

# TOWN OF NORFOLK 140<sup>th</sup> ANNUAL REPORT



Year Ending December 2010



# IN MEMORIAM

*Gustaf E. Pearson*

*February 17, 2010*

Planning Board 1958-1975  
Sidewalk Study Committee 1960-1962  
Future Needs Committee 1970-1972  
Capital Outlay Committee 1974  
Fire/Police Station Study Committee 1976

*Charles E. Ray*

*April 10, 2010*

Field Driver 1962-1967  
Police Officer 1958-1985  
Sergeant 1985-1987  
Special Police Officer 1990-2010

*Florence Boomer*

*May 10, 2010*

Industrial Study Committee 1964-1969

*Charles H. Stone, Sr.*

*June 10, 2010*

Veterans Service Officer 1961-1963  
Municipal Charter Study Committee 1969-1970  
Advisory Board 1976-1981

*Kenneth E. Tripp*

*July 5, 2010*

Conservation Commission 1962-1965

Tree Warden 1963-1993

Gypsy Moth Superintendent 1963-1980

Special Police Officer 1966-1985

Insect Pest Control Superintendent 1980-1987

Local Inspector for Shade Tree Management and Pest Control  
1987-1993

*Harold K. Sundquist*

*August 12, 2010*

Advisory Board 1982-1987

Capital Outlay Committee 1982-1987

*Ann M. Allen*

*September 13, 2010*

Board of Registrars 1977-1979

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## ELECTED OFFICERS

	TERM EXPIRES
<b>MODERATOR</b>	
Carolyn Van Tine	2011
<b>BOARD OF SELECTMEN</b>	
Robert J. Garrity	2011
James M. Tomaszewski	2012
James C. Lehan	2013
<b>TOWN CLERK</b>	
Gail Bernardo	2011
<b>BOARD OF ASSESSORS</b>	
Patricia J. Salamone	2011
Andrew Bakinowski	2012
Kathleen Mullineaux	2013
<b>BOARD OF HEALTH</b>	
Michael Findlen	2011
Mark Nelson	2012
Thomas Burke	2013
<b>LIBRARY TRUSTEES</b>	
Harvey R. Boulay	2011
KumKum Malik	2012
Kenneth W. Nelson	2013
<b>HOUSING AUTHORITY</b>	
William Crane	2011
Eric Dupont	2012
Robert Shannon	2013
Margaret Drisko-Johnson	2013
State Appointee	
Elizabeth Lehan	2015
<b>PLANNING BOARD</b>	
Steven G. McClain	2011
Peter Chipman	2011
Andrea Langhauser	2012
David Roche	2013
Jeffrey Palumbo	2013
<b>RECREATION COMMISSION</b>	
Karen Fruci	2011
Thomas Terpstra	2011
Kenneth Lawrence	2012
Benjamin McCarty	2013
Scott Bugbee	2013

### NORFOLK SCHOOL COMMITTEE

Ross Gilleland	2011
Marie Zullo, resigned	2011
Thomas Doyle, elected	2011
John Olivieri	2012
Linda Andrews	2012
Shawn Dooley	2013

### KING PHILIP REGIONAL SCHOOL COMMITTEE

Wendy Robeson	2011
Maureen Howard, resigned	2012
Michael Gee, appointed	2012

### CONSTABLES

Paul Terrio	2011
Richard Bremilist	2011

## APPOINTED TOWN OFFICERS

### MODERATOR APPOINTMENTS

#### ADVISORY BOARD

Arlie Sterling	2011
Lisa Hubert-Curl	2011
Cathy Elder	2011
David Benton	2012
Arthur Frontczak	2012
Amy Love, resigned	2012
Patrick Snead	2013
Marc Waldman	2013
Alfred Butters	2013

#### BYLAW COMMITTEE

Lisa Keating	2011
Patricia St.Aubin	2011
Gail Bernardo	2012
Jason Talerma	2012
Paul Stueck	2013

### BOARD OF HEALTH APPOINTMENTS

#### BOARD OF HEALTH AGENTS

William R. Domey	2011
Betsy Fijol	2011
Gail Bernardo	2011
Hilary Cohen	2011
James F. Delaney	2011
Edward Nolan	2011

**SANITARIAN**  
Mark Oram

2011

**TOWN COUNSEL**  
Joyce Frank, Esquire  
Kopelman and Paige, P.C.

**FINANCE DIRECTOR'S  
APPOINTMENTS**

**TREASURER /COLLECTOR**  
Cheryl A. Kelley

**ASSISTANT TREASURER**  
Anne Marie Duggan

**CHIEF ASSESSOR**  
John Neas

**TOWN ACCOUNTANT**  
Julianne Siewko

**ASSISTANT TOWN ACCOUNTANT**  
Mary Noris

**LIBRARY TRUSTEE  
APPOINTMENTS**

**DIRECTOR OF LIBRARIES**  
Robin A. Glasser

**ASSOCIATE DIRECTOR**  
Sarina Bluhm

**INFORMATION SYSTEMS ADMINISTRATOR**  
John Spinney

**CHILDRENS LIBRARIAN**  
Andrea Ingala, resigned  
Amy Lang, appointed

**EARLY CHILDHOOD GRANT  
COORDINATOR**  
Connie Jones

**LIBRARY ASSOCIATES**  
Kathy Astley  
Anne Czarnowski  
Bonnie Durand  
Emily Ellen  
Carolyn Iacoviello  
Rosemary O'Koren, resigned  
Connie Willman, resigned  
Alice Talerman

**TOWN CLERK APPOINTMENT**

**ASSISTANT TOWN CLERK**  
Cheryl Yancey, resigned  
Carol Greene, appointed

**BOARD OF SELECTMEN  
APPOINTMENTS**

**TOWN ADMINISTRATOR**  
Jack Hathaway

**TRI-COUNTY VOCATIONAL TECHNICAL  
SCHOOL COMMITTEE**  
Donald Seymour

**OFFICER OF VETERAN'S GRAVES**  
John J. Olivieri

**LOCAL INSPECTOR-SHADE TREE  
MANAGER AND PEST CONTROL**  
Remo R. Vito, Jr.

**TREE WARDEN**  
Remo R. Vito, Jr.

**TOWN ADMINISTRATOR  
APPOINTMENTS**

**POLICE DEPARTMENT  
CHIEF OF POLICE**  
Charles H. Stone, Jr.

**LIEUTENANT**  
Jonathan M. Carroll, Sr.

**SERGEANTS**  
Timothy P. Heinz  
David R. McConnell  
Paul J. Murphy  
Robert J. Shannon  
Kevin Roake

**REGULAR POLICE OFFICERS**  
Thomas G. Degnim  
David J. Eberle  
Glen R. Eykel  
Nathan Fletcher  
Susan Fornaciari  
David J. Holt  
Winslow Karlson, III  
Stephen K. Plympton  
Eric Van Ness

**RESERVE POLICE OFFICERS**  
George Bent  
Robert Forsythe  
James Gallagher  
Robert Holst  
Peter Lown  
Gregory McMorrow  
Daniel Morris  
Jason Romans  
Viriato Sena  
Mark Vendetti

**POLICE/FIRE COMMUNICATIONS**  
Joseph Castellano  
James Gallagher  
Gregory McMorrow  
Daniel Morris

Garin Eisele, permanent part time  
Mark Vendetti, permanent part time  
Justin Alexander, part time  
David Arsenault, part time  
Richard Ball, part time  
Benjamin Campbell, part time  
Terence Gallagher, part time  
James Hazeldine, part time  
Danielle Leland, part time  
Angela Lombardo, part time  
Jamie Masterson, part time  
Jason McGovern, part time  
Daniel Morris, part time  
Christia Sena, part time

**SPECIAL POLICE OFFICERS**

Gail Bernardo  
Coleman Bushnell  
Brian Carr  
Hilary Cohen  
Louis Droste  
Leo Ethier  
Robert J. Garrity  
Jack Hathaway  
John W. Holmes  
James Kozak  
James C. Lehan  
Jimmy Meneses  
Charles Morreale  
Edward Nolan  
David O'Connor  
Christia Sena  
James M. Tomaszewski  
John Wayne  
Police Chaplain Rev. Scott Cousineau  
Police Chaplain Rev. John Ames  
Police Chaplain Msgr. Peter Conley

**POLICE MATRONS**

Hilary Cohen  
Christia Sena

**FIRE DEPARTMENT**

**CHIEF OF FIRE DEPARTMENT**  
Coleman Bushnell, EMT

**DEPUTY CHIEF**

Stephen A. Wood

**CAPTAIN**

Peter J. Petruchik, EMT, full time

**LIEUTENANTS**

Michael P. Findlen, Paramedic, full time  
David C. Holmes, Jr. EMT  
Mark R. Kantzer, EMT, full time  
John F. Kelley, EMT, full time

**FIRE DEPARTMENT PERSONNEL**

Mark Amiot, Paramedic, full time  
Darren Bycoff, EMT  
Richard F. Clancy, Jr., Paramedic, full time  
Charlotte Giovannella, Paramedic, full time  
Mark W. Haigh, Paramedic

Stephen R. Hamlin, EMT, full time  
David W. Johnston  
Douglas E. Johnston III, Paramedic, full time  
Jamie Masterson, Paramedic, full time  
David Russo, Jr. Paramedic, full time  
Richard Yunker, Paramedic full time  
John C. Zajac, EMT  
Patrick Rockett, Paramedic, Provisional  
Thomas Nicholas, Paramedic, Provisional

**FOREST WARDEN**

Coleman Bushnell, Chief

**DEPARTMENT OF PUBLIC WORKS  
DIRECTOR**

Remo R. Vito, Jr.

**BUILDING COMMISSIONER**

Robert J. Bullock, Jr.

**LOCAL INSPECTOR / ASS'T ZONING  
OFFICER**

Thomas Patnode

**ZONING OFFICER**

Robert J. Bullock, Jr.

**FENCE VIEWER**

Robert J. Bullock, Jr.

**ASSISTANT FENCE VIEWER**

Thomas Patnode

**INSPECTOR OF WIRES**

William R. Bain

**ASSISTANT INSPECTOR OF WIRES**

Peter C. Diamond

**INSPECTOR OF GAS FITTINGS**

Paul Steeves

**PLUMBING INSPECTOR**

James K. Murray, retired  
Paul Steeves, appointed

**ANIMAL CONTROL OFFICER**

Hilary Cohen

**EMERGENCY MANAGEMENT DIRECTOR**

Edward Nolan

**FIRE OFFICER**

Coleman Bushnell, Chief

**BOARDS-COMMISSIONS-COUNCILS**

Authorized by Statute or Bylaw  
Appointed by Board of Selectmen

**ADA COMPLIANCE COMMITTEE**

Kent Schenkel 2011  
Charlotte Norris 2011  
Nancy Wirtes 2011

**BOARD OF APPEALS**

Michael Kulesza	2011
David Pergola	2012
Robert Luciano	2013
Joseph Sebastiano	2014
Joseph Flanagan	2015

**ASSOCIATE MEMBER**

Shawn Dooley	2011
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**ARTS COUNCIL**

Maria Tomaszewski	2011
Christopher Roberts	2011
Deanna Grimm	2011
Janyce Conklin	2012
Anne Marie Battistone	2012
Madeleine Bolger	2013
Robin Wessman	2013

**CAPITAL OUTLAY COMMITTEE**

Frank O'Neill	2011
Paul Cochran	2011
James Rayner	2012
Raymond Ewer	2012

**COMMUNITY PRESERVATION COMMITTEE**

Cynthia Andrade	2011
Matthew Noiseaux	2011
Paul Terrio	2013
Elizabeth Whitney	2013

**CONSERVATION COMMISSION**

Joyce Terrio	2011
Daniel Crafton	2011
John Weddleton	2012
John Wayne	2012
Ellen Friedman	2013
Kevin O'Loughlin	2013

**COUNCIL ON AGING**

Jason Talerman	2011
Thomas Elder, resigned	2011
Ellen Friedman	2011
Janice Nelson, resigned	2011
Charlotte Howard	2011
Janice Axberg	2012
Richard Connors	2012
Thomas Mirabile	2012
William Atwater	2013
Elisabeth Vallee	2013
Barbara Phillips	2013

**DESIGN REVIEW BOARD**

Mary Lou Navin	2011
John Buchholz	2013

**HISTORICAL COMMISSION**

Geraldine Tasker	2011
Marcia Johnston	2012
Barbara Bartholomew	2012
Sandra Paquette	2013
Thelma Ravinski	2013
M. Elizabeth Pyne	2013

**REGISTRAR OF VOTERS**

Gail Bernardo-U	2011
Carol Greene-U	2011
Girard St. Amand- R	2013
Mary Ellen Horgan-Currier - D	2013

**VETERANS SERVICES**

Anthony J. Mastroianni	
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**METROPOLITAN AREA PLANNING COUNCIL**

Jack Hathaway	
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**MBTA ADVISORY BOARD REP.**

Jack Hathaway	
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**MUNICIPAL AFFORDABLE HOUSING****TRUST FUND**

William Crump	2011
Mark Henney	2011
John Weddleton	2012
Scott Dittrich	2012
James Lehan	2012

**NORFOLK COUNTY ADVISORY BOARD**

David Wildman	2011
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**BOARDS AND COMMITTEES**  
Appointed by the Board of Selectmen

**CABLE ADVISORY BOARD**

Jamie Masterson	2011
Jonathan Smith	2011
John Spinney	2011
Jack Hathaway	2011

**CORRECTIONS ADVISORY COMMITTEE**

Kevin Roche	2011
Melissa Wainwright	2011

**ENERGY COMMITTEE**

Tara Henrichon	2011
John Olivieri	2011
Rita Advani	2012
Robert Lombardo	2012
Raymond Angelone	2012
William Behling	2013
Lynn Gilleland	2013

**INSURANCE ADVISORY COMMITTEE**

James Dyer	2011
Eric Dupont	2011
Bradley McCreedy	2011

**NORFOLK ELEMENTARY EDUCATION FOUNDATION**

Anita Mecklenburg	2011
Wendy Browne	2011
Ronald Zullo	2011
Joan Marsden	2012
Dr. David Lu	2012
John Silveria	2013

**RE-ENGINEERING COMMITTEE**

Ari Alpert 2011  
Jack Campbell 2011  
Eric Carlson 2011  
Thomas Doyle 2011

**SCHOOL BUILDING COMMITTEE**

**(Appt'd jointly by BOS/School Committee)**

Donald LeClerc, Superintendent, resigned  
Claire Jackson, Superintendent, appointed  
Jack Hathaway, Town Administrator  
Robert J. Bullock, Jr., Building Commissioner  
(ex-officio)

Andrew Bakinowski  
Leo Bedard  
Beth Gilbert  
Ross Gilleland  
Michael Guidice, Jr.  
Annette McBride  
Dennis Stone, resigned

**PUBLIC SAFETY BUILDING COMMITTEE**

James C. Lehan, Board of Selectmen  
Jack Hathaway, Town Administrator  
Charles H. Stone, Jr., Police Chief  
Coleman Bushnell, Fire Chief  
Robert J. Bullock, Jr., Building Commissioner,  
(ex-officio)

George Cronin  
John Wayne  
John Weddleton  
Gregory Mirliss

**ZONING BYLAW STUDY COMMITTEE**

John Wayne

**ECONOMIC DEVELOPMENT COMMITTEE**

**(Appt'd jointly by BOS/Planning Bd.)**

Robert Nicodemus 2011  
Walter Byron 2011  
Lori Scholl 2011  
Gregory Mirliss 2011  
Mark Nelson 2011  
Christopher Watson 2011  
William Haddad 2011

**PLANNING BOARD, ASSOCIATE MEMBER**

**(Appt'd jointly by BOS/Planning Bd.)**

Gregory Mirliss 2011

**BOARD OF SELECTMEN**

As required by the Town of Norfolk Bylaws, it is our pleasure to join the other Boards, Committees, Councils and Commissions in providing you an Annual Report of the activities of the Board of Selectmen.

The members of the Board of Selectmen are the Town's Chief executive officers under State Law. Members of the Board are elected to a three year term. The terms of the Board are staggered such that one of the three positions is open for election each year. The meetings are held in Room 124 of Town Hall and are open to the public. Our meetings are broadcast live on Comcast channel 22 and Verizon channels 41 and 42. Agendas are posted in Town and on our website [www.virtualnorfolk.org](http://www.virtualnorfolk.org), 48 hours in advance of the meeting.

The continuing international economic struggles were once again felt in Norfolk, as revenues, particularly state aid, continued to lag and increasing pressure was brought on the town to make difficult decisions in order achieve responsible fiscal stewardship.

The Fiscal 2011 budget adopted in the Spring of 2010 represented hundreds of hours of work and compromise between the various town agencies and offices, and represents the best reflection of our values the precarious fiscal conditions allow.

In order to avoid a tax increase, which all concerned felt would be

crippling in this time of private sector unemployment, stagnant wages, and rising consumer costs, the town was forced to continue downsizing, losing a promising young police officer and reducing training and call firefighting appropriations.

This strategy, while allowing us to pass a balanced budget without tax increases, is risky and unsustainable, and indeed in 2010 the fire department suffered several injuries which depleted the limited sick leave budget and necessitated reduced staffing during evening shifts in 2011. We have reached a point where further cuts in our public safety budgets will result in unacceptable degraded response times and ability.

Recognizing the likelihood that a rebound in state aid or significant increases in local receipts are unlikely in the near future, the Board of Selectman has taken several steps to change operations to realize savings or new revenue.

Discussions continue with Wrentham, Plainville, and others over the regionalization of some functions or services. If citizens can be served as well or better, through regionalized service delivery, it should be aggressively pursued. Most of these regionalizations could be completely invisible to the average citizen, but we should not shy away from positive change which will allow the towns to provide efficient public service.

The Norfolk Energy Committee, formed by the Selectmen in 2008, has come forward with several proposals to save energy, and worked with the selectmen to propose a solar energy generating facility at the old capped landfill. The solar project, which should go online in 2011 or early 2012, should save the town over \$150,000 in avoided electricity costs annually.

The Facilities Department has worked with the Energy Committee to conduct audits of all our facilities in order to save money going forward.

Not all the Board's activities were budget related however, as several longstanding issues continued to require the attention of the Board.

The Board continued to play an important role in the new school project, assisting the school building committee in their relationship with the project manager and lead architect, and providing a forum to resolve the long-undecided issue of whether to build an access to the school from Rockwood Road.

As of this writing the construction access road diverted well over 2,200 large truck trips from Boardman Street, lessening the impact of the project and protecting Boardman Street's infrastructure. Selectman Jim Tomaszewski, Town Administrator Jack Hathaway, and Building Commissioner Bob Bullock lent significant time and effort helping the building committee and the project is proceeding smoothly.

Jim Lehan, the Board's liaison to the Affordable Housing and Community Preservation committees played an important role in the acquisition of a significant open space parcel, Gump's Farm on Route 115. The Gump's site will provide an excellent opportunity for a mix of affordable housing for Norfolk residents, open space preservation, recreation, and perhaps locally-supported agriculture. This housing will be in addition to several other parcels the Affordable Housing Trust has been able to create the past several years.

On July 30<sup>th</sup>, the quiet Friday mid-morning was rocked by a violent explosion at the new housing development, The Village at River's Edge. a propane explosion demolished a duplex, trapped one worker in the rubble and injured several other people. Norfolk police and fire, DPW, the building department, and neighboring public safety departments all responded within minutes and professionally and heroically took on the worst disaster in recent memory in Norfolk.

We as a board are extraordinarily proud of the work done by the all that day, from public safety officials to other town staff, to average citizens who stepped in to help. It is in crises such as this that you find true heroism, and are reminded of the importance of well trained and highly motivated public servants. Particular commendation was noted for Firefighter/Paramedic Pat Rockett, who aided the trapped worker and stayed with him in the face of mounting danger. Mr. Rockett was

recognized by state officials for his bravery in the fall of 2010.

In a demonstration of the importance of issues sometimes mundane and routine, Norfolk's continued water difficulties came to a head in 2010, as so-called "pin-hole leaks" wasted thousands of gallons of water and stressed our already limited water supplies. The Board spent a significant amount of time working on the leak situation with the Department of Public Works and consultants, and believes that several changes in water treatment protocols will help to reduce the incidence of leaks. In order to help homeowners, the board instituted a loan program, which allowed homeowners to pay off the cost of replacing leaking waterlines over time.

In May, Jim Lehan was elected to another three-year term, providing continuity on the Board. The Board reorganized and Rob Garrity became Chairman, Jim Tomaszewski became Vice Chair and Jim Lehan served as Clerk.

The Board noted the loss of several citizens who have served our community. To Gustaf Pearson, Charles Ray, Florence Boomer, Charles H. Stone, Sr., Kenneth Tripp, Harold Sundquist, and Ann Allen whose volunteerism to Norfolk helped shape the wonderful community we all enjoy today, you will be missed.

Norfolk is always in need of volunteers for committees and boards within Town Government.

Any resident wishing to assist the town in any capacity can review a list of openings at Town Hall or on our website. We express our sincere thanks to all the volunteers who give their time freely and are so dedicated to helping with Town government.

Respectfully submitted,

Rob Garrity, Chairman  
James Tomaszewski, Vice Chair  
James Lehan, Clerk

## ANNUAL REPORT OF THE TOWN CLERK

2010 continued the busy cycle of unscheduled elections, special town meetings, and state mandated changes. Seven elections were held: Special State Election (January), Special State Primary (April), and Special State Election (May), Annual Town Election (May), Local Override (June), State Primary (September) and the State General Election (November). The Chief Elections Officer (Town Clerk) administers all elections under the guidelines of Mass General Law and is answerable to the Secretary of the Commonwealth in this regard.

Three Town Meetings were held in 2010: a Special Town Meeting in January, the Annual Town Meeting in May, and a Special Town Meeting in November. The Town Clerk records all action taken at every Town Meeting, processes Bylaw changes to the Attorney General's Office, and certifies votes for financial and other articles.

The reduced staff level in the Town Clerk's Office has impacted our ability to provide complete service and we apologize for that. The workload in this office continues to increase due to State mandates regarding the Open Meeting Law, Ethics, and Campaign Finance. Additional responsibilities regarding a new State sponsored Vital Records program will launch next year! These changes along with the natural increase in population have increased the workload by more than 25% while the staff has been reduced by 30% so we will continue to struggle to serve the community as best we can.

Many thanks go to: Carol Greene who joined the office officially as the Assistant Town Clerk in April and serves as the Election Warden; Carol O'Connor who has been an enormous help working under the Senior Program, and the Election staff of over 25 individuals without whose help the elections would not run as smoothly as they do. I also extend my thanks to the DPW staff, the School Department, and the Police Department for their valued assistance in the Election process

In addition to the regular duties, The Town Clerk also serves as a Federal Passport Agent and a Justice of the Peace.

### VITAL STATISTICS

Births	84
Deaths	42
Marriages	17

### VOTER REIGISTRATION

The Town Clerk acting in her capacity as a Registrar of Voters held nine late night voter registration sessions pursuant to Chapter 51, Section 28 of the Massachusetts General Laws. There are currently 6,401 voters in the Town of Norfolk.

### SPECIAL STATE ELECTION

Pursuant to the Warrant for a Special State Election, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, January 19, 2010. Polls were open from 7:00am until 8:00pm. A total of 4,744 voters cast their ballots with the following results:

#### SENATOR IN CONGRESS

Blanks	0
Scott P. Brown	3315
Martha Coakley	1399
Joseph L. Kennedy	28
Write-In	2

**SPECIAL STATE PRIMARY**

Pursuant to the Warrant for a Special State Primary, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, April 13, 2010. Polls were open from 7:00am until 8:00pm. A total of 394 voters cast their ballots with the following results:

**SENATOR IN GENERAL COURT**

Republican Party (152)	
Blanks	1
Richard J. Ross	146
Write-In	5

Democratic Party (242)	
Blanks	1
Lida E. Harkins	93
Peter B. Smulowitz	148
Write-In	0

Libertarian Party (0)

**SPECIAL STATE ELECTION**

Pursuant to the Warrant for a Special State Election, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, May 11, 2010. Polls were open from 7:00am until 8:00pm. A total of 1903 voters cast their ballots with the following results:

**SENATOR IN GENERAL COURT**

Blanks	0
Richard J. Ross	1480
Peter B. Smulowitz	419
Write-In	4

**ANNUAL TOWN ELECTION**

Pursuant to the Warrant for the Annual Town Meeting, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, May 11, 2010. Polls were open from 7:00am until 8:00pm. A total of 1869 voters cast their ballots with the following results:

**MODERATOR FOR ONE YEAR**

Blanks	95
Jonathan P. Smith	835
Carolyn C. Van Tine*	931
Write-In	8

**SELECTMAN FOR THREE YEARS**

Blanks	71
James C. Lehan*	1086
Scott F. Bugbee	582
Mark E. Flaherty	119
Write-In	11

## ASSESSOR FOR THREE YEARS

Blanks	712
Kathleen J. Mullineaux*	1136
Write-In	21

## ASSESSOR FOR TWO YEAR UNEXPIRED

Blanks	1755
All others	114

## BOARD OF HEALTH FOR THREE YEARS

Blanks	716
Thomas M. Burke*	1142
Write-In	11

## HOUSING AUTHORITY FOR FIVE YEARS

Blanks	1799
Write-In	70

## LIBRARY TRUSTEE FOR THREE YEARS

Blanks	721
Kenneth W. Nelson*	1139
Write-In	9

## PLANNING BOARD (TWO) FOR THREE YEARS

Blanks	1858
David Roache*	1034
Jeffrey T. Palumbo*	832
Write-In	14

## RECREATION COMMISSION (TWO) FOR THREE YEARS

Blanks	2563
Benjamin Sears McCarty*	1133
Write-In	42

## NORFOLK SCHOOL COMMITTEE FOR THREE YEARS

Blanks	726
Shawn C. Dooley*	1132
Write-In	11

## NORFOLK SCHOOL COMMITTEE FOR ONE YEAR UNEXPIRED

Blanks	745
Thomas Francis Doyle*	1113
Write-In	11

\*Declared elected

## SPECIAL TOWN ELECTION

Pursuant to the Warrant for a Special Town Election, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, June 22, 2010. Polls were open from 7:00am until 8:00pm. A total of 1806 voters cast their ballots with the following results:

Question 1 (\$1,067,157 Operating Override)

YES	571
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NO

1235

## STATE PRIMARY

Pursuant to the Warrant for the State Primary, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, September 14, 2010. Polls were open from 7:00am until 8:00pm. A total of 1073 voters cast their ballots with the following results:

**DEMOCRATIC PARTY (380)**

## GOVERNOR

Blanks	121
Deval L Patrick	245
Write-In	14

## LIEUTENANT GOVERNOR

Blanks	129
Timothy P. Murray	244
Write-In	7

## ATTORNEY GENERAL

Blanks	107
Martha Coakley	261
Write-In	12

## SECRETARY OF STATE

Blanks	113
William Francis Galvin	263
Write-In	4

## TREASURER

Blanks	54
Steven Grossman	222
Stephen J. Murphy	103
Write-In	1

## AUDITOR

Blanks	46
Suzanne M. Bump	160
Guy William Glodis	106
Mike Lake	67
Write-In	1

## REPRESENTATIVE IN CONGRESS

Blanks	7
Barney Frank	251
Rachel E Brown	122
Write-In	0

## COUNCILLOR

Blanks	53
Kelly A Timilty	181
Robert L Jubinville	146
Write-In	0

## SENATOR IN GENERAL COURT

Blanks	338
Write-In	42

## REPRESENTATIVE IN GENERAL COURT

Blanks	158
Stanley J Nacewicz	220
Write-In	2

## DISTRICT ATTORNEY

Blanks	50
Michael Chinman	67
Joseph R Driscoll, Jr	142
Michael W Morrissey	120
Write-In	1

## SHERIFF

Blanks	129
Michael G Bellotti	247
Write-In	4

## COUNTY COMMISSIONER

Blanks	155
Peter M Collins	219
Write-In	6

## REPUBLICAN PARTY (693)

## GOVERNOR

Blanks	44
Charles D Baker	638
Write-In	11

## LIEUTENANT GOVERNOR

Blanks	117
Richard R Tise	566
Write-In	10

## ATTORNEY GENERAL

Blanks	493
Write-In	200

## SECRETARY OF STATE

Blanks	167
William C Campbell	522
Write-In	4

## TREASURER

Blanks	150
Karyn E Poloito	537
Write-In	6

## AUDITOR

Blanks	85
Mary Z Connaughton	574
Kamal Jain	33

Write-In 1

**REPRESENTATIVE IN CONGRESS**  
 Blanks 43  
 Sean DM Bielat 295  
 Earl H Sholley 352  
 Write-In 3

**COUNCILLOR**  
 Blanks 204  
 Steven M Glovsky 483  
 Write-In 6

**SENATOR IN GENERAL COURT**  
 Blanks 98  
 Richard J Ross 592  
 Write-In 3

**REPRESENTATIVE IN GENERAL COURT**  
 Blanks 89  
 Daniel B Winslow 599  
 Write-In 5

**DISTRICT ATTORNEY**  
 Blanks 653  
 Write-In 40

**SHERIFF**  
 Blanks 212  
 William J Farretta 477  
 Write-In 4

**COUNTY COMMISIONER**  
 Blanks 656  
 Write-In 37

**LIBERTARIAN PARTY (0)**

**STATE GENERAL ELECTION**

Pursuant to the Warrant for the State General Election, the inhabitants of Precincts 1, 2, 3 and 4 of the Town of Norfolk qualified to vote in town affairs assembled in the Auditorium at the H. Olive Day School, 232 Main Street in Norfolk on Tuesday, November 2, 2010. Polls were open from 7:00am until 8:00pm. A total of 4503 voters cast their ballots with the following results:

**GOVERNOR AND LEUTENENT GOVERNOR**

Blanks 16  
 Patrick and Murray 1394  
 Baker and Tisei 2761  
 Cahill and Loscocco 290  
 Stein and Purcell 39  
 Write-In 3

**ATTORNEY GENERAL**

Blanks	66
Martha Coakley	2121
James P. McKenna	2314
Write-Ins	2

## SECRETARY OF STATE

Blanks	165
William Francis Galvin	2202
William C. Campbell	2023
James D. Henderson	110
Write-In	3

## TREASURER.

Blanks	164
Steve Grossman	1635
Karyn E. Polito	2698
Write-In	6

## AUDITOR

Blanks	303
Suzanne M. Bump	1210
Mary Z. Connaughton	2820
Nathanael Alexander Fortune	165
Write-In	5

## REPRESENTATIVE IN CONGRESS

Blanks	59
Barney Frank	1448
Sean D M Bielat	2899
Susan F. Allen	52
Donald M. Jordan	44
Write-In	1

## COUNCILLOR

Blanks	423
Kelly A. Timilty	1634
Steven M. Glovsky	2240
Richard Mitchell	202
Write-In	4

## SENATOR IN GENERAL COURT

Blanks	901
Richard J. Ross	3555
Write-In	47

## REPRESENTATIVE IN GENERAL COURT

Blanks	189
Stanley J. Nacewicz	1026
Daniel B. Winslow	3284
Write-In	4

## DISTRICT ATTORNEY

Blanks	536
Michael W. Morrissey	1620
John F. Coffey	2337
Write-In	10

SHERIFF  
 Blanks 380  
 Michael G. Bellotti 1852  
 William J. Farretta 2268  
 Write-In 3

COUNTY COMMISIONER  
 Blanks 1940  
 Peter H. Collins 2483  
 Write-In 80

QUESTION 1 (remove sales tax on alcohol)  
 Blanks 279  
 Yes 2585  
 No 1639

Question 2 (repeal low-income housing law)  
 Blanks 345  
 Yes 2005  
 No 2153

Question 3 (reduce state sales tax)  
 Blanks 158  
 Yes 2281  
 No 2064

Question 4 (medical marijuana)  
 Blanks 397  
 Yes 2517  
 No 1589

**Special Town Meeting  
 January 12, 2010**

Pursuant to a warrant dated December 28, 2009, signed by James Lehan, Robert Garrity and James Tomaszewski, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the H. Olive Day School, 232 Main Street, Norfolk, MA on Tuesday, January 12, 2010 at 7:00 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:05PM by Moderator Daniel Winslow. The Moderator acknowledged two visiting college students who are interested in parliamentary procedures: Thomas Dooley (Norfolk) a student at Saint Anselm College; and Alexander Scott (Attleboro) a student at Bridgewater State College. They were appointed as honorary Deputy Moderators for this town meeting. The Moderator then introduced the Town Clerk, Town Administrator, members of the Board of Selectmen and the Finance Advisory Committee Chairman, who then introduced the members of the Committee. There were 67 registered voters in attendance.

**APPROVED BY VOICE VOTE** to waive the reading of the Warrant and the return of the Warrant.

**ARTICLE 1**

**APPROVED BY VOICE VOTE** to reduce the following budgets as adopted under Article 7 of the May 12, 2009 Annual Town Meeting (the FY 2010 Municipal Operating Budget) as listed in the handout for this Town Meeting, and as follows:

Municipal Finance Salaries (011301)	\$ 11,500
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Municipal Finance Expense (011302)	\$ 3,349
Selectmen Expense (011222)	\$ 2,228
Advisory Board Reserve Fund (011322)	\$ 20,000
Information Technology Salaries (011551)	\$ 4,000
Information Technology Expense (011552)	\$ 15,040
Permanent Building Committee (011772)	\$ 300
Land Use Department Expense (011702)	\$ 5,308
Facilities Department Expense (01190)	\$ 4,520
<b>Total General Government</b>	<b>\$ 66,245</b>
Police Department Salaries (012101)	\$ 4,000
Fire Department Salaries (012201)	\$ 4,000
Building Department Salaries (012411)	\$ 1,878
<b>Total Public Safety</b>	<b>\$ 9,878</b>
Norfolk Elementary Budget (0300)	\$ 94,477
King Philip Operating Budget (013012)	\$ 32,000
<b>Total Education</b>	<b>\$ 126,477</b>
Building & Liability Insurance (109452)	\$ 70,000
<b>Total Fixed Costs</b>	<b>\$ 70,000</b>
Council on Aging Expense (015412)	\$ 88
Library Salaries (016101)	\$ 4,462
<b>Culture and Recreation</b>	<b>\$ 4,550</b>
Solid Waste Salaries (014331)	\$ 16,000
Transfer Station Expense (014332)	\$ 13,500
Highway Department Expense (014202)	\$ 15,245
Grounds Department Expense (014222)	\$ 3,771
Cemetery Expense (014912)	\$ 2,000
<b>Total DPW</b>	<b>\$ 50,516</b>
<b>TOTAL BUDGET REDUCTIONS</b>	<b>\$ 327,666</b>

And to transfer the following amounts:

From		
Account #	Description	Amount
2107 595000	Cemetery Receipts Interest Account	\$20,000.00
2004 595000	MTBE Settlement Account	\$40,000.00
	<b>TOTAL</b>	<b>\$60,000.00</b>
To		
Account #	Description	Amount
	General Fund	\$60,000.00

All articles on the Warrant having been acted upon, it was moved, seconded and voted to dissolve this Annual Town Meeting at 7:40PM.

