



TOWN OF NORFOLK 139th ANNUAL REPORT



Year Ending December 2009

IN MEMORIAM

George S. Clinton

March 19, 2009

Council on Aging 1997 – 2003

Paul M. Connors

August 19, 2009

Conservation Commission 1986

Growth Study Committee 1986

James H. Davies

November 9, 2009

Norfolk School Committee 1972 – 1987

King Philip School Committee 1981 – 1985

Bylaw Study Committee 1979 – 1984

John W. Evans

June 18, 2009

Board of Assessors 1967 – 1988

Special Police Officer 1979 – 1985

Grange Study Committee 1992 - 1993

Council on Aging 1990 – 2008

Howard F. Taft

July 2, 2009

Tri-County Regional Vocational Technical School

Study Committee 1979

Henry N. Wazan

September 30, 2009

Municipal Charter Study Committee 1968 - 1969

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ELECTED OFFICERS

APPOINTED TOWN OFFICERS

	TERM EXPIRES		
MODERATOR			
Daniel Winslow	2010	MODERATOR APPOINTMENTS	
BOARD OF SELECTMEN		ADVISORY BOARD	
James C. Lehan	2010	Patrick Snead	2010
Robert J. Garrity	2011	John Bermingham	2010
James M. Tomaszewski	2012	Marc Waldman	2010
TOWN CLERK		Arlie Sterling	2011
Gail Bernardo	2011	Lisa Hubert-Curl	2011
		Cathy Elder	2011
		David Benton	2012
		Carolyn VanTine	2012
		Amy Love	2012
BOARD OF ASSESSORS		BYLAW COMMITTEE	
Kathleen Mullineaux	2010	Edward Karle	2010
Patricia J. Salamone	2011	Lisa Keating	2011
Maggie Leavitt, resigned	2012	Patricia St.Aubin	2011
BOARD OF HEALTH		Gail Bernardo	2012
Jeffrey Palumbo	2010	Jason Talerma	2012
Michael Findlen	2011	Stephen G. McClain	2011
Mark Nelson	2012	Peter Chipman	2011
		Andrea Langhauser	2012
LIBRARY TRUSTEES		RECREATION COMMISSION	
Kenneth W. Nelson	2010	David Mastro	2010
Harvey R. Boulay	2011	Benjamin McCarty	2010
KumKum Malik	2012	Karen Fruci	2011
HOUSING AUTHORITY		Thomas Terpstra	2011
William Crane	2011	Kenneth Lawrence	2012
Eric Dupont	2012		
Robert Shannon	2013	BOARD OF HEALTH APPOINTMENTS	
Margaret Drisko-Johnson	2013		
State Appointee		BOARD OF HEALTH AGENTS	
PLANNING BOARD		William R. Domey	2010
David Roche	2010	Betsy Fijol	2010
Thomas Burke	2010	Gail Bernardo	2010
NORFOLK SCHOOL COMMITTEE		Hilary Cohen	2010
Beth Gilbert	2010	James F. Delaney	2010
Ross Gilleland	2011	Edward Nolan	2010
Marie Zullo	2011	SANITARIAN	
John Olivieri	2012	Mark Oram	2010
Linda Andrews	2012		
KING PHILIP REGIONAL SCHOOL COMMITTEE		FINANCE DIRECTOR'S APPOINTMENTS	
Wendy Robeson	2011		
Maureen Howard	2012	TREASURER /COLLECTOR	
CONSTABLES		Cheryl A. Kelley	
Paul Terrio	2011	ASSISTANT TREASURER	
Richard Bremilist	2011	Anne Marie Duggan	
		CHIEF ASSESSOR	
		John Neas	

TOWN ACCOUNTANT

Julianne Siewko

ASSISTANT TOWN ACCOUNTANT

Mary Noris

**LIBRARY TRUSTEE
APPOINTMENTS****DIRECTOR OF LIBRARIES**

Robin A. Glasser

ASSOCIATE DIRECTOR

Sarina Bluhm

INFORMATION SYSTEMS ADMINISTRATOR

John Spinney

SENIOR CHILDRENS LIBRARIAN

Andrea Ingala

**EARLY CHILDHOOD GRANT
COORDINATOR**

Connie Jones

LIBRARY ASSOCIATES

Kathy Astley

Anne Czarnowski

Bonnie Durand

Emily Ellen

Carolyn Iacoviello

Rosemary O'Koren

Connie Willman

Alice Talerman

TOWN CLERK APPOINTMENT**ASSISTANT TOWN CLERK**

Cheryl Yancey

**BOARD OF SELECTMEN
APPOINTMENTS****TOWN ADMINISTRATOR**

Jack Hathaway

TOWN COUNSEL

George A. Hall, Jr.

**TRI-COUNTY VOCATIONAL TECHNICAL
SCHOOL COMMITTEE**

Donald Seymour

OFFICER OF VETERAN'S GRAVES

John J. Olivieri

**LOCAL INSPECTOR-SHADE TREE
MANAGER AND PEST CONTROL**

Remo R. Vito, Jr.

TREE WARDEN

Remo R. Vito, Jr.

**TOWN ADMINISTRATOR
APPOINTMENTS****POLICE DEPARTMENT****CHIEF OF POLICE**

Charles H. Stone, Jr.

LIEUTENANT

Jonathan M. Carroll, Sr.

SERGEANTS

Timothy P. Heinz

David R. McConnell

Paul J. Murphy

Robert J. Shannon

Kevin Roake

REGULAR POLICE OFFICERS

Thomas G. Degnim

David J. Eberle

Glen R. Eykel

Nathan Fletcher

Susan Fornaciari

David J. Holt

Winslow Karlson, III

Stephen K. Plympton

Eric Van Ness

Mark Vendetti

RESERVE POLICE OFFICERS

George Bent

Robert Forsythe

James Gallagher

Robert Holst

Peter Lown

Gregory McMorrow

Daniel Morris

Jason Romans

Viriato Sena

John St. Ives

POLICE/FIRE COMMUNICATIONS

Joseph Castellano

James Gallagher

Gregory McMorrow

Daniel Morris

George Bent, part time

Benjamin J. Campbell, part time

James Colella, part time

Terence Gallagher, part time

Jamie Masterson, part time

Jason McGovern, part time

Carly Jane Moriarty, part time

Christia Sena, part time

SPECIAL POLICE OFFICERS

Gail Bernardo

Coleman Bushnell

Brian Carr
Joseph Castellano
Hilary Cohen
Leo Ethier
Robert J. Garrity
Jack Hathaway
John W. Holmes
James Kozak
James C. Lehan
Jimmy Meneses
Charles Morreale
Edward Nolan
David O'Connor
Charles E. Ray
Christia Sena
Police Chaplain Rev. Scott Cousineau
Police Chaplain Rev. John Ames
Police Chaplain Msgr. Peter Conley

POLICE MATRONS

Hilary Cohen
Christia Sena

FIRE DEPARTMENT

CHIEF OF FIRE DEPARTMENT

Coleman Bushnell, EMT

DEPUTY CHIEF

Stephen A. Wood

CAPTAIN

Peter J. Petruchik, EMT, full time

LIEUTENANTS

Michael P. Findlen, Paramedic, full time
Russell Hall, Paramedic, full time
David C. Holmes, Jr. EMT
Mark R. Kantzer, EMT, full time
John F. Kelley, EMT, full time

FIRE DEPARTMENT PERSONNEL

Mark Amiot, Paramedic, full time
Darren Bycoff, EMT
Richard F. Clancy, Jr., Paramedic, full time
Mark W. Haigh, Paramedic
Stephen R. Hamlin, EMT, full time
David W. Johnston
Douglas E. Johnston III, Paramedic, full time
James F. Leary, Jr.
Jamie Masterson, Paramedic, full time
David Russo, Jr. Paramedic, full time
Richard Yunker, Paramedic full time
John C. Zajac, EMT

FOREST WARDEN

Coleman Bushnell, Chief

**DEPARTMENT OF PUBLIC WORKS
DIRECTOR**

Remo R. Vito, Jr.

BUILDING COMMISSIONER

Robert J. Bullock, Jr.

**LOCAL INSPECTOR / ASS'T ZONING
OFFICER**

Thomas Patnode

ZONING OFFICER

Robert J. Bullock, Jr.

INSPECTOR OF WIRES

William R. Bain

ASSISTANT INSPECTOR OF WIRES

Peter C. Diamond

INSPECTOR OF GAS FITTINGS

Edward Forsberg

PLUMBING INSPECTOR

James K. Murray

ANIMAL CONTROL OFFICER

Hilary Cohen

EMERGENCY MANAGEMENT DIRECTOR

Edward Nolan

FIRE OFFICER

Coleman Bushnell, Chief

BOARDS-COMMISSIONS-COUNCILS

Authorized by Statute or Bylaw
Appointed by Board of Selectmen

ADA COMPLIANCE COMMITTEE

Thomas Terpstra	2010
Kent Schenkel	2010
Charlotte Norris	2010
Nancy Wirtes	2010

BOARD OF APPEALS

Joseph Flanagan	2010
Michael Kulesza	2011
David Pergola	2012
Robert Luciano	2013
Joseph Sebastiano	2014

ASSOCIATE MEMBER

Shawn Dooley	2010
Katharine Doyle	2010

ARTS COUNCIL

Richard Denzer	2010
Maria Tomaszewski	2011
Christopher Roberts	2011
Deanne Grimm	2011
Janyce Conklin	2012
Anne Marie Battistone	2012

CAPITAL OUTLAY COMMITTEE

James Rayner 2010
 Raymond Ewer 2010
 Frank O'Neill 2011

COMMUNITY PRESERVATION COMMITTEE

Paul Terrio 2010
 Richard Connors, resigned 2010
 Elizabeth Whitney, appointed 2010
 Kevin Hughes, resigned 2011
 Cynthia Andrade 2011

CONSERVATION COMMISSION

David Lutes 2010
 Ellen Friedman 2010
 Erin Bardanis, resigned 2010
 Joyce Terrio 2011
 Daniel Crafton 2011
 John Weddleton 2012
 John Wayne 2012

COUNCIL ON AGING

Elizabeth Sundquist 2010
 William Atwater 2010
 Elisabeth Vallee 2010
 Jason Taleran 2011
 Thomas Elder 2011
 Ellen Friedman 2011
 Janice Nelson 2011
 JoAnn Squitieri, resigned 2012
 Richard Connors 2012
 Janice Axberg 2012
 Thomas Mirabile 2012

DESIGN REVIEW BOARD

John Buchholz 2010
 Mary Lou Navin 2011

HISTORICAL COMMISSION

William Domineau, resigned 2010
 Sandra Paquette, appointed 2010
 Thelma Ravinski 2010
 M. Elizabeth Pyne 2010
 Geraldine Tasker 2011
 Marcia Johnston 2012
 Barbara Bartholomew 2012
 Betsey Whitney 2012

REGISTRAR OF VOTERS

Girard St. Amand- R 2010
 Mary Ellen Horgan-Currier - D 2010
 Gail Bernardo-U 2011
 Carol Greene-U 2011

VETERANS SERVICES

Anthony J. Mastroianni

METROPOLITAN AREA PLANNING COUNCIL

Jack Hathaway

MBTA ADVISORY BOARD REP.

Jack Hathaway

NORFOLK COUNTY ADVISORY BOARD

David Wildman 2010

BOARDS AND COMMITTEES

Appointed by the Board of Selectmen

CABLE ADVISORY BOARD

Jamie Masterson 2010
 Jonathan Smith 2010
 John Spinney 2010
 Jack Hathaway 2010

CORRECTIONS ADVISORY COMMITTEE

Kevin Roche 2010
 Melissa Wainwright 2010

ENERGY COMMITTEE

William Behling 2010
 Lynn Gilleland 2010
 Tara Henrichon 2011
 John Olivieri 2011
 Rita Advani 2012
 Robert Lombardi 2012
 Ray Angelone 2012

MUNICIPAL AFFORDABLE HOUSING**TRUST FUND**

John Weddleton 2010
 Scott Dittrich 2010
 James Lehan 2010
 William Crump 2011
 Mark Henney 2011

NORFOLK ELEMENTARY EDUCATION FOUNDATION

John Silveria 2010
 Linda Andrews 2010
 Mary-Ellen Horgan-Currier 2010
 Anita Mecklenburg 2011
 Wendy Browne 2011
 Ronald Zullo 2011
 Joan Marsden 2012
 Dr. David Lu 2012

ZONING BYLAW STUDY COMMITTEE

Michael Kulesza

INSURANCE ADVISORY COMMITTEE

James Dyer 2010
 Eric Dupont 2010
 Bradley McCreedy 2010

RE-ENGINEERING COMMITTEE

Ari Alpert 2010
 Jack Campbell 2010
 Eric Carlson 2010
 Thomas Doyle 2010

**PLANNING BOARD, ASSOCIATE MEMBER
(Appt'd jointly by BOS/Planning Bd.)**

Vacant

**ECONOMIC DEVELOPMENT COMMITTEE
(Appt'd jointly by BOS/Planning Bd.)**

Robert Nicodemus	2010
Walter Byron	2010
Lori Scholl	2010
Greg Mirliss	2010
Mark Nelson	2010

**SCHOOL BUILDING COMMITTEE
(Appt'd jointly by BOS/School Committee)**

Donald LeClerc, Superintendent
Jack Hathaway, Town Administrator
Andrew Bakinowski
Leo Bedard
Beth Gilbert
Ross Gilleland
Michael Guidice, Jr.
Annette McBride
Dennis Stone
Robert J. Bullock, Jr., Building Commissioner
ex-officio

PUBLIC SAFETY BUILDING COMMITTEE

James C. Lehan, Board of Selectmen
Jack Hathaway, Town Administrator
Coleman Bushnell, Fire Chief
Charles H. Stone, Jr., Police Chief
George Cronin
John Wayne
John Weddleton
Gregory Mirliss
Robert J. Bullock, Jr., Building Commissioner
ex-officio

BOARD OF SELECTMEN

The Board of Selectmen presents the Annual Report for the year 2009. The Norfolk Bylaws require all elected and appointed officials, boards, committees, councils and commissions to submit an annual report to the town. This provides the townspeople with a summary of activities of the town's governing body.

The members of the Board of Selectmen are the Town's Chief executive officers under State Law. Members of the Board are elected to a three year term. The terms of the Board are staggered such that one of the three positions is open for election each year. The meetings are held in Room 124 of Town Hall and are open to the public. Our meetings are broadcast live on Comcast channel 22 and Verizon channels 41 and 42. Agenda's are posted in Town and on our website www.virtualnorfolk.org, 48 hours in advance of the meeting.

The year 2009 presented significant financial pressures as both Norfolk and the country at large suffered through one of the worst financial crisis since the great depression. Our citizens suffered record unemployment, substantial losses in their retirement savings and investments and reduced services throughout the State. The Town of Norfolk saw a reduction in State Aid, reduced local receipts and revenues and a significant drop in New Growth. How we respond will define both the character and values of our community now and in the future.

The Board of Selectmen, Advisory Board and the School Committee worked collaboratively to develop a balanced budget that would retain vital services yet reflect our reduced revenues. We approached our Unions and non-union employees and requested they consider forgoing their negotiated raises in order to retain services. We are deeply grateful to our Fire and Police, government Department Heads, clerical union, non-union Town Hall employees and Town Administrator for their acceptance of this proposal. This concession saved Norfolk over \$300,000 and allowed us to retain key employees that otherwise may have been lost.

While the financial crisis dominated our year, we continued to work on the development of our Town Center. For years our commercial parcels remained fallow. This year however the much anticipated Walgreens broke ground along with several retail stores. We anticipate the opening in April 2010. Our Economic Development Committee, under the direction of Robert Nicodemus, continues to work diligently to help facilitate the development of our Commercial opportunities. They have developed a website to attract developers as well as working with our permitting boards overseeing potential projects. Our Spring Town meeting brought forward over 80 Warrant Articles, many of which were intended to help facilitate commercial development. We have a number of projects on hold that once developed will provide Norfolk with additional new revenues. As 2009 drew to a close, the Village at Rivers Edge along Route 115 announced the opening of Phase 2. The Town implemented an Expedited Permitting Process for the Southwood property to provide a potential developer an efficient and effective review process by each board to the benefit of all.

Our Public Safety services under the direction of Police Chief Charles "Chuck" Stone and Fire Chief Cole Bushnell continue to provide outstanding service despite reduced budgets and an inefficient and outdated facility. Since the implementation of Advanced Life Support capability several years ago, our trained professional have intervened in hundreds of life threatening situations, undertaken dangerous rescue and recovery operations and have provided our residents with daily peace of mind. Our Police continue to ensure the safety of our community despite a staffing of only 17 police officers, a level that has been consistent since 1993 despite our growing population. The Spring Town Meeting authorized funding for the development of a plan for a new Public Safety Building which was subsequently approved at our Fall Town Meeting only to fall 30 votes short of approval at a December Ballot. The current facility suffers from mold, leaks and inadequate space for cleanup and daily operations. We thank the Town Meeting for their vote of support to pursue this badly needed facility and our Board will continue to advocate for this new facility.

Our relatively new Public Works Department under Remo "Butch" Vito continues to evolve through additional consolidations and reengineering initiatives. The roads continue to remain a challenge as reduced funding strain our capabilities. Butch's efforts at the State level has gained us final approval of the much anticipated Route 115 project which should begin in the Spring of 2010. He, along with our Board, continues to work with residents near Patriot Place to help elevate the ever increasing traffic concerns. Stop Signs were installed at several intersections to slow traffic as well as implementing limited access during event days and evening. We continue to work with our neighbors in Walpole to monitor this situation.

Our Town Administrator, Jack Hathaway, continues to maintain the highest standards of professional services to our residents. Jack has 23 employees responsible for 17 departments within Town Hall. Most of these departments are either required under State Law or provide services that are deemed essential to the well being of our community. The financial stability of our Town remains the critical focus of the Board of Selectmen and our Town Administrator. To that end, despite decreasing revenues and increasing fixed costs, Norfolk remains financial stable. We have managed to maintain services though admittedly reduced from prior years. Our Library, Senior Center, Recreational Programs, Public Safety and our Schools remain strong despite the challenges that we have all faced during this financial crisis. Standard and Poor's Rating Agency recently upgraded Norfolk's Bond Rating, one of the very few towns in the State to be upgraded this year. This increase from S & P reflects the fact that our community continues to remain financially strong and that we continue to manage our limited resources in an efficient manner. There are still many challenges before us and it is becoming increasingly difficult to sustain our services with ever decreasing revenues.

Your Board continues to be involved in other areas of governance such as Affordable Housing. We recently initiated several joint projects through our Affordable Housing Trust Committee chaired by Scott Dittrich with Habitat for Humanity. This is an exciting venture which hopefully will involve the entire community in helping to provide

affordable housing to deserving families. These projects should begin in the spring of 2010. We continue to work on a strategic plan to provide the continuing development of our Town Center that reflects the values we all love about Norfolk.

In December the Town voted to replace the aging Freeman Centennial Elementary facility. This project should break ground in the spring of 2010 and will provide our children with outstanding facility for many years to come.

In May, the Board welcomed Jim Tomaszewski to the Board of Selectmen as Ramesh Advani completed his second term of service. We are very grateful to Ramesh for his dedication and service to Norfolk. The Board reorganized and Jim Lehan became Chairman, Rob Garrity became Vice Chair and Jim Tomaszewski served as Clerk.

The Board noted the loss of several citizens who have served our community. To John Evans, George Clinton, Howard Taft, Henry Wazan, James Davies and Paul Connors whose volunteerism to Norfolk helped shape the wonderful community we all enjoy today, you will be missed.

Norfolk is always in need of volunteers for committees and boards within Town Government. Any resident wishing to assist the town in any capacity can review a list of openings at Town Hall or on our website. We express our sincere thanks to all the volunteers who give their time freely and are so dedicated to helping with Town government.

Respectfully submitted,

James Lehan, Chairman
Robert Garrity, Vice Chair
James Tomaszewski, Clerk

ANNUAL REPORT OF THE TOWN CLERK

2009 was supposed to be the quiet '4th year' in the cycle that allows a Town Clerk to catch up ...not the case at all! Unscheduled elections, special town meetings, and state mandated changes made this an extremely busy year. Two elections were held: Annual Town Officers (May) and the Special State Primary (Dec). The Chief Elections Officer (Town Clerk) administers elections per the guidelines of Mass General Law and is answerable to the Secretary of the Commonwealth for every election.

Three Town Meetings were held in 2009: the Annual Town Meeting in May, a Special Town Meeting in June, and a Special Town Meeting in November. The Town Clerk must record all action taken at every Town Meeting, process Bylaw changes to the Attorney General's Office, and certify votes for financial and other articles. This year there were six General and 26 Zoning Bylaw changes submitted to the Attorney General's Office for approval.

The Town Clerk's Office continues to struggle as a result of staff cuts. For the second consecutive year the office staff was reduced and the workload continues to increase. These reductions have resulted in reduced service to the public, and I apologize for any inconvenience this has caused.

Many thanks go to: Cheryl Yancey, the Assistant Town Clerk who joined the office in March and also serves as the Election Warden; Carol Greene, a seasonal employee who has stepped in to assist with the annual census and special election preparations, and the entire Election staff of over 25 individuals who assist in making sure elections run as smoothly and efficiently as possible. Many thanks also to the DPW, the School Department, and Police Department for their valued assistance in the Election process

The Town Clerk continues to serve as a Federal Passport Agent, and was recently appointed as a Justice of the Peace.

VITAL STATISTICS

Births	78
Deaths	37
Marriages	21

VOTER REIGISTRATION

The Town Clerk acting in her capacity as a Registrar of Voters held four late night or Saturday voter registration sessions pursuant to Chapter 51, Section 28 of the Massachusetts General Laws. There are currently 6,304 voters in the Town of Norfolk.

ANNUAL TOWN ELECTION

Pursuant to the Warrant for the Annual Town Meeting, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, May 5, 2009. Polls were open from 7:00am until 8:00pm. A total of 983 voters cast their ballots with the following results:

MODERATOR FOR ONE YEAR

Daniel B. Winslow*	799
Blanks	175
All others	9

SELECTMAN FOR THREE YEARS

Richard K. Bremilst	176
James M. Tomaszewski*	711
Blanks	50
All others	46

ASSESSOR FOR THREE YEARS

Maggie E. Leavitt*	637
Blanks	341

All others	5
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ASSESSOR FOR ONE YEAR UNEXPIRED

Blanks	936
All others	47

BOARD OF HEALTH MEMBER FOR
THREE YEARS

Mark L. Nelson*	634
Blanks	326
All others	23

HOUSING AUTHORITY MEMBER FOR FIVE YEARS

Blanks	955
All others	28

LIBRARY TRUSTEE FOR THREE YEARS

Kumkum P. Malik*	634
Blanks	305
All others	4

PLANNING BOARD ONE MEMBER FOR THREE YEARS

Paul P. Comundul	112
Andrea D. Langhauser*	493
Gregory L. Mirliss	357
Blanks	20
All others	1

RECREATION COMMISSION ONE MEMBER FOR THREE YEARS

Blanks	890
Kenneth R. Lawrence* (write-in)	38
All others	55

NORFOLK SCHOOL COMMITTEE TWO MEMBERS FOR THREE YEARS

John F. Olivieri*	449
Linda P. Andrews*	549
Jonathan S. Hurwitz	440
Blanks	526
All others	2

NORFOLK SCHOOL COMMITTEE ONE MEMBER FOR ONE YEAR UNEXPIRED

Beth P. Gilbert*	709
Blanks	271
All others	3

KING PHILIP REG. SCHOOL COMMITTEE ONE MEMBER FOR THREE YEARS

Maureen D. Howard*	749
Blanks	229
All others	5

*Declared elected

**Annual Town Meeting
May 12, 2009**

Pursuant to a warrant dated March 9, 2009, signed by Ramesh Advani, James Lehan, and Robert Garrity, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Middle School, 18 King Street, Norfolk, MA on Tuesday, May 12, 2009, at 7:00 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:10PM by Moderator Daniel Winslow. The Norfolk Boy Scouts presented the colors and led the Pledge of Allegiance and a 13-year-old resident of Norfolk, Mariah Hughes, sang God Bless America. The Moderator then introduced the Town Clerk, Town Administrator, Town Counsel, members of the Board of Selectmen and the Finance Advisory Committee Chairman, who then introduced the members of the Committee. There were 162 registered voters in attendance. Sworn counters were Janice Nelson, George Cronin, and David Rosenberg.

APPROVED BY VOICE VOTE to waive the reading of the Warrant and the return of the Warrant.

ARTICLE 1

Article 1 was the Annual Election of town officers which took place on Tuesday, May 5, 2009.

A motion was made and seconded to change the order of the warrant by moving the following articles to after article #85 due to the uncertainty in the State's local aid budget: Articles #2, #4, #5, #7, #8, #10, #13, #26, and #79.

A motion was made and seconded to delete Article 13 from this list. This motion FAILED.

The original motion to change the order was **APPROVED BY VOICE VOTE**.

The Moderator then requested consideration of the **CONSENT CALENDAR** which included articles #24, #49, #55, #56, #68, #80, #81, #82, #83, and #84.

At the request of voters present, Articles #55, #56, #68, #80, #81, #82 and #84 were removed from the Consent Calendar.

Articles remaining on the **CONSENT CALENDAR** (#24, #49, #83) were then voted.

ARTICLE 24

APPROVED BY VOICE VOTE to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement.

ARTICLE 49

APPROVED BY VOICE VOTE to increase the membership of the Economic Development Committee from five members to seven members.

ARTICLE 83

APPROVED BY VOICE VOTE to authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easement as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes.

ARTICLE 3

APPROVED BY VOICE VOTE to transfer

From:		
011301.511000	Finance Salary	\$ 89,766.00
014101.511000	DPW Administration	\$ 5,964.00
014221.511000	Ground Maintenance	\$ 3,308.00
014911.511000	Cemetery	\$ 1,195.00
014251.511000	Vehicle Maintenance	\$ 1,508.00

GENERAL GOVERNMENT

016101.511000	Library Salary	\$ 11,000.00
2108.578000	Fire Fines	\$ 690.00
2003	Ambulance Receipts	\$ 2,000.00
200808.500089	Capital Article/Engineer Feasibility Study	\$ 4,700.00
200808.500091	Capital Article-Highway-Ford F450	\$ 4,145.00
200812.500092	Capital Article/Toro Field Groomer	\$ 1,156.75
	Total	\$125,432.75
To:		
011302.530200	Finance Accounting	\$ 89,766.00
012202.578000	Fire Miscellaneous	\$ 690.00
012202.530600	Fire Training	\$ 2,000.00
014201.511000	Highway Salaries	\$ 11,975.00
014252.578000	DPW/Vehicle Maint-Vehicle Inspections	\$ 10,001.75
016102.542000	Library General Operating	\$ 6,000.00
016102.578411	Adult Books	\$ 3,000.00
016102.578419	Reference	\$ 2,000.00
	Total	\$125,432.75

From:		
	Free Cash	\$345,174.00
2101.578000	Snow & Ice Revolving	\$ 15,907.00
	Total	\$361,081.00
To:		
014232.578000	Snow & Ice	\$361,081.00

From:		
	Water Retained Earnings	\$180,357.00
To:		
60002.530300	Leak Issue Calendar Yr. 2009(Spring)	\$ 93,141.00
60003.530300	Leak Issue Calendar Yr. 2008(Fall)	\$ 63,629.00
60002.578000	Chemical Increase, Fuel Utility Increase	\$ 23,587.00
	Total Water Enterprise Fund	\$180,357.00

APPROVED BY VOICE VOTE to defer Article 6 to after Article #79 (end of warrant).

ARTICLE 9

APPROVED BY VOICE VOTE to indefinitely Postpone Article 9 (to Vehicle Stabilization Fund from unexpended General Fund accounts)

APPROVED BY VOICE VOTE to defer Article #11 to after Article #65

ARTICLE 12

APPROVED BY A DECLARED 2/3 VOTE to authorize the Board of Selectmen, in connection with the purchase of land from the Federated Church of Norfolk as authorized under Article 9 of the Special Town Meeting of October 23, 2007, (1) to acquire from said Church, by purchase, gift, eminent domain or otherwise, an easement upon the Church's land at 1 Union Street in Norfolk to allow for overflow parking from the Town's property at 117 Main Street, and (2) to authorize the Board of Selectmen to grant a reciprocal easement to the said Church to allow for overflow parking from the Church's property at 1 Union Street onto 117 Main Street, said reciprocal easements to be on such terms and conditions as the Selectmen may determine.

ARTICLE 14

APPROVED BY A DECLARED 2/3 VOTE pursuant to the provisions of G.L. c. 40, section 15A, to transfer the care, custody and control of the land on Leland Road shown on the Town Assessor's Maps as Map 3, Block 9, Lot 25 (currently held pursuant to the foreclosure of tax title) to the Affordable Housing Trust for the purpose of accepting the relocation of a dwelling structure now located at 23 Leland Road, and further to authorize said agency

to donate the land and the building to be located thereon to Habitat for Humanity by any lawful means for the purpose of creating a single, deed-restricted, affordable housing unit includable on the Town's subsidized housing inventory.

ARTICLE 15

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 15
(smoke detector system at the Freeman-Centennial School)

ARTICLE 16

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 16
(Recertification Plan of the Board of Assessors)

ARTICLE 17

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 17
(Recertification Plan of the Board of Assessors, annual).

ARTICLE 18

APPROVED BY VOICE VOTE to transfer the sum of \$36,000 from the DPW Water Division retained earnings to fund a water system master plan.

ARTICLE 19

APPROVED BY VOICE VOTE to transfer the sum of \$165,000 from the DPW Water Division retained earnings to fund well construction and pump testing at the Gold Street well site for the development of well #3.

ARTICLE 20

APPROVED BY VOICE VOTE to transfer from retained earnings for the DPW Water Division the sum of \$260,000, to fund upgrading and retrofitting portions of the municipal water system along the Route 115 corridor in conjunction with the Route 115 T.I.P. reconstruction project and assess a 100% betterment in conjunction with the Betterment Act of 1991 to the owner of Lot 47, Block 69, Map 19 for the portion relative thereto.

ARTICLE 21

APPROVED BY A COUNTED 2/3 VOTE, Yes-98 to No-31, to rezone the following parcels from Residential to the B1 district: Map Block & Lot 14-41-23, 14-56-33, 14-56-32, 14-56-33, 15-53-42 along with a new parcel added to 14-57-24 and to amend the zoning map to conform thereto.

ARTICLE 22

It was moved and seconded to submit a home rule petition to the General Court to establish a municipal wastewater district within the B-1 District area to include the Freeman/Centennial School Complex as shown on plan of Norfolk Town Center, Norfolk Strategic Plan, Norfolk, MA dated March 18, 2009, prepared by Bergmeyer Associates, Inc.

A substitute motion was made to Indefinitely Postpone article 22. This motion was approved by a standing majority vote and became the main motion.

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 22

ARTICLE 23

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 23
(establish a municipal storm water district within the B-1 District area)

ARTICLE 25

It was moved and seconded to create a Road Maintenance Stabilization Fund in the Town of Norfolk for purposes of maintenance, paving and striping of public ways.

A motion was made to substitute a new main motion to create a Road Maintenance Stabilization Fund in the Town of Norfolk for purposes of replacement, repair, maintenance, paving and striping of public ways; the Fund is to be

used first for the public ways in the worst condition category, as determined by the Department of Public Works. The substitute motion **failed** on a counted vote, yes-41, no-67.

APPROVED BY A DECLARED 2/3 VOTE to create a Road Maintenance Stabilization Fund in the Town of Norfolk for purposes of maintenance, paving and striping of public ways.

APPROVED BY VOICE VOTE to defer Article 27 and Article 28 to after Article 6 (end of warrant).

ARTICLE 29

APPROVED BY UNANIMOUS VOTE to amend the Zoning Bylaws Section F.7.b SCHEDULE OF MINIMUM OFF-STREET PARKING REQUIREMENTS by adding:

Permitted Uses	Minimum Number of Spaces
F.7.b.22 Medical and Dental Offices	1 Per 200 Sq. Ft. USABLE FLOOR AREA

ARTICLE 30

APPROVED BY A DECLARED 2/3 VOTE to amend the Zoning Bylaws Section F.7.b SCHEDULE OF MINIMUM OFF-STREET PARKING REQUIREMENTS by amending F.7.b.12 and 13 to add 1 Per 300 Sq. Ft. of USABLE FLOOR AREA for units less than 5000 sq. ft. and shown as:

Permitted Uses	Minimum Number of Spaces
F.7.b.12. Retail, service or mercantile establishment	1 Per 200 Sq. Ft. USABLE FLOOR AREA 1 Per 300 Sq. Ft. of USABLE FLOOR AREA for units less than 5000 sq. ft.
F.7.B.18 Professional Office or General Office	1 Per 200 Sq. Ft. USABLE FLOOR AREA 1 Per 300 Sq. Ft. of USABLE FLOOR AREA for units less than 5000 sq. ft.

ARTICLE 31

APPROVED BY A DECLARED 2/3 VOTE to remove from the Zoning Bylaw the requirement for a Special Permit for RESTAURANTS which serve Beer, Wine or Alcoholic Beverages in section J.7.a.1.b Special Permit Uses by the Zoning Board of Appeals.

ARTICLE 32

APPROVED BY A DECLARED 2/3 VOTE to add to the Zoning Bylaw Section F.9.b.1.a Name Plate the following:

Districts

	R	B1-	C1-
		B4	C6
F.9.b.1.a.1. One freestanding SIGN on the ground for property owned by the Town and or a subgroup of the Town, to advertise the name of the property and its purpose or function with the size not exceeding 12 sq. ft. in area per side except by Special Permit by the Planning Board to a maximum of 24 square feet.	Yes	Yes	Yes

ARTICLE 33

A motion was made and it was seconded to add Section F.2.d Reductions for Affordable Housing to the Norfolk Zoning bylaws Section F.2 Nonconforming Structures and Nonconforming Uses, as follows:

F.2.d Reductions for Affordable Housing

PURPOSE:

The purpose of this Section is to promote the construction of affordable housing in the Town of Norfolk. It allows the waiver of lot area, frontage or lot shape requirements in exchange for the construction of restricted affordable housing.

