sophomores, juniors and seniors participated in the "In House" Competition over two days in March, competing in their individual vocational and technical programs. Tri-County sent 125 students from these competitions to the District Competition. Ninety-two Tri-County students qualified to advance to the State Competition. At this level, Tri-County received 2 Gold, 2 Silver and 3 Bronze medals. One student was elected to a State Officer position. The Gold Medallists then participated in the National Competition, competing with students from 50 other states. Tri-County proudly brought home from Kansas City a silver medal in the technical area of "Health Portfolio".

Student Government

Student Advisory Committee: The student body elected 7 students to membership on the Student Advisory Committee. The principal appointed one of these elected members to report student concerns and activities to the Tri-County School Committee each month; 3 students from this group sit on the Tri-County School Council; and 3 serve on the High Schools That Work Site Committee. These 7 students also served as ex officio members of the Student Council. The student body elected 2 students to represent Tri-County on the State Student Advisory Committee. These

EDUCATION, LIBRARY, ARTS—TRI-COUNTY REG. VOC. TECH.

students met at least once a month after school hours along with their many other commitments. This was only possible due to the hard work of the many teacher advisors who spent extra time and support of these students.

Class Officers: The rising sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes following school year. The incoming freshman class elected officers on the last day of the first academic term in November. Under the supervision of the Class Advisor, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman and Sophomore Semi-Formal, the Junior and Senior Prom and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as officio members of the Student Council.

Student Council: Each class elected 4 representatives to the Student Council. These students, along with the class officers and the Student Advisory Committee members, served as the overall student governing body. The group met at least bi-weekly after school, and advised the faculty and administration of the day-to-day needs and concerns of the student body. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council sponsored the Freshman Orientation in August, followed by the Friday night activities for the Kick-Off Weekend the first week the students' return to school in September. Additionally, Student Council students assisted the Athletic Director in planning Homecoming in November and sponsored the many Spirit Week activities. In addition, the Student Council planned and coordinated, civic, social, fund-raising, and community service activities and acknowledged administrators and teachers throughout the school year.

Extra Curricular Activities

There are 10 extra-curricular activities at Tri-County. These clubs provided students with after school opportunities to enjoy, perform and compete. Tri-County worked to provide a myriad

of opportunities for all students during the extended week day and many weekends.

Summary

Tri-County Regional Vocational Technical School District is proud to provide career education to the residents of its eleven member towns. Our mission is three-fold: to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Throughout the year, this mission has been put into action and those actions speak louder than words.

Evidence of our three-fold mission can be seen in our communities in a variety of ways. Our students work in member towns as interns, summer employees, cooperative education students, and, finally, full-time employees upon graduation.

Evidence of their academic preparation is noted through the scholarships acquired from local associations as well as the significant number of students now attending college upon graduation. Finally, evidence of Tri-County's preparation of good citizens can be seen through the actions of its mandated community service project for all students in grades nine through eleven as well as through the many charitable works of its clubs and organizations.

Tri-County is a school that works. It works to prepare our students and to serve the residents of our member towns. It also works to be a contributing member of the community. Our respective programs are available for public sector projects as appropriate, our service programs are open to residents here at the school, and our facilities are available for meeting use by our town administrations at no charge. We are your town's technical school. Please come watch us work!

EDUCATION, LIBRARY, ARTS—DIRECTOR OF LIBRARIES

DIRECTOR OF LIBRARIES

During 2008 the Norfolk Public Library:

- Circulated 141,764 books & materials
- Borrowed 15,359 items from the SAILS Network
- Added 5,470 books & a-v items to the collection
- Issued 685 new borrower cards— for a total of 65% of residents who have library cards
- Answered 3,892 reference queries

Other activities include:

- 383 meeting room uses
- 373 children's programs with 5,928 attendees
- 9,908 users of public computers
- 235 wireless users (new service not a full year)
- 28,509 "hits" on the library's web site

Library Holdings:

- 29,802 adult books
- 5,563 adult a-v materials
- 2,068 young adult books
- 24,696 juvenile books
- 2,678 juvenile a-v materials
- 64,807 total volumes

in addition to:

- 153 periodical, museum, & database subscriptions
- 523 downloadable E-books (provided by SAILS)
- 1,128 downloadable audio books (provided by SAILS)
- 34 reference databases (state-wide availability)

During 2008 the library was fortunate to have 40 volunteers donate 1,614 hours of their time and service. From teens to senior citizens these dedicated people repaired books, processed new materials, shelved books, dusted & cleaned shelves, helped prepare materials for the children's programs, weeded the flower beds, and shelved books. A circulation of over 140,000 books & materials borrowed equates to the same number of items that are returned and

need to be re-shelved. Thanks to all our dedicated volunteers for your help!

Throughout 2008 the Friends of the Library continued to be active library supporters. They once again, had a highly successful membership campaign. Over 500 individuals or families joined the organization! The Friends also had a bigger-and-better-than-ever book sale, which was held at the Highway garage. Many thanks to Butch Vito and his crew for all their help. The Friends made several significant donations to the library. They helped pay for a portion of the materials handling system and continued their on-going support of many library programs, including: special children's performances, adult programs, the best seller book rental program, & providing passes to the Providence Children's Museum, Isabella Stewart Gardner Museum, Roger Williams Zoo, Museum of Fine Arts, Plimoth Plantation, The Children's Museum of Easton & the Kennedy Library Museum. Officers are: MaryJo Gothorpe, President; Maureen Buck Vice-President; Beverly Baldoni, Secretary; Denise D'Entremont & Thayer Olsen, Co-Treasurers; and Maureen Buck, Nominating Committee.

As we head into this difficult economy library service becomes even more important to many people. Consider all the money that can be saved by borrowing books instead of buying them or borrowing magazines instead of subscribing to them. The library is the only venue in town that offers free high speed Internet access as well as wireless Internet service. As people, out of necessity must give up their Internet connection, the library is the place to go to conduct job searches and access electronic information. The per capita cost of providing library services is about the cost of two hardcover books! It's a real bargain and I hope more people avail themselves of these services.

Respectfully submitted,
Robin Glasser
Library Director

EDUCATION, LIBRARY, ARTS—LIBRARY TRUSTEES

4.2

LIBRARY TRUSTEES

As economic conditions became more challenging during the year, the Library Trustees and staff looked for ways to keep our Library moving forward. One focus of this effort was education.

The Norfolk Public Library is a vital part of our educational system. For our youngest citizens and their families, our pre-school programs provide early and fascinating experiences of the world of ideas, stories, and the fun of sharing information.

For our schoolchildren—from kindergarten through high school, our public library is the essential source of information and support. Our elementary school library/media centers have faltered in recent years, and, despite dramatic improvements to physical plant, the King Philip Regional school libraries continue to be challenged in terms of their collections, technology, and staff support.

Even if we had high quality school libraries, they are only open during school hours, so on

weekday afternoons and evenings, and all weekends, the public library is the only resource available for information, research, guidance, and support for our students.

The trustees many years ago changed the Library's primary mission to one of educational support for all ages and at all levels. We think that mission is more important than ever. We furnish all of the above programs and services—and many more as well—with 1.65% of our Town budget.

We can keep our mission effective, even through hard times, with the tremendous help of our friends, volunteers, and supporters. Our Friends group continues to do an outstanding job of enhancing Library programs—including its record-setting Book and Bake Sale each spring.

Our Director, Robin Glasser, has passed her fifteenth year of service, and we celebrate her continual energy, creativity, and continuity.

Despite gloomy forecasts, we look forward to making our Public Library ever better.

METROPOLITAN AREA PLANNING COUNCIL

Created by an act of the Legislature in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, advocating for public policies, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, resource protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight sub regions. Each sub region is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

Advancing Smart Growth

MAPC is directed by statute to adopt, from time to time, a comprehensive regional plan. Our current plan, **MetroFuture: Making a Greater Boston Region**, was adopted by the Council on December 2, 2008. This initiative, which has engaged over 5,000 individual and organizations throughout the region, will guide Metro Boston's growth and development, as well as the preservation of critical resources, through the year 2030. At the December 2 meeting, Council

members and MetroFuture friends and supporters voted to move the project from planning into advocacy and action, and participants helped to set priorities among a series of implementation strategies designed to move MetroFuture into this dynamic next stage. MetroFuture is uniting the efforts of MAPC, partner organizations, and the thousands of "plan-builders" in an effort to alter regional priorities and growth patterns consistent with the new plan.

As a member of the **Massachusetts Smart Growth Alliance**, MAPC helped to form the Transportation Investment Coalition last year. This year, the group of business, environmental, public interest, and planning organizations changed its name to **Our Transportation Future**, and has actively advocated for savings, efficiencies, and new revenues to address the state transportation finance deficit.

MAPC has continued its participation on a zoning reform task force chaired by Undersecretary for Economic Development Gregory Bialecki. The "**Land Use Partnership Act**," developed through the task force, would establish a framework for municipalities to designate growth and preservation areas, and to develop consistency between master plans and zoning. The bill would significantly modernize the state's outdated zoning and subdivision laws, providing a menu of reforms to all municipalities, and additional relief to those who choose to opt into the bill's planning and smart growth requirements. Passing legislation to reform zoning and planning in the Commonwealth will remain a key area of focus at MAPC throughout 2009.

Collaboration for Excellence in Local Government

Sub regional councils continued to communicate with MAPC's eight regions and to gather citizen input this year. Most of the sub regional coordinators hosted legislative breakfasts this year, where participants could prioritize legislative goals and ideas with their delegation. Through its Metro Mayors Coalition, MAPC helped 21 communities secure more than \$2 million in **Shannon Grant funding** over the past three years to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence, and substance abuse. Our North Shore Coalition has grown and flourished during 2008, working on issues as

PLANNING & DEVELOPMENT—METRO. PLANNING COUNCIL

diverse as transportation planning, anti-gang programs, and consolidation of services.

Collaboration for Public Safety

MAPC performs fiduciary, planning, and project management duties for the **Northeast Homeland Security Regional Advisory Council (NERAC)**, a network of 85 cities and towns north and west of Boston. In 2008, MAPC helped to develop evacuation and sheltering plan templates across the region, and created three regional caches of emergency response equipment that can be loaned out to municipalities for drill exercises or emergencies.

MAPC completed **Natural Hazard Mitigation Plans** for 46 cities and towns this year, on top of the 29 plans already completed in recent years. Each plan recommends strategies to mitigate the impacts of natural disasters *before* they occur, along with a GIS map series depicting areas subject to various natural hazards.

Collaboration for Municipal Savings

MAPC's **Regional Services Consortia** administered procurements for more than 50 cities and towns, saving communities up to 20% on purchases such as office supplies, paving services, and road maintenance. In 2008, MAPC performed multiple procurements for five consortia: North Shore, South Shore, Metrowest, Northwest and Merrimack Valley (the last in collaboration with the Merrimack Valley Planning Commission). MAPC also entered the vehicle fuels market in 2008, procuring a contract for several South Shore towns.

Reliable Data, Available to All

MAPC, along with the Massachusetts Executive Office of Transportation, continued this year to provide municipalities with **Pictometry Oblique Aerial Imagery Technology** free of charge to cities and towns. The **Pictometry Oblique Aerial Imagery Technology** allows users to display features such as buildings, land areas and hydrology, which may be viewed from several directions and at different scales.

In April 2008, Pictometry International once again conducted a flyover of the entire state that provides five-way aerial imagery for all public sector agencies statewide. The five-way imagery consists of four oblique views (north, south, east and west) and one straight down view that may be viewed through Pictometry's Electronic Field

Study software version 2.7, which is also available at no cost to municipalities.

MAPC also continued expanding the MetroBostonDataCommon.org Web site, which provides on-line mapping and chart-generating tools for users. This year, the Massachusetts School Building Authority contracted with MAPC for analysis and consulting services, including analysis of the impact of new schools on enrollment patterns. The Data Center also began distributing a monthly e-mail newsletter highlighting new datasets and resources for constituents.

MAPC's data center is partnering with the Donahue Institute at the University of Massachusetts to encourage more accurate counts on the **2010 Federal Census**. MAPC is helping municipalities prepare for the Census in many ways, including advocating for the formation of Complete Count Committees that can target hard-to-count population groups such as recent immigrants and renters in each city and town.

Getting Around the Region

MAPC continued its popular **Regional Bike Parking Program**, negotiating discount group purchasing contracts with three leading vendors of bicycle parking equipment. This allows MAPC communities, the MBTA, and the Department of Conservation and Recreation to purchase discounted equipment. The Boston Region MPO, the Executive Office of Transportation, and the Federal Highway Administration have provided generous funding to support 100% reimbursement of the cost of eligible bike parking equipment bought through this program. Communities around the region have used the program to put new racks at schools, libraries, parks, and shopping areas. A total of 788 racks holding 2472 bicycles have been installed at 25 communities throughout the region.

MAPC continued its work on the **Regional Pedestrian Plan**, administering a survey this year to nearly 2,000 people. The plan will identify policies to make walking more convenient, safe and practical.

On Beacon Hill

- **Municipal Health Insurance:**
MAPC continued encouraging municipalities to join the **Massachusetts Group Insurance Commission (GIC)**, which can help communities save millions of dollars each year by taking advantage of lower insurance rates available through the GIC. To date, 27 municipalities have joined the GIC.
- **Shannon Community Safety Initiative:**
Over the last three years, MAPC's advocacy and grant development services have helped more than two dozen communities to secure funding for interdisciplinary programs that focus on youth violence, drugs, and enforcement against gangs. The program was funded at \$13 million in Fiscal 2009.
- **Statewide Population Estimates Program:**
A \$600,000 line item in the 2008 budget provided the State Estimates Program with more resources to prepare for the 2010 Census. This program will help correct the deficiencies of recent population estimates and to prevent similar deficiencies from occurring in 2010. Conservative estimates suggest Massachusetts stands to gain between \$2.5 million and \$5 million per year in federal funding, or between \$7.5 million and \$15 million between 2007 and the 2010 Census as a direct result of the program's efforts.
- **Surplus Land:**
MAPC continues to advocate for passage of a new policy on the disposition of surplus state land. Specifically, we continue to build support for our proposal that encourages smart growth development on surplus land while giving municipalities a meaningful role in the disposition process, a discounted right of first refusal, and financial participation in the proceeds.
- **Community Preservation Act:**
CPA has been very popular throughout the region, but recently the state matching fund has declined precipitously. Legislation filed by Senator Cynthia Creem (D-Newton) and Representative Stephen Kulik (D-Worthington) would secure adequate funding over the long term for the state's CPA matching fund, and encourage even more communities to join.
- **District Local Technical Assistance**
The planning assistance offered through the District Local Technical Assistance Fund (DLTA) was funded at \$2 million for Fiscal 2009. It enables the state's 13 Regional Planning Agencies, including MAPC, to provide municipalities with technical assistance in two key areas: achieving smart growth land use objectives, and consolidating procurement, services and planning across city and town lines.

PLANNING & DEVELOPMENT—S.W. ADVISORY PLANNING

South West Advisory Planning Committee (SWAP)

Bellingham, Dover, Franklin, Hopkinton,
Medway, Milford, Millis, Norfolk, Sherborn,
Wrentham

During 2008, the SWAP sub region municipal representatives continued to meet on a regular basis to discuss and take action on issues of mutual interest from community development planning to transportation. SWAP heard presentations on the upcoming US Census, alternative parking management programs, alternative growth designs promoted by the state's Smart Growth tool kit, revisions to the state's storm-water regulations that will impact local communities, funding opportunities forthcoming under the Green Communities Act, and potential legislative changes to the state's zoning act. SWAP was also informed about the availability of free aerial photography for their towns, free bicycle racks, and free trainings for municipal planners through MAPC.

SWAP provided input regarding an upcoming transportation study of Route 126 from Bellingham to Framingham. The Committee also

held a lively discussion on how communities can best use design review committees and guidelines to foster appropriate development.

During the past year, the communities participating in the subregion were briefed on grant opportunities, such as the District Local Technical Assistance fund and the Suburban Mobility Program as well as the Commonwealth Capital program. Subregional representatives also participated in MAPC's MetroFuture project, to develop a plan for the future of the greater Boston region. During 2008, MAPC also completed our work with the Town of Millis to rezone a portion of the western industrial zone along Route 109, assisted Norfolk in securing designation of Priority Development site under the state's 43D program, worked with the Sherborn Planning Board to host a visioning session for the town center, and facilitated discussions between Milford and MassHighway on a possible Park and Ride lot.

Respectfully Submitted,
Marc D. Draisen
Executive Director, Metropolitan Area Planning
Council.