Annual Town Meeting

May 18, 2010

Pursuant to a warrant dated March 22, 2010, signed by James Lehan, Robert Garrity, and James Tomaszewski, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Middle School, 18 King Street, Norfolk, MA on Tuesday, May 18, 2010, at 7:00 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:10PM by Moderator Carolyn Van Tine. The Norfolk Boy Scouts presented the colors and led the Pledge of Allegiance. The Moderator then introduced the Board of Selectmen, Town Administrator, and Town Counsel. The Town Clerk and Assistant Town Clerk introduced themselves. Finance Advisory Committee Chairman was introduced and he then introduced the members of the Committee. There were 224 registered voters in attendance. Sworn counters were Lisa Roney, Julie Redlitz, and Karen Fruci.

**APPROVED BY UNANIMOUS VOTE** to waive the reading of the Warrant and the return of the Warrant.

**ARTICLE 1**

Article 1 was the Annual Election of town officers which took place on Tuesday, May 11, 2010.

**ARTICLE 2**

**APPROVED BY VOICE VOTE** to Indefinitely Postpone Article 2.  
(unpaid bills of a prior year)

**ARTICLE 3**

**APPROVED BY UNANIMOUS VOTE** to transfer:

From:		
2033.595000	Ambulance Receipts Reserved	\$ 10,000.00
011311.511000	Advisory Board Salaries	\$ 4,000.00
019452.574000	Building & Liability Insurance	\$ 10,000.00
019122.515008	Employee Benefits	\$ 80,000.00
2100.578000	Police Parking Ticket Rev. Acct.	\$ 8,000.00
017152.592000	Certification Notes & Bonds	\$ 5,000.00
012202.530600	Fire Training Expenses	\$ 6,186.00
	Free Cash	\$ 61,629.00
016101.511000	Library Salaries	\$ 3,500.00
	<b>Total</b>	<b>\$ 188,315.00</b>

To:		
012201.511000	Fire Salaries	\$ 16,186.00
011312.578000	Adv. Board Expenses	\$ 350.00
011522.578000	Personnel Bd. Expenses	\$ 200.00
011621.511000	Election Salaries	\$ 10,000.00
011622.578000	Election Expense	\$ 3,000.00
011512.530400	Town Counsel	\$ 10,400.00
014232.578000	Snow & Ice	\$ 140,395.00
014102.578000	DPW Admin Expenses	\$ 169.80
014202.553305	Highway Expenses	\$ 1,525.00
014201.511000	Highway Salaries	\$ 1,344.82
014221.511000	Grounds Maint. Salaries	\$ 152.53
014331.511000	Solid Waste Salaries	\$ 105.28
014251.511000	Vehicle Maint. Salaries	\$ 986.57
016102.578402	Library Expense	\$ 3,500.00
	<b>Total</b>	<b>\$ 188,315.00</b>

and further to transfer:

From:		
60002.511000	Water Department Salaries	\$ 31,000.00
60003.500119	Gold Street Land ATM 5/2008	\$ 40,000.00
	<b>Total</b>	<b>\$ 71,000.00</b>

To: 60002.578000 Water from Wrentham \$ 71,000.00

**ARTICLE 4**

**APPROVED BY VOICE VOTE** to amend the Town of Norfolk Personnel Bylaw, Schedule B. COMPENSATION SCHEDULE, by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2010.

**ARTICLE 5**

A motion was made and seconded to fix the salary and compensation of the elected position of Town Clerk at \$61,500 as provided for by Massachusetts General Laws, Chapter 41, Section 108 for the fiscal year commencing on July 1, 2010, and further to raise and appropriate \$28,477,822.00, transfer \$35,000 from Cemetery Receipts Reserved, and transfer \$5,376 from Free Cash and further to raise and appropriate an additional \$1,067,157 which is contingent on a Proposition 2 ½ override for a total of \$29,585,354 to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2010.

A motion was made and seconded to amend the main motion by adding \$77,728 to the King Philip operating line item and subtracting the amount of \$77,728 from the Norfolk Elementary line item and further to remove the override amount of \$77,728 from the King Philip line item. This amendment FAILED.

A motion was made and seconded to amend the override amount by deleting \$36,000 from the Selectmen/Town Administrator salary line item and \$70,000 from the Snow & Ice line item. This amendment FAILED

**APPROVED BY VOICE VOTE** to divide the original motion so that the 1<sup>st</sup> motion is for the balanced budget only and the 2<sup>nd</sup> motion is for the override only.

**APPROVED BY VOICE VOTE** to fix the salary and compensation of the elected position of Town Clerk at \$61,500.00 as provided for by Massachusetts General Laws, Chapter 41, Section 108 for the fiscal year commencing on July 1, 2010, and further to raise and appropriate \$28,477,822.00, transfer \$35,000.00 from Cemetery Receipts Reserved, and transfer \$5,376 from Free Cash to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2010.

**APPROVED BY VOICE VOTE** to raise and appropriate an additional \$1,067,157.00 contingent on a Proposition 2 ½ override vote to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2010.

The following is the approved Omnibus Budget and the Override Contingent Budget.

TOWN OF NORFOLK FY2011 OMNIBUS BUDGET GENERAL GOVERNMENT		FY11 Balanced Budget	FY11 Override Budget
Moderator	Salary	\$0	
	Expense	\$49	
	Total	\$49	
Selectmen	Salary	\$187,500	\$36,000
Town Admin.	Expense	\$26,250	\$2,239
	Total	\$213,750	\$38,239
Advisory Board	Salary	\$6,100	
	Expense	\$5,000	

GENERAL GOVERNMENT

	Reserve Fund	\$50,000	
	Total	\$61,100	
Municipal Finance	Salary	\$433,361	
	Expense	\$125,759	\$10,892
	Audit	\$40,000	
	Total	\$599,120	\$10,892
Board of Assessors	Salary	\$0	
	Recertification	\$0	
	Expense	\$1,500	
	Total	\$1,500	
Town Counsel	Litigation	\$0	
	Retainer Fees	\$71,000	\$4,000
	Total	\$71,000	\$4,000
IT Coordinator	Salary	\$4,000	
	Expenses	\$64,100	
	Total	\$68,100	
Tax Title/Foreclosure	Expense	\$10,000	
	Total	\$10,000	
Facilities Management	Salary	\$47,311	
	Expense	\$369,550	\$35,600
	Total	\$416,861	\$35,600
Town Clerk	Salary	\$103,508	
Elections	Expense	\$27,500	
Total	Total	\$131,008	
Conservation	Salary	\$0	
	Expense	\$10,500	
	Total	\$10,500	
Planning Board	Salary	\$0	
	Expense	\$34,560	
	Total	\$34,560	
Zoning Bd of Appeals	Salary	\$0	
	Expense	\$60	
	Total	\$60	
Planning and Development	Salary	\$111,259	
	Expense	\$16,500	
	Total	\$127,759	
Town Reports	Expense	\$3,200	
	Total	\$3,200	

GENERAL GOVERNMENT		\$1,748,567	\$88,731
PUBLIC SAFETY			
Police	Salary	\$1,621,627	\$94,134
	Expense	\$102,437	\$4,818
	Total	\$1,724,064	\$98,952
Fire & Ambulance	Salary	\$1,086,122	\$38,751
	Expense	\$52,900	\$21,310
	Total	\$1,139,022	\$60,061
Ambulance Billing	Expense	\$15,000	
	Total	\$15,000	
Building Dept	Salary	\$178,531	
	Expense	\$2,300	\$3,700
	Total	\$180,831	\$3,700
Weights & Measure	Salary	\$0	
	Expense	\$800	
	Total	\$800	
Emergency Mgmt	Salary	\$700	
	Expense	\$900	
	Total	\$1,600	
Animal Inspector	Salary	\$2,246	
	Expense	\$50	\$150
	Total	\$2,296	\$150
Animal Control	Salary	\$42,238	
	Expense	\$4,000	\$2,000
	Total	\$46,238	\$2,000
Fire/Police Comm	Salary	\$204,346	
	Expense	\$6,150	
	Total	\$210,496	
Total Public Safety		\$3,320,347	\$164,863
EDUCATION			
	Norfolk Elementary	\$9,407,341	\$297,496
	King Philip Regional (Operating)	\$5,836,104	\$77,728
	King Philip Regional (Excl Debt)	\$922,491	
	King Philip Total	\$6,758,595	\$77,728
	Tri-County	\$384,090	
Total Education		\$16,550,026	\$375,224
PUBLIC WORKS			
DPW			
Administration	Salary	\$162,352	
	Expense	\$72,500	\$9,494
	Total	\$234,852	\$9,494

GENERAL GOVERNMENT

Highway	Salary	\$132,604	\$2,005
	Expense	\$89,731	\$15,358
	Total	\$222,335	\$17,363
Vehicle Maintenance	Salary	\$116,909	\$1,000
	Expense	\$94,168	\$3,058
	Total	\$211,077	\$4,058
Grounds Municipal	Salary	\$119,008	\$1,000
	Expense	\$56,281	\$4,050
	Total	\$175,289	\$5,050
Grounds - Cemetery	Salary	\$13,393	
	Expense	\$15,613	
	Total	\$29,006	
Custodian of Veteran Graves	Salary	\$700	
	Expense	\$1,500	\$200
	Total	\$2,200	\$200
Transfer Station	Salary	\$184,176	
	Expense	\$152,235	
	Total	\$336,411	
Shade Tree	Expense	\$0	\$7,500
	Total	\$0	\$7,500
Road Program	Expense	\$1	
	Total	\$1	
Landfill	Expense	\$91,410	
	Total	\$91,410	
Snow & Ice	Expense	\$123,647	\$171,353
	Total	\$123,647	\$171,353
Street Lighting	Expense	\$40,578	
	Total	\$40,578	
Town Vehicle Fuel	Expense	\$100,984	
	Total	\$100,984	
<b>Total Public Works</b>		<b>\$1,567,790</b>	<b>\$215,018</b>
<b>HUMAN SERVICES</b>			
Board of Health	Salary		
	Expense	\$17,603	
	Total	\$17,603	
Special Programs	MAY Mental Health	\$0	
	SNCARC	\$4,025	
	Total	\$4,025	

Council on Aging	Salary	\$102,152	
	Senior Program	\$0	
	Expense	\$5,281	\$3,469
	Total	\$107,433	\$3,469
Veteran's Services	Salary	\$5,700	
	Expense	\$2,500	
	Total	\$8,200	

Total Human Services		\$137,261	\$3,469
<b>CULTURE AND RECREATION</b>			
Library	Salary	\$316,143	\$17,680
	Expense	\$112,178	\$1,484
	Total	\$428,321	\$19,164
Recreation	Salary	\$73,076	\$8,588
	Expense	\$300	
	Total	\$73,376	\$8,588
Historical Commission	Expense	\$250	
	Total	\$250	
Memorial Day	Expense	\$600	\$100
	Total	\$600	\$100
Total Culture & Recreation		\$502,547	\$27,852
<b>FIXED COSTS</b>			
	Employee Benefits	\$3,245,590	
	Building/Liability Insurance	\$256,573	
Total Fixed Costs		\$3,502,163	
<b>DEBT SERVICE (KP not Included)</b>			
	Excluded Debt(other than KP)	\$692,391	
	Non-Excluded Debt	\$497,106	
Total Local Debt Service		\$1,189,497	
<b>TOTAL OPERATING BUDGET</b>		\$28,518,198	\$875,157
<b>CAPITAL</b>			\$192,000
<b>TOTAL OPERATING BUDGET + CAPITAL</b>		\$28,518,198	\$1,067,157

**ARTICLE 6**

**APPROVED BY COUNTED VOTE**, Yes-92/No-32, to accept the provisions of G.L. c. 64L, § 2(a) to impose a local meals tax.

**ARTICLE 7**

**APPROVED BY VOICE VOTE** to amend the Town of Norfolk Bylaws, Article X, Police Regulations, Section 32, Use of Town Owned Property, by deleting D and replacing it as follows; and deleting F and replacing it as follows;

D. No person shall engage in unauthorized golf activities, or operate motorized recreational vehicles or skate boards or like apparatus on town owned property; except that skateboards may be used at the skateboard park located on the Pond Street Recreation site.

No person shall ride horses or other animals on town owned land that is primarily used for school purposes, athletic fields, or the town common.

- F. The penalty for violation of paragraphs A,B,C,D, shall be as follows:
- First Offense.....Warning
  - Second Offense.....\$50
  - Third and subsequent offenses..... \$100

At 11:00pm is was APPROVED BY VOICE VOTE to adjourn this Town Meeting until May 19, 2010 at 7:00pm at the King Philip Middle School.

The second session of the Annual Town Meeting was called to order by the Moderator at 7:00PM on May 19, 2010. There were 79 registered voters in attendance. Sworn counter was Julie Redlitz.

**ARTICLE 8**

APPROVED BY VOICE VOTE to transfer the sum of \$1,447,693.00 from Department of Public Works Water Division revenues and Retained Earnings to fund the Water Division's Maintenance and Operating Expenses and the Water Division Debt for the fiscal year commencing July 1, 2010 as follows:

	Salaries	\$ 190,161
	Expenses	\$ 700,302
Total Maintenance and Operating Expenses		\$ 890,463
	Debt Service	\$ 557,230
Total Water Division Budget		\$ 1,447,693

**ARTICLE 9**

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 9.  
(Vehicle Stabilization Fund)

**ARTICLE 10**

APPROVED BY VOICE VOTE to Indefinitely Postpone Article 10.  
(Capital Budget)

**ARTICLE 11**

APPROVED BY VOICE VOTE to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement.

**ARTICLE 12**

APPROVED BY VOICE VOTE to reauthorize the following revolving funds pursuant to Massachusetts General Laws, Chapter 44, §53 1/2, to for Fiscal Year 2011 at the limits set forth below:

(1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.

(2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.

(3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.

(4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5000); or take any other action relative thereto.

(5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5000); or take any other action relative thereto.

(6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.

(7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.

(8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.

(9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Town Clerk to receive funds required by the Town Clerk for the processing of passports, to be expended under the direction of the Town Clerk for postage expenses associated with the processing of passports (limit: \$1,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(12) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

#### **ARTICLE 13**

**APPROVED BY VOICE VOTE** to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards.

#### **ARTICLE 14**

**APPROVED BY VOICE VOTE** to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting.

**ARTICLE 15**

**APPROVED BY VOICE VOTE** to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required.

**ARTICLE 16**

**APPROVED BY VOICE VOTE** to authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easement as may be necessary for drainage purposes and the laying out of public ways.

**ARTICLE 17**

**APPROVED BY VOICE VOTE** grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town

**ARTICLE 18**

**APPROVED BY VOICE VOTE** to appoint the following committees:

**Arts Council** – 9 members

**ADA Compliance Committee** – 5 members, plus Town Administrator, ex-officio and non-voting

**Insurance Advisory Committee** – 5 members

**Zoning Bylaw Study Committee** – 7 members appointed as follows:

three members appointed by the Board of Selectmen, and one member or designee each appointed by the Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals, and Town Counsel and Building Commissioner, ex-officio and non-voting

**Corrections Advisory Committee** – 3 members

**Economic Development Committee** – 7 members appointed jointly by the Board of Selectmen and the Planning Board

**Open Space Committee** – 5 members as follows: one member to be a member or designee of the Recreation Commission, one member to be a member or designee of the Conservation Commission, one member to be a member or designee of the Planning Board, and two others to be appointed jointly by the Planning Board and Conservation Commission

**Public Safety Building Committee** – 4 members appointed by the Board of Selectmen, plus the Police Chief, Fire Chief, Town Administrator, one member of the Board of Selectmen and the Building Commissioner, ex-officio and non-voting.

**School Building Committee** – 5 members appointed by the Board of Selectmen, plus two members of the School Committee, School Superintendent, Town Administrator, and Building Commissioner, ex-officio and non-voting.

Committee reports were given by the following groups:

Adhoc Town Meeting Technology Committee

Community Preservation Committee

School Building Committee

**ARTICLE 19**

**APPROVED BY UNANIMOUS VOTE** to accept a deed to the Town of Norfolk of a parcel of land on MacArthur Ave., containing approximately 6,700 square feet shown on Assessors' Map 4 as Parcel 20-14, which is subject to a tax taking held by the Treasurer for unpaid FY2007-FY2009 taxes from Donald Tedesco and any other owner thereof in lieu of foreclosure, as allowed by and in compliance with MGL Chapter 60, Section 77C.

**ARTICLE 20**

**APPROVED BY UNANIMOUS VOTE** to accept a deed to the Town of Norfolk of a parcel of land on MacArthur Ave., containing approximately 27,750 square feet shown on Assessors' Map 4 as Parcel 20-15, which is subject to a tax taking held by the Treasurer for unpaid FY2007-FY2009 taxes from Donald Tedesco and any other owner thereof in lieu of foreclosure, as allowed by and in compliance with MGL Chapter 60, Section 77C.

**ARTICLE 21**

**APPROVED BY UNANIMOUS VOTE** to amend the General Bylaw by replacing the first sentence of Section 4 of Article III with the following:

A Council of Aging of nine (9) members shall be appointed by the Board of Selectmen, following recommendations made by said Council, for three (3) year overlapping terms, provided that a term of less than three years may be established for any interim appointment so that the terms of no more than three members expire in any given year.

**ARTICLE 22**

**APPROVED BY UNANIMOUS VOTE** to add Section D.4.e.2.s to the Norfolk Zoning Bylaws, as follows:

**D.4.e.2.s.** Any floor drainage systems in existing facilities, or future proposed facilities, in industrial or commercial hazardous material and/or hazardous waste process areas or storage areas, which discharge to the ground without a DEP permit or authorization. Any existing facility or future proposed facility with such a drainage system shall be required to either seal the floor drain (in accordance with the state plumbing code, 248 CMR 10.00), connect the drain to a municipal sewer system (with all appropriate permits and pre-treatment), or connect the drain to a holding tank meeting the requirements of all appropriate DEP regulations and policies.

**ARTICLE 23**

**APPROVED BY a DECLARED 2/3 VOTE** to change the Norfolk Zoning Map by changing District B2 to an R2 Zoning District.

**ARTICLE 24**

The Advisory Committee moved and seconded to amend section L.4.a.7 Building Height in the Norfolk Zoning Bylaws in the C6 District by adding the following: "up to a 100' height with a special permit by the Planning Board" after the words "45 feet in height".

The Planning Board moved to amend the motion by substituting the following motion:  
Move that the Town vote to amend section L.4.a.7 Building Height in the Norfolk Zoning Bylaw so that it reads as follows:

L.4.a.7 Building Height. Buildings shall not be more than 45 feet in height as of right, and not more than 100' by special permit from the Planning Board. However, for each foot above 45 feet, the setback distance from lot lines shall also be increased by a foot, unless this requirement is waived by the Planning Board.

**APPROVED BY UNANIMOUS VOTE** to amend the main motion.

**APPROVED BY UNANIMOUS VOTE** to amend section L.4.a.7 Building Height in the Norfolk Zoning Bylaw so that it reads as follows:

L.4.a.7 Building Height. Buildings shall not be more than 45 feet in height as of right, and not more than 100' by special permit from the Planning Board. However, for each foot above 45 feet, the setback distance from lot lines shall also be increased by a foot, unless this requirement is waived by the Planning Board.

**ARTICLE 25**

**APPROVED BY UNANIMOUS VOTE** to amend Section **F.7.b SCHEDULE OF MINIMUM OFF-STREET PARKING REQUIREMENTS** of the Norfolk Zoning Bylaws by adding F.7.b.22 for Biotechnology to add 1 Per 400 Sq. Ft. of USABLE FLOOR AREA and by adding F.7.b.23 for Medical Research to add 1 Per 150 Sq. Ft. of USABLE FLOOR AREA and for Medical Treatment to add 1 per bed shown as:

Permitted Uses	Minimum Number of Spaces
<b>F.7.b.22.</b> Biotechnology Research & Development	1 Per 400 Sq. Ft. USABLE FLOOR AREA
<b>F.7.B.23</b> Medical Research and/or Medical Treatment Facility	1 Per 150 Sq. Ft. USABLE FLOOR AREA plus 1 Per Bed-Treatment Facility

**ARTICLE 26**

**APPROVED BY UNANIMOUS VOTE** to amend the following sections of the Norfolk Zoning Bylaws in Section F13 Wireless Communication Facility(s), F.13.d, F.13.h, F.13.i, F.13.L, and F.13.o.2 by changing the Permit Granting Authority from the Zoning Board of Appeals to the Planning Board.

**ARTICLE 27**

**APPROVED BY UNANIMOUS VOTE** to Indefinitely Postpone Article 27.  
(amend Section 1.7.a Allowed Uses of the Norfolk Zoning Bylaws)

**ARTICLE 28**

The Advisory Committee moved and seconded to amend Section F.3.c Extension – Non Conforming Uses of the Norfolk Zoning Bylaws by adding "Exception: Single family residential extension" at the end of the existing bylaw.

The Planning Board moved to amend the motion by substituting the following motion:  
Move to amend Section F.3.c Extension – Nonconforming Uses of the Norfolk Zoning Bylaw by adding the following at the end of the existing bylaw:

**Exception:** Nonconforming single family uses, including ACCESSORY STRUCTURES, may be extended in accordance with the following requirements:

If the alteration or enlargement of a NONCONFORMING STURCTURE does not violate the setback, coverage, or height requirements of Section E.1.b the STRUCTURE may be rebuilt, altered or enlarged as a matter of right.

If the alteration or enlargement of a NONCONFORMING STRUCTURE does violate the setback, coverage, or height requirements of Section E.1.b, but does not violate those requirements to a greater extent than the original STRUCTURE, the STRUCTURE may be rebuilt, altered, or enlarged only with a special permit issued by the Zoning Board of Appeals.

No alteration or enlargement of a NONCONFORMING STRUCTURE shall violate the setback, coverage, or height requirements of Section E.1.b to a greater extent than the original STRUCTURE.

**APPROVED BY UNANIMOUS VOTE** to amend the main motion.

**APPROVED BY UNANIMOUS VOTE** to amend Section F.3.c Extension – Nonconforming Uses of the Norfolk Zoning Bylaw by adding the following at the end of the existing bylaw:

**Exception:** Nonconforming single family uses, including ACCESSORY STRUCTURES, may be extended in accordance with the following requirements:

If the alteration or enlargement of a NONCONFORMING STURCTURE does not violate the setback, coverage, or height requirements of Section E.1.b the STRUCTURE may be rebuilt, altered or enlarged as a matter of right.

If the alteration or enlargement of a NONCONFORMING STRUCTURE does violate the setback, coverage, or height requirements of Section E.1.b, but does not violate those requirements to a greater extent than the original STRUCTURE, the STRUCTURE may be rebuilt, altered, or enlarged only with a special permit issued by the Zoning Board of Appeals.

No alteration or enlargement of a NONCONFORMING STRUCTURE shall violate the setback, coverage, or height requirements of Section E.1.b to a greater extent than the original STRUCTURE.

#### **ARTICLE 29**

**APPROVED BY a DECLARED 2/3 VOTE** to amend the Norfolk Zoning Bylaws Section 1.7.a.1 Special Permit by Planning Board to add "Residential DWELLINGS in the B1 – Outside the Business Core district at a density of not less than 4 units per lot and not more than 1 unit per 5,000 Sq. Ft. of land".

#### **ARTICLE 30**

**APPROVED BY a DECLARED 2/3 VOTE** to appropriate the sum of \$500,000 to pay costs of constructing and commissioning of a solar electricity generating facility consisting of a solar photovoltaic (PV) array and associated equipment to be located on the closed Town of Norfolk Landfill, contingent upon the Town applying for and receiving State and/or Federal grants, rebates and/or other cost offset incentives for the construction and commissioning of said facility, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3B) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore.

#### **ARTICLE 31**

**APPROVED BY UNANIMOUS VOTE**, pursuant to Massachusetts General Laws Chapter 44B, Section 5, to appropriate the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee.

#### **ARTICLE 32**

**APPROVED BY UNANIMOUS VOTE**, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2011 Community Preservation Fund revenues for the future appropriation of Open Space creations, acquisition and preservation.

#### **ARTICLE 33**

**APPROVED BY VOICE VOTE**, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2011 Community Preservation Fund revenues for the future appropriation of Affordable Housing creations, preservation and support.

#### **ARTICLE 34**

**APPROVED BY UNANIMOUS VOTE**, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2011 Community Preservation Fund revenues for the future appropriation towards the acquisition, preservation, rehabilitation and restoration of Historic Resources.

#### **ARTICLE 35**

**APPROVED BY VOICE VOTE** to allocate from the Community Preservation Fund an amount not to exceed \$50,000 to fund an affordable housing purchase price subsidy program for Norfolk residents and others with Norfolk ties including municipal employees.

#### **ARTICLE 36**

**APPROVED BY UNANIMOUS VOTE** to allocate from the Community Preservation Fund, Historic Preservation reserves, \$2,500 for the establishment of cement bounds and descriptive signage at the Fales Memorial Park Preserve at Highland Lake.

**ARTICLE 37**

**APPROVED BY UNANIMOUS VOTE** to allocate from the Community Preservation Fund, Open Space/Recreation reserves, \$3,000 to create signage and brochures for a walking trail of Norfolk Town Center Historic Properties.

**All articles on the Warrant having been acted upon, it was moved, seconded and voted to dissolve this Annual Town Meeting at 8:50PM.**

Special Town Meeting  
November 9, 2010

Pursuant to a warrant dated October 18, 2010, signed by Robert Garrity, James Tomaszewski, and James Lehan, Selectmen of Norfolk, the inhabitants of Norfolk qualified to vote in elections and town affairs met in the King Philip Middle School, 18 King Street, Norfolk, MA on Tuesday, November 9, 2010, at 7:00 PM in the evening, there and then to act on the following articles. The meeting was called to order at 7:05PM by Moderator Carolyn Van Tine. The Moderator led the Pledge of Allegiance which was followed by the National Anthem played by four seniors from the King Philip Marching Band. The Moderator then introduced the Town Clerk, Assistant Town Clerk, Town Counsel, Town Administrator, Board of Selectmen, and the Finance Advisory Committee Chairman who then introduced the members of that Committee. There were 117 registered voters in attendance. Sworn counters were Meghan Bernardo, Julie Redlitz, and Shawn Dooley.

**APPROVED BY UNANIMOUS VOTE** to waive the reading of the Warrant and the return of the Warrant.

**ARTICLE 1**

**APPROVED BY UNANIMOUS VOTE** to transfer

FROM:

0100	Free Cash	\$ 107,728.00
2003	Ambulance	\$ 6,800.00
	<b>TOTAL</b>	<b>\$ 114,528.00</b>

TO:

013012	Education -- King Phillip	\$ 77,728.00
011322	Advisory Board Reserve Fund	\$ 30,000.00
012201	Fire Department Training	\$ 6,800.00
	<b>TOTAL</b>	<b>\$ 114,528.00</b>

And

FROM:

60002 51100	Water Dept. Salaries	\$ 21,000.00
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TO:

6002 530300	Water Eng. & Contracts	\$ 21,000.00
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For the fiscal year ended June 30, 2011, and to use \$224,021.00 from FREE CASH to reduce the tax rate.

**ARTICLE 2**

**APPROVED BY UNANIMOUS VOTE** to Indefinitely Postpone Article 2.

*(unpaid bills of a prior year)*

**ARTICLE 3**

The Town of Norfolk presented a Proclamation to the first responders, firefighters, police, DPW personnel, and residents of Norfolk and surrounding towns who were involved in giving aide to the victims and/or assisting in the rescue operation during the home explosion at the Village at Rivers Edge which occurred on July 30, 2010.

Committee reports were presented by the following groups:  
Norfolk Elementary Schools – budget review  
School Building Committee  
Energy Committee  
Town Meeting Technology Committee

#### **ARTICLE 4**

APPROVED BY UNANIMOUS VOTE to appropriate the sum of \$199,000.00 to pay the costs of purchasing and equipping an ambulance, including the payment of any and all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor.

#### **ARTICLE 5**

Approved by Counted Vote, Yes-79 / No-17, to amend the Town of Norfolk Zoning Bylaws by inserting a section:

#### **Section M: Solar Energy Overlay Zone.**

##### **M.1 Purpose**

The purpose of this bylaw is to promote the creation of new large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of large-scale ground-mounted solar photovoltaic installations.

##### **M.1.a Applicability**

This section applies to large-scale ground-mounted solar photovoltaic installations proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

##### **M.2 Definitions**

**As-of-Right Siting:** As-of-Right Siting shall mean that development of a solar photovoltaic installation may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-right development may be subject to site plan review to determine conformance with the Zoning Bylaws. Projects cannot be prohibited, but can be reasonably regulated by the Building Inspector and the Planning Board as Site Plan Review Authority.

**Building Inspector:** The inspector of buildings, building commissioner, or local inspector, or person or board designated by local ordinance or bylaw charged with the enforcement of the zoning ordinance.

**Building Permit:** A construction permit issued by the building inspector; the building permit evidences that the project is consistent with the state and federal building codes as well as local zoning bylaws, including those governing ground-mounted large-scale solar photovoltaic installations.

**Designated Location:** The location designated as the Solar Energy Overlay Zone, in accordance with Massachusetts General Laws Chapter 40A, section 5, where large-scale ground-mounted solar photovoltaic installations may be sited as-of right. Said location shown on Assessors Map 09, Block 32, Lot 32 and Assessors Map 15, Block 32, Lot 27, pursuant to Massachusetts General Laws Chapter 40A Section 4. This map is hereby made a part of this Zoning Bylaw and is on file in the Office of the Town Clerk.

**Large-Scale Ground-Mounted Solar Photovoltaic Installation:** A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 250 kW DC.

**On-Site Solar Photovoltaic Installation:** A solar photovoltaic installation that is constructed at a location where other uses of the underlying property occur.

**Rated Nameplate Capacity:** The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

**Site Plan Review:** review by the Site Plan Review Authority pursuant to Section F.11 to determine conformance with the Zoning Bylaws.

**Site Plan Review Authority:** For purposes of this bylaw, Site Plan Review Authority refers to the Planning Board.

**Solar Energy Overlay District:** This district shall include land under the control of the Department of Public Works on the east side of Medway Branch, specifically property identified as Assessors Map 09, Block 32, Lot 32 and Assessors Map 15, Block 32, Lot 27, which is a part of this Zoning Bylaw and on file with the Town Clerk.

**Solar Photovoltaic Array:** an arrangement of solar photovoltaic panels.

**Zoning Enforcement Authority:** The Building Inspector.

**M.3 General Requirements for all Large-scale Solar Power Generation Installations**

The following requirements are common to all solar photovoltaic installations to be sited in designated locations.

**M.3.a Compliance with Laws, Ordinances and Regulations**

The construction and operation of all large-scale ground-mounted solar photovoltaic installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.

**M.3.b Building Permit and Building Inspection**

No large-scale ground-mounted solar photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit.

**M.3.c Fees**

The application for a building permit for a large-scale solar photovoltaic installation must be accompanied by the fee required for a building permit.

**M.3.d Site Plan Review**

Large-scale ground-mounted solar photovoltaic installations with 250 kW or larger of rated nameplate capacity shall undergo site plan review by the Site Plan Review Authority prior to construction, installation or modification as provided in this section.

**M.3.d.1 General**

All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in Massachusetts.

**M.3.d.2 Required Documents**

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Pursuant to the site plan review process, the project proponent shall provide the following documents:

- (a) A site plan showing:
  - i. Property lines and physical features, including roads, for the project site;
  - ii. Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
  - iii. Blueprints or drawings of the solar photovoltaic installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures
  - iv. One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
  - v. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter;
  - vi. Name, address, and contact information for proposed system installer;
  - vii. Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;
  - viii. The name, contact information and signature of any agents representing the project proponent; and
- (b) Documentation of actual or prospective access and control of the project site (see also Section M.4);
- (c) An operation and maintenance plan (see also Section M.5);
- (d) Zoning district designation for the parcel(s) of land comprising the project site (submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose);
- (e) Proof of liability insurance; and
- (f) Description of financial surety that satisfies Section M.11.c.

The Site Plan Review Authority may waive documentary requirements as it deems appropriate.

#### **M.4 Site Control**

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

#### **M.5 Operation & Maintenance Plan**

The project proponent shall submit a plan for the operation and maintenance of the large-scale ground-mounted solar photovoltaic installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.

#### **M.6 Utility Notification**

No large-scale ground-mounted solar photovoltaic installation shall be constructed until evidence has been given to the Site Plan Review Authority that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

#### **M.7. Dimension and Density Requirements**

##### **M.7.a Setbacks**

For large-scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows:

1. Front yard: The front yard depth shall be at least 10 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the front yard shall not be less than 50 feet.
2. Side yard. Each side yard shall have a depth at least 15 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the side yard shall not be less than 50 feet.
3. Rear yard. The rear yard depth shall be at least 25 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the rear yard shall not be less than 50 feet.

**M.7.b Appurtenant Structures**

All appurtenant structures to large-scale ground-mounted solar photovoltaic installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be shaded from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

**M.8 Design Standards**

**M.8.a Lighting**

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the solar photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

**M.8.b Signage**

Signs on large-scale ground-mounted solar photovoltaic installations shall comply with Section F.9. A sign consistent with the requirements of Section F.9 shall be required to identify the owner and provide a 24-hour emergency contact phone number.

Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

**M.8.c Utility Connections**

Reasonable efforts, as determined by the Site Plan Review Authority, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

**M.9 Safety and Environmental Standards**

**M.9.a Emergency Services**

The large-scale ground-mounted solar photovoltaic installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the local fire chief. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

**M.9.b Land Clearing, Soil Erosion and Habitat Impacts**

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the large-scale ground-mounted solar photovoltaic installation or otherwise prescribed by applicable laws, regulations, and bylaws.

#### **M.10 Monitoring and Maintenance**

##### **M.10.a Solar Photovoltaic Installation Conditions**

The large-scale ground-mounted solar photovoltaic installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief and Emergency Medical Services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

##### **M.10.b Modifications**

All material modifications to a solar photovoltaic installation made after issuance of the required building permit shall require approval by the Site Plan Review Authority.

#### **M.11 Abandonment or Decommissioning**

##### **M.11.a Removal Requirements**

Any large-scale ground-mounted solar photovoltaic installation which has reached the end of its useful life or has been abandoned or discontinued consistent with Section M.11.b of this bylaw shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Site Plan Review Authority by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

1. Physical removal of all large-scale ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.
2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
3. Stabilization or re-vegetation of the site as necessary to minimize erosion. The Site Plan Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

##### **M.11.b Abandonment or Discontinuance**

Absent notice of a proposed date of decommissioning and removal or written notice of extenuating circumstances, the solar photovoltaic installation shall be considered abandoned or discontinued when it fails to operate for more than one year without the written consent of the Site Plan Review Authority. If the owner or operator of the large-scale ground-mounted solar photovoltaic installation fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or discontinuance, or the proposed date of decommissioning, the town may enter the property and physically remove the installation. As a condition of approval, an applicant shall bind itself to grant the necessary license or easement to the Town to allow entry to remove the installation. The Town shall have the right, but not the obligation to remove the installation.

##### **M.11.c Financial Surety**

Proponents of large-scale ground-mounted solar photovoltaic projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Site Plan Review Authority, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for

municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

#### **M.12 Expedited Permitting**

All local permitting decisions - formal determinations, orders of conditions, licenses, certificates, authorizations, registrations, plan approvals, or other approvals or determinations with respect to the siting and construction of clean energy facilities within the Solar Energy Overlay District shall be issued within 1 year of submission of a completed application.

