



NORFOLK  
MASSACHUSETTS  
ANNUAL REPORT - 2014

**Cover: Norfolk Community Park**  
**Photo by Jack Hathaway**

# TOWN OF NORFOLK 144th ANNUAL REPORT



Year Ending December 2014

# *IN MEMORIAM*

*Arthur H. Marshall*

*January 16, 2014*

Data Collector 1994 - 2009

*Mary E. Power*

*January 28, 2014*

Historical Commission 1996-2004

*Reeve E. Boulter, Jr.*

*February 3, 2014*

Special Police Officer

Highway Department Foreman – 1966-1988

Norfolk Fire Dept. – Firefighter/Captain 1965 - 1987

*Helenmarie Diamond*

*March 21, 2014*

Fire Secretary 1984-1985

Police Administrative Assistant 1985 - 1998

*Charlotte Gallagher*

*November 02, 2014*

Fire Department Clerk 1981-1982

Special Police Officer 1981

*Charles Groff*

*December 12, 2014*

War Memorial Study Committee 1973

Council on Aging 2001-2008

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**ELECTED OFFICERS**

	TERM EXPIRES
<b>MODERATOR</b> Jason Talerman	2015

**BOARD OF SELECTMEN**

Scott Bugbee	2015
James C. Lehan	2016
Jeffrey Palumbo	2017

**TOWN CLERK**

Carol Greene	2017
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**BOARD OF ASSESSORS**

Andrew Bakinowski	2015
Kathleen Mullineaux	2016
Patricia J. Salamone	2017

**BOARD OF HEALTH**

Thomas Gilbert	2015
Jeffrey Kane	2016
Cheryl Dunnington	2017

**LIBRARY TRUSTEES**

Kumkum Malik	2015
Kenneth W. Nelson	2016
Glenn Hill	2017

**HOUSING AUTHORITY**

Elizabeth Lehan	2015
Bonnie Dittrich – appointed	2015
William Crane – resigned	2016
Herbert Mores	2017
Robert Shannon	2018

**PLANNING BOARD**

Michelle Maheau	2015
Jeffrey Palumbo	2016
Walter Byron	2016
Steven G. McClain	2017
John Weddleton	2017

**RECREATION COMMISSION**

Kenneth Lawrence	2015
Liza Carreiro	2016
Todd Lindmark	2016
Thomas Terpstra	2017
R. Kevin Doolin	2017

**NORFOLK SCHOOL COMMITTEE**

Mark Flaherty	2015
Jeffrey Chalmers	2015
Shawn Dooley – resigned	2016
Thomas Doyle	2016
Jeffrey Curry	2017
Paul Cochran Jr.	2017

**KING PHILIP REGIONAL SCHOOL COMMITTEE**

Michael Gee	2015
Noelle Tonelli	2017

**CONSTABLES**

Richard Bremilst - resigned	
Mark Flaherty	2016
Paul Terrio	2017

**APPOINTED TOWN OFFICERS****MODERATOR APPOINTMENTS****ADVISORY COMMITTEE**

David Benton	2015
Arlie Sterling	2015
Arthur Frontczak	2015
Patrick Snead	2016
Al Butters	2016
Lisa Keating	2016
Josh Dalton	2016
Angela Wayne	2017
Richard Stillman	2017

**BOARD OF HEALTH APPOINTMENTS****BOARD OF HEALTH AGENTS**

Betsy Fijol	2015
Tom Houston	2015
Wade Saucier	2015
Carol Greene	2015
Hilary Cohen	2015
Ed Nolan	2015

**SANITARIAN**

Mark Oram	2015
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**FINANCE DIRECTOR APPOINTMENTS****TREASURER /COLLECTOR**

Cheryl A. Kelley
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**ASSISTANT TREASURER**

Anne Marie Duggan
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**CHIEF ASSESSOR**

John Neas
-----------

**TOWN ACCOUNTANT**

Julianne Siewko
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**ASSISTANT TOWN ACCOUNTANT**

Mary Noris
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**LIBRARY TRUSTEE APPOINTMENTS****DIRECTOR OF LIBRARIES**

Robin A. Glasser
------------------

**ASSOCIATE DIRECTOR**

Sarina Bluhm
--------------

**INFORMATION TECHNOLOGY**

John Spinney
--------------

**YOUTH SERVICES LIBRARIAN**

Marissa Antosh

**EARLY CHILDHOOD RESOURCE CENTER**

Connie Jones

**TECHNICAL SERVICES**

Kathy Astley

**LIBRARY ASSOCIATES**

Courtney Allen  
Anne Czarnowski  
Tamara Dalton  
Emily Ellen  
Carolyn Iacoviello  
Deborah McKinney  
Alice Talerman  
Sarah Ward

**TOWN CLERK APPOINTMENT**

**ASSISTANT TOWN CLERK**

Amy Brady

**JOINT BOARD OF SELECTMEN  
CHAIRMAN, MODERATOR AND  
SCHOOL COMMITTEE CHAIRMAN  
APPOINTMENT**

**TRI-COUNTY VOCATIONAL TECHNICAL  
SCHOOL COMMITTEE**

Kathi Hamilton

**BOARD OF SELECTMEN  
APPOINTMENTS**

**TOWN ADMINISTRATOR**

Jack Hathaway

**TOWN COUNSEL**

Kopelman and Paige, P.C.

**TOWN ADMINISTRATOR  
APPOINTMENTS**

**POLICE DEPARTMENT**

**CHIEF OF POLICE**

Charles H. Stone, Jr.

**DEPUTY CHIEF**

Jonathan M. Carroll, Sr.