PLANNING & DEVELOPMENT—PLANNING BOARD

PLANNING BOARD

At the conclusion of 2008, the Planning Board consisted of Thomas M. Burke as Chairman, David A. Roche as Vice Chairman and Steven G. McClain as Clerk. Peter S. Chipman, formerly of the Board of Health, was elected during the month of May. Andrea Langhauser continued as Associate Member to the Planning Board and when Thomas C. Poppey resigned from the Planning Board, Ms. Langhauser was appointed jointly with the Board of Selectmen to fill Mr. Poppey's term until the election in May 2009.

Planning Board members serve on or are represented on other Boards and Committees. Chairman Thomas M. Burke was reappointed as the Planning Board's representative to the Earth Removal Advisory Committee providing guidance to the Board of Selectmen during Earth Removal public hearings. Vice Chairman David A. Roche worked with the Department of Public Works to have older streets in Town accepted. Mr. Roche also represented the Board evaluating the feasibility of a new public safety building and representing the Planning Board at Economic Development Committee meetings. Steven G. McClain was reappointed by the Planning Board to continue to sit on the Affordable Housing Committee. Mr. McClain has also continued in his appointment to the Zoning By-Law Study Committee. Ms. Langhauser also continues to represent the Planning Board on the Community Preservation Committee serving that Board as Chair.

The Planning Board approved site plans for Walgreens and an additional Retail Store in Norfolk Commons, Gomes Corporation and Norfolk Irrigation both to be located at Shire Industrial Park as well as two commercial buildings at 94 and 96 Pond Street. Construction is progressing at the new Daley's Service Station of Two Rockwood Road, Acres of Green at Sherwood Industrial Park, Backlund Electric at Shire Industrial Park, Café Pesto at 220 Main Street, Rocco Plaza at 17 Pine Street along with some progress at Village at River's Edge off of Holbrook Street and Route 115.

Due to the decline in the housing market the Planning Board extended many approvals for subdivisions to be constructed in the future. These extensions included: Canterbury Estates, Cranberry Heights, Sandy Knoll, Saddle Ridge,

Village at Pine Creek and Bristol Pond Estates. Even with the poor performance in real estate, the Planning Board received applications for subdivisions known as Toils End Farm and Mill River Heights during the latter part of the year. Toils End Farm is a subdivision off of Maple Street consisting of 46 lots in Norfolk and an additional 34 lots in Wrentham. Mill River Heights has nine lots off of Myrtle Street. Both of these subdivisions continue going through review at Natural Heritage and Endangered Species Program (NHESP). The applicant for Ferne Ridge Estates made a December submittal to the Planning Board for a special permit application to change the Conventional Plan to an Open Space Subdivision consisting of thirteen lots off of Winston, Churchill and Turner Streets. The first public hearing will be held in January 2009.

The Planning Board continued to receive Planning Services from Gino D. Carlucci, Jr. of PGCA, Inc., Franklin, Massachusetts. Mr. Carlucci's guidance in providing comprehensive information on available grants as well as land-use and zoning guidance has assisted in regulating growth and development in a way that preserves the small-town atmosphere that Norfolk Residents prize.

Engineering Services continue to be rendered by PSC, P.C., of Foxborough, Massachusetts with the majority of meetings being attended by President, Thomas C. Houston and Senior Vice President David W. Sanderson. Junior member David Edelglass also participated in meetings and reviews of various projects. PSC was instrumental in the many reviews of the new storm water by-law and a joint participant with the Planning Board in coordinating efforts with the Board of Health for a review of regulations of both Boards creating a more streamlined process for applicants.

At the Annual Town Meeting, the Planning Board submitted a warrant to include the home at 19 Rockwood Road into the B-1 District. Previously the home had been used commercially as an inn and a restaurant known as Sumner's. Additionally, the Planning Board advanced articles to make further amendment to the affordable by-law and to signage by allowing a second freestanding sign. Other zoning articles passed at Town Meeting included allowing multiple buildings on a single lot in the C-4 zoning district and to add an addition to the

PLANNING & DEVELOPMENT—PLANNING BOARD

chart in the zoning by-law specifically allowing a natural rock as an approved material for signage.

The Planning Board and Board of Selectman jointly established the Economic Development Committee in 2007 continuing efforts to identify viable business alternatives that meet the service needs of residents, create a sustainable tax base and facilitate higher density development within the non-residential districts. Chairman Robert E. Nicodemus continued his appointment along with Mike Kulesza, Kim Eldred, Ken Squires and Jennifer Troutman. During 2008 there was the addition of Walter Byron, Lori Scholl and Greg Mirliiss. With the work of the Economic Development Committee, a successful application was made to the Commonwealth of Massachusetts for technical grant assistance under Section 43D resulting in the award of \$60,000 to the Town of Norfolk to implement a process to streamline policies and procedures for priority development sites. At the previous Fall Town Meeting, the former site of Southwood Hospital was designated a priority development site. Efforts continue to encourage development on that site off of Massachusetts Route 1A. Under the direction of the EDC, there are on-going efforts to include the Town Center B-1 District as a priority development site and continuing work with the PWED Grant to the Town for the construction of a bridge redirecting traffic from Main Street into the upper MBTA parking lot and the rear of Norfolk Commons to improve traffic flow. This subcommittee is also attempting to help the Planning Board create a more pedestrian friendly downtown area and to increase the commercial base.

During 2008 the Planning Board continued to work collaboratively with the Design Review Board with the objective of approving architecturally pleasing commercial and business development. The Design Review Board continued to be led by John Buchholz, and consisted of Mr. Buchholz, Bob Nicodemus, Mary Lou Navin, Paul Comendul and Arlen Li. The Planning Board is grateful for the time and invaluable recommendations it receives from these professionals in building design.

The Planning Board looks forward to working with all the Boards and Committees to streamline the permitting process while still resulting in a quality product for the Town of Norfolk.

The Planning Board has been posted for most Thursday evenings during the coming year by office staff, Janice Quinlan and Janet Lamonica. The office staff works to provide necessary information to Planning Board members prior to and during meetings and to ensure that the Planning Board's webpage on the VirtualNorfolk website has the most current information. Partnering with the Town of Norfolk Public Library, plans and other information is available at the Reference Desk for the public to view at their convenience. The Planning Board also has taken advantage of digital technology to capture meetings and provide current information. The Planning Board is diligent in its efforts to include residents of the Town of Norfolk in the process to determine future needs of their Town.

The Planning Board sends its sincere appreciation and best wishes to former member Thomas C. Poppey for his years with the Planning Board.

PLANNING & DEVELOPMENT—ECONOMIC DEV. COMMITTEE

ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee (EDC) was established in March, 2007, with the goal of increasing business and commercial development opportunities within Norfolk. The EDC was "jointly appointed" by the Selectmen and the Planning Board and operates under their authorization and with their approval of items and agenda relating to controlled and balanced growth within our community.

In 2007 the EDC accomplished the following:

- Promoted a 43D Warrant Article for B1 and C6 districts,
- Reestablished and enhanced an EDC web site presence at virtualnorfolk.com and created a communications channel to the EDC via EDC@virtualnorfolk.org,
- Explored and researched approaches for discovering the development needs of B1 property owners,
- Promoted and initiated better internal communication between land use boards, the commissions and the Selectmen.

In 2008, between February and May, the EDC researched a law, Chapter 43D, for expedited permitting of certain specifically designated building sites within Norfolk, to be applied beginning with the Southwood Hospital land parcels in the C-6 commercial zone. The premise of the law is to stimulate development in those designated areas by guaranteeing a comprehensive town response to development applications within a 180 day period. In addition, the EDC interviewed all land use boards and commissions (Conservation, Planning, Health, Zoning Appeals, Selectmen) on the various opportunities and requirements of adopting the 43D law.

Additional information was acquired from two state agencies to prepare the 43D application. At the 2008 spring Town Meeting a warrant article was passed by Norfolk citizens accepting the provisions of chapter 43D of the MA General Laws for the land parcels designated as the C6 Zoning District making them separate Priority Development Sites. Acceptance allowed the town to begin the process of preparing an application to the State Interagency Review Board for approval and grant designation. The 43D designation provides benefits of adding development visibility at the state level, providing grant funds for streamlining the permitting process, enhancing

status for Public Works Economic Development (PWED) grants, etc.

In the last months of the year, the EDC assisted, over a four week period, in the preparation, review and delivery of a grant request for streamlining the 43D permitting process, including consultant proposals for market research, traffic, waste water, contamination remediation and research for software to consolidate wetlands and ground water site data. The signed Grant Application was delivered to the MA Interagency offices in Boston and included final consultant project proposal-estimates from all consultants. The Interagency Board approved the 43D grant and indicated it would award the grant funding in early 2009. The EDC will assist with finalizing all consultant agreements and addressing a schedule for adopting procedures within three to six months of receiving the 43D Grant.

In December, the Planning Board requested that the EDC present the status of on-going studies that could have some impact on future development and re-development within the Norfolk Town Center including waste water treatment, storm water infrastructure and roadway programs. To accomplish this presentation the EDC compiled information available from the Norfolk Master Plan, the DPW, the Town Administrator and the Building Commissioner.

The resulting maps and information suggest that the Town Center could accommodate and expand by 500,000 square feet of new mixed-use space while also accommodating new and existing town buildings, including the present or new Freeman-Centennial School and the present or new Public Safety building. Additionally, the infrastructure changes address traffic management and congestion within the town center with new roads and bridges, and essential energy services such as natural gas service which could be brought to the Town Center. Given that Norfolk is a transportation hub linked to Boston by the MBTA commuter rail, developing the town's roads and bridges, water, sewer and utility services will facilitate balanced growth and increase town tax revenues. This work begun in December will continue into 2009.

In 2009 the EDC will also focus on other mission topics:

PLANNING & DEVELOPMENT—ECONOMIC DEV. COMMITTEE

- Continue to encourage Commercial and Business property development in Norfolk
- Further facilitate timely and concise Norfolk Town government communications
- Establish a media presence to inform the regional development community of Norfolk development opportunities
- Prepare a guide line for expediting approvals from town land use boards, commissions and committees as required by the 43D law.

Respectfully submitted
Economic Development Committee

PLANNING & DEVELOPMENT—RECREATION COMMISSION

RECREATION COMMISSION

The Recreation Department reports to the elected Recreation Commission consisting of five members. The Director, Ann Proto, and the Assistant Director, Kathy O'Brien, manage and oversee the department's programs and projects.

Norfolk Recreation's goal is to provide a wide variety of recreational opportunities to all our residents at fair and reasonable prices. Programs are offered every season with the summer season being the busiest. Programs are printed in brochures and also available on line. Programs are self-supporting through a 53D Revolving Fund.

The Recreation Department uses several locations for programs. In addition to our offices and the adjacent Multi-purpose room, we use the old Town Hall, the schools, the Freeman Centennial fields, and the Pond Street Recreation Complex. We have also teamed with local organizations such as the Franklin Branch of the Hockomock YMCA, the Adirondack Club and ForeKicks in the effort to diversify offerings.

The Recreation Department sponsors and funds the Summer Concert Series, the Free Summer Playground, the Easter Egg Hunt, and the Tree Lighting Celebration. Larger improvements funded by Norfolk Recreation in 2008 include adding playground surfacing at all town playgrounds and extensive field maintenance work.

The Recreation Commission allocates Norfolk playing fields at the Freeman Centennial School and at Pond Street. Field space has been fully utilized for two years. Norfolk youth and adult sport organizations have over 2500 players using fields for practices and games each week. Additionally, we are pleased to provide fields for King Philip High School Baseball, Soccer and Lacrosse.

Field condition and maintenance are top priorities. The Commission works closely with the Department of Public Works and sport organizations to maintain the fields and park areas. The primary goals of field & park maintenance are safety, playability, and durability. Due to heavy demand, field maintenance has increased. In 2008, field fees

and their distribution were evaluated. After extensive and careful assessment it was determined field fees would increase to \$20 per player per season in 2009.

Sign Sponsorships continue at the Pond Street Complex. Many local businesses and organizations purchased sponsorships and thus support our field improvements.

Norfolk Recreation continues to pursue completing the Pond St. Complex with a building that would house bathrooms, a concession stand, a multi-purpose room, and storage. The completion of this building would allow for full utilization of the Pond St. Complex and allow us to discontinue programs at the Old Town Hall.

The planning of the Kids' Place Project began in the beginning of 2008. In December, we had raised approximately \$10,000 of the \$100,000 needed for this project. Funding for this project is expected to be spread out over three years.

The Recreation Commission continues to work with the Community Preservation Commission and Conservation Commission on the Town Pond Project. Our goal is to have the Town Pond serve as an accessible park area for residents.

The Recreation Department and Commission recognizes with gratitude the ongoing support and expertise received from several town departments, boards, and organizations. This past year monetary and service donations were received from Norfolk Community League, Norfolk Baseball, the Norfolk Cultural Council and the Adirondack Club.

Norfolk Recreation is greatly appreciative of the support we receive from our citizens and looks forward to continuing the promotion of community recreation, spirit, health and opportunity.

Respectfully submitted,
Norfolk Recreation Commission

PLANNING & DEVELOPMENT—ZONING BOARD OF APPEALS

ZONING BOARD OF APPEALS

The Zoning Board of Appeals consists of 5 Full Members with a term of 5 years and 2 Associate Members with a term of 1 year. The Board meets regularly once per month on the 3rd Wednesday of the month unless the work load dictates additional meetings. The Board hears petitions for Variances, Special Permits, Comprehensive Permits and Appeals of the Building Inspector's decisions. The Building Inspector is the Zoning Enforcement Officer.

During the 2008 calendar year the Board received 10 applications, some with multiple special permit requests. The breakdown is as follows:

Special Permits

Granted:	6
Denied:	1
Extensions	6
Withdrawn	2

Variances:

Withdrawn	1
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Appeals:

Granted	1
Withdrawn:	1

Amendments:

Granted	1
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Comprehensive Permits:

Amendments	1
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Of the 44 Norfolk Condominium 40B units, 25 have been sold to date. Per the conditions of the Comprehensive Permit, \$10,000 must be deposited to the Affordable Housing Trust Fund for every unit sold. To date the fund contains \$250,000 an increase of \$50,000 over 2007. The first lottery for the 11 affordable family units was conducted in 2006 and resulted in the purchase of 4 affordable family units and 3 affordable age restricted units. A second lottery was also conducted by the lottery agent in 2008 for the final 3 affordable family units and 1 age restricted unit.

The Board granted an Amendment to the Norfolk Town Center 40B project in April of 2008 to allow an additional 16 -2 bedroom units to be constructed.

In 2006, the Board granted a Comprehensive Permit under chapter 40B for 28 single family dwellings off River Road. No construction has yet to be commenced on that project, although the Board granted a minor housekeeping modification to that permit in April of 2007. No construction of this project has commenced.

Of the six special permits granted one Special Permit was related to a new business entity within the Town Center Business District and 3 special permits were related to new construction projects within the Commercial District along Route 1A.

HUMAN RESOURCES—BOARD OF HEALTH

BOARD OF HEALTH

The Board of Health's mission, under the excellent guidance of the elected board members, is to promote good public health, prevent disease and protect the environment. This is carried out through routine inspections, investigating complaints, plan review, overseeing many programs and regulations (local and state), educating our residents and businesses, and serving the public.

Appointments

Board of Health Agents:

Betsy J. Fijol – Administrative Assistant
William R. Domey – Health Agent
Hilary Cohen – Animal Advisor
Gail Bernardo – Burial Permits
James F. Delaney – Burial Agent
Mark Oram – Sanitarian

Permits and Licenses Issued

	2007	2008
Burial Permits	10	8
Form 1.0 (Review for Home Improvement)	59	40
Perc Testing	60	33
Well Permits	12	6
Septic System Permits:		
New Construction	28	29
Upgrades	25	21
Component Replacements	20	11
Site Plan Reviews	7	4
Subdivision Reviews	4	1
Variance Hearings	11	3
Food Establishments	32	28
Tobacco Sales	4	5
Refuse Haulers	8	9
Septic Installers	59	44
Septage Pumpers	13	16
Camps	2	1
Massage Therapists	6	4
Massage Estab.	4	3

Other Board Issues

The Board of Health sponsored its annual Rabies Clinic on April 5, 2008 at the Norfolk DPW garage on Medway Branch Rd. Dr. Shelly Sandler, D.V.M. and staff vaccinated a total of 63 dogs and cats.

The Board of Health also sponsored a Flu Clinic in November 2008 at the Senior Center. The Walpole Area VNA provided vaccinations to more than 180 residents. Many thanks to the VNA, Council on Aging, and the volunteers that make this event possible.

The Board of Health funded the town's Connect-CTY mass communication service again this year through a Homeland Security grant. Residents are reminded to visit the town's web site and click on the link that says "SIGN UP NOW-SERVICES BY CONNECT-CTY" to enter their complete contact information.