#### **ARTICLE 6**

**APPROVED BY UNANIMOUS VOTE** to transfer from the Board of Selectmen for sanitary landfill purposes to the Board of Selectmen for general municipal purposes and for the purpose of leasing, the parcel of land having approximately ten acres at 33 Medway Branch, being shown on the Assessors Map as Parcel 9-32-32, being the land acquired by Order of Taking recorded with the Norfolk County Registry of Deeds in Book 4495, Page 741, and to authorize the Board of Selectmen to lease all or any portion of said land from time to time by one or more leases for such term of years up to fifty years and for such consideration as the Selectmen shall determine, for the purpose of a solar array for electric power generation and distribution, and to authorize the Selectmen to grant such easements and rights of entry over said land and over Medway Branch, for utility and access and ingress purposes as necessary to construct and operate such a solar array.

#### **ARTICLE 7**

**APPROVED BY VOICE VOTE** to Indefinitely Postpone Article 7.  
(*Stretch Energy Code*)

#### **ARTICLE 8**

**APPROVED BY VOICE VOTE** to authorize the Board of Selectmen, pursuant to Chapter 101 of the Acts of 2004 and G.L. Chapter 83, Sections 1, 10 and 16, to establish a policy and adopt rules and regulations and a schedule of user charges for connections to and discharges into the portion of the system of Town stormwater drains and stormwater treatment facilities in the portion of the territory of the Town within a municipal stormwater service area as shown on a plan entitled "Norfolk Town Center, Norfolk Strategic Plan, Norfolk, MA: Proposed Storm Water Service Area Map" dated September 23, 2010, prepared by Bergmeyer Associates, Inc., which is on file in the office of the Town Clerk, and to authorize the Board of Selectmen to enter into agreements with property owners to allow said connections and discharges within said Town Center municipal stormwater service area, upon such terms and conditions as the Board of Selectmen deem in the best interests of the Town; and, further to see whether the town will accept the provisions of Section 53F ½ of Chapter 44 of the General laws for purposes of establishing the operation, maintenance and extension, as deemed appropriate by the Board of Selectmen, of said system of Town stormwater drains and stormwater treatment facilities within said Town Center municipal stormwater service area and the billing and collection of stormwater user charges as an enterprise fund effective fiscal year 2012, to be known as the Town Center Stormwater Enterprise Fund.

#### **ARTICLE 9**

**APPROVED BY VOICE VOTE** to authorize the Selectmen to petition the General Court to enact legislation as follows; provided that the General Court may make any clerical or editorial changes of form only to the bill submitted by the Selectmen, and such other amendments to the bill submitted, as the Selectmen may approve before enactment by the General Court. And further, to authorize the Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition.

#### **AN ACT RELATIVE TO A TOWN CENTER WASTEWATER SERVICE AREA FOR THE TOWN OF NORFOLK.**

SECTION 1. The first sentence of Section 2 of Chapter 101 of the Acts of 2004 is hereby amended by deleting the first sentence and by substituting therefor the following: The board [of selectmen] of the Town of Norfolk shall have all the powers and duties now or from time to time vested by general or

special law, or by town by-law, in the following boards, commissions, or officers: highway department, including highway superintendent; water department, including the board of water commissioners; sewer department, including the board of sewer commissioners; and cemetery commission.

SECTION 2. Chapter 101 of the Acts of 2004 is hereby amended by deleting Section 3 and substituting therefor the following: The department [of public works] shall have all the functions now or from time to time vested by general or special law, or by town by-law, in the following departments or offices: highway department, water department, sewer department, cemetery department, and the tree warden.

SECTION 3. Notwithstanding Chapter 83 of the General Laws, or any other general or special act, rule or regulation to the contrary, the sewer commission of the Town of Norfolk, in order to preserve and manage limited wastewater treatment capacity, may allow, at its discretion, owners of parcels of land or portions of parcels of land located within a municipal wastewater service area as shown on a plan entitled "Norfolk Town Center, Norfolk Strategic Plan, Norfolk, MA: Proposed Waste Water Service Area Map" dated September 23, 2010, prepared by Bergmeyer Associates, Inc., which is on file in the office of the Town Clerk (referred to hereinafter as the "Town Center Wastewater Service Area"), including in such term any later expansion of such Town Center Wastewater Service Area as may be approved by the board of sewer commissioners, and any other wastewater service area established by the Town by two-thirds town meeting vote, to connect to common sewers located within such wastewater service area subject to available capacity, and may provide that each property owner proposing to connect to the common sewer shall pay to the Town, in advance of construction of the common sewers within such service area, a proportional part of the cost of common sewers within such service area as the sewer commission shall determine is to be paid by those who initially propose to connect to the sewer.

SECTION 4. Notwithstanding said Chapter 83, the sewer commission may also allow property owners who did not initially propose to connect to the sewer and did not initially make the prepayment referred to in Section 3 above, to connect to the common sewer, provided that such subsequent connectors shall be assessed a surcharge upon and in addition to the annual sewer use charges authorized under Section 16 of Chapter 83 of the General Laws, which surcharge shall be proportionate to said prepayment and shall be over such term of years as the sewer commission shall determine to be just and equitable, with the objective that those owners who made such prepayment shall enjoy a proportionate reduction in their annual sewer use charges.

SECTION 5. A property owner who undertakes new construction or who changes the use of all or part of land or structure or expands a use or structure that existed at the time of connection, or otherwise increases sewage flow or estimated flow in a manner not contemplated by the sewer commission at the time the sewer commission calculated the prepayment referred to in Section 3 above or the surcharge referred to in Section 4 above, which construction, change of use or expansion of use is estimated by the sewer commission to result in an increased estimated sewage design flow allocation to the property, may be assessed a proportionate sewer use surcharge or additional surcharge, with the objective that those owners who made such prepayment and who did not so increase their estimated use of the common sewer shall enjoy a further proportionate reduction in their sewer use charges.

SECTION 6. The provisions of this act are not in derogation of the powers of the sewer commission under Chapter 83 of the general laws to assess betterments, special assessments, privilege fees, sewer connection fees, and annual sewer use charges as provided in said Chapter 83, in addition to or instead of the prepayment and sewer use surcharges authorized herein.

SECTION 7. The sewer commission may, from time to time, prescribe rules and regulations for the connection of estates and buildings with common sewers and the assessment of charges and surcharges, as provided in this Act, in the manner provided by Section 10 of Chapter 83 of the general laws.

SECTION 8. An enterprise fund is hereby established for the Town of Norfolk under the provisions of Section 53F ½ of Chapter 44 of the General Laws for purposes of funding the construction, operation, maintenance, repair and replacement of a system of Town common sewers and wastewater facilities in

the Town Center Wastewater Service Area, to be known as the Town Center Wastewater Enterprise Fund, such enterprise fund to become effective as of the first day of July of the fiscal year following the effective date of this Act.

SECTION 9. The provisions of Sections 16A through 16F of Chapter 83 of the General Laws shall be effective within the Town of Norfolk upon the effective date of this Act with no further vote of acceptance required by the Town, and an affidavit attesting to the enactment of this Act, recorded in lieu of the certificate referred to in Section 16A of said Chapter 83 and shall have the same effect as such a certificate.

SECTION 10. This Act shall take effect upon passage.

**ARTICLE 10**

**FAILED by Counted Vote, Yes-48 / No-50**

*(to change the office of Town Clerk from an elected office to an appointed office)*

**ARTICLE 11**

**APPROVED BY UNANIMOUS VOTE** to Indefinitely Postpone Article 11.

*(purchase of 60 River Road)*

**ARTICLE 12**

The Finance Advisory Committee moved, and it was seconded, to Indefinitely Postpone Article 12.

A substitute motion was made and seconded to

(a) authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, a parcel of land containing approximately 22.35 acres, identified as Assessors Map 14, Block 48, Lot 2-1, and known as Gump's Farm, for the purposes of open space, passive recreation, active recreation, and/or affordable housing, as such terms are defined in G.L.c. 44B, §1, with the portion not needed for affordable housing purposes as determined by the Board of Selectmen to be within the custody of the Conservation Commission for open space and passive recreation purposes;

(b) appropriate and transfer a total of \$1,022,000.00 with \$300,000 coming from the Community Preservation Fund Affordable Housing account, \$250,000.00 from the Open Space account, and \$472,000.00 from the Undesignated account for said purchase at \$989,000.00 and any costs and fees incidental thereto up to \$33,000.00;

(c) authorize the Board of Selectmen and/or such other boards as may be appropriate to file on behalf of the Town any and all applications for funds in any way connected with the scope of this acquisition, and

(d) further authorize the Board of Selectmen and/or the Conservation Commission to convey restrictions in the portions of the parcels to be acquired by the Town for open space and recreational purposes, and/or accept an affordable housing restriction on the portion of the parcels to be acquired for community housing purposes, all in accordance with Chapter 184 of the General Laws, as required by G.L. c. 44B, §12(a).

The Substitute was **Approved** by Voice Vote to become the main motion.

The Amended Main Motion was **APPROVED by VOICE VOTE**.

**ARTICLE 13**

**APPROVED by VOICE VOTE** to amend the Town of Norfolk Bylaws, Article VII, Section 2, Wetlands Protection Bylaw as follows:

(i) To amend Section A. "Purpose", by deleting the word "wetland" after "or cumulative effect upon" and after "(collectively, the ", and inserting in its place "resource area", so that the amended Section A will read:

**A. Purpose**

The purpose of this bylaw is to protect the wetlands, related water resources, and adjoining land areas in this municipality by prior review and control of activities deemed by the Conservation Commission likely to have a significant or cumulative effect upon resource area values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, fisheries, wildlife habitat, recreation, aesthetics, agriculture, aquaculture values (collectively, the "resource area values protected by this bylaw").

(ii) To amend Section B. "Jurisdiction", first paragraph, by inserting additional words, so that the amended first paragraph will read:

Except as permitted by the Conservation Commission (Commission) or as provided in this bylaw, no person shall remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter the following resource areas:

(iii) To amend Section B. "Jurisdiction" subsection B (1), by inserting "or vernal pool" after "bog or swamp", so that the amended subsection B (1) will read:

- (1) Resource areas within 100 feet of any freshwater wetland, marsh, wet meadow, bog or swamp, or vernal pool; within 100 feet of any bank, beach, or flat; any lake, river, pond, stream, estuary; or Riverfront Area; any land under said waters; or within 100 feet of any land subject to flooding or inundation by groundwater or surface water. (Riverfront Area – May 26, 1998 Annual Town Meeting).

(iv) To amend Section E. "Notice and Hearings", subsection E (1), by deleting the words "or a request for determination" after "Any person filing an application"; by inserting the words "or any property owner" after "abutters to the abutters"; by deleting the number "300" and inserting in its place "100"; by deleting the word "applicant" after "of the property line of the" and inserting in its place the words "land where the activity is proposed"; by deleting the words "or request," after "The notice to abutters shall enclose a copy of the application"; and by separating the last sentence of subsection E (1) from that subsection and renumbering that sentence as subsection E (2), and renumbering the subsequent subsections accordingly, so that the amended Section E will read:

#### **E. Notice and Hearings**

- 1) Any person filing an application with the Commission at the same time shall give written notice thereof, by certified mail (return receipt requested) or hand delivery, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or private street or way, and abutters to the abutters or any property owner within 100 feet of the property line of the land where the activity is proposed, including any in another municipality or across a body of water. The notice to abutters shall enclose a copy of the application with plans, or shall state where copies may be examined and obtained by abutters free of charge. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission.
- 2) When a person requesting a determination is other than the owner, the request, the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.

[Subsections formerly numbered E (2) through E (6) will be renumbered E (3) through E (7)]

(v) To amend the first sentence of Section F. "Coordination with Other Boards", by inserting the words "Fire Department," after "Board of Health"; and by deleting the words "Board of Water Commissioners" after "Building Commissioner and" and inserting in their place the words "Department of Public Works"; so that the amended first sentence of Section F will read:

**F. Coordination with Other Boards**

Any person filing a permit application or a Request for Determination with the Commission shall provide a copy thereof at the same time, by certified mail (return receipt requested) or hand delivery, to the Board of Selectmen, Planning Board, Board of Appeals, Board of Health, Fire Department, Building Commissioner and Department of Public Works.

(vi) To amend Section G. "Permits, Determinations and Conditions", subsection G (4), by deleting the words "5, and" after "Section", and inserting in their place the words "E and Section F and after", so that the amended subsection G (4) will read:

- 4) For good cause, the Commission may revoke or modify a permit issued under this bylaw after notice to the holder of the permit, notice to the public, abutters, and town boards, pursuant to Section E and Section F and after a public hearing.

**ARTICLE 14**

**APPROVED by 2/3 VOTE called by the Moderator** to discontinue as a public way, and to authorize the Board of Selectmen to transfer and dispose of same, all or a portion of Toils End Road, shown as "Toils End Road," commencing at the Wrentham/Norfolk town boundary, and running northerly to the southerly boundary of Maple Street, on a plan entitled "Abandonment Plan of Toils End Road in Norfolk, MA," dated February 6, 2008, recorded or to be recorded with the Norfolk Registry of Deeds, and on file in the Office of the Town Clerk, and to transfer the care, custody, control and management of said discontinued road from the Board of Selectmen for public way purposes to the Board of Selectmen for the purpose of conveyance, and further to authorize the Board of Selectmen to declare any easements in or over said road abandoned and to convey all or a portion of the Town's right, title and interest in said discontinued road on such terms and conditions, and for such consideration, as the Board of Selectmen deems in the best interest of the Town

**ARTICLE 15**

**APPROVED by UNANIMOUS VOTE** to accept the layout as a public way of Kilpatrick Way depicted as Chaffee Road on the plan entitled "Subdivision Plans of Chaffee Estates in Norfolk, Mass.," dated October 18, 1986, prepared by Stavinski Engineering Associates, Inc., recorded with the Norfolk Registry of Deeds in Plan Book 419, Page 45, a copy of which is on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a fee interest in or easement for such public way, and to authorize the Board of Selectmen to act.

**ARTICLE 16**

**APPROVED by UNANIMOUS VOTE** to accept the layout as a public way of Berry Lane, as shown on the plan entitled "Subdivision Plans of Cranberry Knoll Estates in Norfolk, Mass.," dated January 10, 1988, prepared by Landmark Engineering of New England, Inc., recorded with the Norfolk Registry of Deeds in Plan Book 378, Page 167, a copy of which is on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a fee interest in or easement for such public way, and to authorize the Board of Selectmen to act.

**ARTICLE 17**

**APPROVED by UNANIMOUS VOTE** to accept the layout as a public way of Sherwood Drive, as shown on the plan entitled "Subdivision Plans of Sherwood Industrial Park in Norfolk, Mass.," dated February 15, 1974, prepared by Landmark Engineering of New England, Inc., recorded with the Norfolk Registry of Deeds in Plan Book 245, Page 710, as amended by a plan entitled "Revision of a Portion of Sherwood Industrial Park in Norfolk, Mass.," dated November 30, 1979, recorded with the Norfolk Registry of Deeds in Plan Book 281, Page 327, copies of which are on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a fee interest in or easement for such public way, and to authorize the Board of Selectmen to act.

**ARTICLE 18**

**APPROVED by UNANIMOUS VOTE** to accept the layout as a public way of David Road, as shown on the plan entitled "Subdivision Plans of Sherwood Industrial Park in Norfolk, Mass.," dated February 15, 1974, prepared by Landmark Engineering of New England, Inc., recorded with the Norfolk Registry of Deeds in Plan Book 245, Page 710, as amended by a plan entitled "Revision of a Portion of Sherwood Industrial Park in Norfolk, Mass.," dated November 30, 1979, recorded with the Norfolk Registry of Deeds in Plan Book 281, Page 327, copies of which are on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a fee interest in or easement for such public way, and to authorize the Board of Selectmen to act.

#### **ARTICLE 19**

**APPROVED by UNANIMOUS VOTE** to accept the layout as a public way of Lee Ann Drive, as shown on the plan entitled "Subdivision Plan of Land in Norfolk," dated October 11, 1985, prepared by Paul N. Robinson Associates, Surveyors, filed with the Norfolk County Registry District of the Land Court as Plan 40076D, a copy of which is on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a fee interest in or easement for such public way, and to authorize the Board of Selectmen to act.

#### **ARTICLE 20**

**APPROVED by UNANIMOUS VOTE** to accept the layout as a public way of Trailside Way, sometimes formerly known as Trail Side Way, and shown on the plan entitled "Definitive Plan Submission for 'The Preserve @ Keeney Pond,'" dated April 5, 1999, prepared by Commonwealth Engineers & Consultants, Inc., recorded with the Norfolk Registry of Deeds in Plan Book 480, Page 659, a copy of which is on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a fee interest in or easement for such public way, and to authorize the Board of Selectmen to act.

#### **ARTICLE 21**

**APPROVED by VOICE VOTE** to accept the layout as a public way of Keeney Pond Road, as shown on the plan entitled "Definitive Plan Submission for 'The Preserve @ Keeney Pond,'" dated April 5, 1999, prepared by Commonwealth Engineers & Consultants, Inc., recorded with the Norfolk Registry of Deeds in Plan Book 480, Page 659, a copy of which is on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a fee interest in or easement for such public way, and to authorize the Board of Selectmen to act.

**All articles having been acted upon, it was moved, seconded, and voted to DISSOLVE this Town Meeting at 10:40pm.**

Respectfully Submitted  
Gail E. Bernardo, Town Clerk

## SOUTHEASTERN REGIONAL SERVICES GROUP

The Southeastern Regional Services Group (SERSG) was initiated in 1993 with a mission "to serve as a catalyst and implementer for member communities that desire to act jointly to solve governmental problems or to deliver services to their citizens more effectively or efficiently."

The nineteen member communities of SERSG benefit from shared administrative services provided by a regional administrator. Lara Thomas has served as regional administrator of SERSG since 2004. SERSG's work is supported by dues from the member communities, and dues have remained at the same level since 2003.

Annual procurements designed to save municipalities time and money are a major part of SERSG's services. Cooperative procurements for Paper and DPW Supplies and Water and Sewer Treatment Chemicals were held in the spring of 2010 and for DPW Services in the fall of 2010.

Norfolk was able to realize savings of more than \$100,000 off list prices for office supplies for Fiscal Year 2010 through the SERSG Office Supplies and Paper Contracts. The estimated value of supplies and services procured by SERSG for the Department of Public Works totaled more than \$800,000.

Thousands of dollars in additional savings per year result from the SERSG DPW procurements. Some savings examples are that hot mix is just \$60.65 per ton under the SERSG contract while the state contract price is up to \$86 per ton. For washed sand for ice and snow removal, the SERSG price is \$11.23 per ton while the state contract price is \$14.91 per ton.

During 2010, Ms. Thomas facilitated presentations by a representative of the Commonwealth's new Green Communities Program and on private ways by an attorney from Kopleman & Paige. A training on

Excavation Safety by an OSHA certified instructor in May, and a refresher course on

DOT guidelines for drug and alcohol testing were also offered to SERSG communities this year. SERSG also entered into a three-year lease for new office space in North Easton.

Finally, monthly meetings of the Board of Directors and the Highway Superintendents continued to provide valuable opportunities for representatives from member communities to share concerns and receive ideas and feedback about a wide variety of issues affecting municipalities.

## ANIMAL CONTROL DEPARTMENT

Dog Complaints:	112	Wildlife Complaints:	96
Compost Complaints:	1	Wildlife in Houses:	15
Fowl Complaints:	1	Road kill:	26
Warnings:	96	Deer HBC:	6
Citations:	5	Rabies Prep:	4
Animal Attacks:	13	Livestock Issues:	12
Dog V livestock:	4	Loose Horses:	4
Raccoon V Human:	1	Loose Ducks:	1
Dog V Dog:	2	Dead Goat:	1
Dog V Human:	6	Loose Goats:	2
Cat V Human:	0	Animals HBC:	
Rabbit V Human:	0	Cat:	4
Bat V Human:	0	Dog:	2
Neglect Investigations:	9	Coyote:	0
Necropsy: (dog)	1	Rabbit:	1
Surrenders:	4	Raccoon:	1
Adoptions:	13	Turtle:	4
Cats:	9	Dog* HBT	0
Rabbit:	1	Possum:	4
Dogs:	3	Rescues:	7
Reported Lost Animals:	48	Dog :	4
Dogs:	22	duck:	1
Cats:	21	Aerial Climb/cats:	5
Bird:	3	Mutual Aid:	9d
Duck:	1	Foxboro:	3
Loose Domestic Animals:	76	Millis:	6
Dogs:	63	Wrentham:	0
Cats:	13	Veterinary:	18

Each year the Animal Control Department works with both the residents of the town as well as the animals in all facets of animal control and responsible pet ownership. Furthermore, the Animal Control Department responds to many wildlife, feline, and a livestock issues and emergencies. I would like to thank those who have generously donated to help those animals who were in need.

Respectfully Submitted by:

Hilary N. Cohen  
Norfolk Animal Control

These statistics do not include general service responses via telephone, fax, email, mail regarding (but not limited to): information on pet care, control, animal health care, courtesy phone calls, case specific information, pest control referrals, town and state law guidance, communications between other professionals in the animal health profession, local and state agencies, and reporting parties that did not want formal actions taken.

**BUILDING / FACILITIES  
DEPARTMENTS****2010 Permits Issued:**

Building	313
Electrical	361
Plumbing	164
Gas	139

I would like to take this opportunity to thank James Murray, the Plumbing Inspector for the past 42 years. Jim decided to retire this year and he will be sorely missed not only by the Building Department, but also by the people he served. His dedication and level of professionalism is something to be admired. Although 2010 was trying economically for many people, the Building Department saw an increase in all permits.

I would like to thank the Building/Facilities Department staff for their tireless efforts in serving the people of Norfolk; at times working on their own time to get the job done. I'm proud that we are able to provide outstanding service despite reduced budgets. We look forward to continuing our service.

Respectfully submitted,  
Robert J. Bullock Jr.  
Building Commissioner

## FIRE DEPARTMENT

Norfolk's demand for emergency services exceeded 1,600 calls this past year for a record response involving 1,661 runs. This unprecedented increase has more than doubled since 1990 (1990 764 runs).

Regrettably 2010 marked the third year where tragedy shook Norfolk as a 5<sup>th</sup> alarm explosion/fire took place at the Village at River's Edge condominium complex. A construction worker was trapped within the burning debris of the basement for over an hour and half as firefighters using an excavator, power saws, hand tools and bare hands completed a successful rescue effort. Tragically, the worker succumbed to injuries incurred during the explosion/fire. A second trapped worker had been rescued by Norfolk Police Sgt. Tim Heinz assisted by a construction worker. Three other workers, the occupant of the adjoining condominium and two firefighters would be injured at this emergency. The day witnessed Norfolk respond to this emergency as a total community effort; Department of Public Works (DPW) employees pulled hoses, a retired fire chief operated Engine 2, a towns person came to the scene and provided first aid, Town Administrator Jack Hathaway also pitched in helping coordinate support services.

Three medical helicopters transported the most critically injured. Twenty one engine companies would respond supported by 2 ladder companies, 13 ambulances, staffed by 112 firefighters and supervised by 11 chief fire officers. Covering the Norfolk station for other emergencies was an engine company from Taunton. Assets from the Department of Fire Services, command and rehab trucks; State Fire Marshal; many local Police Departments; Building Commissioner with the Electrical Inspector and utility companies would also assist at the scene.

Fire investigation conducted by the Norfolk Police and Fire Departments, in concert with the Department of Fire Services, Division of Fire Safety and State Fire Marshal resulted in the determination that the odorant for the propane had been subject to a chemical phenomena where the steel propane tank absorbs the propane's odorant. The

investigation also revealed that propane being sold in the Northeast was inadequately odorized, resulting with the LPG industry closing over 60 distribution plants from Connecticut to northern New England. Rendering the River's Edge community safe, the Fire Department provided nearly three weeks of Fire Detail coverage as LPG tanks and piping were inspected for safety.

Provisional Firefighter/Paramedic Patrick Rockett would be recognized for his efforts during the rescue by the Metropolitan Boston Emergency Medical Services Council as the EMS FIRST RESPONDER OF THE YEAR during a ceremony on October 28<sup>th</sup>. FF/P Rockett worked under fire conditions, forced to remove his breathing apparatus given building debris, to aid the trapped worker. FF/P Rockett accepted this award on behalf of all who served that day. Norfolk would recognize all responders and civilians who helped with a PROCLAMATION presented at the Fall Town Meeting. A lasting image from this scene was Firefighter/Paramedic Dave Russo involved in treating all patients who were flown by medical helicopter to Boston area hospitals.

Ending the year, the Department has a third of the career staff off-duty due to extended injury leave. These injured members have greatly decreased the hours of minimum and adequate coverage increasing the level of acceptable risk assumed by the community given fiscal conditions. An incident has occurred where the lack of adequate staffing impacted the emergency's outcome. To aid in staffing shifts Firefighter/Paramedic Patrick Rockett continues as a Provisional member, along with Firefighter/Paramedic Thomas Nicholas, added in December. Call staff have covered shifts to balance safety and cost.

Advanced Life Support (ALS) presented 195 patients, who after receiving in-the-field ALS had positive outcomes after arrival at a medical facility. These patients ranged from chest pains, difficulty breathing to stroke, diabetic emergency and airway management. Firefighter/paramedics accounted for the revival of a patient in cardiac arrest, who unfortunately later

succumbed at the hospital. Six years of ALS can attest to 859 patients whose medical outcomes were enhanced by the firefighter/paramedics.

Also ALS added Pediatric Emergency Assessment, Recognition & Stabilization (PEARS) training for paramedics and EMTs to enhance emergency medical care for pediatric patients. Training was delivered by the American Education Group, through the Windham (Ct.) Hospital Paramedic Program.

Fall Town Meeting support unanimously approved the Department's replacement of Rescue 2, a 1998 International ambulance. Conscious to the severe budget situation, the Department will replace Rescue 2 with a smaller Ford F450 to be delivered by Greenwood Emergency Vehicles, spring of 2011.

Capt. Peter Petrushki, Lt./Paramedic Mike Findlen, Firefighter/Paramedics David Russo Jamie Masterson and Mark Amiot completed Rope Technical Rescue certification through Heavy Rescue, Inc. for the third year of specialized training. Given this training FF/P Russo was appointed by the Norfolk County Fire Chiefs as Norfolk's representative on the county Technical Rescue Team. Heavy Rescue, Inc. also conducted training for rescue air bag lifting systems for the Department. Due to fiscal constraints all Departmental training ceased in July.

Inspections performed by the Department (406) remained steady hopefully reflecting a stabilizing economy. Included were 109 Permits issued for residential re-sale documenting smoke and carbon monoxide detectors; 54 commercial buildings; and 52 Permits for new fire alarms installed. The remaining inspections included Permits for LPG storage, new oil burner installations, oil tank removals/installations, performing fire drills, plan reviews for construction and tank/transfer truck inspections

Analysis of the 1,661 emergency responses continue to show over 50% being for emergency medical assistance, such as difficulty breathing, cardiac conditions or trauma from accidents. This year's review:

### Major Fire/Incident Review – 2010

1-6 – 258 Dedham Street, Eagle Brook Saloon: fire extinguished by employees prior to Fire Department arrival preventing a serious fire. Wrentham provided mutual aid.

1-14 – Mutual Aid – Franklin, working fire, 213 Chestnut Street: Engine 2 assisted at scene. Moments prior to this dispatch, on-duty staff assisted with a baby's delivery.

1-20 – Mutual Aid to Wrentham, KPSrHS: Ladder 1 checked roof heating for smoke.

1-20 – Lake Populatic: possible drowning, mutual aid from Franklin/Medway. Incident unfounded, FOX TV news helicopter assisted.

1-25 – Pondville Corrections: heating unit fire in attic extinguished by Department of Corrections. Firefighters on scene for an hour checking for fire extension, removing smoke. One of 17 incidents caused by high winds resulting in downed wires and trees.

2-4 – Mutual Aid – Wrentham, working fire, 1143 South Street, junkyard fire: Engine 2 & Ladder 1 assisted with fire extinguishment.

3-25 – Mutual Aid – Franklin, working fire, 5 Fisher Street, Clark, Cutler: Engine 2.

3-29 – Mutual Aid – Wrentham, truck fire, 303 Shear Street: Engine 2 responded.

4-15 – Boardman Street, Permit fire out-of-control due to wind: Reported by the Sharon Fire Tower, Squad 1/ Engine 2 extinguished large area burning in woods at residence.

4-28 – 1 Dean Street, Norfolk Arena, building fire: fire damage confined to ceiling mounted light fixture. Franklin provided engine company and large exhaust fan to assist removing smoke. Fire units were on scene for nearly two hours removing smoke.

5-25 – North Street, woods fire: Squad 1, Engine 2 & Tank 1 assisted by Wrentham working for two hours to control the fire.

6-1 – Mutual Aid to Wrentham, 2<sup>nd</sup> alarm, 306 Shears Street, Mike's Deli: Engine 2

- 6-20 – Town Wide, storm: Department responds to 14 emergency calls, including 2 homes struck by lightning, 2 homes with trees through roofs and power lines/ trees down in roadways.
- 6-27 – Mutual Aid to Foxboro, I-95, jet fuel tanker rollover: Engine 2 assisted for nearly 8 hours. Firefighters covering station responded to 9 calls, 8 requiring ALS.
- 7-5 – Populatic Lake, possible drowning reported: person fell out of boat, out of the water upon Department arrival, transported to hospital. Medway provided mutual aid.
- 7-6 – Mutual Aid – Franklin, brush fire, Old Populatic Road: Squads 1 & 4 with Tank 1.
- 7-27 – Mutual Aid – Franklin, working fire, 26 Meadow Lark Road: Engine 2 assisted.
- 7-30 – 28 Wildwood Road, 5 + alarm fire and explosion with fatality.
- 8-3 – 118 Grey Birch, LPG tank leaking: Wrentham provided an engine company on scene, and Millis covered Norfolk's station.
- 8-5 – Mutual Aid – Franklin, 2<sup>nd</sup> alarm, 1000 Chestnut Street, storage facility fire: Engine 2 supplied Franklin Tower Ladder.
- 8-17 – Mirror Lake, marine rescue: Marine 1 transported patient from Lake to ambulance. Wrentham provided mutual aid.
- 8-26 – Mutual Aid – Franklin, 2<sup>nd</sup> alarm fire, 125 East Central Street: Engine 2 assisted.
- 9-15 – 22 Stop River Road, MEDFLIGHT: E1 set up landing zone, Freeman/Centennial School for a worker with serious injury.
- 9-16 – Mutual Aid – Wrentham, WDC Waste Water Treatment Plant; Engine 2 assisted.
- 9-19 – Mutual Aid – Norwood, 2<sup>nd</sup> alarm, 40 Lennox Street: Engine 2 covered Norwood station; Chief Bushnell assisted at fire.
- 10-9 – Mutual Aid – Wrentham, 90 Taunton Street, Maples Nursing Home: Engine 2.
- 10-13 – Mutual Aid to Wrentham, Route 1A & I-495, tanker rollover accident: Engine 2.
- 10-23 – Pine Street, truck fire: Engine 1 & 2, Foxboro provided mutual aid.
- 11-2 – Mutual Aid – Wrentham, KPSrHS: Engine 2 set up MEDFLIGHT landing zone.
- 11-9 – Mutual Aid – Sharon, 3<sup>rd</sup> alarm, 348 North Main Street, barn fire: Ladder 1.
- 11-11 – Mutual Aid – Wrentham, Ewalt Building WDC: Engine 2 responded.
- 11-18 – 106 Seekonk Street, working barn fire: Engines 1 & 2, Ladder 1 and Rescue 1 worked to quickly limit damage with farm animals being saved. Franklin & Millis sent engine companies to the fire Wrentham & Foxboro covered the station.
- 11-30 – 28 Medway Branch, Senior Center, LPG leak reported: Engines 1 & 2, Ladder 1, Rescue 2 & Tank 1 responded. Franklin provided mutual aid.
- 12-16 – Mutual Aid – Franklin, working fire, 118 Main Street, Franklin Public Library: Engine 2 assisted at scene.
- 12-23 – Mutual Aid – Millis, van fire: Engine 2 used foam to extinguish fire, supported by Engine 1 and a Millis engine company.
- 12-27 – Mutual Aid – Franklin, working fire, 4 Donny Drive: Engine 2 assisted at scene.

The Fire Department wishes Remo "Butch" Vito, Department of Public Works Director the best in his retirement. Butch has been a true advocate for the Department over the years. Also the Department wishes to thank the Police Department for their assistance; DPW Vehicle Maintenance staff; Building and Facilities Department team; and the dispatchers staffing the Public Safety Communications Center. The Department's most heartfelt thanks remains imbedded with the Norfolk community who continue to provide kind words of encouragement and support for the firefighter/paramedics. Again, thank you!

Respectfully submitted,  
Coleman C. Bushnell  
Fire Chief

## NORFOLK POLICE DEPARTMENT

The 2010 Police Department activities report is my seventeenth as Chief of Police of the Norfolk Police Department.

This past July the Norfolk Police were forced to lay off Mark Vendetti, one of our full time police officers. We hope Mark and his family are doing well during this time and hope to get him back as soon as possible.

The department responded to the propane gas explosion at Rivers Edge at the end of July. Sergeant Heinz and Lieutenant Carroll were on scene within minutes of that call and utilized officers from the day shift and used every officer that was assigned to a traffic detail throughout town to assist in the evacuation of residents and workers, and assist the fire department with treating the injured and afterwards to conduct the investigation of this incident.

The Norfolk Police Department will continue to make every effort to provide the level of services that you expect and deserve with the personnel and resources available to us. We will continue to investigate the use of Federal, State and County grants for both personnel and equipment in order to achieve new equipment and services in the most cost effective manner without burdening the taxpayers of the Town of Norfolk. The department will continue to be involved in the Metro-LEC tactical unit. The unit is made up of officers from the 28 cities and towns in Norfolk County and additional towns from other counties and is available for all incidents requiring the services of a tactical unit including searches for missing persons, strikes, hostage situations, warrant apprehension, etc. I want to thank Ptl. Glen Eykel, Ptl. Nathan Fletcher and Ptl. David Eberle for their participation in this unit and the countless hours of hard work, training and responses to those calls at all hours of the day and night.

Norfolk has traditionally been one of the safest communities to live and work in and we were rated one of the top ten safest communities to live in during the past year. This is partially because of our ability to pursue resources of personnel and equipment through the support of the taxpayers, private organizations and our continued pursuit of grants.

We applied for and received grants to participate in the Click It and Ticket Mobilizations which are designed to promote seatbelt use and drunken driving enforcement. The department will continue to be proactive in our programs including D.A.R.E., Safe and Sober, Click it and Ticket, Community Oriented Policing, T.R.I.A.D., traffic enforcement initiatives and the most recently reported crimes using the internet. We will continue our Zero Tolerance Policy in dealing with underage drinking for those individuals who are under the age of 21 and are caught drinking and/or driving. We will also continue to perform a compliance check that includes enforcement initiatives involving those businesses that hold liquor licenses to insure that there are no sales to individuals under the age of 21.

We want to thank Officer Stephen K. Plympton for his tireless efforts and dedication to the D.A.R.E. program for the last 17 years and his interests in the youth of this town and the King Phillip School District. We want to thank the taxpayers for providing the resources for salaries and supplies that were necessary to maintain Steve's presence at the schools for another year. The D.A.R.E. program is a partnership between the Norfolk Police Department, the parents and their children that we hope will help everyone achieve a long, happy and fulfilling life, and we remain dedicated to achieving that result with the help of each of the participants in the partnership.