APPLICABILITY:

1. This bylaw shall apply only to any vacant lot of land in a residential zoning district that exists as a matter of record on or before the effective date of this Bylaw and that is nonconforming with respect to lot area, frontage or lot shape, provided that such lot has at least 50 feet of frontage and 15,000 square feet of area. This bylaw shall not operate to waive such dimensional requirements on conforming parcels.
2. This bylaw allows, with the receipt of a special permit from the Zoning Board of Appeals, the construction of a single or two-family dwelling that is restricted, in perpetuity, for sale or lease as affordable housing in a manner that allows such dwelling to be added to the Town's subsidized housing inventory, as kept by the Massachusetts Department of Housing and Community Development.

REQUIREMENTS:

1. Approval under this Bylaw requires a Special Permit by the Zoning Board of Appeals.
2. A Special Permit issued hereunder operates as a waiver of lot area, frontage or lot shape requirements but may not waive set back requirements or any other dimensional requirements of the Town's Zoning Bylaws.
3. In granting a Special Permit hereunder, the ZBA must find that:
 - a. The proposal is compatible with the surrounding neighborhood and environment.
 - b. The means of access to the property is safe.
4. Any Special Permit issued hereunder must be conditioned upon:
 - a. A requirement that no building permit is issued until a complying deed restriction is approved by Town Counsel. Such restriction shall be recorded in the Registry of Deeds and shall provide for perpetual affordability.
 - b. A requirement that no building permit may be issued until the Applicant obtains any and all local and State approvals that may be necessary to ensure that the proposed home(s) will be added to the Town's subsidized housing inventory, as kept by the Department of Housing and Community Development.
 - c. All state and local permitting completed.
5. Zoning Board of Appeals will have the final determination whether a single or two family dwelling can be built on a proposed lot.

Such other reasonable conditions as the ZBA determines are necessary to mitigate impacts of the proposal.

A motion was made to amend by striking the words "or two" after the word single in Applicability section #2 and Requirements section #5. This amendment **failed**.

The original main motion was **APPROVED BY A DECLARED 2/3 VOTE**.

A motion to defer Article #34 to the end of the warrant failed.

ARTICLE 34

APPROVED BY A COUNTED 2/3 VOTE (Yes-50, No-22), to remove Sections D.3.e.1.a & D.3.e.1.b in Section D.3.e Special Permit Uses of the Watershed Protection District in the Norfolk Zoning Bylaws and to renumber this section accordingly.

APPROVED BY VOICE VOTE to adjourn this Town Meeting until May 13, 2009 at 7:00pm at the King Philip Middle School.

The second session of the Annual Town Meeting was called to order by the Moderator at 7:00PM on May 13, 2009. There were 105 registered voters in attendance. Sworn counters were Steven McClain, Richard Connors, and Jonathan Smith.

ARTICLE 35

A motion was made and seconded to amend Section L.7.a. Allowed Uses in the C6 District of the Norfolk Zoning Bylaws to include Medical/Veterinary Research facility and Medical/Veterinary Treatment facility.

A point of order was raised as to whether or not the addition of Veterinary (which was not in the original warrant language) is beyond the scope of the article.

The Moderator ruled it as an expansion and therefore beyond the scope.

APPROVED BY VOICE VOTE to defer Article 35 until after Article 40

ARTICLE 36

APPROVED BY A DECLARED 2/3 VOTE to amend the Zoning Bylaw Section I.4.a.6. Streetscape in the B1 District by adding the words "Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process" after the word Streetscape in the first line to read as follows:

I.4.a.6. Streetscape. Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process within the BUSINESS CORE, BUILDINGS shall be not more than forty feet in height. At least 60% of the vertical wall area of the FRONTAGE SIDE facade of BUILDINGS, excepting Municipal Buildings, (excluding porches) shall be parallel with and aligned to the BUILD-TO LINE, and a minimum 60% portion of the FRONTAGE SIDE facade shall also be made up of vertical BUILDING wall, dormers, or a parapet or false facade to a height of twenty feet. Bay windows and balconies above STREET level may project toward the STREET beyond the BUILD-TO LINE. Outside the BUSINESS CORE, BUILDINGS shall not be more than forty feet in height. BUILDING HEIGHT shall not include any steeples, flag poles, weather vanes, or cupolas. The highest point of any such steeples, flag poles, weather vanes, or cupolas shall not exceed eighty (80') feet. At least 60% of the vertical wall area of the FRONTAGE SIDE facade of a Municipal BUILDING shall be made up of vertical BUILDING wall, dormers, or a parapet or false facade to a height of 10'.

APPROVED BY VOICE VOTE to defer Article 37 to after Article 28 (end of warrant).

ARTICLE 38

APPROVED BY A DECLARED 2/3 VOTE to amend Section I.4.b. Lot and Building Requirements and Standards in the B1 District of the Norfolk Zoning Bylaws by adding in Section I.4.b.1.D "Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process" at the end of the first sentence so that it reads:

I.4.b.1.D. Landscaping Requirements: For each foot of FRONTAGE the LOT shall contain 40 square feet of landscaping unless otherwise provided by Special Permit by the Planning Board through a site plan approval process. This requirement shall not be conditioned to require landscaping of more than 20% of the LOT.

ARTICLE 39

APPROVED BY A DECLARED 2/3 VOTE to amend section J.4.b. Lot and Building Requirements and Standards in the C1 District of the Norfolk Zoning Bylaws by adding in Section J.4.b.1.E "Unless otherwise provided by Special Permit by the Planning Board through a site plan approval process" at the end of the first sentence so that it reads:

J.4.b.1.E. Landscaping Requirements: For each foot of FRONTAGE the LOT shall contain 40 square feet of landscaping unless otherwise provided by Special Permit by the Planning Board through a site plan approval process. This requirement shall not be conditioned to require landscaping of more than 20% of the LOT.

ARTICLE 40

APPROVED BY A DECLARED 2/3 VOTE to amend Section I.4.b.2 Within the Business Core: in the B1 District of the Norfolk Zoning Bylaws by adding in Section I.4.b.2. (A) BUILD-TO LINE by adding the words "Unless otherwise provided by Special Permit by the Planning Board through the site plan approval process" after the words Planning Board in the first sentence so that it reads:

(A) BUILD-TO LINE: any distance from between six (6) feet and nineteen (19) feet from, and parallel with, the frontage line(s) of the lot as approved by the Planning Board unless otherwise provided by Special Permit by the Planning Board through the site plan approval process as part of a comprehensive streetscape plan based on existing or planned buildings on lots within the same block on both sides of the street.

ARTICLE 35

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 35.
(L.7.a. Allowed Uses, Medical Facilities)

ARTICLE 41

APPROVED BY A DECLARED 2/3 VOTE to amend Section I.7.b. Special Permit Uses by the Zoning Board of Appeals in the B1 District of the Norfolk Zoning Bylaws by moving DRIVE-UP WINDOWS to a new section titled I.7.b.1 Special Permit Uses by the Planning Board.

ARTICLE 42

APPROVED BY A DECLARED 2/3 VOTE to amend Section J.7.a.1.b. Special Permit Uses by the Zoning Board of Appeals in the C1 District of the Norfolk Zoning Bylaws by moving DRIVE-UP WINDOWS to a new section titled J.7.a.1.C Special Permit Uses by the Planning Board.

ARTICLE 43

APPROVED BY A DECLARED 2/3 VOTE to amend Section J.7.a.2.b. Special Permit Uses by the Zoning Board of Appeals in the C1 Off Highway District of the Norfolk Zoning Bylaws by moving DRIVE-UP WINDOWS to a new section titled J.7.a.2.C Special Permit Uses by the Planning Board.

ARTICLE 44

APPROVED BY A DECLARED 2/3 VOTE to amend Section I.7.b. Special Permit Uses by the Zoning Board of Appeals in the B1 District of the Norfolk Zoning Bylaws by moving Telecommunications and cellular towers consisting of Wireless Communications Facilities limited to the Wireless Communications Overlay District 2 as provided for in Section F.13.; to a new section titled I.7.b.1 Special Permit Uses by the Planning Board. |

ARTICLE 45

APPROVED BY A DECLARED 2/3 VOTE to amend Section J.7.a.2.B. Special Permit Uses by the Zoning Board of Appeals in the C1 Off Highway District of the Norfolk Zoning Bylaws by moving Telecommunications and cellular towers consisting of WIRELESS COMMUNICATION FACILITY limited to the Wireless Communications Overlay District 4 as provided for in Section F.13.; to a new section titled J.7.a.2.C Special Permit Uses by the Planning Board.

ARTICLE 46

APPROVED BY A DECLARED 2/3 VOTE to amend Section I.7.b. Special Permit Uses by the Zoning Board of Appeals in the B1 District of the Norfolk Zoning Bylaws by moving WIRELESS COMMUNICATIONS FACILITY Equipment Building limited to the Wireless Communications Overlay District 2 as provided for in Section F.13. to a new section titled I.7.b.1 Special Permit Uses by the Planning Board.

ARTICLE 47

APPROVED BY A DECLARED 2/3 VOTE to amend Section I.7.b. Special Permit Uses by the Zoning Board of Appeals in the B1 District of the Norfolk Zoning Bylaws by deleting "RESTAURANTS which serve Beer, Wine or Alcoholic Beverages".

ARTICLE 48

APPROVED BY A DECLARED 2/3 VOTE to amend Section J.7.a.1.B. Special Permit Uses by the Zoning Board of Appeals in the C1 District of the Norfolk Zoning Bylaws by deleting "RESTAURANTS Which Serve Beer, Wine or Alcoholic Beverages".

A motion to defer Article #50 to the end of the warrant **FAILED**.

ARTICLE 50

APPROVED BY VOICE VOTE to accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of Chapter 205 of the Acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of any portion of land designated as the B1 Zoning District shown on Assessor's Map 14 along Main Street-MBTA Rail Line, Union Street-Independence Drive and Liberty Lane and Meetinghouse Road and as expanded per Article 21 and as indicated on the table entitled Article 50-Exhibit A and according to the Norfolk Town Center map, as a Priority Development Site.

Article 50-Exhibit A: Norfolk Town Center, the B1 District, Assessor Map 14 and Article 21.

Location	Block	Lot(s)	Description	Lot Size
Rockwood Rd.	52	2	Retail Stores Complex	½ Acre
Rockwood Rd.	52	1	Daley Service Station	½ Acre
Main Street	56	8	Vacant	5 acres
Main Street	56	5	Existing Residence	1 acres
Main Street	56	6	Existing Residence	1 acres
Main Street	56	7	Vacant Lot (?)	4 acres
Main Street	56	4	Existing Residence	1½ acres
Right of Way	56	36 + 3	Industrial Building	1 acre
Main Street	56	39	Dunkin Donuts	2 acres
Carlson Cr.	56	40+2	MBTA Parking Lot	3+ acres
Main Street	57	24	Town Public Safety	1 acre
Rockwood Rd.	49	12	Existing Residence	½ acre
Rockwood Rd.	49	13	Frank Gross	½ acre
Rockwood Rd.	50	3	Country Crossing-2 levels	½ acre
Rockwood Rd.	93	4	MBTA station	1 acre
Rockwood Rd.	49	12	Existing Residence	½ acre
Main Street	50	2	Wayside Building-3levels	1 acre
Main Street	49	14	Restaurant-Credit Union	2 ½ acres

GENERAL GOVERNMENT

Main Street	49	24	Retail-Commercial	1 ½ acre
Main Street	49	15	Post Office	1 ½ acre
Main Street	49	1	Existing 2 story building	½ acre
Main Street	49	2	Existing Residence	3 acres
Main Street	49	3	Existing Residence	1 acre
Boardman St.	41	17	Vacant lot	1 acre
Boardman St	41	18	Existing Residence	1 acre
Union Street	41	21	Vacant lot	1½ acres
Union Street	51	1	Library & Town Hill	2 acres
Liberty Lane	41	6+27	Town Hall + Water Tower	6 acres
Liberty Lane	41	59	Vacant Lot	½ acre
Liberty Lane	41	60	Vacant Lot	½ acre
Liberty Lane	41	61	Vacant - Steep Grades	1 acre
Liberty Lane	41	24	Vacant - Steep Grades	1 acre
Liberty Lane	41	58	Vacant Lot-retail store	½ acre
Liberty Lane	41	57	Proposed-Walgreens	1 acre
Liberty Lane	41	62-63	Proposed- Stop & Shop	3 acres
Liberty Lane	41	56	MBTA Parking Lot	3 acres
Meetinghouse	41	104+107	Existing 40B Housing	2+acres
Meetinghouse	41	105+106	Proposed 40B Housing	1+ acres
Meetinghouse	41	108	Existing 40B Housing	1 acre
Meetinghouse	41	10	40B Hsg+WasteWaterFac.	6+acres
Meetinghouse	41	109	Proposed 40B Housing	½ acre
Meetinghouse	41	110+111	Proposed 40B Housing	1+acres
Article 21	See Des.	See Des.	Lots Approved/Article 21	Art. 21

ARTICLE 51

APPROVED BY UNANIMOUS VOTE to add to the Norfolk Zoning Code, Section B Definitions, BIOTECHNOLOGY as listed below.

After the definition for **BED & BREAKFAST**

BIOTECHNOLOGY – A Building or Group of Buildings used by an enterprise for conducting research, and/or diagnostic testing and development in the life, biological and chemical sciences using accepted practices defined by the Commonwealth of Massachusetts. The purpose and products of biotechnology enterprises include develop, manufacture and produce commercial materials for human and animal health care, food consumption, agricultural applications and environmental protection by application of scientific data and techniques of engineering and technology. For definition purposes, "biotechnology" shall not include conventional food or alcoholic production activities, or the production of biowarfare agents but would include Biosafety Level I and II agents posing no or limited health hazards according to regulations of the Commonwealth of Massachusetts.

APPROVED BY VOICE VOTE to defer Article 52 to after Article 37 (end of warrant).

ARTICLE 53

APPROVED BY VOICE VOTE to amend Article VII of the General Bylaws as follows:

(Note: A subsequent motion to reconsider corrected section E. Grandfather Clause to remove the words 'of Selectmen' and section L, #2 to correctly refer to section G instead of section I in the first sentence). What follows is the corrected language.

ARTICLE VII: LAND USE AND RESOURCE PROTECTION

SECTION 1: Earth Removal

A. Definitions: For the purpose of this bylaw, "Earth" shall include soil, loam, sand and gravel. "Board" shall mean the Planning Board of Norfolk.

B. Applicability: No earth shall be stockpiled or removed from any parcel of land within the Town to another parcel either within or without the Town without a special permit except as follows.

1) Removal of earth from an operating farm, nursery, or cemetery but only to the extent that this removal is necessary for the current operations of the farm, nursery or cemetery and only if the total volume of earth to be removed does not exceed 5,000 cubic yards during any three-year period. Any person or entity claiming an exemption under this clause must first notify the Board of the claim and the basis for the claim, and must receive a written acknowledgement from said Board. In its acknowledgement, the Board may impose any reasonable restrictions. (5/20/87);

2) Removal of earth from a site:

(a) Where a building is under construction pursuant to a Building Permit to the extent as may be necessary to install the foundation and basement of the building, provided such removal may not exceed an amount equal to the volume of the foundation and basement of the building;

(b) Where a road is under construction pursuant to a Permit for a subdivision or tract of land by government authority, such removal is permitted only to the extent as may be necessary to complete the project as planned. (5/8/80);

3) The moving and removal of earth for any municipal purpose by or on behalf of any department of the Town of Norfolk;

4) Moving and/or stockpiling of earth within a subdivision under construction, provided that any stockpiles shall not be located within 500 feet of any lot for which an occupancy permit has been granted;

5) A noncommercial moving of earth or regrading of earth upon a single lot upon which a dwelling is situated and occupied to allow regrading to prevent flooding or the construction and repair of on-site sewage disposal facilities.

6) Removal of less than 500 cubic yards of earth from any individual lot or site.

C. Special Permit Requirements: A special permit for removal of 500 or more cubic yards of earth may be granted by the Board after a finding by the Board that each of the following criteria has been met:

- 1) Uses allowed as a matter of right, by the zoning bylaws or granted by a Zoning Special Permit can only be exercised by the granting of an earth removal Special Permit by the Board.
- 2) The proposed earth to be removed is the minimum necessary to remove a physical hardship and/or to facilitate efficient use of the land without causing an adverse impact as defined in Subsection B (3) below.
- 3) The removal of earth will not cause a nuisance, or be a detriment to the surrounding areas or along the route of transportation, or cause an adverse effect. An earth removal operation shall be deemed to cause an adverse impact to the Town or to property in the vicinity of the site if it:
 - a) May reasonably be expected to significantly increase surface water flow off the site or to result in any adverse impact on surface water or public or private drinking water wells;
 - b) May produce noise, dust or other effects that may be detrimental to the amenities, aesthetics or normal use of property in the neighborhood;
 - c) May result in a change of topography and cover that will render development of the site in accordance with the approved site plan more difficult or costly;
 - d) May have an adverse effect on public health or safety or on the health or safety of persons living, working or otherwise present in the neighborhood; or
 - e) May unduly frustrate the long-term recreation and open space planning objectives of the Town.
- 4) The removal of earth will be accomplished as part of the development of an approved overall project, subdivision approval, site plan approval or building permit.
- 5) Except for the infrastructure stage for a subdivision or other work for which no building permit is required, no earth removal may commence on any lot or site until a building permit is issued for a building on that lot or site.

D. For projects requiring subdivision approval, site plan approval or a special permit from the Planning Board, the earth removal permit shall be considered and approved as a component of the subdivision approval, site plan or special permit. No separate earth removal permit is necessary.

E. Grandfather Clause: Special Permits for earth removal granted by the Board prior to July 1, 2009 and which are in the excavation and removal process may be renewed at the discretion of the Board.

F. Application for a Special Permit Any person or corporation applying to remove earth from a location in the Town of Norfolk shall file an application for a Special Permit with the Board. All applications for Special Use Permits shall be accompanied by exhibits and documentation deemed necessary by the Board for the proper issuance of a Permit. The Board shall adopt rules and regulations pertaining to the contents of the application.

G. A public hearing shall be held on each application for a Permit under this bylaw. The Board shall cause a notice of the public hearing to be published at the expense of the applicant in a daily or weekly newspaper in general circulation in the Town at least fourteen (14) days prior to the date of said hearing. The notice shall set forth the name of the applicant, the nature of the operation for which a Permit is requested, the volume of material to be stockpiled or removed and the location of the premises.

H. The Board shall be and hereby is authorized to set a reasonable application fee, based on actual costs, for all original and renewal applications for a Special Use Permit.

I. The Board shall be and is hereby authorized to determine the costs of any engineering fees incurred in the measurement of earth removed or to be removed under such Permit. The engineering fees charged for each Permit issued or renewed will be paid by the applicant. (10/8/79)

J. The applicant shall provide plans of the proposed use with the necessary documentation to demonstrate the need for earth removal and proof that the proposed removal constitutes the minimum removal required to remove the hardship and/or to facilitate maximum efficient use of the land.

K. Requirements for a Special Permit:

1) In approving the issuance of a Permit, the Board may impose reasonable requirements which shall constitute a part of the Permit and which may include but not be limited to:

A. Grading, seeding and planting.

B. Construction of necessary fencing and other protection against nuisances.

C. Methods of removal, location and use of structures.

D. Hours of operation, duration of the removal operation and routes of transportation of material removal.

E. Control of drainage, disposition of waste incident to the operation, providing of adequate vegetation.

F. Any conditions so imposed by the Board shall be endorsed upon the Permit issued to the applicant.

2) The Board shall require suitable bond or other security adequate to assure compliance with the provisions of the bylaw.

3) The area excavated during the duration of the Permit shall be restored to conform to the natural state of the area and surrounding areas by grading, re-top soiling, top soiling, and planting so that all scars resulting from the removal operation are eliminated annually during the period of the Permit and any subsequent renewals. Such restoration shall be completed within thirty (30) days of the termination of the Permit or any renewal thereof.

4) No applicant for an Earth Removal Special Use Permit shall reapply for a one (1) year period following the date of denial of the application of a Permit for earth removal by the Board of Selectmen.

5) No Permit shall be issued until the owner of the site has granted to the Town an easement over the land in question and conveys to the Town the legal right to enter upon said land with equipment and personnel for the purpose of making acceptable restoration in accordance with the approved restoration plan in the event of default of such restoration specific in the permit by the owner or his contractual representative.

6) The depth of any excavation shall not be made lower than ten (10) feet above the annual high water table. (5/21/85)

L. Termination of a Permit:

1) Any Permit issued by the Board shall expire upon the termination date stated thereon. If the Board does not reissue a new Permit upon the proper application of the petitioner, grading, top soiling, and seeding of the existing excavation shall be completed by the petitioner within thirty (30) days of the expiration thereof.

2) All applications for renewal of a Special Permit will require a public hearing as specified in Section G of the earth removal bylaw. Applications for renewal of a Permit expiring must submit for renewal 30 days prior to existing permit expiration. In such application, documents used for the original issuance of permit may be revised to show the conditions existing at the time of reapplication which includes an As Built plan with all calculations of material moved to date and remaining material to be removed. Information thus required will be stated in Section H of the bylaw, Application for Special Permit. (5/8/80/Amended 5/31/89).

N. Validity: The invalidity of any section or provision of this bylaw shall not invalidate any section or provision thereof.

O. Penalty: Any person, firm, or corporation willfully violating, disobeying, or refusing to comply with any of the provisions of this bylaw shall be prosecuted under the terms of the Massachusetts General Laws, Chapter 40,

Section 21, Clause 17, and shall be subject to a fine of not more than one hundred (100) dollars for the first offense, not more than two hundred (200) dollars for the second offense, and not more than three hundred (300) dollars for any subsequent offense. Each day of non-compliance can constitute a separate offense. The Board may revoke or suspend the permit of any person, firm, or corporation holding a Permit under this bylaw if such person, firm, or corporation violates, disobeys, or fails to comply with any of the provisions of this bylaw. (3/20/70/Amended 5/30/75; 5/23/78; 6/27/78;10/16/79; 5/20/80)

ARTICLE 54

APPROVED BY A DECLARED 2/3 VOTE to amend Section G.6.d of the Zoning Bylaw by adding the following:

All PERMIT GRANTING AUTHORITIES/SPECIAL PERMIT GRANTING AUTHORITIES may require reasonable mitigation measures to offset adverse impacts of the development on the community, including but not limited to:

- (1) Improve the capacity and safety of roads, intersections, bridges, pedestrian access, water, sewer, drainage, and other public facilities and infrastructure including traffic signals/controls, or municipal services, sufficient to service the development project.
- (2) Donation and/or dedication of land for right-of-way to provide for roadway and/or intersection widening or improvements.

ARTICLE 55

APPROVED BY VOICE VOTE to designate a portion of the property abutting Highland Lake and purchased using Community Preservation Funds as the Fales Memorial Park Preserve.

ARTICLE 56

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B Section 5, to appropriate the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee.

ARTICLE 57

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B, to reserve \$65,217.00 from FY2010 Community Preservation Fund revenues for the future appropriation of Open Space creation, acquisition and preservation.

ARTICLE 58

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B, to reserve \$65,217.00 from FY2010 Community Preservation Fund revenues for the future appropriation of Affordable Housing creation, preservation and support.

ARTICLE 59

APPROVED BY UNANIMOUS VOTE, pursuant to Massachusetts General Laws Chapter 44B, to reserve \$65,217.00 from FY2010 Community Preservation Fund revenues for future appropriation towards the acquisition, preservation, rehabilitation, and restoration of Historic Resources.

ARTICLE 60

APPROVED BY VOICE VOTE to allocate from the Community Preservation Fund an amount not to exceed \$60,000 to fund an affordable housing purchase price subsidy program for Norfolk residents and others with Norfolk ties including municipal employees.

ARTICLE 61

APPROVED BY UNANIMOUS VOTE to allocate from the Community Preservation Fund an amount not to exceed \$8,000 to complete the purchase a property described on the deed recorded with the Norfolk County Registry of Deeds Book 347 on page 73 as containing approximately 15,000 square feet located on Campbell Street shown as Lot 20 on Assessors Map 22, section 73 to be used for open space and recreation purposes authorized by the Community Preservation Act.

ARTICLE 62

APPROVED BY UNANIMOUS VOTE to allocate \$10,000 from the Community Preservation Fund to rehabilitate and restore historic resources at the Pondville Cemetery located on Everett Street.

ARTICLE 63

APPROVED BY UNANIMOUS VOTE to allocate \$53,900.00 from the Community Preservation Fund to preserve historic resources through the rehabilitation of the stone wall and sign at the Norfolk Cemetery on Main Street.

ARTICLE 64

APPROVED BY UNANIMOUS VOTE to allocate \$12,000 from the Community Preservation Fund to fund professional assistance for the preparation of National Register applications for the preservation of up to (2) historic districts at the Pondville Cemetery located on Everett Street and around the Main Cemetery located at the corner of Main and Seekonk Street.

ARTICLE 65

APPROVED BY VOICE VOTE to allocate up to \$30,000 from the Community Preservation Fund for a recreational feasibility study and conceptual drawings that propose to utilize the land area at the old town dump and adjacent town-owned woodlands for purposes consistent with the Community Preservation Act.

ARTICLE 11

A motion was made and seconded to amend certain provisions of the acceptance by the Town at its annual election on May 1, 2001, of the Community Preservation Act, Section 3 to 7 of Chapter 44B of Massachusetts General Laws, as follows: To change the level of the surcharge from 3% to 1.5%, and further to place such change approved by the Town Meeting on the ballot for acceptance by the voters of the Town of Norfolk at the next qualifying Town or State election.
The motion **FAILED** on a counted vote: Yes-29, No-50

APPROVED BY VOICE VOTE to advance Article #85

ARTICLE 85

APPROVED BY VOICE VOTE to appoint the following committees.

Arts Council - 9 members

ADA Compliance Committee - 5 members, plus Town Administrator, ex-officio and non-voting

Insurance Advisory Committee - 5 members

Zoning Bylaw Study Committee - 7 members appointed as follows: two members appointed by the Board of Selectmen, and one member or designee each appointed by the Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals and Building Department, and Town Counsel, ex-officio and non-voting

Corrections Advisory Committee - 3 members

Economic Development Committee - 7 members appointed jointly by the Board of Selectmen and the Planning Board

Open Space Committee - 5 members as follows: one member to be a member or designee of the Recreation Commission, one member to be a member or designee of the Conservation Commission, one member to be a member or designee of the Planning Board, and two others to be appointed jointly by the Planning Board and Conservation Commission

Public Safety Building Committee - 4 members appointed by the Board of Selectmen, plus the Police Chief, Fire Chief, Town Administrator, one member of the Board of Selectmen and the Building Commissioner, ex-officio and non-voting.

School Building Committee - 5 members appointed by the Board of Selectmen, plus two members of the School Committee, School Superintendent, Town Administrator, and Building Commissioner, ex-officio and non-voting.

ARTICLE 66

APPROVED BY VOICE VOTE to abolish the Personnel Board and to transfer to the position of Human Resources Director all the powers, duties and responsibilities heretofore exercised by the Board, provided that the Town Administrator shall exercise such powers, duties and responsibilities subject to the oversight of the Board of

Selectmen at any time that the position of Human Resources Director is vacant, and further provided that the Board of Selectmen shall exercise such powers, duties and responsibilities regarding the positions of Town Administrator and Human Resources Director.

ARTICLE 67

A motion was made and seconded to amend the Town of Norfolk Bylaws, Article III COMMITTEES, Section 2. Advisory Committee, Paragraph C. by inserting at the end thereof the following:

“Furthermore, for all Town Meetings, a copy of the warrant and the recommendations of the Advisory Committee shall be delivered to each residence prior to the Town Meeting.” so that Section 2, Paragraph C. will now read:

“To this Committee shall be referred all articles involving the appropriation or expenditure of money and to it may be referred any other article in any Town warrant issued during its term of office; and it shall be the duty of the said Advisory Committee, after due consideration of the subject matter of such articles as are referred to it, to report in writing such recommendation as it shall deem for the best interests of the Town. Furthermore, for all Town Meetings, a copy of the warrant and the recommendations of the Advisory Committee shall be delivered to each residence prior to Town Meeting.”;

and furthermore to amend the Norfolk Bylaw Article I, Section 5. Warrant for Town Meeting, by deleting the last sentence so that the section will now read:

SECTION 5. Warrant for Town Meeting

The warrants for all Town Meetings and elections shall be directed to any of the constables of the Town, and notice of every meeting and election shall be given by posting attested copies of the warrant calling the same at the Town Hall and in at least one public place in each precinct, not less than seven days (7) days before the day appointed for such meeting or election, except that such posting for a Special Town Meeting must be at least fourteen (14) days before the day appointed for such Special Town Meeting.

A motion was made and seconded to amend the main motion and add a new last line to Article I, section 5 to read as follows:

Furthermore, copies of the warrants for all Town Meetings shall be available at Town Hall and the Norfolk Public Library and a copy of the warrant shall be posted on the Town’s website not less that seven (7) days, or fourteen (14) days in the case of a Special Town Meeting, before the day appointed for the same. This amendment passed by **UNANIMOUS VOTE**.

The amended motion was APPROVED BY UNANIMOUS VOTE.

ARTICLE 68

APPROVED BY UNANIMOUS VOTE to amend the Town of Norfolk Bylaws, Article 7 by adding a new Section 10 as follows.

Section 10. Delegation of Designation of the Permitting Authority for Trench Safety

Pursuant to G.L. c 82A §2, the Board of Selectmen shall act as the permit granting authority, or shall designate a Board or Officer, to issue permits for the purpose of creating a trench as that term is defined by G.L. c. 82A §4 and 520 CMR 14.00 (collectively the “Trench Safety Law”). The Board of Selectmen may adopt regulations for the carrying out of said Trench Safety Law.

APPROVED BY VOICE VOTE to advance Articles #80, #81, #82, and #84.

ARTICLE 80

APPROVED BY UNANIMOUS VOTE to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards.

ARTICLE 81

APPROVED BY UNANIMOUS VOTE to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting.

ARTICLE 82

APPROVED BY UNANIMOUS VOTE to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required.

ARTICLE 84

APPROVED BY UNANIMOUS VOTE to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town.

APPROVED BY VOICE VOTE to adjourn this Town Meeting to June 16, 2009 at 7:00pm at the King Philip Middle School.

The third session of the Annual Town Meeting was called to order by the Moderator at 7:05PM on June 16, 2009. There were 131 registered voters in attendance.

The Moderator explained the procedure that would be followed to conduct the Special Town Meeting which was called for June 16, 2009.

The Annual Town Meeting was recessed at 7:10pm.
The Annual Town Meeting reconvened at 7:16pm.

ARTICLE 69

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 69.
(fees for use of Municipal Buildings)

ARTICLE 70

APPROVED BY VOICE VOTE to amend the Town of Norfolk Bylaws, Article 10, by adding a new Section 37, as follows.

PUBLIC CONSUMPTION OF MARIJUANA OR TETRAHYDROCANNABINOL

Prohibition on Use

A. Not in a Motor Vehicle: No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in G.L. c. 94C, §1) while in or upon any public building, vehicle controlled by the Town, recreational area, playground, park, beach, boat landing or launch, schoolhouse, school grounds, street, sidewalk, public way, passageway, bridge, stairs, parking lot, cemetery, bus stop, or any area or property owned or under the control of the Town, or any area accessible to the public.

B. In a Motor Vehicle: The consumption of marijuana or tetrahydrocannabinol is also prohibited in any motor vehicle in or on a public way whether or not the user is operating the vehicle or whether the vehicle is in operation at all.

Violations and Penalties

Whoever violates this bylaw shall be punished by a fine of \$300.00 for each offense. Any penalty imposed under this bylaw shall be in addition to any civil penalty imposed under G.L. c. 94C, Section 32L. If a violator fails to pay the fine issued, he or she may be subject to civil contempt proceedings.

Enforcement

Violations of any provision of this bylaw may be processed pursuant to Chapter 40, section 21 D of the General Laws of the Commonwealth and shall be in amount set forth above. Enforcement of this bylaw under the Non-Criminal Disposition process shall be carried out by the Police Chief, and duly sworn Police Officers who shall have full enforcement powers.

ARTICLE 71

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 71.
(*Tax and Fee Amnesty*)

APPROVED BY VOICE VOTE to advance Articles #6, #7, and #8.

ARTICLE 6

APPROVED BY VOICE VOTE to amend Article VII of the Town Bylaws by inserting the following Section 9:

SECTION 9. Planning Department

A. There shall be a consolidated Planning Department in the Town of Norfolk which shall be responsible for the administration and support of all of the activities of the Zoning Board of Appeals, the Planning Board, the Conservation Commission and the Board of Health as further described in this Section.

B. The Planning Department shall be under the direction and control of the Director of Planning, provided that, in the absence of an appropriation for, or in the event of a vacancy in, such position, those duties shall be performed by the Town Administrator or his designee.

C. The functions of the consolidated Planning Department shall include the following:

- 1) Employment and supervision of all town staff and independent contractors providing services to the Zoning Board of Appeals, Planning Board, Conservation Commission and Board of Health;
- 2) Coordination of all land use and planning activities and services;
- 3) Maintenance of all records relating to land use and planning activities and services;
- 4) Payment of all financial obligations incurred by the Planning Department on behalf of the said Boards and Commission;
- 5) Collection of fees and fines due on account of the administration and enforcement of statutes, bylaws and regulations pertaining to land use;
- 6) Assistance to all other Town departments or offices in any matter related to land use or planning;
- 7) Oversight of the budget for land use and planning activities and services;
- 8) Management and performance of such additional matters and tasks as may be requested or determined necessary from time to time by the Zoning Board of Appeals, Planning Board, Conservation Commission and/or Board of Health.

D. Nothing in this bylaw shall be deemed to alter or infringe upon the authority, duties or responsibilities of the Zoning Board of Appeals, Planning Board, Conservation Commission or Board of Health as the same may be defined by statute or the bylaws of the Town, nor to alter the method of appointment or election of the members of said Boards and Commission. The intent of this bylaw is to centralize the responsibility for the expenditure of funds appropriated by the Town Meeting in support of the activities of the said Boards and Commission, to provide day-to-day supervision of full-time and part-time staff, to aid in the solicitation, award and management of contracts, and to achieve greater efficiencies in the provision of administrative support to the said Boards and Commission. Upon approval of this Bylaw, the individual salary and expense line items in the Town Budget for each of the aforesaid Boards and Commission shall be consolidated into salary and expense budget line items for the Planning Department.