The Board's all-volunteer Medical Reserve Corp (MRC) team has grown to include fifty-two residents with medical and non-medical backgrounds. The purpose of the MRC is to generate community awareness to educate our town on how to prepare for an emergency. The MRC meets monthly and has hosted several training classes and guest speakers. Becoming an informed citizen and being prepared for an emergency can help save lives-consider joining the Norfolk MRC. Visit the Board of Health web page for more information on the MRC.

The Board of Health would like to thank all of our volunteers for their dedication, hard work and continued support throughout the year.

Please consult our web page at www.virtualnorfolk.org or contact our assistant, Betsy Fijol, for information about current public health concerns, applications, regulations and the services the Board of Health provides all Norfolk residents.

Respectfully submitted,
Norfolk Board of Health

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee meets monthly at Town Hall and is comprised of a combination of at-large members and members representing certain existing Boards and Commissions in Norfolk. In the seven years since the adoption of the CPA by the voters in Norfolk, we have collected more than \$5.2 million in funds, with nearly 50% of that sum coming from State matching funds. As of the end of December 2008, we have an unencumbered balance of nearly \$1.7 million, exclusive of the funds earmarked for projects already approved. To date, the CPC has spent or allocated approximately \$3.5 million for projects within the Town of Norfolk. These projects fall under our mandated priorities: open space and recreation, affordable housing, and historic preservation.

During the past year, the Community Preservation Committee has reviewed funding applications and worked with various groups in Town to identify opportunities to expend CPA funds for projects that are consistent with the mission of the CPA and that will have long-term benefits for the Town of Norfolk. Some highlights of the year's activities are as follows:

- During the year, the Affordable Housing Assistance Program (previously the Down Payment Assistance Program) awarded a grant to one applicant.
- At the spring Town Meeting, voters approved CPC allocating \$300,000 to the Municipal Housing Trust for the purchase and rehabilitation of single family homes for affordable housing in Norfolk.
- Town Meeting also voted to appropriate \$32,000 to aid in the purchase of development rights through an Agricultural Preservation Restriction on 16 acres of land

at the Millis border (contingent on Millis' funding).

- Town Meeting voters rejected a \$1.1 million proposal to purchase 32 acres off Cranberry Meadow Road and Eagle Drive under a Chapter 61-A Right of First Refusal.
- CPC is finalizing the purchase of a parcel on Campbell Street that will provide trailhead parking for the Highland Lake property.
- The CPC established its Strategic Annual Work Plan in January 2008 for the time period through June 2009, and is updating the plan for the next 18-month period.
- The CPA-funded Norfolk Grange historic restoration is underway after delays related to design details associated with the historic nature of the project. Estimated completion is fall 2009.
- The Norfolk Library's Schoolhouse Renovation, funded by CPA monies, should be completed in late spring.
- CPC was a member of the Community Preservation Coalition for calendar year 2008.
- Had discussions with several landowners in Norfolk, initiating the process of exploring conservation and acquisition options.

Please visit www.virtualnorfolk.org to view our meeting schedule and minutes along with downloadable forms for projects and applications.

We encourage people to get involved with the CPC and to bring us ideas of possible projects. We appreciate the support of the Town of Norfolk and look forward to continuing our efforts in 2009.

Respectfully submitted,
Community Preservation Committee

HUMAN RESOURCES—COUNCIL ON AGING

NORFOLK COUNCIL ON AGING

The Council on Aging is made up of 11 members appointed by the Board of Selectmen. The Council appoints an undesignated number of Associate Members. The mission of the Norfolk Council on Aging is to serve as an advocate to ensure that the town's seniors have the opportunity to live with independence, dignity and security. The Council works closely with the Friends of the Norfolk Council on Aging, the Massachusetts Office of Elder Affairs, area agencies, state legislators and local officials to ensure that a wide range of activities are provided.

The Council employs a full time Executive Director, a part-time Secretary, a part-time bus driver, and a 20-hour-a-month Outreach Worker.

The Council received a formula grant from the Executive Office of Elder Affairs (MCOA) in the amount of \$6,174.00, which was used for mileage and extra hours for the outreach program, annual dues to MCOA, and MCOA convention expenses. We also received a grant from the Norfolk Cultural Council which supported our Volunteer Luncheon program.

Programs and services provided by the Council include general information, referrals to other agencies, outreach program, caregiver support, food shopping, health screenings, haircuts, walk club, massage, yoga, fitness programs, intergenerational programs, tax relief program, fuel assistance, transportation, congregate meals, home delivered meals, community education, legal assistance, monthly newsletter,

recreation, social events, and swimming at the Wrentham Developmental Center pool and the YMCA pool in Walpole. The Council also provides services to non-seniors for such things as fuel assistance and general information.

Silver Set Gazette monthly video is on Cable with board member of Norfolk Community TV Richard Connors and the Executive Director as hosts.

This fall, the back yard at the Senior Center was completed and a sign was placed at the entrance. This work was funded by the Friends of the Council on Aging under the direction of Matt Rovendro and his committee.

The Council on Aging would like to acknowledge the ongoing assistance of the Highway Department, the Board of Health and Walpole Visiting Nurses for sponsoring health clinics, the Fire & Police Departments, HESSCO (Health and Social Services Consortium, Inc.), the Executive Office of Elder Affairs, Norfolk Community TV, the Friends of the Council on Aging, all the citizens of Norfolk and our many volunteers who helped to make the Senior Center a home away from home.

We wish to recognize a Staff member of the Council on Aging and member of the Friends of the Council on Aging who passed away this year. Jane Wolfgang will be long remembered for her dedication to Norfolk seniors.

The Council on Aging meets at 9:30 a.m. on the third Monday of each month at the Senior Center. All are welcome to attend.

HUMAN RESOURCES—MOSQUITO CONTROL

NORFOLK COUNTY MOSQUITO CONTROL

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which have resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. Site visits, pre and post monitoring, photographic documentation, survey measurements, flagging, accessing assessors information, maintenance of paperwork and electronic forms, communication with and/or meeting on site with residents, town/state/federal officials and maintaining regulatory compliance are all important aspects of this program. In addition to normal drainage system

maintenance, Project personnel advise residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage Ditches Checked/Cleaned 8,120 ft
Culverts Checked/Cleaned 5 Culverts

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. These applications were conducted after devoting many man hours to collecting larval data which is used for targeting purposes as well as for determining efficacy of these applications. The products used during these applications were Bti (*Bacillus thuringiensis israelensis*) and Methoprene.

Aerial Larvicide Applications 442 acres

Larval Control—Briquette & Granular Applications by Hand 3.7 acres

Rain Basin Treatments –
Briquettes by hand
(West Nile virus control) 560 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. These applications are conducted based on residential complaints as well as by analyzing adult mosquito population data collected from light traps. Additional applications may have occurred following identification of mosquito born viruses such as West Nile virus and Eastern Equine Encephalitis. The product used during these applications was Sumithrin.

Adult Control Aerosol Applications
From Trucks 1,631 acres

HUMAN RESOURCES—HISTORICAL COMMISSION

NORFOLK HISTORICAL COMMISSION

The Norfolk Historical Commission continues active involvement in the preservation of Norfolk's history. Chairman Bill Domineau maintains and updates our Historical Web Page. Betsy Pyne represents the NHC as a member of the Community Preservation Committee. Thelma Ravinski presents workshops on local history to school children, scouting, and community groups. Barbara Bartholomew meticulously researches past events to accurately document our town's rich history. Associate Member Paul Comendul represents the NHC on the Design Review Board.

One of our ongoing goals is the creation of several National Register Districts which have been recommended by the Mass Historical Commission; these areas include: Sullivan's Corner, Kingsbury Pond, Myrtle Street, Rockwood Road, Jane & Paul's Farm, and Pondville Cemetery.

The Eisner House, one of Norfolk's premier homes, was sold in 2008. NHC is consulting with the new owners as renovations are made pursuant to the preservation restriction on this historic dwelling. We have also worked with the Grange Hall members in the planning stage of the restoration project for one of Norfolk's oldest

buildings. In addition, we advised Federated Church trustees about the rebuilding of the stairs at the front entrance of the church, a Norfolk landmark.

We have worked with the Department of Public Works on two cemetery projects: the restoration of the Pondville Crypt at Pondville Cemetery, and the relocation and extension of the wall at Norfolk Cemetery.

The NHC sponsored a photography exhibit at the Norfolk Library entitled, The Life and Times of Alex Waitkevich, The photographs were a gift to the town from photographer, Frank Siteman. The exhibit was a huge success; the photographer as well as many members of the NHC board member Barbara Bartholomew has done extensive research on the life of Bertha Fales, who wrote a history of Norfolk. Barbara successfully documented a gift of land given to the Town of Norfolk by Bertha Fales. The NHC and the Board of Selectmen will jointly sponsor a Town Meeting warrant article to rename a portion of the Highland Lake property in honor of Bertha Fales to commemorate her gift of land and to recognize that a portion of the Highland Lake land was once owned by her family.

Respectfully submitted,
Norfolk Historical Commission

NORFOLK HOUSING AUTHORITY

The Norfolk Housing Authority manages 84 units of State Aided housing. 2008 marked the first year that the Housing Authority became subsidized by the State. Unfortunately, the utility bills paid for the tenants over the past three years, have used up all our reserve funds. Presently, we have 64 units at Hillcrest Village, located on Rockwood Road; our residents are Elderly and Disabled/Handicapped.

Our Family development, Pine Knoll, located on Arnold Road, contains 20 residences of two and three bedroom units. Waiting lists are kept for both properties and applications may be obtained at the Housing Authority office at Hillcrest Village or mailed by request. We can be reached at 508-528-4800, 8:00 a.m. to 1:00 p.m. daily. All applicants interested in residing at Hillcrest Village will find our waiting list to be about a six month to one year wait for an apartment. Our Family waiting list is about a two to three year wait. Both waiting lists give a priority to those applicants who currently live or work in the town of Norfolk.

Our mission is to provide Affordable Housing in the Town of Norfolk. All members are working diligently to provide more affordable housing opportunities in the town of Norfolk.

Special Thanks:

This year, the Board of Commissioners said good-bye to Scott Dittrich, who spent eleven years on the Board working to increase the

number of affordable units in the town of Norfolk. We wish him well as he continues to pursue this goal as a member of the Municipal Housing Trust.

Saint Jude's Confirmation students and staff for delivering Easter, Thanksgiving and Christmas Baskets to our Elderly and Family Developments. You provided for those who may not have had a Holiday dinner. Thank you for your generosity and kindness.

The Board of Commissioners, staff and residents wish to express their appreciation to the dedicated Police, Fire and Highway Department personnel for their concern and service. The Housing Authority also wishes to commend and thank Norfolk Together, St. Jude's Parish, the Federated Church, the Girl Scouts, the Boy Scouts, the SAC program and children, and the Council on Aging for their continued support, outreach and care of our residents.

The Norfolk Housing Authority remains committed to serving the Norfolk Community and its residents with affordable housing opportunities. If you would like the opportunity to serve on the Board of Commissioners, please come to the office at Hillcrest Village, 33 Rockwood Road for more information.

Respectfully submitted,
Muriel St. Amand,
Executive Director

SOUTH NORFOLK COUNTY ASSOCIATION FOR RETARDED CITIZENS, INC.

With funding through the Town of Norfolk, the South Norfolk County Arc (SNCARC) provides and supports services to citizens of Norfolk who are disabled by mental retardation or other developmental disabilities. SNCARC is a private, non-profit membership-based organization founded in 1954 by local parents. For more than half a century SNCARC has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Norfolk, along with the other eleven towns we serve, continues to provide the vital funding support as it has done for over thirty years.

Our mission is, **"To advocate for and provide supports and services to people disabled by mental retardation and other developmental disabilities and to their families."**

Supports and services provided by SNCARC to the citizens of Norfolk include:

Family Support and Respite Care:

SNCARC provides temporary in-home or out-of-home professional care and training for children and adults with mental retardation or other developmental disabilities on a planned or emergency basis. It operates after-school and school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our home facility in Westwood.

Family Autism Center:

The SNCARC Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services, educational services, parent and sibling support groups and a resource library with Internet access.

Autism and Law Enforcement Education Coalition (ALEC)

ALEC is a collaboration of the Family Autism Center with the office of Norfolk County District Attorney, William R. Keating and local fire and police precincts. ALEC training helps foster a

deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, emergency room personnel and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member

Social-Recreational Programs:

SNCARC provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with mental retardation. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

Advocacy:

SNCARC provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by mental retardation or other developmental disabilities.

Clinical Resource Program:

SNCARC provides behavioral and other psychological counseling and psychiatric services for children and adults with mental retardation and other developmental disabilities and their families.

Residential Management:

SNCARC provides Residential Management Services for residential homes and apartments housing individuals with mental retardation.

Day Habilitation Program:

SNCARC provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical well being, domestic and self-care skills, community living skills and social skills. This program includes a component for individuals who are elderly and disabled by mental retardation. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

SNCARC was selected by the Massachusetts Council of Human Services Providers to receive the prestigious 'Peer Provider Award' which this

HUMAN RESOURCES—ASSOC. FOR RETARDED CITIZENS

statewide organization presented to us at their annual Convention and Expo held this year on 12/3/08 at the Marriott Copley Place in Boston. Specifically, we were nominated by the staff of Rehabilitation Resources, an agency providing residential services, for the work of our Day Habilitation Program staff. The nomination states, in part, "Seven individuals served by Rehabilitation Resources attend the day habilitation program at SNCARC where they receive exemplary services . . ."

In addition, we were informed that the collaborative way in which our staff work with other agencies in the best interest of the individuals at the program was a primary reason for the nomination. It is a tribute to our entire Day Habilitation staff to be recognized for such important work.

Services supported by SNCARC through its affiliate Lifeworks:

Vocational Training and Job Placement Programs:

Lifeworks Employment Services provides vocational rehabilitation for mentally retarded

persons age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

Residential Programs:

Lifeworks Residential Programs provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Norfolk residents who wish to visit or learn more about our programs or who wish to request services for someone disabled by mental retardation or other developmental disability should contact us at (781) 762-4001.

Respectfully submitted,
William Abel, Ph.D.
Chief Executive Officer
www.sncarc.org

HUMAN RESOURCES—WALPOLE VISITING NURSE ASSOC.

WALPOLE AREA VISITING NURSE ASSOCIATION

The Walpole Area VNA completed the year 2008, with relative stability. The Walpole Area VNA is a Medicare and Medicaid Certified Agency. The quality of care is reflected in client satisfaction surveys and letters of appreciation from patients. Again, this year, the Walpole Area VNA received a Pinnacle Award for excellence in patient satisfaction and is ranked in the top 10% of benchmark agencies, nationwide. The agency also became designated as a "Home Care Elite" agency on the national level.

The Walpole Area VNA provides programs in health promotion to all age groups in addition to traditional home health services. The three major components of the Health Promotion Program are:

Health Maintenance for the Elderly: Promotion of good health and maximum functioning for all residents over 60 years of age. Elderly residents, who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Home Health Program are seen on a periodic basis by a nurse at home. The goal of the program is to assess changes in physical condition, prevent complications and prevent unnecessary hospitalizations. Ambulatory residents are seen for physical assessment and health counseling at the senior citizen clinics, held at the Federated Church the third Wednesday of every month.

Maternal/Child Health: Promotion of the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period and the child rearing years. Services are provided by a maternal / child health nurse specialist and a lactation consultant, through home visits.

Communicable Disease: Prevention and control of communicable disease through case finding, education and provision of follow-up care, consistent with public health practice.

Public Health: Promotion of health awareness for the prevention of serious illnesses. Periodic hypertension, diabetes and bodyfat screenings are held at the clinics and in the community. The annual flu clinic was held in November. The pneumonia vaccine was offered at the WAVNA office this year.

The Town of Norfolk Public health Statistics for 2008 are as follows:

<u>SERVICE</u>	<u>VISITS</u>
Home Visits/Health Maintenance	0
Maternal/Child Health Visits	0
Communicable Disease Follow-Up	123
Senior Citizen Clinics	67
Flu Vaccine	144

HUMAN RESOURCES—VETERANS' SERVICES

DEPARTMENT OF VETERANS' SERVICES

Your local Veterans' Service Officer is committed to assist our needy veterans and dependents, with the same concern and compassion that the Commonwealth of Massachusetts Executive Office and the Massachusetts House and Senate had when aid and assistance programs for our veterans were first established in the Commonwealth in 1861.

Many reforms and changes have been made to improve the delivery of services. Today, with the continued support of the Commonwealth and its legislators, your Veterans' Service Officer is meeting the needs of our former service personnel.

Your Veterans' Service Officer administers many varied entitlement programs and for this reason, your local Department of Veterans' Services is considered a one-stop center.