**LIEUTENANT**

Paul J. Murphy

**SERGEANTS**

Timothy P. Heinz  
David R. McConnell  
Robert J. Shannon  
Kevin Roake

**REGULAR POLICE OFFICERS**

Thomas G. Degnim  
David J. Eberle  
Glen R. Eykel  
Nathan Fletcher  
Susan Fornaciari  
David J. Holt  
Winslow Karlson, III, retired  
James O. Meneses  
Michelle Palladini  
Stephen K. Plympton  
Eric Van Ness

**RESERVE POLICE OFFICERS**

George Bent  
Kerri Brown  
Robert Forsythe  
James Hazeldine  
Robert Holst  
Koren Kanadianian  
James Lorusso  
Daniel Morris  
Jason Romans  
Guiseppe Toscano  
James Vinson  
John Wayne

**POLICE/FIRE COMMUNICATIONS**

Joseph Castellano, full time  
Garin Eisele, full time  
Farrah Gray, full time  
James Hazeldine, full time  
Paul Altmeyer, part time  
Kevin Brady, part time  
Benjamin Campbell, part time  
Kate Howarth, part time  
Jason Keen, part time  
William Mouyos, part time  
James Vinson, part time

**SPECIAL POLICE OFFICERS**

William Berardinelli  
Coleman Bushnell  
Hilary Cohen  
Garin Eisele  
Leo Ethier  
Farrah Gray  
Jack Hathaway  
Jason Keen  
James Kozak  
Edward Nolan  
Viriato Sena  
Charles H. Stone, III  
James Vinson  
George Willis

**POLICE CHAPLAINS**

Rev. John Ames, Emmanuel Baptist  
Father John Culloty, St. Jude's  
Rev. Scott Cousineau, Norfolk Federated

**POLICE COMMISSIONERS**

Scott Bugbee  
James Lehan  
Jeffrey Palumbo

**POLICE MATRONS**

Pamela Cartin  
Hilary Cohen  
Farrah Gray

**FIRE DEPARTMENT**

**CHIEF OF FIRE DEPARTMENT**

Coleman C. Bushnell, EMT

**DEPUTY CHIEF**

Peter J. Petrushik, EMT, full time

**LIEUTENANTS**

Michael P. Findlen, Paramedic, full time  
David C. Holmes, Jr. EMT  
Douglas E. Johnston III, Paramedic full time  
John F. Kelley, EMT, full time

**FIRE DEPARTMENT PERSONNEL**

Mark D. Amiot, Paramedic, EMS Dir., full time  
Kevin G. Brady, Paramedic, full time  
William J. Cavalari, Paramedic, full time  
Ryan P. Connolly, EMT  
Shawn C. Dooley, EMT  
William R. Getchell EMT  
Kate L. Howarth, EMT  
Charlotte P. Giovanella, Paramedic, full time  
Mark W. Haigh, Paramedic  
Seth F. Hamilton, Paramedic, full time  
Stephen R. Hamlin, EMT, full time  
David W. Johnston  
Jamie J. Masterson, Paramedic, full time  
Thomas A. Nicholas, Paramedic  
Patrick F. Rockett, Paramedic  
Richard E. Yunker, Paramedic full time  
John C. Zajac, Paramedic

**FOREST WARDEN**

Coleman C. Bushnell, Chief

**DEPARTMENT OF PUBLIC WORKS**

**DIRECTOR**

Robert J. McGhee

**BUILDING COMMISSIONER**

Robert J. Bullock, Jr.

**ZONING OFFICER**

Robert J. Bullock, Jr.

**FENCE VIEWER**

Robert J. Bullock, Jr.

**LOCAL INSPECTOR / ASS'T ZONING OFFICER**

Thomas Patnode

**ASSISTANT FENCE VIEWER**

Thomas Patnode

**INSPECTOR OF WIRES**

William R. Bain

**ASSISTANT INSPECTOR OF WIRES**

Peter C. Diamond

**INSPECTOR OF GAS FITTINGS**

Paul Steeves

**PLUMBING INSPECTOR**

Paul Steeves

**ANIMAL CONTROL OFFICER**

Hilary Cohen

**ASSISTANT ANIMAL CONTROL OFFICER**

Donald Cohen

**EMERGENCY MANAGEMENT DIRECTOR**

Edward Nolan

**FIRE OFFICER**

Coleman C. Bushnell, Chief

**BOARDS-COMMISSIONS-COUNCILS**

**Authorized by Statute or Bylaw  
Appointed by Board of Selectmen**

**BOARD OF APPEALS**

Jeffrey Chalmers	2015
Michael Kulesza	2016
Christopher Wider	2017
Robert Luciano	2018
Joseph Sebastiano	2019

**ASSOCIATE MEMBER**

Jason Vanderpool	2015
Donald Hanssen	2015

**COMMUNITY PRESERVATION COMMITTEE**

Vacant, At Large	2015
Vacant, Precinct 1	2015
Paul Terrio, Precinct 2	2016
Cynthia Andrade, Precinct 3	2017

**CONSERVATION COMMISSION**

John Weddleton	2015
John Wayne, resigned	2015
Michelle Lauria	2016
Patrick J. Touhey	2016
Joyce Terrio	2017
Daniel Crafton	2017

**COUNCIL ON AGING**

Janice Axberg	2015
Richard Connors	2015
Thomas Mirabile	2015
Barbara Phillips	2016
Elisabeth Vallee	2016
Peter Soltz	2016
Charlotte Pfischner	2017
Jason Taleran	2017
Charlotte Howard	2017

**CULTURAL COUNCIL**

Beth Obara	2015
Madeleine Bolger	2016
Robin Wessman	2016
Janyce Conklin	2017
Richard Tedoldi	2017
Connie Jones	2017
Kenneth Spritz	2017

**DESIGN REVIEW BOARD**

David LaPointe	2016
Mary Lou Navin, resigned	

**HISTORICAL COMMISSION**

Marcia Johnston	2015
Barbara Bartholomew	2015
Betsey Whitney	2015
Sandra Paquette	2016
M. Elizabeth Pyne	2016
Gail Sullivan	2016
Geraldine Tasker	2017

**METROPOLITAN AREA PLANNING COUNCIL**

Jack Hathaway

**MBTA ADVISORY BOARD REP.**

Jack Hathaway

**MUNICIPAL AFFORDABLE HOUSING TRUST FUND**

William Crump	2015
Mark Henney	2015
Thomas Cleverdon	2016
R. William Conklin	2016
Scott Dittrich	2016
James Lehan	2016
Sandra Smith	2016