ARTICLE 7

A motion was made and seconded to fix the salary and compensation of the elected position of Town Clerk at \$60,000 as provided for by Massachusetts General Laws, Chapter 41, Section 108 for the fiscal year commencing on July 1, 2009; and further to raise and appropriate \$28,227,522

and transfer \$ 15,000 from Cemetery Receipts Reserved for Appropriation
 \$ 65,000 from Free Cash
 \$ 160,000 from Ambulance Receipts Reserved for Appropriation
 \$ 75,000 from FY10 Prison Mitigation Funds
\$ 400,000 from Receipts Reserved from Settled Litigation
 \$28,942,522 total, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2009.

It was moved and seconded to amend by increasing the Elementary School Budget by \$200,000 contingent upon a Proposition 2.5 operating override. The motion **FAILED**

It was moved and seconded to amend by increasing the King Philip Regional Budget by \$400,000 contingent upon a Proposition 2.5 operating override. The motion **FAILED**

The following Omnibus Budget was **APPROVED BY VOICE VOTE.**

TOWN OF NORFOLK GENERAL GOVERNMENT	FY2010 OMNIBUS BUDGET	Fy09 Budget	FY10 Approved Budget
Moderator			
	Salary	\$0	\$1
	Expense	\$150	\$50
	Total	\$150	\$51
Selectmen/Town Admin.			
	Salary	\$201,000	\$194,340
	Expense	\$27,200	\$28,489
	Cable Committee	\$5,000	
	Total	\$233,200	\$222,829
Advisory Board			
	Salary	\$6,262	\$6,412
	Expense	\$6,005	\$5,223
	Reserve Fund	\$30,000	\$50,000
	Total	\$42,267	\$61,635
Municipal Finance			
	Salary	\$453,100	\$422,064
	Expense	\$141,568	\$140,000
	Audit	\$36,000	\$36,000
	Total	\$630,668	\$598,064
Board of Assessors			
	Salary	\$0	\$0
	Recertification		\$25,000
	Expense	\$1,500	\$1,500
	Total	\$1,500	\$26,500
Town Counsel			
	Litigation	\$35,000	\$31,000
	Retainer Fees	\$40,000	\$40,000
	Total	\$75,000	\$71,000
Personnel Board			
	Salary	\$5,007	\$0
	Expense	\$1,200	\$400
	Total	\$6,207	\$400
IT Coordinator			
	Salary	\$6,640	\$4,000
	Expenses	\$68,057	\$66,962
	Total	\$74,697	\$70,962

GENERAL GOVERNMENT

Tax Title/Foreclosure	Expense	\$0	\$10,000
	Total	\$0	\$10,000
Facilities Management	Salary	\$44,654	\$43,463
	Facilities Management Expense	\$432,357	\$408,550
	Total	\$477,011	\$452,013
Town Clerk	Salary	\$94,021	\$92,764
	Expense	\$9,000	\$9,000
	Total	\$103,021	\$101,764
Elections	Salary	\$10,530	\$3,510
	Expense	\$18,180	\$8,980
	Total	\$28,710	\$12,490
Conservation	Salary	\$27,880	\$0
	Expense	\$10,954	\$10,500
	Total	\$38,834	\$10,500
Planning Board	Salary	\$56,216	\$0
	Expense	\$47,885	\$36,000
	Total	\$104,101	\$36,000
Zoning Board of Appeals	Salary	\$27,788	\$0
	Expense	\$2,580	\$60
	Total	\$30,368	\$60
Planning and Development	Salary	\$0	\$119,071
	Expense		\$16,882
	Total		\$135,953
Permanent Building Committee	Salary		\$300
	Expense	\$300	\$300
	Total	\$300	\$300
Town Reports	Expense	\$3,200	\$3,200
	Total	\$3,200	\$3,200

GENERAL GOVERNMENT	\$1,849,234	\$1,813,721
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PUBLIC SAFETY

Police	Salary	\$1,617,428	\$1,617,428
	Expense	\$105,555	\$105,555
	Total	\$1,722,983	\$1,722,983
Fire & Ambulance	Salary	\$1,073,365	\$1,073,365
	Expense	\$128,116	\$113,116
	Total	\$1,201,481	\$1,186,481
Ambulance Billing	Expense		\$15,000

GENERAL GOVERNMENT

	Total		\$15,000
Building Dept	Salary	\$189,528	\$181,765
	Expense	\$8,100	\$6,000
	Total	\$197,628	\$187,765
Weights & Measure	Salary		\$800
	Expense	\$1,100	\$800
	Total	\$1,100	\$800
Emergency Management	Salary	\$700	\$700
	Expense	\$1,000	\$900
	Total	\$1,700	\$1,600
Animal Inspector	Salary	\$2,194	\$2,194
	Expense	\$200	\$50
	Total	\$2,394	\$2,244
Animal Control	Salary	\$38,792	\$38,792
	Expense	\$4,650	\$4,000
	Total	\$43,442	\$42,792
Fire/Police Comm	Salary	\$198,315	\$198,315
	Expense	\$6,150	\$6,150
	Total	\$204,465	\$204,465
Total Public Safety		\$3,375,193	\$3,364,130
EDUCATION			
	Norfolk Elementary	\$9,799,314	\$9,799,314
	King Philip Regional (Operating)	\$5,406,400	\$5,880,104
	King Philip Regional (Excluded Debt)	\$969,483	\$983,810
	King Philip Total	\$6,375,883	\$6,863,914
	Tri-County	\$397,818	\$379,912
Total Education		\$16,573,015	\$17,043,140
PUBLIC WORKS			
DPW Administration			
	Salary	\$170,137	\$178,022
	Expense	\$81,715	\$83,176
	Total	\$251,852	\$261,198
Highway			
	Salary	\$162,473	\$128,125
	Expense	\$110,964	\$109,792
	Total	\$273,437	\$237,917
Vehicle Maintenance			
	Salary	\$126,692	\$128,638
	Expense	\$82,883	\$89,068
	Total	\$209,575	\$217,706
Grounds Municipal			
	Salary	\$149,033	\$130,579

GENERAL GOVERNMENT

	Expense	\$33,075	\$32,331
	Total	\$182,108	\$162,910
Grounds - Cemetery			
	Salary	\$26,431	\$22,680
	Expense	\$7,444	\$6,113
	Total	\$33,875	\$28,793
Custodian of Veteran Graves			
	Salary	\$700	\$700
	Expense	\$1,700	\$1,550
	Total	\$2,400	\$2,250
Transfer Station			
	Salary	\$192,717	\$199,142
	Expense	\$149,629	\$152,987
	Total	\$342,346	\$352,129
Road Program	Total	\$1	\$1
Landfill			
	Expense	\$80,674	\$85,776
	Total	\$80,674	\$85,776
Snow & Ice			
	Expense	\$123,647	\$123,647
	Total	\$123,647	\$123,647
Street Lighting			
	Expense	\$34,578	\$40,578
	Total	\$34,578	\$40,578
Town Vehicle Fuel			
	Expense	\$96,376	\$100,984
	Total	\$96,376	\$100,984
Total Public Works		\$1,630,869	\$1,613,889

HUMAN SERVICES

Board of Health

	Salary	\$45,750	\$17,603
	Expense	\$24,813	\$17,603
	Total	\$70,563	

Special Programs

	MAY Mental Health	\$0	\$0
	SNCARC	\$4,025	\$4,025
	Total	\$4,025	\$4,025

Council on Aging

	Salary	\$102,152	\$102,152
	Senior Program	\$0	\$0
	Expense	\$8,838	\$8,838
	Total	\$110,990	\$110,990

Veteran's Services

	Salary	\$5,700	\$5,700
	Expense	\$3,000	\$3,000

	Total	\$8,700	\$8,700
Total Human Services		\$194,278	\$141,318
CULTURE AND RECREATION			
Library	Salary	\$356,381	\$331,023
	Expense	\$113,301	\$115,145
	Total	\$469,682	\$446,168
Recreation	Salary	\$70,265	\$70,265
	Expense	\$4,035	\$300
	Total	\$74,300	\$70,565
Historical Commission	Expense	\$325	\$250
	Total	\$325	\$250
Memorial Day	Expense	\$750	\$600
	Total	\$750	\$600
Total Culture & Recreation		\$545,057	\$517,583
FIXED COSTS			
	Employee Benefits	\$2,709,128	\$3,004,195
	Building/Liability Insurance	\$350,086	\$320,169
Total Fixed Costs		\$3,059,214	\$3,324,364
DEBT SERVICE (KP not Included)			
	Excluded Debt(other than KP)	\$969,483	\$692,750
	Non-Excluded Debt	\$483,737	\$431,628
Total Local Debt Service		\$1,453,220	\$1,124,378
TOTAL OPERATING BUDGET		\$28,680,080	\$28,942,522

ARTICLE 8

APPROVED BY UNANIMOUS VOTE to transfer the sum of \$1,363,007.00 from Department of Public Works Water Division Revenues and Retained Earnings to fund the Water Division's Maintenance and Operating Expenses and the Water Division Debt for the fiscal year commencing July 1, 2009 as follows:

Salaries	\$ 181,835
Expenses	\$ 656,499
Sub-Total	\$ 838,334
Debt Service	\$ 524,673
Total Water Division Budget	\$1,363,007

ARTICLE 72

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 72
(F.7.d. Commuter Parking)

ARTICLE 73

APPROVED BY VOICE VOTE to authorize the Board of Selectmen to competitively bid to the Massachusetts Bay Transportation Authority ("MBTA") to provide parking fee collection, snow removal, street cleaning, and ice melt/sanding services for the commuter parking lots, walkways and platforms using town resources and personnel for the MBTA, provided that the Town receives payments from the MBTA in excess of the costs of such resources and personnel.

ARTICLE 74

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 74
(*off-street parking license fees and regulation*)

ARTICLE 75

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 75.
(*on-street parking permits and regulation*)

ARTICLE 76

A motion was made and seconded to Indefinitely Postpone Article 76

A motion was made and seconded to substitute a motion to amend the Town Bylaw Article IX SIGN

REGULATIONS, Section 4, Signs That Are Allowed, by adding the following sentence thereto:

In the case of the quadrennial national election for President and Vice President of the United States, signs, no more than two (2) per lot and not exceeding eight (8) square feet in area per sign, may be erected the day the candidates accept their party's nomination for those offices at the national party conventions and removed no later than two (2) days after the election.

The motion to substitute FAILED

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 76

ARTICLE 77

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 77
(*establish a revolving fund for the Board of Health*)

ARTICLE 78

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 78
(*establish a revolving fund for ambulance receipts*)

ARTICLE 2

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 2
(*unpaid bills of a prior year*)

ARTICLE 4

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 4
(*compensation schedule, general increase of 1.5%*)

ARTICLE 5

APPROVED BY VOICE VOTE to amend the Town of Norfolk Personnel Bylaws Schedule Section 10 – Annual Step Increase by inserting the following sentence at the end of the first paragraph;

“Due to the economic condition of the Town and State, no employee shall receive an Annual Step increase for the Fiscal year 2010. Annual Step increases will be awarded in Fiscal 2011 and the employee will advance on his/her Anniversary Date to the next appropriate step that he/she would have advanced to during Fiscal year 2010.”

ARTICLE 10

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 10
(*Capital Budget*)

ARTICLE 13

APPROVED BY A DECLARED 2/3 VOTE to appropriate the sum of \$295,000 to be expended at the direction of the Public Safety Building Committee, to pay costs of architectural and engineering services necessary for the development of a new public safety services facility, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(22) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 26

A motion was made and seconded to appropriate the amount of \$200,000, subject to a Proposition 2 ½ operating override, for purposes of funding the Town of Norfolk Road Maintenance Stabilization Fund.

A motion was made to substitute by removing the words "subject to a Proposition 2 ½ override", and inserting the words "raise and" before the word appropriate.

This motion **FAILED**

APPROVED BY VOICE VOTE to cut off debate.

APPROVED BY VOICE VOTE to appropriate the amount of \$200,000, subject to a Proposition 2 ½ operating override, for purposes of funding the Town of Norfolk Road Maintenance Stabilization Fund.

NOTE: It was determined following the dissolution of Town Meeting that this article required a 2/3 voter and so this vote became null and void.

ARTICLE 79

APPROVED BY VOICE VOTE, pursuant to Massachusetts General Laws, Chapter 44, Section 53 ½, to reauthorize the following revolving funds for Fiscal Year 2010 at the limits set forth below:

- (1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000).
- (2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000).
- (3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000).
- (4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5000).
- (5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5000).
- (6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000).
- (7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000).
- (8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000).
- (9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000).
- (10) A revolving fund for the Town Clerk to receive funds required by the Town Clerk for the processing of passports, to be expended under the direction of the Town Clerk for postage expenses associated with the processing of passports (limit: \$1,000).
- (11) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000).

(12) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500).

ARTICLE 27

APPROVED BY A DECLARED 2/3 VOTE to amend the Norfolk Zoning Bylaw by adding a paragraph to the end of section D.1 Basic Requirements to read as set forth below:

“All applicants for new Residential Dwellings (excluding additions, accessory buildings and septic systems) hereinafter constructed shall be prohibited from cutting down any trees within the side or rear setbacks and setbacks set forth in Section E.1.b, or within the soil absorption system setbacks set forth in 310 CMR 15.000, unless relief is granted by a special permit by the Zoning Board of Appeals. This prohibition shall remain in effect until the occupancy permit has been issued.”

ARTICLE 28

APPROVED BY UNANIMOUS VOTE to amend the Norfolk Zoning Bylaws by inserting section H.4 Priority Development Site Permitting for the purpose of creating a Priority Development Site Committee to read as follows:

H.4 Priority Development Site Permitting

This bylaw is established under M.G.L. Chapter 43D Expedited Permitting to specific Priority Development Sites (PDS) which have been designated by prior town meeting approval. The 43D statute requires the municipality to issue decisions on all PDS projects within 180 days of an application being deemed complete. This includes but not limited to Orders of Conditions and wetland decisions issued by the Conservation Commission, Special Permits issued by the ZBA and or Planning Board, Site Plan Review issued by the Planning Board, Flammable Materials license issued by the Fire Chief, Historic Commission decisions and title V and septic decisions by the Board of Health. Building permits and ANR plan approval and subdivisions under the subdivision control law are not affected by this statute.

H.4.1 Establish- There shall be established a Development Review Coordination Council (DRCC) consisting of members who reside in Norfolk or work for the Town of Norfolk who shall be sworn to the faithful performance of their duties. This Council will review 43D Priority Development Site (PDS) Applications.

2. The Committee – the Development Review Coordinating Council shall be comprised of the following:

- A. Fire Chief or designee
- B. Zoning Enforcement Officer
- C. Police Chief or designee
- D. Chairman of the Board of Health or designee
- E. Chairman of the Conservation Commission or designee
- F. Chairman of the Planning Board or designee
- G. Chairman of the Zoning Board of Appeals or designee
- H. Representative of the Board of Selectmen
- I. DPW Director or designee
- J. Town Administrator
- K. 43D Contact Person

At the discretion of the Town Administrator, other Town Boards/committees/departments/agencies including but not limited to Design Review Committee, Historical Commission, or their agents and the Town’s Engineer and Planner, may also be represented.

3. The Mission Statement:

The Committee shall be available to meet with developers, businesses, property owners and/or their agents, who have submitted an application for a development project within a designated PDS. The Council shall review plans and applications to determine whether they are deemed complete to start the 180 day timeline. The goal is to encourage private investment in Norfolk by providing for more coordinated project review and permitting procedures.

4. Convened

The Council shall be convened by the 43D Contact Person or upon request of any council member based upon an application for development of a PDS.

5. Procedures

The Council may establish internal procedures and develop other tools to facilitate permitting review and coordination.

6. Operating Guidelines

The Council may establish its own operating guidelines relative to scheduling, participation and coordination.

ARTICLE 37

APPROVED BY UNANIMOUS VOTE to amend Section I.4.b. Lot and Building Requirements and Standards in the B1 District of the Norfolk Zoning Bylaws by adding in Section I.4.b.1.A "Unless otherwise provided by Special Permit by the Zoning Board of Appeals" at the end of the bylaw so that it reads:

I.4.b.1.A. No BUILDING, STRUCTURE, Use, PARKING AREA, driveway, vehicle circulation area, or other vehicle access way shall be located less than 50 feet from an adjacent parcel within a Residential Zoning District unless otherwise provided by Special Permit by the Zoning Board of Appeals.

ARTICLE 52

APPROVED BY UNANIMOUS VOTE to amend section L.7.a. Allowed Uses in the C6 District of the Norfolk Zoning Bylaws to include BIOTECHNOLOGY; or take any other action relative thereto.

All articles on the Warrant having been acted upon, it was moved, seconded and voted to dissolve this Annual Town Meeting at 11:15PM.

**Special Town Meeting
June 16, 2009**

Pursuant to a warrant dated May 20, 2009, signed by James Lehan, Robert Garrity, and James Tomaszewski, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Middle School, 18 King Street, Norfolk, MA on Tuesday, June 16, 2009, at 7:00 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:10PM by Moderator Daniel Winslow. The Moderator then introduced the Town Clerk, Town Administrator, Town Counsel, members of the Board of Selectmen and the Finance Advisory Committee Chairman, who then introduced the members of the Committee. There were 131 registered voters in attendance.

APPROVED BY VOICE VOTE to waive the reading of the Warrant and the return of the Warrant.

ARTICLE 1

APPROVED BY A 2/3 VOTE called by the Moderator to amend section L.7.a Allowed Uses in the C6 District of the Norfolk Zoning Bylaws to include both Medical/Veterinary Research facility, and/or Medical/Veterinary Treatment facility.

ARTICLE 2

APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 2 (wastewater district within B-1)

ARTICLE 3

APPROVED BY A 2/3 VOTE called by the Moderator to authorize the Board of Selectmen to acquire the interests specified below in the parcels of land listed below for the purpose of obtaining a secure and public right of way, and to allow for the construction of roadway safety improvements relative to the rehabilitation and improvement of Route 115 (Mass Highway Dept. (MHD) Project # 602496 Route 115 Reconstruction), and further, that the

GENERAL GOVERNMENT

Selectmen are authorized to acquire these parcels, or modification of these parcels, through all legal means, including donation, purchase, or by eminent domain, and to expend Chapter 90 funds therefore.

Address	Owner	Assessor's Parcel ID			Recording Information		Property Interest
		Map	Lot	Parcel	Book	Page	
North St	Commonwealth of Mass. Department of Natural Resources	20	57	1	LC32 5	42	Permanent Easement (for rebuilding sidewalk and grading)
Pond St	Town of Norfolk	20	72	4	LC42 1	12	Temporary Easement Permanent Drainage Easement (replacement of existing CMP and paved swale with RC pipe and headwalls)
Pond St	Town of Norfolk	20	72	4	LC42 1	12	
Pond St	Commonwealth of Mass. Division of Capital Planning & Operations	19	72	3	1377	62	Temporary Easement
1 Pond St	Fuller, John C. & Janet A.	20	71	20	5346	362	Temporary Easement
Pond St	Massachusetts Audubon Society	20	71	21	4705	680	Temporary Easement Permanent Easement (sidewalk construction and grading)
Pond St	Town of Norfolk for Municipal Recreation Dardi, Louis E.; Dardi, David M.; Charlton, Janet Ann Dardi	20	72	56	10863	429	
44 Pond St		20	71	9	22819	386	Right of Entry
48 Pond St	Vito, Paul J.; Anderson, Dorothy E. Calderone, Anthony, Trustee of Anthony Calderone Revocable Trust; Calderone, Vincenza, Trustee of Vincenza Calderone Revocable Trust;	20	71	10	21611	65	Right of Entry
50 Pond St	Calderone, David A. Struzzieri, Thomas J. & Donna M.	20	71	11	22914	359	Right of Entry
52 Pond St		20	71	12	9692	648	Temporary Easement
Pond St	Town of Norfolk for Municipal Recreation	20	72	56	10863	429	Temporary Easement
54 Pond St	Ormon, Joan H.	20	71	13	10918	433	Temporary Easement
Pond St	Commonwealth of Mass. Division of Capital Planning & Operations	19	72	3	1377	62	Temporary Easement Permanent Drainage Easement (replacement of existing CMP with RCP and headwall)
Pond St	Commonwealth of Mass. Division of Capital Planning & Operations	19	72	3	1377	62	

GENERAL GOVERNMENT

Pond St	Commonwealth of Mass. Division of Capital Planning & Operations	19	72	3	1377	62	Temporary Easement
Pond St	Norfolk Housing Authority of Rockwood Road	19	69	14	8599	586	Temporary Easement Permanent Drainage Easement (replacement of existing headwall and wetland replication)
Pond St	Norfolk Housing Authority of Rockwood Road	19	69	14	8599	586	Temporary Easement Permanent Drainage Easement (replacement of existing headwall and wetland replication)
76 Pond St	Caritas Norwood Hospital, Inc.	19	69	53	16497	366	Temporary Easement Permanent Drainage Easement (replacement of existing headwall)
Pond St	Commonwealth of Mass. Division of Capital Planning & Operations	19	72	3	1377	62	Permanent Drainage Easement (replacement of existing headwall)
Pond St	Commonwealth of Mass. Division of Capital Planning & Operations	19	72	3	1377	62	Permanent Drainage Easement (construction of headwall at existing outlet)
Pond St	Commonwealth of Mass. Division of Capital Planning & Operations	19	72	3	1377	62	Temporary Easement
71 Pond St	Sanchez, Jose	19	72	25	20372	477	Temporary Easement
77 Pond St	Quaglieri, Alan R. Silvestri, Rocco A. & Marcia J.	19	72	27	26485	480	Right of Entry
79 Pond St	Murano Realty, LLC	19	72	28	7323	124	Temporary Easement
81 Pond St	DMRT LLC	19	72	29	21972	358	Temporary Easement
83 Pond St	Grady, Albert E., Trustee of Interstate Radio Realty Trust	19	72	30	18345	546	Temporary Easement
100 Pond St	Legge, Paul A. Johnson, David C. & Wendy J.	19	69	43	9606	583	Right of Entry
85 Pond St	Hamlin, Horace Roy	19	72	24	10896	474	Right of Entry
108 Pond St	Tirado, Peter M. & Marie Gibson, James R. & Pamela J., Trustees of 206 Dedham Street Realty Trust	19	69	19	5264	663	Right of Entry
110 Pond St	Rocco Plaza, LLC Fore Kicks Limited Partnership	19	69	21	16588	292	Right of Entry
89 Pond St	Roy Norfolk Property LLC	19	72	2	5434	667	Right of Entry
206 Dedham St	Kotuszenko, Michael S. & Olga; Life Estate to Tatyana Bremlist	19	72	34	8346	117	Right of Entry Permanent Drainage Easement (replacement of existing RCP and headwall)
17 Pine St		19	81	13	25866	26	Right of Entry
10 Pine St		25	82	1	13458	304	Right of Entry
42 Pine St		25	82	1	13458	304	Right of Entry
39 Pine St		25	84	1	12315	178	Right of Entry

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46 Everett St	Gould, Mary J.	25	84	4	4969	511	Temporary Easement
46 Everett St	Gould, Mary J.	25	84	8	6192	409	Temporary Easement
60 Everett St	Bernard, Joseph A. & Therese	25	85	6	5021	169	Temporary Easement
Everett St	AA and JB Realty, LLC	18	82	4	24263	481	Temporary Easement
46 Pine St	Lynch, Dennis A. & Doreen A.	25	83	4	6412	210	Temporary Easement
45 Pine St	Salkovitz, Frank I. & Tracey	25	87	5	10874	349	Right of Entry
51 Pine St	Sarabia, Robert M.; Comer, Maureen A.;	25	87	8	20124	596	Right of Entry
215 Everett St	Borders, Gary	25	87	8	20124	596	Right of Entry
215 Everett St	Stahl, Robert B.	25	89	1	5423	513	Temporary Easement Permanent Drainage Easement (replacement of existing headwall)
215 Everett St	Stahl, Robert B.	25	89	1	5423	513	Temporary Easement Permanent Drainage Easement (replacement of existing headwall)
53 Pine St	AmTrust Bank	25	87	9	26000	338	Right of Entry
58 Pine St	Rowean, Todd A. & Denise J.	25	89	6	11968	555	Right of Entry
55 Pine St	Shruhan, James L. & Norma M., Trustees of Shruhan Realty Trust	25	87	10	21246	342	Right of Entry Permanent Drainage Easement (replacement of existing headwall)
2 Old Coach Rd	Moran, Phillip D. & Nancy L.	25	87	11	5040	36	Permanent Drainage Easement (remove existing headwall)
215 Everett St	Stahl, Robert B.	25	89	1	5423	513	Permanent Drainage Easement (remove existing headwall)
59 Pine St	Clyde, Jeffrey M. & Amy A.	25	87	12	19618	284	Temporary Easement
64 Pine St	Feldman, Douglas J.;	25	87	12	19618	284	Temporary Easement
64 Pine St	Donoghue, Nancy E.	25	89	5	13022	521	Right of Entry
63 Pine St	Quartarone, Michael & Jacqueline	25	87	39-1	22591	274	Temporary Easement
69 Pine St	Cairns, John A. & Ellenora	25	87	74	5047	618	Temporary Easement
71 Pine St	Roach, James R. & Karen A.	25	87	38	5193	114	Right of Entry
Pine St	Stockwell, Ann C.	25	89	2	4453	223	Right of Entry
194 Dedham St	Kiessling, Carl F. & Paula D., Trustees of Kiessling Realty Trust	19	72	1	14454	31	Right of Entry
224 Dedham St	Colwell, Calvin W. & Carole J., Trustees of Hoover Realty Trust	19	69	24	5241	108	Right of Entry
218 Dedham St	Trustee of the Towne Realty Trust	19	69	22	6341	176	Right of Entry
210 Dedham St	G.B.R.R., LLC	19	69	23	20166	502	Right of Entry
210 Dedham St	O'Boy, Kevin M., Trustee of the Towne Realty Trust	19	69	22	6341	176	Right of Entry
210 Dedham St	O'Boy, Kevin M., Trustee of the Towne	19	69	22	6341	176	Permanent Signal Easement (new

	Realty Trust						equipment)
210 Dedham St	O'Boy, Kevin M., Trustee of the Towne Realty Trust	19	69	22	6341	176	Permanent Signal Easement (new equipment)
211 Dedham St	Gage, David P., Trustee of the D&H Trust	19	82	14	6898	663	Right of Entry
209 Dedham St	WGR Realty, LLC Gray, Norman A. Jr.,	19	82	6	25915	366	Right of Entry
161 Dedham St	Trustee of Stop River Realty Trust	19	81	13	6734	341	Right of Entry

ARTICLE 4

APPROVED BY VOICE VOTE to transfer:

From:		
012202.530600	Fire Training	\$ 2,000.00
019452.574000	Building Liability	<u>\$ 17,592.00</u>
Total		\$ 19,592.00
To:		
012251.511000	Dispatch Salaries	\$ 1,742.24
012252.530600	Dispatch Training Materials	\$ 257.76
013012.578000	KP Education	\$ 674.00
014262.578000	Town Fuel	<u>\$ 16,918.00</u>
Total		\$ 19,592.00

All articles on the Warrant having been acted upon, it was moved, seconded and voted to dissolve this Special Town Meeting at 7:16PM

**Special Town Meeting
November 10, 2009**

Pursuant to a warrant dated October 13, 2009, signed by James Lehan, Robert Garrity and James Tomaszewski, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Middle School, 18 King Street, Norfolk, MA on Tuesday, November 10, 2009, at 7:00 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:10PM by Moderator Daniel Winslow. The Norfolk Boy Scouts presented the colors and led the Pledge of Allegiance. The King Philip Marching Band was recognized for their achievement at the recent competition in Annapolis, Maryland. The Band was the Division 4 National Champion. Upon a motion by the Moderator, it was 'APPROVED BY VOICE VOTE' to extend heartfelt thanks to the seniors in the band.

The Moderator then introduced the Town Clerk, Assistant Town Clerk, Town Administrator, Town Counsel, members of the Board of Selectmen and the Finance Advisory Committee Chairman, who then introduced the members of the Committee. There were 537 registered voters in attendance. Jonathan Smith was sworn in as the Deputy Moderator. Sworn counters were Janice Cronin, Greg Mirliss, Cynthia Andrade, Mark Andrade, Barbara Snead and David Lutes

APPROVED BY VOICE VOTE to waive the reading of the Warrant and the return of the Warrant.

ARTICLE 1**APPROVED BY UNANIMOUS VOTE to transfer:**

From		
Account #	Description	Amount
014221.511000	Grounds Maint.-Municipal & Shade Tree-Salaries	\$16,122.80
014911.511000	Grounds Maint.-Cemetery Budget-Salaries	<u>9,853.00</u>
	TOTAL	\$25,975.80
To		
Account #	Description	Amount
014222.519001	Grounds Maint.-Municipal & Shade Tree Budget	\$25,975.80

ARTICLE 2**APPROVED BY UNANIMOUS VOTE to Indefinitely Postpone Article 2***(Unpaid bills)***ARTICLE 3****APPROVED BY UNANIMOUS VOTE to accept the provisions of Chapter 41, Section 110A of the General Laws allowing any public office in the Town to remain closed on Saturdays.****ARTICLE 4**

APPROVED BY A COUNTED VOTE, Yes-432 / No-24, to appropriate the sum of \$19,116,000 Dollars in order to replace, furnish and equip the elementary school located at 70 Boardman Street, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, said sum to be expended under the direction of the Norfolk School Building Committee, and to meet said appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town of Norfolk acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs Town of Norfolk incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Norfolk; provided further that any grant that the Town of Norfolk may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty Three point one six percent (53.16 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town of Norfolk to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½)]; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Norfolk and the MSBA.

Motion was made and seconded to reconsider Article 4. The motion failed.**ARTICLE 5**

APPROVED BY A COUNTED VOTE, Yes-360 / No-1, to appropriate the sum of \$9,900,000, to pay costs of renovating, replacing or a combination of renovating and adding to the Norfolk Public Safety Building, located at 117 Main Street, said sum to be expended at the direction of the Public Safety Building Committee, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clauses 7(3) and 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town of Norfolk to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½).

ARTICLE 6

APPROVED BY A COUNTED VOTE, Yes-111 / No-16, to appropriate the sum of \$200,000, subject to a Proposition 2 ½ operating override, for purposes of funding the Town of Norfolk Road Maintenance Stabilization Fund.

Note: A motion to insert the word 'initial' before the word purposes, and to also delete the words 'Stabilization Fund' was ruled out of order by the Moderator as it was determined to be beyond the scope of the article.

ARTICLE 7

A report was given by Rita Advani for the Energy Committee.
The Moderator announced the creation of an adhoc Committee on Technology.

ARTICLE 8

APPROVED BY UNANIMOUS VOTE that the sum of \$44,061 is hereby appropriated to pay costs of acquiring a Police Cruiser and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the sum of \$37,231.49 is transferred from amounts borrowed under Article 6.3 of the Warrant at the 2006 Annual Town Meeting, which amounts were borrowed to pay costs of acquiring various items of capital equipment and are no longer needed to complete the projects for which they were borrowed, and the sum of \$ 6,829.51 is transferred from unexpended amounts appropriated under Article 9 of the Warrant at the Annual Town Meeting held on May 8, 2007, which amount no longer needed to complete the project for which it was initially appropriated.

ARTICLE 9

APPROVED BY UNANIMOUS VOTE to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under G.L. c. 59 § 5, Clause 41A from \$40,000 to 100% of the amount established annually by the Commissioner of Revenue as the income limit for single seniors who are not heads of households to qualify for the "circuit breaker" state income tax credit for the preceding state tax year, with such increase to be effective for deferrals granted for taxes assessed for any fiscal year beginning on or after July 1, 2009.

ARTICLE 10

The Advisory Committee moved, and it was seconded, to amend the General Bylaw, Article IX SIGN REGULATIONS, Section 4. Signs that are allowed, by deleting subsection A. Temporary political signs in its entirety and replacing it with a new subsection A as follows.

A. Temporary political signs concerning candidates for public office and ballot issues, unlimited in number and not exceeding eight (8) square feet in area per sign. Such signs shall be removed no later than two (2) days after the election or referendum;

A substitute motion was made and seconded to add the words "limited to one sign per candidate, per office or ballot issue" in place of the words "concerning candidates for public office and ballot issues". The substitute motion failed

The original motion was approved by a majority voice vote.

ARTICLE 11

APPROVED BY A 2/3 VOTE called by the moderator that the sum of \$450,000 is hereby appropriated to pay costs of pump testing and well construction at the Spruce Road Well site for the development of a replacement well, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$354,000 under and pursuant to Chapter 44, Section 8(4) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, and the sum of \$96,000 is transferred from amounts borrowed under Article 20 of the Warrant at the 2007 Special Town Meeting, which amounts were borrowed to pay costs of extending the water system and are no longer needed to complete the projects for which they were borrowed.

All articles on the Warrant having been acted upon, it was moved, seconded and voted to dissolve this Annual Town Meeting at 10:25PM.

**SPECIAL STATE PRIMARY ELECTION
December 8, 2009**

Pursuant to the Warrant for the Special State Primary Election, the inhabitants of Precincts 1, 2, 3, and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, December 8, 2009.

The polls were open from 7:00AM until 8:00PM. A total of 3036 voters cast their ballots with the following results:

DEMOCRATIC PARTY (1537)

Blanks	0
Michael E. Capuano	285
Martha Coakley	770
Alan Khazi	233
Stephen G. Pagliuca	246
Write-In	3

REPUBLICAN PARTY (1496)

Blanks	0
Scott P. Brown	1449
Jack E. Robinson	43
Write-In	4

LIBERATARIAN PARTY (9)

Blanks	1
Write-In	8

SOUTHEASTERN REGIONAL SERVICES GROUP

The Southeastern Regional Services Group (SERSG) was initiated in 1993 with a mission "to serve as a catalyst and implementer for member communities that desire to act jointly to solve governmental problems or to deliver services to their citizens more effectively or efficiently."