Charles H. Stone Jr.  
Chief of Police

## NORFOLK POLICE DEPARTMENT – 2010 ACTIVITY REPORT

During 2010, the Norfolk Police Department answered 8,267 calls for service/incidents. 119 persons were arrested and charged with criminal offenses; 16 persons were taken into Protective Custody due to alcohol intoxication. 73 additional persons were summonsed into court to face criminal charges. A total of 307 criminal charges were filed against 192 persons. Officers stopped 1888 motor vehicles for traffic infractions, and issued 1033 citations.

### 2010 Incident Activity

#### Total Calls / Incidents by Incident Type:

51A (Child Abuse/Neglect) Filed	6	Missing Person	5
911 Hang-up Investigation	94	Motor Vehicle Stop	1888
Accident w/Injury	20	Mutual Aid	72
Accident No Injury	145	Oper After Suspension-Revoked	15
Accident vs. Deer	9	Open Doors Found and Checked	41
Accident vs. Pedestrian	1	OUI	20
Alarm Burglar	320	Parking violation	24
Animal Complaint	388	Property Damage	34
Arrest	119	Property Found	27
Assault-Felony	9	Property Lost	9
Assault- Sexual	1	Property Recovered (Stolen)	11
Assault-Misdemeanor	10	Protective Custody	16
Assist Fire Department	633	Rape	1
Assist Ambulance	660	Repossession	9
B&E Attempt	5	Restraining Order Violation	8
B&E Motor Vehicle	27	Restraining Order Issued	17
B&E Building	23	Road Hazard	117
Building Check	1256	Recreational Vehicle Complaint	38
Child Abuse	1	Process served	13
Civil Complaint	6	Sex Offender Registered	2
Counterfeiting	1	Sudden Death Investigation	2
Disabled MV Assist	89	Suicide Attempt	4
Disorderly Conduct	4	Suspicious Activity	673
Disturbance	92	Tactical Police Callout	9
Domestic	29	Telephone Harassment	26
Drug Distribution	2	Threatening	18
Drug Possession	3	Town By-Law Violation	15
Firearm Violation – Possession	1	Traffic Assist	263
Fireworks Complaint	13	Transport	49
Follow-up Investigation	112	Trespass	31
Forgery	2	Warrant Apprehension	38
Fraud	17	Weapons Violation	2
General Offense	63	Well Being Check	33
General Service	1523	Wires Down	38
Harassment	13		
HazMAT Incident	20		
Larceny	53		
Larceny – Credit Card	1		
Larceny – Attempt	1		
Larceny by Check	4		
Larceny Motor Vehicle	1		
Letter Disinvite (Trespass Notice)	8		
Liquor Violation	4		
Littering/Trash Disposal	11		
Lockout	17		
Malicious Destruction-Public	3		
Malicious Destruction – Private	30		
Missing Child	8		
		<b>TOTAL CALLS / INCIDENTS</b>	<b>8,267</b>
		<b>TOTAL INCIDENT TYPES</b>	<b>9,426</b>

## 2010 SUMMARY – CRIMINAL CHARGES FILED

Assault	2		
Assault & Battery	11	Possession Class C w/Intent to Distribute	1
Accosting	1	Possession Class D w/Intent to Distribute	1
Assault & Battery w/Dangerous Weapon	3	Possession Class A Substance	1
Assault w/Dangerous Weapon	9	Possession Class B Substance	1
Animal Cruelty	2		
Abuse Prevention Order, Violate	3	Possession Class E Substance	2
Accessory After Crime	1	Possession Firearm/Ammunition w/o FID	1
Attempt to Commit Crime	1		
B&E Daytime, Felony Intent	7	Receive Stolen Property Over \$250	2
B&E, Misdemeanor Intent	11		
Burglarious Tools, Possession	2	Reckless Endangerment to Child	6
Check Forgery	4		
Conspiracy to Commit Crime	2	Resisting Arrest	4
Dangerous Weapon, Carrying	3		
Destruction of Property +\$250, Wanton	5		
Disturbing the Peace	2		
Disorderly Conduct	4	Stop for Police, Fail	1
Emergency vehicle, Willful Obstruction	2		
Enticement of Child Under 16 for Sexual	2	Threat to Commit Crime	6
Escape from municipal Lockup	1	Trespass	30
Extortion, Threat of Injury	8	Trespass Notice, Vandalize	1
Harassment	2	Trespass with MV	3
Identify Self, MV Operator Refusing	2	Unlicensed Operation MV	11
Identify Theft	2	Unregistered MV, Operating	6
Larceny by Check Over \$250	1	Witness, Interfere/Obstruction of Justice	2
Larceny From Building	1	Witness Intimidate	2
Larceny of Controlled Substance	1		
Larceny From Person	1		
Larceny Over \$250	14		
Larceny Over \$250 by False Pretense	1	Miscellaneous / Other Criminal	28
Larceny Under \$250	3		
Leave Scene of Property Damage Accident	4		
License Suspended, Operating MV	15		
License Suspended, Operating Subs Offense	3		
Liquor, Person Under 21 Possess/Transport	11		
Liquor, Person Under 21 Procure/Sell/Deliver	1		
Liquor ID Card, False/Misuse	1		
Malicious/Wanton Destruction of Property	7		
Manufacture, Class D Controlled Substance	1	<b>Arrests</b>	<b>119</b>
Murder, Attempted	2	<b>Protective Custodies</b>	<b>16</b>
Number Plate Violation to Conceal ID	1	<b>Additional Persons Criminally Charged</b>	<b>73</b>
Operating MV After Revocation of License	2		
Operating After Revocation for OUI	1	<b>Total Criminal Charges Filed</b>	<b>307</b>
Operating MV With Revoked Registration	2		
Operating MV Negligently	1		
Operating MV to Endanger	12		
OUI Drugs	2		
OUI Liquor	13		
OUI Liquor, Second Offense	2		
OUI Liquor, Third Offense	3		

## 2010 TRAFFIC ENFORCEMENT SUMMARY

### MOTOR VEHICLE ACCIDENTS

Personal Injury	20
Property Damage	145
Fatal	0
Pedestrian	1
MV vs. Deer	9

In 2010, Norfolk Police Officers made 1,888 motor vehicle stops. 1,058 traffic citations were issued for a total of 1,131 infractions as follows:

Brakes Violation	5	
DPW Regulations Movement on Highway	6	
Emergency Vehicle, Fail Yield to	2	
Equipment Violation	8	
Fail Use Care, Stopping	3	Reckless Operation of Motor Vehicle
Fail Yield Right of Way	11	Registration not in possession
Fail Keep Right	12	Right on Red Violation
Hang onto MV	1	RMV Document, Forge/Misuse/Stolen
Identify Self, Refuse	1	Seat Belt, Fail Wear
Improper Operation, Allowing	1	Signal, Fail to
Inspection/Sticker, No	145	Speed Greater Than Reasonable/Proper
Learner's Permit Violation	1	Speeding
Leaving Scene Property Damage	3	Stop for Police, Fail
License Not in Possession	19	Stop/Yield, Fail to
License Revoked as HTO	2	Uninsured MV/Trailer
License Suspended, OP MV With	11	Unlicensed Operation of MV
License Suspended, Subs Off	2	Unregistered Recreation Vehicle
Lights Violation, MV	9	Unregistered Vehicle
Marked Lanes Violation	26	
Miscellaneous	3	
Negligent Operation of Motor Vehicle	7	
Number Plate Violation	10	
Operating after Revoc for OUI	1	<b>Motor Vehicle Stops</b> <span style="float: right;">1888</span>
Operating after Revocation of license	2	<b>Total Citations Issued</b> <span style="float: right;">1058</span>
Operating to Endanger	5	<b>Total Distinct Charges</b> <span style="float: right;">1146</span>
OUI Drugs	2	<b>Verbal Warnings</b> <span style="float: right;">784</span>
OUI Liquor	13	
OUI Liquor, Second Offense	2	
OUI Liquor, Third Offense	3	
Passing Violation	5	

## DETECTIVE DIVISION

In 2010, the Norfolk Police Detective Division was once again faced with staffing cuts. Due to the layoff of full-time patrolman Mark Vendetti in July, combined with other serious budget cuts, we saw a major staffing reduction in the detective division. Last year, due to an unprecedented number of major and technical investigations, the division consisted of two full-time detectives, and two other officers who worked a combination of uniform shifts and detective shifts; this allowed detective coverage for sixteen hours a day, seven days a week. Due to the layoff, Detective Eric VanNess was forced back into uniform and placed on the midnight shift to cover Officer Vendetti's shifts; the layoff also meant that the dayshift was short-staffed, so Detective Glen Eykel was also forced back into uniform to cover court prosecutor duties and uniformed dayshift calls. We now have just one detective, Nate Fletcher. This is a 60% reduction in staffing for the division, which was kept extremely busy throughout the year. Despite an increasing need for investigations, these cuts have put the Police Department at staffing levels not seen in over a decade.

The Detective Division maintains membership in NORPAC, NESPIN, and MetroLEC regional detective organizations. In addition, we worked closely with Homeland Security and ICE investigators on a large international investigation with connections to Norfolk. Norfolk detectives also worked closely with the Massachusetts State Police in the River's Edge gas explosion investigation, as well as investigations with the Norfolk District Attorney's

Office on several sexual assault investigations.

Investigations of note from 2010 include one rape, 21 house breaks and a state-wide conspiracy involving the Norfolk Walgreen's and seven or more other Walgreen stores through the region. In this case Norfolk detectives arrested a previously unidentified suspect sought by the United States Secret Service for several financial crimes, including uttering and forgery, committed throughout the state. Additionally, several search warrants were applied for and executed, and thousands of dollars worth of illegal narcotics and stolen jewelry and electronics were recovered.

Once again, in the spring and summer months, we were faced with over two dozen breaks into unlocked motor vehicles. Thousands of dollars worth of cash and electronic equipment were reported stolen. Although Norfolk is a safe town, please use common sense when it comes to your home and auto security; lock your doors!

We continue to see a rise in internet fraud, scams, and identity theft; these investigations can be very lengthy, complex, and technical; the staffing reductions will put a serious crimp into our ability to follow-up on these types of crimes. Again, please use common sense and be careful when conducting business through the internet.

We would like to thank the residents of Norfolk, and particularly the dedicated men and women of the Norfolk Police Department, for their continued dedication and support throughout this very difficult year.

## POLICE AND FIRE COMMUNICATIONS REPORT

The Communications Department is responsible for dispatching all emergency and non-emergency incidents for Police, Fire and Animal Control Departments. The Communications Department also receives inquiries for other town departments and boards.

The Communications Department logged 9,147 incidents throughout the year of 2010. The Department was successful in managing these incidents through professionalism, training and commitment to community.

In 2010, the department was able to secure a training grant from the State Emergency Training Board (SETB). This grant enabled the Department to receive numerous training opportunities without any additional cost to the town. Both full-time and part-time dispatchers took advantage of this grant and received valuable training.

On July 30, 2010, the Communications Department received multiple 911 calls for a condominium explosion on Winterberry Way. This incident intensified into a 5 Alarm fire incident with an extensive fire and police operations. The Communications Department would like to recognize Dispatcher Joseph Castellano for his outstanding performance during this incident. Dispatcher Castellano's performance was pivotal in delivering the proper resources for on scene public safety personnel.

Currently the Communications Department consists of three full-time dispatchers and six part-time dispatchers. James Gallagher, Greg McMorrow and Joe Castellano make up the full-time ranks. Reserve Dispatchers are Terry Gallagher, Jay McGovern, Ben Campbell, Garin Eisle, Mark Vendetti and James Hazeldine.

In closing, the Communication Department would like to thank Chief Stone, Chief Bushnell and the men and women of the Norfolk Police and Fire Departments for their continued support. We would also like to thank the citizens of Norfolk for their continued support.

Respectfully submitted,  
Sgt. Timothy Heinz

## **DEPARTMENT OF PUBLIC WORKS**

The Department of Public Works is responsible for planning, designing and maintaining the Town's infrastructure under the Director of Public Works with oversight by the Town Administrator and Board of Selectmen. After many years of dedicated service to the Department and the Community, Remo R. Vito, Jr., retired in December as the Director of Public Works, and Robert J. McGhee became the Interim Director of Public Works.

The Department performs engineering design review and site inspections for Planning Board, Conservation Commission, Board of Health, Zoning Board of Appeals and all other departments as needed.

The Department of Public Works has had to re-evaluate the structure of its organization due to the loss of key personnel and back-to-back years of budget cuts. As a result the Department's organizational chart has been changed to reflect a consolidation of Divisions and a chain of command that introduces Division Superintendents.

### Consolidated Divisions:

Highway/Grounds Maintenance  
Solid Waste/Vehicle Maintenance  
Water

The annual report for each Division is included below.

### HIGHWAY DIVISION

The Highway Division is responsible for the rehabilitation, reconstruction, maintenance and engineering design of over 70 miles of town-owned roadway which includes municipal storm-water systems, retention areas, culvert crossings, signage, pavement markings, sidewalks, shoulders and tree removal. The Highway Division also maintains the parking areas at all municipal buildings and schools.

Through approved Articles and State Chapter 90 Funds, along with other Appropriations, the Department's Highway Division have started or completed the following paving and drainage projects:

- ❖ Needham Street from Main Street to 1,150' S/ of Main Street
- ❖ Seekonk Street from Main Street to 400' N/ of Main Street
- ❖ Main Street from 75' E/ of Seekonk Street to 75' W/ of Seekonk Street
- ❖ Grove Street from Bridie Lane to Trailside Way
- ❖ Main Street from 75' W/ of Sweetland Farm Road to 75' E/ of Sweetland Farm Road
- ❖ Sweetland Farm Road from Main Street to 50' S/ of Main Street

## GROUND'S MAINTENANCE DIVISION

The Grounds Maintenance Division is responsible for the rehabilitation, construction and maintenance of 52 acres of recreational field space, green space of all municipal buildings and property including schools and conservation areas. The Division manages and maintains the two town-owned cemeteries (Norfolk Cemetery and Pondville Cemetery), including the sale of lots and burial services.

The Grounds Maintenance Division is funded through three sources. Materials and supplies for recreational field space are funded through a user-fee collected by the Recreation Commission. Cemetery maintenance costs are defrayed through sale of graves, fees for burials and interest from the perpetual fund. Municipal services are funded through the general fund.

Beyond the daily maintenance of fields and green space, the Division planted trees in accordance with a town-wide tree planting program to replace street and municipal area trees, and assists our Conservation Commission with completing various projects within conservation areas. The Division is also responsible for installation of all holiday decorations, lights, wreaths etc.

## SOLID WASTE DIVISION

The Solid Waste Division is responsible for monitoring, collecting and disposing of solid waste, hazardous waste, bulky waste, yard waste and recyclables. The Division provides a solid waste and recyclable collection service for municipal buildings, recreation areas and conservation areas. Solid waste and the Landfill are monitored to insure compliance with DEP Regulations. The Solid Waste Division is self-supporting through various fees from collections, recyclables and drop-offs that are submitted to the Town to offset annual costs for operation and debt service

Wood waste and yard waste products have been processed into usable material for residents, area nurseries, and farms. The Transfer Station also offers a bulky waste pick-up and disposal service for all residents. Details regarding the services and associated fees are outlined in the annual newsletter.

Due to very heavy rains and flooding in Spring 2010, the Solid Waste Division was inundated with yard waste, brush and water-damaged goods. The Solid Waste Division is working diligently this year to maximize its efficiency in methods and markets for disposal.

Compaction of bulky materials such as cardboard and plastics would reduce the number of hauls, saving labor, repairs, fuel and maintenance costs, while increasing tipping weight per haul, which would increase revenue per haul.

The Solid Waste Division is working closely with the Department of Environmental Protection (who is very impressed with our source separating program and facility layout) to acquire grants to help fund upgrades.

To use the Recycling/Transfer Station, you must be a resident of Norfolk and purchase a decal for your vehicle. Specifics are outlined in our annual newsletter, which is mailed to every household.

Residents currently using a curbside pick-up service - please feel free to come by and tour the facility. There are many services available to you that you may not be aware of. For example:

- ❖ Disposal of oil & antifreeze
- ❖ Collection area for yard & brush waste
- ❖ Disposal of household hazardous waste
- ❖ Donations are accepted for charities: Red Cross, Community Clothes Recycling, St. Vincent DePaul, Goodwill, Salvation Army, Lions (eye glasses) King Philip Boosters (returnable plastic bottles & cans), Norfolk Schools (cell phones & printer cartridges).

**TOWN OF NORFOLK TRANSFER STATION ANNUAL REPORT 2010**

All of the figures in this report relate to the calendar year January 1, 2010, through December 31, 2010.

The Transfer Station was open to Norfolk residents on Wednesdays and Saturdays from January 1, 2010 through December 31, 2010; the Transfer Station also opened on Fridays during January through September 2010. The total number of operating days in 2010 was 142.

Non-Recyclable Waste

The Town of Norfolk contracts with Wheelabrator Millbury, Inc. for disposal of household waste and for bulky waste.

Total compacted waste	743 tons
Total bulky waste	431 tons
Total non-recyclable waste	1,174 tons
Daily average	8 tons

The 743 tons of compacted waste represents 42,457 bags of household waste.

Recyclable Waste:

Newspaper & Mixed Paper	213 tons
Corrugated Cardboard	124 tons
Plastics (#1-#7)	65 tons
Swap Shop	6 tons
Metal (white goods & metal cans)	110 tons
Tires	3 tons
DPW Waste	124 tons
Glass (white and colored)	75 tons
Leaves/Yard Waste	101 tons
Brush	81 tons
Textiles & Books	53 tons
Total Recyclable Waste	955 tons
Daily Average	7 tons

Recycling Rate

Total recyclable plus total non-recyclable waste is 2,129 tons. This figure achieves a recycling rate of 45%. (Before accounting for private haulers, hazardous waste.)

**VEHICLE MAINTENANCE DIVISION**

The Vehicle Maintenance Division is responsible for the purchase, repair and maintenance of the Town owned fleet consisting of 69 vehicles and 91 accessory pieces. The Vehicle Maintenance Division, in compliance with the Capital Outlay Committee's request, created a 15 year vehicle replacement program for all Town owned vehicles which projects a definitive 5 year funding requirement and projected 10 year estimate. This program will be updated annually so that the Town will always have a minimum 5 year cost projection with a 10 year estimated projection. Due to funding shortages in 2009, funds were not appropriated to replace vehicles in the Fiscal Year 2010 budget. Shortages in 2010 will again extend replacement of vehicles and equipment for 2011. Because of these extensions, the issues of major maintenance and major repairs will play a roll in budget increases. Equipment dependability will also become an issue. The Replacement Program had allowed the Town to manage the fleet in a cost effective manner which was reflected in vehicle maintenance expenses.

The Vehicle Maintenance Division provides a long term cost effective maintenance program for all departments that utilize vehicles to perform services for the Community, which aids in keeping their maintenance costs down, downtime short and safe, reliable service of their vehicles. Departments that utilize the Vehicle Maintenance Division's services include Police, Fire, DPW, Building Department, Council on Aging, Animal Control, Assessors and Schools.

As we move forward, we will continue to evaluate the Town's fleet and create cost effective consolidation to reduce major repair costs and maintain a quality fleet of service vehicles.

**WATER DIVISION**

The Water Division is responsible operation and maintenance of the town-owned water system and delivery of potable water to its customers. The system consists of 61 miles of water main, 2,176 services, 4 supply wells and 2 one million gallon storage tanks. The system is in compliance with all Massachusetts Department of Environmental Protection (MassDEP) Rules and Regulations. The Water Division is self supporting. Fees from water revenues are managed through the Enterprise Fund.

The Department of Public Works is dedicated to the delivery of potable water pertaining to quality and quantity and continues to investigate new water supply resources to meet the community's

future needs.

The Division continued its unidirectional flushing program to improve the quality of water to all users.

We identified and installed a new supplement well at the Spruce Road Pump Station and Well Site to add to the redundant supply to comply with MassDEP. This source will be used in conjunction with the existing well to ensure the supply of water is never interrupted in the event of an issue with our supply wells.

During 2010, the Town continued to work with Whitewater, Inc. to operate and maintain our pump stations and treatment systems. We are still in the process of redefining the water system staffing needs, and anticipate using a contract operator until 2012. In-house staff will be responsible for the operation and maintenance of the distribution system.

**WATER SERVICE INFORMATION**

	<u>2009</u>	<u>2010</u>
Miles of water main in service	61.00	61.00
Total water services*	2,152	2,176
Number of services per mile of water main	35.28	35.67
Total gallons pumped	253,473,800	221,833,270
Total gallons purchased	1,555,507	5,115,007
Average gallons pumped per day	694,449	607,762
Average annual gallons used per service	118,508	104,296
Average gallons used per service per day	325	286
Total Water Bill and Betterment Revenue	\$1,266,401	\$1,416,207

\*Reflects metered services only. Fire services are not included in this figure.

Finally, we would like to offer a special note of thanks to all the Town Departments, Boards, Commissions, and Committees for their continued support and working relationship.

Respectfully Submitted,  
 Robert J. McGhee  
 Interim Director of Public Works

**KING PHILIP REGIONAL SCHOOL DISTRICT**  
**Norfolk – Plainville – Wrentham**  
**2009 - 2010 School Year**

**SUPERINTENDENT'S REPORT**

The school year was one filled with outstanding achievements by the school district's students and staff. The School Committee continued to work closely with the three member towns to establish the context for meaningful budget discussions and budget allocations. The leadership team in each school worked diligently to provide course schedules that helped to minimize increases in class size and to provide students with maximum academic options and opportunities.

The district's students continue to show improvement in academic achievement as measured by their competitiveness for acceptance to post-graduate institutions of learning. The changes in the sequence of courses in Mathematics and Foreign Languages provide our students with greater opportunities to learn more in those areas. The Science departments in both schools, with the addition of more sophisticated tools for the analyses of laboratory--related data, provide students with richer experiences. For the last two years, between thirty to forty percent of the high school's graduating seniors indicated they plan to major in science and mathematics related subjects in college. The English/Language Arts Department continues to stress the importance of writing skills. The emphasis on writing skills is reflected positively through the reported SAT I Writing scores (See Appendix). The co-curricular and extracurricular programs provide our students and staff to new and exciting challenges as well as opportunities for creativity and the exploration of new ideas.

The face of MCAS results also began to change this year with the advent of the Student Growth Report. Student Growth percentiles for each student reflect how well a student does in comparison to other students with a similar MCAS history. This approach focuses on student improvement from year to year, providing valuable comparison data to parents and to the school district. This information, in future years, will provide the school district with more information to increase the quality of the analysis of student performance as well as school district performance.

Concern with the HiN1 flu prompted ongoing communication and cooperation between the school district and the local boards of health. Clinics for King Philip students and families were held at the high school and the middle school through the efforts of school district's nurses and member towns' board of health officials. In addition, a district-wide Health-Wellness Coalition was established to bring community and school organizations together to promote the health and wellness of the district's student body and staff.

Community organizations and individuals, even in difficult economic times, have remained generous in the donations to their school district. A total of 129 scholarships, valued at \$74,327, were distributed to 76 members of the senior class. In June, the Cpl. Robert W. Topham, Jr., VFW Post #9658 presented a \$50,000 donation to the school district. Up to \$2,000 per year will be used for scholarships to graduating members of the senior class (to begin in 2011) until such time as the scholarship fund is depleted. Cpl. Robert W. Topham, Jr., a graduate of King Philip Regional High School, was killed during combat in Vietnam in 1969. The school district accepted the donation of a 3D printer from SolidWorks of Concord, MA, for use next year in the Engineering Design/Technology Program. This printer will allow students, during the development of their projects, to print 3D prototypes of their designs. This year SolidWorks was adopted as the new design software package. The addition of the printer for the next school year will have a significant impact on the learning opportunities afforded our students.

The physical plant continues to be fully utilized throughout the year. Through the efforts of the custodial and maintenance staff, along with appropriate budget allocations, the buildings and grounds are well-maintained. The high school wastewater treatment plant will undergo changes to address odor problems.

The school committee voted to continue with a fee structure for most extracurricular activities, including athletics, music, and middle school intramurals. As with most school districts, these fees primarily are caused by budgetary constraints. The fees are used to maintain programs that otherwise would be eliminated or severely curtailed.

### Student Academic Achievements

Our students continue to earn accolades for their outstanding academic performances. Sarah Shipley was high school valedictorian and Michael Zagieboylo was salutatorian. Both students were outstanding leaders, academically and athletically. Elizabeth Allen and Sarah Shipley each received the Superintendent's Award for Academic Excellence. The 2010 National Merit Scholarship Program designated Caleb Fields, Samantha Grosso, and Marie Willman as Finalists as a reflection of their distinguished performance as well as their potential for future academic accomplishment. Four students received Letters of Commendation for their test scores on the National Merit Scholarship Qualifying Test for their outstanding PSAT scores. These students include Brett Ewer, Sarah Shipley, Alexander Stalley, and Michael Zagieboylo. The state university and college system recognizes the achievements of students on the MCAS by providing up to 25% of students in a graduating class each year the opportunity to receive free tuition at Massachusetts state colleges and universities. A full 25% of the Class of 2010 was eligible for the free tuition (John and Abigail Adams Scholarships).

Advanced Placement Test results indicate our students continue to receive honors for their efforts. (See Appendix for Advanced Placement data.) Students who received AP SCHOLAR recognition were Jeffrey Andrade, Janessa Barrett, Emily Brennan, David Devore, Stephen Donohue, Edward Fitzgerald, Luis Leemon, Dahnyoung McGarry, Nicole Palmer, Brittany Smith, Callie Veelenturf, and Christopher Woodward. Students who achieved SCHOLAR WITH HONORS distinction included Joanna Czyzewski, Nathan Kim, Daniel Lee, Aaron Lumnah, Colin McFarland, and Michael Zagieboylo. SCHOLAR WITH DISTINCTION recipients were Elizabeth Allen, Nicole Dangelo, Brett Ewer, Caleb Fields, Richard Ruff, Alex Stalley, Elizabeth Williams, and Kevin Yiu. Two students, Sarah Shipley and Marie Willman, received the highest recognition for their efforts, NATIONAL AP SCHOLAR and AP SCHOLAR with DISTINCTION.

Students enrolled in foreign language courses are eligible to take nationally competitive exams in the language(s) they study. Of the forty students who participated in the National Latin Exam, 34 received awards for their achievement. Seven Latin IV students took the exam and all seven received awards: Gold Medal (Summa Cum Laude) - Brett Ewer and Samantha Grosso; Silver Medal (Maxima Cum Laude) - Christopher Hoye and Richard Ruff; Cum Laude - Elizabeth Allen Sean Fitzgerald Joshua Raia. Of the 33 students who took the Latin I exam, 27 received awards, including the following medalists: Gold Medal (Summa Cum Laude) - Brianna Abbott Kelley, Thorne Matthew Tiller, and Dana Vesty; Silver Medal (Maxima Cum Laude) - Daniel Allen, Christine Balquist, Alison Bean, Anthony Caragliano, Austin Gatcomb, Michaela Gaudet, Amanda Koechel, Lauren Martel, and Kim Myers; Magna Cum Laude: Rachael Gerry, Cali MacEachen, Jonathan Marinelli, Kimberly McCarty, Megan McNeil; Cum Laude: Elizabeth Abramo, Caitlin Anderson, Hannah Eldridge, Sarah Fuller, Emily Hehn, Philip McCarty, Jeremiah Sullivan, and James Wallace.

Students also earned National French and Spanish Exam awards. For French II, Danielle Swartzendruber (8th), Meghan Tunno (9th), Emily Harrington (14th), Alec Schuberth (20th); and for French III: Aaron Lumnah (7th), Natalie White (10th), Sophia Raia (12th), Alexander Palango (14th), Louis Newsom, Dan Galvin (15th), Julia Donahue (15th), Helena Rabasco (16<sup>th</sup>), Peter Marcotte (16th), Emma Cree Gee (19th), Hannah Beaulieu (19th), Alexander Lumnah ((20th); received recognition. Middle school students who received honors in the French I National French exam included Christina Allen and Olga Pou-Felix. Middle School students also took the Spanish National Examination, with the following results: Katelyn Depot (gold medal), Ashley Patel (bronze medal) and Honorable Mention to: Melissa Bannon, Matthew Crafton, Jessica Daly, Aidan Fitzpatrick, Isabel Getty, Sarah Gibson, Kelsy Goossens, Elizabeth Hilfrank, Caroline Kelley, Nathaniel Lagos, Olivia Layne, Emily Lewis, Julie Lugten, Sean Pazurchek, Jordan Shaffer, and Marissa Villeneuve.

The high school DECA program continues to provide its students with unmatched opportunities to learn about the realities of the business world. Forty-five students attended a conference in Buffalo, NY, to take part in workshops and seminars related to their DECA projects that will be submitted for regional, state, and national competitions. At the 51st annual DECA

District Conference Competition held in January 2009, 102 KP high school students participated. Sixty-one of these students became eligible to compete in the annual Massachusetts DECA State Development Conference held in March at Boston's Copley Plaza Hotel. Thirty-nine students received trophies for their presentations (fifteen-first place, fourteen-second place, nine-third place). The award winners included GOLD MEDALISTS Megan Feeney/Amy Luskin/Amanda McMahon, Learn and Earn; Brian LaBelle/Marc DeBlasio International Business Plan; Rachel Boardman/Meaghan Sullivan Fashion Merchandising; Tania Grace/Catherine Phillips/Nicole DeRusha, Chapter Awards Program; Kendra Tully/Alyssa Ringler, Business Services; Juliann McEachern, Hospitality and Tourism; SILVER MEDALISTS Colleen Custodio/Lauren Verrochi, Advertising Campaign; Becky Clancy/Jess Sabino, Learn and Earn; Jenna Nickerson/Blaine McCarthy, Financial Literacy Promotion Project; Alyssa Wholley/Kristen Keefe, Sports and Entertainment; Georgia McGoldrick/Katie McGowan, Hospitality and Tourism; Megan Cronin/Krista Palmer, Buying and Merchandising; Nicole Reilly/Ashia Resley, Entrepreneurship Promotion Project; and BRONZE MEDALISTS Dane Solberg/Parissa Safizadeh, Public Relations; Thomas Eaton/Mike McGrail, International Business Plan; Hannah Waldman Finance Operations Research; Nicole Presti/Nicole Palmer, Buying and Merchandising; Megan Mallgraf/Brittany Rando Entrepreneurship Promotion Project. In April, 36 students attended the 64th annual International DECA Career Development Conference, held in Louisville, Kentucky. Eleven teams from King Philip received Certificates of Achievement for Excellence.

Students in the Television Production program received recognition in a variety of sponsored competitions. For the New England Region of the National Student Television Emmy Contest, in the News Category, the high school's *King Philip Regional High School News* won first prize for an entire broadcast, representing the overall quality of the Television Production program. For the Public Affairs category, *Coats for Kids*, by Russell Greenstein, Alex Lagos, Lauren Trudeau, was the winner. In the same category, Honorable Mention awards went to Dave DeVore, Joe Napoli, and Pat Amidon for *Put Phones Away* and Lauren Duffy for *Future Open Book*. In the Craft Achievement category, Pat Amidon and Ross Claffey were winners for their production *Perpetually Vulnerable*. Sean Connelly was awarded Honorable Mention in the Sports category for his *Rebuilt and Reborn*. In the Writing category, Sara Federico's *Love Me 2 Times* was the winner.

Please see the appendix for additional student achievement data.

### Course Offerings

The school district regularly reviews its course offerings to ensure that its students are in the best possible position to receive outstanding experiences that expand their academic skills and enable them to compete, at the highest level, for post-graduate education and employment opportunities. The district offers an articulated sequence of programs from Grade 7 through Grade 12.

In the fourth year of changes to its sequence of courses available to students, the Foreign Languages Department continued to make adjustments to the content of its third and fourth year courses. By the 2010-2011 school year, Advanced Placement and fifth year course offerings in French and Spanish will be available, once again, to high school students. As a result of the changes to date, more students are enrolled in third and fourth year foreign language courses. The middle school first year language programs in Grade 8 also moved to more homogeneously grouped classes, with classes designed as Level 1 and Level 2, similar to other subject areas.

There were several changes to Middle School curriculum. The mathematics course sequence was modified to provide more accelerated options for students who excel in mathematics. Grade 6 students are given the opportunity to test into an advanced Grade 7 mathematics course. Students enrolled in that course will, in 2010-2011, have the opportunity to enroll in a Grade 8 accelerated Algebra I course. A Grade 7 essential skills course provides students with more practice in reading and writing skills. From fund-raising efforts of the men's group at the Original Congregational Church in Wrentham, the DARE program was reintroduced as part of the health course curriculum for Grade 8 students. This donation paid for updated curriculum materials and the

instructional time of police officers, from the school district's three member communities, trained in the new curriculum.

The Special Education Department also expanded course and program offerings for its special education students. Comprehensive offerings allow students to remain within the district, minimize the expenses of out-of-district placement costs, and provide our students with exceptional opportunities within a regular school environment. This year the district initiated KP Links, a transitional program for special education students, ages 18 to 22, for whom the school district remains responsible. This program provides meaningful experiences for students to learn skills and engage in employment that may lead to independent living opportunities by the time they reach the age of 22.

### Co-Curricular and Extra-Curricular Activities

Students participate in a wide range of co-curricular and extracurricular activities. Both schools have active Student Councils that provide leadership and sponsorship of school activities and community service activities. The high school Student Council and senior class co-sponsor an annual holiday party in December for students from a selected city elementary school. The middle school student council provides leadership for a wide variety of community service and charitable fund-raising activities.

High school students and biology teachers remain actively involved in a program funded by the Massachusetts Biotechnology Council. Students are exposed to biotechnology careers through field trips and activities that are integrated into their biology-related classes. Twenty high school students, along with biology teachers Doris Brennan and Kathy Elich, were invited to attend the 2009 Massachusetts Women's Conference as guests of EMD Serono in Rockland, Massachusetts. Students were able to attend workshops, visit the exhibit hall, and listen to keynote speakers that included Suze Orman and Brittany Bergquist.

In a variety of venues, King Philip school district students continue to perform at high levels of excellence. Mathematics students compete in a wide variety of competitions that reflect their academic and co-curricular talents. High School American Mathematics Competition winners included Sarah Shipley (first place), second place finishers Daniel Lee and Patrick Meyer, and Grade 10 winner Aaron Gustafson. Middle school students did very well in the New England Math League Competition. Grade 7 students who earned top scores included first place winners Michael Galetta and Stephen Gagnier; second place winners Casey Hutnyan and William O'Neil, and third place winner Patrick Zeller. Grade 8 students who earned top scores included Geoffrey Penchuk and Sam Weitzman (first place); Kevin Stone and Evan Gee (second place); and Anna Maglio, third place.

High school students Dan Bingel, Emily Brennan, Matt Schlabach, Colin Shipley, Chris Uvanovic, Callie Veelenturf, Dana Vesty, Mike Werlich, Elizabeth Williams, and Tom Yang, as well as teacher Ann Lambert, attended The Southern New England Junior Science and Humanities Symposium (JSHS), held at the University of New Hampshire in March. The JSHS is sponsored by the Academy of Applied Science and the United States Departments of the Army, Navy, and Air Force. Winner of first place and a \$2,000 scholarship, Colin Shipley presented his project and paper co-authored with Max Schneider, entitled "Testing the Aerodynamic Efficiency of an Aerofoil with the Addition of a Solar Cell Panel Substitute". The project was entered in the National JSHS in Washington, DC. Elizabeth Williams presented her project and paper, co-authored with Chris Uvanovic, entitled "A Retractable Ice-Gripping Cane". This project took third place and a \$1,000 scholarship. Tom Yang presented his project and paper, co-authored with Mike Werlich and Matt Schlabach, entitled "A Revolutionary Energy". This project took fifth place and a \$200.00 cash prize.