**NORFOLK COUNTY ADVISORY BOARD**

John J. McFeeley	2015
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**REGISTRAR OF VOTERS**

Girard St. Amand- R	2015
Mary Ellen Horgan-Currier – D	2016
John J. McFeeley –D, resigned	
David M. Rosenberg – D, appointed	2017

**VETERANS' SERVICES OFFICER**

R. William Conklin	2015
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**BOARDS AND COMMITTEES****Appointed by the Board of Selectmen****CORRECTIONS ADVISORY COMMITTEE**

Kevin Roche	2015
Gail Andersen	2015

**ENERGY COMMITTEE**

William Behling	2016
Lynn Gilleland	2016
Andrew Bakinowski	2017
Emre Schveighoffer	2017

**INSURANCE ADVISORY COMMITTEE**

Scott Bragdon	2015
Neil Cross	2015
James Dyer	2015

**NORFOLK ELEMENTARY SCHOOL TRUST**

Elizabeth Gebhard	2016
Kristina McCarthy	2017
Marisa Muldowney	2017
Lisa Noke	2017

**PUBLIC SAFETY BUILDING COMMITTEE**

James C. Lehan, Board of Selectmen  
 Jack Hathaway, Town Administrator  
 Charles H. Stone, Jr., Police Chief  
 Coleman Bushnell, Fire Chief  
 Robert J. Bullock, Jr., Building Commissioner,  
 (ex-officio)  
 Raymond Goff, Town Planner  
 George Cronin  
 John Wayne  
 John Weddleton, resigned  
 Michael Guidice, appointed  
 Gregory Mirliss

**SOUTH WEST AREA PLANNING COUNCIL**

Raymond Goff, Town Planner	2015
Robert Nicodemus	2015

**ZONING WORKING COMMITTEE**

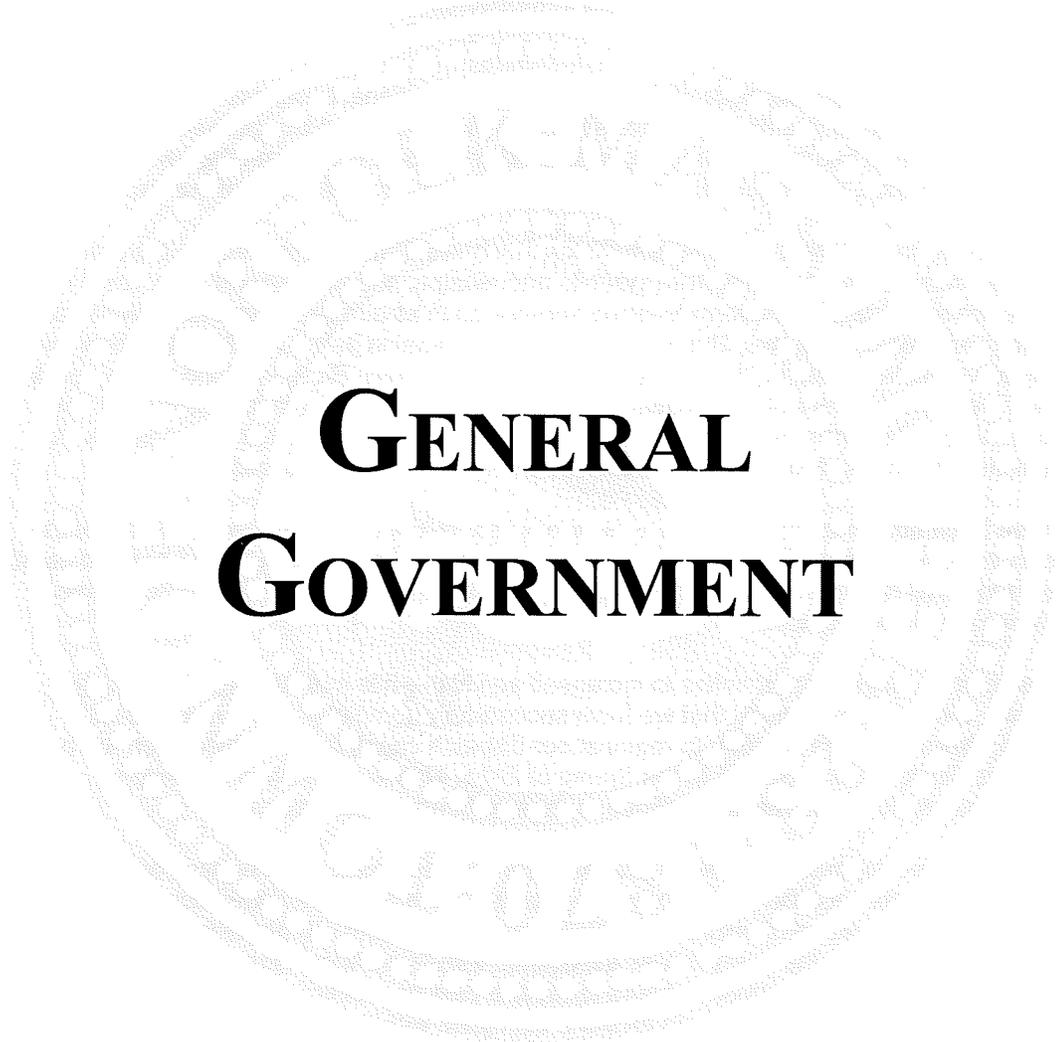
**(Term expires 12/31/2015)**  
 Raymond Goff, Town Planner  
 James Lehan, Selectman – Ex-Officio  
 and Non-Voting  
 Christopher Wider, Zoning Board of Appeals  
 Robert Bullock, Jr., Building Commissioner  
 Joyce Terrio, Conservation Commission  
 John Weddleton, Planning Board  
 Thomas Gilbert, Board of Health  
 Peter Diamond, At-Large Member  
 Erin Hunt, At-Large Member

**APPOINTMENTS MADE JOINTLY  
 BY  
 BOARD OF SELECTMEN &  
 PLANNING BOARD**

**PLANNING BOARD, ASSOCIATE MEMBER**

Andrea Langhauser	2015
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The background of the page features a large, faint, circular seal of the Commonwealth of Massachusetts. The seal contains the text "SIGILLUM REIPUBLICAE MASSACHUSETTENSIS" around the perimeter and "SIGILLUM REIPUBLICAE MASSACHUSETTENSIS" in the center. The central emblem is a shield with a Native American figure holding a bow and arrow, with a five-pointed star above his right shoulder.