In addition to the duties to aid, assist and advise, as stated in Chapter 115. Massachusetts General Law, your Veterans' Service Officer Counsels, files claims, and explores every avenue leading to the resources and revenue available for the veteran. This past year my office aided over 70 claims for veterans/dependents, bringing into the Town of Hopkinton VA benefits amounting to \$620,748.00.

The veteran or dependent of the veteran must be motivated to realize and be aware of his or her own assets. Where rehabilitation may be required, proper attention is given to that need, while treating the veteran or his dependent with dignity and courtesy. Our services to veterans and to their dependents are a record of which we are proud.

Your Veterans' Service Officer will continue to meet his responsibility to the taxpayer with diligence, keeping in mind that monies received from other resources will reduce the financial responsibility to the Town.

Major changes in Massachusetts General Law, Chapter 115, affecting all veterans within the Commonwealth of Massachusetts include:

1. We now have two State cemeteries- located in Agawam-Winchendon

2. Reimbursement to cities and town, 75% of the cost of flags for flagging veteran's gravesites on Memorial Day.
3. Reimbursement to each city and town 100% for training programs for veterans service officers.
4. Increase in real estate tax abatement for certain disabled veterans.
5. Granting surviving spouse of certain disabled veterans the same real estate tax abatement that the veterans received while alive.
6. Increased annuity payments to \$2,000.00, including all 100% disabled veterans, gold star parents and gold star spouses of eligible deceased veteran's, c 115, sec 6a, 6b, and 6c
7. An increase in Burial Allowance to \$2,000.00
8. Peacetime Veterans now qualify for c115 State Benefits.
9. Established and funded a Women's Outreach Program
10. Welcome Home Bonus-c130 Acts of 2005- \$1,000.00--\$500.00. A note of interest-we find that many of our returning Afghanistan-Iraq war veterans have not filed for their State Bonus- As well as those who have served in Bosnia-Kosovo Conflicts
11. Compilation of all veterans of all wars.
12. Established veterans web site

My thanks to the Board of Selectmen for their understanding of the needs of veterans and for their continued support to insure that those Veterans Service Department's justifiable monetary benefits are met. The Department of Veterans' Services and the Town will continue to fulfill the needs of those who served.

The Department of Veterans' Services will continue to provide service to our Veterans and their dependents, being aware of the fact that our services have constantly increased. It is, therefore, necessary to emphasize the quality of services and continue with our best effort to maintain an efficient and economical Veterans Assistance Program.

Respectfully submitted,
Anthony J. Mastroianni,
Veteran's Services Agent

NATURAL RESOURCES—CONSERVATION COMMISSION

CONSERVATION COMMISSION

The 2008 Norfolk Conservation Commission consists of seven (7) dedicated volunteers who are appointed for three year staggered terms by the Board of Selectmen. The Commission meets twice monthly on the 2nd and 4th Wednesdays of the month. The Commission reserves the second monthly meeting for public hearings.

The Commission's jurisdictional responsibilities are guided by the Norfolk Wetlands Protection Bylaw and the State Wetlands act, as most recently revised their promulgated regulations and the Department of Environmental Protection's Wetlands Program Policies. The Commission also acts as managers and stewards of open space in Norfolk.

During the 2008 calendar year, the Commission conducted public hearings for 14 wetland cases. The filings were for wetland resource area delineations (1), new residential dwellings (3), residential improvements (4), commercial building (1), DPW water main project (2), residential subdivision (1), and requests for determination (2)

The Commission's part time agent, Janet DeLonga, continues to maintain office hours on Mondays and Thursday from 9:00 a.m. to 12:00 p.m. The office is staffed Monday through Thursday from 9:00 a.m. to 12:00 p.m. by our part time Administrative Assistant, Marie Simpson, and our part time Clerk, Elaine Mason.

The Commission endorsed the passage of the proposed Agricultural Protection Restriction for the Bigelow Farm on the Norfolk/Millis town line. Monies were approved at the 2008 spring town meeting to preserve this valuable farm land.

In 2008, the Commission signed off on two Eagle Scout projects which involved improvements to Conservation managed land. Congratulations to Jeffrey Andrade and Brett Ewer of Boy Scout Troop 80 for the successful completion of their projects and for reaching the highest honor of Eagle

Scout. Special thanks to Cynthia Andrade and Allan Shaw for their oversight and monitoring of the projects on behalf of the Commission.

The Commission lost 13 year member and past chairman, Allan Shaw, who decided not to seek reappointment at the end of his term in June 2008. Thankfully, Mr. Shaw continues to his volunteer services as an associate member, as does Jay Talerman a past member and chairman.

The Commission wishes to thank the Department of Public Works and especially DPW Director, Butch Vito, Jr. and Tom Benedetti for their continued cooperation and maintenance work on Conservation Commission managed properties.

BOARD OF ASSESSORS

An interim assessment was completed in the Town of Norfolk in 2008. The value of residential properties decreased by approximately 4%. The tax rate for Fiscal Year 2008 was \$12.78 per \$1,000 of property valuation. The Board of Assessors with the assistance of the office staff continued to update the website and make more information available to the public. We now plan to link the information from our Vision database to the mapping database.

Fiscal Year 2010 is a certification year and we will be inspecting all of the sales that occurred in 2008 to establish the property assessment for all properties in town as of January 1, 2009. We will also continue with our cyclical reinspection of a portion of all properties in town.

Mrs. Patricia Salamone was elected as Chair of the Board of Assessors with Mr. John G. Robbins serving as Clerk; and Maggie Leavitt was welcomed as a new Member.

The Board would especially like to acknowledge the many years of service that Donna Putt has given to the Town as former Chair and Member of the Board of Assessors and also recognize her service as President of the Massachusetts Association of Assessing Officers.

The Board of Assessors would like to extend their thanks to Chief Assessor Robert L. Alford II for his dedication and professionalism and welcome John H. Neas who started January 5, 2009 as the new Chief Assessor. Appreciation is also extended to Assessing Technicians Joan Dooley and Kathleen Mullineaux and to Data Collector Arthur H. Marshall for their abilities, knowledge and service to the public.

As we start another year, the Board of Assessors and its staff will continue to serve the community and the residents of Norfolk in a professional manner.

Please visit our website at www.virtualnorfolk.org.

FINANCES—TOWN TREASURER/COLLECTOR

TOWN TREASURER/COLLECTOR

Two full-time and two part-time employees staff the Town Treasurer/Collector's Office. In addition to the Town Treasurer/Collector, there is an Assistant Town Treasurer/Collector and two Revenue Collectors.

Tax related duties and responsibilities focus on billing and collecting real estate and personal property taxes, water payments and motor vehicle taxes. Those collections for the calendar year 2008 amounted to approximately \$13,350,000.00 in tax revenues via online, lockbox, mail and counter payments.

Other tax related responsibilities include the processing of municipal lien certificates, good standing approvals, and tax refunds. We collect delinquent taxes and water bills by utilizing demand billings, water liens, and deputy collections, tax title takings and foreclosures.

The office is also responsible for the receiving of all Town funds, funding and mailing vendor checks for all Town expenditures, investing all Town funds, short and long-term borrowing and

the processing of payroll for 350 plus employees.

Currently we have on our electronic online payment process, the capability to pay recreation fees along with real estate taxes, motor vehicle taxes, personal property taxes, elementary education fund donations, three school tuition fees, bus fees and water payments. We will continue to assess our needs for future online payment options.

I would like to thank Anne Marie, Karen & Kim for all their hard work and dedication during the year.

Finally, I would like to thank all the Town Departments and the citizens of the community for their continued support given to us through out the year.

Respectfully Submitted,
Cheryl Kelley, Town Treasurer/Collector
Anne Marie Duggan, Assistant Town
Treasurer/Collector
Kim Dorsheimer, Revenue Collector
Karen Tripp, Revenue Collector

FINANCES—TOWN ACCOUNTANT

Town of Norfolk General Fund Expenses Fiscal 2008

	ORIGINAL APPROP	YTD EXPENDED	AVAILABLE BUDGET
011141 MODERATOR SALARIES			
TOTAL MODERATOR SALARIES	\$ 1	\$ 1	\$ -
TOTAL MODERATOR EXPENSES	\$ 210	\$ 100	\$ 110
011221 511000 SELECTMEN FULL TIME SALARIES	\$ 190,681	\$ 190,499	\$ 182
TOTAL SELECTMEN/TOWN ADMIN EXPENSES	\$ 36,700	\$ 33,473	\$ 3,227
011301 511000 FIN DEPART FULL TIME SALARIE	\$ 438,306	\$ 413,057	\$ 249
TOTAL FIN DEPART EXPENSES	\$ 159,620	\$ 184,795	\$ 2,325
011311 511000 ADV BOARD FULL TIME SALARIES	\$ 5,950	\$ 6,111	\$ 19
TOTAL ADVISORY BOARD EXPENSES	\$ 6,005	\$ 4,010	\$ 1,995
011322 578000 FINCOM RESERVE FUND APPROPRI	\$ 30,000	\$ -	\$ 19,686
011411 511000 ASSESSORS FULL TIME SALARIES	\$ 600	\$ 600	\$ -
TOTAL ASSESSORS EXPENSES	\$ 1,500	\$ 1,500	\$ -
011512 530400 TOWN COUNSEL LEGAL FEES	\$ 35,000	\$ 44,019	\$ 10,981
011512 530500 TOWN COUNSEL LEGAL RETAINER	\$ 26,880	\$ 24,640	\$ 2,240
011521 511000 PERS BOARD FULL TIME SALARIE	\$ 4,848	\$ 2,766	\$ 2,082
TOTAL PERSONNEL BOARD EXPENSES	\$ 1,200	\$ 228	\$ 972
TOTAL INFORMATION TECHNOLOGY SALARY	\$ 56,940	\$ 35,567	\$ 2,702
TOTAL INFORMATION TECHNOLOGY EXPENSE	\$ 17,757	\$ 21,233	\$ 15,195
TOTAL TAX TITLE FORECLOSURE EXPENSES	\$ 10,000	\$ 1,796	\$ 8,204
011611 511000 TOWN CLERK FULL TIME SALARIE	\$ 103,015	\$ 76,192	\$ 26,823
TOTAL TOWN CLERK EXPENSES	\$ 4,000	\$ 3,286	\$ 714
011621 511000 ELECTIONS FULL TIME SALARIES	\$ 13,020	\$ 9,678	\$ 3,342
TOTAL ELECTIONS EXPENSES	\$ 12,120	\$ 14,047	\$ 2,073
011631 511000 VOTER REG FULL TIME SALARIES	\$ 9,593	\$ 7,454	\$ 2,139
TOTAL VOTER REGISTRATION EXPENSES	\$ 5,000	\$ 4,490	\$ 510

FINANCES—TOWN ACCOUNTANT

TOTAL CONSERVATION COMM SALARIES	\$ 26,679	\$ 26,679	\$ -
TOTAL CONSERVATION COMM EXPENSES	\$ 20,758	\$ 20,705	\$ 53
011751 511000 PLAN BOARD FULL TIME SALARIE	\$ 54,855	\$ 54,625	\$ 230
TOTAL PLANNING BOARD EXPENSES	\$ 47,240	\$ 29,649	\$ 17,591
011761 511000 ZON/APP BOARD FULL TIME SALA	\$ 26,478	\$ 26,942	\$ 0
TOTAL ZONING/APPEALS BOARD EXPENSES	\$ 2,451	\$ 1,960	\$ 491
011771 511000 PERM BLDG COMM. FULL TIME SA	\$ 9,000	\$ -	\$ 9,000
TOTAL PERM BLDG COMM. EXPEN	\$ 300	\$ -	\$ 300
TOTAL TOWN HALL FAC MAN	\$ 148,500	\$ 140,642	\$ 7,858
TOTAL OLD TOWN HALL FAC MAN	\$ 11,850	\$ 6,868	\$ 4,982
TOTAL COUNCIL ON AGING FAC MAN	\$ 51,050	\$ 44,049	\$ 7,001
TOTAL FIRE/POLICE STATION FAC MAN	\$ 87,250	\$ 107,316	\$ (20,066)
Total Library Fac Maintenance	\$ 99,450	\$ 95,893	\$ 3,557
011921 511000 FACILITIES MNG - FULL TIME S	\$ 41,799	\$ 42,628	\$ 171
TOTAL FACILITIES MANAGEMENT EXPENSE	\$ 5,800	\$ 1,555	\$ 1,245
011952 578000 TOWN REPORT EXPENSES	\$ 3,000	\$ 2,675	\$ 325
012101 511000 POLICE FULL TIME SALARIES	\$ 1,511,095	\$ 1,470,698	\$ 40,397
TOTAL POLICE EXPENSES	\$ 105,555	\$ 105,430	\$ 125
012201 511000 FIRE FULL TIME SALARIES	\$ 1,015,345	\$ 1,024,668	\$ 16,009
TOTAL FIRE EXPENSES	\$ 123,816	\$ 162,314	\$ 2
012251 511000 DISPATCH FULL TIME SALARIES	\$ 181,505	\$ 170,933	\$ 10,572
TOTAL DISPATCH EXPENSES	\$ 5,047	\$ 5,037	\$ 10
012411 511000 BLDG DEPART FULL TIME SALARI	\$ 181,056	\$ 181,897	\$ 1,159
TOTAL BUILDING DEPARTMENT EXPENSES	\$ 8,100	\$ 7,580	\$ 520
012442 578000 WGHTS & MEAS MISCELLANEOUS	\$ 1,100	\$ 750	\$ 350
012911 511000 EMER MGMT FULL TIME SALARIES	\$ 700	\$ 700	\$ -
012912 578000 EMER MGMT MISCELLANEOUS	\$ 1,000	\$ 470	\$ 530
012921 511000 ANIMAL CTRL FULL TIME SALARI	\$ 37,768	\$ 38,792	\$ -

FINANCES—TOWN ACCOUNTANT

012922 578000 ANIMAL CTRL MISCELLANEOUS	\$ 3,579	\$ 3,465	\$ 114
012961 511000 ANIMAL INSPECT FULL TIME SAL	\$ 2,108	\$ 2,152	\$ 0
012962 578000 ANIMAL INSPECT MISCELLANEOUS	\$ 200	\$ -	\$ 200
 013012 EDUCATION - KING PHILIP			
<hr/>			
013012 578000 EDUCATION - KING PHILIP OP B	\$4,960,000	\$4,960,391	\$ -
013012 578001 DEBT SERVICE (KING PHILIP)	\$ 719,967	\$ 719,967	\$ -
 01300 Norfolk Public Schools PreK - 6	 \$9,858,184	 \$9,775,194	 \$ 82,990
 013022 EDUCATION - TRI COUNTY			
<hr/>			
013022 578000 EDUCATION - TRI COUNTY OP BU	\$ 364,971	\$ 362,686	\$ 2,285
TOTAL DPW ADMIN SALARIES	\$ 164,674	\$ 122,631	\$ 43
014102 578000 OTHER DEPT EXPENSES	\$ 67,733	\$ 65,147	\$ 2,586
014201 511000 HGHWY DEPT FULL TIME SALARIE	\$ 207,850	\$ 207,235	\$ 615
TOTAL HIGHWAY DEPT EXPENSES	\$ 94,406	\$ 93,738	\$ 668
014212 553100 FY05 ROAD PROGRAM	\$ 261,542	\$ 317,260	\$ 11,501
014221 511000 GRNDS MAINT FULL TIME SALARI	\$ 141,468	\$ 132,678	\$ 2,790
TOTAL GROUNDS MAINTENANCE EXPENSES	\$ 12,763	\$ 10,669	\$ 2,094
014232 578000 SNOW AND ICE MISCELLANEOUS	\$ 123,647	\$ 440,331	\$ 2
014242 578000 STREET LGHTG MISCELLANEOUS	\$ 44,578	\$ 38,083	\$ 6,495
014251 511000 VEH MAIN. SALARY AND WAGES	\$ 128,455	\$ 120,778	\$ 276
TOTAL VEHICLE MAINT EXP	\$ 57,378	\$ 54,832	\$ 2,546
014262 578000 TOWN VEHICLE FUEL MISCELLANE	\$ 79,215	\$ 79,215	\$ -
014331 511000 TRANS STATION FULL TIME SALA	\$ 185,706	\$ 172,937	\$ 12,769
TOTAL TRANSFER STATION EXPENSES	\$ 172,956	\$ 143,942	\$ 29,014
TOTAL LANDFILL EXPENSES	\$ 78,638	\$ 91,239	\$ 7,881
TOTAL SEWERAGE/SOLID WASTE	\$ 2,600	\$ -	\$ 2,600
014911 511000 CEMETERY COMM FULL TIME SALA	\$ 26,083	\$ 25,204	\$ 879
014912 578000 CEMETERY COMM MISCELLANEOUS	\$ 7,151	\$ 5,891	\$ 1,260
014921 511000 VET GRAVES FULL TIME SALARIE	\$ 700	\$ 700	\$ -
014922 578000 VET GRAVES MISCELLANEOUS	\$ 1,700	\$ 1,281	\$ 419