The nineteen member communities of SERSG benefit from shared administrative services provided by a regional administrator. Lara Thomas has served as regional administrator of SERSG since 2004. SERSG's work is supported by dues from the member communities, and dues have remained at the same level since 2003. Middleborough is SERSG's newest member, joining in 2009.

Annual procurements designed to save municipalities time and money are a major part of SERSG's services. Cooperative procurements for Paper, Office Supplies and DPW Supplies and Water and Sewer Treatment Chemicals were held in the spring of 2009 and for DPW Services in the fall of 2009.

Norfolk was able to realize savings of more than \$150,000 off list prices for office supplies for Fiscal Year 2009 through the SERSG Office Supplies and Paper Contracts.

Thousands of dollars in additional savings per year result from the SERSG DPW procurements. Some savings examples are that winter hot mix is just \$88 per ton under the SERSG contract while the state contract price is \$99 per ton. For washed sand for ice and snow removal, Norfolk pays \$11.24 per ton while the state contract price is \$14.91 per ton. The Town of Middleborough elected to join SERSG when they learned the SERSG prices for water and sewer treatment chemicals would save the town \$60,000.

During 2009, Ms. Thomas held a training for on-site contacts for Drug & Alcohol Testing at which the new vendor provided an overview on the process for testing. She also assisted representatives from the Southeastern Regional Planning and Economic Development District as they

were interested in developing their own cooperative purchasing initiative. A review of tax-exempt status by the IRS was successfully undergone by SERSG Service Corp in the late summer. In the fall, Ms. Thomas was able to initiate electronic distribution for all Invitations for Bids for the DPW Services procurement resulting in significant cost savings. Finally, a SERSG website was developed and launched in the fall. The site will continue to be developed and hopefully provide even more opportunities for collaboration among member communities in the future.

Finally, monthly meetings of the Board of Directors and the Highway Superintendents continued to provide valuable opportunities for representatives from member communities to share concerns and receive ideas and feedback about a wide variety of issues affecting municipalities.

ANIMAL CONTROL DEPARTMENT:

Dog Complaints:	45	Wildlife Complaints:	59
Compost Complaints:	1	Wildlife in Houses:	18
Fowl Complaints:	2	Road kill:	8
Written Warning:	16	Deer HBC:	7
Citations:	5	Rabies Prep:	5
Animal Attacks:	14	Livestock Issues:	12
Dog V Squirrel:	1	Loose Horses:	7
Fox V Cat:	1	Loose Ducks:	2
Dog V Dog:	2	Dead Goat:	1
Dog V Human:	5	Loose Goats:	2
Cat V Human:	3	Animals HBC:	
Rabbit V Human:	1	Cat:	7
Bat V Human:	1	Dog:	2
Neglect Investigations:	21	Coyote:	2
Necropsy: (python)	1	Rabbit:	1
Surrenders:	3	Raccoon:	3
Adoptions:	17	Turtle:	4
Cats:	15	Dog* HBT	1
Horses:	1	Possum:	2
Dogs:	1	Rescues:	7
Reported Lost Animals:	48	Dog on Ice:	1
Dogs:	22	Turtle in soccer net:	1
Cats:	21	Aerial Climb/cats:	5
Bird:	3	Mutual Aid:	8
Duck:	1	Foxboro:	2
Loose Domestic Animals:	53	Millis:	2
Dogs:	33	Wrentham:	4
Cats:	20	Veterinary:	35

Each year the Animal Control Department works with both the residents of the town as well as the animals in all facets of animal control and responsible pet ownership. Furthermore, the Animal Control Department responds to many wildlife, feline, and a livestock issues and emergencies. I would like to thank those who have generously donated to help those animals who were in need.

Respectfully Submitted by:

Hilary N. Cohen
Norfolk Animal Control

These statistics do not include general service responses via telephone, fax, email, mail regarding (but not limited to): information on pet care, control, animal health care, courtesy phone calls, case specific information, pest control referrals, town and state law guidance, communications between other professionals in the Animal health profession, local and state agencies, and reporting parties that did not want formal actions taken.

BUILDING / FACILITIES DEPARTMENTS**2009 Permits Issued**

Building	285
Electrical	288
Plumbing	120
Gas	103

Turnovers to Treasurer for Calendar year
2009: \$154,184.87

The 2009 Town Report for the Building Department is my ninth as Building Commissioner. The department has been able to retain some of the greatest people I have had the pleasure to work with. Jim Murray the Plumbing Inspector has been with the Town for over 43 years. Ed Forsberg the Gas Inspector has been with the Town for 27 years. Ron Bain has been the Electrical Inspector for 23 years. Karen Turi has been the Administrative Assistant for 17 years and the new kids on the block the Assistant Building Inspector Tom Patnode with 5 years and Peter Diamond, Assistant Electrical Inspector with 5 years. I would like to thank each and every one for a job well done.

On the Facilities side of the Building Department, I would like to thank Ron Bain for all his hard work and continued cost savings approach to his work. The Building Department's mission is to enforce all provisions of The Massachusetts State Building code and Town/Zoning Bylaws. As the Building Commissioner I carry out the State-mandated duties of inspecting and certifying all schools, places of assembly, public halls and places of worship. These inspections are known as Annual 106 Inspections. The Building Commissioner and Fire Chief do these inspections jointly and strive to provide that all establishments maintain the requirements provided by the Building and Fire Codes.

The Building Department would like to thank the various town departments, boards and officials for their support and assistance during the year. For applications and general information please visit our website @ www.virtualnorfolk.org.

Robert J. Bullock Jr., Building Commissioner

FIRE DEPARTMENT

Norfolk maintained an unprecedented demand in emergency calls for Fire Department service during the past year. For the second consecutive year, Norfolk responded to more than 1,400 incidents (total responses 1,428). This represents more than double the number of responses from twenty years ago (667 emergencies in 1989).

For the second year, tragedy shook Norfolk as a search for a missing person ended at the Charles River on Dean Street. The Department worked in cooperation with Norfolk Police, Massachusetts State Police, the regional METRO-LEC police response and multiple fire service resources over several hours. Tragically the search evolved into a recovery operation as evidence lead State Police divers to the River where the missing person was recovered. This response included resources from the Department of Fire Services (DFS) sending a mobile command and control communications unit.

Staff changes during the year had Lt./Paramedic and EMS Director, Russell Hall leaving Norfolk to pursue a career with the Holden Fire Department, where he will be responsible for implementing fire department based Advanced Life Support (ALS) services. Lt. Hall was commended for his guidance moving Norfolk's ALS program forward. Firefighter/Paramedic Charlotte Giovanella headed the list of over thirty candidates seeking to fill this vacancy. Firefighter/Paramedic Giovanella became Norfolk's first career female firefighter to graduate from the DFS Recruit Training Academy in November. Also Call-Firefighter James Leary reached retirement after many years of dedicated service to the community. The Department celebrated Firefighter Leary's service honoring him and his family at Departmental dinner. The EMS Director's position was filled through the appointment of Firefighter/Paramedic Richard Yunker. Finally given on-the-job injuries to career members, Patrick Rockett was appointed as a Provisional Firefighter/Paramedic to ensure for firefighter safety and to maintain the required number of paramedics on each shift.

Norfolk's ALS continues to SAVE LIVES. During the past year the firefighter/paramedics successfully treated 263 patients experiencing cardiac emergencies or difficulty breathing in-the-field using pre-hospital care. This year marks the five year anniversary of ALS and the Department can document 664 patients whose outcomes were changed by this level of emergency care prior to their arrival at a medical facility. Obviously without readily available ALS many of these patients would have incurred longer hospital stays or a compromise in their life styles.

Also the ALS added Constant Positive Airway Pressure (CPAP) to its life saving medical treatments. CPAP provides high flow oxygen to patients with severe breathing problems. This year CPAP accounted for saving nine lives. Norfolk also added Cardiocerebral Resuscitation (CCR) a new form of cardio pulmonary resuscitation (CPR) which emphasizes blood flow through chest compressions and oxygen delivery. Finally, the Department added CO2 monitoring to enable the paramedics to determine effectiveness of in-the-field emergency airway management treatment. Using CPAP, CCR, and CO2 monitoring Norfolk is one of only a small group of area Fire Departments certified for these ALS treatments.

Firefighter Stephen Hamlin along with Firefighter/Paramedics Doug Johnston, Mark Amiot and Rich Yunker completed a rigorous three day training conducted by Heavy Rescue, Inc., for firefighter survival and rescue, the second year Norfolk has hosted this program. Hosting the Department of Fire Services, Norfolk trained six staff in strategy and tactics using interactive computer simulation in a self contained trailer over a two day program. Also a one day "live fire" training program was conducted by members at an Everett Street dwelling slated for demolition to maintain skill levels.

Inspections performed by the Department increased slightly reflecting a hopeful upturn in the economy as reflected in the 595 conducted. Included in this total were 110 Permits issued for residential re-sale documenting operational smoke and carbon monoxide detectors; 58 commercial buildings; and 53 Permits for new fire alarms

installed in buildings. The remaining inspections included Permits for LPG storage, new oil burner installations, oil tank removals/installations, performing fire drills, plan reviews for construction and tank/transfer truck inspections. Provisions under the Massachusetts General Laws require these inspections be performed by the Department.

The Public Safety Building Committee selected Kastle Boos as the design firm for the new facility and PMA as the project manager. Plans were finalized; Fall Town Meeting overwhelming approved the project, which fell short of gaining ballot approval by 29 votes with over 3,000 residents voting. To temporarily enhance staff safety a new trailer was delivered for the on-duty shift's quarters. The trailer was also designed to provide clean locker space for the career staff. The septic system was replaced, designed to handle a new facility and the parking area provided with a temporary binder covering.

Rain could not dampen the spirits at the Department's Annual Open House. While the displays were "shoe horned" into the apparatus floor, families arrived in great numbers to meet and greet firefighters, as well as seeing equipment used by fire and police. Firefighters also participated in the annual Lions Club Halloween Haunted Train Ride manning a scare station. Tradition continued the Department's annual Senior Dinner, as uniformed active and retired firefighters served an afternoon's meal. Entertainment was provided by the Norfolk Notations, who also donated for the event. Keeping with tradition, firefighters provided the antique Ford Model T to transport Santa during the annual Santa Parade. Community fire prevention activities during the year included fire safety presentations to community groups and within the schools, along with installing car seats (66 installed during the year).

Shrinking municipal budgets require the Department to seek alternative funding for equipment. This year DiPlacido Development Corp. provided funding to replace the ventilation saw on Ladder 1. The annual fund letter sent through Norfolk continues to fund programs, such as the Senior Holiday Dinner, Haunted Train Ride participation, high school student

scholarship and Fire Station Open House. Also grant assistance from the Executive Office of Public Safety funded the Student Awareness of Fire Education (S.A.F.E.) efforts in the schools and community.

Analysis of the 1,428 incidents to which the Department responded continue to present the majority of the emergency calls are for emergency medical assistance, such as difficulty breathing, cardiac conditions or trauma from accidents, representing over 60% of this call volume. The year in review follows:

Major Fire/Incident Review – 2009

1-14 – Mutual Aid to Millis, 2nd Alarm, 18 Dyer Street. Engine 2 & Ladder 1 assisted at the scene of residential structure fire with occupant reported trapped.

1-14 – Missing Person Search, Dean Street. Mutual aid received from Wrentham, Millis, Medfield, Plainville, Dive Teams from District 14, Plymouth County, Attleboro Fire and State Police. Search ended with missing person recovered from the Charles River.

1-23 – Mutual Aid to Wrentham, Wrentham Developmental Center, dryer fire in dormitory, Engine 2 stretched a hoseline and set up a fan to exhaust smoke

1-29 – Motor Vehicle Accident Route 1A requiring the JAWS OF LIFE, Wrentham Fire provided mutual aid. A quick freeze resulted in 4 separate accidents, one of which required extrication. Three sets of hydraulic rescue tools were used to extricate a driver, who was transported ALS to Boston.

1-29 – KP Jr. High, electrical fire, mutual aid received from Franklin, Foxboro, Wrentham, Plainville, Walpole and Millis. A power problem in the school resulted in several electrical heating units creating a smoke condition.

2-16 – Mutual Aid to Franklin Chestnut Street, working fire involving a garage. Engine 2 assisted at scene.

2-20 – Mutual Aid to Millis, 2nd Alarm fire, 190 Curve Street. Engine 2 & Ladder 1 responded, Ladder 1 raised aerial to roof, Engine 2 crew conducted fire overhaul.

3-25 – Mutual Aid to Franklin, working fire, Franklin Paint Company. Engine 2 responded, assisted at scene.

4-18 – Boardman Street, brush fire. Both Norfolk brush trucks and Tank 1 worked over an hour to control a woods fire.

4-28 – Grove Street, brush fire. Both Norfolk brush trucks and Tank 1 worked to control a brush fire and protecting homes. State Forestry also provided a brush truck.

5-9 – Mutual Aid to Franklin, 179 Brook Street, working fire. Engine 2 stretched two hoselines assisting in fire extinguishment.

5-24 – Mutual Aid to Walpole, 2nd Alarm fire, 4 Rainbow Pond Drive. Condominium fire involving eight units. Engine 2 pumped 70,900 gals. supplying Sharon's aerial ladder. Norfolk was on scene for 5 hours.

7-1 – Mutual Aid to Wrentham, 376 Park Street, house struck by lightning. Engine 2 connected to a Park Street hydrant.

6-30 – 67 Rockwood Road, hazardous condition. Originally reported as a fire in the bathroom, the incident became a possible hazardous incident with mutual aid provided by Millis, Wrentham and Foxboro Fire along with the District 4 Hazardous Materials Team. Incident resulted from an electrical problem in the residence.

7-7 – Mutual Aid to Norwood, 2nd Alarm fire, Dean Street. Engine 2 assigned to the roof to overhaul fire.

7-29 – Mutual Aid to Walpole, 2nd Alarm fire, 103 Center Lane. Engine 2 assisted at scene of a residential fire.

7-31 – Priscilla Avenue, provided assistance for Animal Control Officer, two residents transported by Norfolk Rescue to Caritas/Norwood Hospital assisted by Wrentham Fire.

8-21 – Oakview Terrace, construction accident. Worker extricated from excavation and transported ALS to UMASS Medical Center.

8-22 – Mutual Aid to Wrentham, Wrentham Development Center, dryer fire. Engine 2 assisted at scene.

9-22 – Stacy Road, electrical fire outside residence. Engine 2 & Ladder 1 extinguished fire at electrical meter and outside wall.

10-15 – Mutual Aid to Norwood, 2nd Alarm. Engine 2 and Car 1 assigned to "three decker" with heavy fire.

10-19 – 51 Lawrence Street, working fire. E911 report of fire coming from residence, dog trapped. Dog rescued. Mutual aid received from Wrentham, Franklin, Millis, Foxboro, Plainville, Walpole. Fire confined to attic. Area lacks fire hydrants requiring a tanker shuttle operation.

10-30 – Mutual Aid to Franklin, working fire, 41 Stoneridge Drive. Engine 2 assisted at scene.

11-11 – Assist Norfolk Police/METROLEC, Priscilla Avenue, barricaded person. Fire units stood by during operation.

11-16 – H.O. Day School, electrical fire. School was delayed by a minor electrical fire in the student computer lab. Firefighters used several fans to remove smoke.

12-1 – Mutual Aid to Wrentham, Wrentham Developmental Center. Engine 2 requested to establish landing zone for Medflight after a construction accident at the facility.

12-13 – Federated Church, furnace fire caused smoke to enter the renovated section of the building and Church proper. Fortunately a newly installed fire alarm system averted a serious incident. As a precaution, mutual aid was immediately summoned from Wrentham (on automatic mutual aid), Millis, Foxboro and Franklin.

12-31 – Mutual to Foxboro 2nd Alarm, 234 Main Street. Ladder 1 assisted on scene with Engine 2 covering the Foxboro station. Millis Fire Department provided station coverage for Norfolk.

To achieve our goal of providing the highest quality of emergency service to the community involves teamwork. Teamwork starts with the support of our governing

body, elected and appointed officials. Police Chief Charles "Chuck" Stone and his staff; Department of Public Works Director Butch Vito and his staff, particularly those who staff the Vehicle Maintenance Division; the Building Department and Electrical Inspector Ron Bain, who responds to many emergency calls, represents the core support services for the Department to meet our goal. However, every emergency call starts with the dedicated and professional Communications Center staff that dispatch and process all calls to the Public Safety Building; a special thanks recognition for your service. Finally the Department must emphasize our most heartfelt thanks are extended to the Norfolk community. Thank you for your continued support!

Respectfully submitted,
Coleman C. Bushnell
Fire Chief

NORFOLK POLICE DEPARTMENT

The 2009 Police Department activities report is my sixteenth as Chief of Police of the Norfolk Police Department.

This past January Norfolk resident Christopher Bixby fell into the Charles River off of Myrtle Street near the Norfolk Arena and after an extensive search by Norfolk Police and Fire personnel and the Metro-LEC Police Departments Chris Bixby was found by dive teams at the bottom of the river. Metro-LEC was called out near the end of the year on Priscilla Avenue to remove a man who had threatened himself and a Norfolk woman with a shotgun and after several hours the man decided against harming himself or others, walked out of the home and was placed under arrest.

The Norfolk Police Department will continue to make every effort to provide the level of services that you expect and deserve with the personnel and resources available to us. We will continue to investigate the use of Federal, State and County grants for both personnel and equipment in order to achieve new equipment and services in the most cost effective manner without burdening the taxpayers of the Town of Norfolk. The department will continue to be involved in the Metro-LEC tactical unit. The unit is made up of officers from the 46 cities and towns in Norfolk County and towns from other jurisdictions and is available for all incidents requiring the services of a tactical unit including searches for missing persons, strikes, hostage situations, warrant apprehension, etc. I want to thank Sgt. David McConnell, Ptl. Glen Eykel, Ptl. Nathan Fletcher and Ptl. David Eberle for their participation in this unit and the countless hours of hard work, training and responses to those calls at all hours of the day and night.

Norfolk has traditionally been one of the safest communities to live and work in because of our ability to pursue resources of personnel and equipment through the support of the taxpayers, private organizations and our continued pursuit of grants. We applied for and received grants to participate in the Click It and Ticket Mobilization designed to promote seatbelt use and drunken driving enforcement.

The department will continue to be proactive in our programs including D.A.R.E., Safe and Sober, Click it and Ticket, Community Oriented Policing, T.R.I.A.D., traffic enforcement initiatives and the most recently reported crimes using the internet. We will continue our Zero Tolerance Policy in dealing with underage drinking for those individuals who are under the age of 21 and are caught drinking and/or driving. We will also continue to perform a compliance check that includes enforcement initiatives involving those businesses that hold liquor licenses to insure that there are no sales to individuals under the age of 21.

We want to thank Officer Stephen K. Plympton for his tireless efforts and dedication to the D.A.R.E. program for the last 17 years and his interests in the youth of this town and the King Phillip School District. We want to thank the taxpayers for providing the resources for salaries and supplies that were necessary to maintain Steve's presence at the schools for another year. The D.A.R.E. program is a partnership between the Norfolk Police Department, the parents and their children that we hope will help everyone achieve a long, happy and fulfilling life, and we remain dedicated to achieving that result with the help of each of the participants in the partnership.

Charles H. Stone Jr.
Chief of Police

MOTOR VEHICLE ACCIDENTS

	<u>2008</u>	<u>2009</u>
Personal Injury	23	29
Property Damage	128	131
Fatal	0	0
Pedestrian	0	0

TRAFFIC ENFORCEMENT

In 2009, Norfolk Police Officers made 2,886 motor vehicle stops. 1,492 traffic citations were issued for a total of 1,677 infractions as follows:

Controlled Substance Violation	22
DPW Regulations Movement on Highway	3
Equipment Violation	25
Fail Dim High Beams	1
Fail Use Care Intersection	10
Fail Yield Right of Way	17
Fail Keep Right	7
Inspection/Sticker, No	163
Leave Scene of Property Damage	3
License Not in Possession	22
License Restriction, Oper in Viol	1
License Revoked as HTO	2
License Suspended, OP MV With	16
Lights Violation, MV	42
Liquor, Person under 21 Transport	8
Load Unsecured/Uncovered	1
Marked Lanes Violation	27
Negligent Operation of Motor Vehicle	6
No Caution after Stopping	2
Number Plate Violation	10
Number Plate Violation to Conceal ID	3
OUI Drugs	6
OUI Liquor	11
OUI Liquor, 2nd Offense	9
OUI Liquor, 5th Offense	2

Operating with Revoked registration	2
Operating after Revocation of license	2
Passing Violation	4
Reckless Operation of Motor Vehicle	1
Red Light Violation	7
Registration Not in Possession	10
RMV Document, Forge/Misuse/Stolen	3
Safety Standards, MV Not Meeting RMV	8
School Bus, Fail Stop For Seat Belt, Fail Wear	2
Signal, Fail to	37
Speed Greater Than Reasonable/Proper	3
Speeding	13
Stop for Police, Fail	1044
Stop/Yield, Fail to	2
Uninsured MV/Trailer	47
Unlicensed Operation of MV	7
Unregistered Recreation Vehicle	26
Unregistered Vehicle	1
Unsafe Operation of MV	29
Violation Ignition Interlock Device	3
	1
Miscellaneous	53

	<u>2008</u>	<u>2009</u>
Total Citations Issued	1748	1492
Total Distinct Charges	1860	1677
Verbal Warnings	1243	1447

DETECTIVE DIVISION

Two thousand nine proved to be another busy year for the Detective Division. Despite deep cuts department-wide which resulted in the loss of twenty detective hours, detectives remained busy investigating crimes.

As a result of his exceptional work on the Taylor Meyer case in 2008, Detective Fletcher was recruited by the METROLEC to join their elite investigative unit. This means Detective Fletcher will be called out on occasion to assist in major investigations in METROLEC communities. This is an excellent opportunity for Detective Fletcher to build on his skills and work with seasoned veteran detectives. It will also provide the department access to these detectives in the event we need them. Congratulations to Detective Fletcher.

The Meadowbrook Way case was brought to court and tried. The defendant was found not guilty by mental defect and has been undergoing treatment. There have been no more suspicious fires in the area.

With the onset of spring came dozens of car break-ins. On several occasions this spring unlocked cars were entered and thousands of dollars of property was stolen. The breaks continued until mid-summer when detectives were able to link a stolen item to a juvenile suspect. The breaks stopped, and the case remains in court. Residents are reminded that although Norfolk is a safe community, it is a wise idea to lock their cars and homes.

There were three sexual assaults reported in Norfolk in 2009. All involved victims who knew their assailant. Three suspects have been charged.

During the course of investigations several search warrants issued. One such warrant resulted in the seizure of a firearm and others in the seizure of illegal drugs.

Other crimes of note in 2009 also involved juveniles. During an early fall afternoon two youths entered an unoccupied business in town. Once inside the youths stole several

items including a firearm. The youths were linked to the crime when they spent silver coins stolen from the business at a local shop. While conducting this investigation detectives were able to link the youths to breaks into vehicles at the MBTA lot as well as several breaks at the Freeman-Centennial School in 2008.

Late in the year detectives investigated a financial crime at a local business. The charge of larceny was brought against an employee. At last count the amount stolen has exceeded \$250,000.

The Norfolk Detective Division looks forward to continuing to serve the community.

Respectfully submitted,

Sgt. Robert J. Shannon

POLICE AND FIRE COMMUNICATIONS

The Communications Department is responsible for dispatching all emergency and non-emergency incidents for Police, Fire and Animal Control Departments. The Communications Department also receives inquiries for other town departments and boards.

The Communications Department logged 11,366 incidents throughout the year of 2009. Many of these calls were serious in nature, an increase in volume to the department not experienced in recent years. The Department was successful in managing these incidents through professionalism, training and commitment to community.

In 2009 Lt. Carroll was able to secure a training grant from the State Emergency Training Board (SETB). This grant enabled the Department to receive numerous training opportunities without any additional cost to the town. Both full-time and part-time dispatchers took advantage of this grant and received valuable training.

In 2009 Emergency Medical Dispatch (EMD) was developed and placed into service by Chief Bushnell and Dispatcher Morris. When dispatch receives a serious medical call they can refer to EMD and talk the caller through the emergency to assist the victim.

Currently the Communications Department consists of four full-time dispatchers and five part-time dispatchers. James Gallagher, Greg McMorrow, Joe Castellano and Dan Morris make up the full-time ranks. Reserve Dispatchers are Terry Gallagher, Jay McGovern, Ben Campbell, Garin Eisle and Rich Ball.

The Communication Department would like to thank Chief Stone, Chief Bushnell and the men and women of the Norfolk Police and Fire Departments for their continued support. We would also like to thank the citizens of Norfolk for their continued support.

Respectfully submitted,
Sgt. Timothy Heinz

DEPARTMENT OF PUBLIC WORKS

The DPW is responsible for planning, designing and maintaining the Town's infrastructure under the Director of Public Works and the oversight of the Town Administrator and Board of Selectmen.

The Department performs engineering design, review, and site inspections for Planning Board, Conservation Commission, Board of Health, Zoning Board of Appeals and all other departments as needed.

The DPW is comprised of 5 Divisions to address the day to day maintenance, repair and short and long term issues. Division foremen are responsible for providing services to the residents and other Town departments in a comprehensive, cost effective manner.

Highway Division
Grounds Maintenance Division
Solid Waste Division
Vehicle Maintenance Division
Water Division

The annual report for each Division is included below.

HIGHWAY DIVISION

The Highway Division is responsible for the rehabilitation, reconstruction, maintenance and engineering design of over 70 miles of Town owned roadway which includes municipal storm-water systems, retention areas, culvert crossings, signage, pavement markings, sidewalks, shoulders and tree removal. The Highway Division also maintains the parking areas at all municipal buildings and schools.

Roadway Maintenance and Rehabilitation

The Division leveled and/or overlaid 2.7 miles of streets utilizing state Chapter 90 funds, article appropriations, and funds collected from contractors. Drainage and intersection improvements were also completed.

- ❖ Tucker Road from Rockwood Road to 475' S/ of Rockwood Road
- ❖ Tucker Road from 1,478' S/ of Rockwood Road to 1,953' S/ of Rockwood Road
- ❖ Union Street from #48 to 50' S/ of #48
- ❖ Union Street from #128 to Diamond

Street

- ❖ Union Street from #19 to #46
- ❖ Union Street from Grove Street to #88
- ❖ Boardman Street from #36 to #7
- ❖ Bush Pond Rd. from Park St. to Cul-de-sac
- ❖ Lincoln Road from Campbell St. to Walpole Town Line
- ❖ Marshall Street from #19 to North Street
- ❖ Medway Branch from Boardman Street to Tucker Road
- ❖ Medway Street from #60 to #48
- ❖ Park Street from Eric Road to #75
- ❖ Park Street from #90 to #97
- ❖ Park Street from Berry Lane to Wrentham Town Line
- ❖ Completed crack repair on the following roadways: North Street, Needham Street, Clark Street, Main Street, Park Street, Boardman Street, Noon Hill Avenue, Pennacook Street

GROUNDS MAINTENANCE DIVISION

The Grounds Maintenance Division is responsible for the rehabilitation, construction and maintenance of 52 acres of recreational field space, green space of all municipal buildings and property including schools and conservation areas. The Division manages and maintains the two Town owned cemeteries (Norfolk Cemetery and Pondville Cemetery), including the sale of lots and burial services.

The Grounds Maintenance Division is funded through three sources. Materials and supplies for recreational field space are funded through a user-fee collected by the Recreation Commission. Cemetery maintenance costs are defrayed through sale of graves, fees for burials and interest from the perpetual fund. Municipal services are funded through the general fund.

Beyond the daily maintenance of fields and green space, the Division planted 20 trees in accordance with a town-wide tree planting program to replace street and municipal area trees, and assists our Conservation Commission with completing various projects within conservation areas. The Division is also responsible for installation of all holiday decorations, lights, wreaths etc.

SOLID WASTE DIVISION

The Solid Waste Division is responsible for monitoring, collecting and disposing of solid waste, hazardous waste, bulky waste, yard waste and recyclables. The Division provides a solid waste and recyclable collection service for municipal buildings, recreation areas and conservation areas. Solid waste and the Landfill are monitored to insure compliance with DEP Regulations. The Solid Waste Division is self-supporting through various fees from collections, recyclables and drop-offs that are submitted to the Town to offset annual costs for operation and debt service. Due to the decrease in recycling revenues, it was necessary to increase fees in 2009 to offset the decrease in revenues. We will continue to monitor the markets.

The Division continues to work with the Board of Health to revise regulations pertaining to solid waste and recycling for private haulers to insure compliance with current DEP regulations and area towns to address household hazardous waste.

The Division, in conjunction with various Town groups, organizations and MCI-Norfolk continued our town-wide litter pick-up program during the spring and fall this past year. We anticipate having a similar program in 2010.

Wood waste and yard waste products have been processed into usable material for residents, area nurseries, and farms. The Transfer Station also offers a bulky waste pick-up and disposal service for all residents. Details regarding the services and associated fees are outlined in the annual newsletter.

To use the Recycling/Transfer Station, you must be a resident of Norfolk and purchase a decal for your vehicle. Specifics are outlined in our annual newsletter, which is mailed to every household.

Residents currently using a curbside pick-up service - please feel free to come by and tour the facility. There are many services available to you that you may not be aware of. For example:

- ❖ Disposal of oil & antifreeze

- ❖ Collection area for yard & brush waste
- ❖ Disposal of household hazardous waste
- ❖ Donations are accepted for charities:
Red Cross, Community Clothes
Recycling, St. Vincent DePaul, Goodwill,
Salvation Army, Lions (eye glasses)
King Philip Boosters (returnable plastic
bottles & cans), Norfolk Schools (cell
phones & printer cartridges).

TOWN OF NORFOLK TRANSFER STATION ANNUAL REPORT 2009

All of the figures in this report relate to the calendar year January 1, 2009, through December 31, 2009.

The Transfer Station was open to Norfolk residents on Wednesdays and Saturdays from January 1, 2009 through December 31, 2009; in response to requests from residents, the Transfer Station also opened on Fridays beginning in April, 2009. The total number of operating days in 2009 was 142.

Non-Recyclable Waste

The Town of Norfolk contracts with Semass Partnership for disposal of household waste and Wheelabrator Millbury, Inc. for bulky waste.

Total compacted waste	767 tons
Total bulky waste	325 tons
Total non-recyclable waste	1,092 tons
Daily average	8 tons
The 767 tons of compacted waste represents 43,829 bags of household waste.	

Recyclable Waste:

Newspaper & Mixed Paper	202 tons
Corrugated Cardboard	120 tons
Plastics (#1-#7)	66 tons
Swap Shop	7 tons
Metal (white goods & metal cans)	129 tons
Tires	2 tons
DPW Waste	197 tons
Glass (white and colored)	60 tons
Leaves/Yard Waste	20 tons
Brush	15 tons
Textiles & Books	49 tons
Total Recyclable Waste	867 tons
Daily Average	6 tons

Recycling Rate

Total recyclable plus total non-recyclable waste is 1,959 tons. This figure achieves a

recycling rate of 44%. (Before accounting for private haulers, hazardous waste.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is responsible for the purchase, repair and maintenance of the Town owned fleet consisting of 69 vehicles and 91 accessory pieces. This is a new Division brought about as part of the DPW consolidation efforts. The Vehicle Maintenance Division, in compliance with the Capital Outlay Committee's request, has created a 15 year vehicle replacement program for all Town owned vehicles which projects a definitive 5 year funding requirement and projected 10 year estimate. This program will be updated annually so that the Town will always have a minimum 5 year cost projection with a 10 year estimated projection. Due to funding shortages in 2009, funds were not appropriated to replace vehicles in the Fiscal Year 2010 budget. The Replacement Program has allowed the Town to manage the fleet in a cost effective manner which is reflected in the vehicle maintenance expenses which have either stabilized or been reduced.

The Vehicle Maintenance Division provides a long term cost effective purchasing and maintenance program for all departments that utilize vehicles to perform services for the Community. Departments that utilize vehicles include Police, Fire DPW, Building Department, Council on Aging, Animal Control, Assessors and Schools.

As we move forward, we will continue to evaluate the Town's fleet and create cost

effective consolidation to reduce major repair costs and maintain a quality fleet of service vehicles.

WATER DIVISION

The Water Division is responsible for the rehabilitation, installation and maintenance of the Town owned water system for the delivery of potable water, which consists of 61 miles of water main, 2,152 services, 2 wells and 2 storage tanks in compliance with Department of Environmental Protection (DEP) Regulations. The Water Division is self supporting. Fees from water revenues are managed through the Enterprise Fund.

The Department of Public Works is dedicated to the delivery of potable water pertaining to quality and quantity and will pursue new water resources to meet the community's future needs.

The Division continued a unidirectional flushing program to improve the quality of water to all users.

We have performed a town-wide study to identify new sources of water and are pursuing two new well locations on the Gold Street site. One site was completed in June of 2008.

During 2008, the Town continued to work with Whitewater, Inc. to operate our system. We are still in the process of redefining the water system staffing needs, and anticipate using a contract operator until 2012. In-house staff will be responsible for the distribution side of the system.

WATER SERVICE INFORMATION

	<u>2008</u>	<u>2009</u>
Miles of water main in service	57.00	61.00
Total water services*	2141	2152
Number of services per mile of water main	37.56	35.28
Total gallons pumped	227,249,800	253,473,800
Total gallons purchased	662,797	1,555,507
Average gallons pumped per day	622,602	694,449
Average annual gallons used per service	106,142	118,508
Average gallons used per service per day	291	325
Total Water Bill and Betterment Revenue	\$1,538,301	1,266,401

*Reflects metered services only. Fire services are not included in this figure.

Finally, we would like to offer a special note of thanks to all the Town Departments, Boards, Commissions, and Committees for their continued support and working relationship.

Respectfully Submitted,
Remo R. Vito, Jr.,
Director of Public Works

KING PHILIP REGIONAL SCHOOL DISTRICT
Norfolk – Plainville – Wrentham
2008 - 2009 School Year

SUPERINTENDENT'S REPORT

The school year was unique for the district, with emotional ups and downs, new programs, new benchmarks for student achievement, and the strain of an economic downturn that impacts class size, high school graduation requirements, and opportunities for comprehensive educational experiences for students.