**GENERAL  
GOVERNMENT**

## BOARD OF SELECTMEN

As required by the Town of Norfolk Bylaws, it is our pleasure to join other Boards, Committees, Councils and Commissions in providing you with an Annual Report of the activities of the Board of Selectmen.

The members of the Board of Selectmen are the Town's Chief Executive Officers under State Law. Members of the Board are elected to three year terms. The terms of the Board are staggered such that one of the three positions is open for each election year. The meetings are held in Room 124 of Town Hall and are open to the public. Our meetings are audio and video taped and are broadcast live on Comcast channel 22 and Verizon channels 41 and 42. Agendas are posted in Town and on our website [www.virtualnorfolk.org](http://www.virtualnorfolk.org), at least 48 hours in advance of the meeting.

One of the primary responsibilities of the Board is the operational budget of the Town and to ensure that we operate in a fiscally responsible manner. The Fiscal Budget adopted in the Spring of 2014 represented hundreds of hours of work and compromise between the various town agencies and offices, regional and local schools and is our best reflection of our fiscal condition.

The primary sources of revenue available to the Town are State aid, real estate tax both residential, commercial, and industrial, permits and receipts and new growth. The Town has experienced an increase in several revenue sources such as excise tax and new growth as the economy continues to improve. State Aid however still remains below 2008 contribution levels. Last year we made a substantial contribution to our Stabilization Reserve Fund which now is over \$1.1M. The Town's bond rating has been increased twice over the past few years and now stands at AA+. This has allowed us to save substantial amounts of interest when borrowing. Maintaining and increasing this rating continues to be a priority of the Board.

We have been able to maintain our services and in some instances add capabilities with the addition of a Town Planner. We continue to monitor our resources carefully and hope to be able to add additional resources lost during the past several years due to the severe economic conditions we all experienced.

We continue to pursue opportunities to increased services while maintaining or reducing expenses. We are very pleased that we have successfully completed an agreement with Plainville, Wrentham and Franklin to regional our dispatch capabilities. Construction will begin on this new facility located in Norfolk in the Spring of 2015. This is an exciting first step in regionalizing services and we will continue to explore future opportunities.

Several large developments are being proposed for our community. While these offer substantial revenue opportunities for the Town, they also create demands on our infrastructure and schools. The Board formed a group of volunteers with representation from our permitting boards as well citizens to work through the many issues associated with these large developments. This group of volunteers has devoted countless hours for over a year negotiating with the developer to mitigate concerns. We will continue to facilitate dialogues with the community at large to ensure we present a viable opportunity for the Town's consideration.

The Norfolk Energy Committee continues to work with our various departments to find creative ways to reduce our energy costs. The solar field installed on the old capped landfill has been very successful and has saved the Town over \$250,000 in energy costs. We are currently utilizing an energy grant to create a baseline of our energy costs that will help us better evaluate our future energy saving opportunities.

The Board contracted for a new master plan for our future Town water needs. This plan has identified several sites that hold potential for a new well and exploratory wells will begin this

summer to identify a new source. This is a key priority of the Board to ensure that we have sufficient sources to meet our future growth.

Our Public Safety departments under the leadership of Chief Stone and Chief Bushnell continue to do an outstanding job in serving and protecting our citizens. Norfolk is very fortunate to have such fine individuals serving our community. Norfolk was recently rated as one of the safest communities in the State.

Our Department of Public Works has made significant progress on our roads. Major renovations were done on Main, Seekonk, Union and Park Streets. There is still much to be done, but our DPW Director Bob McGhee has established strategy to continue to make headway on this never ending need.

In May, Jeff Palumbo was elected to the Board for his first term. The Board reorganized and Scott Bugbee became Chair, Jim Lehan became Vice Chair, and Jeff Palumbo served as Clerk.

The Board noted the loss of several citizens who served our community: Arthur H. Marshall, Mary E. Power, Reeve E. Boulter, Jr., Helenmarie Diamond, Charlotte Gallagher, and Charles Groff. Each one helped shape Norfolk as we enjoy it today.

Norfolk is always in need of volunteers to serve our community on committees. Any resident interested, please feel free to contact our office.

Respectfully submitted,

Scott Bugbee, Chairman

## TOWN CLERK

I would like to take this opportunity to thank the residents of Norfolk. It has been an honor and a privilege to serve as your Town Clerk.

2014 was quite a busy year. We handled; 4 elections, 2 town meetings, and all of the usual day to day duties and responsibilities that the Town Clerk's Office is responsible for. 2014 also brought some big changes to the office, not the least of which was the hiring of a new Assistant Town Clerk. Amy Brady came on board in August and has been an invaluable asset from that day forward. Amy brings 8 plus years of municipal experience at the DPW, strong office skills, and an always upbeat, helpful attitude. I consider myself very lucky to have her and look forward to the next year as we work to further organize and update the office so that we can continue to provide the residents with the professionalism and efficiency that they deserve and expect. I would also like to thank 3 wonderful individuals from the Senior Work Program, Lois Boucher, Charles Morreale, and Eleanor Cooke. I am very fortunate to have their help in the office and deeply appreciate their continued service to the town and its residents. As always, I would like to say special thanks to Deborah McGonagle, Norfolk's Deputy Election Warden, and the election staff of over 50 individuals. Without their continued commitment and service, the elections would not run as smoothly and efficiently as we have come to appreciate and enjoy. I also extend my thanks to the DPW, the School Department, and the Police Department for their valued assistance in the election process.