FINANCES—TOWN ACCOUNTANT

014931 511000 TREE WARDEN FULL TIME SALARI	\$ 2,742	\$ 854	\$ 1
014932 578000 TREE WARDEN MISCELLANEOUS	\$ 16,650	\$ 10,015	\$ 6,635
014942 578000 SHADE TREE MISCELLANEOUS	\$ 4,366	\$ -	\$ 4,366
015121 511000 BOH FULL TIME SALARIES	\$ 41,883	\$ 44,571	\$ 1
015122 578000 BOH MISCELLANEOUS	\$ 43,903	\$ 43,624	\$ 279
015402 578000 HUMAN SVS SPEC PROGRAMS	\$ 4,025	\$ 4,025	\$ -
015411 511000 COA FULL TIME SALARIES	\$ 98,354	\$ 99,515	\$ 116
TOTAL COUNCIL ON AGING EXPENSES	\$ 12,185	\$ 10,112	\$ 2,073
015431 511000 VET. SERV. FULL TIME SALARIE	\$ 5,700	\$ 5,700	\$ -
TOTAL VETERAN'S SERVICES EXPENSES	\$ 3,000	\$ 1,252	\$ 1,748
016101 511000 LIBRARY FULL TIME SALARIES	\$ 333,592	\$ 333,488	\$ 104
TOTAL LIBRARY EXPENSES	\$ 123,301	\$ 123,301	\$ (0)
016301 511000 RECREATION FULL TIME SALARIE	\$ 68,009	\$ 68,009	\$ -
TOTAL RECREATION EXPENSES	\$ 4,035	\$ 4,035	\$ -
016912 578000 HIST. COMMISSION MISC.	\$ 325	\$ 73	\$ 252
016922 578000 TOWN CELEBRATIONS EXPENSE	\$ 750	\$ 415	\$ 335
TOTAL RETIREMENT OF LT DEBT / PRINC	\$ 264,881	\$ 264,881	\$ -
TOTAL INTEREST ON LONG-TERM DEBT	\$ 94,953	\$ 94,884	\$ 69
TOTAL ST DEBT PAYDOWN	\$ 85,490	\$ -	\$ 85,490
017152 592000 CERT & REGISTRATION	\$ -	\$ 14,175	\$ (14,175)
TOTAL EXCLUDED DEBT PRINC	\$ 795,000	\$ 795,000	\$ -
TOTAL EXCLUDED DEBT INTEREST	\$ 203,798	\$ 203,797	\$ 1
TOTAL STATE ASSESSMENTS	\$ -	\$ 323,961	\$ (3,349)
TOTAL STATE ASSESSMENT- TUITION	\$ -	\$ 176,961	\$ (4,227)
TOTAL EMPLOYEE BENEFITS	\$2,469,097	\$2,367,702	\$ 79,256
019452 574000 BUILDING AND LIABILITY INS	\$ 333,415	\$ 272,228	\$ 56,757
GRAND TOTAL	\$17,897,014	\$18,318,966	\$ 478,011

GOOD GOVERNMENT STARTS HERE

Please consider volunteering to serve on one of the Town Boards, Committees, or Commissions listed below. Citizen participation results in a stronger and more responsible local government. The only qualifications are a willingness to learn and a desire to participate in the future of Norfolk.

To volunteer, fill out this form, and mail it to the Board of Selectmen at One Liberty Lane, Norfolk, MA 02056, or to volunteer online, access our website at www.virtualnorfolk.org. If you have any questions, please call the Selectmen's Office at 508-528-1408.

BOARD OF APPEALS 5 Years
AFFORDABLE HOUSING STUDY COMMITTEE 1 year
ADA COMPLIANCE COMMITTEE 1 year
ARTS COUNCIL 3 years
CAPITAL OUTLAY COMMITTEE 2 years
COMMUNITY PRESERVATION COMMITTEE 2, 3 year
CONSERVATION COMMISSION 3 years
CORRECTIONS ADVISORY 1 year
COUNCIL ON AGING 3 years
CABLE ADVISORY COMMITTEE 1 year
DESIGN REVIEW BOARD 3 years
ECONOMIC DEVELOPMENT 1 year

ENERGY COMMITTEE 3 years
HISTORICAL COMMISSION 3 years
INSURANCE ADVISORY COMMITTEE 1 year
MIRROR LAKE ADVISORY COMMITTEE 1 year
MUNICIPAL AFFORDABLE HOUSING TRUST COMMITTEE 1 year
PUBLIC SAFETY COMMITTEE
REGISTRAR OF VOTERS 3 years
RE-ENGINEERING COMMITTEE 1 year
SCHOOL BUILDING COMMITTEE
ZONING BYLAW COMMITTEE 1 year

Name: _____ Home Phone: _____

Work Phone: _____ E-Mail Address: _____

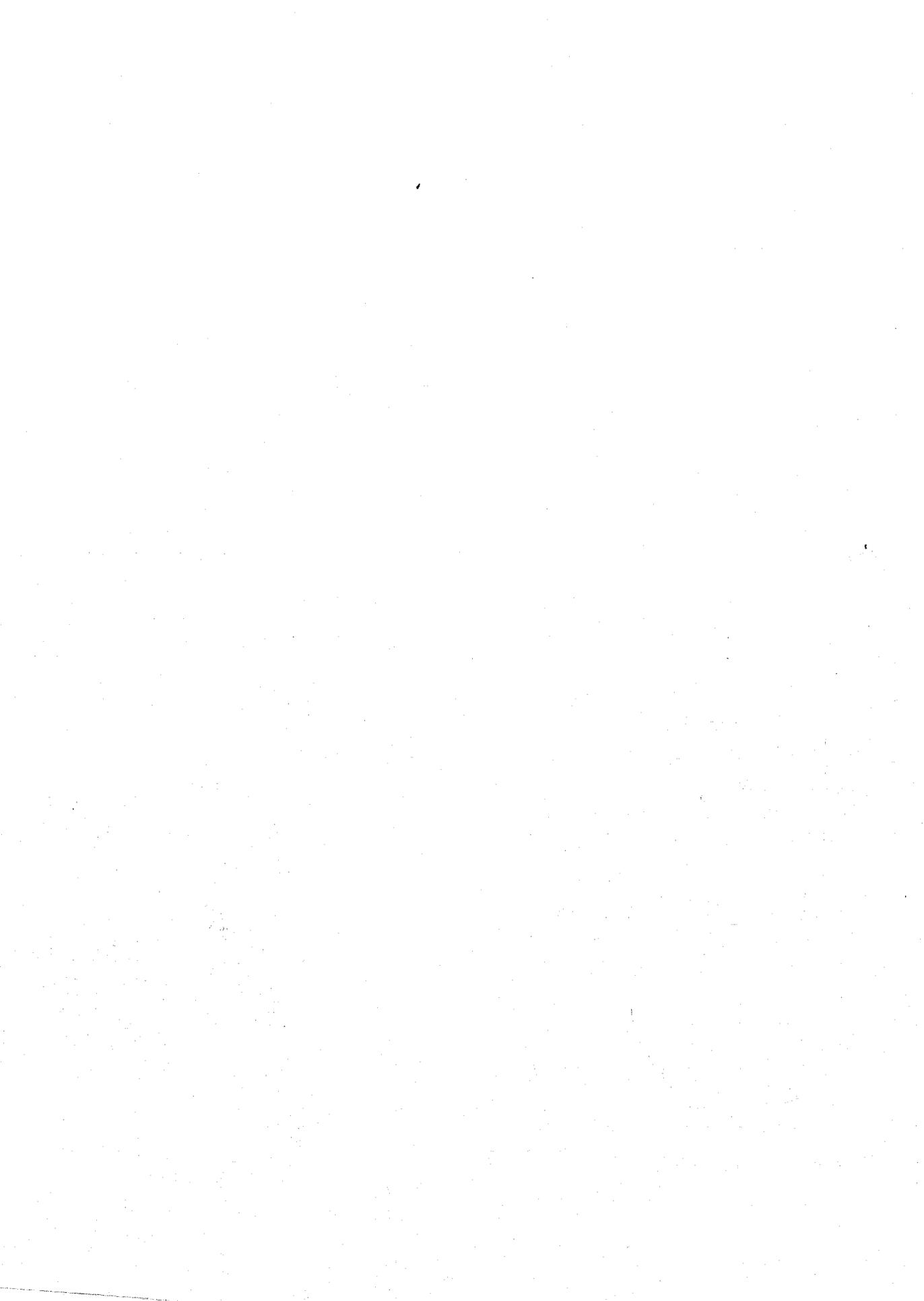
Home Address: _____

Areas of Interest: _____

Occupation: _____

Experience or Education: _____

Appointed Position(s) you would be interested in: _____



NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County:

GREETINGS:

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, 3 and 4, to assemble in the designated polling places in the H. Olive Day School, 232 Main Street, Norfolk, Massachusetts, on **Tuesday, May 5, 2009, at 7:00 a.m.**, for the election of town officers under **ARTICLE 1** of the Annual Town Meeting; and thence to meet on **Tuesday, May 12, 2009 at 7:00 p.m. at the King Philip Middle School, 18 King Street, Norfolk, Massachusetts 02056**, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2, viz:

ARTICLE 1

Submitted by Town Clerk

To choose by ballot the following officers: One Moderator for a one year term; one Selectman for a three year term; two Assessors, one for a three year term and one for a one year unexpired term; one Board of Health member for a three year term; one Library Trustee for a three year term; one Planning Board member for a three year term; one Recreation Commission member for a three year term; one Housing Authority member for a one year unexpired term; three Norfolk School Committee members, two for three year terms and one for a one year unexpired term; one King Philip Regional School Committee member for a three year term.

ARTICLE 2

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

ARTICLE 3

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2009; or take any other action relative thereto.

ARTICLE 4

Submitted by the Board of Selectmen/Personnel Board

To see if the Town will vote to amend the Town of Norfolk Personnel Bylaws Schedule B. **COMPENSATION SCHEDULE** by applying a general increase of 1.5% to all Steps on the **COMPENSATION SCHEDULE** effective July 1, 2009; or take any other action relative thereto.

ARTICLE 5

Submitted by the Board of Selectmen/Personnel Board

To see if the Town will vote to amend the Town of Norfolk Personnel Bylaws Schedule Section 10 – Annual Step Increase by inserting the following sentence at the end of the first paragraph;

“Due to the economic condition of the Town and State, no employee shall receive an Annual Step increase for the Fiscal year 2010. Annual Step increases will be awarded in Fiscal 2011 and the employee will advance on his/her Anniversary Date to the next appropriate step that he/she would have advanced to during Fiscal year 2010.”

ARTICLE 6

Submitted by the Board of Selectmen

To see if the Town will vote to amend Article VII of the Town Bylaws by inserting the following Section 9:

SECTION 9. Planning Department

- A. There shall be a consolidated Planning Department in the Town of Norfolk which shall be responsible for the administration and support of all of the activities of the Zoning Board of Appeals, the Planning Board, the Conservation Commission and the Board of Health as further described in this Section.
- B. The Planning Department shall be under the direction and control of the Director of Planning, provided that, in the absence of an appropriation for, or in the event of a vacancy in, such position, those duties shall be performed by the Town Administrator or his designee.
- C. The functions of the consolidated Planning Department shall include the following:
- 1) Employment and supervision of all town staff and independent contractors providing services to the Zoning Board of Appeals, Planning Board, Conservation Commission and Board of Health;
 - 2) Coordination of all land use and planning activities and services;
 - 3) Maintenance of all records relating to land use and planning activities and services;
 - 4) Payment of all financial obligations incurred by the Planning Department on behalf of the said Boards and Commission;
 - 5) Collection of fees and fines due on account of the administration and enforcement of statutes, bylaws and regulations pertaining to land use;
 - 6) Assistance to all other Town departments or offices in any matter related to land use or planning;
 - 7) Oversight of the budget for land use and planning activities and services;
 - 8) Management and performance of such additional matters and tasks as may be requested or determined necessary from time to time by the Zoning Board of Appeals, Planning Board, Conservation Commission and/or Board of Health.
- D. Nothing in this bylaw shall be deemed to alter or infringe upon the authority, duties or responsibilities of the Zoning Board of Appeals, Planning Board, Conservation Commission or Board of Health as the same may be defined by statute or the bylaws of the Town, nor to alter the method of appointment or election of the members of said Boards and Commission. The intent of this bylaw is to centralize the responsibility for the expenditure of funds appropriated by the Town Meeting in support of the activities

of the said Boards and Commission, to provide day-to-day supervision of full-time and part-time staff, to aid in the solicitation, award and management of contracts, and to achieve greater efficiencies in the provision of administrative support to the said Boards and Commission. Upon approval of this Bylaw, the individual salary and expense line items in the Town Budget for each of the aforesaid Boards and Commission shall be consolidated into salary and expense budget line items for the Planning Department.

ARTICLE 7

Submitted by the Board of Selectmen

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2009; or take any other action relative thereto. (Operating Budget)

ARTICLE 8

Submitted by the Board of Selectmen

To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto. (Operating Budget)

ARTICLE 9

Submitted by the Board of Selectmen

To see if the Town will vote to transfer a sum of money to the Vehicle Stabilization Fund from unexpended General Fund accounts; or take any other action relative thereto.

ARTICLE 10

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget)

ARTICLE 11

Submitted by the Board of Selectmen

To see if the Town will vote to amend certain provisions of the acceptance by the Town at its annual election on May 1, 2001, of the Community Preservation Act, Section 3 to 7 of Chapter 44B of Massachusetts General Laws, as follows: To change the level of the surcharge from 3% to 1.5%, and further to place such change approved by the Town Meeting on the ballot for acceptance by the voters of the Town of Norfolk at the next qualifying Town or State election; or take any action in relation thereto.

ARTICLE 12

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen, in connection with the purchase of land from the Federated Church of Norfolk as authorized under Article 9 of the Special Town Meeting of October 23, 2007, (1) to acquire from said Church, by purchase, gift, eminent domain or otherwise, an easement upon the Church's land at 1 Union Street in Norfolk to allow for overflow parking from the Town's property at 117 Main Street, and (2) to authorize the Board of Selectmen to grant a reciprocal easement to the said Church to allow for overflow parking from the Church's property at 1 Union Street onto 117 Main Street, said reciprocal easements to be on such terms and conditions as the Selectmen may determine, or take any other action relative thereto.

ARTICLE 13

**Submitted by the Board of Selectmen and
Public Safety Building Committee**

To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money, not to exceed \$295,000, to be expended under the direction of the Public Safety Building Committee for the purpose of architectural and engineering services; or take any other action relative thereto.

ARTICLE 14

Submitted by the Affordable Housing Municipal Trust

To see if the Town will vote pursuant to the provisions of G.L. c. 40, § 15A, to transfer the care, custody and control of the land on Leland Road shown on the Town Assessor's Maps as Map 3, Block 9, Lot 25 (currently held pursuant to the foreclosure of tax title) to the Board of Selectmen, the Affordable Housing Trust, or another suitable municipal agency, for the purpose of accepting the relocation of a dwelling structure now located at 23 Leland Road, and further to authorize said agency to sell or donate the land and the building to be located thereon to Habitat for Humanity by any lawful means for the purpose of creating a single, deed-restricted, affordable housing unit includable on the Town's subsidized housing inventory; or take any other action relative thereto.

ARTICLE 15

Submitted by Norfolk School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or bond pursuant to any applicable statute, a sum of money to design, purchase, and install a smoke detector system at the Freeman-Centennial School; or take any other action relative thereto.

ARTICLE 16

Submitted by Board of Assessors

To see if the Town will vote to appropriate or transfer the sum of \$35,000 to implement the Recertification Plan of the Board of Assessors for maintaining and upgrading all real and personal property valuations at full and fair cash values as required by the Commonwealth of Massachusetts and to achieve uniform assessments, such funds to be used to contract for professional appraisal services by a state approved revaluation company; or to take any other action relative thereto.

ARTICLE 17

Submitted by Board of Assessors

To see if the Town will vote to appropriate the sum of \$12,000 this year and for each of the next two years, to implement the following Recertification Plan of the Board of Assessors for maintaining and upgrading all real and personal property valuations at full and fair cash values as required by the Commonwealth of Massachusetts and to achieve uniform assessments. Such funds to be used to contract for professional appraisal services by a state approved revaluation company; or to take any other action relative thereto.

ARTICLE 18

Submitted by Department of Public Works

To see if the Town will vote to transfer the sum of \$36,000 from the DPW Water Division retained earnings to fund a water system master plan; or take any other action relative thereto.