The school committee, in the context of discussions with the three elementary school district school committees, decided to hire an interim superintendent for one year. This would give the four school committees more time to determine the feasibility and timeline if such regionalization did occur. Selectmen and other town officials also met to discuss options for regionalizing some of the municipal services provided by each of the three towns.

Budget deliberations that ended with town meetings in June resulted in a reduction of 3.4 current teaching positions. Worldwide economic conditions affected national, state and local funding had an impact on the course offerings and class sizes in both schools. The working relationship between the regional school district and the citizens of the three towns, however, remains positive. The residents of the three towns should be proud of their young people and the contributions they make to enhance the quality of life we expect in our community.

Meanwhile, the first graduating class of King Philip Regional High School had its 50th reunion in October 2008. Prior to the opening of the regionalized high school in 1957, Norfolk students attended Walpole High School, Plainville students attended North Attleboro High School, and Wrentham students attended Wrentham High School. A tour of the new high school facility, completed in August 2007, was among the highlights of the reunion weekend.

Student Academic Achievements

Students at the high school are recognized for their outstanding academic work through selection to a variety of high school honor societies: (National Honor Society, Art National Honor Society, French Honor Society, History Honor Society). Students in each of the honor societies also engage in community service activities during the year.

Our students continue to earn accolades for their outstanding academic performances. Gregory Davey was high school valedictorian and Meagan Read was salutatorian. Alexander Huth and Rachel Miller each received the Superintendent's Award for Academic Excellence. Rachel Miller also was identified as a National Merit semi-finalist, and eligible to compete for National Merit Scholarships. Twelve students received Letters of Commendation for their test scores on the National Merit Scholarship Qualifying Test for their outstanding PSAT scores. These students include Marissa Alioto, Jake Archibald, Gregory Davey, Emily Dodge, Bianca Field, Adrian Lacasse, Steven Linscott, Ian McNeil, Jessica Melanson, Caroline Ouimet, Laura Piccione, and Megan Read.

The state university and college system recognizes the achievements of students on the MCAS by providing up to 25% of students in a graduating class each year the opportunity to receive free tuition at Massachusetts state colleges and universities. A full 25% (79 students) of the Class of 2009 was eligible for the free tuition (John and Abigail Adams Scholarships).

Students enrolled in foreign language courses are eligible to take nationally competitive exams in the language(s) they study. Of the students who participated in the National Latin Exam, 45 received awards for their achievement. Silver Medals (Maxima Cum Laude) in Latin I were awarded to Benjamin Carr, Tracy Guerrier, James Johnston, Louis Newsom, Sophia Raia, Jocelyn Santos and Natalie White. Latin II award winners included Gold Medal (*Summa Cum Laude*) winners Jillian Boylan and Alex May as well as Silver Medal (Maxima Cum Laude) winners Christina Beck, Chloe Dodge, Aaron Lumnah, and Matt Piscitelli. Latin III medalists included Elizabeth Allen, Brett Ewer, and Samantha Grasso (Gold Medals) and Jocelyn Andrea, Katherine Goldberg, Daniel Lee, Laura Piccione, and Joshua Raia (Silver Medals). One hundred and fifteen (115) high school students participated in the national French examination. Results from the National French Exam included the following top ten students in French II: Peter Marcotte (1st), Natalie White (2nd), Daniel Galvin (7th), and Emma Cree Gee (10th) as well as

French 4 student (Sarah Shipley (9th)). Middle School students also entered the Spanish and French national examinations. Emily Harrington, Reilly Curtin, and Danielle Swartzendruber won bronze medals in French and Sarah Fuller (gold) Michelle Bassis (bronze) and Samantha Pacor (bronze) won medals in Spanish.

The high school DECA program continues to provide its students with unmatched opportunities to learn about the realities of the business world. Thirty-four students attended a conference in Nashville, TN, to take part in workshops and seminars related to their DECA projects that will be submitted during regional, state, and national competitions. At the 50th annual DECA District Conference Competition held in January 2009, 91 KP high school students participated. Fifty-two of these students became eligible to compete in the 50th annual Massachusetts DECA State Development Conference held at the Marriott Hotel and Conference Center in Boston, MA. In March. Twenty-five students attended the 63rd annual DECA conference, held in Anaheim, California, eighteen of whom competed in the presentation of their projects and seven participated in a number of leadership academies. Six teams from the high school received Certificates of Achievement for Excellence with a score of at least 80% on their research manuals.

The Television Program, through the leadership of teacher Jodi Greenleaf, produced a number of winners in a variety of sponsored competitions. For the New England Region of the National Student Television Emmy Contest, Patrick Amidon, Adam Bennett, Ross Claffey, and Sean Connelly won in the Sports Category for their "Fall Sports Report". Stephanie Primavera won in the category of Public Service for her production of "Once", a commercial about drunk driving. In the Long Form Category, Ariel Brothman, Adrian Lacasse, Amy Tatnall, and Brandon William produced a documentary about students wearing KP Pen T-shirts. Zachary Benson and Andrew Porell shot the footage for the documentary.

Please see the appendices for further student achievement data.

Course Offerings

The school district regularly reviews its course offerings to ensure that its students are in the best possible position to receive outstanding experiences that expand their academic skills and enable them to compete, at the highest level, for post-graduate educational and employment opportunities. We offer programs that provide an articulated sequence from Grade 7 through Grade 12. The middle school has expanded its writing program to ensure that Grade 7 students have an excellent introduction to the skills of writing. In its third year of the changes to its program, the foreign language department continued to make adjustments to the content of its third and fourth year courses. By the 2010-2011 school year, Advanced Placement and fifth year course offerings in French and Spanish will, once again, be available to high school students. The middle school added Essential Skills course that for Grade 7 students and redesigned the Grade 8 technology course to focus on Media Arts. The middle school first year language programs in Grade 8 also moved to more homogeneously grouped classes, with classes designed as Level 1 and Level 2, similar to other subject areas.

Co-Curricular and Extra-Curricular Activities

Students are offered a wide range of co-curricular and extracurricular activities. Both schools have active Student Councils that provide leadership and sponsorship of school activities and community service activities. The high school Student Council and senior class co-sponsor a holiday party for students from a selected city elementary school. The middle school student council provides leadership for a wide variety of community service and charitable fund-raising activities.

With the untimely death of a classmate, the senior class participated in a number of activities that promoted increased awareness of ramifications of underage drinking and substance abuse. The district's public safety and school officials as well as student groups provided a series of community-based events for parents.

High school students and teachers Kathy Elich and Doris Brennan remain actively involved in a program funded by the Massachusetts Biotechnology Council. The students are exposed to biotechnology careers through field trips and activities that are integrated into their

biology-related classes. These opportunities have been made possible through grants received from Massachusetts Biotechnology Education Council. Students visited a lab at Bridgewater State College, and they participated in job shadow opportunities at EMD Serono.

Mathematics students compete in a wide variety of competitions that reflect their academic and co-curricular talents. The high school math team finished eighth of 33 teams in the Southeastern Math League. Sarah Shipley (2nd place) and Kevin Yiu (4th place) were recognized for their accomplishments.

The school district's Fine and Performing Arts program offers students an extensive array of opportunities and venues to display their talents. Cody Sullivan, Class of 2010, was chosen to attend Art All-State, after going through an extensive application process. High school students in the drama program won awards at the Theater Odyssey held in Waterville Valley, NH. Two performances were held in front of enthusiastic audiences this year: *It's a Wonderful Life* and *The Disappearance of Daniel Hand*. Middle school students presented three performances of *Beauty and the Beast* to enthusiastic audiences in the sold-out middle school auditorium. Members of the KP Drama Club and their advisors, Joe Ferreira and Rivka Rocchio participated in the Wrentham Elementary Schools' annual MADI Drama Festival. The high school students lead workshops in acting, voice projection, make-up/costuming, stage direction and props/scenery. These same students and staff also worked with fifth graders in Plainville.

Talented students and outstanding instructors provided the district's instrumental and choral students unique opportunities to excel. The marching band ("The Pride and the Passion") capped another outstanding season with a series of outstanding performances: first place at the New England States Championship in New Britain, CT, a 22nd consecutive gold medal at the state competitions, and a second place at the USSBA's Northern States Championships in Allentown, PA. at which it won honors for Best Percussion, Best Color Guard, and Best Music. In state competitions, the middle school seventh and eighth grade symphony bands and the high school symphony band received gold medals. As a result of their efforts, all three bands performed at Symphony Hall in Boston in April. The indoor percussion group won its third consecutive Open Class New England Championship. The winter color guard won its second consecutive EMASS Open Class Championship and, in April, was a semifinalist at the WGI finals in Dayton, Ohio. The winter percussion ensemble won a bronze medal at the WGI World Championships in Dayton, Ohio, as well as winning first place at the NESBA finals. At the first annual Charles Mingus High School Jazz Band Competition held at the Manhattan School of Music, the high school's Jazz Combo I ensemble was named winner for non-specialized schools. Chris Palmer (trombone) and Gina Giacalone (bass) won honors as outstanding soloists. The middle school chorus won a bronze medal and the high school chorus a silver medal for their performances.

A number of students won awards for their individual skills. Michael Hogan, a member of the marching band, was selected to play in the All American Marching Band that plays at the All American Bowl for high school senior football in San Antonio, Texas. Nine students were selected for All-State honors in music: Pat Andrea (Tenor Sax), Erik Amundson (Alto Sax), Jonathan Marinelli (Trumpet), McGarry Dahnyoung (Clarinet), Rachel Miller ((Trombone) Stephen O'Connor (trumpet), Jeffrey Ortiz (Clarinet), Dan Young (Baritone sax), and Christine Jay (Chorus). Patrick Andrea was selected to play in the All-Eastern United States Concert Festival held in Providence, RI in March 2009.

The district's athletic teams remain very competitive in the Hockomock League and state tournaments. The high school has 62 different teams with an average of 425 student-athletes who participate each season. Approximately 50% of all high school students participate on at least one team. Three new sports were added to the athletic program: boys' and girls' swimming and girls' ice hockey.

During the fall season, several teams reached new levels of success. The field hockey won its first Hockomock League championship with a 12-1-3 record. The football team won nine games, the most in school history. The boys' and girls' soccer teams qualified for the state tournament, as did the field hockey team.

During the winter season, the new boys, swim team tied for the league championship, and the new girls' swim team placed third in the league. Three boys and four girls qualified for the state championships. Four wrestlers had outstanding seasons and participated in the state wrestling championships: Connor David, Nick Calvano, Russ Greenstein, and Barry Guglielmo.

The spring teams, overall, had outstanding seasons. The baseball and softball teams won league championships. For the softball team, it was its third consecutive league title. The girls' tennis team finished its regular season undefeated, winning the league title, and advancing to the south sectional quarterfinals. It was the team's second consecutive undefeated league championship season and it has 44 consecutive league wins. The boys' tennis team won its first-ever league championship with a regular season record of 19-1. In track, Chris Allen set a new boys' two mile school record of 9:29:85 and Katie Kelleher established a new discus record of 114 feet 11 inches.

The Hockomock League Scholar-Athlete Awards from King Philip went to Greg Davey and Kerry Eaton for their academics, leadership, and citizenship. MIAA Student-Athlete awards were presented to Alex Katapodis, Aubree Lemons, Allie Lomp, and Jake Cintolo, for their achievements.

Staff Recognition and Academic Programs

The teaching staff continues to receive recognition through teacher-of-the-year recognition and competitive grants. Sam Cowell, middle school French teacher, was a finalist for Massachusetts Teacher of the Year. He has been instrumental in developing the middle school French program and the increase in French language studies at the high school. Katie Brenneis, Middle School Curriculum Team Leader for Foreign Languages, received a \$1,000 grant from the Wrentham Cultural Council which is supported by the Massachusetts Cultural Council, to fund a visiting artist during National Foreign Language Week. This grant was used to host Javier Salort-Rios to expose Grade 8 students to facets of Spanish culture and dance. Jen Medina, teacher in the high school's Pathways program for special education students, received a \$100 grant from the Ben Franklin Bank as 'start-up' funding for the students' service projects. Loreen Meyer, high school biology teacher, was elected vice president of the Massachusetts Association of Biology Teachers, and she also received a grant from the Toshiba America Foundation for her proposal to provide new research opportunities in her biology classes. Ms Meyer also was a speaker at Darwin Bicentennial Symposium at MIT. Two science high school teachers (Kath Elich (Biology) and Richard Boucher (Chemistry) are members of their respective state-wide committees for curriculum frameworks and MCAS. MaryBeth Runyon and Lynn Smith, middle school mathematics teachers, gave a workshop "Make it Fun, Make it Relevant, and Make it Count" at the annual National Conference of Teachers of Mathematics held in Reno, Nevada in November. There were 150 people who attended their presentation.

The Norfolk Community League presented a number of grants to the staff, including high school English teachers Sean Skenyon and Jennifer Logan to purchase reading materials for their students; the Health-Wellness Committee to support a speaker program; the Robotics Club; and the new girls' ice hockey program, a banner for its home rink.

Staff Changes

Changes in school leadership teams occurred this year. A new leadership high school team was in place by the start of the new school year. Jill Proulx was appointed as principal and Julie Miller and Rob Wargo were appointed new assistant principals. At the middle school, Lisa Oliveira was appointed as the assistant principal due to the illness and passing of Bob Mulhern. Bob Mulhern was an excellent assistant principal and, during his time at the middle school, had a lasting impact on the climate of the school and on the lives of many middle school students and staff.

Mary Crehan, who served as high school Guidance Department secretary for 21 years retired this year. She was a tireless worker and the person most responsible organizing the program that awarded student scholarships to each graduating class. Ginny MacRae, the school district's excellent finance secretary, retired after 23 years. Two custodians, Charles Brindley (High school, 23 years) and David Sherlock (Middle School, 33 years) retired this year. Both worked the day shift and they were responsible for opening school each day for staff and students. Elizabeth Lawler (Middle School 26 years) and Rhonda Sowden (27 years) both teacher assistants at the middle school, also retired.

Student Enrollment History

The following table shows the apportionment percentages and number of Norfolk students enrolled in the King Philip schools during the last ten (10) years. These percentages also reflect Norfolk's apportionment of the King Philip Regional School District budget. The total school population over the last ten (10) years also continues to increase. The table below includes the district's total student enrollment based on the annual October 1 reports submitted to the Massachusetts Department of Education.

Town of Norfolk Enrollment History 2000 – 2009
Norfolk Students Enrolled in King Philip Regional School District

	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
Apportionment Percent	33.25%	34.41%	34.22%	34.04%	35.81%	35.10%	36.27%	35.85%	35.80%	35.65%
Norfolk Enrollment	557	589	616	640	700	697	736	750	769	759
Total District Enrollment	1675	1712	1800	1880	1955	1986	2029	2095	2138	2128

High School Student Enrollment and Class Size

The following three tables represent the changes in regular education class size at the high school. The first table shows changes in staffing and student enrollment since the school year 2002-2003. It presents the high school's increase in enrollment, the net increase in regular education teachers, and the change in average class size. Though the high school enrollment has increased by 185 students, the high school staff has decreased by 4.6 full-time positions and average class size has increased by over three students. This past year, three regular education teaching positions were lost. Because there are fewer courses with fewer sections available to students, the number of credits required for graduation has been reduced from 120 to 115.

The following tables presents changes in the number of classes with over 25 students in the last two years.

High School

The percent of classes with 25 or more students for most high school departments continues to increase. In 2007-2008, 43.8 percent of all classes had 25 or more students. For the 2008-2009 school year, the percent is 54.3. This growth reflects a pattern that may ultimately impact the quality of student and teacher interactions in the classroom. The following table highlights the changes in the five core academic disciplines.

King Philip Regional High School
Changes in Percent of Classes with 25 Students and Above

Department	Change in Number of Teachers	Percent of Sections 25 and above 0708	Percent of Sections 25 and above 0809
English/Language Arts	0.0	39.2	47.4
Foreign Languages	+ 0.2	30.2	38.7
History/Social Sciences	-0.4	48.5	55.9
Mathematics	-0.6	29.6	56.9
Science	0.0	31.0	53.2

Middle School

With the reduction-in-force of 2.8 teachers, the percent of classes with 25 or more students in the core academic departments continues to increase. In 2007-2008, 15.9 percent of core academic classes had 25 or more students. For the 2008-2009 school year, that percent is 42.4. The following table highlights the changes in the five core academic disciplines.

King Philip Middle School
Changes in Percent of Classes with 25 Students and Above

Department	Change in Number of Teachers	Percent of Sections 25 and above 0708	Percent of Sections 25 and above 0809
English/Language Arts	0.0	15.6	26.8
Foreign Languages	0.0	15.0	25.0
History/Social Sciences	-1.0	28.6	83.3
Mathematics	-0.2	8.1	20.0
Science	-1.6	12.5	59.4

School Committee

The King Philip Regional School Committee continues to provide excellent leadership in support of the staff and students of the school district. Charlene McEntee of Plainville received a Lifetime Achievement Award from the Massachusetts Association of School Committees. She has been actively involved in advocacy for special needs education throughout the state and actively involved in the school district's special education parent's group.

On behalf of the School Committee, thank you for your continued support as we strive to provide our young people with a solid foundation for success in their future endeavors.

Respectfully,

A handwritten signature in cursive script, appearing to read "Richard J. Robbat".

Richard J. Robbat
Superintendent of Schools

Appendix

Student Data

The following tables represent some of the accomplishments of our students. The data will change from year to year because of the variables attributed to each class. The data, however, may represent some trends that are helpful.

Post High School Graduation Plans

The Post High School Graduation Plans table is based on the responses to the Guidance Department's annual Senior Class Survey of seniors who graduate. The Four Year Private and Public Colleges data show changes from year to year. Reasons for these changes are unclear, though often there is a relationship to the economy and/or the scholarship/other aid given to students.

King Philip Regional High School
Student Post-Graduate Plans
by Type of Plan and Year of Graduation

	Class of 2001 (N = 221)	Class of 2002 (N = 232)	Class of 2003 (N = 230)	Class of 2004 (N = 259)	Class of 2005 (N=237)	Class of 2006 (N=267)	Class of 2007 (N=265)	Class of 2008 (N=295)	Class of 2009 (N=252)
Four Year Public	37.1%	32.3%	36.5%	31.7%	38.4%	47.2%	40.0%	38.0%	41.3
Four Year Private	41.2%	39.3%	33.9%	43.6%	41.8%	33.3%	41.5%	40.0%	37.7
Total Four Year Colleges	78.3%	71.6%	70.4%	75.3%	80.2%	80.5%	81.5%	78.0%	79.0%
Total Two Year Colleges	8.6%	12.5%	7.4%	8.1%	9.3%	8.2%	8.7%	10.8%	10.3%
Total Other Education	0.9%	3.0%	4.3%	3.9%	0.8%	2.2%	1.9%	4.1%	2.0%
Total Post High School Education	87.8%	87.1%	82.1%	87.3%	90.3%	91.0%	92.1%	92.9%	91.3%
Military	1.4%	1.7%	2.2%	0.4%	2.5%	1.1%	2.3%	1.0%	2.0%
Employment	6.8%	7.3%	6.1%	1.5%	3.8%	6.4%	2.3%	3.7%	3.2%
Undecided	4.1%	3.9%	9.6%	10.8%	3.4%	1.5%	3.0%	2.4%	3.6%

Average SAT I Results

The next table shows the SAT I mean scores, by year, of King Philip Regional High School college-bound seniors (the initial college aptitude exam taken by most students in this part of the country) as compared to state results of college bound seniors, including those who attend religiously affiliated and independent schools. The average scores continue to reflect average scores well above the state average. The Writing portion began in 2006.

King Philip Regional High School
 A Comparison of King Philip Average SAT I Results to Average State Results
 By Year and by Subject

Year of Graduation	Critical Reading			Math			Writing		
	KP Results	State Results	Difference	KP Results	State Results	Difference	KP Results	State Results	Difference
2001	545	511	+34	527	515	+12			
2002	530	512	+18	520	516	+4			
2003	543	516	+27	537	522	+15			
2004	544	518	+26	539	523	+16			
2005	562	520	+42	564	527	+37			
2006	543	513	+30	548	524	+24	545	510	+35
2007	531	513	+18	535	522	+13	533	511	+22
2008	522	514	+8	517	525	(8)	520	513	+7
2009	546	514	+32	543	526	+17	553	510	+43

MCAS and No Child Left Behind

By 2014, under current federal No Child Left Behind regulations, all students minimally must achieve a "Proficient" score in a state sanctioned test which, in the case of Massachusetts, is MCAS (Massachusetts Comprehensive Assessment System). As a school district, we evaluate the progress of our students with that in mind. "All students" includes those subgroups identified in the regulations including a number of racial minorities and special education students. District MCAS results include special education students who are the financial responsibility of the King Philip Regional School District and whose schooling takes place outside the district (public special education collaboratives, private school day programs, and private school residential programs.)

The next set of tables show each school's MCAS results since 2005. To graduate from a public high school, a student must earn a scaled score of at least 240 on the grade 10 MCAS English/Language Arts and Mathematics tests, or earn a scaled score between 220 and 238 on these tests and fulfill the requirements of an Educational Proficiency Plan. Beginning with the Class of 2010, students must earn a scaled score of at least 220 on one of the high school MCAS Science and Technology/Engineering (STE) tests which, in the case of King Philip Regional High school, is Biology or Chemistry. The history graduation requirement for the classes of 2012 and 2013 has been waived due budget constraints at the state level.

King Philip Regional School District
 MCAS Results 2005 - 2009
 By Grade, Subject Area, and Performance Level

GRADE 10 ENGLISH LANGUAGE ARTS						GRADE 10 MATHEMATICS					
PERFORMANCE LEVEL	2005	2006	2007	2008	2009	PERFORMANCE LEVEL	2005	2006	2007	2008	2009
ADVANCED	36	22	41	40	44	ADVANCED	47	44	45	49	56
PROFICIENT	53	67	49	49	48	PROFICIENT	32	34	34	33	25
NEEDS IMPROVEMENT	10	9	10	16	5	NEEDS IMPROVEMENT	17	18	15	16	14
FAILING	0	1	0	1	3	FAILING	4	4	6	1	5

EDUCATION, LIBRARY, ARTS

King Philip Regional School District
 MCAS Results 2005 - 2009
 By Grade, Subject Area, and Performance Level (cont)

GRADE 10 SCIENCE (Biology)			GRADE 8 ENGLISH LANGUAGE ARTS			
PERFORMANCE LEVEL	2008	2009	PERFORMANCE LEVEL	2007	2008	2009
ADVANCED	21	23	ADVANCED	11	11	11
PROFICIENT	55	58	PROFICIENT	73	74	72
NEEDS IMPROVEMENT	19	13	NEEDS IMPROVEMENT	13	12	14
FAILING	5	6	WARNING	3	4	2

GRADE 8 MATHEMATICS						GRADE 8 SCIENCE					
PERFORMANCE LEVEL	2005	2006	2007	2008	2009	PERFORMANCE LEVEL	2005	2006	2007	2008	2009
ADVANCED	13	13	19	19	16	ADVANCED	3	6	2	0	3
PROFICIENT	35	37	36	39	37	PROFICIENT	33	41	42	51	45
NEEDS IMPROVEMENT	36	35	31	28	31	NEEDS IMPROVEMENT	49	39	44	41	40
WARNING	16	15	14	14	16	WARNING	18	16	16	8	12

Grade 7

GRADE 7 ENGLISH/LANGUAGE ARTS						GRADE 7 MATHEMATICS			
PERFORMANCE LEVEL	2005	2006	2007	2008	2009	PERFORMANCE LEVEL	2007	2008	2009
ADVANCED	11	17	11	14	19	ADVANCED	23	18	17
PROFICIENT	68	65	74	68	64	PROFICIENT	49	45	41
NEEDS IMPROVEMENT	19	16	13	16	15	NEEDS IMPROVEMENT	21	25	30
WARNING	2	2	2	2	2	WARNING	8	13	13

Advanced Placement Results

Advanced Placement courses are offered to our high school students. Successful completion of these courses as well as a grade of three (3) to a maximum of five (5) on nationally administered exams (each May) in the subject areas of these courses may result in a student receiving credit for a college level course or the waiving of a college course requirement. The opportunities for credit or a waiver vary college by college and also by subject area.

During the last six years, the following courses have been added: U.S. Government and Politics (2003), Statistics (2003), Physics (2004), World History (2008), and Psychology (2009). Other Advanced Placement course offerings include Art 2D Design, Biology, Calculus, Chemistry, English Language and Composition, English Literature and Composition, Microeconomics, Music Theory, and United States History.

Of the last four classes that graduated from King Philip Regional High School, 349 students (or 32.6%) took AP Exams.

Percent of Graduating Class Taking Advanced Placement Exams
by Year of Graduation
2002 – 2009

	Class of 2002	Class of 2003	Class of 2004	Class of 2005	Class of 2006	Class of 2007	Class of 2008	Class of 2009
Student Enrollment								
Number of Graduating Seniors	237	230	259	237	267	265	272	266
Number in Class Who Took AP Exams	47	58	76	108	92	88	88	81
Percent of Graduating Class	20%	25%	29%	46%	34%	33%	32%	30%

Students who take three (3) or more exams are eligible to be recognized as an AP Scholar, an AP Scholar with Honors, an AP Scholar with Distinction, or a National Scholar, based on their individual test results. The following table represents the number and percent of students who have received honors for their test scores. The criteria for each award are:

AP Scholar:	students who receive a grade of 3 or higher on three (3) or more AP exams
AP Scholar with Honors:	students who receive an average grade of at least 3.25 on all AP exams taken and grades of 3 or higher on four (4) or more these exams
AP Scholar with Distinction:	students who receive an average grade of at least 3.5 on all exams taken and grades of 3 or higher on five (5) or more these exams.
National AP Scholar:	students who receive an average grade of at least 4 on all AP exams taken, and grades of 4 or higher on eight or more of these exams

Advanced Placement Results (cont)

Number of Students Achieving Advanced Placement Recognition by Award, Percentage of Scholars within Each Classification, and by Year of Graduation

Category of Awards	Class of 2002	Class of 2003	Class of 2004	Class of 2005	Class of 2006	Class of 2007	Class of 2008	Class of 2009
	(N=6)	(N=15)	(N=22)	(N=22)	(N=32)	(N=28)	(N=24)	N=33)
AP Scholar:								
Number of Students	5	8	13	14	16	8	9	15
Percent of Students	83%	53%	59%	64%	50%	29%	38%	45%
AP Scholar with Honors:								
Number of Students	1	7	3	1	5	5	5	9
Percent of Students	17%	47%	14%	4%	16%	18%	21%	27%
AP Scholar with Distinction:								
Number of Students	0	0	6	7	11	15	9	9
Percent of Students	0%	0%	27%	32%	34%	54%	38%	27%
National Scholar:								
Number of Students	0	0	0	0	0	0	1	0
Percent of Students	0%	0%	0%	0%	0%	0%	4%	0%

NORFOLK ELEMENTARY SCHOOLS

September 2008 – August 2009

2008 - 2009 School Year

Mission Statement

The mission of the Norfolk Public Schools is to provide a dynamic engaging education that maximizes the achievement of each child, inspires a passion for life-long learning, and builds the foundation for becoming a responsible, self-assured and contributing citizen.

Budget

The FY2009 Approved Budget was \$9,799,314

Personnel Changes

Staff Retirements

We would like to acknowledge the dedication and service that the following retiring employees have provided to the Norfolk Public School system:

Dena Kaufman, Teacher, 42 years;

Virginia Walkins, Teacher, 36 years; Rachel Lavin, Teacher, 26 years; Carol Goldstein, Teacher, 20 years; Kate Church, Teacher, 10 years; Edward Mousseau, Custodian, 15 years (full and part time service).

Enrollment

Enrollment data is reported to the Massachusetts Department of Elementary & Secondary Education (DESE) (formerly the Department of Education (DOE) on October 1, every school year.

The following indicates the number of classes at each grade level, the average class size and the student enrollment in the Norfolk Schools on October 1, 2008 as reported to the Department of Education for the **2008-2009 school year**.

<u>Class Enrollment and Ave. Class Size</u>			
Grade	# of Students	# of Classes	Average Class Size
PK	47	4	13
K	123	8	22
1	141	7	20
2	162	8	20
3	140	7	20
4	147	7	21
5	133	6	22
6	161	7	23
	Total Enrollment	1062	

2009 MCAS Results

Our students performed very well on the MCAS tests that were given in grades three, four, five, and six during March and May 2009. The percentage of students who scored in the Advanced, Proficient, Needs Improvement, and Warning categories are listed below:

	Adv.	Prof.	N.I.	Warn
Gr. 3	16%	55%	26%	4%
Reading				
Gr. 3	27%	51%	18%	3%
Mathematics				
Gr. 4	25%	45%	28%	2%
ELA				
Gr. 4	23%	41%	31%	5%
Mathematics				
Gr. 5	25%	59%	15%	1%
ELA				
Gr. 5	38%	39%	21%	2%
Science & Tech				
Gr. 5	39%	37%	19%	4%
Mathematics				
Gr. 6	40%	45%	13%	2%
Mathematics				
Gr. 6	33%	59%	7%	1%
ELA				

Curriculum

During the 2008 - 2009 school year, the classroom teachers, reading teachers, resource teachers, assistant principal and principals participated in the final year of a five-year professional development plan focused on the teaching and assessment of literacy skills. Reading consultants Clare Landrigan and Tammy Mulligan worked with the teachers to develop strategies to enhance and assess the literacy achievement of students. Teachers continued to develop units of instruction in Readers and Writers Workshop, implement new or modified assessment tools and analyze data to inform instruction. The emphasis of the literacy professional development program has been to improve student achievement by adopting: 1. Research based teaching strategies that increase the depth of teaching and learning of reading with a focus on deep comprehension 2. Assessment tools that measure student progress and inform instruction throughout the school year.

During the year, the Professional Learning Communities (PLC's) at both schools continued to analyze student assessment data. The PLC's used the results to guide their research of teaching strategies in reading, writing, and mathematics to improve struggling learners' achievement.

School Councils

The School Councils are representative, school building-based committees composed of the principal, parents, teachers and community members. During the 2008 - 2009 school year, the School Councils used their meetings to discuss a variety of topics including the school survey, curriculum, student assessments, the school lunch program, and the school budget. The School Improvement Plan for each school is developed by the School Council and includes goals related to curriculum, professional development, student achievement, parent and community participation, school climate and the provision of safe, secure and well maintained school facilities.

Special Accreditations

The Integrated Preschool Program at the H. Olive Day School continues to be accredited by the National Association for the Education of Young Children (NAEYC) certification. The Preschool Team is engaged in the new process for reaccreditation through the NAEYC. The H. Olive Day School is currently enrolled in the NAEYC accreditation process for the Kindergarten Program.

The Freeman Centennial School continues to be accredited by the New England Association of Schools and Colleges.

Respectfully submitted:

Linda A. Balfour

Principal, H. Olive Day School

Lucia M Godfrey

Principal, Freeman Centennial School

Special Needs Department

The school year began with the implementation of our new ACES program at the Freeman/Centennial school. This program was created to service some of the children who have specific needs. ACES offers a programming for children with social pragmatic needs, sensory needs, emotional regulation needs and/or behavioral needs. Children who participate in ACES can receive all or some of their academics within the program, if necessary. Comprehension and written language components of Project Read and Saxon Math have been piloted in a few classrooms. The taskforce continue this year to look at program planning for a Language Based Classroom. Some taskforce members and the director of student support services visited other schools with language based classrooms. A neuropsychologist consulted on the language based classroom structure and criteria.

One of our preschool classrooms piloted a program with a longer day, instead of an AM and PM session. This idea came about because of the particular needs of a group of students who needs a longer day with typical peers to develop social skills and play skills. It was a huge success for the children.

During the school year the Special Education Parent Advisory Council (SEPAC) hosted a Halloween party and spring event for the children and their families. Both of which were lots of fun for all. There were guest speakers on Dyslexia and Sensory Needs. SEPAC hosted the annual Parent Rights presentation for King Philip, Wrentham and Plainville.

Respectfully submitted:

Carol Riccardi-Gahan

Director of Student Support Services

Technology

In 2008-2009 as a country we faced especially challenging times due to the volatile economy. Through these times technology plays an even greater role in our lives. The mission of the Technology Department of the Norfolk Public Schools is to continue to provide an information technology environment that delivers a seamless learning atmosphere for students, teachers and staff.

The Technology team consists of Mrs. Claire Campo, Director of Technology; Mrs. Trish Kelley, Computer Support Technician and Data Specialist; and Mrs. Dena Kaufman and Mrs. Bonnie O'Connell, Technology Integration Specialists for the Freeman Centennial and H. Olive Day Schools, respectively.

The Technology team continues to be faced with the challenges of supporting hundreds of aging pieces of hardware and software. Due to continued budget constraints and the lack of funding from the Capital Outlay Committee, our 4th year purchase of instructional computers did not occur. At this point our 5-year instructional computer replacement plan is non-existent. The Technology department will try to replace computers as funds are made available.

As well as troubleshooting hardware and software issues, the Technology team continues to support the on going data needs of the Department Of Elementary and Secondary Education, maintaining network solutions, maintaining servers, implementing new software to meet our forever changing technology needs and keeping our website up to date.

In addition to maintaining technology, several initiatives were also accomplished. Email Archiving was implemented due to the federal data retention law. The server at Freeman Centennial was replaced, in an effort to continue upgrading our infrastructure. Research to replace our current email and web hosting began. Research also began on interactive whiteboards. Staffing restructure was discussed for the upcoming year due to the retirement of Dena Kaufman.

The Technology team will continue to look for ways to enhance Norfolk Public Schools infrastructure and services.

Respectfully Submitted:
Claire Campo, IT Director

Buildings and Grounds

Most notable in 2009 was the progress made toward replacing the Freeman Centennial School. Approval was given at the November special town meeting to accept the approximately \$17,277,000 (47%) reimbursement from the state and to proceed with the plan. Voters at the special election in December approved the debt exclusion to fund the Town's portion, and the project moved into the design development stage at the end of the year. Current timeline calls for breaking ground on a new school late in the summer of 2010, with occupancy in time for the start of classes in September, 2012. Demolition of the existing Freeman Centennial School will follow.