### VITAL STATISTICS

#### **Births:**

**Boys - 49**

**Girls - 43**

#### **Marriages:**

##### **March**

John Ohlson Jr and Elizabeth Smith

##### **April**

Stephen Kelleher and Susan Rascoe

##### **May**

Valentin Corbescu and Camelia Butnariu

##### **August**

Daniel Bravo and Christine White

Michael Carr and Rebecca Gauchman

##### **September**

Jordan English and Megan Reilly

Sean Webber and Rebecka Parria

Ryan Olson and Allison Bailey

Joshua Jones and Heather Greenwood

Roger Allen and Barbara Joyce

##### **October**

Peter Roman and Meghan Gibson

Mark Waitkevich and Darlene Shruhan

##### **December**

Ricardo Abarca and Anna Sevy

Michael Saia and Megan Rothwell

Thomas Gilbert and Mariesa Allen

#### **Deaths:**

##### **January**

Doris Bernard; age 91, G. Francis Mauritz; age 96, John McCracken; age 80, Patricia McDermott; age 80, Mary Power; age 89

##### **February**

Reeve Boulter Jr.; age 82, Louis MacPhee; age 80, John Murray; age 79, Maryanne Patten; age 75

**March**

Edward DeFiore; age 97, Helenmarie Diamond; age 81, Julia Dognazzi; age 103, Robert Fenton; age 85, John Maguire III; age 26,

**April**

Frederick Ashby; age 77, Carl Beckstrom Jr.; age 76, Margaret Keenan; age 88, William St.Francis; age 72,

**May**

Leonard Finn; age 79, Raymond Martino; age 63, Edward O'Brien Sr; age 95

**June**

David Hansen; age 78, Jeremiah McQuillen; age 73

**July**

Isabella Guarino; age 75, Albert Spring Jr.; age 84

**August**

Mildred Beckstrom; age 77, Joan Carlson; age 80, Paul Saturno; age 74, Ruthann Toland; age 74

**September**

Patricia Beksha; age 79, Lorraine Chipman; age 95, Gary Garcia; age 65, Edward Parr; age 93, Daniel Wrobel; age 47

**October**

Henry Amos; age 81, Lloyd Babcock; age 96, Normand Bellavance; age 75, Michael Norton; age 51, Donald Richards; age 89

**November**

Anne Cherry; age 81, Charlotte Gallagher; age 72, Guido Guarino; age 78, Susan Keizer; age 53

**December**

Michael Grantham; age 63, Charles Groff; age 88, Theresa Hanlon; age 80, Daniel Lockwood; age 57, John Nangle; age 59

**VOTER REGISTRATION**

The Town Clerk acting in the capacity as a Registrar of Voters held four late night voter registration sessions pursuant to Chapter 51, Section 28 of the Massachusetts General Laws. There are currently 6,653 registered voters in the Town of Norfolk.

**RESULTS FROM THE SPECIAL STATE ELECTION HELD ON TUESDAY JANUARY 7, 2014****Representative in General Court – Ninth Norfolk District**

Shawn C. Dooley (R) 844  
Edward J. McCormick II (D) 286  
Christopher G. Timson (U) 161

**RESULTS FROM THE ANNUAL TOWN ELECTION HELD ON MAY 6, 2014****Moderator** – one 1yr term

David M. Rosenberg – 377  
Girard L. St. Amand – 308  
\*Jason Talerma – 536

**Town Clerk** – one 3yr term

\*Carol Greene – 948  
Amy D. Lehan – 336

**Selectman** – one 3yr term

Jeffrey T. Palumbo – 894

**Assessor** – one 3yr term

Patricia J. Salamone – 897

**Board of Health** – one 3yr term  
Cheryl H. Dunnington – 862

**Constable** – one 3yr term  
Paul H. Terrio – 877

**Constable** – one 2yr term  
\*Mark E. Flaherty – 655  
Daniel L. Fallon – 466

**KP Regional School Committee** – one 3yr term  
Write in winner – Noelle Tonelli with 14 write-in votes

**Library Trustee** – one 3yr term  
\*Glenn C. Hill – 597  
Patricia M. McCarty – 479

**Norfolk School Committee** – two 3yr terms  
\*Paul Edward Cochran Jr. - 643  
\*Jeffrey R. Curry – 522  
Michael P. Guidice Jr. – 433

**Norfolk School Committee** – one 2yr term  
Thomas Francis Doyle – 833

**Planning Board** – two 2yr terms  
Steven G. McClain – 743  
John A. Weddleton – 703

**Recreation** – two 3yr terms  
Thomas F. Terpstra – 795  
R. Kevin Doolin – 701

**Recreation** – two 2yr terms  
Liza M. Carreiro – 751  
Todd A. Lindmark – 761

\* denotes declared winner

## **RESULTS FROM THE STATE PRIMARY HELD ON TUESDAY SEPTEMBER 9, 2014**

### **DEMOCRATIC BALLOT**

SENATOR IN CONGRESS  
Edward J. Markey 383

GOVERNOR  
Donald M. Berwick 140  
Martha Coakley 204  
Steven Grossman 235

LIEUTENANT GOVERNOR  
Leland Cheung 125  
Stephan J. Kerrigan 234  
Michael E. Lake 108

ATTORNEY GENERAL  
Maura Healey 331

### **REPUBLICAN BALLOT**

SENATOR IN CONGRESS  
Brian J. Herr 315

GOVERNOR  
Charles D. Baker 335  
Mark R. Fisher 75

LIEUTENANT GOVERNOR  
Karyn E. Polito 345

ATTORNEY GENERAL  
John B. Miller 325

SECRETARY OF STATE  
David D'Arcangelo 310

Warren E. Tolman 236  
SECRETARY OF STATE  
William Francis Galvin 421

TREASURER  
Thomas P. Conroy 146  
Barry R. Finegold 156  
Deborah B. Goldberg 218