During the Lions Club's annual speech competition, senior Elizabeth Williams was the first place winner at the District Mid-Winter Conference. As a state finalist, she was awarded a \$500 scholarship for her speech, "Land of the Free". The faculty advisor to the students who entered the competition was Dr. Joanne Mongeon, high school English/Language Arts teacher.

Each year, high school students are chosen to attend conferences that focus on leadership and civic responsibility. Leaders within the junior class student are selected to attend

Massachusetts Boys' and Girls' State. This year, the students who attended were Kevin Cameron, Cody Carneiro, Victoria Mariconti, Anna Rabasco, and Colin Shipley. Sophomores Olivia Fair and Ian Pimental were selected to attend the Hugh O'Brian Youth (HOBY) Leadership Conference, a conference that focuses on leadership development. Daniel Galvin, senior class president, was the recipient of this year's Good Citizen Award sponsored by the local Daughters of the American Revolution Chapter.

The school district's Fine and Performing Arts program offers students an extensive array of opportunities and venues to display their talents. BOSTON GLOBE SCHOLASTIC ART 2010 CONTEST winners included Brittany Smith (senior), a Gold Key for her drawing titled "Lobster" and a Gold Key for her drawing titled "Grace"; Ally Lynes (senior), a Gold Key for her oil painting titled "Screaming", a Silver Key for her drawing titled "Six Swans", and a Silver Key for her ceramic piece titled "Large Scale-Amphora"; and Natalia Gilio (senior), a Silver Key for her drawing titled "Jetty".

High school students in the drama program won awards at the Theater Odyssey held in Waterville Valley, NH. In the Acting Category, Madeline Phillips won first prize and Ned Fitzgerald, second prize. In the Costume Design competition, third place was awarded to Becca Brown, Celia Deletetsky, Audra Robbins, and Amelia Winer. In the Scenic Lighting and Design competition, second place was earned by Ryan Bakinowski, Kaitlin Bannon, and Brittini Booth. A student directed production, *A Controlling Interest*, was presented in competition as part of the Massachusetts High School Drama Guild Annual Drama Festival. Seniors Trey Walsh & Ned Fitzgerald directed this one-act modern British tragedy.

Two high school theater performances were held in front of enthusiastic audiences this year: *A Christmas Story* and *The Diary of Anne Frank*. Middle school students presented performances of *Schoolhouse Rock Live Jr.* to enthusiastic audiences in the sold-out middle school auditorium. Members of the KP Drama Club and their advisors, Joe Ferreira and Rivka Rocchio, presented workshops in acting, voice projection, make-up/costuming, stage direction and props/scenery to the district's elementary schools.

Talented students and outstanding instructors provided the district's instrumental and choral students unique opportunities to excel. The marching band ("The Pride and the Passion") capped another outstanding season by winning the 2009 USSBA Group IV National Championship in Annapolis, Maryland. The winter color guard won its third straight EMASS Open Class Championship as well winning The New England WGI Regional championship. At the World Championships in Dayton, Ohio, the winter guard captured eighth place overall in the World Championships. The High School Indoor Percussion ensemble finished 12th in the World Class division at the competition in Dayton, Ohio.

The Jazz I band continued their tradition of outstanding performances, earning Gold Medals at MICCA's local, district, and state competitions. It was selected at the University of New Hampshire competition as the Class A Most Outstanding Band. The jazz band finished its year as an Essentially Ellington Finalist for the High School Jazz Band Competition & Festival held in New York City at Lincoln Center.

The middle school music program continues its high standards of excellence with MICCA gold medals for the 7th Grade Band and the 8th Grade Band as well as a silver medal for the chorus. The high school's Symphony Band and Chorus earned gold medals and the concert band a silver medal at the annual MICCA Festival.

A number of students earned recognition for their individual skills in music. All-State accolades went to the following vocalists and musicians: Chorus: Angela Petruzzello, and Maggie Quealy; Orchestra: Rachel Gora (Oboe-1st Chair), Matt Piscitelli (Tuba-1st Chair), Erik Anundson (Alto Sax—1st Chair), Dante Francomano (Alto sax—1st part, 2nd Chair), Emma Cree Gee (Oboe—1st Chair), Dahnyoung McGarry (Clarinet—1st part, 3rd Chair), Davis McKee (Tuba—3rd Chair), Kim Myers (Clarinet—1st part, 7th Chair), Alex Palango (Tympani—1st Chair), Parissa Safizadeh (French Horn—1st part, 2nd Chair), and Dan Young (Baritone Sax—2nd Chair). Middle School students received Southeast District recognition, including Amelia Schneider, Adam Strubeck, Daniel Corwin, Evan CreeGee, Elizabeth Kaebbling, and Christine Yu. At the MICCA Solo and Ensemble Festival, the following middle school students were recognized for their music talents:

Riannon Heasley (flute, gold medal); Melissa Daigle (flute, silver medal); and Kelly Dunham (flute, silver medal).

The school district's athletic teams remained very successful in the Hockomock League and state tournaments. The high school has 62 teams and an average of 450 student-athletes who participate in team and individual competition. Approximately fifty percent of all high school students participate on at least one team. The King Philip female athlete and male athlete of the year were Sarah Shipley and Kevin Donahue. The softball team won both the Hockomock League and State Softball Championships this spring. Maggie Quealy was selected for *The Boston Globe's* softball All-Scholastic team. Alexandra Embree and Sarah Shipley were finalists in the Girls' State Doubles Tennis Tournament. The Boys' swimming team was league champion and Pat Meyers was chosen to *The Boston Globe's* All-Scholastic Team. Stephanie Nasson was selected as a Girls' Swimming Team All-Scholastic by *The Boston Globe*.

During the fall season, several teams reached new levels of success. The football team went into the Thanksgiving game with an opportunity to win the league title and go to the playoffs. In a tightly contested game, the Warriors fell short, yet are to be congratulated for establishing the football program as one of the premier teams in the league. Kevin Donahue was selected to the *Globe's* All-Scholastic Team. The boys' soccer team and girls' field hockey team qualified for their state tournaments. The soccer team finished their season as a MIAA Tournament South Division 1 semi-finalist. The high school received the 2009 Hockomock Fall Sportsmanship Award.

During the winter season, the boys' swim team tied won the league championship and finished third in the south Sectionals. Patrick Myers was state champion in the Division 2 100 butterfly and the 100 backstroke. In wrestling, Logan David (112 pound weight class) was sectional champion and state champion. Barry Gugliemo (130 pound weight class) and Nic Calvano (189 pound weight class) were sectional champions in wrestling. During the indoor track season, Chris Allen set a new boys' record of 9:30:81 in the two mile.

The spring teams, overall, had outstanding seasons. The softball team won its fourth consecutive league title on its way to the Division I state championship. The boys' and girls' tennis team had outstanding seasons, and qualified for the state tournament. Girls' Lacrosse *Sun Chronicle* All-Stars included Hillary Bushway, Meghan Foley, Janessa Barrett, and Sara Annis. A number of records were broken by members of the girls' and boys' track teams: Katie Kelleher, girls' discus, 115'11"; Shane McKinley, 400m hurdles, 59:53; Josh Raia, 400m, 50.2; and Chris Allen, two mile, 9:23:48.

Significantly, the district's student-athletes, teams, and coaches received recognition beyond interscholastic competition. Sophomore Christian Fair (10) was selected to represent the Massachusetts Interscholastic Athletics Association (MIAA) at the July 2010 NFHS Student Leadership Conference in Indianapolis because of his accomplishments in school. Senior Janessa Barrett was selected by the MIAA's Student Services Department as a recipient of the "MIAA Student-Athlete of the Month Award" for December, 2009. Representing the high school, seniors Jenna Butera and Gina Saccone, along with Ms. Julie Miller, High School Assistant Principal, attended the MIAA-sponsored Women in Sports Conference in Boston.

The boys' ice hockey team, girls' swim team, and the boys' basketball team notably were involved with community service activities. The boys' ice hockey team collected dozens of hockey sticks to ship to soldiers serving in Iraq. The girls' swim team received a \$2,500 Gatorade Go Girl Grant for the two weeks of free swimming lessons they provided at the YMCA in North Attleboro. The boys' basketball program was recipient of the first-ever Boston Celtics 3 C's Award. Co-sponsored by the Boston Celtics & Reebok, in partnerships with the MIAA, this award recognizes teams that exemplify strong character in the classroom, volunteer work and community service, and sportsmanship on and off the basketball court. The boys' basketball program regularly reaches out to the community through its Student Athletes For Excellence in Education (SAFEE) program.

Several coaches received individual awards. High School girls' volleyball coach Cynthia Souza was named to the New Agenda: Northeast Women's Hall of Fame. Hall of Fame honorees are selected based on their lifetime contributions to women's athletics as well as their outreach to the community. Kip Lewis, boys' soccer coach, was named 2009 Eastern Mass Coach of the Year.

Girls' State softball championship coach Jim Leonard was named Coach of the Year by *The Boston Globe*.

### Staff Recognition and Academic Programs

The teaching staff continues to achieve recognition through teacher-of-the-year awards and competitive grants. Middle School Mathematics teacher Lynn Smith was recipient of the Massachusetts 2009 Presidential Award for Excellence in Math and Science. She continues to develop innovative strategies to enhance student learning in mathematics, particularly for students whose mathematics achievement is below expectations. Jennifer Adams, Middle School Science teacher, won the first Cubist Pharmaceuticals for Science Leadership Award. At an assembly held for seventh grade students, she received a cash award that will be used to purchase additional science curriculum materials. High School Science teacher Ann Lambert received the Teacher Recognition Award at the southern New England Junior Science & Humanities Symposium (University of New Hampshire). This award honors her pursuit of excellence in sciences, engineering, or mathematics research at the high school level. The award came with a \$500.00 prize for the purchase classroom materials. Melissa O'Brien, MS SPED and Science Teacher received Norfolk County Teachers' Association Grant to purchase materials for science curriculum materials.

The Wrentham Cultural Council, which is supported by the Massachusetts Cultural Council, continues to be an important resource for many school improvement projects. Cathie Carneiro, Fine Arts Department teacher, received a grant to help create a sculpture garden in the front of the high school. Mr. Joseph Ferreira of the high school History and Social Sciences Department received a grant to start a history speakers' bureau. Mr. Greg Connolly, high school custodian, received a grant from the Council to purchase paint and supplies for his development of The Hallway School-Wide Murals project.

Several staff members have been recognized for the teaching leadership positions in the profession-related organizations. Two science high school teachers, Kathy Elich (Biology) and Richard Boucher (Chemistry), are members of their respective state-wide committees for curriculum frameworks and MCAS. Kathy Elich also received the "Distinguished Graduate Research Project", as part of her graduate studies, for her paper on class size and its impact on Biology MCAS results. High School Biology teacher Mrs. Loreen Meyer has been elected president of the Massachusetts Association of Biology Teachers. Richard Boucher has been elected Treasurer of the New England Association of Chemistry Teachers for a sixth consecutive year. Richard Boucher and Ann Lambert were selected to represent the New England Association of Chemistry Teachers (NEACT) at the 2009 ChemEd Summer Conference in August 2010. They will be among six teachers who will represent the NEACT at the conference. This year's five day conference will be held at Radford University in Virginia.

### Staff Changes

The following staff members retired this year: Marilyn Antonellis (High School Secretary, 22 years), Linda Chilson (Foreign Language Teacher and Curriculum Team Leader, 17 years), Maurice Guernon, (History & Social Sciences Teacher, 34 years), Nancy Mannering (Foreign Language Teacher, 24 years), Dr. Joanne Mongeon (English/ Language Arts Teacher and former Curriculum Team Leader, 9 years), Donna Swan (Cafeteria Staff, (25years), and Peter Tileston (Music Teacher and Music Program Director, 27 years).

### Staff Development

As accountability for improvement in student learning increases in emphasis, the school district has pursued staff development initiatives that focus on the collaborative analysis of student learning through the use of state and local assessments. Through the use of assessments, each department and school leaders develop skills that enhance both quantitative and qualitative analysis

of assessment results. Discussions focus on common grading policies, common assessments and common assessment standards.

Each school, through its leadership teams, developed action plans in each department that promotes meaningful collaboration among department members and a results-oriented environment that focuses on the improvement of student learning. The development of collaboration-based data enhances the development of common learning goals and expectations within courses taught by multiple teachers. Though departments are at different stages of collaboration and depth of their action plans, progress toward a more reflective professional practice has become more evident through the analysis of data within each department and within each school.

Student Enrollment History

The following table shows the Norfolk's budget apportionment percentages and number of Norfolk students enrolled in the King Philip schools during the last ten (10) years.

**Town of Norfolk Enrollment History 2001 – 2010**  
Norfolk Students Enrolled in King Philip Regional School District

As of October 1	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Apportionment Percent for the following Fiscal Year	34.22%	34.04%	35.81%	35.10%	36.27%	35.85%	35.80%	36.27%	35.65%	34.20%
Norfolk Enrollment	616	640	700	697	736	744	750	769	759	723
Total District Enrollment	1,800	1,880	1,955	1,986	2,029	2,075	2,095	2,138	2,129	2,114

The following tables present changes in the number of classes with over 25 students in the last two years at King Philip Regional High School and at King Philip Middle School.

King Philip Regional High School

The percent of classes with 25 or more students for most high school departments continues to increase. This growth reflects a pattern that may ultimately impact the quality of student and teacher interactions in the classroom. The following table highlights the changes in the five core academic disciplines.

King Philip Regional High School  
Changes in Percent of Classes with 25 Students and Above

Department	Change in Number of Teachers	Percent of Sections 25 and above 0809	Percent of Sections 25 and above 0910	Percent Change from 0809
English/Language Arts	-1.0	47.4	68.0	+20.6
Foreign Languages	0.0	38.7	55.9	+17.2
History/Social Sciences	0.0	55.9	49.2	-6.7
Mathematics	+1.0	56.9	44.6	-12.3
Science	-1.0	53.2	66.1	+12.9

## King Philip Middle School

With the reduction-in-force of 2.8 teachers, the percent of classes with 25 or more students in the core academic departments continues to increase. The following table highlights the changes in the five core academic disciplines.

King Philip Middle School  
Changes in Percent of Classes with 25 Students and Above

Department	Change in Number of Teachers	Percent of Sections 25 and above 0809	Percent of Sections 25 and above 0910	Percent Change from 0809
English/Language Arts	-1.0	26.8	56.7	+29.9
Foreign Languages	0.0	25.0	75.5	+50.5
History/Social Sciences	0.0	83.3	83.3	0.0
Mathematics	-0.2	20.0	39.4	+19.4
Science	-1.6	59.4	70.0	10.6

School Committee

The School Committee has continued to work positively with the three member towns to develop a responsible budget while offering King Philip Regional School District students excellent educational and extracurricular programs. The Committee has remained sensitive to local budget constraints and continues to be transparent with its budget and with the school district's requirements. On-going negotiations with several unions had yet to be resolved by the end of the fiscal year. Dr. Liz Zielinski was selected by the School Committee as the school district's new Superintendent of Schools. She will assume her duties on July 1, 2010.

On behalf of the School Committee, thank you for your continued support as we strive to provide our young people with a solid foundation for success in their future endeavors.

Respectfully,



Richard J. Robbat  
Interim Superintendent of Schools

## Appendix

Student Data

The following tables represent some of the accomplishments of our students. The data will change from year to year because of the variables attributed to each class. The data, however, may represent some trends that are helpful.

**Post High School Graduation Plans**

The Post High School Graduation Plans table is based on the responses to the Guidance Department's annual Senior Class Survey of seniors who graduate. The Four Year Private and Public Colleges data show changes from year to year. Reasons for these changes are unclear, though often there is a relationship to the economy and/or the scholarship/other aid given to students. The 93.3% of seniors who graduated that will enroll for post high school education is the highest in the school's history.

King Philip Regional High School  
Student Post-Graduate Plans  
by Type of Plan and Year of Graduation

	Class of 2002 (N = 232)	Class of 2003 (N = 230)	Class of 2004 (N = 259)	Class of 2005 (N=237)	Class of 2006 (N=267)	Class of 2007 (N=265)	Class of 2008 (N=295)	Class of 2009 (N=252)	Class of 2010 (N=300)
Four Year Public	32.3%	36.5%	31.7%	38.4%	47.2%	40.0%	38.0%	41.3	40.7%
Four Year Private	39.3%	33.9%	43.6%	41.8%	33.3%	41.5%	40.0%	37.7	39.0%
Total Four Year Colleges	71.6%	70.4%	75.3%	80.2%	80.5%	81.5%	78.0%	79.0%	79.7%
Total Two Year Colleges	12.5%	7.4%	8.1%	9.3%	8.2%	8.7%	10.8%	10.3%	11.3%
Total Other Education	3.0%	4.3%	3.9%	0.8%	2.2%	1.9%	4.1%	2.0%	2.3%
Total Post High School Education	87.1%	82.1%	87.3%	90.3%	91.0%	92.1%	92.9%	91.3%	93.3%
Military	1.7%	2.2%	0.4%	2.5%	1.1%	2.3%	1.0%	2.0%	1.3%
Employment	7.3%	6.1%	1.5%	3.8%	6.4%	2.3%	3.7%	3.2%	2.7%
Undecided	3.9%	9.6%	10.8%	3.4%	1.5%	3.0%	2.4%	3.6%	2.7%

**Average SAT I Results**

The next table shows the SAT I (the initial college aptitude exam taken by most students in this part of the country) mean scores, by year, of King Philip Regional High School students as compared to state results of college bound seniors. The average scores continue to reflect average scores well above the state average. The Writing section began in 2006.

King Philip Regional High School  
 A Comparison of King Philip Average SAT I Results to Average State Results  
 By Year and by Subject

Test Year	Critical Reading			Math			Writing		
	KP Results	State Results	Difference	KP Results	State Results	Difference	KP Results	State Results	Difference
2002	530	512	+18	520	516	+4			
2003	543	516	+27	537	522	+15			
2004	544	518	+26	539	523	+16			
2005	562	520	+42	564	527	+37			
2006	543	513	+30	548	524	+24	545	510	+35
2007	531	513	+18	535	522	+13	533	511	+22
2008	522	514	+8	517	525	(8)	520	513	+7
2009	546	514	+32	543	526	+17	553	510	+43
2010	529	501	+28	525	516	+9	532	492	+40

**MCAS and No Child Left Behind**

By 2014, under current federal No Child Left Behind regulations, all students minimally must achieve a "Proficient" score in a state sanctioned test which, in the case of Massachusetts, is MCAS (Massachusetts Comprehensive Assessment System). As a school district, we evaluate the progress of our students with that in mind. "All students" includes those subgroups identified in the regulations including a number of racial minorities and special education students. District MCAS results include special education students who are the financial responsibility of the King Philip Regional School District and whose schooling takes place outside the district (public special education collaboratives, private school day programs, and private school residential programs.)

The next set of tables show each school's MCAS results since 2006. To graduate from a public high school, a student must earn a scaled score of at least 240 on the grade 10 MCAS English/Language Arts and Mathematics tests, or earn a scaled score between 220 and 238 on these tests and fulfill the requirements of an Educational Proficiency Plan. Beginning with the Class of 2010, students must earn a scaled score of at least 220 on one of the high school MCAS Science and Technology/ Engineering (STE) tests which, in the case of King Philip Regional High School, is Biology.

King Philip Regional School District  
 MCAS Results 2006 - 2010  
 By Grade, Subject Area, and Performance Level

GRADE 10 ENGLISH LANGUAGE ARTS						GRADE 10 MATHEMATICS					
PERFORMANCE LEVEL	2006	2007	2008	2009	2010	PERFORMANCE LEVEL	2006	2007	2008	2009	2010
ADVANCED	22	41	40	44	45	ADVANCED	44	45	49	56	67
PROFICIENT	67	49	49	48	47	PROFICIENT	34	34	33	25	19
NEEDS IMPROVEMENT	9	10	16	5	6	NEEDS IMPROVEMENT	18	15	16	14	10
FAILING	1	0	1	3	2	FAILING	4	6	1	5	3

King Philip Regional School District  
 MCAS Results 2006 - 2010  
 By Grade, Subject Area, and Performance Level (cont)

Grade 10 BIOLOGY			
PERFORMANCE LEVEL	2008	2009	2010
ADVANCED	21	23	29
PROFICIENT	55	58	59
NEEDS IMPROVEMENT	19	13	8
FAILING	5	6	4

Grade 8 ENGLISH/LANGUAGE ARTS				
PERFORMANCE LEVEL	2007	2008	2009	2010
ADVANCED	11	11	11	24
PROFICIENT	73	74	72	63
NEEDS IMPROVEMENT	13	12	14	11
WARNING	3	4	2	2

GRADE 8 MATHEMATICS					
PERFORMANCE LEVEL	2006	2007	2008	2009	2010
ADVANCED	13	19	19	16	20
PROFICIENT	37	36	39	37	36
NEEDS IMPROVEMENT	35	31	28	31	32
WARNING	15	14	14	16	12

GRADE 8 SCIENCE					
PERFORMANCE LEVEL	2006	2007	2008	2009	2010
ADVANCED	6	2	0	3	4
PROFICIENT	41	42	51	45	50
NEEDS IMPROVEMENT	39	44	41	40	38
WARNING	16	16	8	12	8

Grade 7

GRADE 7 ENGLISH/LANGUAGE ARTS					
PERFORMANCE LEVEL	2006	2007	2008	2009	2010
ADVANCED	17	11	14	19	10
PROFICIENT	65	74	68	64	74
NEEDS IMPROVEMENT	16	13	16	15	12
WARNING	2	2	2	2	3

GRADE 7 MATHEMATICS				
PERFORMANCE LEVEL	2007	2008	2009	2010
ADVANCED	23	18	17	14
PROFICIENT	49	45	41	49
NEEDS IMPROVEMENT	21	25	30	26
WARNING	8	13	13	11

The addition of student growth data to complement student achievement data gives educators and parents a more complete picture of how each student performed in the past academic year. Student Growth Percentile (SGP) is a measure of student progress that compares changes in a student's MCAS scores to changes in MCAS scores of other students with similar achievement profiles. The model establishes cohorts of students with "similar performance profiles" by identifying all students with the same (or very similar) MCAS scores in prior years; all MCAS data for a student since 2006 are used (where available) to establish academic peers.

For example, if students with a history of poor MCAS scores make above-average progress, they still may not be Proficient at the end of the year, but they will have a higher growth score. Likewise, if students with a history of very high MCAS scores do not progress as far as their academic peers, they may still be Proficient or Advanced, but they will have a lower growth percentile.

Massachusetts, along with several other states, decided to use this student growth percentile model because, compared to many other growth models, this model provides a fairer way to evaluate the progress of students and the progress of schools. Every student, regardless of his or her level of achievement at the beginning of the school year, has the same opportunity to grow at the highest or lowest rates.

The release of student growth scores is tied to a statewide effort to develop longitudinal data systems that will ultimately provide school district and teachers with opportunities to directly analyze student performance patterns. With these opportunities come a responsibility to use the data appropriately to inform and promote effective teaching and learning. Our hope and expectation is that educators, parents, and others involved in the improvement of student learning and professional practice will use this data to discover and learn from what worked well, and what may not have worked so well, by reflecting on student growth trajectories and the possible factors that may be contributing to them.

King Philip School District 2010 Student Growth Results			
School	Median SGP %	At/Above Proficient	Students Included in SGP
Middle School	46.5	87	756
High School	66.0	92	293

**Advanced Placement Results**

Advanced Placement courses are offered to our high school students. Successful completion of these courses as well as a grade of three (3) to a maximum of five (5) on nationally administered exams (each May) in the subject areas of these courses may result in a student receiving credit for a college level course or the waiving of a college course requirement. The opportunities for credit or a waiver vary college by college and also by subject area.

The following Advanced Placement courses currently are offered at the high school: U.S. Government and Politics, Statistics, Physics, World History, Psychology (2009). Other Advanced Placement, Art 2D Design, Biology, Calculus, Chemistry, English Language and Composition, English Literature and Composition, Microeconomics, Music Theory, and United States History. French and Spanish will be available to student in 2010-2011.

Of the last four classes that graduated from King Philip Regional High School, 368 students (or 33.2%) took AP Exams.

Percent of Graduating Class Taking Advanced Placement Exams  
by Year of Graduation  
2002 – 2010

	Class of 2002	Class of 2003	Class of 2004	Class of 2005	Class of 2006	Class of 2007	Class of 2008	Class of 2009	Class of 2010
Student Enrollment									
Number of Graduating Seniors	237	230	259	237	267	265	272	266	300
Number in Class Who Took AP Exams	47	58	76	108	92	88	88	81	111
Percent of Graduating Class	20%	25%	29%	46%	34%	33%	32%	30%	37%

Students who take three (3) or more exams are eligible to be recognized as an AP Scholar, an AP Scholar with Honors, an AP Scholar with Distinction, or a National Scholar, based on their individual test results. The following table represents the number and percent of students who have received honors for their test scores. The criteria for each award are as follows:

AP Awards Criteria	
AP Scholar:	Students who receive a grade of 3 or higher on three (3) or more AP exams
AP Scholar with Honors:	Students who receive an average grade of at least 3.25 on all AP exams taken and grades of 3 or higher on four (4) or more these exams
AP Scholar with Distinction:	Students who receive an average grade of at least 3.5 on all exams taken and grades of 3 or higher on five (5) or more these exams.
National AP Scholar:	Students who receive an average grade of at least 4 on all AP exams taken, and grades of 4 or higher on eight or more of these exams

King Philip Regional High School Students Achieving Advanced Placement Recognition by Award, Percentage of Scholars within Each Classification, and by Year of Graduation

Category of Awards	Class of 2002	Class of 2003	Class of 2004	Class of 2005	Class of 2006	Class of 2007	Class of 2008	Class of 2009	Class of 2010
	(N=6)	(N=15)	(N=22)	(N=22)	(N=32)	(N=28)	(N=24)	N=33)	(N=28)
<b>AP Scholar:</b>									
Number of Students	5	8	13	14	16	8	9	15	12
Percent of Students	83%	53%	59%	64%	50%	29%	38%	45%	43%
<b>AP Scholar with Honors:</b>									
Number of Students	1	7	3	1	5	5	5	9	6
Percent of Students	17%	47%	14%	4%	16%	18%	21%	27%	21%
<b>AP Scholar with Distinction:</b>									
Number of Students	0	0	6	7	11	15	9	9	8
Percent of Students	0%	0%	27%	32%	34%	54%	38%	27%	29%
<b>National Scholar:</b>									
Number of Students	0	0	0	0	0	0	1	0	2
Percent of Students	0%	0%	0%	0%	0%	0%	4%	0%	7%

**NORFOLK ELEMENTARY SCHOOLS**

September 2009 – August 2010

2009-2010 School Year

**Mission Statement**

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

**Budget**

The FY2010 Approved Budget was \$9,704,837.00.

**Personnel Changes**

**Staff Retirements**

We would like to acknowledge the dedication and service that the following retiring employees have provided to the Norfolk Public Schools:

Deborah Ayer, Teacher, 32 years;  
 Patricia Gallerani, Teacher, 31 years; Lucia Godfrey, Administrator, 6 year and Teacher 25 years; Linda Candela, Teacher, 27 years; Kathy Dinand, Instructional Assistant, 17 years, Betty Varey, Grade 2 Teacher, 15 years and Instructional Assistant, 3 years; and Don LeClerc, Superintendent, 2 years.

**Enrollment**

Enrollment data is reported to the Massachusetts Department of Elementary & Secondary Education (DESE) (formerly the Department of Education (DOE) on October 1 every school year.

The following indicates the number of classes at each grade level, the average class size and the student enrollment in the Norfolk Schools on October 1, 2009 as reported to the Department of Education for the 2009-2010 school year.

<b>Class Enrollment and Ave. Class Size</b>			
Grade	# of Students	# of Classes	Average Class Size
PK	55	5	13
K	122	5full/ 1 half	22/14
1	140	7	20
2	163	8	21
3	140	7	20
4	147	7	21
5	133	6	22
6	161	7	23
<b>Total Enrollment</b>		<b>1061</b>	

**2010 MCAS Results**

Our students performed very well on the MCAS tests that were given in grades three, four, five, and six during March and May 2010. The percentage of students who scored in the Advanced, Proficient, Needs Improvement, and Warning categories are listed below:

	Adv.	Prof.	N.I.	Warn
<b>Gr. 3</b>	26%	58%	16%	0%
<b>Reading</b>				
Gr. 3	31%	46%	22%	1%
<b>Mathematics</b>				
Gr. 4	19%	52%	26%	3%
<b>ELA</b>				
Gr. 4	19%	41%	38%	2%
<b>Mathematics</b>				
Gr. 5	31%	50%	16%	3%
<b>ELA</b>				
Gr. 5	43%	31%	23%	3%
<b>Science &amp; Tech</b>				
Gr. 5	23%	55%	20%	3%
<b>Mathematics</b>				
Gr. 6	40%	37%	16%	7%
<b>Mathematics</b>				
Gr. 6	30%	59%	9%	2%
<b>ELA</b>				

**Curriculum**

During the 2009 – 2010 school year, teachers and administrators continued to refine and develop assessments in the areas of reading and math. The Literacy and Math Committees at each school led these initiatives. Professional development was provided for staff members regarding Response to Intervention (RTI) and the progress monitoring that is a vital component of RTI. During the year, the Professional Learning Communities (PLC's) at both schools continued to analyze student assessment data. The PLC's used the results to guide their research of teaching strategies in reading, writing, and mathematics to improve the achievement of all students, with a specific focus on identifying students in need of intervention.

The Report Card Committee, which is comprised of teachers, administrators and parents, began their work on the development of a standards-based report card. The ultimate goal of this Committee is to develop an electronic reporting system that is aligned with the curriculum of the Norfolk Public Schools, accurately reflects the achievement of students within that curriculum and meets the needs of the teachers, the students and their parents.

**School Councils**

The School Councils are representative, school building-based committees composed of the principal, parents, teachers and community members. During the 2009 – 2010 school year, the School Councils used their meetings to discuss a variety of topics including the school budget, curriculum, student assessments, the RTI initiative and the school budget. The School Improvement Plan for each school is developed by the School Council and includes goals related to curriculum, professional development, student achievement, parent and community participation, school climate and the provision of safe, secure and well maintained school facilities.

**Special Accreditations**

The Integrated Preschool Program at the H. Olive Day School is in the process of renewing the program's accreditation through the National Association for the Education of Young Children (NAEYC). The H. Olive Day School is currently enrolled in the NAEYC process for the initial accreditation of the Kindergarten Program.

**The Freeman Centennial School** continues to be accredited by the New England Association of Schools and Colleges. Respectfully submitted:

*Linda A. Balfour*

Principal, H. Olive Day School

*Lisa Altham Hickey*

Principal, Freeman Centennial School

**Special Education Department**

The Department of Special Education began the school year continuing to develop its specialized resource program (ACES) and its Language-Based classroom at the Freeman-Centennial school. The Director of Student Support Services and other staff members have visited multiple private and public programs to work toward continuing to refine and improve the model of each specialized program to improve the quality and sustainability of the programs. Wilson reading instruction and Foundations have expanded to third grade this year to assist students to experience improved success in reading and written language.

In an effort to evaluate the effectiveness and the appropriate use of resources by the Special Education Department, Futures Education was contracted to conduct a analysis of the districts clinical and special education services. The goal of this study was to look at the efficiency and effectiveness of speech services, the resource room model and paraprofessional personnel utilization. The results of this analysis will be used to restructure the Special Education Department for the coming school year.

This fall the Special Educational Parent Advisory Council (SEPAC) once again hosted a very successful Halloween party for students and their families at the H. Olive Day School. The SEPAC also sponsored a

quest speaker, Alicia Hintlian who presented on the subject of raising children with Special Needs.

Respectfully Submitted:  
*John V. Stokes M.S.ED, BCBA*  
 Director of Student Support Services  
 Norfolk Public School

### **Technology**

As the United States continues to compete in a global economy, the demand for innovation, creativity and collaborative problem solving is heightened. To truly prepare the Norfolk Public School students to be 21<sup>st</sup> Century Learners, we need to supply them with the proper tools and resources. Unfortunately, on-going budget constraints continue to hinder our goal to supply our students with the proper 21<sup>st</sup> century tools.

In June 2009, Dena Kaufman (former Technology Integration Specialist at the Freeman Centennial School) retired from the Norfolk Public School System after 40 years of service. In August 2009 Rafael Sardi was hired as the Computer Support Technician. The Technology team members are; Mrs. Claire Campo, Director of Technology; Mr. Rafael Sardi, Computer Support Technician; Mrs. Bonnie O'Connell, Technology Integration Specialist for both Freeman Centennial and H. Olive Day Schools and Mrs. Trish Kelley, Data Specialist.

Continued budget constraints and the inability to secure funds from the Capital Outlay Committee, prevent the ability to create an overdue hardware and software replacement cycle. The technology team continues to look for ways to optimize our current hardware as cost efficiently as possible. Additional RAM (Random Access Memory) was added to both desktops and laptops to enhance the processing speed of our slower, aging computers. Many computers continue to die and are not cost effective to repair.

As funds become available the Technology Department struggles with the decision to spend the limited funds to either replace existing computers or move technology forward and purchase new tools. Enough funds were made available to replace an old

unusable mobile lab at The Freeman-Centennial School, as well as, purchase 3 Smart Boards, two at Freeman-Centennial and one at H. Olive Day.

The technology department also implemented a new Email/Web hosted application, (FirstClass was replaced by School Insites). This change will save the district approximately \$5,000 - \$6,000 per year.

Respectfully Submitted:  
*Claire Campo, IT Director*

### **Buildings and Grounds**

The major project for the schools this year involved preparing the Freeman Centennial grounds for the beginning of construction of the new elementary school. The new building will be located at the southwest corner of the property, to the right of the existing school and towards the rear two-thirds of the lot as viewed from Boardman Street.

The imminent construction activities necessitated moving the parent drop-off/pickup zone from the west side to the east side of the building. Also, additional staff and visitor parking lots were created at the front and rear of the building to replace spaces that were lost as a result of the construction activities. An access road was created off Rockwood Road, next to the Grange, in order to separate the construction traffic from school traffic for the next year and a half until the new building is completed.

Finally, two playground structures needed to be relocated from the construction zone. One was moved to the east side of the building, near the tee-ball field. The other was transported to the H. Olive Day School and was installed at the new conservation commission park adjacent to the school.

Respectfully submitted:  
*Toby Lyons, Supervisor of Buildings*

**School Age Child Care (SACC)**

SACC is a non-profit, self-supporting organization that provides a structured recreation and enrichment program for children in kindergarten through grade six. The program offers before and after school care to children who attend the Norfolk elementary schools with program sites at both the H. Olive Day and Freeman Centennial Schools.