Long-sought improvements to the Freeman School fire alarm system, which included the addition of smoke detectors, were accomplished during the summer break. Other costly repairs and upgrades at the buildings included roof patching at Freeman Centennial, replacement of two main heat circulator pumps at Centennial, and significant repairs to the septic pumping systems at both H. Olive Day and Centennial.

Respectfully submitted:
Toby Lyons, Supervisor of Buildings

School Age Child Care (SACC)

SACC is a non-profit, self-supporting organization that provides a structured recreation and enrichment program for children in kindergarten through grade six.

The program offers before and after school care to children who attend the Norfolk elementary schools with program sites at both the H. Olive Day and Freeman Centennial Schools.

SACC follows guidelines established by the Department of Education for school run extended day programs and is under the general supervision of both the Norfolk School Committee and the Superintendent of Schools. The program strives to provide children with an environment within which they can safely explore, discover, create, interact, and grow. SACC offers stimulating activities designed to enhance children's physical, emotional, social, and intellectual development.

Currently, the SACC program provides care to over 170 students in the before and after school programs.

Respectfully submitted:
Toni Marie Davis, Program Director

**NORFOLK SCHOOL BUILDING
COMMITTEE**

**2009: Feasibility Study and Design
Phases
Norfolk School Building Committee**

In January, the Norfolk School Building Committee (NSBC) updated the web site and worked with the Owners Project Manager, Joslin Lesser and Associate (JLA) to develop the Request for Services (RFS) for Designer Services which was approved by the Massachusetts School Building Authority (MSBA).

The NSBC reviewed the eight proposals which were due on February 10. On March 24 the MSBA Designer Selection Panel met and approved Flansburgh Associates, Inc. (FAI) as the project architect.

The Town of Norfolk, through the NSBC, received a \$50,000 grant from the Massachusetts Technology Collaborative under the Green Schools Initiative. The NSBC completed a green building workshop and established a goal that the project be certified as a green school pursuant to the requirements of the MA-CHPS. This certification will earn an additional 2% reimbursement from the state.

In April and May, the NSBC, together with JLA and FAI, met with stakeholders to develop options to be evaluated in the feasibility study.

The NSBC completed the Feasibility Study (FS) in June selecting Option G -- a new build option -- to be recommended to the Massachusetts School Building Authority.

On July 29, the MSBA approves the Feasibility Study and the new build option.

Throughout August and September, the NSBC developed the schematic design for the new build option.

In September, the MSBA unanimously approved the Norfolk new school building project and set the state's reimbursement rate at 53.15%

On November 10, the project was approved at Town Meeting.

On December 8, at the special town elections, voters approved a Proposition 2 ½ override to fund the project. The project enters the design phase.

The Norfolk School Building Committee and the Norfolk School Committee thank the residents of Norfolk for their continued support and investment in the education of Norfolk's children. A special acknowledgement is made to the many residents who have worked on the different phases of the project since 2000.

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT 2008/2009 SCHOOL YEAR

In July, 2009, the School Committee reorganized and selected the following officers: Chair, Robert J. Rappa (Franklin), Vice Chair, Louis E. Hoegler (Walpole) and Secretary, Jonathan Dowse, (Sherborn).

The School Committee conducts its regularly scheduled meetings on the third Wednesday of each month at 7:00 PM in the Conference Room at the school. Sub Committee meetings are scheduled as needed.

Two major evaluations took place during the last school year.

In the fall, a team of twenty eight evaluators, representing vocational technical schools in Connecticut, Massachusetts, Maine, and Vermont conducted an on-site visit on behalf of the New England Association of Schools and Colleges (NEASC) for the purpose of re-accreditation. The visiting team reviewed our Self-Study, which had been completed previously, and conducted interviews with faculty, administration, students, and staff. Tri-County has been accredited by NEASC as a result of this visit and the visiting team was highly complimentary in its Decennial Report as proven by the following quote: "The staff, students, administration, school committee and community of the Tri-County Regional Vocational Technical High School have every reason to be proud of their school. The obvious concern and dedication to the needs of each individual student is evident in every aspect of the educational program. Resources are maximally utilized in providing high quality technical/academic and support programs."

In the spring of 2009, the Department of Elementary and Secondary Education completed a Mid-cycle Review. This review monitored selected special education criteria to determine compliance with special education laws and regulations. The process included a review of records, examination of documentation, staff interviews, and classroom observations. Tri-County was found to be in compliance with all of the criteria monitored through this review.

In September 2009, Tri-County will begin a new vocational program, Construction Craft Laborers. The focus of this program is to train workers in the construction field, specifically large scale building projects, such as bridges and tunnels. The addition of the Construction Craft Laborers Program will bring to seventeen the number of secondary vocational programs offered at Tri-County.

Graduation

One hundred ninety nine students graduated in a notable afternoon ceremony on June 7, 2009. Superintendent-Director Barbara A. Renzoni, presided over the ceremony while Dan Maclean, an officer with the Franklin Police Department and head football coach at Tri-County, delivered the welcoming address to more than 1,200 guests. Jean Mallon, Director of Guidance, presented scholarships and awards totaling \$66,500 to deserving seniors.

Guidance & Special Education Services

In September 2008, Tri-County welcomed 916 students to the new school year. The respective number of students from member towns is as follows: Franklin 150, Medfield 15, Medway 67, Millis 53, Norfolk 34, North Attleboro 254, Plainville 82, Seekonk 56, Sherborn 1, Walpole 69, and Wrentham 81. Also, 54 students were enrolled from out-of-district towns.

During the 2008-2009 school year the Guidance Department continued its programs to provide information to students, parents, sending schools and district communities. The Department provided counseling for students in career pathways and post-secondary education. Safe and Drug Free presentations were offered to students school-wide. The Guidance Department, with the assistance of personnel from the Massachusetts Educational Financing Authority (MEFA),

presented programs on college preparation. Tri-County hosted Career Days for over 2,500 Grade 8 students from the Regional District.

Guidance services include the development of a 4-year career plan for students in grades 9 through 12. The career plans are reviewed with parents at the annual parent-student-guidance counselor conference. College planning is enhanced using an electronic planning platform which can be accessed by parents, students, and counselors. Additional college planning information is available on the school website.

Academics

In an effort to ensure that an increasing number of students complete the state recommended academic core curriculum, World History has become the required senior social studies course, with Psychology and Street Law remaining as elective courses.

Collaboration between the English and Social Studies Departments has yielded an opportunity for integration in the senior curriculum (World Literature and World History) via an Honors Humanities course. Teachers developed common content, projects and ancillary materials; the course runs in three consecutive periods, allowing maximum focus.

With the Spring 2008 MCAS mathematics results indicating a significant increase in the percentage of students achieving Proficient or Advanced scores, the Math Department introduced a two-part Algebra II course, providing a means for all students to finish at least Algebra II by graduation, as an additional means of completing the recommended academic core curriculum.

Having received the HSTW (High Schools That Work) Pacesetter designation, effective until 2011, Tri-County has been invited to deliver a presentation on the school's implementation of HSTW initiatives at the Atlanta Summer Conference, July 7-11. School staff will also offer presentations on Active Algebra and Response to Intervention.

As a means of preparing for the Senior Project, with successful completion of all components now a graduation requirement, students in grades 9 and 10 English classes complete a documented research paper, as well as a limited shop process demonstration in Grade 10, also in English class. Tri-County students continued to excel in competitive academic writing and speaking events, capturing four local awards, the District Five (Norfolk County) top award, and the second place \$1500 scholarship in the state Voice of Democracy essay contest.

The HSTW Curriculum Focus Committee has recommended that, beginning with the Class of 2012, all students be required to pass four years of Social Studies. The HSTW Site Committee, the administration and the School Committee subsequently approved the new requirement. In addition, the Guidance Focus Committee proposed that the Library be open for early morning computer use, to accommodate students whose at-home Internet access has been limited by economic factors. Implementation of this service began in November, 2008.

With three additional English teachers receiving professional development in AP courses, enrollment in AP Literature/Composition for the 2009-2010 school year has doubled. In addition, course requests for senior Honors English (besides the Humanities course) have been sufficient to resume a separate Honors English course in grade 12. Likewise, requests and recommendations for upper level senior mathematics courses have sufficed to resume the offering of Pre-Calculus and Intro to Calculus in the senior year in addition to AP Calculus, whose numbers will also double for the 2009-2010 year.

In December, 2008, the BioTeach staff observation of classroom projects utilizing supplies and equipment from the BioTeach grant yielded more than favorable impressions of the science program. As a result, Tri-County should anticipate the receipt of the full allowable \$1,000 for year two participation in the program.

With a NEASC (New England Association of Schools and Colleges) decennial accreditation visit scheduled for October 2008, the focus of the Integrated Summer Reading assignment centered on the three-fold mission of the school as a means of heightening student awareness of the school's mission. After reading *The Glass Castle* students in grades 10-12 were asked to align their responses to the book with one or more aspects of the school's mission. Completion of the project improved significantly from the previous (initial) year's project in all grades.

Vocational/Technical Programs

Students in the Vocational/Technical Programs experienced many successes, both school wide, and in their individual career areas. The grade 11 students from every vocational area participated in the 10-hour OSHA training program in March. The training included 2 full days of interactive, specialized instruction in construction and general industry health and safety standards. All students passed the required exam and received a 10-hour OSHA green card. Also, all students in grades 9 through 12 collected best works, both vocational and academic, letters of recommendation, awards and certificates, and resumes and cover letters to continue building their professional portfolios. Finally, Tri-County students again achieved success at the State SkillsUSA Competition. In fact, a student from CIS competing in the Computer Programming competition was awarded 3rd place at the National SkillsUSA Competition held in June, a carpentry student was awarded 8th place in Cabinetmaking, and a student in Graphic Communications was awarded 19th place. A student in the post secondary Practical Nursing Program was awarded 6th place in Job Skill Demonstration.

Successes in Individual Vocational/Technical Areas

Collision Repair/Auto Technology: Students in the Collision Repair Shop continued to serve the needs of the community and the Tri-County School District by repairing vehicles under the supervision of their instructors. Auto Technology was one of the most popular vocational programs among grade 9 students this past year. Students in this shop repair, maintain, and service the Tri-County school vehicles as well as those of the public sector and residents from the Tri-County RVTHS 11 town district. Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy this past year working on three outside projects. The first project was to complete building the Field House at Medfield High School. The second project completed by our Carpentry students was the construction of a roof training structure for our Photovoltaic PV solar panels. The training structure is utilized by both high school students and Continuing Education students to prepare for careers in PV solar panel installation. The Carpentry students also assisted in the construction of a garage located at Tri-County RVTHS.

Computer Information Systems: Students in our CIS program continued to successfully pass certification tests in MOS, IC and A+. Tri-County RVTHS became a Prometric Testing Center this past school year. Our students are now able to take their CISCO certification exams on the Tri-County campus.

Cosmetology: This program continues to engage the largest number of students. Students in grades 11 and 12 operate a full service salon including hair and nail service to members of the Tri-County community. Many senior citizen groups enjoy the Cosmetology services offered by these talented students. In fact, on two occasions, the students traveled to senior centers to provide nail care services to the clients. Students in grade 9 were visited by male cosmetologists during their exploratory in order to introduce students to the many career pathways for males within the beauty industry. All students who sat for the Massachusetts Board of Cosmetology exam passed and are now employed in area salons.

Culinary Arts: Gerry's Place Restaurant and Bake Shop is open to the public for lunch during the school year. The take-out service continues to be a welcome addition. Tri-County staff takes

advantage of this service, which allows the students to experience another aspect of the restaurant industry. Students in the Culinary Arts program achieve Serve Safe Certification as well as the standards set forth by the American Culinary Foundation. Students began a partnership with the Uno Restaurant this past year with a field trip to the local Uno Restaurant and several visits from the Uno management team.

Early Childhood Careers: Both the Preschool Program and Toddler Program continue to thrive. The ECC Program is recognized by the National Association of Young Children as one offering high quality education and care for young children. The ECC Program received a \$5000.00 Lowe's Grant in order to create a "natural" outdoor playground for the children enrolled in the preschool program. Students in the program continue to pursue careers in the education field by obtaining positions at local full day private centers immediately upon graduation or attending a four year college in order to teach in public schools.

Electrical: Students in the Electrical Shop gain experience in simulated residential and industrial application as well as live work in the Tri-County school building. The students in our Electrical Program worked with the Tri-County Carpentry students in the Medfield High School field house construction by completing the wiring for electricity and lighting. They were also busy wiring for our PV solar panel installation training structure and also assisted the instructors in connecting the inverter system for the structure. The Electrical students were introduced to a unit on photovoltaic PV systems during their related instruction. Students are preparing for the State Journeymen license examination as they successfully complete both the theoretical and shop aspects of the program.

Electronics: Students in the Electronics Program have received much support from a major local computer company this past year through obtaining several Cooperative Education positions with the company, which have led to employment after graduation. Many of our Electronics students chose to pursue higher education in the ever-evolving technology field.

Engineering Technology: The Engineering Technology Program is now in its fourth year. The first graduating class of engineering students has all been accepted to colleges in their pursuit of engineering degrees. In fact one graduate will be attending West Point in September. The program continues to enjoy Project Lead the Way Certification. Subject matter includes significant course work in mathematics, physics, and other sciences. This past year, the Grade 11 engineering students collaborated with both automotive students and Early Childhood Careers students in separate integrated projects.

Facilities Management: Students in the Facilities Program are gaining skill in a variety of construction areas. Students may achieve welding certification while enrolled in the Facilities Program. Students also gain experience by contributing to the maintenance of Tri-County's grounds. Facilities Management students fabricated the supports for the safety railings on the PV solar panel installation structure at Tri-County this past year.

Graphic Communications: Students in the Graphic Communications Program are gaining experience as they provide design and printing services for Tri-County as well as for non-profit organizations in the surrounding communities. The students also worked with their teachers this past year to develop a DVD of the Tri-County community. State-of-the-art technology in the graphics field is used to enable students to pursue many careers upon graduation from Tri-County.

HVAC&R: Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings. Graduates from this shop are well prepared for high paying employment and further education. The HVAC students installed several split duct air conditioning units in Tri-County this past school year.

Medical Careers: Medical Careers students continue to have 100% success in passing the Certified Nursing Assistant state examination at the end of their junior year. They also receive Home Health Aide certification at the end of the senior year. All students in the program are

trained in medical office technology skills as well as in basic healthcare knowledge. The skills gained will enable them to pursue many health careers upon graduation.

Plumbing: The Plumbing Program continued to grow this past year. Students were trained in the newest technology and plumbing materials and worked on projects in the school as well as out in the workforce through the Cooperative Education Program. An articulation agreement with the Plumbers and Pipe Fitters Local Union 4 will allow Plumbing students an opportunity for advanced placement in the apprenticeship training program.

Dental Assisting: The Dental Assisting Program is now in its second year with grades 9 and 10 students practicing the skills necessary for a career in the dental field. Active participation by local representation of the dental field has led to a vibrant advisory board and generous support of the Massachusetts Dental Society. The students in Dental Assisting created effective teaching demonstrations for the preschool children in the Early Childhood program this past year. Students are looking forward to beginning their Clinical Practicum in their junior year.

Continuing Education

The Continuing Education Department at Tri-County offers both day and evening courses. The day program includes two Post-secondary programs, Cosmetology and Practical Nursing. The entire evening program consists of additional Cosmetology and Practical Nursing programs as well as 60 to 70 other course offerings. These programs serviced over 1600 students in the 2009 fiscal year. While the majority of adults served are from within the school district, we have students attending from as far away as Orange, Billerica, Cambridge and New Bedford.

Adult Day Cosmetology: Besides graduating 13 students in 2009, the highlight of the program was the receipt of four gold medals at this year's SkillsUSA state competition. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. All phases of cosmetology are introduced the first half of the year. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Evening Cosmetology: This year we graduated 8 students from the Evening Cosmetology program. The program's curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provides its students with the 1000 mandated hours and prepares the students to pass the licensing exam. This is still a one-year program that begins in September and runs until the end of June. Classes are held Monday thru Friday evenings from 5:00 to 10:30 p.m.

Adult Day Practical Nursing: Graduating 29 students in 2009 the Practical Nursing program continues to flourish. The Nursing program also had a very successful year competing in SkillsUSA, receiving one gold, six silver and one bronze medals at the state level. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to January. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: The evening Practical Nursing program is a part-time, two-year program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the student will be eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse. The program graduated eight students in 2009, the very first graduating class from our evening Practical Nursing program, marking another significant milestone in Tri-County's history.

Evening Adult Program: The evening Adult Education program at Tri-County consists of approximately 60-70 courses which are offered in the fall and spring semesters. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. The evening program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc/continuingeducation> or by calling the Continuing Education office.

Student Activities

National Honor Society: The Peter H. Rickard Chapter of Tri-County is comprised of 12 seniors and 13 juniors. During the school year 2008-2009, these students participated in many fund-raising and community service activities both in and out of school. During the school year the National Honor Society was involved with "Cradles to Crayons" program in Quincy. They visited the center twice and collected items that they delivered in June.

On May 4, 2009, the National Honor Society hosted a "Leadership Breakfast" honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. The school year ended with the organization and presentation of Tri-County's eighteenth Honors Night held in the Kenneth Custy Gymnasium.

SkillsUSA: A national professional organization for career and technical students, SkillsUSA provides quality educational experience in leadership, teamwork, citizenship and character development programs and activities, as well as opportunities for awards, tools, and scholarships through local, district, state, national and even international competitions in trade, leadership and demonstrational programs.

Tri-County's sophomores, juniors and seniors participate in the "In House" competition over two days in March, competing in their individual vocational and technical programs. Tri-County sent 154 students from these competitions to the District Competitions. Forty-nine students qualified to advance to the State Competitions. At this level, Tri-County received eight Gold, seven Silver and ten Bronze. The Gold Medalists participated in the National Competition, competing with students from 50 states. One student received a national bronze medal.

Student Government

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to report student concerns and activities to the Tri-County School Committee each month; three students from this group sit on the Tri-County School Council; and three serve on the High Schools That Work Site Committee. These seven students also serve as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the State Student Advisory Committee. These students met once a month at Assabet Valley Regional Technical High School with students from other schools in the Central Massachusetts region.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for next year. The incoming freshman class elected officers in January after the last exploratory. Under supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman-Sophomore Semi-Formal, the Junior/Senior Prom, sophomore trip to Canobie Lake Park and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met

weekly after school, and advised the faculty. The Student Council served as a liaison between the student body and the school administration. They provided a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, followed by the Friday night activities for the Kick-Off Weekend the first week the students returned to school in September. Student Council students assisted the Athletic Director in planning Homecoming in November and sponsored the many Spirit Week activities. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities and acknowledged administrators and teachers throughout the school year. One of their accomplishments was coordinating a Blood Drive that successfully collected 50 units of blood, a school record.

Extra Curricular Activities

There are 9 extra-curricular activities at Tri-County. These clubs provided students with after school opportunities to enjoy, perform and compete. Tri-County worked to provide a myriad of opportunities for all students during the extended week day and many weekends.

Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. Two major school-wide projects this year were the Annual Holiday Gift Drive and a new project, Cradles to Crayons.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their own community. Many of the programs offered at Tri-County are available to the public and our service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Franklin*: construction of display cases and shelving for the Historical Society; repair and refinishing of conference tables at the Franklin Public Library; printing of corridor passes for Horace Mann Middle School; and painting of a trailer for the Police Department. *Medfield*: building and electrical wiring of a press box and printing of business cards and stationery. *Medway*: removal of steel bleachers from the football field. *Millis*: making blankets for the Police Department. *Norfolk*: printing of emergency response plans for the School Department, and building a shed for the Friends of Norfolk Library. *North Attleboro*: repair of two machines for the Electric Department. *Plainville*: printing of academic planners and notepads for teachers and repair of a Fire Department vehicle. *Sherborn*: building and electrical wiring of a storage shed. *Walpole*: wiring of the Department of Public Works garage. *Wrentham*: printing of various stationery and forms for the Police Department and repair of a police vehicle.

Tri-County students also completed many projects located at Tri-County including: Building and electrical wiring of a new storage building; installation of new lighting in the Early Childhood Careers Shop and the Boys' Locker Room; installation of new split air conditioning units in the Conference Room and

Technology Center; installation of a new water treatment system for chilled water and heating system; installation of a safety drench system in the Auto Collisions Shop; construction and electrical wiring of a solar photovoltaic training structure; construction of walls in both the HVAC and Electrical Shops; and completion of a variety of landscaping projects.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continues to move from words on a page, to action.

**NORFOLK PUBLIC LIBRARY
DIRECTOR'S REPORT**

During 2009 our town library continued to be a busy center of activity for town residents. Over 72,000 people visited the library this year. The reasons for library visits were many and varied and included: borrowing books and other materials, accessing the Internet and electronic databases, attending library programs, finding a quiet place to study or read, attending an art exhibit, or attending one of the 388 meetings that were held at the library.

Books and other materials flew off the shelves – 137,544 items to be exact. Adults accounted for 55% of book circulation, while children's and teen materials accounted for 45% of the circulation. 332 children's programs were held with an attendance of 6,135 children and 59 teen and adult programs were held with an attendance of 764 people. During a typical week, 180 patrons used the library's internet computers.

Library activity dramatically increased when the new facility opened in November, 2006 and has remained at a consistently high level. When the expanded building opened, the library was staffed by five full-time librarians and ten part-time associates and pages equaling 3.7 full-time equivalents (FTEs) for a total of 8.7 FTEs. Mandated budget reductions over the past several years have reduced library staffing to 4 full-time librarians and 8 part-time associates equal to 3.0 FTEs for a total of 7.0 FTEs. In 2006 the circulation per FTE was 16,130 items. By comparison, in 2009 the circulation per FTE rose to 19,642 items, a net increase of 3,512 items per FTE.

The library's self-service check-out station and automated check-in/sorting system have relieved the staff of some of the more routine functions. This allows staff to be of more assistance to patrons who require some in-depth help.

The library's dedicated team of volunteers continued to be a tremendous help. During 2009, 42 volunteers gave 1,876 service hours to the library. Together, they re-shelved 140,000 books, DVDs, and audio books, they cleaned and inspected the DVD collection, and picked books off the shelves

that needed to be routed to other SAILS libraries. They dusted shelves, straightened books and kept all the collections in good order! On behalf of the library staff, I want to thank all our volunteers for the many, many hours of service they gave to their community in 2009.

Respectfully submitted,
Robin Glasser
Library Director

BOARD OF LIBRARY TRUSTEES

It's hard to realize that it has been four years since our expanded library opened. That it still looks new is a testament to the Library users who take pride in the building. More than one-half of the Library is devoted to young people, from pre-school toddlers to young adults, and the Library's role as an educational resource remains one of its real strengths.

We welcomed to the Board this year Dr. Kumkum Malik, who brings considerable resources as a psychologist specializing in young people and families.

The Friends of the Norfolk Library, an independent charitable organization, have never been more important to enhancing the quality of Library programs and services. This year marked a milestone for this group with the departure of Mary Jo Gothorpe as president (and also as a Library Trustee). Mary Jo's energy and skills have been a major force in the success of the Friends for many years—especially her stewardship of the annual Book and Bake Sale, one of the most successful such events in Massachusetts. Thank you Mary Jo!

Our Director, Robin Glasser, continues to be creative and innovative. For example, Norfolk is one of five Early Childhood Resource Centers in the state and Robin's initiative in securing funding for this valuable resource is one example of her resourcefulness. The end of the year saw the start of a Town-wide "Norfolk Reads Together" series of programs and events for all ages. Robin and the Library staff worked diligently to bring this event together.

These accomplishments are shadowed by the Library's financial condition. For the first

time in the more than fifty years since they were introduced, we had to apply to the State Board of Library Commissioners for a waiver of financing standards to retain our certification. Decertification would mean ineligibility for state grants, state aid, and inter-library borrowing. We are now operating the Library with fewer staff than before the expansion. These are not good trends. We need all true friends of our Library to help ensure our Library remains strong and vibrant.

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is a regional planning agency serving the people who live and work in Metro Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region."

Despite economically challenging times, MAPC has proudly helped the 101 cities and towns in Greater Boston in navigating the recession with an eye toward preserving our region's vast resources for future generations. Whether in the area of public safety, open space preservation, clean water, affordable housing, transportation equity, sustainable development or inter-municipal cooperation, MAPC is uniquely positioned to bring cities and towns together for the betterment of the region as a whole. Our work encompasses many facets of living and working in Massachusetts, but is always guided by smart growth principles, and the philosophy that collaborative approaches can best solve regional issues.

Guiding Future Development and Preservation

With MAPC's progressive new regional plan, "**MetroFuture: Making a Greater Boston Region**," the agency is helping to guide both development and preservation in Metropolitan Boston, now through 2030. The plan was approved in December 2008, and campaigns for its implementation were launched to the public at an energizing event in June 2009. With the plan officially in place, MAPC's work has turned to advancing and measuring its implementation. Since the plan's adoption, MAPC staff has worked hard collecting input from hundreds of MetroFuture friends and supporters, whose ideas have helped craft four initial MetroFuture campaigns: Green Jobs and Energy, Local Smart Growth Planning, Transportation Investment and Zoning Reform. At the June 9, 2009 MetroFuture kickoff event, more than 300

people gathered to discuss and advise MAPC on strategies for advancing the first three campaigns. MAPC also released "From Plan to Action: A MetroFuture Summary," an accessible guide to MetroFuture goals and implementation strategies, which is available online at www.mapc.org and www.metrofuture.org. In 2010, MAPC will continue to advance the MetroFuture campaigns and engage the "Friends of MetroFuture" in this work. We are also establishing a Regional Indicators Program to assess the region's progress in achieving MetroFuture's goals, as well as MAPC's effectiveness at undertaking the implementation strategies. We are pleased that two of our partners in establishing the MetroFuture plan are continuing their support of implementation. The Boston Foundation has contributed to MetroFuture implementation broadly, while an anonymous foundation has funded establishment of an Equity Report Card. One way MAPC is advancing MetroFuture is through our work with the **Massachusetts Smart Growth Alliance (MSGA)**. Through MSGA, MAPC has successfully advocated for policies and initiatives that advance sustainable and equitable development, including increased state investment in transit and other transportation options, the state's "Gateway Cities" revitalization program, and meaningful zoning reform. MSGA is also working with the Massachusetts Water Resources Authority (MWRA) to make sure that expansion of the MWRA is accompanied by smart growth requirements and water conservation.

Through the MSGA, MAPC is also working with MassPIRG – the Massachusetts Public Interest Research Group – as well as Smart Growth America and other groups on the national "Transportation for America" campaign, which urges federal transportation policies that are consistent with smart growth principles. We are also working with leaders from across New England in the "New England Regional Rail Coalition," an association of planning, environmental, municipal and business groups from all six New England states that came together this year to improve the region's competitiveness for rail investments. MAPC also counts itself a member of Smart Growth America's "State and Regional Caucus," which brings smart

growth-focused organization leaders from across the country.

MAPC is also a founding member of "Our Transportation Future" (OTF), a coalition of business, labor, planning and environmental groups who are pushing for increased investment in the state's transportation infrastructure. OTF played a key role in the 2009 transportation debate around reform and revenue. Although our effort to achieve an increase in the gas tax failed, the Legislature did commit \$275 million in funding to transportation from an increase in the sales tax.

MAPC strives to make every major development project in the region compatible with MetroFuture and the state's Sustainable Development Principles. One way we do this is through our active involvement in the Massachusetts Environmental Protection Act (MEPA) process. As we study and comment on major developments, MAPC communicates our perspective and recommendations to developers, municipalities, and state officials. In 2009, MAPC evaluated and commented on several key projects, including the Urban Ring, the South Coast Rail project, Lowell Junction, Beacon at 495, Route 18 in Weymouth and RiverGreen Technology Park. Of special note is the "Commons at Prospect Hill" project in Waltham. MAPC collaborated with the 128 Central Corridor Coalition – which includes Burlington, Lexington, Lincoln, Waltham and Weston – to submit several joint comment letters to MEPA for this project.

Our MEPA comments consistently seek to minimize and mitigate traffic impacts, to expand transit, bicycle, and pedestrian alternatives, to safeguard critical environmental resources, to limit storm water impacts through "Low Impact Development (LID)," and to encourage a mixture of commercial and residential uses.

Better Planning through Technical Assistance

Cities and towns throughout the region continue to seek out MAPC for technical assistance on a variety of issues. Much of MAPC's "on the ground" technical assistance work for municipalities has been

made possible through funding from the District Local Technical Assistance program (DLTA). This program was created by the Legislature and Governor Deval Patrick in 2006 to assist communities with a variety of land use planning activities, especially expedited permitting of commercial and industrial projects. The program is now entering its third funding round, and it has been expanded to assist municipalities to regionalize planning, procurement and service delivery.

Using DLTA funding matched by the town, MAPC worked with Danvers to create mixed-use bylaws for targeted portions of Danversport. The bylaws were crafted after extensive public input, including a "Visual Preference Survey" using Photoshop and Pictometry imaging tools, as well as a survey of Danvers residents on industrial-type uses. In addition, the "Danvers Mixed Use Report" suggested zoning revisions to other targeted industrial areas, and designed and presented a public program on the feasibility of using the state's 40R Smart Growth Zoning program to redevelop parts of downtown Danvers.

MAPC staff also helped several municipalities to apply for federal stimulus money made available through the American Recovery and Reinvestment Act (ARRA). With assistance from MAPC, Revere received \$485,000 from the U.S. Department of Energy to help pay for the installation of a new roof with built-in photovoltaic panels and high efficiency air conditioning units at the Beachmont Elementary School.

Throughout 2009, MAPC develop the Malden Master Plan, utilizing Community Viz software, which helps community members visualize themselves inside four different scenarios for future residential development in Malden. MAPC staff used Community Viz in a live demonstration to compare alternative zoning scenarios and their impacts on different Malden neighborhoods. Participants provided instant feedback on each scenario using wireless keypads; following discussion, they voted on their preferred option. MAPC began work on a Housing Production Plan for Bellingham. The plan includes an analysis of housing supply and demand, an analysis of barriers to development, a map series, and will

include an extensive implementation plan with strategies to help the town achieve and maintain affordable housing goals. The work will also include formation of a "Municipal Affordable Housing Trust Fund Board of Trustees" to oversee implementation activities.

MAPC staff worked on housing publications this year, including one with The Citizens Housing and Planning Association (CHAPA), titled "The Use of Chapter 40R in Massachusetts As a Tool for Smart Growth and Affordable Housing Production." An advisory committee on the project will explore policy improvements in light of the information revealed by the report. Staff also assisted the Massachusetts Housing Partnership on a Municipal Affordable Housing Trust Fund guidebook, which explains strategies for setting up a trust and gaining approval from the local legislative body.

This year, MAPC began working with municipalities that wanted help collaborating on the joint delivery of services, and these efforts were also funded under DLTA. Two of the projects focused on consolidating public health services among Arlington, Belmont and Lexington, and between Melrose and Wakefield. The Melrose/Wakefield project was implemented mid-year and met with success by year's end. Working with the public health directors of Arlington, Belmont and Lexington, MAPC staff helped to build an organizational framework and governance structure for a single regional health department designed to serve the three towns with improved service quality through a cost-effective approach. Action is expected at the 2010 spring town meetings. Several other DLTA projects addressed public safety concerns. In the first, MAPC assisted in creating a **regional emergency communications center (RECC)**. A vendor was selected at the end of the year and the study will begin in January. A second project would regionalize an emergency planning committee (REPC) among seven communities in and around Norwood. MAPC researched model organizations, proposed a

structure and set out a plan for implementation.

Another pair of projects focused on consolidation of fire services. Melrose and Wakefield asked MAPC to help them examine the potential of jointly providing fire department services, such as inspections, fire safety services and dispatch. Ashland and Hopkinton asked MAPC to help them evaluate combining their fire departments as a means of mitigating economic pressures. MAPC staff, aided by fire service professionals, collected data, analyzed response times and build-out trends, station locations and equipping and staffing, to deliver a report of findings and recommendations for next steps. Through our work with school departments on the North Shore, MAPC staff also developed a combined teacher training schedule for seven departments and helped create a joint job posting system designed to improve applicant pools, provide efficient candidate screening and lower advertising costs.

Encouraging and Supporting Collaboration among Municipalities

Subregional councils are a primary means of communication between MAPC and member communities, and MAPC continually seeks to expand participation in these councils. Each municipality in the MAPC region is included in one of eight subregions, led by a staff coordinator; the Metrowest Growth Management Committee plays this role in MetroWest, but is governed by an independent board, on which MAPC serves.

Subregions provide a venue for citizen input into regional planning as well as a forum for local elected officials, planners, community organizations, legislators and businesses to exchange information. Over the past year, subregional meetings addressed a wide variety of planning topics, such as the Ocean Management Act, the Green Communities Act, Scenic Byways, water usage, using GIS, economic development and more.

MAPC also facilitates regional dialogue and joint municipal action among chief elected and appointed officials in the region. Among the most prominent of such efforts are the

Metro Mayors Coalition and the North Shore Coalition, which bring together mayors and city/town managers to collaborate across municipal boundaries.

The Metro Mayors helped further the mission of MAPC this year by responding quickly to the emerging economic crisis. MAPC has taken an active role in working to help cities and towns avoid layoffs and become more efficient, through efforts like legislative advocacy in support of a comprehensive municipal relief package, of local options taxes, of participation in the Group Insurance Commission (GIC), and by studying the feasibility of regional 911 call centers in the Metro Boston region. MAPC also helped cities share information and develop strategies to cope with the foreclosure crisis.

A regional anti-youth violence initiative is another example of regional collaboration that MAPC helps to foster. Over the past three years, MAPC helped nine Metro Mayors Coalition cities, 10 North Shore Coalition municipalities, and two MetroWest towns to secure more than \$2 million annually in funding through the state's Charles Shannon Community Safety Initiative. MAPC is the fiduciary agent and program manager for these funds, helping communities to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence and substance abuse. In August 2009, the Metro Mayors Coalition hosted its Second Annual Shannon Grant Basketball Tournament in Somerville. Participants in the tournament included law enforcement, prevention partners and youth.