AUDITOR  
Suzanne M. Bump 358

REPRESENTATIVE IN CONGRESS  
Joseph P. Kennedy, III 424

COUNCILLOR  
Robert L. Jubinville 269  
Bart Andrew Timilty 157

SENATOR IN GENERAL COURT  
Dylan Hayre 203  
Sara Lynn Reynolds 230

REPRESENTATIVE IN GENERAL COURT  
DISTRICT ATTORNEY  
Michael W. Morrissey 351

REGISTER OF PROBATE  
Patrick W. McDermott 331

COUNTY TREASURER  
Joseph A. Connolly 344  
COUNTY COMMISSIONER  
Peter H. Collins 331

TREASURER  
Michael James Heffernan 309

AUDITOR  
Patricia S. Saint Aubin 320

REPRESENTATIVE IN CONGRESS

COUNCILLOR

SENATOR IN GENERAL COURT  
Richard J. Ross 341

REPRESENTATIVE IN GENERAL COURT  
Shawn C. Dooley 333

DISTRICT ATTORNEY

REGISTER OF PROBATE

COUNTY TREASURER

COUNTY COMMISSIONER  
Michael J. Soter 288

## RESULTS FROM THE STATE ELECTION HELD ON NOVEMBER 4, 2014

### Senator in Congress

Edward J. Markey – 1,776  
\*Brian J. Herr – 2,318

### Governor and Lt. Governor

\*Baker and Polito – 2,790  
Coakley and Kerrigan – 1,244  
Falchuk and Jenings – 136  
Lively and Saunders – 25  
McCormick and Post – 28

### Attorney General

Maura Healey – 1,868  
\*John B. Miller – 2,186

### Secretary of State

\*William Francis Galvin – 2,344  
David D'Arcangelo – 1,601  
Daniel L. Factor – 117

### Representative in General Court

Shawn C. Dooley – 3,088

Evan Michael Cree Gee – 14

**District Attorney**

Michael W. Morrissey – 2,448

**Register of Probate**

Patrick W. McDermott – 2,368

**County Treasurer**

Joseph A. Connolly – 2,395

**County Commissioner**

Peter H. Collins – 1,438

\*Michael J. Soter – 2,276

**Treasurer**

Deborah B. Goldberg – 1,453

\*Michael James Heffernan – 2,382

Ian T. Jackson – 127

**Auditor**

Suzanne M. Bump – 1,314

\*Patricia S. Saint Aubin – 2,534

MK Merelice – 94

**Representative in Congress**

Joseph P. Kennedy, III – 2,574

**Councillor**

Robert L. Jubinville – 2,302

**Senator in General Court**

\*Richard J. Ross – 2,965

Dylan Hayre – 1,057

**Question 1 (Re: Gasoline Tax)**

\*Yes – 2,582

No – 1,575

**Question 2 (Re: Container Deposit)**

Yes – 864

\*No – 3,358

**Question 3 (Re: Casinos and Gaming)**

Yes – 1,555

\*No – 2,658

**Question 4 (Re: Sick Time Conditions)**

Yes – 2,033

\*No – 2,141

\* denotes declared winner

## MINUTES FOR THE ANNUAL TOWN MEETING HELD ON MAY 13, 2014

On Tuesday, the 13th day of May 2014, at 7:09 p.m. Moderator Jason Talerman called the Annual Town Meeting to order. This meeting was held at the King Philip Middle School, 18 King Street, Norfolk, MA 02056. Norfolk Boy Scout Troup 80, represented by members Peter Grabner, Joey Reale, Andrew Foster, Jake Norgren, Henry Lutes, Mike Midura, Ben Chipman, and Mike Anzivino led the audience in the Pledge of Allegiance. Mr. Moderator called for a moment of silence for residents who have served on town boards/committees that have passed away during the previous year. This was followed by introductions of the Town Clerk – Carol Greene, Board of Selectmen – Scott Bugbee, James Lehan and Jeffrey Palumbo, Town Administrator – Jack Hathaway, Town Counsel – David Donesky from Kopelman and Paige, and the Advisory Board Chair, Pat Snead. Mr. Snead introduced the members of the Advisory Board – David Benton, Rick Stillman, Lisa Keating, Arthur Frontczak, Angela Wayne, Arlie Sterling, and Advisory Board Administrative Assistant Susan Jacobson.

Mr. Moderator then instructed the citizens on the rules of Town Meeting. David Lutes was sworn as Deputy Moderator, Paul Terrio, David Lutes, and Daniel Fallon were sworn as vote counters. There were 189 registered voters in attendance.

State Representative Shawn Dooly was introduced and gave a short update on the state of the State.

A friendly motion was made by the Selectmen Lehan to move Article 37 forward to be placed between Article 12 and Article 13. The reasoning was that Article 37 is an important article to the Town and it was the wish of the Selectmen for the most people to hear it and consequently vote. Motion was seconded by David Benton.

The motion was passed unanimously

### ARTICLE 1

Submitted by the Acting Town Clerk

To choose by ballot the following Town officers: One Moderator for a one year term; one Selectman for a three year term; one Assessor for a three year term; one Board of Health member for a three year term; two Constables, one for a three year term, one for a two year term; one Library Trustee for a three year term; two Planning Board members, for a three year term; four Recreation Commission members, two for a three year term, two for a two year unexpired term; three Norfolk School Committee members, two for a three year term, one for a two year unexpired term; one King Philip Regional School Committee member for a three year term; and one Town Clerk for a three year term.