SACC follows guidelines established by the Department of Education for school run extended day programs and is under the general supervision of both the Norfolk School Committee and the Superintendent of Schools. The program strives to provide children with an environment within which they can safely explore, discover, create, interact, and grow. SACC offers stimulating activities designed to enhance children's physical, emotional, social, and intellectual development.

Currently, the SACC program provides care to over 140 students in the before and after school programs.

Respectfully submitted:

*Toni Marie Davis, Program Director*

## TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

In July, 2010, the School Committee reorganized and selected the following officers: Chair, Robert J. Rappa (Franklin), Vice Chair, Jonathan Dowse (Sherborn) and Secretary, Donald Seymour, (Norfolk).

The School Committee conducts its regularly scheduled meetings on the third Wednesday of each month at 7:00 PM in the Conference Room at the school. Sub Committee meetings are scheduled as needed.

Enrollment of Tri-County RVTHS continues to grow in all areas: in our secondary programs, our postsecondary programs and our continuing education classes. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens.

These standards are visible in the achievements of our students and in their services throughout our member towns. The vocational skills of our students can be witnessed by all those who visit Tri-County RVTHS to take advantage of our services – Culinary Arts, Cosmetology, Auto Collision, Auto Technology and the like. Their vocational skills as well as civic skills are also visible out in the community when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs in these difficult economic times. Finally, our students' abilities are on display in their cooperative education jobs throughout the district.

The academic skills are visible in our students' achievements like winning the state-wide Vocational Mathematics Competition or the High Schools That Work Gold Achievement Award. Their academic skills are also evident when all students have passed MCAS since 2005 or when 60% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their

respective program majors here at Tri-County RVTHS.

Recognition belongs not only to Tri-County's students and staff but to its School Committee as well. Through the ongoing efforts of various subcommittees, the Tri-County School Committee has been able to accomplish several significant milestones. Working with the School Insurance Advisory Committee, it has been able to reduce the school's share of employee health insurance costs from 90% for individuals to 65% and from 76% for families to 65%, while increasing co-payments from \$5 to \$15 and moving from self-insured to premium based coverage. All while maintaining the same health insurance plan. The School Committee has also successfully negotiated a TCTA contract in only seven meetings while granting no cost of living raise and, most impressively, has been able to operate school on a required minimum contribution budget. In other words, for the last two years, Tri-County has not asked member towns to contribute anything more than what the State has determined each town must contribute for the education of its students at Tri-County. The Committee recognizes the economic stress prevalent in our member towns and works collaboratively for the betterment of all.

### Graduation

One hundred ninety seven students graduated in a notable afternoon ceremony on June 6, 2010. Superintendent-Director Barbara A. Renzoni, presided over the ceremony at which over 1,200 guests were present. School Committee members Jonathan Dowse and Paul Carbone presented the diplomas to the graduates. Jean Mallon, Director of Guidance, presented scholarships and awards totaling \$108,100 to deserving seniors.

### Guidance & Special Education Services

In September, 2009, Tri-County welcomed 964 students to the new school year. The respective number of students from member towns was as follows: *Franklin* 201, *Medfield* 18, *Medway* 77, *Millis* 49, *Norfolk* 33, *North Attleborough* 253, *Plainville* 78, *Seekonk* 58, *Sherborn* 2, *Walpole* 68, and *Wrentham* 65. Also, 62 students were enrolled from out-of-district towns. During the 2009-2010 school year the Guidance Department continued its programs to provide

information to students, parents, sending schools and district communities. The Department provided counseling for students in career pathways and postsecondary education. Representatives of the Norfolk County District Attorney's Office made presentations to students about Internet Safety, Bullying and Substance Abuse. The Guidance Department, with the assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation. Tri-County hosted Career Days for over 2,500 Grade 8 students from the regional district.

Guidance services include the development of a 4-year career plan for students in grades 9 through 12. The career plans are reviewed with parents at the annual parent-student-guidance counselor conference. Tri-County served as a pilot school for the Department of Elementary and Secondary Education's development of Your Plan for College. Your Plan for College is an electronic planning platform which can be accessed by parents, students, and counselors. Massachusetts Bay Community College personnel administered the Accu-Placer, the state college placement test, to students, and presented workshops to teachers and students to strengthen secondary, postsecondary connections.

## Academics

Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. The initiatives implemented through *High Schools That Work* allow Tri-County to be recognized as a forerunner in vocational education. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

As a member of the *High Schools That Work* consortium Tri-County must participate in the HSTW Assessment which has been an integral tool in the school improvements efforts of participating states, districts and schools since its inception in 1988. The HSTW Assessment is administered to seniors in even-numbered years toward the beginning of the last semester of high school so results can reflect almost the entire high school career of the students while allowing time available for schools and students

to make use of them. Students are tested in three subject areas: reading, mathematics and science. Based on the results of the 2010 HSTW Assessment, Tri-County was presented with the HSTW Gold Achievement Award during the annual HSTW Summer Conference. This award was given to schools that had 50 percent or more of students earn the HSTW Award of Educational Achievement based on their performance on the 2010 HSTW Assessment. To earn this award, students must meet all three readiness goals (reading, mathematics, and science); complete the HSTW-recommended curriculum in at least two of three areas: English/language arts, mathematics and science; and meet graduation requirements for their individual vocational programs, the humanities or mathematics/science.

Tri-County RVTHS was recognized by the Southern Regional Education Board (SREB) for equipping students with 21<sup>st</sup> century skills through high quality career and technical programs. In the SREB publication, *Ready for Tomorrow: Six Proven Ideas to Graduate and Prepare More Students for College and the 21<sup>st</sup> Century Careers* (November 2009), Tri-County's Senior Project initiative was recognized as a promising practice for developing 21<sup>st</sup> century skills that integrates academic learning with career technical education. The Senior Project allows students to discover how their academic knowledge and career technical skills can be integrated to create three components – a research paper on a topic in their assigned technical field, a related product or service, and a formal presentation.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. Many of our local students participated by composing essays, stories, and scripts based on a theme. In November 2009, four Tri-County students were chosen as winners of the VFW Post 3402 Voice of Democracy Contest based on their recordings of their essay scripts addressing the theme, "Does America Still Have Heroes?"

Finally, Tri-County produced its own heroes when it hosted the Thirteenth Annual Vocational Mathematics Competition in the Kenneth Custy Gymnasium with eleven vocational schools from throughout the State competing for top honors. In a true team effort the Tri-County Math team placed first in the competition marking the fourth time the school has captured the trophy.

## Vocational Technical Programs

Students in the Vocational Technical programs experienced many successes, both school wide, and in their individual career areas. The grade 10 and grade 11 students from every vocational shop participated in the 10-hour OSHA training program in November. The training included 2 ½ days of interactive, specialized training in construction and general industry health and safety standards. Students passed the required exam and received a 10-hour OSHA green card.

Tri-County students again achieved success at the State SkillsUSA Competition. In fact, Tri-County sent three secondary students and five postsecondary students to the National SkillsUSA Competition held in Kansas City this past June. A student in our Engineering Program won a gold medal in the Principles of Technology competition and our postsecondary Practical Nursing students came home with a bronze medal in First Aid and CPR and a silver medal in Practical Nursing competitions.

Tri-County received a grant from the U.S. Army to help create a new Robotics Club. The students built a robot according to specifications to compete in the Boston FIRST Robotics Competition this past spring. Fifty teams from the United States and Europe competed for two days. Students created alliances with other schools, carefully choosing those teams with robots that were able to complete the greatest number of challenges. The teams controlled their highly specialized "robots" while receiving coaching from their teammates. The Tri-County Robotics Team achieved eighth place in this prestigious event, quite an accomplishment for their very first competition.

### Successes in Individual Vocational Technical Areas

Auto Collision Repair: Students in the Auto Collision Repair Shop continued to serve the needs of the community and the Tri-County School District by repairing vehicles under the supervision of their instructors.

Auto Technology: Auto Technology continued to be one of the most popular vocational programs among grade 9 students this past year. Students in this shop repair, maintain, and service the Tri-County school vehicles as well as those of the public sector and residents from the Tri-County RVTHS eleven town district.

Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy this past year completing ongoing outside projects, and assisted in the completion of construction of our own garage located at Tri-County RVTHS. Carpentry students continued to perform tasks aligned with the curriculum within the school building, such as construction of a room with a plexi-glass window in the Dean of Student's office, and installation of cabinetry in the Culinary Arts restaurant and the conference room.

Computer Information Systems: Students in our CIS program continued to successfully pass certification tests in MOS, IC and A+. Tri-County RVTHS continued as a Prometric Testing Center this past school year. Our students were able to take their CISCO certification exams on the Tri-County campus. Teachers and students in the CIS Program were active members of the Robotics Team. They were instrumental in developing the computer program used in the Team's robot to successfully maneuver through the obstacles and perform specialized tasks during the previously mentioned Boston FIRST Competition.

Construction Craft Laborer: Our newest vocational program focuses on training our students in occupations in large scale construction, such as bridges and tunnels. The first grade 9 class completed projects around the school including lining and grading for sidewalk construction at the garage located on Tri-County school grounds. Active participation by local representation of the construction and labor organization has led to a vibrant advisory board and generous donations to the program from local construction companies.

Cosmetology: This program continues to engage the largest number of students. Students in grades 11 and 12 operate a full service salon including hair and nail service to members of the Tri-County community. Many senior citizen groups enjoy the Cosmetology services offered by these talented students. The students once again traveled to local senior centers to provide nail care to clients. Students in grade 9 were visited by male cosmetologists during their exploratory in order to introduce students to the many career pathways for males within the beauty industry. All students who sat

for the Massachusetts Board of Cosmetology exam passed and are now employed in area salons.

**Culinary Arts:** Gerry's Place Restaurant and Bake Shop is open to the public for lunch during the school year. The take-out service continues to be a welcome addition. Tri-County staff takes advantage of this service, which allows the students to experience another aspect of the restaurant industry. Students in the Culinary Arts program achieved Serve Safe Certification as well as the standards set forth by the American Culinary Foundation. This past spring the Culinary Arts program successfully completed self-evaluation as well as a site visit for ongoing accreditation by the American Culinary Federation.

**Dental Assisting:** The Dental Assisting Program is now in its third year with grades 9, 10 and 11 students practicing the skills necessary for a career in the dental field. Active participation by local representation of the dental field has led to a vibrant advisory board and generous support of the Massachusetts Dental Society. The students in Dental Assisting created effective teaching demonstrations for the preschool children in the Early Childhood Program again this past year. Students in the junior class achieved success in the first year of clinical practicum at local dental offices.

**Early Childhood Careers:** Both the Preschool Program and Toddler Program continue to thrive. The ECC Program is recognized by the National Association of Young Children as one offering high quality education and care for young children. Students completed construction of a "natural" outdoor playground for the children enrolled in the preschool program. Students in the program also participated in an internship during the junior year in local child care centers and public kindergarten classrooms to expand their experiences working with young children. The Early Childhood graduates continue to pursue careers in the education field by obtaining positions at local full day private centers immediately upon graduation or attending a four year college in order to teach in public schools.

**Electrical:** Students in the Electrical Shop gained experience in simulated residential and industrial application as well as live work in the Tri-County school building. The Electrical students continued to gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic PV system

which was constructed last year on the Tri-County grounds. Students are preparing for the State Journeymen license examination as they successfully complete both the theoretical and shop aspects of the program. Students will accrue up to 300 hours of Electrical Code instruction and 1,500 hours of practical application toward their license requirements upon graduation.

**Electronics:** Students in the Electronics Program have received much support from a major local computer company this past year including several cooperative education positions leading to employment after graduation. Many of our Electronics students chose to pursue higher education in the ever-evolving technology field. Students in the Electronics program also participated in a pilot test for the PLTW Digital Electronics course.

**Engineering Technology:** The Engineering Technology Program is now in its fifth year. Many of the graduates have been accepted to colleges in their pursuit of engineering degrees. In fact, one graduate will be attending MIT in September. The program continues to enjoy Project Lead the Way Certification. Subject matter includes significant course work in mathematics, physics, and other sciences. This past year, engineering students participated in the newly formed Robotics Club and competed in the Boston FIRST Robotics Competition held at Boston University in March.

**Facilities Management:** Students in the Facilities Management Program gained skills in a variety of construction areas. Most students achieved welding certification before graduating from the Facilities Management Program. Students also gained experience by contributing to the maintenance of Tri-County's grounds. Facilities Management students replaced ceiling tiles, painted hallways and provided extensive landscape removal in the school.

**Graphic Communications:** Students in the Graphic Communications Program gained experience as they provided design and printing services for Tri-County as well as for non-profit organizations in the surrounding communities. State-of-the-art technology in the graphics field, including a new 2-color press and screen printing machine purchased as part of a grant, are used to enable students to pursue many careers upon graduation from Tri-County.

**HVAC&R:** Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings.

Graduates from this shop are well prepared for high paying employment and further education. The HVAC students who complete 2,000 hours as a refrigeration apprentice and achieve a trade certificate upon graduation are able to sit for the Refrigeration Technician's license exam.

Medical Careers: Medical Careers students continued to have 100% success in passing the Certified Nursing Assistant state examination at the end of their junior year. They also received Home Health Aide certification at the end of the senior year. All students in the program are trained in medical office technology skills as well as in basic healthcare knowledge. The skills gained enable them to pursue various health careers upon graduation. Tri-County formed a partnership with HMEA this past year in which students gained experience working with developmentally delayed young adults to further expand their opportunities in the health field.

Plumbing: The Plumbing Program continued to grow this past year. Students were trained in the newest technology and plumbing materials and worked on projects in the school and outside workforce through the Cooperative Education Program. An articulation agreement with the Plumbers and Pipe Fitters Local Union 4 will allow Plumbing students the opportunity for advanced placement in the apprenticeship training program.

## Continuing Education

The Continuing Education Department at Tri-County offers both day and evening courses. The day program includes two Postsecondary programs, Cosmetology and Practical Nursing. The entire evening program consists of additional Cosmetology and Practical Nursing programs as well as 60 to 70 other course offerings. These programs serviced over 1900 students in the 2010 fiscal year. While the majority of adults served are from within the school district, we have students attending from as far away as Orange, Truro, Chelmsford and even Edgartown. Tri-County is now able to offer access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs. This should improve community access to these programs through this need based support.

Adult Day Cosmetology: Besides graduating 14 students in 2010, students were sent to compete in the national SkillsUSA competition in Kansas City. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. The

students learned hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provided students with the mandated 1,000 hours of schooling and prepared them to pass the State Board of Cosmetology's licensing exam.

Evening Cosmetology: This year 8 students graduated from the Evening Cosmetology program. The program's curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provided its students with the 1,000 mandated hours and prepared the students to pass the licensing exam.

Adult Day Practical Nursing: Graduating 28 students in 2010, the Practical Nursing Program continued to flourish. This year one of our students was honored as the Massachusetts Vocational Postsecondary Student of the Year by the Massachusetts Association of School Superintendents and the Massachusetts Association of Vocational Administrators. The Nursing Program also had a very successful year competing in SkillsUSA, sending several students to the national competition in Kansas City. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing Program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to January.

Adult Evening Practical Nursing: The evening Practical Nursing program is a part-time, two-year program. After successful completion of the course, the student will be eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse. The program graduated eight students in 2009, the very first graduating class from the evening Practical Nursing program, marking another significant milestone in Tri-County's history. The second graduating class is expected to complete the program in June, 2011.

Evening Adult Program: The evening Adult Education program at Tri-County consists of over 80 courses which are offered in the fall and spring semesters. Course offerings include 20

certificate or licensing programs as well as 15 additional workforce training-specific programs. Tri-County's Continuing Education Program also offers a wide array of courses to introduce or expand computer-based skills including CISCO Networking and A+ Certification. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. The evening program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc>, or by calling the Continuing Education office.

## Student Activities

**National Honor Society:** The Peter H. Rickard Chapter of Tri-County is comprised of 13 seniors and 8 juniors. During the last school year, students participated in many fund-raising activities, including Pennies for Patients and Haiti Relief, as well as community service activities both in and out of school.

On Tuesday, May 27th, the National Honor Society hosted the annual "Leadership Breakfast" honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. Randi O'Hara of the Massachusetts Chapter of The Leukemia and Lymphoma Society attended as the special guest speaker, thanking the students for their participation in the Pennies for Patients Fundraiser.

The school year culminated with Tri-County's nineteenth Honors Night held in the Kenneth Custy Gymnasium on June 2nd.

## Student Government

**Student Advisory Committee:** The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to report student concerns and activities to the Tri-County School Committee each month; three students from this group sit on the Tri-County School Council; and three serve on the High Schools That Work Site Committee. These seven students also serve as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the State Student Advisory Committee. These students met once a month with students from

other schools in the Central Massachusetts region.

**Class Officers:** The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for next year. The incoming freshman class elected officers in January after the last exploratory. Under supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as officio members of the Student Council.

**Student Council:** Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and advised the faculty. The Student Council served as a liaison between the student body and the school administration providing a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, followed by the Friday night activities for the Kick-Off Weekend, the first week the students returned to school in September. Student Council students assisted the Athletic Director in planning Homecoming in November and sponsored the many Spirit Week activities. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities and acknowledged administrators and teachers throughout the school year. One of their accomplishments was coordinating a blood drive that successfully collected 50 units of blood, a school record.

## Extra Curricular Activities

There are nine extra-curricular activities at Tri-County. These clubs provided students with after school opportunities to enjoy, perform and compete. Tri-County worked to provide a myriad of possibilities for all students during the extended week day and many weekends. Of

these extra-curricular activities, the Drama Club performed *The Popcorn Sonata* and *Cut*, while the Math Club and the Robotics Club participated in interscholastic events. The Math Team took first place in the Massachusetts Vocational Mathematics League competition and the Robotics Club placed eighth in their first ever Boston FIRST Robotics Competition.

## Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. Two major school-wide projects this year were the Annual Holiday Gift Drive and Support for Our Troops.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and our service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Franklin*, final installation of cabinets and provision of pastries for the opening of the Historical Society, Cosmetology students working with Horace Mann Middle School students, and collaboration for the forthcoming construction of the Beaver Street Bath House; *Plainville*, construction of a handicap ramp, stairs and interior cabinet and countertop for the PAWS of PLAINVILLE community cat shelter;

*Millis*, construction of a shed to be donated to the Millis Schools for a student garden project; *Medfield*, installation of an outdoor PA system for sports fields and an indoor PA system for the gymnasium; *North Attleborough*, construction of art horses for high school; as well as our Graphics Program providing printing services for several towns.

Tri-County students also completed many projects located here at the school: Carpentry students completed the storage garage; students in Facilities Management painted their shop; Carpentry students renovated their shop's office area; Electrical students retrofitted lighting in the Auto Tech and Plumbing shops; Plumbing students replaced outdated valves and shutoffs and repaired drinking fountains; Facilities Management students also replaced ceiling tiles and accomplished several landscaping projects. All of these undertakings were in addition to routine maintenance tasks.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.

## NORFOLK SCHOOL BUILDING COMMITTEE

### **2010: Design and Construction Phases Norfolk School Building Committee**

In January, the Norfolk School Building Committee (NSBC), the Owners Project Manager, Joslin Lesser and Associate (JLA) to develop the Request for Services (RFS) met with numerous administrators, Norfolk Public Works Director and staff of the Freeman-Centennial Elementary School to discuss in detail the requirements of each group including project site access and roadways. These Working Groups resulted in design refinements which were presented and reviewed with the NSBC. The NSBC authorized the JLA and FAI Contract Amendments for Basic Services for the next phases (Design Development (DD), Construction Drawings(CDs), Bidding, Construction Admin(CA) and Close-Out).

JLA, FAI and consultants met with a NSBC working group to discuss in detail the Utility and Fire Protection systems proposed for the new facility and completed Design Development documents in late February and submitted DD drawings and specifications to cost estimators. JLA conducted cost estimate reconciliation meeting with FAI and 2 cost estimators and the NSBC reviewed and approved several value engineering items in order to maintain the budget.

In April, the design team presented proposed project to Norfolk Planning Board. The Massachusetts School Building Authority (MSBA) presented fee proposals from 3 commissioning firms and the NSBC submitted review comments to the MSBA. Borings and test pits were dug at site of new school building.

In May the NSBC presented project update report at Norfolk Town Meeting.

The preparations for the construction began with an "early site package" scope of work which reconfigured access to the existing school in preparation for the major construction activities. This work was completed in the July to August time frame.

The design team completed construction documents and presented the project at meeting of the Norfolk Board of Health in late September. The Contractor selection process began in September with notifications and distribution of bid docs to prequalified contractors. 100% Construction Documents were issued in October and the NSBC recommended Fontaine Brothers as the contractor to the Board of Selectman which was accepted and the contractor began mobilization on site. After attending the November Planning Board meeting, the Building Permit was issued for the new school.

In December the contractor began construction meetings as construction activities: installed Site Fencing, Project Trailers delivered and construction of construction access road.

The Norfolk School Building Committee and the Norfolk School Committee thank the residents of Norfolk for their continued support and investment in the education of Norfolk's children. A special acknowledgement is made to the many residents who have worked on the different phases of the project since 2000.

## NORFOLK PUBLIC LIBRARY DIRECTOR'S REPORT

During 2010 our town library continued to be a busy center of activity for town residents. Over 74,000 people visited the library this year. The reasons for library visits were many and varied and included: borrowing books and other materials, accessing the Internet and electronic databases, attending library programs, finding a quiet place to study or read, attending an art exhibit, or attending one of the 445 meetings that were held at the library.

Books and other materials flew off the shelves – 136,402 items to be exact. Adults accounted for 55% of book circulation, while children's and teen materials accounted for 45% of the circulation. 364 children's programs were held with an attendance of 5,951 children and 46 adult programs were held with an attendance of 1,243 people. During a typical week, 160 patrons used the library's internet computers.

Library activity dramatically increased when the new facility opened in November, 2006 and has remained at a consistently high level. When the expanded building opened, the library was staffed by five full-time librarians and ten part-time associates and pages equaling 3.7 full-time equivalents (FTEs) for a total of 8.7 FTEs. Mandated budget reductions over the past several years have reduced library staffing to 4 full-time librarians and 7 part-time associates equal to 2.7 FTEs for a total of 6.7 FTEs. In 2006 the circulation per FTE was 16,130 items. By comparison, in 2010 the circulation per FTE rose to 20,358 items, a net increase of 4,228 items per FTE.

The library's self-service check-out station and automated check-in/sorting system have relieved the staff of some of the more routine functions. This allows staff to be of more assistance to patrons who require some in-depth help.

The library's dedicated team of volunteers continued to be a tremendous help. During 2010, 48 volunteers gave 2,450 service hours to the library, averaging 47 hours per week! Together, they re-shelved 140,000

books, DVDs, and audio books, they cleaned and inspected the DVD collection, and picked books off the shelves that needed to be routed to other SAILS libraries. They dusted shelves, straightened books and kept all the collections in good order! On behalf of the library staff, I want to thank all our volunteers for the many, many hours of service they gave to their community in 2010.

Another dedicated group of volunteers that deserves recognition is the Friends of the Norfolk Public Library. With a membership of nearly 500 town residents, the Friends of the Library raises funds for library materials, programs, and capital needs that are not part of the library's regular operating budget. Officers for 2010 were: Cathy Elder, President; Maureen Buck Vice-President; Elisabeth Vallee, Treasurer; and Beverly Baldoni, Secretary.

Respectfully submitted,  
Robin Glasser  
Library Director

### Board of Library Trustees

When the going gets tough, the tough go to the library! The Norfolk Public Library had over 74,000 visits in 2010. Many of these, we are pleased to report, were repeat visitors—some on a weekly basis. Many were first-time visitors. Especially notable in this last group were Norfolk residents who used our library to advance their job searches. This is but one of the many ways that the library serves our Town. Our motto, "Where Reading is Only the Beginning" really is accurate.

During the year the Trustees renewed our partnership with the Friends of the Library. The Norfolk friends are one of the largest and most active and productive library support groups in the area. The Friends activities—in particular the spectacularly successful Book and Bake Sale—provide resources that support and enhance Library programs in many ways. The Trustees have welcomed the Friends as a part of our ongoing planning for the scope and direction of Library services including the Library's share of our Town budget. Their input has been invaluable.

Careful planning is more necessary than ever before because the Library is in real danger of de-certification by the Commonwealth. The basic state standards for certifying public libraries have been in existence for more than fifty years, and our Library has never been so close to not qualifying for certification. With very few of your tax dollars ( 1.5% of our Town budget) the Norfolk Public Library works hard for everyone. 74,000 visits in one year is but one index of the value of our Library in promoting literacy, civility and community.

Respectfully submitted,  
Board of Library Trustees

## Metropolitan Area Planning Council Annual Report | 2010

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**The Metropolitan Area Planning Council (MAPC) is a regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region."**

This year, we have increasingly focused our work on helping municipalities to collaborate across city and town borders, to achieve savings through new efficiencies, to capitalize on the existing and multifaceted resources of Greater Boston, and to explore innovation in unexpected ways. As fiscal challenges have intensified at the local level, MAPC has amplified its commitment to partnering with cities and towns in offering progressive solutions. We're expanding our reach into new areas – from the federal policy arena, to green energy development, and interactive gaming as a tool for community engagement – while keeping an eye toward preservation, sustainability, and responsible stewardship of our shared resources. In every effort we undertake, MAPC works toward a more equitable, livable Greater Boston region.

This year, we are heartened to have the Obama Administration's support for the smart growth ideals put forth in our regional plan, MetroFuture. We are honored to be among a select group of grant recipients from the Sustainable Communities Partnership, a new federal collaboration among HUD, the EPA, and the U.S. Department of Transportation. With this grant, MAPC can go further in promoting sustainable development in Greater Boston.

The coming year will bring the first activities under the grant, which could total more than \$4.5 million over three years when matching commitments from regional foundations are included. The Metro Boston Sustainable Communities Consortium – which includes municipalities, non-profits, and institutional allies – will oversee our work under the grant. The heart of the work plan features several illustrative projects poised to benefit from Sustainable Communities funding.

They include:

- Enhancing the **Fairmount transit corridor** through Dorchester, Mattapan and Hyde Park in Boston;
- Engaging the Asian communities in **Chinatown, Quincy, and Malden** in planning efforts;
- Creating an anti-displacement strategy for residential areas along the planned **Green Line extension** in Somerville;
- Identifying priority preservation and development areas along the **Route 495/MetroWest corridor**; and
- Studying office park retrofit potential for the **Framingham Tech Park**, and exploring opportunities for linkage to the downtown commuter rail station.

All of these initiatives – and others that will be added as the program develops – will help the region to plan and grow responsibly, with a focus on future stewardship of our shared resources.

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In addition to this local work, MAPC will develop tools and models, build skills and capacity throughout the region, design and advocate for smart growth policies in state and local government, and track the region's progress through a **Regional Indicators Program**.

At the core of our mission is serving as a resource to our member municipalities. One of the most important ways MAPC serves cities and towns is to foster forward-thinking economic development opportunities. In 2011, we are focusing much of our economic development work in **clean energy and local business development**.

MAPC links federal resources to emerging green technology start-ups like the Fraunhofer Center for Sustainable Energy Systems. Fraunhofer is a non-profit applied research and development laboratory located in the heart of Boston's Innovation District on the South Boston waterfront, dedicated to the commercialization of clean energy technologies. We also provide support and advocacy for emerging business incubators such as the Cleantech InnoVenture Center in Lynn. This business incubator is designed to reduce the start-up expenses of small clean technology companies, while accelerating the time it takes to transform a research idea into a marketable product.

In Gloucester, MAPC is helping to build a cluster of **marine research institutes** on and around the harbor – adding strength to a historic fishing-based economy. We are also working with the Dorchester Bay Economic Development Corporation to place job training facilities within walking distance of neighborhoods in need, and to provide skill-based training in partnership with larger businesses that are seeking trained employees.

MAPC also plans to unveil a web-based business development tool that will allow cities in Greater Boston's urban core to market hard-to-sell commercial and industrial real estate to appropriate buyers. The website, **Choose Metro Boston**, can be found at [www.choosemetroboston.com](http://www.choosemetroboston.com).

Our energy planning will continue to grow as we start developing energy strategies for Chelsea and Revere, and as we explore similar opportunities across the region. All our green energy work is guided by our **Green Energy Campaign**, which is an effort to achieve the energy goals of MetroFuture by building local capacity, increasing energy efficiency, and developing alternate energy resources. In the coming year, proposed energy-related projects include developing a regional ESCO, or Energy Services Company, which would provide comprehensive energy efficiency services for multiple municipalities and school districts; developing a site suitability assessment for wind or solar energy on closed landfill and brownfield sites; and creating a regional energy manager service, which would provide MAPC staff support for a wide range of local energy work.

In many municipalities, MAPC can best help to achieve smart growth goals through targeted **zoning bylaw work**. This year, MAPC worked with the town of Littleton Planning Board, Board of Selectmen and a faithful cadre of concerned citizens over several months to draft, review and finalize two zoning bylaws: a new Village Common zone, and an Overlay zone.

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The Village Common zone created a new business district along Routes 119 and 110, where mixed use development will be allowed so long as new design guidelines are met. In the Overlay zone, created along Route 119, a vacant 90-acre site once owned by Cisco Systems may now be more easily redeveloped. MAPC presented the zoning changes at Town Meeting, helping to usher the bylaws toward adoption. Both zoning changes will help the town control and attract development consistent with both MetroFuture and the community's vision.

The **District Local Technical Assistance (DLTA)** program is another essential vehicle for helping communities to achieve such goals. DLTA is a state funding program that helps cities and towns to collaborate regionally on housing, economic development, and environmental protection projects. The funding can also be used to help municipalities to coordinate and more efficiently deliver local services. 2010 was by any measure a prolific year for DLTA-funded projects in municipalities throughout the region.

There were a total of 19 projects approved for funding this year – 10 in land use planning, and nine in municipal services. More than two dozen communities received help from MAPC on land use planning projects thanks to DLTA funding, the majority involving research or drafting local zoning bylaws. There are 39 cities and towns currently participating in municipal services projects, such as examining how to save funds or provide expanded services by sharing engineering staff, public health offices, and even ambulances. Since many of these projects affect multiple municipalities, the total number of cities and towns served is 57 - a record high for the program.

With DLTA funding, MAPC and the MetroWest Regional Collaborative are conducting a **MetroWest Regional Open Space Connectivity** study. This study will coordinate all the individual open space plans among MetroWest cities and towns, allowing open spaces to become linked into an interconnected network that will cross municipal boundaries and serve a variety of regional needs. The study will also identify and prioritize lands that are ripe for protection or acquisition for open space.

Using DLTA funds, MAPC assisted Bellingham in writing a Housing Production Plan in 2010, the first of what we hope will be many such plans crafted by MAPC. **Housing Production Plans** help cities and towns guide local affordable housing developments. Another tool, the Smart Growth Zoning and Housing Act (Chapter 40R), offers financial incentives to encourage cities and towns to zone for compact residential and mixed-use development in smart growth locations. These districts are catching on slowly across Eastern Massachusetts, and MAPC is currently working to prepare a 40R District for Sharon.

On the North Shore, MAPC is working with Beverly, Danvers, Hamilton, Ipswich, Salem and Wenham to solicit local input on **Priority Development Areas and Priority Preservation Areas**, as part of a \$68,000 grant from the Massachusetts Executive Office of Housing and Economic Development.

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Transportation planning is central to all facets of MAPC's work. The economic vitality of the region is dependent on a strong transportation network, and continued investment in all modes of transportation – roads, bridges, sidewalks, bicycle infrastructure, and public transit – is crucial to Greater Boston's ongoing competitiveness.

MAPC works toward sustainable transportation projects throughout the year, including the **regional bike share system** that is projected to launch in Boston in spring 2011. MAPC is collaborating with Boston, Cambridge, Somerville, and Brookline to link into Boston's system once it is established. The program will provide hundreds of stations, outfitted with several thousand bicycles, throughout the participating municipalities. Designed for short trips, the bike share system will provide a sustainable mode of transportation while extending access to public transit locations across the region. MAPC worked with Boston and the MBTA to secure a \$3 million Federal Transit Administration grant to implement the program in 2011.

In 2010, MAPC unveiled a comprehensive **Pedestrian Transportation Plan** with action steps that cities and towns can take to make their streets more walkable. Both a resource and a guide, the Pedestrian Transportation Plan identifies actions that local governments, advocacy groups, the private sector and individuals can take to increase pedestrian safety and convenience and to encourage more walking. The plan is available on our website, at [www.mapc.org/resources/ped-plan](http://www.mapc.org/resources/ped-plan).

MAPC is working collaboratively with three towns on the Upper Charles River to help them adapt to a series of new federal storm water regulations. Bellingham, Franklin and Milford were selected this year by the Environmental Protection Agency (EPA) to pilot **stricter storm water regulations**. These regulations are required to reduce unhealthy rates of pollution in the Charles River.

The new regulations will attempt to reduce storm water flow and contaminated runoff into the watershed from private and public properties, which could cost the towns and property owners several million dollars to retrofit existing infrastructure. The regulations may eventually be extended to the rest of the Charles River and other watersheds in the region.

To assist with these challenges, MAPC is working with three towns to explore creation of a storm water utility, a public entity that maintains storm water infrastructure and performs needed upgrades and capital improvements. As with water or sewer utilities, costs are covered by user fees, which are assessed on each property owner that contributes storm water runoff.

Another area in which MAPC aids cities and towns in planning for the future is public safety. As municipal budgets grow tighter, cities and towns are increasingly seeking ways to maintain public safety services in the face of cuts, to build emergency preparedness, and to enhance their expertise by working with neighbors and allies. In keeping with our mission to promote regional collaboration, MAPC has helped to establish **three regional emergency equipment cache sites**, containing reserves of emergency equipment for large-scale use. The three sites – in Beverly, Framingham, and Lexington – help the region to be prepared for a major incident, by providing resources that municipalities most likely could not afford on their own.

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The cache sites offer first responders and public safety officials such equipment as shelters-in-a-box, cyanide detectors, cots, illuminated signs, and other tools for disaster preparedness. MAPC works in tandem with NERAC, the Northeast Homeland Security Regional Advisory Council, to offer these vital resources through a federal homeland security grant program.

Throughout this year, despite of several budget cuts, the Metro Mayors Community Safety Initiative worked to maintain a strong police presence in troubled areas of the region through the **Metro Gang Task Force** and through additional patrols funded by the anti-crime **Shannon Grant**. High-risk and gang-involved youth experience intervention and prevention through Shannon Grant-funded programs, including more than 600 out-of-school activities and employment opportunities.

MAPC also helps municipalities to save money through our collective purchasing efforts, which allow cities and towns to make discounted bulk purchases of supplies, equipment, vehicles and more. Since its inception in 1998, the program has assisted dozens of municipal clients in saving millions of dollars. This year, we announced an exciting new partnership with the **Fire Chiefs Association of Massachusetts**, allowing MAPC to act as a collective purchasing agent for fire apparatus. This program has lots of potential to help communities save local dollars on major purchases, while improving the caliber of emergency vehicles and response capabilities.

Another way MAPC is working with NERAC to support emergency planning is through a new **evacuation route planning tool**, which kicked off in 2010. The goal of the program is to create an intuitive mapping application that will provide local emergency responders with critical information during emergencies and evacuations. The project will feature online maps and a mapping application that will let users coordinate evacuations by referencing electronic route maps and resources from inside emergency response vehicles or emergency command centers.