MAPC continues to perform fiduciary, planning, and project management services for the Northeast Homeland Security Regional Advisory Council (NERAC), managing \$4.65 million in grant funding for 85 cities and towns north and west of Boston. In 2009, MAPC took on the role of fiduciary for all four regional homeland security councils across the Commonwealth, managing \$13.4 million in grant funds and performing grant management, procurement and financial services for all four, while managing a team of three other regional planning agency partners who staff and support the Southeast, Central and Western councils. MAPC also participates in

statewide homeland security planning efforts along with participants from several state agencies and all homeland security regions.

MAPC has expanded its fiscal management role in the public health arena as the "host agent" for the Region 4A Public Health Coalition, a cooperative of 34 public health departments ranging from Wilmington to Wrentham, between I-95 and I-495. MAPC assists the coalition in utilizing more than \$485,000 for emergency and pandemic preparedness efforts. As H1N1 "Swine Flu" pandemic concerns spread across the state, MAPC hosted an additional \$1.2 million in grant funding to provide vaccine clinics throughout the 4A region.

Preparing for Natural Disasters

After recent storm events – such as the Northeast ice storm in December 2009, and several heavy rains storms that caused flooding this summer – residents across the region are more aware than ever of the severe effects of natural disasters. To help allay these effects, MAPC completed Natural Hazard Mitigation Plans for 32 cities and towns in 2009, on top of the 41 other plans completed in recent years. Each plan includes a GIS map series depicting areas subject to various natural hazards, an inventory of critical facilities and infrastructure, a vulnerability analysis, and a mitigation strategy with recommended actions to reduce vulnerability.

In 2010, MAPC will be completing the final set of plans for the region, helping 17 more communities. MAPC will also begin work this year on updating and renewing the Hazard Mitigation plans for 19 communities on the North Shore and South Shore, whose original plans were completed in 2005. FEMA requires that the plans be renewed every five years to reflect current data and conditions.

In many communities, Brownfield sites such as abandoned industrial facilities hold much potential for redevelopment and community revitalization if properly cleaned up. MAPC is working collaboratively with Peabody and Salem using a \$1 million EPA Brownfields grant to assess several Brownfield sites in the two cities. The sites are important for Peabody's plans to mitigate flooding in the downtown, and also for the expansion of

open space, greenways, and economic development in both cities.

Municipal Savings through Shared Procurement

Some 35 communities are saving up to 20 percent on purchases of office supplies, paving services, and road maintenance by participating in MAPC's Regional Services Consortiums. MAPC performed multiple procurements for municipalities in four consortiums in the South Shore, MetroWest, North Shore, Metro Northwest, and Merrimack Valley regions. Similar savings were realized by the 300 members of the Greater Boston Police Council (GBPC). During 2009, MAPC continued to broaden its array of GBPC-sponsored vehicle contracts to provide choices, convenience, and quality for public safety departments needing police cruisers, SUVs, general use vehicles, a range of trucks from light to very heavy duty, and a selection of hybrid vehicles. Overall, 187 vehicles were purchased, totaling more than \$12 million in sales.

In 2009, MAPC began its partnership with the Fire Chiefs Association of Massachusetts (FCAM) to develop a collective procurement service model to address the high cost of fire apparatus and ambulances. MAPC procurement services will continue to be attractive as local governments face mounting budget constraints. Making Data Accessible to All Good planning requires access to good data. MAPC works to collect and analyze regional data and to make this data available to the public, while helping to increase analytic capacity at the local level. Users throughout the region and around the world can access information about MAPC communities through our ever-expanding Web-based mapping site, www.MetroBostonDataCommon.org.

In an effort to develop an even more effective next generation of the DataCommon, MAPC is working closely with our colleagues in the Open Indicators Consortium (OIC), which includes data intermediaries from throughout the nation. OIC is working with researchers at UMass Lowell to develop an "open source" technology to add more powerful analysis

tools for researchers and a more intuitive interface for novice users.

Although users can access the DataCommon for most of their needs, MAPC still responds to daily data requests from municipalities, organizations, individuals, the media and state agencies. In 2009, MAPC answered more than 200 on-demand data requests. In July 2009, MAPC held its biennial "Data Day" conference and received an overwhelming response, with more than 350 in-person attendees and at least 100 participating in a webcast. This conference, sponsored by MAPC, Northeastern University and The Boston Foundation's Boston Indicators Project, helps communities and non-profits to expand their capacity to use technology and data to advance their goals.

MAPC continues to incorporate cutting-edge planning and technology tools into our region's planning processes. Using Google SketchUp and Community Viz, MAPC created a 3-D computer model of Weymouth Landing to enable planning workshop participants to take a "virtual tour" of the district – as it looks now and as it might look with different types of new development. The visualization tool helped participants to focus future solutions and supported a lively discussion about the types of development that should be encouraged. A Digital Media and Learning grant from the MacArthur Foundation funded the development of the region's first planning video game. The Participatory Chinatown Project, a partnership with Emerson College and the Asian Community Development Corporation, is exploring how a planning video game that utilizes a 3-D virtual environment can facilitate citizen engagement in a neighborhood master planning process. The 3-D virtual environment augments the debate about new development, bringing in additional information, tracking effects of different decisions, and showing the results of those decisions so participants can experience what the space would look like under varied scenarios. MAPC is an official Census affiliate, working with our municipalities and the Donahue Institute at UMass Boston to prepare for a complete and accurate count during the 2010 Federal Census, and to ensure that subsequent annual Census estimates are also accurate. MAPC provides training and assistance to

municipalities and community-based organizations to help ensure that everyone in our region is counted.

Getting Around the Region

Transportation – and equitable access to reliable transit – is a major focus of MAPC's work. The agency serves as vice-chair of the Boston Region Metropolitan Planning Organization (MPO), which establishes transportation funding priorities for the region. We conduct studies and develop plans to support transportation improvements, and advocate for a well-funded, accessible transportation system that provides choice and mobility. We also encourage the coordination of transportation and land use policies at the state, regional and municipal level.

MAPC is working along Route 9 – with Southborough, Framingham, Natick and Wellesley – to plan for anticipated growth in that area. In Phase 1 of this study, MAPC estimated the potential retail, office and industrial growth allowed under existing zoning adjacent to the roadway. This allowed MAPC to estimate likely increases in daily vehicular trips, as well as morning and evening peaks, for 56 zones in the corridor. In Phase 2, MAPC and the communities are studying alternative land use patterns to determine if these changes, along with mitigation measures such as improved transit, can allow growth without gridlock along Route 9. Future economic development along parts of the already congested Route 128 corridor could lead to traffic increases of more than 50 percent on 128 and on local streets. In 2010, MAPC will complete a corridor plan with Weston, Lincoln, Waltham, Lexington and Burlington calling for establishment of a multi-modal transportation center along the Fitchburg commuter rail line, along with other steps to increase bus, pedestrian, and bicyclist opportunities.

To reduce existing and anticipated congestion and safety problems along Route 495 between Route 290 and the Mass Pike, MAPC and the Central Massachusetts Regional Planning Commission (CMRPC) worked with area communities and local business groups to look at a range of roadway, transit and land use options. The report's findings will be the starting point for

a more detailed follow-up study to identify the specific steps to relieve congestion, to improve safety and to manage land use.

This year, MAPC broke new ground by working with Boston, Brookline, Cambridge and Somerville to secure a vendor to establish a regional bike sharing network, modeled after a successful system in Montreal. The system is projected to have several hundred bike-share stations throughout Boston, Cambridge, Somerville, Brookline, and Arlington within the next several years. The goal of the program is to increase mobility options within the Inner Core and to replace short automobile trips with biking. MAPC managed the procurement process and is helping each city establish contracts with the vendor, The Public Bike System Company. Finally, In 2010 MAPC will work with communities along Route 2 to better coordinate regional transit service and prepare for the effects of large transportation changes along the corridor in the coming years.

Charting a Course to Regional Prosperity

MAPC's economic development work is based on a Comprehensive Economic Development Strategy, updated annually. This report presents current economic trends in a format useful to public officials and community-based organizations. It is also an important fundraising tool. In 2009, MAPC leveraged \$3.5 million in funding from the U.S. Economic Development Administration to help fund new research and development space for the Fraunhofer Center for Sustainable Energy Systems in Cambridge. The Center is dedicated to serving the research needs of the sustainable energy industry, helping established industry as well as first time entrepreneurs move clean energy technologies from the laboratory to the production line. MAPC also collaborated with North Shore InnoVentures, a life science business incubator, to locate the new Cleantech InnoVenture Center (CIVC) in the heart of Lynn. CIVC specializes in catering to the needs of clean energy and clean technology businesses that have already proven the value of their new product and are preparing to manufacture. MAPC is supporting the innovation economy in Massachusetts by working collaboratively

with business-driven organizations in every part of the region. Job creation remains the goal. What has changed are the tools we use to create jobs: information technology, transfer of knowledge, communication systems, and decision support tools that, together, harness the creative energy of people from different industry sectors, professional backgrounds, and cultures. MAPC is a regional information hub that catalogs commonly-held barriers to component parts of the innovation economy and facilitates a unified response on how to best mitigate these barriers.

From Beacon Hill to Capitol Hill

Making change on Beacon Hill requires dedication to advocacy and coalition-building. Under the guidance of our Legislative Committee, MAPC works with the Patrick Administration, legislators, and stakeholders of all stripes to advance legislation and policies across a diverse set of issues. These issues include budgetary appropriations for programs as wide-ranging as the Charles Shannon Community Safety Initiative, the District Local Technical Assistance Program, and the Census Estimates Program. MAPC advocated successfully for passage of numerous bills, from legislation enabling cities and towns to locally opt for meals and hotel taxes, to the recently passed reforms of our transportation system. We continue efforts to make it easier for cities and towns to regionalize municipal services, to improve and better fund the successful Community Preservation Act, to create a system to convey and reuse surplus state land in ways that are consistent with smart growth, and to reform health insurance for municipal employees.

MAPC is also increasingly active in Washington, working with the Obama Administration and our Congressional delegation to revamp the way transportation is funded in America, with an increased emphasis on lowering greenhouse gas emissions through a greater emphasis on transit. We are collaborating closely with the National Association of Regional Commissions and other allies to establish the so-called "sustainable and livable communities" program, which will fund the

development and implementation of regional plans like MetroFuture.

South West Advisory Planning Committee (SWAP)

Bellingham, Dover, Franklin, Hopkinton, Medway, Milford, Millis, Norfolk, Sherborn and Wrentham

During 2009, the SWAP subregion municipal representatives participated in 9 meetings to discuss and take action on issues of mutual interest from community development to transportation planning. SWAP provided input to MAPC regarding proposed state legislation, transportation funding, and components of the regional plan. SWAP heard presentations related to federal Energy Efficiency Block Grants, District Local Technical Assistance grants, the Community Transportation Technical Assistance program, and the Green Communities Act funding for which SWAP communities were eligible. SWAP hosted discussions for community leaders to learn about ongoing water conservation and reuse activities in the region, to hear about how existing and proposed partnerships between communities can save costs and enable expanded municipal services, and to provide input to an ongoing study of Route 126 from Bellingham to Framingham.

SWAP will continue the above efforts during the upcoming year. In addition, SWAP will be working with the MetroWest Growth Management Committee to host discussions on the inter-municipal implications of potential casino development in the I-495 area.

PLANNING BOARD

2009 brought many changes to the Planning Board as the Town voted at the Annual Town Meeting to create a Land Use Department, which combined the Planning Board, Board of Health, Conservation Commission and the Zoning Board of Appeals offices and staff.

The Planning Board, together with the Zoning Bylaw Study Committee, drafted and gained approval from the Annual Town Meeting for various zoning articles.

The Planning Board approved site plans for 269 Dedham Street, 77 Pond Street and wireless communication facilities for MetroPCS and Verizon at 28 Union Street. The Planning Board also reviewed the Mill River Heights subdivision, Toils End Farm subdivision and Fern Ridge Estates subdivision.

The Planning Board continued to receive Planning Services from Gino D. Carlucci, Jr. of PGCA, Inc., Franklin, Massachusetts. Mr. Carlucci's guidance in providing comprehensive information on available grants as well as land-use and zoning guidance has assisted in regulating growth and development.

Engineering Services continue to be rendered by PSC, P.C., of Foxborough, Massachusetts with the majority of meetings being attended by President, Thomas C. Houston, or Senior Vice President David W. Sanderson.

Please consult our web page at www.virtualnorfolk.org or contact our assistant, Betsy Fijol, for information about current projects, applications, regulations and the services the Planning Board provides.

Respectfully submitted,
Norfolk Planning Board

David A. Roche, Chairman
Steven G. McClain, Vice Chairman
Peter S. Chipman, Clerk
Thomas M. Burke, Member
Andrea Langhauser, Member

ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee (EDC) was established in March, 2007. The EDC was "jointly appointed" by the Selectmen and the Planning Board and operates under their authorization. With their approval, the EDC focuses on items and agenda relating to the controlled and balanced growth of business and economic opportunities within our community. Our mission is to identify viable business alternatives that meet the service needs of residents, create a sustainable tax base and encourage higher density development within the non-residential districts, by facilitating timely and concise Town Government communications.

Southwood Property Assessment & Development

The Southwood property is the largest parcel of underdeveloped land within the Town and represents a significant potential in property tax revenue once developed; hence, the EDC has spent considerable time and effort in 2009 toward that objective.

In 2008, the EDC successfully applied to the State, adding the Southwood property to the list of properties designated as 43D Priority Development sites.

As part of the 43D designation for the Southwood site, the State, in 2009, provided grant funds of approximately \$50,000 which allowed the successful determination of the availability of utilities, including water, gas and power and both off site and on site wastewater disposal options.

Recognizing that the Southwood property cannot be further developed until the contaminated landfill and oil plume areas are determined and remediation carried out, the EDC, working with Southwood's owner, Caritas Christi Health Care, and Mass Development, began the exploration of Federal and State grants for investigation and remediation of the Southwood landfill. This work will continue into 2010.

The EDC also had a warrant article passed expanding the zoning of the Southwood property to include

Biotechnology as a use "as of right" and worked with the Massachusetts Biotechnology Resource Council (MBRC), who awarded the Town's Southwood Zoning District its "Silver" readiness rating. The MBRC uses its rating system to attract biotechnology and research and development companies to potential sites suitable for expansion.

Additional EDC Activities

With insight and specific expertise, the EDC assisted Town officials as they developed the 43D process, application and development guidelines for developers. With this process, a developer's application will be reviewed by the newly created Design Review Coordinating Council, (DRCC) made up of Chairpersons of each Land Use Board and other Town officials, who will respond no later than 180 days after the developer's application is deemed complete. This new Expedited Permitting application, review and approval process was completed before the end of the year and is now ready to use.

Over the course of the year, two EDC members have developed an internet web page for the EDC on the Town's website and created the "Development Opportunities" pages listing sites in Town ready for or under development. These pages provide useful information to expand or build in Norfolk. The site also provides a point of contact at Town Hall for further inquiry.

Early in the year, the EDC was instrumental in working with Town officials in exploring the potential for the creation of waste water and storm water districts within the B-1 District (Town Center), something to be considered at future Town Meetings.

Assistance was provided by the EDC to Town officials as the B-1 District (Town Center) was proposed and approved as a 43D Priority Development site where development projects are eligible for Expedited Permitting. During this process, the EDC met with Town Center property owners to obtain their input and solicit their agreement to have their properties included in this approach.

Finally, the EDC met with State Senator Scott Brown and Representative Richard Ross to push the request by the Town for Stimulus Funds for several Town projects. Unfortunately, none of the requests were granted as the State had far more requests from cities and towns than funds available. A request was also made for state funding support to deal with contamination on the Southwood site that was created by the state when it owned the property.

The EDC currently has expanded from five members to seven, as voted on at Town Meeting, and is in the process of filling the final position. Minutes of EDC meetings can be found on the virtual Norfolk web site.

NORFOLK RECREATION COMMISSION

The Recreation Department reports to the elected five member Recreation Commission consisting of five members. The Department has one full time employee and one part time employee along with the instructors.

Norfolk Recreation's goal is to build community health, spirit, and opportunity. Programs are self-supporting through a recreation revolving fund. In 2009, with the economic downturn, we focused on lowering the cost of programs when possible while maintaining enough revenue to provide community events. The Recreation Department organized and funded the Free Summer Concert Series, the \$1 per day Summer Playground, the Easter Egg Hunt, and the Tree Lighting Celebration. Cost saving measures included changing credit card processors and bringing Norfolk Youth Basketball in house.

In an effort to increase community involvement and fundraising, Recreation examined the re-establishment of the Friends of Recreation. This project will continue in 2010.

The Recreation Commission allocates Norfolk playing fields at the Freeman Centennial School and at Pond Street. In 2009, there were more requests than fields available. Youth, adult and high school sport organizations have over 2500 players using fields for practices and games each week.

Field condition and maintenance continued as top priorities. The Commission worked closely with the Department of Public Works and sport organizations to maintain the fields and park areas. The primary goals of field and park maintenance are safety, playability, and durability. The field user fees of \$20 per person enabled us to increase upkeep with additional aeration, overseeding, and fence improvements, as well as plan for longer term maintenance.

The Sign Sponsorship program was suspended for one year at the Pond Street Complex due to the economic downturn. The local businesses and organizations that had purchased sponsorships in 2008 were continued in 2009 at no charge.

Norfolk Recreation continues to pursue improving recreational sites. The Pond St. Complex needs a building that with bathrooms, a concession stand, a multi-purpose room, and

storage. The completion of this building would allow for full utilization of the Complex and allow us to discontinue programs at the Old Town Hall. Design planning continued for the twenty year old Kids' Place playground. It was decided to delay additional fundraising for Kids Place due to Senate changes affecting the Community Preservation Act.

Recreation continued working with the Department of Public Works, the Conservation Commission and the Community Preservation Commission on revitalizing the Town Pond. Our goal is to have the Town Pond serve as an accessible park area with fishing for residents.

Norfolk Recreation is greatly appreciative of the support we receive from our citizens and looks forward to continuing the promotion of community recreation, spirit, health and opportunity.

Respectfully submitted,
Ben McCarty, Chairperson,
Ken Lawrence, Secretary
Karen Fruci, Tom Terpstra, David Mastro

ZONING BOARD OF APPEALS

The Zoning Board of Appeals consists of 5 Full Members with a term of 5 years and 2 Associate Members with a term of 1 year. The Board meets regularly once per month on the 3rd Wednesday of the month unless the work load dictates additional meetings. The Board hears petitions for Variances, Special Permits, Comprehensive Permits and Appeals of the Building Inspector's decisions. The Building Inspector is the Zoning Enforcement Officer.

During the 2009 calendar year the Board received 13 applications, some with multiple special permit and variance requests. The breakdown is as follows:

<u>Special Permit Requests:</u>	9
Granted:	6
Denied:	0
Extensions	1
Pending:	2

<u>Variance Requests:</u>	5
Granted:	3
Denied:	0
Pending:	2

<u>Appeals:</u>	0
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<u>Comprehensive Permits:</u>	
Extension	1

Of the six special permits granted four Special Permits were related to new commercial entities within the Route 1A Commercial District and the B-1 Business District and 5 special permits were related to residential projects.

NORFOLK BOARD OF HEALTH

The mission of the Norfolk Board of Health is to promote proper public health, prevent the spread of disease and safeguard the environment from pollutants, microbial contamination and to assure the private and public water supply. This is carried out through routine inspections of restaurants and businesses, investigating public nuisance complaints, septic and storm water drainage plan reviews, and overseeing many programs and regulations aimed at the public health at the local and state level. Additionally, we act to educate our residents and businesses concerning health issues and enforce our town by-laws for the good of the public health.

The Board of Health is under the excellent guidance of 3 elected officials and it's administrative staff and consults with Health Agents, Sanitarians and other experts, and rely on their sound scientific advice when making public health decisions.

Permits and Licenses Issued

	2008	2009
Burial Permits	8	11
Form 1.0 (Review for home Improvement)	40	27
Perc Testing	33	29
Well Permits	6	6
Septic System Permits:		
New Construction	29	22
Upgrades	21	22
Component		
Replacements	11	15
Site Plan Reviews	4	2
Subdivision Reviews	4	3
Variance Hearings	3	6
Food Establishments	28	29
Tobacco Sales	5	5
Refuse Haulers	9	9
Septic Installers	44	46
Septage Pumps	16	13
Camps	1	1

Norfolk Board of Health Activities

The Board of Health sponsored its annual Rabies Clinic on April 4, 2009 at the Norfolk DPW garage on Medway Branch Rd. Dr. Shelly Sandler, D.V.M. and staff vaccinated a total of 79 dogs and cats.

The Board of Health sponsored a Seasonal Flu Clinic in October 2009 at the Senior Center.

The Walpole Area VNA provided vaccinations to more than 190 residents. Many thanks go to the VNA, Council on Aging, and the volunteers that make this event possible.

The Board of Health also sponsored four H1N1 vaccination clinics throughout the months of November & December and vaccinated 1,000 residents. Information on H1N1 was posted on the town website in a front page link to the Centers for Disease Control and an informational campaign directed at town residents was placed on local cable access, NCTV.

The Board of Health funded the town's Connect-CTY mass communication service again this year through a Homeland Security grant. Residents are reminded to visit the town's web site and click on the link that says "SIGN UP NOW-SERVICES BY CONNECT-CTY" to enter their complete contact information.

The Board's all-volunteer Medical Reserve Corp (MRC) team has grown to include fifty-two residents with medical and non-medical backgrounds. The purpose of the MRC is to generate community awareness to educate our town on how to prepare for an emergency. The MRC meets monthly and has hosted several training classes and guest speakers. Becoming an informed citizen and being prepared for an emergency can help save lives-consider joining the Norfolk MRC. Visit the Board of Health web page for more information on the MRC.

Board members have visited several sites, to investigate issues or the status of idle properties over the past year including the Southwood Hospital site and other building sites related to new construction. They have also investigated several public nuisance claims and have had violations and issues corrected.

The Board of Health would like to thank all of our volunteers for their dedication, hard work and continued support throughout the year. Please consult our web page at www.virtualnorfolk.org or contact our assistant, Betsy Fijol, for information about current public health concerns, applications, regulations and the services the Board of Health provides all Norfolk residents.

Respectfully submitted,

Norfolk Board of Health

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee meets monthly at Town Hall and is comprised of a combination of at-large members and members representing certain existing Boards and Commissions in Norfolk. In the eight years since the adoption of the CPA by the voters in Norfolk, we have collected nearly \$6.0 million in funds, with nearly 50% of that sum coming from State matching funds. As of the end of December 2009, we have an unencumbered balance of nearly \$3.1 million, exclusive of the funds earmarked for projects already approved. To date, the CPC has spent or allocated approximately \$2.3 million for projects within the Town of Norfolk. These projects fall under our mandated priorities: open space and recreation, affordable housing, and historic preservation.

During the past year, the Community Preservation Committee has reviewed funding applications and worked with various groups in Town to identify opportunities to expend CPA funds for projects that are consistent with the mission of the CPA and that will have long-term benefits for the Town of Norfolk. Some highlights of the year's activities are as follows:

- At the spring Town Meeting, voters approved the expenditure of \$10,000 for the rehabilitation and restoration of the Pondville Cemetery on Everett Street.
- Town Meeting also voted to appropriate \$53,900 to rehabilitate the stone wall and sign at the Norfolk Cemetery on Main Street.
- Town Meeting voters approved the allocation of \$30,000 to fund a recreation feasibility study and conceptual drawings for public use of the area at the old town dump and adjacent town-owned woodlands. The Committee thus far has received proposals and interviewed applicants.
- CPA monies were also approved by Town Meeting to fund professional assistance in the preparation of National Register applications for two areas in Norfolk.
- The proposed purchase of a parcel on Campbell Street that will provide

trailhead parking for the Highland Lake property is moving forward.

- The CPC updated its Strategic Annual Work Plan for the July 1, 2009 to December 31, 2010 time period.
- After some lengthy initial delays, the CPA-funded Norfolk Grange historic restoration project is well underway. Many of the necessary steps were completed over the year (including septic design and approval and construction drawings) that will allow interior and exterior renovations to begin this spring.
- The Norfolk Library's Schoolhouse Renovation, funded by CPA monies, was completed.
- The CPC has been involved in discussions regarding the development of the Fales Memorial Park at Highland Lake (acquired with CPA funds).
- CPC was a member of the Community Preservation Coalition for calendar year 2009.

Please visit www.virtualnorfolk.org to view our meeting schedule and minutes along with downloadable forms for projects and applications.

We encourage people to get involved with the CPC and to bring us ideas of possible projects. We appreciate the support of the Town of Norfolk and look forward to continuing our efforts in 2010.

Respectfully submitted,

Community Preservation Committee

NORFOLK COUNCIL ON AGING

The Council on Aging is made up of 11 members appointed by the Board of Selectmen. The Council appoints an undesignated number of Associate Members. The mission of the Norfolk Council on Aging is to serve as an advocate to ensure that the town's seniors have the opportunity to live with independence, dignity and security. The Council works closely with the Friends of the Norfolk Council on Aging, the Massachusetts Office of Elder Affairs, area agencies, state legislators and local officials to ensure that a wide range of activities are provided.

The Council employs a full time Executive Director, a part-time Secretary, a part-time bus driver, and a 20-hour-a-month Outreach Worker.

The Council received a formula grant from the Executive Office of Elder Affairs (MCOA) in the amount of \$6,174.00, which was used for mileage and extra hours for the outreach program, annual dues to MCOA, and to subsidize programs.

Programs and services provided by the Council include general information, referrals to other agencies, outreach program, caregiver support, food shopping, health screenings, haircuts, walk club, massage, yoga, fitness programs, intergenerational programs, tax relief program, fuel assistance, transportation, congregate meals, home delivered meals, community education, legal assistance, monthly newsletter, recreation, social events, swimming at the Wrentham Developmental Center pool, Veterans breakfast, Dinner/Friendship club, and Fishing

Derby. The Council also provides services to non-seniors for such things as fuel assistance and general information.

Silver Set Gazette monthly video is on Cable with Council on Aging board member Richard Connors and the Executive Director as hosts. The Newsletters are also on line and can be e-mailed.

The back area at the Senior Center was dedicated with the placement of a granite bench in memory of Betsy Weaver.

The Friends of the Norfolk Council on Aging purchased two CYBEX Exercise bikes which are located in the Lower Level.

The Council on Aging would like to acknowledge the ongoing assistance of the Highway Department, the Board of Health and Walpole Visiting Nurses for sponsoring health clinics, the Fire & Police Departments, HESSCO (Health and Social Services Consortium, Inc.), the Executive Office of Elder Affairs, Norfolk Community TV, the Friends of the Council on Aging, Boy & Girl Scouts, all the citizens of Norfolk and our many volunteers who helped to make the Senior Center a home away from home.

The Council is presently developing several activities and recreational opportunities in an effort increase awareness and use of the Senior Center.

The Council on Aging meets at 9:30 a.m. on the third Monday of each month at the Senior Center. All are welcome to attend.

NORFOLK COUNTY MOSQUITO CONTROL

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. Site visits, pre and post monitoring, photographic documentation, survey measurements, flagging, accessing assessors information, maintenance of paperwork and electronic forms, communication with and/or meeting on site with residents, town/state/federal officials and maintaining regulatory compliance are all important aspects of this program. In addition to normal drainage system maintenance, Project personnel advise residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage ditches checked/cleaned	2,300 feet	Culverts checked /cleaned	38 culverts
Intensive Hand Cleaning*/ Brush Cut	360 feet	Mechanized Cleaning	160 feet
Brush Cut	160 feet		

* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. These applications were conducted after devoting many man hours to collecting larval data which is used for targeting purposes as well as for determining efficacy of these applications. The products used during these applications were Bti (*Bacillus thuringiensis israelensis*) and Methoprene.

Aerial larvicide applications	389 acres
Larval control - briquette & granular applications by hand	5.7 acres
Rain Basin treatments – briquettes by hand (West Nile virus control)	835 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. These applications are conducted based on residential complaints as well as by analyzing adult mosquito population data collected from light traps. Additional applications may have occurred following identification of mosquito born viruses such as West Nile virus and Eastern Equine Encephalitis. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	3,585 acres
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Respectfully submitted,
John J. Smith, Director

Respectfully submitted, _____ John J. Smith, Director

NORFOLK HISTORICAL COMMISSION

The Norfolk Historical Commission continues active involvement in the preservation of Norfolk's history. With the approval of the Mass Historical Commission, we have designated several properties that are eligible for inclusion in the National Register of Historic Places; these areas include: Sullivan's Corner, Kingsbury Pond District, Myrtle and Miller Streets, Rockwood Road, Jane & Paul's Farm, and Pondville Cemetery. Applications for Pondville Cemetery and Sullivan's Corner will be prepared in 2010.

NHC has worked closely with the Department of Public Works and the CPC on two preservation projects. One is the planning and funding to restore the crypt at Pondville Cemetery. Preservation funds were also granted for the restoration of the wall, new signage, and the creation of a new chain and post barrier along the new portion of the Norfolk Cemetery along Seekonk Street. This project was designed by Lowell Robinson. We continue to work with the Norfolk Grange by reviewing their plans as the restoration of the Grange Hall progresses. The newly renovated Old Parsonage of the Federated Church was featured in an NCTV documentary narrated by NHC Chairman, Betsy Pyne. We congratulate and thank the members of the Federated Church for saving this important historic building.

Thelma Ravinski continues to share her expertise in local history by presenting workshops on Norfolk history to school children,

scouting and community groups. She is also working with Jean Wall transcribing "Norfolk Story" tapes of interviews with long time Norfolk residents. She collaborated with Barbara Bartholomew in the NCTV production of the *Old Chilson Films of Norfolk* dating back to 1938.

Barbara Bartholomew has written two books on local history: *Settlement at Stop River Falls* and *The Life and Times of Bertha Fales*. They are available at the library. She was the leader in establishment of the *Fales Memorial Park Preserve at Highland Lake*, which was approved at the Town Meeting in May. She has sponsored *History on the Hill Programs* in the Gazebo on Town Hill and in Town Hall, giving six talks on local history in 2009 with six more planned for 2010.

One of our newest board members, Betsey Whitney, is writing a history of Pondville beginning with Daniel Pond in 1652. This is a work in progress; much written information has been collected, and the task of assimilation in an orderly manner has begun.

Respectfully submitted,

Norfolk Historical Commission
 Betsy Pyne, Chairman
 Thelma Ravinski
 Marcia Johnston, Treasurer
 Geri Tasker, Administrative Assistant
 Barbara Bartholomew
 Betsey Whitney
 Sandra Paquette

NORFOLK HOUSING AUTHORITY

With no candidates running for the 1-year open position, the Board of Commissioners has been running short-handed since May of 2008.

Norfolk Housing Authority Property:

The Norfolk Housing Authority manages 84 units of State Aided housing. This year we were able to secure funding for upgrading all shower heads, thermostats and 32 refrigerators purchased before 1995 at Hillcrest Village. These upgrades are helping control our ever increasing utility bills. In addition, all original electrical panels in the individual units and hallways have now been replaced due to age and a couple of system failures. Presently, we have 64 units at Hillcrest Village, located on Rockwood Road; our residents are Elderly and Disabled/Handicapped. All applicants interested in residing at Hillcrest Village will find our waiting list to be about a six month to one year wait for an apartment.

Our Family development, Pine Knoll, located on Arnold Road, contains 20 residences of two and three bedroom units. Waiting lists are kept for both properties and applications may be obtained at the Housing Authority office at Hillcrest Village or mailed by request. We can be reached at 508-528-4800, 8:00 a.m. to 1:00 p.m. daily. Our Family waiting list is about a two to three year wait. Both waiting lists give a priority to those applicants who currently live or work in the town of Norfolk.

Our mission is to provide Affordable Housing in the Town of Norfolk. All members are working diligently to provide more affordable housing opportunities in the town of Norfolk.

Special Thanks:

Saint Jude's Confirmation students and staff for delivering Easter, Thanksgiving and Christmas Baskets to our Elderly and Family Developments. You provided for those who may not have had a holiday dinner. Thank you for your generosity and kindness.

The Board of Commissioners, staff and residents wish to express their appreciation to the dedicated Police, Fire and Highway Department personnel for their concern and service. The Housing Authority also wishes to commend and thank Norfolk Together, St. Jude's Parish, the Federated Church, the Girl

Scouts, the Boy Scouts, the SAC program and children, and the Council on Aging for their continued support, outreach and care of our residents.

The Norfolk Housing Authority remains committed to serving the Norfolk community and its residents with affordable housing opportunities. If you would like the opportunity to serve on the Board of Commissioners, please come to the office at Hillcrest Village, 33 Rockwood Road for more information.

Respectfully submitted,
Muriel St. Amand,
Executive Director

**SOUTH NORFOLK COUNTY
ASSOCIATION FOR RETARDED
CITIZENS, INC.**

Turning Disabilities into Possibilities . . .

**www.sncarc.org - See our updated
website**

and online gift catalog !!

With funding through the Town of Norfolk, the South Norfolk County Arc (SNCARC) provides and supports services to citizens of Norfolk who are disabled by mental retardation or other developmental disabilities. SNCARC is a private, non-profit membership-based organization founded in 1954 by local parents. For more than half a century SNCARC has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Norfolk, along with the other eleven towns we serve, continues to provide the vital funding support as it has done for over thirty years.

Our mission is, "To advocate for and provide supports and services to people disabled by mental retardation and other developmental disabilities and to their families."

Supports and services provided by SNCARC to the citizens of Norfolk include:

Family Support and Respite Care:

SNCARC provides temporary in-home or out-of-home professional care and training for children and adults with mental retardation or other developmental disabilities on a planned or emergency basis. It operates after-school and school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our home facility in Westwood.

Family Autism Center:

The SNCARC Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services,

educational services, parent and sibling support groups and a resource library with Internet access.

Autism and Law Enforcement Education Coalition (ALEC)

ALEC is a collaboration of the Family Autism Center with the office of Norfolk County District Attorney, William R. Keating and local fire and police precincts. ALEC training helps foster a deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, emergency room personnel and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member

Social-Recreational Programs:

SNCARC provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with mental retardation. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

Advocacy:

SNCARC provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by mental retardation or other developmental disabilities.