Moderator - Jason Talerman - 536

Town Clerk -Carol J. Greene - 948

Selectman - Jeffrey T. Palumbo - 894

Assessors - Patricia J. Salamone - 897

Board of Health - Cheryl H. Dunnington - 862

Constable – 3yr - Paul H. Terrio - 877

Constable – 2yr - Mark E. Flaherty - 665

KP Regional School Committee - Write-in winner - Noelle Tonelli with 14 write-in votes

Library Trustee -Glenn C. Hill - 597

Norfolk School Committee - two 3yr terms, Paul Edward Cochran Jr. – 643, Jeffrey R. Curry - 522

Norfolk School Committee - 2yr term, Thomas Francis Doyle - 833

Planning board - Steven G. McClain – 743, John A. Weddleton - 703

Recreation - two 3yr terms, Thomas F. Terpstra – 795, R. Kevin Doolin - 701

Recreation - two 2yr terms, Liza M. Carreiro – 751, Todd A. Lindmark – 761

### ARTICLE 2 – IP UNANIMOUSLY

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

**ARTICLE 3 – PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2014; or take any other action relative thereto.

**ARTICLE 4 – PASSED UNANIMOUSLY**

Submitted by the Town Administrator To see if the Town will vote to amend the Town of Norfolk Board of Selectmen’s Human Resource Policy, Schedule B. COMPENSATION SCHEDULE by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2014; or take any other action relative thereto.

**ARTICLE 5 - PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2014; or take any other action relative thereto. (Operating Budget) Motion made and supported by Pat Snead:

Mr. Moderator,

I move that the Town vote to fix the salary and compensation of the elected position of Town Clerk at \$63,920.00 as provided for by Massachusetts General Laws, Chapter 41, Section 108 for the fiscal year commencing on July 1, 2014, and further to raise and appropriate \$34,641,462 to defray the departmental and incidental expenses of the town not otherwise provided for, for the fiscal year commencing on July 1, 2014

**TOWN OF NORFOLK - FISCAL 2015 GENERAL FUND BUDGET**

		FY14 Adjusted Budget	FY15	Change	%
<b>GENERAL GOVERNMENT</b>					
Moderator					
	Salary Expense	\$49	\$49		
	Total	\$49	\$49	\$0	0.0%
Selectmen/Town Admin.					
	Salary Expense	\$213,247	\$223,479		
	Total	\$242,247	\$252,479	\$10,232	4.2%
Advisory					
	Salary Expense	\$7,500	\$7,500		
	Sub Total	\$13,500	\$13,500	\$0	0.0%
	Reserve Fund	\$50,000	\$50,000		
	Advisory Board Total	\$63,500	\$63,500	\$0	0.0%
Municipal Finance					
	Salary Expense	\$524,960	\$549,326		
	Audit	\$140,260	\$143,110		
	Total	\$43,000	\$43,000		
	Total	\$708,220	\$735,436	\$27,216	3.8%
Board of Assessors					
	Salary	\$0			

	Recertification Expense	\$0	\$15,500	\$15,500	\$0	0.0%
	Total	\$15,500	\$15,500	\$15,500	\$0	0.0%
Town Counsel	Retainer Fees	\$80,000	\$80,000	\$80,000	\$0	0.0%
	Total	\$80,000	\$80,000	\$80,000	\$0	0.0%
Human Resources	Salary	\$85,176	\$88,494	\$88,494	\$3,318	3.8%
	Expense	\$2,500	\$2,500	\$2,500		
	Total	\$87,676	\$90,994	\$90,994	\$3,318	3.8%
Information Technology	Salary	\$40,000	\$41,000	\$41,000	\$11,000	11.0%
	Expenses	\$60,000	\$70,000	\$70,000		
	Total	\$100,000	\$111,000	\$111,000	\$11,000	11.0%
Tax Title/Foreclosure	Expense	\$10,000	\$10,000	\$10,000	\$0	0.0%
	Total	\$10,000	\$10,000	\$10,000	\$0	0.0%
Facilities Management	Salary	\$53,516	\$55,506	\$55,506		
	Facilities Management Expense	\$534,745	\$506,250	\$506,250	(\$26,505)	-4.5%
	Total	\$588,261	\$561,756	\$561,756	(\$26,505)	-4.5%
(INFORMATIONAL)	Expense	\$3,200	\$3,700	\$500	13.5%	
	Town Hall	\$119,430	\$90,100	(\$29,330)	-32.6%	
	Senior Center	\$38,115	\$40,350	\$2,235	5.5%	
	Old Town Hall & Garage	\$4,000	\$2,850	(\$1,150)	-40.4%	
	P/F Station	\$90,000	\$73,200	(\$16,800)	-23.0%	
	Solar Power Generation	\$100,000	\$100,000	\$0	0.0%	
					-	
	Elementary Electricity	\$100,000	\$50,000	(\$50,000)	100.0%	
	Library	\$80,000	\$71,050	(\$8,950)	-12.6%	
	Major Maintenance	\$75,000	\$75,000	\$75,000	79.2%	
	Sub-Total	\$534,745	\$506,250	(\$28,495)	-5.4%	
Town Clerk	Salary	\$108,452	\$117,870			
Elections	Expense	\$36,076	\$27,256			
Voter Registration	Total	\$144,528	\$145,126	\$598	0.4%	
Conservation	Salary	\$3,150	\$25,250			
	Expense	\$9,090	\$678			
	Total	\$12,240	\$25,928	\$13,688	111.8%	

Planning Board	Salary Expense Total	\$30,000 \$30,000	\$15,000 \$15,000	(\$15,000)	-50.0%
Zoning Board of Appeals	Salary Expense Total	\$60 \$60	\$60 \$60	\$0	0.0%
Planning and Development	Salary Expense Total	\$136,722 \$16,500 \$153,222	\$187,847 \$16,500 \$204,347	\$51,125	33.4%
Town Reports	Expense Total	\$3,300 \$3,300	\$3,300 \$3,300	\$0	0.0%