MAPC staff is also working on a first-in-the-nation dataset analyzing **driving patterns, fuel consumption, and greenhouse gas emissions**. Working in collaboration with MassGIS and the MIT Department of Urban Studies and Planning, we will collect and analyze data on vehicle miles travelled and fuel consumption based on odometer readings from vehicle inspection records. The data will help local, state, and regional entities develop effective strategies to reduce transportation-related greenhouse gas emissions and their associated climate impacts. The data also answer MetroFuture's call to focus new development in transportation-efficient locations.

MAPC and WalkBoston are also conducting research on which school districts in the MAPC region have the best potential for encouraging more students to walk to school. This "**Safe Routes to School**" **Analysis** aims to shift school trips from cars to feet, which can reduce greenhouse gas production, air pollution, and traffic congestion around schools. Several studies estimate that up to 30 percent of morning commuter traffic is actually generated by parents driving children to school. Shifting even a small percentage back to walking could result in measurable reductions in emissions, as well as health benefits for children and community benefits for their neighborhoods. Once the most promising walkable school districts are identified, MAPC and WalkBoston will work with participating municipalities to devise a plan for increasing the number of students who walk to school in those areas.

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MAPC, an official **Census Affiliate**, helped promote Census participation throughout 2010, and will continue to monitor the results of the Census as data are released in 2011. As the data come out, MAPC will assist municipalities and non-profit partners with training and technical assistance. Data release schedules, new data and municipal profiles about your city or town, as well as training opportunities, can be found on the MetroBoston DataCommon, MAPC's online mapping tool, at [www.metrobostondatacommon.org](http://www.metrobostondatacommon.org).

As we work collaboratively and in innovative new ways throughout the year, we are mindful that all we do is guided by our bold regional plan, "MetroFuture."

The development of the MetroFuture plan involved thousands of "plan builders" around the region, a group MAPC is now working to turn into "plan implementers," who will work to advance MetroFuture at the local, regional, and state levels. To engage old and new allies alike, MAPC launched the **Friends of MetroFuture** program with a well-attended open house in January 2010. This program will educate the public about key issues relating to MetroFuture implementation, and will build public energy for the change necessary to achieve MetroFuture's goals. In the past year, the program has sponsored a photo contest, eight speakers on a wide range of topics, and three walking tours in the summer months, with similar activities planned for 2011. Check [www.metrofuture.org](http://www.metrofuture.org) for the full agenda.

As always, building a constituency for change involves many partnerships with other like-minded organizations. MAPC was a founding member in the **Massachusetts Smart Growth Alliance (MSGA)**, and remains active in its work. This year, MAPC and the MSGA kicked off the **Great Neighborhoods Initiative**, a campaign to link smart growth policy with place-based results. Throughout 2011, MAPC and MSGA will work with several local organizations around the region as they make their neighborhoods into smart growth models.

Finally, building regional support for smart growth principles requires research, expertise, a demonstrated record of local success, and – importantly – a commitment to legislative advocacy. We are proud to be pointing to a demonstrated track record of success both on Beacon Hill and in Washington.

MAPC furthered its agenda of fostering regional collaboration by participating in the legislatively mandated **Regionalization Advisory Commission**. Chaired by Lieutenant Governor Timothy Murray, the commission studied impediments and benefits of regionalization over a broad spectrum of topics, ranging from public safety to energy and backroom office support. MAPC will use the findings of the commission's report to file a comprehensive piece of legislation in the 2011-2012 session, which will incentivize and remove barriers to sharing services across municipal boundaries. Additionally, MAPC and the MSGA were successful for the first time in advancing a piece of **land use reform legislation** favorably out of committee. Passage of comprehensive land use reform will continue to be a major priority for MAPC in the upcoming year.

Check [www.mapc.org](http://www.mapc.org) for news and updates about MAPC's work throughout the year.

## PLANNING BOARD

The Norfolk Planning Board consists of five (5) dedicated volunteers who are elected for three year staggered terms and one appointed associate member. Due to the decline in new construction, the Board has reduced its meeting schedule to once or twice a month in Room 124 of Town Hall.

Please consult our web page at [www.virtualnorfolk.org](http://www.virtualnorfolk.org) or contact our assistant, Betsy Fijol, for information about current projects, applications, regulations and the services the Planning Board provides.

Respectfully submitted,  
Norfolk Planning Board

The Planning Board, together with the Zoning Bylaw Study Committee, drafted and gained approval from the Annual Town Meeting for several amendments to the Town's Zoning Bylaws. The Board also recommended acceptance of several streets at the Annual Town Meeting. At the Fall Town Meeting, the Town gained approval to create a Solar Overlay District.

The Planning Board approved site plans for 18 Sharon Avenue, Norfolk Grange and the Freeman Centennial School building project. The Planning Board also approved Fern Ridge Open Space Preservation Subdivision (13 lots) and Toils End Farm Open Space Preservation Subdivision (49 lots). The Toils End Farm will preserve, at no cost to the town, over 60 acres of fields, woodlands and endangered species habitat along the border with the Town of Wrentham in an area long identified by the Planning Board as a priority area for protection.

The Planning Board continued to receive Planning Services from Gino D. Carlucci, Jr. of PGCA, Inc., Franklin, Massachusetts. Mr. Carlucci's guidance in providing comprehensive information on available grants as well as land-use and zoning guidance has assisted in regulating growth and development.

Engineering Services continue to be rendered by PSC, P.C., of Foxborough, Massachusetts with the majority of meetings being attended by President, Thomas C. Houston, or Senior Vice President David W. Sanderson.

The Planning Board sends its sincere appreciation and best wishes on the Board of Health to former member Tom Burke for his years with the Planning Board. The Board welcomed former Board of Health member, Jeff Palumbo, to the Planning Board. These Boards collaborated to harmonize stormwater regulations, and eliminate redundancies in engineering review.

## ECONOMIC DEVELOPMENT COMMITTEE

## PLANNING & DEVELOPMENT

The Economic Development Committee (EDC) was established in March, 2007. The EDC was "jointly appointed" by the Selectmen and the Planning Board and operates under their authorization. With their approval, the EDC focuses on items and agenda relating to the controlled and balanced growth of business and economic opportunities within our community. Our mission is to identify viable business alternatives that meet the service needs of residents, create a sustainable tax base and encourage higher density development within the non-residential districts, by facilitating timely and concise Town Government communications.

### ***Southwood Property Assessment & Development***

The Southwood property is the largest parcel of underdeveloped land within the Town and represents a significant potential in property tax revenue once developed; hence, the EDC has spent considerable time and effort in 2010 toward that objective. At the fall Town Meeting in 2009, the EDC proposed a warrant article which passed, expanding the zoning of the Southwood property to include Biotechnology as a use "as of right" and worked with the Massachusetts Biotechnology Resource Council (MBRC), who awarded the Town's Southwood Zoning District its "Silver" readiness rating. The MBRC uses its rating system to attract biotechnology and research and development companies to potential sites suitable for expansion.

In 2010, Caritas was provided by the EDC with a strategy for grant funding of environmental clean up of the Southwood landfill. Unfortunately, the sale of the Caritas Healthcare system to a NY based venture capital firm placed this effort on hold.

### ***Expedited Permitting for Town Center -***

EDC assisted in having Town Center approved as a Priority Development Site (43D) with an expedited permitting program and in getting a state planning grant for \$10K to assist in implementing the expedited permitting process. (similar to the Southwood 43D program for expedited permitting in 2009). The EDC coordinated several consultant contracts for the Town under the 43D grants for both Southwood and Town Center.

### ***EDC Web Page -***

Over the course of 2009 and 2010, two EDC members have developed an internet web page

for the EDC on the Town's website and created the "Development Opportunities" pages listing sites in Town ready for or under development. These pages provide useful information to expand or build in Norfolk. The site also provides a point of contact at Town Hall for further inquiry.

### ***Town Center Utilities -***

In 2009, the EDC was instrumental in working with Town officials in exploring the potential for the creation of waste water and storm water districts within the B-1 District (Town Center). Two articles were proposed at the fall Town Meeting for the creation of two Utility Districts for the Town Center, Storm Water and Waste Water. Both passed.

While virtually all the necessary underground piping necessary for the Storm Water Utility exists in Town Center, the Waste Water Utility will have to be created anew. Consequently, the EDC investigated the use of Public Private Partnerships to obtain the funds for the necessary engineering work to apply for a Mass DEP permit. And, the EDC explored grant funding for the actual phased construction of the Waste Water system.

### ***EDC Membership -***

The EDC currently has expanded from five members to seven, as voted on at Town Meeting. Presently there are six volunteer members and the EDC is in need of filling its seventh position.

Minutes of EDC meetings can be found on the virtual Norfolk web site.

## NORFOLK RECREATION COMMISSION

The Recreation Commission consists of five elected members. Each Commissioner is elected for a three year term. The Department has a full-time Director, Ann Proto, and a part-time Assistant, Kathy O'Brien, along with program instructors.

Norfolk Recreation's goal is to contribute to our Town's community spirit and health by offering a broad spectrum of programming as well as free community events. Norfolk Recreation offers close to fifty fee based programs per season. In 2010, Norfolk Recreation accepted close to 3500 registrations. Examples of fee-based programs range from Musical Movement for Babies and Toddlers to Practicing Preschool to Yoga for all ages to after-school sport and art programs to adult exercise and adult photography programs. Our largest single program, Norfolk Youth Basketball, had an enrollment of over 300 elementary age children. This successful program is coached by King Philip's Boys Basketball Coach, Sean McInnis, his staff and players. We are pleased to partner with community clubs and organizations such as the Adirondack Club, Franklin YMCA, Fore Kicks, Medway Community Education and Millis Recreation to enhance program choices.

The Recreation Department organizes and funds the Free Summer Concert Series, the \$1 per day Summer Playground, the Easter Egg Hunt, and the Tree Lighting Celebration. Funding is provided primarily by our fee-based programs. In 2010 we received a \$1000 grant from the Arts Council for the concert series and a \$1000 gift from the Norfolk Lions Club.

The Recreation Commission allocates Norfolk playing fields at the Freeman Centennial School and at Pond Street. Organizations continue to have over 2500 players using fields for practices and games each week. Norfolk youth sports, tri-town sports, and King Philip players continue to receive priority in field allocation. Men's Softball and Adult Soccer receive time on Monday evenings and Sunday mornings.

Recreation works closely with the Department of Public Works and sport organizations to maintain the fields and park areas. The primary goals of field and park

maintenance are safety, playability, and durability. The field user fees of \$20 per person enabled us to maintain fields with additional aeration, overseeding, and fence improvements as well as plan for longer term maintenance.

The Pond Street Banner Sponsorship Program was reinstated in 2010 after a one year hiatus. Funds were raised to erect a fence along one of the soccer fields to create a safer area for players and spectators and to do extensive work on the soccer fields.

Norfolk Recreation continues to pursue improving recreational sites. The Pond St. Complex needs a building that with bathrooms, a concession stand, a multi-purpose room, and storage. The completion of this building would allow for full utilization of the Complex. Preliminary plans were drawn in 2010. Recreation is working with the new school building committee to address how to best meet the recreational space needs for the community.

Recreation continues working with the Department of Public Works, the Conservation Commission and the Community Preservation Commission on revitalizing the Town Pond. Our goal is to have the Town Pond serve as an accessible park area with fishing for residents. In late 2010 work began at Town Pond site. The plan is to continue the revitalization in the spring of 2011.

Norfolk Recreation is greatly appreciative of the support we receive from our citizens, other Town departments, the Norfolk Elementary Schools and King Philip Schools. We look forward to continuing to support our residents and the promotion of community recreation, spirit, health and opportunity.

Respectfully submitted,  
Norfolk Recreation Commission

**ZONING BOARD OF APPEALS**

The Zoning Board of Appeals consists of 5 Full Members with a staggered term of 5 years and 2 Associate Members with a term of 1 year and all are appointed by the Board of Selectmen. The Board meets on the 3<sup>rd</sup> Wednesday of every month unless the work load dictates additional meetings.

During the 2010 calendar year the Board received 7 applications for hearings, some with multiple special permit and variance requests. The breakdown is as follows:

Special Permit Applications: 7

Granted	5
Denied	1
Extension of previously granted special permit	1

Variance Applications: 5

Granted	0
Denied	5

Appeals: 0

Comprehensive Permits:

Modifications (withdrawn)	1
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Of the five special permits granted two were related to a new commercial entity within the Route 1A Commercial District and the one special permit extension was related to business property in the Town Center. The Board also granted a special permit for the Town's first Habitat for Humanity project. One special permit was denied to construct a nonconforming residential dwelling.

**SOUTH WEST ADVISORY PLANNING COMMITTEE (SWAP)**

*Bellingham, Dover, Franklin, Hopkinton, Medway, Milford, Millis, Norfolk, Sherborn and Wrentham*

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During 2010, the SWAP subregion municipal representatives participated in eight meetings and a Legislative Breakfast to discuss issues of mutual interest and to provide input to MAPC and other agencies. SWAP members were active participants in a working group that developed a series of recommendations for community mitigation if casino legislation was approved. SWAP developed and supported transportation priorities as part of the Boston Region Metropolitan Planning Organization's (MPO) 2011-2014 Transportation Improvement Program (TIP) and endorsed the Public Works Economic Development Program (PWED) grant applications of the Town of Bellingham for the reconstruction of Maple Street, from Hartford Ave. to Pine Street, including sidewalks and storm drains, and a new road from Maple Street to industrial land; and the Town of Norfolk to extend Liberty Lane to connect the Town Center to the MBTA Commuter Rail Station. Sherborn's application for a Small Town Road Assistance grant for pedestrian improvements in the Town Center was also supported.

SWAP members participated in discussions and heard presentations about the Massachusetts Green Communities program; transportation initiatives, such as the newly-released Pedestrian Plan and MPO Transportation Financing; and regionalization of services, featuring the existing Charles River Household Hazardous Waste Consortium that includes six SWAP communities. The September Legislative Breakfast included six of the nine legislators from the subregion and was a very productive exchange of ideas on the state budget, health care, casinos and regionalizing municipal services.

In 2011, SWAP representatives look forward to participating in a Route 495 planning project and activities supported by the Sustainable Communities grant awarded to MAPC.

For more information, visit [www.mapc.org/subregions/swap](http://www.mapc.org/subregions/swap).

**NORFOLK BOARD OF HEALTH**

The mission of the Norfolk Board of Health is to promote proper public health, prevent the spread of disease and safeguard the environment from pollutants, microbial contamination and to assure the private and public water supply. This is carried out through routine inspections of restaurants and businesses, investigating public nuisance complaints, septic and storm water drainage plan reviews, and overseeing many programs and regulations aimed at the public health at the local and state level. Additionally, we act to educate our residents and businesses concerning health issues and enforce our town by-laws for the good of the public health.

The Board of Health is under the excellent guidance of 3 elected officials and it's administrative staff and consults with Health Agents, Sanitarians and other experts, and rely on their sound scientific advice when making public health decisions.

In the past year we have changed consulting Health Agents, now utilizing PCS consulting services for septic and other areas pertaining to health codes, violations and enforcement issues.

**Permits and Licenses Issued**

	2009	2010
Burial Permits	11	11
Form 1.0 (Review for home Improvement)	27	30
Perc Testing	29	30
Well Permits	6	6
Septic System Permits:		
New Construction	22	16
Upgrades Component	22	17
Replacements	15	19
Variance Hearings	6	6
Food Establishments	29	32
Tobacco Sales	5	5
Refuse Haulers	9	10
Septic Installers	46	40
Septage Pumps	13	15
Camps	1	3

**NORFOLK BOARD OF HEALTH  
ACTIVITIES**

The Board of Health sponsored its annual Rabies Clinic on April 10, 2010 at the Norfolk DPW garage on Medway Branch Rd. Dr. Shelly Sandler, D.V.M. and staff vaccinated a total of 52 dogs and cats.

The Board of Health sponsored a Seasonal Flu Clinic in November 2010 at the Senior Center. The Walpole Area VNA provided vaccinations to more than 170 residents. Many thanks to the VNA, Council on Aging, and the volunteers that make this event possible.

The Board of Health funded the town's Connect-CTY mass communication service again this year through a Homeland Security grant. Residents are reminded to visit the town's web site and click on the link that says "SIGN UP NOW-SERVICES BY CONNECTCTY" to enter their complete contact information.

The Board's all-volunteer Medical Reserve Corp (MRC) team has grown to include fifty-two residents with medical and non-medical backgrounds. The purpose of the MRC is to generate community awareness to educate our town on how to prepare for an emergency. The MRC meets monthly and has hosted several training classes and guest speakers. Becoming an informed citizen and being prepared for an emergency can help save lives-consider joining the Norfolk MRC. Visit the Board of Health web page for more information on the MRC.

Board members have visited numerous sites, to investigate issues or the status of idle properties over the past year including building sites related to new or current construction. They have also investigated several public nuisance claims and have had violations and issues corrected.

More recently, the Board has met with contractors and neighboring abutters and persons related to several new sub-division projects and the new Freeman-Centennial school building. Generally, issues relating to septic design and ground water

maintenance are discussed and investigated, to ensure that the neighboring abutters and their concerns are met satisfactorily during the course of their design and construction.

The Board of Health would like to thank all of our volunteers for their dedication, hard work and continued support throughout the year. Please consult our web page at [www.virtualnorfolk.org](http://www.virtualnorfolk.org) or contact our assistant, Betsy Fijol, for information about current public health concerns, applications, regulations and the services the Board of Health provides all Norfolk residents.

Respectfully submitted,

Norfolk Board of Health

## COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee meets monthly at Town Hall and is comprised of a combination of at-large members and members representing certain existing Boards and Commissions in Norfolk, as prescribed in its bylaws. In the nine years since the adoption of the Community Preservation Act by Norfolk voters, the fund has collected about \$6.6 million, with nearly 50% of that sum coming from State matching funds. As of the end of December 2010, the fund has an unencumbered balance of nearly \$3.2 million, exclusive of the funds earmarked for projects already approved. To date, the CPC has spent or allocated approximately \$3.3 million for projects within the Town of Norfolk. These projects fall under mandated priorities: open space and recreation, affordable housing, and historic preservation.

During the past year, the CPC has reviewed funding applications and worked with various groups in town to identify opportunities to expend CPA funds for projects that are consistent with the mission of the CPA and that will have long-term benefits for the Town of Norfolk. Some highlights are as follows:

- At the fall Town Meeting, voters approved the expenditure of \$1.02 million (purchase price and acquisition costs) to acquire the 22-acre parcel known as Gump's Farm on Rockwood Road, and extending to Boardman Street, Medway Branch, and Tucker Road.
- At the spring Town Meeting, voters approved spending \$2,500 to install property bounds and descriptive signage at the Fales Memorial Park at Highland Lake (acquired in 2007 with CPA funds).
- Spring Town Meeting also voted to appropriate \$3,000 to create a 2.5-mile historical walking tour of Norfolk center via signs and a brochure.

- Town meeting voters approved \$50,000 for an Affordable Housing Assistance Program.
- A landscape architecture firm was hired to undertake a recreation feasibility study and produce conceptual drawings to identify potential public uses of the area at the old landfill and adjacent town-owned woodlands. Opportunities and constraints were determined, and a public survey was conducted to gauge interest in various activities and uses of this area.
- The Recreation Department's Town Pond project (CPA-funded) has received final regulatory approval for fishing platforms, and trail and parking lot upgrades. The platforms should be installed this year.
- The CPA-funded Norfolk Grange historic restoration continues to make slow progress, as the project ran into permitting and other delays. Interior and exterior renovations should begin this spring.
- The rehabilitation of the stone wall and sign at the Norfolk Cemetery on Main Street, funded by CPA monies, was completed.
- The CPC had discussions with several property owners in Norfolk, exploring conservation and acquisition options for their parcels.
- CPC was a member of the Community Preservation Coalition for calendar year 2010.

Please visit [www.virtualnorfolk.org](http://www.virtualnorfolk.org) to view our meeting schedule and minutes along with downloadable forms for projects and applications.

We encourage people to get involved with the CPC and to bring us ideas of possible projects. We appreciate the support of the Town of Norfolk and look forward to continuing our efforts in 2010.

Respectfully submitted,

Community Preservation Committee

## NORFOLK COUNCIL ON AGING

The Council on Aging is made up of 9 members appointed by the Board of Selectmen. The Council appoints an undesignated number of Associate Members. The mission of the Norfolk Council on Aging is to serve as an advocate to ensure that the town's seniors have the opportunity to live with independence, dignity and security. The Council works closely with the Friends of the Norfolk Council on Aging, the Massachusetts Office of Elder Affairs, area agencies, state legislators and local officials to ensure that a wide range of activities are provided.

The Council employs a full time Executive Director, a part-time Secretary, a part-time bus driver, and a 20-hour-a-month Outreach Worker.

The Council received a formula grant from the Executive Office of Elder Affairs (MCOA) in the amount of \$6,174.00, which was used for mileage and extra hours for the outreach program, annual dues to MCOA, and to subsidize programs.

Programs and services provided by the Council include general information, referrals to other agencies, outreach program, caregiver support, food shopping, health screenings, haircuts, walk club, massage, yoga, fitness programs, intergenerational programs, tax relief program, fuel assistance, transportation, congregate meals, home delivered meals, community education, legal assistance, monthly newsletter, recreation, social events, swimming at the Wrentham Developmental Center pool, Veterans breakfast, Dinner/Friendship club, and Fishing Derby. The Council also provides services to non-seniors for such things as fuel assistance and general information.

A special Active Aging Week was held in September. Some of the activities were a Friendship Tea, Yoga Class, Bingo, Wine Tasting Party, Healthy Breakfast, Tai Chi Class, Walk Club at Stony Brook, Dinner Club, Health Fair, Pool, Ping Pong, Poker,

Cookout & Games and Buffalo vs the Patriots on our big screen TV.

Silver Set Gazette monthly video is on Cable with Council on Aging board member Richard Connors and the Executive Director as hosts. The Newsletters are also online and can be e-mailed.

And a special thank you to Eagle Scout Tyler Hogan for designing and building a Bocce Court at the Senior Center.

The Council on Aging would like to acknowledge the ongoing assistance of the Highway Department, the Board of Health and Walpole Visiting Nurses for sponsoring health clinics, the Fire & Police Departments, Norfolk Cultural Council, HESCO (Health and Social Services Consortium, Inc.), the Executive Office of Elder Affairs, Norfolk Community TV, the Friends of the Council on Aging, Boy & Girl Scouts, all the citizens of Norfolk and our many volunteers who helped to make the Senior Center a home away from home.

The Council is presently developing several activities and recreational opportunities in an effort increase awareness and use of the Senior Center.

The Council on Aging meets at 9:30 a.m. on the third Monday of each month at the Senior Center. All are welcome to attend.



*The Commonwealth of Massachusetts*  
 The State Reclamation & Mosquito  
 Control Board



Norfolk County Mosquito Control Project

Commissioners

*Robin L. Chapell Norman P. Jacques*  
*Maureen P. MacEachern Linda R. Shea*  
*Richard J. Pollack, PhD*

61 Endicott St, Bldg #34

Norwood, MA 02062  
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 www.massnrc.org/ncmcp

Director

*John J. Smith*  
 Assistant Director  
*David A. Lawson*

**Town of Norfolk**

**2010 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT**

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

**Surveillance:** Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report. All mosquito eggs need water to hatch and to sustain larval growth.

**Water Management Activities:** An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. Site visits, pre and post monitoring, photographic documentation, survey measurements, flagging, accessing assessors information, maintenance of paperwork and electronic forms, communication with and/or meeting on site with residents, town/state/federal officials and maintaining regulatory compliance are all important aspects of this program. In addition to normal drainage system maintenance, Project personnel advise residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage ditches checked/cleaned	5,300 feet	Culverts checked /cleaned	26 culverts
Intensive Hand Cleaning*/ Brush Cut	3,275 feet	Mechanized Cleaning	625 feet
Brush Cut	275 feet		

\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand

**Larval Control:** Treatment of mosquito larvae during aquatic development is the next most effective control effort. These applications were conducted after devoting many man hours to collecting larval data which is used for targeting purposes as well as for determining efficacy of these applications. The products used during these applications were Bti (*Bacillus thuringiensis israelensis*) and Methoprene.

Aerial larvicide applications	432 acres
Larval control - briquette & granular applications by hand	2.7 acres
Rain Basin treatments - briquettes by hand (West Nile virus control)	1,070 basins

**Adult Control:** The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. These applications are conducted based on residential complaints as well as by analyzing adult mosquito population data collected from light traps. Additional applications may have occurred following identification of mosquito born viruses such as West Nile virus and Eastern Equine Encephalitis. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	4,929 acres
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Respectfully submitted, \_\_\_\_\_ John J. Smith, Director

## NORFOLK HISTORICAL COMMISSION

The Norfolk Historical Commission remains actively involved in the preservation of Norfolk's history. A major portion of our work involves the creation of Historical Districts in town. The Mass Historical Commission has designated several properties that are eligible for inclusion in the National Register; these areas include: Sullivan's Corner, Kingsbury Pond, Myrtle and Miller Streets, Rockwood Road, Jane & Paul's Farm, and Pondville Cemetery. Funding was granted by the Community Preservation Commission to move forward with applications for Pondville Cemetery and Sullivan's Corner which includes Norfolk Cemetery. Preservation Consultant, Martha Lyon, is working on the the National Register Application for Pondville Cemetery. The application for Sullivan's Corner was completed by Preservation Consultant Kathleen Broomer and has been submitted to the Massachusetts Historical Commission. The approval process for inclusion on the National Register could take up to two years.

NHC worked closely with the CPC and Department of Public Works on two preservation projects recently completed. The restoration work of the crypt at Pondville Cemetery was sponsored by NHC and funded by the CPC. Preservation funds were also used for restoration of the wall, new signage, and the creation of a new chain and post barrier along the new portion of the Norfolk Cemetery along Seekonk Street. In addition, we continue to work with the Norfolk Grange by reviewing their plans as the restoration of the Grange Hall progresses.

NHC presented a *Preservation Award of Excellence* to the Federated Church for the restoration of the Old Parsonage of the Federated Church dating from 1810.

The MA Cultural Council for the Humanities awarded NHC with the largest monetary grant in 2010 to fund Natasha Haverty's research project about the debating team at Norfolk Prison. The grant is for an oral history project; the goal is to interview 30 people who were involved in the debates, audio recordings, and transcriptions for a summary to be included in a one hour documentary.

In the spring, NHC sponsored an art display featuring Horace Hamlin's original oil paintings. These impressive oils depicting historic sites of Norfolk were on display in May at the Tramp House and at the Senior Center. During the month of June, the paintings were featured at the Norfolk Public Library.

The establishment of *Fales Memorial Park Preserve at Highland Lake* was approved at Town Meeting. Barbara Bartholomew was instrumental in gathering and documenting the research necessary to recognize an area commemorating a gift of land previously given to the town by the late Bertha Fales, town historian. We look forward to a public dedication of the park once county engineers have established the park boundaries. Barbara is dedicated to historical research and continues to sponsor *History on the Hill Programs* in the Gazebo on Town Hill and in Town Hall.

Thelma Ravinski continues transcribing several oral history tapes for *Norfolk Stories*. She has worked with Jean Wall and Barbara Bartholomew on this project.

*The History of Pondville* is well underway; Betsey Whitney, a longtime resident of Pondville, continues to research the history and development of this distinct area of town all the way back to Daniel Pond in 1652. We look forward to her completed manuscript.

Respectfully submitted,

Norfolk Historical Commission

**NORFOLK HOUSING AUTHORITY**

With the election of Elizabeth Lehan, this is the first time the Board of Commissioners is fully staffed since May of 2008.

**Norfolk Housing Authority Property:**

The Norfolk Housing Authority manages 84 units of State Aided housing. This year we were able to secure funding for upgrading all the interior and exterior lighting at Hillcrest Village, once again, striving to control our ever increasing utility bills. Presently, we have 64 units at Hillcrest Village, located on Rockwood Road; our residents are Elderly and Disabled/Handicapped. All applicants interested in residing at Hillcrest Village will find our waiting list to be about a six month to one year wait for an apartment.

Our Family development, Pine Knoll, located on Arnold Road, contains 20 residences of two and three bedroom units. Funding was also obtained to replace the exterior lighting at this development. Waiting lists are kept for both properties and applications may be obtained at the Housing Authority office at Hillcrest Village or mailed by request. We can be reached at 508-528-4800, 8:00 a.m. to 1:00 p.m. daily. Our Family waiting list is about a two to three year wait. Both waiting lists give a priority to those applicants who currently live or work in the town of Norfolk.

Our mission is to provide Affordable Housing in the Town of Norfolk. All members are working diligently to provide more affordable housing opportunities in the town of Norfolk.

**Special Thanks:**

Saint Jude's Confirmation students and staff for delivering Thanksgiving and Christmas Baskets to our Elderly and Family Developments. You provided for those who may not have had a holiday dinner. Thank you for your generosity and kindness.

The Board of Commissioners, staff and residents wish to express their appreciation to the dedicated Police, Fire and Highway Department personnel for their concern and service. The Housing Authority also wishes to commend and thank Norfolk Together, St. Jude's Parish, the Federated Church, the Girl Scouts, the Boy Scouts, the SAC program and children, and the Council on Aging for their continued support, outreach and care of our residents.

The Norfolk Housing Authority remains committed to serving the Norfolk community and its residents with affordable housing opportunities. If you would like the opportunity to serve on the Board of Commissioners, please come to the office at Hillcrest Village, 33 Rockwood Road for more information.

Respectfully submitted,  
Muriel St. Amand,  
Executive Director

## SOUTH NORFOLK COUNTY ARC

*Turning Disabilities into Possibilities . . .*  
[www.sncarc.org](http://www.sncarc.org) - See our updated website  
 and online Gift Catalog !!

With funding through the Town of Norfolk, the South Norfolk County Arc (SNCARC) provides supports and services to citizens of Norfolk who are disabled by intellectual and developmental disabilities including autism. SNCARC is a private, non-profit, membership-based organization founded in 1954 by local parents. For more than half a century SNCARC has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Norfolk, along with the other towns we serve, continues to provide the vital funding support as it has done for over thirty years.

This past year has been a milestone year for our agency with the retirement of our President and CEO Dr. William F. Abel after 35 years of dedicated service. As of October 1<sup>st</sup>, I have been given the honor of carrying on this great work with which I am extremely familiar. I have been fortunate to have been employed by SNCARC and its sister organization Lifeworks for the past 27 years and I know that our agency remains committed to Bill's principles and our mission – supporting and advocating for the rights of people with intellectual and developmental disabilities.

Our mission is, **"To advocate for and provide supports and services to people disabled by intellectual and other developmental disabilities and to their families."**

**Supports and services provided by SNCARC to the citizens of Norfolk include:**

### **Family Support and Respite Care:**

SNCARC provides temporary in-home or out-of-home professional care and training for children and adults with intellectual or other developmental disabilities on a planned or emergency basis. It operates after-school and school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our home facility in Westwood.

### **Family Autism Center:**

The SNCARC Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services, educational services, parent and sibling support groups and a resource library with Internet access.

### **Autism and Law Enforcement Education Coalition (ALEC)**

ALEC is a collaboration of the Family Autism Center with the office of Norfolk County District Attorney, William R. Keating and local fire and police precincts. ALEC training helps foster a deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, emergency room personnel and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member.

### **Social-Recreational Programs:**

SNCARC provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with

developmental disabilities. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

**Advocacy:**

SNCARC provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by intellectual or other developmental disabilities.

**Harbor Counseling Center:**

SNCARC provides behavioral and other psychological counseling and psychiatric services for adults with intellectual and other developmental disabilities and their families.

**Residential Management:**

SNCARC provides Residential Management Services for residential homes and apartments housing individuals with intellectual and other developmental disabilities.

**Day Habilitation Program:**

SNCARC provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical well being, domestic and self-care skills, community living skills and social skills. This program includes a component for elderly individuals with intellectual and other developmental disabilities. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

**Services supported by SNCARC through its affiliate Lifeworks:**

**Vocational Training and Job Placement Programs:**

*Lifeworks Employment Services* provides vocational rehabilitation for developmental

disabled persons age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

**Residential Programs:**

*Lifeworks Residential Programs* provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Norfolk residents who wish to visit or learn more about our programs or who wish to request services for someone challenged with intellectual or other developmental disabilities should contact us at (781) 762-4001.

Respectfully Submitted,  
Daniel J. Burke  
President and CEO

## DEPARTMENT OF VETERANS' SERVICES

Your local Veterans' Service Officer is committed to assist our needy veterans and dependents, with the same concern and compassion that the Commonwealth of Massachusetts Executive Office and the Massachusetts House and Senate had when aid and assistance programs for our veterans were first established in the Commonwealth in 1861.

Many reforms and changes have been made to improve the delivery of services. Today, with the continued support of the Commonwealth and its legislators, your Veterans' Service Officer is meeting the needs of our former service personnel.

Your Veterans' Service Officer administers many varied entitlement programs and for this reason, your local Department of Veterans' Services is considered a one-stop center.

In addition to the duties to aid, assist and advise, as stated in Chapter 115, Massachusetts General Law, your Veterans' Service Officer Counsels, files claims, and explores every avenue leading to the resources and revenue available for the veteran. The veteran or dependent of the veteran must be motivated to realize and be aware of his or her own assets. Where rehabilitation may be required, proper attention is given to that need, while treating the veteran or his dependent with dignity and courtesy. Our services to veterans and to their dependents are a record of which we are proud.

Your Veterans' Service Officer will continue to meet his responsibility to the taxpayer with diligence, keeping in mind that monies received from other resources will reduce the financial responsibility to the Town.

Major changes in Massachusetts General Law, Chapter 115, affecting all veterans within the Commonwealth of Massachusetts include:

1. We now have two State cemeteries - located in Agawam-Winchendon.
2. Reimbursement to cities and town, 75%. Reimbursement to each city and town 100% for

training programs for veterans service officers.

4. Increase in real estate tax abatement for certain disabled veterans.
5. Granting surviving spouse of certain disabled veterans the same real estate tax abatement that the veterans received while alive.
6. Increased annuity payments to \$2,000.00, including all 100% disabled veterans, gold star parents and gold star spouses of eligible deceased veteran's, c 115, sec 6a, 6b, and 6c.
7. An increase in Burial Allowance to \$2,000.00.
8. Peacetime Veterans now qualify for c115 State Benefits.
9. Established and funded a Women's Outreach Program.
10. Welcome Home Bonus - c130 Acts of 2005 - \$1,000.00--\$500.00.
11. Compilation of all veterans of all wars.
12. Established veterans web site

My thanks to the Board of Selectmen for their understanding of the needs of veterans and for their continued support to insure that those Veterans Service Department's justifiable monetary benefits are met. The Department of Veterans' Services and the Town will continue to fulfill the needs of those who served.

The Department of Veterans' Services will continue to provide service to our Veterans and their dependents, being aware of the fact that our services have constantly increased. It is, therefore, necessary to emphasize the quality of services and continue with our best effort to maintain an efficient and economical Veterans Assistance Program.

Respectfully submitted,  
Anthony J. Mastroianni  
Director

**Walpole Area Visiting Nurse Association  
Town of Norfolk  
2010 Annual Report**

The Walpole Area VNA completed the year 2010, with relative stability. The Walpole Area VNA is a Medicare and Medicaid Certified Agency. The quality of care is reflected in client satisfaction surveys and letters of appreciation from patients. Again, this year, the Walpole Area VNA received a Pinnacle Award for excellence in patient satisfaction and is ranked in the top 10% of benchmark agencies, nationwide.