Harbor Counseling Center:

SNCARC provides behavioral and other psychological counseling and psychiatric services for children and adults with mental retardation and other developmental disabilities and their families.

Residential Management:

SNCARC provides Residential Management Services for residential homes and apartments housing individuals with mental retardation.

Day Habilitation Program:

SNCARC provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical well being, domestic and self-care skills, community living skills and social skills. This program includes a component for individuals who are elderly and disabled by mental retardation. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

SNCARC was selected by the Massachusetts Council of Human Services Providers to receive the prestigious 'Peer Provider Award' which this statewide organization presented to us at their annual Convention and Expo held this year on 12/3/08 at the Marriott Copley Place in Boston. Specifically, we were nominated by the staff of Rehabilitation Resources, an agency providing residential services, for the work of our Day Habilitation Program staff. The nomination states, in part, "Seven individuals served by Rehabilitation Resources attend the day habilitation program at SNCARC where they receive exemplary services . . ."

In addition, we were informed that the collaborative way in which our staff work with other agencies in the best interest of the individuals at the program was a primary reason for the nomination. It is a tribute to

our entire Day Habilitation staff to be recognized for such important work.

Services supported by SNCARC through its affiliate Lifeworks:

Vocational Training and Job Placement Programs:

Lifeworks Employment Services provides vocational rehabilitation for mentally retarded persons age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

Residential Programs:

Lifeworks Residential Programs provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Norfolk residents who wish to visit or learn more about our programs or who wish to request services for someone disabled by mental retardation or other developmental disability should contact us at (781) 762-4001.

Respectfully submitted,

William Abel, Ph.D.
Chief Executive Officer

DEPARTMENT OF VETERANS SERVICES

Your local Veterans' Service Officer is committed to assist our needy veterans and dependents, with the same concern and compassion that the Commonwealth of Massachusetts Executive Office and the Massachusetts House and Senate had when aid and assistance programs for our veterans were first established in the Commonwealth in 1861.

Many reforms and changes have been made to improve the delivery of services. Today, with the continued support of the Commonwealth and its legislators, your Veterans' Service Officer is meeting the needs of our former service personnel.

Your Veterans' Service Officer administers many varied entitlement programs and for this reason, your local Department of Veterans' Services is considered a one-stop center.

In addition to the duties to aid, assist and advise, as stated in Chapter 115, Massachusetts General Law, your Veterans' Service Officer Counsels, files claims, and explores every avenue leading to the resources and revenue available for the veteran. The veteran or dependent of the veteran must be motivated to realize and be aware of his or her own assets. Where rehabilitation may be required, proper attention is given to that need, while treating the veteran or his dependent with dignity and courtesy. Our services to veterans and to their dependents are a record of which we are proud.

Your Veterans' Service Officer will continue to meet his responsibility to the taxpayer with diligence, keeping in mind that monies received from other resources will reduce the financial responsibility to the Town.

Major changes in Massachusetts General Law, Chapter 115, affecting all veterans within the Commonwealth of Massachusetts include:

1. We now have two State cemeteries - located in Agawam-Winchendon.
2. Reimbursement to cities and town 75% of the cost of Flags for

flagging veteran's gravesites on Memorial Day.

3. Reimbursement to each city and town 100% for training programs for veterans service officers.
4. Increase in real estate tax abatement for certain disabled veterans.
5. Granting surviving spouse of certain disabled veterans the same real estate tax abatement that the veterans received while alive.
6. Increased annuity payments to \$2,000.00, including all 100% disabled veterans, gold star parents and gold star spouses of eligible deceased veteran's, c 115, sec 6a, 6b, and 6c.
7. An increase in Burial Allowance to \$2,000.00.
8. Peacetime Veterans now qualify for c115 State Benefits.
9. Established and funded a Women's Outreach Program.
10. Welcome Home Bonus - c130 Acts of 2005 - \$1,000.00-- \$500.00.

A note of interest-we find that many of our returning Afghanistan-Iraq war veterans have not filed for their State Bonus-

As well as those who have served in Bosnia-Kosovo Conflicts

11. Compilation of all veterans of all wars.
12. Established veterans web site

My thanks to the Board of Selectmen for their understanding of the needs of veterans and for their continued support to insure that those Veterans Service Department's justifiable monetary benefits are met. The Department of Veterans' Services and the Town will continue to fulfill the needs of those who served.

The Department of Veterans' Services will continue to provide service to our Veterans and their dependents, being aware of the fact that our services have constantly increased. It is, therefore, necessary to emphasize the quality of services and continue with our best effort

to maintain an efficient and economical
Veterans Assistance Program.

Respectfully submitted,
Anthony J. Mastroianni, Director

**WALPOLE AREA VISITING
NURSE ASSOCIATION**

Board Officers

Sheila Ahmed, President
Margaret LaMontagne, Vice President
Callum MacLean, Treasurer
Cathy Buckley, Secretary

Management

Barbara E. Cade, Executive Director
Robert P. Bois, Financial Manager
Lucinda C. Williams, Systems Manager

Clinical Supervisors

Shelly Thoms, R.N., Nursing Supervisor
MaryAnn Sadowski, P.T., Rehabilitation
Supervisor
Rachel Hanson, R.N., Home Health Aide
Supervisor

The Walpole Area VNA completed the year 2007, with relative stability.

The Walpole Area VNA is a Medicare and Medicaid Certified Agency. The quality of care is reflected in client satisfaction surveys and letters of appreciation from patients. Again, this year, the Walpole Area VNA received a Pinnacle Award for excellence in patient satisfaction and is ranked in the top 10% of benchmark agencies, nationwide. The agency also celebrated its 100th anniversary.

The Walpole Area VNA provides programs in health promotion to all age groups in addition to traditional home health services. The three major components of the Health Promotion Program are:

HEALTH MAINTENANCE FOR THE ELDERLY: Promotion of good health and maximum functioning for all residents over 60 years of age. Elderly residents, who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Home Health Program are seen on a periodic basis by a nurse at home. The goal of the program is to assess changes in physical condition, prevent complications and prevent unnecessary hospitalizations. Ambulatory residents are seen for physical assessment and health counseling at the senior citizen clinics, held at the Federated Church the third Wednesday of every month.

MATERNAL / CHILD HEALTH: Promotion of the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period and the child rearing years. Services are provided by a maternal / child health nurse specialist and a lactation consultant, through home visits.

COMMUNICABLE DISEASE: Prevention and control of communicable disease through case finding, education and provision of follow-up care, consistent with public health practice.

PUBLIC HEALTH: Promotion of health awareness for the prevention of serious illnesses. Periodic hypertension, diabetes and bodyfat screenings are held at the clinics and in the community. The annual flu clinic was held in November. The pneumonia vaccine was offered at the WAVNA office this year.

The Town of Norfolk Public health Statistics for 2009 are as follows:

SERVICE	VISITS
Home Visits/Health Maintenance	0
Maternal/Child Health Visits	3
Communicable Disease Follow-Up	120
Senior Citizen Clinics	63
Flu Vaccine	212

CONSERVATION COMMISSION

The 2009 Norfolk Conservation Commission consists of seven (7) dedicated volunteers who are appointed for three year staggered terms by the Board of Selectmen. The Commission meets twice monthly on the 2nd and 4th Wednesdays of the month. The Commission reserves the second monthly meeting for public hearings.

The Commission's jurisdictional responsibilities are guided by the Norfolk Wetlands Protection Bylaw and the State Wetlands Act, as most recently revised, their promulgated Regulations and the Department of Environmental Protection's Wetlands Program Policies. The Commission also acts as managers and stewards of open space in Norfolk.

During the 2009 calendar year, the Commission conducted public hearings for 15 wetland cases resulting in the issuance of Orders of Conditions for projects ranging from septic repairs to residential additions as well as a proposed subdivision review. The Commission also issued 7 Certificates of Compliance, 9 Extensions for Orders of Conditions and 3 Emergency Certifications for water leak repairs,

The Commission's part time agent, Janet DeLonga, continues to maintain office hours on Mondays and Thursday from 9:00 a.m. to 12:00 p.m. in the Conservation Office, Room 105C at the Town Hall.

In 2009, the Commission has undertaken a project to construct an outdoor education and recreation area on the Kunde Forest behind the H. Olive Day School. The area will feature perennial gardens, picnic areas, and play equipment. Several businesses have already made monetary donations and others have pledged expertise and materials. The Commission is currently soliciting donations to provide play equipment

BOARD OF ASSESSORS

All of the sales that occurred in 2008 were inspected during 2009 to establish the assessment for all properties in town as of January 1, 2009. The value of residential properties decreased by approximately 3.5% between 2008 and 2009. The tax rate for Fiscal Year 2009 was \$13.87 per \$1,000 of property valuation.

The Board of Assessors with the assistance of the office staff continued to update the website and make more information available to the public. We also continued with our cyclical reinspection of a portion of all properties in town.

Mrs. Patricia Salamone served as Chair of the Board of Assessors with Maggie Leavitt and Kathleen Mullineaux serving as members of the Board.

As we start another year, the Board of Assessors and its staff will continue to serve the community and the residents of Norfolk in a professional manner.

Please visit our website at www.virtualnorfolk.org.

TOWN TREASURER/ COLLECTOR

Two full-time and two part-time employees staff the Town Treasurer/Collector's Office. In addition to the Town Treasurer/Collector, there is an Assistant Town Treasurer/ Collector and two Revenue Collectors.

Tax related duties and responsibilities focus on billing and collecting real estate and personal property taxes, water payments and motor vehicle taxes. Those collections for the calendar year 2009 amounted to approximately \$21,758,000.00 in tax revenues via online, lockbox, mail and counter payments.

Other tax related responsibilities include the processing of municipal lien certificates, good standing approvals, tax refunds. We collect delinquent taxes and water bills by utilizing demand billings, water liens, deputy collections, tax title takings and foreclosures.

The office is also responsible for the receiving of all Town funds, funding and mailing vendor checks for all Town expenditures, investing all Town funds, short and long-term borrowing and the processing of payroll for 350 plus employees.

Currently we have on our electronic online payment process, the capability to pay recreation fees along with real estate taxes, motor vehicle taxes, personal property taxes, elementary education fund donations, three school tuition fees, bus fees and water payments. We will continue to assess our needs for future online payment options.

I would like to thank Anne Marie, Karen & Kim for all their hard work and dedication during the year.

Finally, I would like to thank all the Town Departments and the citizens of the community for their continued support given to us through out the year.

Respectfully Submitted,

Cheryl Kelley, Town Treasurer/Collector
Anne Marie Duggan, Assistant Town
Treasurer/Collector
Kim Dorsheimer, Revenue Collector
Karen Tripp, Revenue Collector

**TOWN ACCOUNTANT
FINANCE DEPARTMENT**

2009 was a transition year for the Finance Department. At the beginning of Fiscal year 2009, Jack Hathaway was serving as both Town Administrator and Finance Director. In late 2008, Finance Director, Jane Wall, resigned to move back to her home state of Connecticut. In March 2009, Jack Hathaway appointed me as Town Accountant. Since 2001, I had been working in the Finance Department as the Assistant Town Accountant.

In May 2009, I appointed Mary Noris, who has worked in the Finance Department for 12 years as an Accounts Payable Assistant, to be the new Assistant Town Accountant.

At the end of June 2009, the Finance Department was still short staffed and in September 2009, Renee Klopf was hired to fill the Finance Department Assistant position.

Respectfully submitted,
Julianne Siewko, Town Accountant
Mary Noris, Assistant Town Accountant

Town of Norfolk
General Fund Expenditures
Fiscal 2009

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET
011142 MODERATOR EXPENSES	150.00	0	150.00	20.00	130

011221 SELECTMEN/TOWN ADMIN SALARIES	201,000.00	0	201,000.00	200,997.22	2.78
011222 SELECTMEN/TOWN ADMIN EXPENSES	32,200.00		32,200.00		0

011301 FIN DEPART SALARIES	453,100.00	-90866	362,234.00	362,203.95	
011302 FIN DEPART EXPENSES	177,568.00	99866	277,434.00	142,738.76	28507.03

011311 ADVISORY BOARD SALARIES	6,262.00	150	6,412.00	6,412.00	28507.03
011312 ADVISORY BOARD EXPENSES	6,005.00	0	6,005.00	4,652.44	0
011322 ADVISORY BOARD RESERVE	30,000.00	-19000	11,000.00		1352.56
-----					11000
011412 ASSESSORS EXPENSES	150.00	0	150.00	1,133.00	367

011512 TOWN COUNSEL EXPENSES LEGAL FEES	35,000.00	0	35,000.00	34,414.81	585.19
011512 TOWN COUNSEL EXPENSES RETAINER	40,000.00	0	40,000.00	26,144.98	13855.02

011521 PERSONNEL BOARD SALARIES	5,007.00	0	5,007.00	2,816.69	2190.31
011522 PERSONNEL BOARD EXPENSES	1,200.00	0	1,200.00	762.00	438

011551 INFORMATION TECHNOLOGY SALARY	6,640.00	0	6,640.00		6640
011552 INFORMATION TECHNOLOGY EXPENSE	68,057.00	0	68,057.00	68,057.00	0

011582 TAX TITLE FORECLOSURE EXPENSES	2,500.00	0	2,500.00	1,748.68	751.32

011611 TOWN CLERK SALARIES	84,935.00	0	84,935.00	83,174.05	1780.95
011612 TOWN CLERK EXPENSES	4,000.00		4,000.00	2,593.63	1406.37

011622 ELECTIONS EXPENSES	18,180.00	0	18,180.00	15,603.48	2576.52

011631 VOTER REGISTRATION SALARIES	9,086.00	0	9,086.00	7,383.07	1702.93
011632 VOTER REGISTRATION EXPENSES	5,000.00		5,000.00	3,608.37	1391.63

011711 CONSERVATION COMM SALARIES	27,880.00	0	27,880.00	27,784.62	95.38
011712 CONSERVATION COMM EXPENSES	10,954.00		10,954.00	10,856.09	97.91

FINANCES

011751 PLANNING BOARD SALARIES	56,216.00		58,216.00	54,197.85	2018.15
011752 PLANNING BOARD EXPENSES	47,885.00		47,885.00	23,595.82	24289.18
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011761 ZONING/APPEALS BOARD SALARIES	27,788.00	529	28,317.00	28,238.61	78.83
011762 ZONING/APPEALS BOARD EXPENSES	2,580.00	-529	2,051.00	1,647.21	403.25
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011772 PERM BLDG COMM EXPEN	300.00	0	300.00	-	300
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011802 TOWN HALL FAC MAN	143,257.00		143,257.00	145,226.54	-1969.54
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011803 OLD TOWN HALL FAC MAN	11,550.00		11,550.00	5,804.61	5745.39
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011805 COUNCIL ON AGING FAC MAN	47,200.00		47,200.00	43,493.85	3706.15
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011807 FIRE/POLICE STATION FAC MAN	127,700.00		127,700.00	112,379.27	15320.73
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011809 LIBRARY FAC MAN	99,150.00		99,150.00	85,630.76	13519.24
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011821 FACILITIES MANAGEMENT SALARY	44,654.00		44,654.00	43,098.52	1555.48
011822 FACILITIES MANAGEMENT EXPENSE	3,500.00		3,500.00	1,658.75	1841.25
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011823 TOWN REPORT	3,200.00		3,200.00	1,970.50	1229.5
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012101 POLICE SALARIES	1,017,428.00		1,617,428.00	1,571,346.93	46082.07
012102 POLICE EXPENSES	105,555.00		105,555.00	99,008.55	6546.45
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012201 FIRE SALARIES	1,073,366.00		1,073,366.00	1,055,815.82	17549.18
012202 FIRE EXPENSES	128,116.00	690	128,806.00	128,806.00	0
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012201 DISPATCH SALARIES	196,315.00	172	200,057.00	195,341.40	4715.84
012202 DISPATCH EXPENSES	6,150.00	258	6,408.00	6,052.64	355.12
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013411 BUILDING DEPARTMENT SALARIES	189,528.00	0	189,528.00	179,165.13	10362.87
013412 BUILDING DEPARTMENT EXPENSES	8,100.00	0	8,100.00	6,197.74	1902.26
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013412 WEIGHTS AND MEASURES EXPENSES	1,100.00	0	1,100.00	750.00	350
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013511 EMERGENCY MANAGEMENT SALARIES	700.00	0	700.00	700.00	0

012912 EMERGENCY MANAGEMENT EXPENSES	1,000.00	0	1,000.00	464.40	535.6

012921 ANIMAL CONTROL SALARIES	38,792.00	1533	403.25	40,325.28	0
012922 ANIMAL CONTROL EXPENSES	4,650.00	0	4,650.00	4,591.33	58.67

012961 ANIMAL INSPECTOR SALARIES	2,194.00	0	2,194.00	2,193.96	0.04
012962 ANIMAL INSPECTOR EXPENSES	200.00	0	200.00	-	200

013012 EDUCATION - KING PHILIP					

0100-3-000-0000-301-00-00-2-578000-	5,406,400.00	674	5,407,074.00	5,407,074.00	0
0100-3-000-0000-301-00-00-2-578001-	969,483.00	0	969,483.00	969,483.00	0

013022 EDUCATION - TRI COUNTY	397,818.00	0	397,818.00	393,828.00	3990

01300 Norfolk Public School Prek-6	9,971,368.55	0	9,971,368.55	9,971,368.55	0

014101 DPW ADMIN SALARIES	170,137.00	-5964	164,173.00	164,172.80	0.2

0100-4-000-0000-410-00-00-1-511000-	170,137.00	-5964	164,173.00	164,172.80	0.2
014102 DPW ADMINISTRATION EXPENSES	81,715.00	0	81,715.00	81,704.07	10.93

014201 HIGHWAY DEPT SALARIES	162,473.00	11975	174,448.00	174,447.47	0.53
014202 HIGHWAY DEPT EXPENSES	110,964.00	0	110,964.00	101,525.66	9438.32

014212 2005 ROAD PROGRAM	1.00	0	1.00	-	1

014221 GROUNDS MAINTENANCE SALARIES	146,408.00	-3308	143,100.00	143,076.18	23.82
014222 GROUNDS MAINTENANCE EXPENSES	15,270.00	0	15,270.00	13,369.42	1900.58

014232 SNOW AND ICE EXPENSES	123,647.00	361081	484,728.00	482,637.15	2090.85

014242 STREET LIGHTING EXPENSES	34,578.00	0	34,578.00	32,896.04	1881.96

014251 VEHICLE MAINT SALARIES	126,692.00	-1508	125,184.00	123,483.64	1700.36
014252 VEHICLE MAINT EXP	82,883.00	10002	92,885.00	80,761.51	12123.24

014262 TOWN VEHICLE FUEL EXPENSES	96,376.00	16918	113,294.00	112,760.71	533.29

014331 TRANSFER STATION SALARIES	192,717.00	0	192,717.00	184,293.36	8423.64
014332 TRANSFER STATION EXPENSES	149,629.00	0	149,629.00	141,465.16	8163.84

014342 LANDFILL EXPENSES	80,674.00	0	28,800.00	25,185.10	3614.9

014911 CEMETERY COMM SALARIES	26,431.00	-1195	25,236.00	25,236.00	0
014912 CEMETERY COMM EXPENSES	7,444.00	0	7,444.00	6,049.65	1394.35

014921 CUST. VETERAN GRAVES SALARIES	700.00	0	700.00	700.00	0
014922 CUST. VETERAN GRAVES EXPENSE	1,700.00	0	1,700.00	1,682.25	17.75

014931 TREE WARDEN SALARIES	2,625.00	0	2,625.00	1,038.54	1586.46
014932 TREE WARDEN EXPENSES	17,805.00	0	17,805.00	14,110.40	3694.6

015121 BOARD OF HEALTH SALARIES	45,750.00	0	45,750.00	45,735.20	14.8
015122 BOARD OF HEALTH EXPENSES	24,812.00	0	24,812.00	24,804.77	7.23

015402 HUMAN SERVICES SPECIAL PROGRAM	4,025.00	0	4,025.00	4,025.00	0

015411 COUNCIL ON AGING SALARIES	102,152.00	0	102,152.00	97,782.06	4369.94
015412 COUNCIL ON AGING EXPENSES	8,838.00	0	8,838.00	8,825.71	12.29

015431 VETERAN'S SERVICES SALARIES	5,700.00	0	5,700.00	5,700.00	0
015432 VETERAN'S SERVICES EXPENSES	3,000.00	0	3,000.00	5,700.00	1120.45

018101 LIBRARY SALARIES	356,381.00	-8748	347,633.00	347,633.32	0
018102 LIBRARY EXPENSES	113,301.00	21000	134,301.00	133,600.90	700.1

018301 RECREATION SALARIES	70,265.00	0	70,265.00	70,265.00	0
018302 RECREATION EXPENSES	4,035.00	0	4,035.00	4,035.00	0

018912 HISTORICAL COMMISSION EXP	325.00	0	325.00	325.00	0

018922 TOWN CELEBRATIONS EXP	760.00	0	750.00	699.31	50.69

017112 RETIREMENT OF LT DEBT / PRINC	264,881.00	0	264,881.00	265,429.22	-548.22
017122 INTEREST ON LONG-TERM DEBT	84,411.00	0	84,411.00	81,193.82	3217.18

017132 ST DEBT PAYDOWN	85,490.00	0	85,490.00	-	85489.56

017133 BAN INTEREST	24,278.00	0	24,278.00	50,312.43	-26034.67

017152 OTHER DEBT COSTS CERT & REGIS	24,678.00	0	24,678.00	5,329.02	19348.98

017212 EXCLUDED DEBT PRINC	795,000.00	0	795,000.00	789,200.00	5800
017222 EXCLUDED DEBT INTEREST	165,819.00	0	165,819.00	171,695.44	-5876.44

018202 STATE ASSESSMENTS	322,925.00	0	322,925.00	325,385.00	-2460
018332 STATE ASSESSMENT- TUITION	115,186.00	0	115,186.00	123,629.00	-8443
019112 RETIREMENT AND PENSION	-	0	-	(5,123.00)	5123
019122 EMPLOYEE BENEFITS	2,709,128.00	0	2,709,128.00	2,560,887.13	148240.87
019452 BUILDING AND LIABILITY INS	347,586.00	-21528	326,058.00	243,028.56	83029.84
TOTAL GENERAL FUND - TOWN	29,439,838.55	366,238.00	29,715,850.80	29,017,224.68	633,807.06
TOTAL EXPENSES	19,310,212.00	501421	19,811,632.88	19,168,061.22	643571.66
GRAND TOTAL	19,310,212.00	501421	19,811,632.88	19,168,061.22	643571.66

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County:

GREETINGS:

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, 3 and 4, to assemble in the designated polling places in the H. Olive Day School, 232 Main Street, Norfolk, Massachusetts, on Tuesday, May 11, 2010, at 7:00 a.m., for the election of town officers under ARTICLE 1 of the Annual Town Meeting; and thence to meet on Tuesday, May 18, 2010 at 7:00 p.m. at the King Philip Middle School, 18 King Street, Norfolk, Massachusetts 02056, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2, viz:

ARTICLE 1

Submitted by Town Clerk

To choose by ballot the following officers: One Moderator for a one year term; one Selectman for a three year term; one Assessor for a three year term; one Assessor for a two year unexpired term; one Board of Health member for a three year term; one Housing Authority member for a five year term; one Library Trustee for a three year term; two Planning Board members, each for a three year term; two Recreation Commission members, each for a three year term; one Norfolk School Committee members for a three year term; and one Norfolk School Committee member for a one year unexpired term.

ARTICLE 2

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

ARTICLE 3

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2010; or take any other action relative thereto.

ARTICLE 4

Submitted by the Town Administrator

To see if the Town will vote to amend the Town of Norfolk Personnel Bylaws Schedule B. COMPENSATION SCHEDULE by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2010; or take any other action relative thereto.

ARTICLE 5

Submitted by the Board of Selectmen

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2010; or take any other action relative thereto. (Operating Budget)

ARTICLE 6

Submitted by the Board of Selectmen

To see if the Town will vote to accept the provisions of G.L. c. 64L, § 2(a) to impose a local meals tax; or take any other action relative thereto.

ARTICLE 7

Submitted by Petition

To see if the Town will vote to amend the Town of Norfolk Bylaws, Article X, Police Regulations, Section 32, Use of Town Owned Property, by deleting D and replacing it as follows; and deleting F and replacing it as follows; or take any other action relative thereto.

- D. No person shall engage in unauthorized golf activities, or operate motorized recreational motorized vehicles or skate boards or like apparatus on town owned property; except that skateboards may be used at the skateboard park located on the Pond Street Recreation site.

No person shall ride horses or other animals on town owned land that is primarily used for school purposes, athletic fields, or the town common.

- F. The penalty for violation of paragraphs A,B,C,D, shall be as follows:

First Offense.....Warning
 Second Offense.....\$50
 Third and subsequent offenses.....\$100

ARTICLE 8

Submitted by the Board of Selectmen

To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto. (Operating Budget)

ARTICLE 9

Submitted by the Board of Selectmen

To see if the Town will vote to transfer a sum of money to the Vehicle Stabilization Fund from unexpended General Fund accounts; or take any other action relative thereto.

ARTICLE 10

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget)

ARTICLE 11

Submitted by the Board of Selectmen

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County:

GREETINGS:

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, 3 and 4, to assemble in the designated polling places in the H. Olive Day School, 232 Main Street, Norfolk, Massachusetts, on Tuesday, May 11, 2010, at 7:00 a.m., for the election of town officers under ARTICLE 1 of the Annual Town Meeting; and thence to meet on Tuesday, May 18, 2010 at 7:00 p.m. at the King Philip Middle School, 18 King Street, Norfolk, Massachusetts 02056, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2, viz:

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ARTICLE 2

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

ARTICLE 3

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To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2010; or take any other action relative thereto.

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To see if the Town will vote to accept the provisions of G.L. c. 64L, § 2(a) to impose a local meals tax; or take any other action relative thereto.

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F. The penalty for violation of paragraphs A,B,C,D, shall be as follows:

- First Offense.....Warning
- Second Offense.....\$50
- Third and subsequent offenses.....\$100

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To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto. (Operating Budget)

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ARTICLE 11

Submitted by the Board of Selectmen

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

ARTICLE 12

Submitted by the Board of Selectmen

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, §53 ½, to reauthorize the following revolving funds for Fiscal Year 2011 at the limits set forth below:

- (1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.
- (2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.
- (3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.
- (4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5000); or take any other action relative thereto.
- (5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5000); or take any other action relative thereto.
- (6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.
- (7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.
- (8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.

(9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Town Clerk to receive funds required by the Town Clerk for the processing of passports, to be expended under the direction of the Town Clerk for postage expenses associated with the processing of passports (limit: \$1,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(12) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

ARTICLE 13

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

ARTICLE 14

Submitted by the Board of Selectmen

To see if the Town will vote to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting; or take any other action relative thereto.

ARTICLE 15

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required; or take any other action relative thereto.

ARTICLE 16

Submitted by the Board of Selectmen

To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easement as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

ARTICLE 17

Submitted by the Board of Selectmen

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

ARTICLE 18

Submitted by the Board of Selectmen

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

ARTICLE 19

Submitted by the Treasurer/Collector

To see if the Town will vote to accept a deed to the Town of Norfolk of a parcel of land on MacArthur Ave., containing approximately 12,000 square feet shown on Assessors' Map 4 as Parcel 20-14, which is subject to a tax taking held by the Treasurer for unpaid FY2007-FY2009 taxes from Donald Tedesco and any other owner thereof in lieu of foreclosure, as allowed by and in compliance with MGL Chapter 60, Section 77C; or take any other action relative thereto.

ARTICLE 20

Submitted by the Treasurer/Collector

To see if the Town will vote to accept a deed to the Town of Norfolk of a parcel of land on MacArthur Ave., containing approximately 27,750 square feet shown on Assessors' Map 4 as Parcel 20-15, which is subject to a tax taking held by the Treasurer for unpaid FY2007-FY2009 taxes from Donald Tedesco and any other owner thereof in lieu of foreclosure, as allowed by and in compliance with MGL Chapter 60, Section 77C; or take any other action relative thereto.

ARTICLE 21

Submitted by the Council on Aging

To see if the Town will amend its General Bylaws by replacing the first sentence of Section 4 of Article II with the following:

A Council of Aging of nine (9) members shall be appointed by the Board of Selectmen, following recommendations made by said Council, for three (3) year overlapping terms, provided that a term of less than three years may be established for any interim appointment so that the terms of no more than three members expire in any given year.
or take any action relative thereto.

ARTICLE 22

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to add Section D.4.e.2.s to the Norfolk Zoning Bylaws; or take any other action relative thereto.

Proposed:

D.4.e.2.s. Any floor drainage systems in existing facilities, or future proposed facilities, in industrial or commercial hazardous material and/or hazardous waste process areas or storage areas, which discharge to the ground without a DEP permit or authorization. Any existing facility or future proposed facility with such a drainage system shall be required to either seal the floor drain (in accordance with the state plumbing code, 248 CMR 10.00), connect the drain to a municipal sewer system (with all appropriate permits and pre-treatment), or connect the drain to a holding tank meeting the requirements of all appropriate DEP regulations and policies.

ARTICLE 23

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to change the Norfolk Zoning Map by changing District B2 to an R2 Zoning District; or take any other action relative thereto.

ARTICLE 24

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend section L.4.a.7 Building Height in the Norfolk Zoning Bylaws in the C6 District by adding the following: "up to a 100' height with a special permit by the Planning Board" after the words "45 feet in height" ; or take any other action relative thereto.

ARTICLE 25

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section F.7.b SCHEDULE OF MINIMUM OFF-STREET PARKING REQUIREMENTS of the Norfolk Zoning Bylaws by adding F.7.b.22 for Biotechnology to add 1 Per 400 Sq. Ft. of USABLE FLOOR AREA and by adding F.7.b.23 for Medical Research to add 1 Per 150 Sq. Ft. of USABLE FLOOR AREA and for Medical Treatment to add 1 per bed shown as:

Permitted Uses	Minimum Number of Spaces
F.7.b.22. Biotechnology Research & Development	1 Per 400 Sq. Ft. USABLE FLOOR AREA
F.7.B.23 Medical Research and/or Medical Treatment Facility	1 Per 150 Sq. Ft. USABLE FLOOR AREA plus 1 Per Bed-Treatment Facility

; or take any other action relative thereto.

ARTICLE 26

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend the following sections of the Norfolk Zoning Bylaws in Section F13 Wireless Communication Facility(s), F.13.d, F.13.h, F.13.i, F.13.L, and F.13.o.2 by changing the Permit Granting Authority from the Zoning Board of Appeals to the Planning Board; or take any other action relative thereto.

ARTICLE 27

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section I.7.a Allowed Uses of the Norfolk Zoning Bylaws in the B1 Zoning District to allow "Residential: in a mixed use Building"; or take any other action relative thereto.

ARTICLE 28

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section F.3.c Extension – Non Conforming Uses of the Norfolk Zoning Bylaws by adding "Exception: Single family residential extension" at the end of the existing bylaw; or take any other action relative thereto.

Proposed:

F.3.c. Extension

A NONCONFORMING USE shall not be extended except by Special Permit, and then only within the Intensity Regulations (Section E) of this bylaw. Such extension or cumulative extensions shall increase base floor area or land occupancy by no more than 50%. The base floor use or land occupancy shall be that which

existed on the date the use or land occupancy became nonconforming, as determined by any plan on file with any agency of the Town of Norfolk or, if no such plan is on file, then the first special permit application plan depicting the then existing use or land occupancy shall be the base for computing the 50% maximum allowed increase.

The Special Permit can be granted only after a finding by the Board of Appeals that the extension is not more detrimental or objectionable to a neighborhood.

Exception: Single family residential extension

ARTICLE 29 **Submitted by the Zoning Bylaw Study Committee**
To see if the Town will vote to amend the Norfolk Zoning Bylaws Section I.7.a.1 Special Permit by Planning Board to add "Residential DWELLINGS in the B1 – Outside the Business Core district at a density of not less than 4 units per lot and not more than 1 unit per 5,000 Sq. Ft. of land"; or take any other action relative thereto.

ARTICLE 30 **Submitted by the Energy Committee**
To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute, an amount not to exceed \$500,000 to fund the construction and commissioning of a solar electricity generating facility consisting of a solar photovoltaic (PV) array and associated equipment to be located on the closed Town of Norfolk Landfill, contingent upon the Town applying for and receiving State and/or Federal grants, rebates and/or other cost offset incentives for the construction and commissioning of said facility; or take any other action relative thereto.

ARTICLE 31 **Submitted by the Community Preservation Committee**
To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, Section 5, to appropriate the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee; or take any other action relative thereto.

ARTICLE 32 **Submitted by the Community Preservation Committee**
To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2011 Community Preservation Fund revenues for the future appropriation of Open Space creations, acquisition and preservation; or take any other action relative thereto.

ARTICLE 33 **Submitted by the Community Preservation Committee**
To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2011 Community Preservation Fund revenues for the future appropriation of Affordable Housing creations, preservation and support; or take any other action relative thereto.

ARTICLE 34

Submitted by the Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2011 Community Preservation Fund revenues for the future appropriation towards the acquisition, preservation, rehabilitation and restoration of Historic Resources; or take any other action relative thereto.

ARTICLE 35

Submitted by the Community Preservation Committee

To see if the Town will vote to allocate from the Community Preservation Fund an amount not to exceed \$50,000 to fund an affordable housing purchase price subsidy program for Norfolk residents and others with Norfolk ties including municipal employees; or take any other action relative thereto.

ARTICLE 36

Submitted by the Community Preservation Committee

To see if the Town will vote to allocate from the Community Preservation Fund, Historic Preservation reserves, \$2,500 for the establishment of cement bounds and descriptive signage at the Fales Memorial Park Preserve at Highland Lake; or take any other action relative thereto.

ARTICLE 37

Submitted by the Community Preservation Committee

To see if the Town will vote to allocate from the Community Preservation Fund, Open Space/Recreation reserves, \$3,000 to create signage and brochures for a walking trail of Norfolk Town Center Historic Properties; or take any other action relative thereto.