ARTICLE 19

Submitted by Department of Public Works

To see if the Town will vote to transfer the sum of \$165,000 from the DPW Water Division retained earnings to fund well construction and pump testing at the Gold Street well site for the development of well #3; or take any other action relative thereto.

ARTICLE 20

Submitted by Department of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow for the DPW Water Division the sum of \$260,000, to fund upgrading and retrofitting portions of the municipal water system along the Route 115 corridor in conjunction with the Route 115 T.I.P. reconstruction project and assess a 100% betterment in conjunction with the Betterment Act of 1991 to the owner of Lot 47, Block 69, Map 19 for the portion relative thereto; or take any other action relative thereto.

ARTICLE 21

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to rezone the following parcels from Residential to the B1 district: Map Block & Lot 14-41-23, 14-56-33, 14-56-32, 14-56-33, 15-53-42 along with a new parcel added to 14-57-24 according to the Norfolk Town Center map; or take any other action relative thereto.

ARTICLE 22

Submitted by Economic Development Committee

To see if the Town will vote to adopt a bylaw, submit a home rule petition to the General Court, establish a revolving fund, or take any other action necessary to establish a municipal wastewater district within the B-1 District area to include the Freeman/Centennial School Complex as shown on plan Norfolk Town Center, Norfolk Strategic Plan, Norfolk, MA dated March 18, 2009, prepared by Bergmeyer Associates, Inc.; or take any other action relative thereto.

ARTICLE 23

Submitted by Economic Development Committee

To see if the Town will vote to adopt a bylaw, submit a home rule petition to the General Court, establish a revolving fund, or take any other action necessary to establish a municipal storm water district within the B-1 District area to include the Freeman/Centennial School Complex as shown on plan Norfolk Town Center, Norfolk Strategic Plan, Norfolk, MA dated March 18, 2009, prepared by Bergmeyer Associates, Inc.; or take any other action relative thereto.

ARTICLE 24

Submitted by the Board of Selectmen

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

ARTICLE 25

Submitted by Petition

To see if the Town will vote to create a Road Maintenance Stabilization Fund in the Town of Norfolk for purposes of maintenance, paving and striping of public ways; or take any other action relative thereto.

ARTICLE 26

Submitted by Petition

To see if the Town will appropriate the amount of \$200,000, subject to a Proposition 2 1/2 override, for purposes of funding the Town of Norfolk Road Maintenance Stabilization Fund; or take any other action relative thereto.

ARTICLE 27

Submitted by the Board of Selectmen

To see if the Town will vote to amend the Norfolk Zoning Bylaw by adding a paragraph to the end of section **D.1 Basic Requirements** to read as set forth below, or take any other action relative thereto:

“All applicants for new Residential Dwellings (excluding additions, accessory buildings and septic systems) hereinafter constructed shall be prohibited from cutting down any trees within the side or rear setbacks and setbacks set forth in Section E.1.b, or within the soil absorption system setbacks set forth in 310 CMR 15.000, unless relief is granted by a special permit by the Zoning Board of Appeals. This prohibition shall remain in effect until one year after the occupancy permit has been issued.”

ARTICLE 28

Submitted by the Economic Development Committee

To see if the Town will vote to amend the Norfolk Zoning Bylaws by inserting section **H.4 Priority Development Site Permitting** for the purpose of creating a Priority Development Site Committee to read as follows:

H.4 Priority Development Site Permitting

This bylaw is established under M.G.L. Chapter 43D Expedited Permitting to specific Priority Development Sites (PDS) which have been designated by prior town meeting approval. The 43D statute requires the municipality to issue decisions on all PDS projects within 180 days of an application being deemed complete. This includes but not limited to Orders of Conditions and wetland decisions issued by the Conservation Commission, Special Permits issued by the ZBA and or Planning Board, Site Plan Review issued by the Planning Board, Flammable Materials license issued by the Fire Chief, Historic Commission decisions and title V and septic decisions by the Board of Health. Building permits and ANR plan approval and subdivisions under the subdivision control law are not affected by this statute.

H.4.1 Establish- There shall be established a Development Review Coordination Council (DRCC) consisting of at least ten (10) members who reside in Norfolk or work for the Town of Norfolk who shall be sworn to the faithful performance of their duties. This Council will review 43D Priority Development Site (PDS) Applications.

2. The Committee – the Development Review Coordinating Council shall be comprised of the following:

- A. Fire Chief or designee
- B. Zoning Enforcement Officer
- C. Police Chief or designee
- D. Chairman of the Board of Health
- E. Chairman of the Conservation Commission
- F. Chairman of the Planning Board
- G. Chairman of the Zoning Board of Appeals
- H. Representative of the Board of Selectmen
- I. DPW Director or designee
- J. Town Administrator
- K. 43D Contact Person

At the discretion of the Town Administrator, other Town Boards/committees/departments/agencies including but not limited to Design Review Committee, Historical Commission, or their agents and the Town's Engineer and Planner, may also be represented.

3. The Mission Statement:

The Committee shall be available to meet with developers, businesses, property owners and/or their agents, who have submitted an application for a development project within a designated PDS. The Council shall review plans and applications to determine whether they are deemed complete to start the 180 day timeline. The goal is to encourage private investment in Norfolk by providing for more coordinated project review and permitting procedures.

4. Convened

The Council shall be convened by the 43D Contact Person or upon request of any council member based upon an application for development of a PDS.

5. Procedures

The Council may establish internal procedures and develop other tools to facilitate permitting review and coordination.

6. Operating Guidelines

The Council may establish its own operating guidelines relative to scheduling, participation and coordination.

ARTICLE 29

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section F.7.b SCHEDULE OF MINIMUM OFF-STREET PARKING REQUIREMENTS by adding:

Permitted Uses	Minimum Number of Spaces
F.7.b.22 Medical and Dental Offices	1 Per 200 Sq. Ft. USABLE FLOOR AREA

or take any other action relative thereto.

ARTICLE 30

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section F.7.b SCHEDULE OF MINIMUM OFF-STREET PARKING REQUIREMENTS by amending F.7.b.12 and 13 to add 1 Per 300 Sq. Ft. of USABLE FLOOR AREA for units less than 5000 sq. ft. and shown as:

Permitted Uses	Minimum Number of Spaces
F.7.b.12. Retail, service or mercantile establishment	1 Per 200 Sq. Ft. USABLE FLOOR AREA 1 Per 300 Sq. Ft. of USABLE FLOOR AREA for units less than 5000 sq. ft.
F.7.B.13 Professional Office or General Office	1 Per 200 Sq. Ft. USABLE FLOOR AREA 1 Per 300 Sq. Ft. of USABLE FLOOR AREA for units less than 5000 sq. ft.

Existing:

Permitted Uses	Minimum Number of Spaces
F.7.b.12. Retail, service or mercantile establishment	1 Per 200 Sq. Ft. USABLE FLOOR AREA
F.7.B.13 Professional Office or General Office	1 Per 200 Sq. Ft. USABLE FLOOR AREA

or take any other action relative thereto.

ARTICLE 31

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to remove the requirement for a Special Permit for RESTAURANTS Which serve Beer, Wine or Alcoholic Beverages in section J.7.a.1.b Special Permit Uses by the Zoning Board of Appeals; or take any other action relative thereto.

ARTICLE 32

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to add to Section F.9.b.1.a Name Plate the following:

	Districts		
	R	B1-B4	C
F.9.b.1.a.1. One freestanding SIGN on the ground for property owned by the Town and or a subgroup of the Town, to advertise the name of the property and its purpose or function with the size not exceeding 12 sq. ft. in area per side except by Special Permit by the Planning Board to a maximum of 24 square feet.	Yes	Yes	Y

or take any other action relative thereto.

ARTICLE 33

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to add Section F.2.d Reductions for Affordable Housing to the Norfolk Zoning bylaws, as follows: Section F.2 Nonconforming Structures and Nonconforming Uses

PURPOSE:

The purpose of this Section is to promote the construction of affordable housing in the Town of Norfolk. It allows the waiver of lot area, frontage or lot shape requirements in exchange for the construction of restricted affordable housing.

APPLICABILITY:

1. This bylaw shall apply only to any vacant lot of land in a residential zoning district that exists as a matter of record on or before the effective date of this Bylaw and that is nonconforming with respect to lot area, frontage or lot shape, provided that such lot has at least 50 feet of frontage and 15,000 square feet of area. This bylaw shall not operate to waive such dimensional requirements on conforming parcels.
2. This bylaw allows, with the receipt of a special permit from the Zoning Board of Appeals, the construction of a single or two-family dwelling that is restricted, in perpetuity, for sale or lease as affordable housing in a manner that allows such dwelling to be added to the Town's subsidized housing inventory, as kept by the Massachusetts Department of Housing and Community Development.

REQUIREMENTS:

1. Approval under this Bylaw requires a Special Permit by the Zoning Board of Appeals.

2. A Special Permit issued hereunder operates as a waiver of lot area, frontage or lot shape requirements but may not waive set back requirements or any other dimensional requirements of the Town's Zoning By-laws.
3. In granting a Special Permit hereunder, the ZBA must find that:
 - a. the proposal is compatible with the surrounding neighborhood and environment.
 - b. the means of access to the property is safe.
4. Any Special Permit issued hereunder must be conditioned upon:
 - a. a requirement that no building permit is issued until a complying deed restriction is approved by Town Counsel. Such restriction shall be recorded in the Registry of Deeds and shall provide for perpetual affordability.
 - b. a requirement that no building permit may be issued until the Applicant obtains any and all local and State approvals that may be necessary to ensure that the proposed home(s) will be added to the Town's subsidized housing inventory, as kept by the Department of Housing and Community Development.
 - c. All state and local permitting completed.
5. Zoning Board of Appeals will have the final determination whether a single or two family dwelling can be built on a proposed lot.

Such other reasonable conditions as the ZBA determines are necessary to mitigate impacts of the proposal; or take any other action relative thereto.

ARTICLE 34

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to remove Sections D.3.e.1.a & D.3.e.1.b in Section **D.3.e Special Permit Uses** of the Watershed Protection District in the Norfolk Zoning Bylaws and to renumber this section accordingly; or take any other action relative thereto.

D.3. WATERSHED PROTECTION DISTRICT

D.3.e. Special Permit Uses

D.3.e.1.a. Any commercial, industrial activities or uses, and residential infrastructures, including driveways, wetland crossings, and drainage infrastructures;

D.3.e.1.b. The construction of dams, weirs, culverts, wetland roadway crossings/bridges/spans/ or any water control devices, including the temporary alteration of the water level for maintenance purposes and periodic cleaning;

ARTICLE 35

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **L.7.a. Allowed Uses** in the C6 District of the Norfolk Zoning Bylaws to include Medical Research and or Treatment facilities; or take any other action relative thereto.

ARTICLE 36

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **I.4.a.6. Streetscape** in the B1 District by adding the words "Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process" after the word Streetscape in the first line to read as follows:

I.4.a.6. Streetscape. Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process within the BUSINESS CORE, BUILDINGS shall be not more than forty feet in height. At least 60% of the vertical wall area of the

FRONTAGE SIDE facade of BUILDINGS, excepting Municipal Buildings, (excluding porches) shall be parallel with and aligned to the BUILD-TO LINE, and a minimum 60% portion of the FRONTAGE SIDE facade shall also be made up of vertical BUILDING wall, dormers, or a parapet or false facade to a height of twenty feet. Bay windows and balconies above STREET level may project toward the STREET beyond the BUILD-TO LINE. Outside the BUSINESS CORE, BUILDINGS shall not be more than forty feet in height. BUILDING HEIGHT shall not include any steeples, flag poles, weather vanes, or cupolas. The highest point of any such steeples, flag poles, weather vanes, or cupolas shall not exceed eighty (80') feet. At least 60% of the vertical wall area of the FRONTAGE SIDE facade of a Municipal BUILDING shall be made up of vertical BUILDING wall, dormers, or a parapet or false facade to a height of 10'; or take any other action relative thereto.

Existing:

I.4.a.6. Streetscape. Within the BUSINESS CORE, BUILDINGS shall be not more than forty feet in height. At least 60% of the vertical wall area of the FRONTAGE SIDE facade of BUILDINGS, excepting Municipal Buildings, (excluding porches) shall be parallel with and aligned to the BUILD-TO LINE, and a minimum 60% portion of the FRONTAGE SIDE facade shall also be made up of vertical BUILDING wall, dormers, or a parapet or false facade to a height of twenty feet. Bay windows and balconies above STREET level may project toward the STREET beyond the BUILD-TO LINE. Outside the BUSINESS CORE, BUILDINGS shall not be more than forty feet in height. BUILDING HEIGHT shall not include any steeples, flag poles, weather vanes, or cupolas. The highest point of any such steeples, flag poles, weather vanes, or cupolas shall not exceed eighty (80') feet. At least 60% of the vertical wall area of the FRONTAGE SIDE facade of a Municipal BUILDING shall be made up of vertical BUILDING wall, dormers, or a parapet or false facade to a height of 10';

ARTICLE 37

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section I.4.b. Lot and Building Requirements and Standards in the B1 District of the Norfolk Zoning Bylaws by adding in Section I.4.b.1.A "Unless otherwise provided by Special Permit by the Zoning Board of Appeals" at the end of the bylaw so that it reads:

I.4.b.1.A. No BUILDING, STRUCTURE, Use, PARKING AREA, driveway, vehicle circulation area, or other vehicle access way shall be located less than 50 feet from an adjacent parcel within a Residential Zoning District unless otherwise provided by Special Permit by the Zoning Board of Appeals; or take any other action relative thereto.

Existing:

I.4.b.1.A. No BUILDING, STRUCTURE, Use, PARKING AREA, driveway, vehicle circulation area, or other vehicle access way shall be located less than 50 feet from an adjacent parcel within a Residential Zoning District.

ARTICLE 38

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section I.4.b. Lot and Building Requirements and Standards in the B1 District of the Norfolk Zoning Bylaws by adding in Section I.4.b.1.D "Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process" at the end of the first sentence so that it reads:

I.4.b.1.D. Landscaping Requirements: For each foot of FRONTAGE the LOT shall contain 40 square feet of landscaping **unless otherwise provided by Special Permit by the Planning Board through a site plan approval process.** This requirement shall not be conditioned to require landscaping of more than 20% of the LOT; or take any other action relative thereto.

Existing:

I.4.b.1.D. Landscaping Requirements: For each foot of FRONTAGE the LOT shall contain 40 square feet of landscaping. This requirement shall not be conditioned to require landscaping of more than 20% of the LOT.

ARTICLE 39

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend section J.4.b. Lot and Building Requirements and Standards in the C1 District of the Norfolk Zoning Bylaws by adding in Section J.4.b.1.E "Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process" at the end of the first sentence so that it reads:

J.4.b.1.E. Landscaping Requirements: For each foot of FRONTAGE the LOT shall contain 40 square feet of landscaping **unless otherwise provided by Special Permit by the Planning Board through a site plan approval process.** This requirement shall not be conditioned to require landscaping of more than 20% of the LOT; or take any other action relative thereto.

Existing:

J.4.b.1.E. Landscaping Requirements: For each foot of FRONTAGE the LOT shall contain 40 square feet of landscaping. This requirement shall not be conditioned to require landscaping of more than 20% of the LOT.

ARTICLE 40

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section I.4.b.2 Within the Business Core: in the B1 District of the Norfolk Zoning Bylaws by adding in Section I.4.b.2. (A) BUILD-TO LINE by adding the words "Unless otherwise provided by Special Permit by the Planning Board through the site plan approval process" after the words Planning Board in the first sentence so that it reads:

(A) BUILD-TO LINE: any distance from between six (6) feet and nineteen (19) feet from, and parallel with, the frontage line(s) of the lot as approved by the Planning Board **unless otherwise provided by Special Permit by the Planning Board through the site plan approval process** as part of a comprehensive streetscape plan based on existing or planned buildings on lots within the same block on both sides of the street; or take any other action relative thereto.

Existing:

(A) BUILD-TO LINE: any distance from between six (6) feet and nineteen (19) feet from, and parallel with, the frontage line(s) of the lot as approved by the Planning Board as part of a comprehensive streetscape plan based on existing or planned buildings on lots within the same block on both sides of the street.

ARTICLE 41

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **I.7.b. Special Permit Uses by the Zoning Board of Appeals** in the B1 District of the Norfolk Zoning Bylaws by moving **DRIVE-UP WINDOWS** to a new section titled **I.7.b.1 Special Permit Uses by the Planning Board**; or take any other action relative thereto.

ARTICLE 42

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **J.7.a.1.b. Special Permit Uses by the Zoning Board of Appeals** in the C1 District of the Norfolk Zoning Bylaws by moving **DRIVE-UP WINDOWS** to a new section titled **J.7.a.1.C Special Permit Uses by the Planning Board**; or take any other action relative thereto.