The prevalence of H1N1 influenza proved to still be a challenge to the Walpole Area VNA and the Norfolk Board of Health in early 2010. Both organizations worked well together to plan for and provide the H1N1 vaccine to the targeted groups in an efficient and orderly fashion. This was accomplished by offering several flu clinics at a variety of times and locations. The practice and knowledge gained was transferred over to the seasonal flu clinic in late 2010.

The Walpole Area VNA provides programs in health promotion to all age groups in addition to traditional home health services. The three major components of the Health Promotion Program are:

**Health Maintenance for the Elderly:** Promotion of good health and maximum functioning for all residents over 60 years of age. Elderly residents, who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Home Health Program are seen on a periodic basis by a nurse at home. The goal of the program is to assess changes in physical condition, prevent complications and prevent unnecessary hospitalizations. Ambulatory residents are seen for physical assessment and health counseling at the senior citizen clinics, held at the Federated Church the third Wednesday of every month.

**Maternal / Child Health:** Promotion of the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period and the child rearing years. Services are provided by a maternal / child health nurse specialist and a lactation consultant, through home visits.

**Communicable Disease:** Prevention and control of communicable disease through case finding, education and provision of follow-up care, consistent with public health practice.

**Public Health:** Promotion of health awareness for the prevention of serious illnesses. Periodic hypertension, diabetes and bodyfat

screenings are held at the clinics and in the community. The annual flu clinic was held in November. The pneumonia vaccine was offered at the WAVNA office this year.

The Town of Norfolk Public health Statistics for 2010 are as follows:

SERVICE	VISITS
Home Visits/Health Maintenance	1
Maternal/Child Health Visits	0
Communicable Disease Follow-Up	38
Senior Citizen Clinics	78
Seasonal Flu Vaccine	203
Immunizations	2
Other Screenings	22

## CONSERVATION COMMISSION

The 2010 Norfolk Conservation Commission membership consisted of six dedicated volunteers who were appointed for three year staggered terms by the Board of Selectmen. A full board consists of seven members. The Commission meets twice monthly on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of the month.

The Commission's jurisdictional responsibilities are guided by the Norfolk Wetlands Protection Bylaw and Regulations and the State Wetlands Act (as most recently revised), their promulgated Regulations and the Department of Environmental Protection's Wetlands Program Policies. The Commission also acts as managers and stewards of open space in Norfolk.

The Commission's part time agent, Janet DeLonga, continues to maintain public office hours on Mondays and Thursday from 9:00 a.m. to 12:00 p.m. in the Conservation Office, Room 105C at the Town Hall.

During the 2010 calendar year, the Commission conducted public hearings for 13 wetland cases resulting in the issuance of 9 Orders of Conditions for projects ranging from septic repairs to residential additions as well as a proposed subdivision review. Four Determination of Applicability decisions were also rendered.

The Town Meeting approved the Commission's recommended revisions to the Norfolk Wetland Protection Bylaw in the fall of 2010.

In 2010, the Commission undertook and completed an outdoor education and recreation area at the Kunde Forest behind the H. Olive Day School. The area features handicapped accessible walking trails and play equipment, perennial gardens with educational signage, and picnic areas. The project coordinator was Commission member, John Weddleton, who donated countless hours of personal time and resources. The project was funded from monies from the Kunde Trust, and donations from local businesses and families. Much of

the engineering and planning was donated at cost or gratis. The formal dedication of the Kunde Conservation Park will occur in the spring of 2011.

The Commission also coordinated with the efforts of two Eagle Scout candidates who chose projects that enhanced and improved conservation managed land. Eagle Scout Ryan Bakinowski did an outstanding job at the Lind Conservation Farm by cleaning and enhancing the pedestrian access off Marshall Street and installing signage on the trails. Eagle Scout candidate Will Chadwick has chosen the task of enhancing the pedestrian access to the Kunde Conservation parcel off Tucker Road. This project will commence in 2011.

At present the Commission is working with the Recreation Department on plans to enhance the Town Pond area off Main Street. A proposal is being considered to provide parking and picnic areas as well as fishing platforms.

## BOARD OF ASSESSORS

The sales that occurred in Calendar Year 2009 were inspected during Calendar Year 2010 to establish the assessment for all properties in town as of January 1, 2010.

The average assessed value of commercial property, industrial property and single family homes all increased in value between 2009 and 2010. The total value for all taxable property in Norfolk for Fiscal Year 2010 was \$1,501,202,458. This reflects an increase of approximately 2.3% over the total value for Fiscal Year 2009 of \$1,467,942,722.

The tax rate for Fiscal Year 2010 was \$14.07 per \$1,000 of property valuation.

The Board of Assessors with the assistance of the office staff continued to update the website and make more information available to the public. We also continued our cyclical inspection of a portion of all properties in town.

Mrs. Patricia Salamone served as Chair of the Board of Assessors with Kathleen Mullineaux and Andrew Bakinowski serving as members of the Board.

As we start another year, the Board of Assessors and its staff will continue to serve the community and the residents of Norfolk in a professional manner.

Please visit our website at [www.virtualnorfolk.org](http://www.virtualnorfolk.org).

**TOWN TREASURER/ COLLECTOR**

Two full-time and two part-time employees staff the Town Treasurer/Collector's Office. In addition to the Town Treasurer/Collector, there is an Assistant Town Treasurer/Collector and two Revenue Collectors.

Tax related duties and responsibilities focus on billing and collecting real estate and personal property taxes, water payments and motor vehicle taxes. Those collections for the calendar year 2010 amounted to approximately \$22,607,800.00 in tax revenues via online, lockbox, mail and counter payments.

Other tax related responsibilities include the processing of municipal lien certificates, good standing approvals, tax refunds. We collect delinquent taxes and water bills by utilizing demand billings, water liens, deputy collections, tax title takings and foreclosures.

The office is also responsible for the receiving of all Town funds, funding and mailing vendor checks for all Town expenditures, investing all Town funds, short and long-term borrowing and the processing of payroll for 350 plus full and part-time employees.

Currently we have on our electronic online payment process, the capability to pay recreation fees along with real estate taxes, motor vehicle taxes, personal property taxes, elementary education fund donations, three school tuition fees, bus fees and water payments. We will continue to assess our needs for future online payment options.

I would like to thank Anne Marie, Karen & Kim for all their hard work and dedication during the year.

Finally, I would like to thank all the Town Departments and the citizens of the community for their continued support given to us through out the year.

Respectfully Submitted,  
Cheryl Kelley, Town Treasurer/Collector

**TOWN ACCOUNTANT  
FINANCE DEPARTMENT**

For the first time in three years, the Town Accountant's office is now operating at full staff. With local revenues were down this year along with deep budget cut in local aid from the state, through careful budget management by town department heads we had free cash certified for Fiscal Year 2010 in the amount of \$348,080. The greater portion of the free cash was used to fill the budget gap of the snow and ice account and to reduce the Town of Norfolk's tax rate for the 2011.

I am including a copy of the Fiscal Year 2010 Town of Norfolk's General Fund and School Budgets

Respectfully submitted,  
Julianne Siewko, Town Accountant

FINANCIALS GENERAL FUND AND SCHOOL FISCAL YEAR 2011

GENERAL FUND EXPENSES 2010

	ORIGINAL APPROP	TRANFRS REVISED	YTD EXPEND	AVAILABL PCT BUDGET USED		
	1	0	1	0		
	50	0	50	20		
				1		
				30		
				0 %		
				40 %		
011141 MODERATOR SALARIES	194340	0	194340	191821.42	2518.58	98.7 %
011142 MODERATOR EXPENSES	28489	-2228	26261	15963.58	10297.42	60.8 %
011221 SELECTMEN/TOWN ADMIN SALARIES	422064	-11500	410564	408321.61	2242.39	99.5 %
011222 SELECTMEN/TOWN ADMIN EXPENSES	176000	651	176651	156958.84	19692.16	88.9 %
011301 FIN DEPART SALARIES	0	28507	28507.03	21659.31	6847.72	76 %
011302 FIN DEPART EXPENSES	6412	-4000	2412	2363.28	48.72	98 %
011306 FINANCE ENCUMBRANCE	5223	350	5573	5289.48	283.52	94.9 %
011311 ADVISORY BOARD SALARIES	50000	-50000	0	0	0	0 %
011312 ADVISORY BOARD EXPENSES	26500	0	26500	26393.24	106.76	99.6 %
011322 ADVISORY BOARD RESERVE	71000	10400	81400	25669.65	55730.35	31.5 %
011412 ASSESSORS EXPENSES	0	14440	14440.21	14440.21	0	100 %
011412 ASSESSORS EXPENSES	400	200	600	600	0	100 %
011512 TOWN COUNSEL EXPENSES	4000	-4000	0	0	0	0 %
011516 TOWN COUNSEL ENC	66962	-15040	51922	49635.34	2316.66	95.5 %
011522 PERSONNEL BOARD EXPENSES	10000	10000	20000	11650.75	8349.25	58.3 %
011551 INFORMATION TECHNOLOGY SALARY	92764	0	92764	90014.84	2749.16	97 %
011552 INFORMATION TECHNOLOGY EXPENSE	9000	0	9000	7557.82	1442.18	84 %
011582 TAX TITLE FORECLOSURE EXPENSES						
011582 TAX TITLE FORECLOSURE EXPENSES						
011611 TOWN CLERK SALARIES						
011612 TOWN CLERK EXPENSES						

011621 ELECTIONS SALARIES	3510	10000	13510	13506.2	3.8	100 %
011622 ELECTIONS EXPENSES	8980	3000	11980	10684.4	1295.6	89.2 %
011701 LAND USE DEPARTMENT SALARIES	119071	0	119071	116241.29	2829.71	97.6 %
011702 LAND USE DEPARTMENT EXPENSE	16882	-5308	11574	7908.97	3665.03	68.3 %
011712 CONSERVATION COMM EXPENSES	10500	0	10500	10483	17	99.8 %
011752 PLANNING BOARD EXPENSES	36000	0	36000	10800	25200	30 %
011762 ZONING/APPEALS BOARD EXPENSES	60	0	60	0	60	0 %
011772 PERM BLDG COMM. EXPEN	300	-300	0	0	0	0 %
011902 TOWN HALL FAC MAN	135000	-1500	133500	137586.44	-4086.44	103.1 %
011903 OLD TOWN HALL FAC MAN	8650	-20	8630	5149.46	3480.54	59.7 %
011905 COUNCIL ON AGING FAC MAN	45000	-1000	44000	44592.12	-592.12	101.3 %
011906 FAC-TOWN HALL ENCUMBRANCE	0	14215	14215	14215	0	100 %
011907 FIRE/POLICE STATION FAC MAN	120000	-8000	112000	97540.39	14459.61	87.1 %
011909 LIBRARY FAC MAN	96400	-1000	95400	100627.33	-5227.33	105.5 %
011921 FACILITIES MANAGEMENT SALARY	43463	0	43463	43192.84	270.16	99.4 %
011922 FACILITIES MANAGEMENT EXPENSE	3500	0	3500	3319.4	180.6	94.8 %
011952 TOWN REPORT	3200	0	3200	1568.97	1631.03	49 %
012101 POLICE SALARIES	1617428	-4000	1613428	1542018.88	71409.12	95.6 %
012102 POLICE EXPENSES	105555	0	105555	94318.79	11236.21	89.4 %
012106 POLICE ENCUMBRANCE	0	52626	52625.74	39549.3	13076.44	75.2 %
012201 FIRE SALARIES	1073365	12186	1085551	1062578.89	22972.11	97.9 %
012202 FIRE EXPENSES	113116	-6186	106930	105530.05	1399.95	98.7 %
012206 FIRE ENCUMBRANCE	0	15000	15000	15000	0	100 %
012251 DISPATCH SALARIES	198315	0	198315	189726.98	8588.02	95.7 %
012252 DISPATCH EXPENSES	6150	0	6150	3935.61	2214.39	64 %
012256 DISPATCH ENCUMBRANCE	0	715	715	574.02	140.98	80.3 %
012312 AMBULANCE BILLING	15000	0	15000	15000	0	100 %

012411 BUILDING DEPARTMENT SALARIES	181765	5122	186887	185640.64	1246.36	99.3 %
012412 BUILDING DEPARTMENT EXPENSES	6000	0	6000	6000	0	100 %
012442 WEIGHTS AND MEASURES EXPENSES	800	0	800	750	50	93.8 %
012911 EMERGENCY MANAGEMENT SALARIES	700	0	700	700	0	100 %
012912 EMERGENCY MANAGEMENT EXPENSES	900	0	900	0	900	0 %
012921 ANIMAL CONTROL SALARIES	38792	1540	40332	40331.2	0.8	100 %
012922 ANIMAL CONTROL EXPENSES	4000	0	4000	1991.31	2008.69	49.8 %
012961 ANIMAL INSPECTOR SALARIES	2194	0	2194	2193.96	0.04	100 %
012962 ANIMAL INSPECTOR EXPENSES	50	0	50	0	50	0 %
013012 EDUCATION - KING PHILIP	6863914	-31045	6832869	6824896.59	7972.41	99.9 %
013022 EDUCATION - TRI COUNTY	379912	-955	378957	374628	4329	98.9 %
014101 DPW ADMIN SALARIES	178022	0	178022	175697	2325	98.7 %
014102 DPW ADMINISTRATION EXPENSES	83176	170	83345.8	66517.21	16828.59	79.8 %
014201 HIGHWAY DEPT SALARIES	128125	1345	129469.82	125404.01	4065.81	96.9 %
014202 HIGHWAY DEPT EXPENSES	109792	-13720	96072	93118.55	2953.45	96.9 %
014206 HIGHWAY DEPT ENCUMBRANCE	0	9436	9436	9436	0	100 %
014221 GROUNDS MAINTENANCE SALARIES	130579	-15970	114608.73	113700.45	908.28	99.2 %
014222 GROUNDS MAINTENANCE EXPENSES	32331	22205	54535.8	47810.73	6725.07	87.7 %
014226 GROUNDS MAINT ENCUMBRANCE	0	1900	1900	0	1900	0 %
014232 SNOW AND ICE EXPENSES	123647	164855	288502	337639.35	-49137.35	117 %
014242 STREET LIGHTING EXPENSES	40578	0	40578	36396.37	4181.63	89.7 %
014251 VEHICLE MAINT SALARIES	128638	987	129624.57	126728.89	2895.68	97.8 %
014252 VEHICLE MAINT EXP	89068	0	89068	83022.5	6045.5	93.2 %
014256 VEHICLE MAINT ENCUMBRANCE	0	12089	12089	12089	0	100 %
014262 TOWN VEHICLE FUEL EXPENSES	100984	0	100984	74534.3	26449.7	73.8 %
014331 TRANSFER STATION SALARIES	199142	-15895	183247.28	175978.15	7269.13	96 %

014332 TRANSFER STATION EXPENSES	152987	-13500	139487	133161.02	6325.98	95.5 %
014336 TRANSFER STATION ENCUMBRANCES	0	8164	8163.84	6970.95	1192.89	85.4 %
014342 LANDFILL EXPENSES	85776	0	85776	79112.8	6663.2	92.2 %
014346 LANDFILL ENCUMBRANCE	0	4115	4115	4114.5	0.5	100 %
014911 CEMETERY COMM SALARIES	22680	-9853	12827	12827	0	100 %
014912 CEMETERY COMM EXPENSES	6113	-2000	4113	2068.86	2044.14	50.3 %
014916 CEMETERY COMM ENCUMBRANCE	0	1394	1394.35	1394.35	0	100 %
014921 CUST. VETERAN GRAVES SALARIES	700	0	700	700	0	100 %
014922 CUST. VETERAN GRAVES EXPENSE	1550	0	1550	1080.06	469.94	69.7 %
014931 TREE WARDEN SALARIES	0	0	0	0	0	0 %
014936 TREE WARDEN ENCUMBRANCE	0	3694	3694	3694	0	100 %
015122 BOARD OF HEALTH EXPENSES	17603	0	17603	15809.61	1793.39	89.8 %
015402 HUMAN SERVICES SPECIAL PROGRAM	4025	0	4025	4025	0	100 %
015411 COUNCIL ON AGING SALARIES	102152	0	102152	97081.78	5070.22	95 %
015412 COUNCIL ON AGING EXPENSES	8838	-88	8750	8096.92	653.08	92.5 %
015431 VETERAN'S SERVICES SALARIES	5700	0	5700	5700	0	100 %
015432 VETERAN'S SERVICES EXPENSES	3000	0	3000	2315.18	684.82	77.2 %
016101 LIBRARY SALARIES	331023	-7962	323061	320970.35	2090.65	99.4 %
016102 LIBRARY EXPENSES	115145	3500	118645	118645	0	100 %

016301 RECREATION SALARIES	70265	0	70265	70265	0	100 %
016302 RECREATION EXPENSES	300	0	300	300	0	100 %
016912 HISTORICAL COMMISSION EXP	250	0	250	249.63	0.37	99.9 %
016922 TOWN CELEBRATIONS EXP	600	0	600	600	0	100 %
017112 RETIREMENT OF LT DEBT / PRINC	250749	33298	284046.52	284046.52	0	100 %
017113 BAN PRINCIPAL	6306	-6306	0	0	0	0 %
017122 INTEREST ON LONG-TERM DEBT	105503	-9137	96366.28	90681.7	5684.58	94.1 %
017133 BAN INTEREST	34336	-7856	26480.03	43758.97	-17278.94	165.3 %
017152 OTHER DEBT COSTS	14610	-5000	9610.48	5251.65	4358.83	54.6 %
017212 EXCLUDED DEBT PRINC	553000	200	553200	553200	0	100 %
017222 EXCLUDED DEBT INTEREST	159874	-10199	149674.69	139549.69	10125	93.2 %
018202 STATE ASSESSMENTS	330948	0	330948	330668	280	99.9 %
018332 STATE ASSESSMENT- TUITION	102587	0	102587	89291	13296	87 %
019122 EMPLOYEE BENEFITS	3004195	-80000	2924195	2893133.43	31061.57	98.9 %
019122 EMPLOYEE BENEFITS	0	579	579	579	0	100 %
019126 UNEMPLOYMENT ENCUMBERED	320169	-80000	240169	240065	104	100 %
019452 BUILDING AND LIABILITY INS	0	0	0	114.6	-114.6	100 %
019922 TRANSFER TO SPECIAL REVENUE FU	0	0	0	4979	-4979	100 %
019962 TRANSFER TO TRUST AND AGENCY F	0	0	0	0	0	100 %
GRAND TOTAL GENERAL FUND	19576743	23314	19600057.2	19,193,682.48	406374.7	97.9 %
0300 - SCHOOL	9799314	-29273	9770040.81	9,667,695.56	102345	99%

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County:

**GREETINGS:**

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, 3 and 4, to assemble in the designated polling places in the H. Olive Day School, 232 Main Street, Norfolk, Massachusetts, on Tuesday, May 3, 2011, at 7:00 a.m., for the election of town officers under ARTICLE 1 of the Annual Town Meeting; and thence to meet on Tuesday, May 10, 2011 at 7:00 p.m. at the King Philip Middle School, 18 King Street, Norfolk, Massachusetts 02056, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2, viz:

**ARTICLE 1**

**Submitted by Town Clerk**

To choose by ballot the following officers: one Moderator for a one-year term; one Town Clerk for a three-year term; one Selectman for a three-year term; one Assessor for a three-year term; one Board of Health member for a three-year term; one Housing Authority member for a five-year term; one Library Trustee for a three-year term; two Planning Board members each for a three-year term; two Recreation Commission members each for a three-year term; two Norfolk School Committee members each for a three-year term; two King Philip Regional School Committee members, one for a three-year term and one for a one-year unexpired term; and two Constables each for a three-year term.

**ARTICLE 2**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

**ARTICLE 3**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2011; or take any other action relative thereto.

**ARTICLE 4**

**Submitted by the Town Administrator**

To see if the Town will vote to amend the Town of Norfolk Personnel Bylaws Schedule B. COMPENSATION SCHEDULE by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2011; or take any other action relative thereto.

**ARTICLE 5**

**Submitted by the Board of Selectmen**

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2011; or take any other action relative thereto. (Operating Budget)

**ARTICLE 6**

**Submitted by the Board of Selectmen**

To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto. (Operating Budget)

**ARTICLE 7**

**Submitted by the Board of Selectmen**

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

**ARTICLE 8**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget)

**ARTICLE 9**

**Submitted by the Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen, to advertise in a local newspaper and sell at public sale, on such terms and conditions as it may deem in the best interests of the Town, all or a portion of the property known as "Old Town Hall" and located at 100 Main Street, subject to the Town reserving an easement for access to "Town Pond" and furthermore subject to developing a transition strategy to relocate the Recreation Department, such sales to be made on behalf of the inhabitants of the Town of Norfolk,; or take any other action relative thereto.

**ARTICLE 10**

**Submitted by Petition**

To see if the Town will vote to approve an amendment to decrease the percentage of tax revenue contribution to the Community Preservation Commission from three percent (3%) to one percent (1%).

**ARTICLE 11**

**Submitted by the Energy Committee**

To see if the Town will vote to adopt the "Stretch Energy Code" set forth in the State Building Code at 780 CMR 120.AA (i.e., Appendix 120.AA), as may be amended from time to time, and to amend the Town of Norfolk General By-laws by inserting a new Section 11 under ARTICLE VII, Land Use and Resource Protection, entitled "Stretch Energy Code" as set forth below:

**Section 11. Stretch Energy Code**

**A. Adoption.** The Town of Norfolk has adopted the provisions of 780 CMR 120.AA (i.e., Appendix 120.AA of the State Building Code or the "Stretch Energy Code"), as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.

**B. Purpose.** The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code otherwise set forth under the State Building Code.

or take any other action relative thereto.

**ARTICLE 12**

**Submitted by the Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, a sight line easement upon property known as 83 Myrtle Street, located at the intersection of Myrtle Street and Miller Street, described in a deed recorded with the Norfolk Registry of Deeds in Book 24821, Page 235, identified as Assessor's Map 9, Parcel 6, Lot 12, said easement area comprising 1,162.89 square feet, more or less, as shown on a plan entitled "Available Intersection Sight Distance with Permanent Easement Acquisition," on file with the Town Clerk, and to raise and appropriate or appropriate by transfer from available funds a sum of money to acquire said sight line easement; or take any other action relative thereto.

**ARTICLE 13**

**Submitted by the Town Administrator,  
Police Chief and DPW Director**

To see if the Town will vote to amend ARTICLE X of the Town of Norfolk General Bylaws ("Police Regulations") by inserting at the end thereof the following new Section, sequentially numbered;

**Placing Snow, Ice and Water on Public Property**

No person, other than an employee or other person in the service of the Commonwealth of Massachusetts or the Town of Norfolk shall direct, discharge, dump, shovel, pile, push, blow, plow or deposit snow, ice, or water under conditions where water would be subject to freezing onto, into or across any public way, including sidewalks or public property, or cause, direct, sanction or authorize any such activity involving snow, ice, or water on a public way or public property. Violations of this section shall be subject to a fine of one hundred dollars (\$100) for each violation.

or take any other action relative thereto.

**ARTICLE 14**

**Submitted by the Town Administrator**

To see if the Town will vote to amend ARTICLE III of the Town of Norfolk General Bylaws ("Committees") by replacing the last sentence of Section 2, Paragraph B with the following:

Furthermore, for all Town Meetings, recommendations of the Advisory Committee shall be available at Town Hall and the Norfolk Public Library and a copy of the recommendations shall be posted on the Town's website not less than five (5) days, or ten (10) days in the case of a Special Town Meeting, before the day appointed for the same.

or take any other action relative thereto.

Existing Language:

Furthermore, for all Town Meetings, a copy of the warrant and the recommendations of the Advisory Committee shall be delivered to each residence prior to the Town Meeting.

**ARTICLE 15**

**Submitted by the Town Administrator**

To see if the Town will vote to amend ARTICLE V of the Town of Norfolk General Bylaws ("Records and Reports") by replacing Section 3 with the following:

Section 3. Printing of the Annual Reports

Prior to June 30th, the Board of Selectmen shall annually cause to be printed and made available to the taxpayers of the Town, the reports of the various officers and boards of the Town and reports upon such matters as are directed by the Town and these bylaws.

or take any other action relative thereto.

**ARTICLE 16**

**Submitted by the Town Administrator**

To see if the town will vote to amend ARTICLE X of the Town of Norfolk General Bylaws ("Police Regulations") by inserting at the end thereof the following new Section, sequentially numbered;

Off Road Recreational Vehicles and Snow Mobiles

No more than 2 off road recreational vehicles or snow mobiles may be operated on a parcel of land at one time. All such vehicles must be operated at a noise level not to exceed 84 decibels. No such vehicle may be operated closer than 25 feet of an abutting property and may only be operated between 9 am and 6 pm Monday to Friday and 10 am to 5 pm Saturday, Sunday and Holidays. Violations of this section shall be subject to a fine of (\$50) for a first offense, (\$100) for a second offense and (\$200) for a subsequent offense.

or take any other action relative thereto.

**ARTICLE 17**

**Submitted by the Town Administrator**

To see if the Town will vote to amend Section M, subsection M.2 Definitions, paragraph entitled "Designated Location" of the Town of Norfolk Zoning Bylaws by inserting the following:

“, Assessors Map 9, Block 32, Lot 33, Assessors Map 9, Block 32, Lot 7, Assessors Map 9, Block 32, Lot 76, Assessors Map 9, Block 32, Section 19, Assessors Map 9, Block 32, Section 17 “

after the words "Assessors Map 03, Block 32, Lot 32"; and

To see if the Town will vote to amend Section M, subsection M.2 Definitions, paragraph entitled "Solar Energy Overlay District" of the Town of Norfolk Zoning Bylaws inserting the following:

“, Assessors Map 9, Block 32, Lot 33, Assessors Map 9, Block 32,  
Lot 7, Assessors Map 9, Block 32, Lot 76, Assessors Map 9, Block 32,  
Section 19, Assessors Map 9, Block 32, Section 17”

after the words "Assessors Map 03, Block 32, Lot 32"

or take any other action relative thereto.

**ARTICLE 18**

**Submitted by the Town Administrator**

To see if the Town will vote to transfer from the Board of Selectmen for general municipal purposes to the Board of Selectmen for general municipal purposes and for the purpose of leasing, the parcel of land having approximately eleven acres, being shown on the Assessors Map as Parcel 9-32-19, being the land acquired by Order of Taking recorded with the Norfolk County Registry of Deeds in Book 14731, Page 498 and shown as Plan No. 228 of 2000 in Plan Book 474, and to authorize the Board of Selectmen to lease all or any portion of said land from time to time by one or more leases for such term of years up to fifty years and for such consideration as the Selectmen shall determine, for the purpose of a solar array for electric power generation and distribution, and to authorize the Selectmen to grant such easements and rights of entry over said land, for utility and access and ingress purposes as necessary to construct and operate such a solar array; or take any other action relative thereto and

To see if the Town will vote to transfer from the Board of Selectmen for water protection purposes to the Board of Selectmen for general municipal purposes and for the purpose of leasing, the parcel of land having approximately 32 acres, being shown on the Assessors Map as Parcel 9-32-17, being the land acquired by Order of Taking recorded with the Norfolk County Registry of Deeds in Book 4690, Page 548, and to authorize the Board of Selectmen to lease all or any portion of said land from time to time by one or more leases for such term of years up to fifty years and for such consideration as the Selectmen shall determine, for the purpose of a solar array for electric power generation and distribution, and to authorize the Selectmen to grant such easements and rights of entry over said land, for utility and access and ingress purposes as necessary to construct and operate such a solar array; or take any other action relative thereto.

**ARTICLE 19**

**Submitted by the Community Preservation Committee**

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Open Space Reserves, \$15,000 for the purpose of conducting a recreational feasibility study and conceptual drawings that propose to utilize the approximate land area known as Gump's Farm (consisting of 22.35 acres, more or less, identified as Assessor's Map 14, Block 48, Lot 2-1) for purposes consistent with the Community Preservation Act; or take any other action relative thereto.

**ARTICLE 20**

**Submitted by the Community Preservation Committee**

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Open Space Reserves, \$16,000 for the establishment of cement bounds at the property known as Gump's Farm (consisting of 22.35 acres, more or less, identified as Assessor's Map 14, Block 48, Lot 2-1); or take any other action relative thereto.

**ARTICLE 21**

**Submitted by the Board of Selectmen**

To see if the Town will vote to amend the Norfolk Zoning Bylaw by deleting the words "and setbacks" after the words rear setbacks in section **D.1 Basic Requirements** so that it will read:

All applicants for new Residential Dwellings (excluding additions, accessory buildings and septic systems) hereinafter constructed shall be prohibited from cutting down any trees within the side or rear setbacks set forth in Section E.1.b or within the soil absorption system setbacks set forth in 310 CMR 15.00, unless relief is granted by a special permit by the Zoning Board of Appeals. This prohibition shall remain in effect until the occupancy permit has been issued.

**Existing Bylaw Reads:**

All applicants for new Residential Dwellings (excluding additions, accessory buildings and septic systems) hereinafter constructed shall be prohibited from cutting down any trees within the side or rear setbacks and setbacks set forth in Section E.1.b or within the soil absorption system setbacks set forth in 310 CMR 15.00, unless relief is granted by a special permit by the Zoning Board of Appeals. This prohibition shall remain in effect until the occupancy permit has been issued.

or take any other action relative thereto.

**ARTICLE 22**

**Submitted by the Planning Board**

To see if the Town will vote to amend Section 1.7.a Allowed Uses of the Zoning Bylaw by adding the following, in alphabetical order:

Residential DWELLING UNITS located above the ground floor of BUILDINGS provided that the ground floor is constructed for, and limited to, business or commercial uses prior to residential occupancy.

or take any other action relative thereto.

**ARTICLE 23**

**Submitted by the Community Preservation Committee**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, Section 5, to appropriate the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee; or take any other action relative thereto.

**ARTICLE 24**

**Submitted by the Community Preservation Committee**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to

2. 16

reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2012 Community Preservation Fund revenues for the future appropriation of Open Space creations, acquisition and preservation; or take any other action relative thereto.

**ARTICLE 25** **Submitted by the Community Preservation Committee**  
To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2012 Community Preservation Fund revenues for the future appropriation of Affordable Housing creations, preservation and support; or take any other action relative thereto.

**ARTICLE 26** **Submitted by the Community Preservation Committee**  
To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2012 Community Preservation Fund revenues for the future appropriation towards the acquisition, preservation, rehabilitation and restoration of Historic Resources; or take any other action relative thereto.

**ARTICLE 27** **Submitted by the Community Preservation Committee**  
To see if the Town will vote to appropriate and transfer from the Community Preservation Fund an amount not to exceed \$50,000 for the purpose of acquiring, creating, and/or supporting community housing to fund an affordable housing purchase price subsidy program for income-eligible individuals and households, with a preference for Norfolk residents and others with Norfolk ties including municipal employees, and to authorize the Board of Selectmen to acquire affordable housing restrictions on properties purchased with the use of such funds, meeting the requirements of G.L. Chapter 44B, §12 and G.L. Chapter 184, §§ 31-33; or take any other action relative thereto.

**ARTICLE 28** **Submitted by the Community Preservation Committee**  
To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, an amount not to exceed \$300,000, with \$100,000 coming from the Affordable Housing reserve and \$200,000 coming from Undesignated reserves, to be transferred to the Municipal Affordable Housing Trust Fund, subject to a grant agreement between the Town and the Municipal Affordable Housing Trust, in such form as the Board of Selectmen deems appropriate, for the purpose of acquiring, creating and/or supporting community housing, and authorize the Board of Selectmen to acquire affordable housing restrictions, meeting the requirements of G.L. Chapter 44B, § 12 and G.L. Chapter 184, §§ 31-33, to ensure that property acquired using CPA funds continue to be used for affordable housing in perpetuity; to be used to create affordable housing in the Town of Norfolk; or take any other action relative thereto.

**ARTICLE 29** **Submitted by the Board of Selectmen**  
To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow

or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

### **ARTICLE 30**

### **Submitted by the Board of Selectmen**

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, §53 E \_\_\_, to reauthorize the following revolving funds for Fiscal Year 2012 at the limits set forth below:

(1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.

(2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.

(3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.

(4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5,000); or take any other action relative thereto.

(5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5,000); or take any other action relative thereto.

(6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.

(7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.

(8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.

(9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

**ARTICLE 31**

**Submitted by the Library Trustees**

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E , to authorize the use of a revolving fund for the Public Library to receive funds remitted for the processing of passports, to be expended under the direction of the Board of Library Trustees for fees and expenses associated with processing of passports and other related purposes deemed appropriate by the Trustees (limit: \$5,000); or take any other action relative thereto.

**ARTICLE 32**

**Submitted by the Chief of Police**

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E , to authorize the use of a revolving fund to be credited with receipts collected from charges to private parties or entities for police details involving the use of a police vehicle at construction sites, to be expended for the express purpose of vehicle replacement within the Police Department, under the authority of the Police Chief of the Town of Norfolk (limit: \$50,000); or take any other action relative thereto.

**ARTICLE 33**

**Submitted by the Community Preservation Committee**

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Historical Reserves, \$5,150 for the restoration of a painted plaster mural from Misty Meadow Farm painted by Emily Jacques and purchase of a descriptive plaque; or take any other action relative thereto.

**ARTICLE 34****Submitted by the Board of Assessors**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, an amount of \$121,000 to hire an outside vendor for measure and list services for 3,100 residential properties and for measure and list services for 140 commercial, industrial and exempt properties; or take any other action relative thereto.

**ARTICLE 35****Submitted by the Town Accountant**

To see if the Town will vote to accept Section 20 of Chapter 32B of the General Laws, in order to allow the establishment of a separate Trust fund to be known as an Other Post Employment Benefits Liability Trust Fund for the accumulation of funds to reduce the unfunded actuarial liability of health care and other post-employment benefits for retired employees, under the authority of the Town Administrator, and further to see if the Town will vote to appropriate a sum of money to fund such trust; or take any other action relative thereto.

**ARTICLE 36****Submitted by the Board of Selectmen**

To see if the Town will vote to rescind the following amount that were authorized to be borrowed, but which are no longer needed for the purpose for which they were initially approved; or take any other action relative thereto:

<b>Date of Vote</b>	<b>Warrant Article</b>	<b>Unissued Amount</b>	<b>Purpose</b>
5/12/2009	#13	\$ 175,000	Public Safety Design
5/18/2010	# 30	\$ 500,000	Solar Electricity Generating Facility

**ARTICLE 37****Submitted by the DPW Director**

To see if the Town will vote to allow the Water Division to transfer the sum of \$40,000 to pay costs of maintenance and repairs to the Gold Street and Spruce Road wells, from unexpended Water Department accounts; or take any other action relative thereto:

<b>Date of Vote</b>	<b>Warrant Article</b>	<b>Amount to Transfer</b>	<b>Purpose</b>
11/10/2009	#11	\$40,000	Pump testing and Well Construction

**ARTICLE 38****Submitted by the Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

**ARTICLE 39****Submitted by the Board of Selectmen**

To see if the Town will vote to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds

from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting; or take any other action relative thereto.

**ARTICLE 40**

**Submitted by the Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required; or take any other action relative thereto.

**ARTICLE 41**

**Submitted by the Board of Selectmen**

To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easements as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

**ARTICLE 42**

**Submitted by the Board of Selectmen**

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