ARTICLE 43

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **J.7.a.2.b. Special Permit Uses by the Zoning Board of Appeals** in the C1 Off Highway District of the Norfolk Zoning Bylaws by moving **DRIVE-UP WINDOWS** to a new section titled **J.7.a.2.C Special Permit Uses by the Planning Board**; or take any other action relative thereto.

ARTICLE 44

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **I.7.b. Special Permit Uses by the Zoning Board of Appeals** in the B1 District of the Norfolk Zoning Bylaws by moving Telecommunications and cellular towers consisting of Wireless Communications Facilities limited to the Wireless Communications Overlay District 2 as provided for in Section F.13.; to a new section titled **I.7.b.1 Special Permit Uses by the Planning Board**; or take any other action relative thereto.

ARTICLE 45

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **J.7.a.2.B. Special Permit Uses by the Zoning Board of Appeals** in the C1 Off Highway District of the Norfolk Zoning Bylaws by moving Telecommunications and cellular towers consisting of **WIRELESS COMMUNICATION FACILITY** limited to the Wireless Communications Overlay District 4 as provided for in Section F.13.; to a new section titled **J.7.a.2.C Special Permit Uses by the Planning Board**; or take any other action relative thereto.

ARTICLE 46

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **I.7.b. Special Permit Uses by the Zoning Board of Appeals** in the B1 District of the Norfolk Zoning Bylaws by moving **WIRELESS COMMUNICATIONS FACILITY** Equipment Building limited to the Wireless Communications Overlay District 2 as provided for in Section F.13. to a new section titled **I.7.b.1 Special Permit Uses by the Planning Board**; or take any other action relative thereto.

ARTICLE 47

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section **I.7.b. Special Permit Uses by the Zoning Board of Appeals** in the B1 District of the Norfolk Zoning Bylaws by deleting "RESTAURANTS which serve Beer, Wine or Alcoholic Beverages"; or take any other action relative thereto.

ARTICLE 48

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section J.7.a.1.B. **Special Permit Uses by the Zoning Board of Appeals** in the C1 District of the Norfolk Zoning Bylaws by deleting "RESTAURANTS Which Serve Beer, Wine or Alcoholic Beverages"; or take any other action relative thereto.

ARTICLE 49

Submitted by the Economic Development Committee

To see if the Town will vote to increase the membership of the Economic Development Committee from five members to seven members, or take any other action relative thereto.

ARTICLE 50

Submitted by the Economic Development Committee

To see if the Town of Norfolk will vote to accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of Chapter 205 of the Acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of any portion of land designated as the B1 Zoning District shown on Assessor's Map 14 along Main Street-MBTA Rail Line, Union Street-Independence Drive and Liberty Lane and Meetinghouse Road *and as expanded per Article 21* and as indicated on the table entitled Article 50-Exhibit A *and according to the Norfolk Town Center map*, as a Priority Development Site; or take any other action relative thereto.

Article 50-Exhibit A: Norfolk Town Center, the B1 District, Assessor Map 14 *and Article 21.*

Location	Block	Lot(s)	Description	Lot Size		
Rockwood Rd.	52	2	Retail Stores Complex	½ Acre		
Rockwood Rd.	52	1	Daley Service Station	½ Acre		
Main Street	56	8	Vacant	5 acres		
Main Street	56	5	Existing Residence	1 acres		
Main Street	56	6	Existing Residence	1 acres		
Main Street	56	7	Vacant Lot (?)	4 acres		
Main Street	56	4	Existing Residence	1½ acres		
Right of Way	56	36 + 3	Industrial Building	1 acre		
Main Street	56	39	Dunkin Donuts	2 acres		
Carlson Cr.	56	40+2	MBTA Parking Lot	3+ acres		
Main Street	57	24	Town Public Safety	1 acre		
Rockwood Rd.	49	12	Existing Residence	½ acre		
Rockwood Rd.	49	13	Frank Gross	½ acre		
Rockwood Rd.	50	3	Country Crossing-2 levels	½ acre		
Rockwood Rd.	93	4	MBTA station	1 acre		
Rockwood Rd.	49	12	Existing Residence	½ acre		
Main Street	50	2	Wayside Building-3levels	1 acre		
Main Street	49	14	Restaurant-Credit Union	2 ½ acres		
Main Street	49	24	Retail-Commercial	1 ½ acre		
Main Street	49	15	Post Office	1 ½ acre		
Main Street	49	1	Existing 2 story building	½ acre		
Main Street	49	2	Existing Residence	3 acres		
Main Street	49	3	Existing Residence	1 acre		
Boardman St.	41	17	Vacant lot	1 acre		
Boardman St	41	18	Existing Residence	1 acre		

Union Street	41	21	Vacant lot	1½ acres		
Union Street	51	1	Library & Town Hill	2 acres		
Liberty Lane	41	6+27	Town Hall + Water Tower	6 acres		
Liberty Lane	41	59	Vacant Lot	½ acre		
Liberty Lane	41	60	Vacant Lot	½ acre		
Liberty Lane	41	61	Vacant - Steep Grades	1 acre		
Liberty Lane	41	24	Vacant - Steep Grades	1 acre		
Liberty Lane	41	58	Vacant Lot-retail store	½ acre		
Liberty Lane	41	57	Proposed-Walgreens	1 acre		
Liberty Lane	41	62-63	Proposed- Stop & Shop	3 acres		
Liberty Lane	41	56	MBTA Parking Lot	3 acres		
Meetinghouse	41	104+107	Existing 40B Housing	2+acres		
Meetinghouse	41	105+106	Proposed 40B Housing	1+ acres		
Meetinghouse	41	108	Existing 40B Housing	1 acre		
Meetinghouse	41	10	40B Hsg+Waste WaterFac.	6+acres		
Meetinghouse	41	109	Proposed 40B Housing	½ acre		
Meetinghouse	41	110+111	Proposed 40B Housing	1+acres		
Article 30	See Des.	See Des.	Lots Approved/Article 30	Art. 30		

ARTICLE 51

Submitted by the Economic Development Committee

To see if the Town will vote to add or amend to the Norfolk Zoning Code, **Section B Definitions, BIOTECHNOLOGY** as listed below; or take any other action relative thereto.

After the definition for **BED & BREAKFAST**

BIOTECHNOLOGY – A Building or Group of Buildings used by an enterprise for conducting research, and/or diagnostic testing and development in the life, biological and chemical sciences using accepted practices defined by the Commonwealth of Massachusetts. The purpose and products of biotechnology enterprises include develop, manufacture and produce commercial materials for human and animal health care, food consumption, agricultural applications and environmental protection by application of scientific data and techniques of engineering and technology. For definition purposes, "biotechnology" shall not include conventional food or alcoholic production activities, or the production of biowarfare agents but would include Biosafety Level I and II agents posing no or limited health hazards according to regulations of the Commonwealth of Massachusetts.

ARTICLE 52

Submitted by the Economic Development Committee

To see if the Town will vote to amend section L.7.a. **Allowed Uses** in the C6 District of the Norfolk Zoning Bylaws to include BIOTECHNOLOGY; or take any other action relative thereto.

ARTICLE 53

Submitted by Planning Board

To see if the Town will vote to amend Article VII of the General Bylaws as follows:

ARTICLE VII: LAND USE AND RESOURCE PROTECTION

SECTION 1: Earth Removal

A. Definitions: For the purpose of this bylaw, "Earth" shall include soil, loam, sand and gravel. "Board" shall mean the Planning Board of Norfolk.

B. Applicability: No earth shall be stockpiled or removed from any parcel of land within the Town to another parcel either within or without the Town without a special permit except as follows.

1) Removal of earth from an operating farm, nursery, or cemetery but only to the extent that this removal is necessary for the current operations of the farm, nursery or cemetery and only if the total volume of earth to be removed does not exceed 5,000 cubic yards during any three-year period. Any person or entity claiming an exemption under this clause must first notify the Board of the claim and the basis for the claim, and must receive a written acknowledgement from said Board. In its acknowledgement, the Board may impose any reasonable restrictions. (5/20/87);

2) Removal of earth from a site:

(a) Where a building is under construction pursuant to a Building Permit to the extent as may be necessary to install the foundation and basement of the building, provided such removal may not exceed an amount equal to the volume of the foundation and basement of the building;

(b) Where a road is under construction pursuant to a Permit for a subdivision or tract of land by government authority, such removal is permitted only to the extent as may be necessary to complete the project as planned. (5/8/80);

3) The moving and removal of earth for any municipal purpose by or on behalf of any department of the Town of Norfolk;

4) Moving and/or stockpiling of earth within a subdivision under construction, provided that any stockpiles shall not be located within 500 feet of any lot for which an occupancy permit has been granted;

5) A noncommercial moving of earth or regrading of earth upon a single lot upon which a dwelling is situated and occupied to allow regrading to prevent flooding or the construction and repair of on-site sewage disposal facilities.

6) Removal of less than 500 cubic yards of earth from any individual lot or site.

C. Special Permit Requirements: A special permit for removal of 500 or more cubic yards of earth may be granted by the Board after a finding by the Board that each of the following criteria have been met:

1) Uses allowed as a matter of right, by the zoning bylaws or granted by a Zoning Special Permit can only be exercised by the granting of an earth removal Special Permit by the Board.

2) The proposed earth to be removed is the minimum necessary to remove a physical hardship and/or to facilitate efficient use of the land without causing an adverse impact as defined in Subsection B (3) below.

3) The removal of earth will not cause a nuisance, or be a detriment to the surrounding areas or along the route of transportation, or cause an adverse effect. An earth removal operation shall be deemed to cause an adverse impact to the Town or to property in the vicinity of the site if it:

a) May reasonably be expected to significantly increase surface water flow off the site or to result in any adverse impact on surface water or public or private drinking water wells;

b) May produce noise, dust or other effects that may be detrimental to the amenities, aesthetics or normal use of property in the neighborhood;

c) May result in a change of topography and cover that will render development of the site in accordance with the approved site plan more difficult or costly;

d) May have an adverse effect on public health or safety or on the health or safety of persons living, working or otherwise present in the neighborhood; or

e) May unduly frustrate the long-term recreation and open space planning objectives of the Town.

4) The removal of earth will be accomplished as part of the development of an approved overall project, subdivision approval, site plan approval or building permit.

5) Except for the infrastructure stage for a subdivision or other work for which no building permit is required, no earth removal may commence on any lot or site until a building permit is issued for a building on that lot or site.

D. For projects requiring subdivision approval, site plan approval or a special permit from the Planning Board, the earth removal permit shall be considered and approved as a component of the subdivision approval, site plan or special permit. No separate earth removal permit is necessary.

E. Grandfather Clause: Special Permits for earth removal granted by the Board of Selectmen prior to July 1, 2009 and which are in the excavation and removal process may be renewed at the discretion of the Board.

F. Application for a Special Permit Any person or corporation applying to remove earth from a location in the Town of Norfolk shall file an application for a Special Permit with the Board.

All applications for Special Use Permits shall be accompanied by exhibits and documentation deemed necessary by the Board for the proper issuance of a Permit. The Board shall adopt rules and regulations pertaining to the contents of the application.

G. A public hearing shall be held on each application for a Permit under this bylaw. The Board shall cause a notice of the public hearing to be published at the expense of the applicant in a daily or weekly newspaper in general circulation in the Town at least fourteen (14) days prior to the date of said hearing. The notice shall set forth the name of the applicant, the nature of the operation for which a Permit is requested, the volume of material to be stockpiled or removed and the location of the premises.

H. The Board shall be and hereby is authorized to set a reasonable application fee, based on actual costs, for all original and renewal applications for a Special Use Permit.

I. The Board shall be and is hereby authorized to determine the costs of any engineering fees incurred in the measurement of earth removed or to be removed under such Permit. The engineering fees charged for each Permit issued or renewed will be paid by the applicant.
(10/8/79)

J. The applicant shall provide plans of the proposed use with the necessary documentation to demonstrate the need for earth removal and proof that the proposed removal constitutes the minimum removal required to remove the hardship and/or to facilitate maximum efficient use of the land.

K. Requirements for a Special Permit:

1) In approving the issuance of a Permit, the Board may impose reasonable requirements which shall constitute a part of the Permit and which may include but not be limited to:

- A. Grading, seeding and planting.
- B. Construction of necessary fencing and other protection against nuisances.
- C. Methods of removal, location and use of structures.
- D. Hours of operation, duration of the removal operation and routes of transportation of material removal.
- E. Control of drainage, disposition of waste incident to the operation, providing of adequate vegetation.
- F. Any conditions so imposed by the Board shall be endorsed upon the Permit issued to the applicant.

2) The Board shall require suitable bond or other security adequate to assure compliance with the provisions of the bylaw.

3) The area excavated during the duration of the Permit shall be restored to conform to the natural state of the area and surrounding areas by grading, re-top soiling, top soiling, and planting so that all scars resulting from the removal operation are eliminated annually during the period of the Permit and any

subsequent renewals. Such restoration shall be completed within thirty (30) days of the termination of the Permit or any renewal thereof.

4) No applicant for an Earth Removal Special Use Permit shall reapply for a one (1) year period following the date of denial of the application of a Permit for earth removal by the Board of Selectmen.

5) No Permit shall be issued until the owner of the site has granted to the Town an easement over the land in question and conveys to the Town the legal right to enter upon said land with equipment and personnel for the purpose of making acceptable restoration in accordance with the approved restoration plan in the event of default of such restoration specific in the permit by the owner or his contractual representative.

6) The depth of any excavation shall not be made lower than ten (10) feet above the annual high water table. (5/21/85)

L. Termination of a Permit:

1) Any Permit issued by the Board shall expire upon the termination date stated thereon. If the Board does not reissue a new Permit upon the proper application of the petitioner, grading, top soiling, and seeding of the existing excavation shall be completed by the petitioner within thirty (30) days of the expiration thereof.

2) All applications for renewal of a Special Permit will require a public hearing as specified in Section I of the earth removal bylaw. Applications for renewal of a Permit expiring must submit for renewal 30 days prior to existing permit expiration. In such application, documents used for the original issuance of permit may be revised to show the conditions existing at the time of reapplication which includes an As Built plan with all calculations of material moved to date and remaining material to be removed. Information thus required will be stated in Section H of the bylaw, Application for Special Permit. (5/8/80/Amended 5/31/89).

N. Validity: The invalidity of any section or provision of this bylaw shall not invalidate any section or provision thereof.

O. Penalty: Any person, firm, or corporation willfully violating, disobeying, or refusing to comply with any of the provisions of this bylaw shall be prosecuted under the terms of the Massachusetts General Laws, Chapter 40, Section 21, Clause 17, and shall be subject to a fine of not more than one hundred (100) dollars for the first offense, not more than two hundred (200) dollars for the second offense, and not more than three hundred (300) dollars for any subsequent offense. Each day of non-compliance can constitute a separate offense. The Board may revoke or suspend the permit of any person, firm, or corporation holding a Permit under this bylaw if such person, firm, or corporation violates, disobeys, or fails to comply with any of the provisions of this bylaw. (3/20/70/Amended 5/30/75; 5/23/78; 6/27/78;10/16/79; 5/20/80)

ARTICLE 54

Submitted by Planning Board

To see if the Town will vote to amend Section G.6.d of the Zoning Bylaw by adding the following:

All PERMIT GRANTING AUTHORITIES/SPECIAL PERMIT GRANTING AUTHORITIES may require reasonable mitigation measures to offset adverse impacts of the development on the community, including but not limited to:

- (1) improve the capacity and safety of roads, intersections, bridges, pedestrian access, water, sewer, drainage, and other public facilities and infrastructure including traffic signals/controls, or municipal services, sufficient to service the development project.
- (2) donation and/or dedication of land for right-of-way to provide for roadway and/or intersection widening or improvements.

or take any other action relative thereto.

ARTICLE 55

Submitted by the Historical Commission

To see if the Town will vote to designate a portion of the property abutting Highland Lake and purchased using Community Preservation Funds as the Fales Memorial Park Preserve; or take any other action relative thereto.

ARTICLE 56

Submitted by Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee.

ARTICLE 57

Submitted by Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2010 Community Preservation Fund revenues for the future appropriation of Open Space creation, acquisition and preservation.

ARTICLE 58

Submitted by Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2010 Community Preservation Fund revenues for the future appropriation of Affordable Housing creation, preservation and support.

ARTICLE 59

Submitted by Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2010 Community Preservation Fund revenues for future appropriation towards the acquisition, preservation, rehabilitation, and restoration of Historic Resources.

ARTICLE 60

Submitted by Community Preservation Committee

To see if the Town will vote to allocate from the Community Preservation Fund an amount not to exceed \$60,000 to fund an affordable housing purchase price subsidy program for Norfolk residents and others with Norfolk ties including municipal employees.

ARTICLE 61

Submitted by Community Preservation Committee

To see if the Town will vote to allocate from the Community Preservation Fund an amount not to exceed \$8,000 to complete the purchase a property described on the deed recorded with the Norfolk County Registry of Deeds Book 347 on page 73 as containing approximately 15,000 square feet located on Campbell Street shown as Lot 20 on Assessors Map 22, section 73 to be used for open space and recreation purposes authorized by the Community Preservation Act.

ARTICLE 62

Submitted by Community Preservation Committee

To see if the Town will vote to allocate \$10,000 from the Community Preservation Fund to rehabilitate and restore historic resources at the Pondville Cemetery located on Everett Street.

ARTICLE 63

Submitted by Community Preservation Committee

To see if the Town will vote to allocate \$53,900.00 from the Community Preservation Fund to preserve historic resources through the rehabilitation of the stone wall and sign at the Norfolk Cemetery on Main Street.

ARTICLE 64

Submitted by Community Preservation Committee

To see if the Town will vote to allocate \$12,000 from the Community Preservation Fund to fund professional assistance for the preparation of National Register applications for the preservation of up to (2) historic districts at the Pondville Cemetery located on Everett Street and around the Main Cemetery located at the corner of Main and Seekonk Street.

ARTICLE 65

Submitted by Community Preservation Committee

To see if the Town will vote to allocate up to \$30,000 from the Community Preservation Fund for a recreational feasibility study and conceptual drawings that propose to utilize the land area at the old town dump and adjacent town-owned woodlands for purposes consistent with the Community Preservation Act.

ARTICLE 66

Submitted by the Board of Selectmen/Personnel Board

To see whether the Town will vote to abolish the Personnel Board and to transfer to the position of Human Resources Director all the powers, duties and responsibilities heretofore exercised by the Board, provided that the Town Administrator shall exercise such powers, duties and responsibilities subject to the oversight of the Board of Selectmen at any time that the position of Human Resources Director is vacant, and further provided that the Board of Selectmen shall exercise such powers, duties and responsibilities regarding the positions of Town Administrator and Human Resources Director; or take any other action relative thereto.

ARTICLE 67

Submitted by the Advisory Board & Bylaw Committee

To see if the Town will vote to amend the Town of Norfolk Bylaws, Article III COMMITTEES, Section 2. Advisory Committee, Paragraph C. by inserting at the end thereof the following:

“Furthermore, for all Town Meetings, a copy of the warrant and the recommendations of the Advisory Committee shall be delivered to each residence prior to the Town Meeting.”

So that Section 2, Paragraph C. will now read:

“To this Committee shall be referred all articles involving the appropriation or expenditure of money and to it may be referred any other article in any Town warrant issued during its term of office; and it shall be the duty of the said Advisory Committee, after due consideration of the subject matter of such articles as are referred to it, to report in writing such recommendation as it shall deem for the best interests of the Town. Furthermore, for all Town Meetings, a copy of the warrant and the recommendations of the Advisory Committee shall be delivered to each residence prior to Town Meeting.”;

and furthermore to amend the Norfolk Bylaw Article 1, Section 5. Warrant for Town Meeting, by deleting the last sentence so that the section will now read:

SECTION 5. Warrant for Town Meeting

The warrants for all Town Meetings and elections shall be directed to any of the constables of the Town, and notice of every meeting and election shall be given by posting attested copies of the warrant calling the same at the Town Hall and in at least one public place in each precinct, not less than seven days (7) days before the day appointed for such meeting or election, except that such posting for a Special Town Meeting must be at least fourteen (14) days before the day appointed for such Special Town Meeting.

or take any other action relative thereto.

ARTICLE 68

Submitted by the Bylaw Committee

To see if the Town will vote to amend the Town of Norfolk Bylaws, Article 7 by adding a new Section 10 as follows; or take any other action relative thereto.

Section 10. Delegation of Designation of the Permitting Authority for Trench Safety

Pursuant to G.L. c 82A §2, the Board of Selectmen shall act as the permit granting authority, or shall designate a Board or Officer, to issue permits for the purpose of creating a trench as that term is defined by G.L. c. 82A §4 and 520 CMR 14.00 (collectively the “Trench Safety Law”). The Board of Selectmen may adopt reasonable regulations for the carrying out of said Trench Safety Law.

ARTICLE 69

Submitted by the Bylaw Committee

To see if the Town will vote to amend the Town of Norfolk Bylaws, Article II Financial Affairs, by adding a new SECTION 7, as follows; or take any other action relative thereto.

ARTICLE II FINANCIAL AFFAIRS

SECTION 7. Use of Municipal Buildings in the Town of Norfolk

1: Purpose

The purpose of this bylaw is to provide a uniform and fair method of imposing fees and regulations for the use of Municipal Buildings by non-municipal organizations or other entities.

2: Definitions

“Municipal Buildings” are defined as available facilities that include all buildings owned and operated by the Town of Norfolk including, but not limited to, the Public Library, Town Hall, the Senior Center and Old Town Hall but excluding all School buildings.

“In-town” entities include all entities that have a principal place of business with a physical address in the Town of Norfolk.

“User” includes any person, group, organization, or other entity using a Municipal Building for such purposes as conducting a meeting, seminar, conference, or any other use outside of the normal daily operations of such facility. Users shall not include municipal boards or committees conducting town business. *For example, a resident going to the library for a library program would not pay any fees under this by-law; whereas an organization wishing to use or reserve a meeting room would fall under this section.*

“Custodian” shall be the municipal board or official that is charged with the care, custody and control of any Municipal Building.

3: Fees

A. The Custodian of any particular Municipal Building may impose a fee to Users of said Municipal Building. Such fees may not exceed \$50.00 per hour and reduced or waived fees may be considered for any In-Town User or non-profit entity.

B. Fee Collection, Limitations

1. Fees for use as indicated above must be paid to the Town Treasurer Collector prior to use and shall be deposited in the General Fund.
2. Fees imposed herein do not include any additional expenses that are the responsibility of the User due to damage to any municipal facility or property, additional cleaning fees, police details, custodial services, etc.

ARTICLE 70

Submitted by the Bylaw Committee

To see if the Town will vote to Amend the Town of Norfolk Bylaws, Article 10, by adding a new Section 37, as follows; or take any other action relative thereto:

PUBLIC CONSUMPTION OF MARIJUANA OR TETRAHYDROCANNABINOL

§ 1 Prohibition on Use

- A. Not in a Motor Vehicle: No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in G.L. c. 94C, §1) while in or upon any

public building, vehicle controlled by the Town, recreational area, playground, park, beach, boat landing or launch, schoolhouse, school grounds, street, sidewalk, public way, passageway, bridge, stairs, parking lot, cemetery, bus stop, or any area or property owned or under the control of the Town, or any area accessible to the public.

- B. In a Motor Vehicle: The consumption of marijuana or tetrahydrocannabinol is also prohibited in any motor vehicle in or on a public way whether or not the user is operating the vehicle or whether the vehicle is in operation at all.

§ 2 Violations and Penalties

Whoever violates this bylaw shall be punished by a fine not exceeding \$100.00 for the first offense, \$200.00 for the second offense and \$300.00 for each subsequent offense. Any penalty imposed under this bylaw shall be in addition to any civil penalty imposed under G.L. c. 94C, §32L. If a violator fails to pay the fine issued, he or she may be subject to civil contempt proceedings.

§ 3 Enforcement

Violations of any provision of this bylaw may be processed pursuant to Chapter 40, section 21 D of the General Laws of the Commonwealth and shall be in amount set forth above. Enforcement of this bylaw under the Non-Criminal Disposition process shall be carried out by the Police Chief, and duly sworn Police Officers who shall have full enforcement powers.

ARTICLE 71

Submitted by Petition

To see if the Town will vote to establish a temporary Tax and Fee Amnesty to allow any current or former resident of the Town of Norfolk who owes unpaid taxes or fees to the town of Norfolk to be excused from paying any interest, costs or penalties for late payment or non-payment, provided that the amount of all taxes and fees owed to the Town of Norfolk are paid in full on or before July 1, 2009; or take any other action relative thereto.

ARTICLE 72

Submitted by Petition

To see if the Town will amend Section F.7.d. of the Zoning Bylaw by inserting the following:

F.7.d. Commuter Parking. Notwithstanding any contrary provision in this Zoning Bylaw, any commercial parking lot, church parking lot, municipal parking lot, or residential driveway located within a one-third (1/3) mile radius of the intersection of Main Street and Union Street shall be allowed to permit commuters to park their vehicles on their property and to charge a price for the same, provided that appropriate fees for each commuter parking space have been paid to the Town of Norfolk in accordance with the Town Bylaw.

or take any action relative thereto.

ARTICLE 73

Submitted by Petition

To see if the Town will vote to authorize the Board of Selectmen to competitively bid to the Massachusetts Bay Transportation Authority ("MBTA") to provide parking fee collection, snow removal, street cleaning, and ice melt/sanding services for the commuter parking lots, walkways and platforms using town resources and personnel for the MBTA, provided that the

Town receives payments from the MBTA in excess of the costs of such resources and personnel; or take any other action relative thereto.

ARTICLE 74

Submitted by Petition

To see if the Town will amend the Norfolk Bylaw by inserting the following Article XVI after proposed Article XV, as follows:

ARTICLE XVI. OFF-STREET PARKING LICENSE FEES AND REGULATION

1. Location: Except as otherwise provided in this Article, off-street commuter parking shall be allowed in any commercial parking lot, church parking lot, or residential driveway located within a one-third mile radius of the intersection of Main Street and Union Street ("the designated area"), where the property owner has paid an annual fee to the Board of Selectmen for each parking space to be available for off-street commuter parking. In the discretion of the Board of Selectmen, such annual fee may be paid in monthly increments on the last business day of each month.

2. Off-Street Parking License Fee: Property owners in the designated area may charge commuters for parking in their parking lots or driveways, provided that such property owners have paid a "Off-Street Parking License" fee to the Board of Selectmen as follows:

a. Residential Driveways: \$200 per commuter parking space per year, with a limit of two commuter parking spaces per driveway;

b. Commercial Parking Lot: \$200 per commuter parking space per year, with a limit of 20 percent of all spaces in the parking lot available for commuter parking;

c. Church Parking Lot: \$200 per commuter parking space per year, with a limit of 40 percent of all spaces in the parking lot available for commuter parking.

3. Enforcement: The Board of Selectmen shall provide the Zoning Enforcement Officer with periodic updates of the locations of businesses, churches and residences that have paid the off-street parking license fee to allow for enforcement in accordance with the Zoning Bylaw.

or take any other action relative thereto.

ARTICLE 75

Submitted by Petition

To see if the Town will amend the Norfolk Bylaw by inserting the following Article XV after Article XIV as follows:

ARTICLE XV. ON-STREET PARKING PERMITS AND REGULATION

1. Location: Except as otherwise provided in this Article, on street parking shall be allowed for any vehicle displaying a permit issued by the Board of Selectmen on Mondays through Fridays in the following areas of the Town Center area:

- a. On-street parking areas on both sides of Meetinghouse Road, except where otherwise posted by signs approved by the Board of Selectmen;
- b. On-street parking area on the north side of Liberty Lane, adjacent to the Library;
- c. Both sides of Main Street, from the intersection of Boardman Street to a point not closer than 200 feet from the Main Street bridge, excluding the way in front of any driveway and within 20 feet of either side of any driveway;
- d. On-street parking area on the east side of Carlson Circle;
- e. Thirty (30) parking spaces located at the southernmost portion of the new Town Hall parking lot, except where otherwise posted by signs approved by the Board of Selectmen or prohibited by the Zoning Bylaw;
- f. Such other areas on street or within public ways as the Board of Selectmen may designate from time to time as available for on-street parking in the Town Center.

2. **Permits:** Beginning on July 1 of each year, the Board of Selectmen shall make available for purchase by all interested persons of duly registered cars, motorcycles and light trucks Town Center parking stickers which shall be valid until the following July 1. Said stickers shall be available for sale to Norfolk residents only for the first week of July and thereafter available to all interested persons. The Board of Selectmen shall charge an annual price of \$500 for such stickers, except that the Board of Selectmen shall charge a semi-annual price of \$275 for any such stickers purchased after December. Such stickers shall be affixed and visibly displayed on the reverse side of the vehicle's rear view mirror so that it can be easily seen from outside the vehicle. The Board of Selectmen may retain from such fees an amount equal to the cost of procuring the stickers and shall forthwith transmit the balance of all fees received to the Town Treasurer for deposit in the general fund. In the event the Board of Selectmen fails by July 1 to make parking stickers available for purchase in accordance with this bylaw, on-street parking shall be allowed in all designated areas without a parking sticker until such date as parking stickers are available for purchase.

3. **Snow Emergency:** The Board of Selectmen may declare a snow emergency prohibiting all on-street parking in the Town Center area anytime snow is forecast within 24 hours and for not longer than 48 hours after the snow has passed. The Board of Selectmen shall give notice of such snow emergency by publication on the official town website and by causing temporary signs to be posted at all on-street parking areas.

4. **Weekends, After Business Hours and Holidays:** Unless otherwise posted by signs approved by the Board of Selectmen, on-street parking shall be allowed without permit on weekends, legal holidays, and on weekdays after 10:00 a.m. in the areas described in Section 1 of this Article.

5. **Fire hydrants:** No vehicle shall park on-street within 10 feet of a fire hydrant.

6. **Enforcement:** The Norfolk Police Department shall be authorized to enforce compliance with this bylaw. Any vehicle parked on-street in violation of this bylaw shall be ticketed, and any vehicle parked on-street during a snow emergency shall be ticketed and may

be towed by order of the Norfolk Police. The civil assessment for violation of the on-street parking bylaw shall be \$35 for each violation, as well as payment of the cost of towing and storage for any vehicle towed during a snow emergency. The registered owner of any ticketed vehicle shall be responsible for payment of civil assessments. Any civil assessment that remains unpaid after 21 days shall increase to \$50 unless the registered owner has within that period of time filed a written notice of appeal to the Norfolk Parking Clerk.

7. Striping: For ease of use, the Board of Selectmen may direct the Department of Public Works to paint lines or parking spaces in the areas designated for on-street parking.

or take any other action relative thereto.

ARTICLE 76

Submitted by Petition

To see whether the Town will amend the Town Bylaw Article IX SIGN REGULATIONS, Section 4, Signs That Are Allowed, The following signs are allowed by this bylaw, provided however, one sign is allowed per lot, located on private property, unless otherwise indicated: A, Temporary political signs, no more than two (2) per lot, concerning candidates for public office and ballot issues and not exceeding eight (8) square feet in area per sign. Such signs shall be erected no earlier than thirty (30) days prior to an election or referendum and removed no later than two (2) days after the election or referendum, by adding the following sentence thereto:

In the case of the quadrennial national election for President and Vice President of the United States, signs, no more than two (2) per lot and not exceeding eight (8) square feet in area per sign, may be erected the day the candidates accept their party's nomination for those offices at the national party conventions and removed no later than two (2) days after the election.

ARTICLE 77

Submitted by the Board of Health

To see if the Town will vote to establish a revolving fund pursuant to Massachusetts General Laws, Chapter 44, §53E ½, to be funded by permit fees, inspection fees, and other funds required by the Board of Health for expenses including, but not limited to: equipment, supplies, training, and the services of inspectors, agents, clerical support, consultants and contractors to advise and assist with the development, implementation, and enforcement of federal, state, and local public health, safety and environmental laws, codes, and regulations (limit: \$75,000); or take any other action relative thereto.

ARTICLE 78

Submitted by the Fire Chief

To see if the Town will vote to establish a revolving fund pursuant to Massachusetts General Laws, Chapter 44, §53E ½, to be funded by fees collected from ambulance receipts, said sums to be expended under the direction of the Fire Chief to pay for costs associated with ambulance fee collections and reporting (limit \$19,000); or to take any other action relative thereto.

ARTICLE 79

Submitted by the Board of Selectmen

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, §53 ½, to reauthorize the following revolving funds for Fiscal Year 2009 at the limits set forth below:

(1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.

(2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.

(3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.

(4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5000); or take any other action relative thereto.

(5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5000); or take any other action relative thereto.

(6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.

(7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.

(8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.

(9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Town Clerk to receive funds required by the Town Clerk for the processing of passports, to be expended under the direction of the Town Clerk for postage expenses associated with the processing of passports (limit: \$1,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(12) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

ARTICLE 80

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

ARTICLE 81

Submitted by the Board of Selectmen

To see if the Town will vote to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting; or take any other action relative thereto.

ARTICLE 82

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required; or take any other action relative thereto.

ARTICLE 83

Submitted by the Board of Selectmen

To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easement as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

ARTICLE 84

Submitted by the Board of Selectmen

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

ARTICLE 85

Submitted by the Board of Selectmen

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