<b>GENERAL GOVERNMENT</b>		<b>\$2,238,803</b>	<b>\$2,314,475</b>	<b>\$75,672</b>	<b>3.4%</b>
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<b>PUBLIC SAFETY</b>
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Police	Salary Expense Total	\$1,960,000 \$118,750 \$2,078,750	\$2,086,746 \$127,450 \$2,214,196	\$135,446	6.5%
Fire & Ambulance	Salary Expense Total	\$1,268,056 \$85,819 \$1,353,875	\$1,337,076 \$100,582 \$1,437,658	\$83,783	6.2%
Ambulance Billing	Expense Total	\$16,000 \$16,000	\$16,000 \$16,000	\$0	0.0%
Building Dept.	Salary Expense Total	\$219,419 \$6,500 \$225,919	\$229,028 \$7,500 \$236,528	\$10,609	4.7%
Weights & Measure	Salary Expense Total	\$850 \$850	\$1,000 \$1,000	\$150	17.6%
Emergency Management	Salary Expense Total	\$700 \$900 \$1,600	\$700 \$900 \$1,600	\$0	0.0%
Animal Inspector	Salary Expense Total	\$2,350 \$200 \$2,550	\$2,350 \$200 \$2,550	\$0	0.0%

Animal Control	Salary	\$47,694	\$49,634		
	Expense	\$6,000	\$6,000		
	Total	\$53,694	\$55,634	\$1,940	3.6%
Fire/Police Comm.	Salary	\$240,229	\$254,630		
	Expense	\$6,500	\$7,100		
	Total	\$246,729	\$261,730	\$15,001	6.1%
<b>Total Public Safety</b>		<b>\$3,979,967</b>	<b>\$4,226,896</b>	<b>\$246,929</b>	<b>6.2%</b>
<b>EDUCATION</b>					
	Norfolk Elementary	\$10,006,184	\$10,431,447	\$425,263	4.2%
	King Philip Regional (Operating)	\$7,093,834	\$7,407,588	\$313,753	4.4%
	Norfolk Agricultural School	\$10,000	\$10,000	\$0	0.0%
	Tri-County	\$589,226	\$624,630	\$35,404	6.0%
<b>Total Education</b>		<b>\$17,699,244</b>	<b>\$18,473,665</b>	<b>\$774,421</b>	<b>4.4%</b>
<b>PUBLIC WORKS</b>					
DPW Administration					
	Salary	\$131,675	\$136,652		
	Expense	\$74,900	\$81,000		
	Total	\$206,575	\$217,652	\$11,077	5.4%
Highway					
	Salary	\$213,396	\$221,336		
	Expense	\$99,731	\$101,731		
	Total	\$313,127	\$323,067	\$9,940	3.2%
Vehicle Maintenance					
	Salary	\$133,445	\$137,775		
	Expense	\$110,938	\$144,635		
	Total	\$244,383	\$282,410	\$38,027	15.6%
Grounds Municipal					
	Salary	\$227,778	\$242,121		
	Expense	\$42,631	\$29,781		
	Total	\$270,409	\$271,902	\$1,493	0.6%
Grounds - Cemetery					
	Salary	\$15,279	\$17,051		
	Expense	\$5,613	\$5,613		
	Total	\$20,892	\$22,664	\$1,772	8.5%
Custodian of Veteran Graves					
	Salary	\$700			
	Expense	\$1,500	\$4,018		
	Total	\$2,200	\$4,018	\$1,818	82.6%

Tree Warden	Salary Expense Total	\$0	\$0	\$0	#DIV/0!
Shade Tree	Expense Total	\$0	\$0	\$0	#DIV/0!
<b>Total Public Works</b>		<b>\$1,057,586</b>	<b>\$1,121,713</b>	<b>\$64,127</b>	<b>6.1%</b>

**SHARED/FIXED COSTS (Administered by DPW)**

Road Program	Total	\$1	\$1	\$0	0.0%
Non - Appropriated Funds Road Program (Chapter 90)			\$390,449	Legislature Governor	
			\$260,299		

Landfill	Expense Total	\$90,605	\$91,676	\$1,071	1.2%
Snow & Ice	Expense Total	\$150,000	\$175,000	\$25,000	16.7%
Street Lighting	Expense Total	\$40,578	\$10,578	(\$30,000)	-73.9%
Town Vehicle Fuel	Expense Total	\$100,984	\$103,018	\$2,034	2.0%
<b>Total Shared / Fixed Costs</b>		<b>\$382,168</b>	<b>\$380,273</b>	<b>\$(1,895)</b>	<b>-0.5%</b>

<b>Transfer Station</b>					
Transfer Station	Salary Expense Total	\$213,145	\$219,995	\$19,674	5.3%
		\$156,017	\$168,841		
		\$369,162	\$388,836		
<b>Total Transfer Station</b>		<b>\$369,162</b>	<b>\$388,836</b>	<b>\$19,674</b>	<b>5.3%</b>

<b>HUMAN SERVICES</b>					
Board of Health	Salary Expense Total	\$17,600	\$17,600	\$0	0.0%

Special Programs					
	SNCARC	\$4,025	\$4,025		
	Total	\$4,025	\$4,025	\$0	0.0%
Council on Aging					
	Salary	\$118,211	\$120,422		
	Expense	\$5,281	\$5,281		
	Total	\$123,492	\$125,703	\$2,211	1.8%
Veteran's Services					
	Salary	\$5,700	\$5,700		
	Expense	\$30,000	\$25,000		
	Total	\$35,700	\$30,700	(\$5,000)	-14.0%
Total Human Services		\$180,817	\$178,028	\$ (2,789)	-1.5%
<b>CULTURE AND RECREATION</b>					
Library					
	Salary	\$374,538	\$393,808		
	Expense	\$128,598	\$137,015		
	Total	\$503,136	\$530,823	\$27,687	5.5%
Recreation					
	Salary	\$83,200	\$89,772		
	Expense	\$500			
	Total	\$83,700	\$89,772	\$6,072	7.3%
Historical Commission					
	Expense	\$250	\$250		
	Total	\$250	\$250	\$0	0.0%
Memorial Day					
	Expense	\$750	\$750		
	Total	\$750	\$750	\$0	0.0%
Total Culture & Rec.		\$587,836	\$621,595	\$ 33,759	5.7%
<b>FIXED COSTS</b>					
	Employee Benefits	\$3,543,485	\$3,576,032	\$32,547	0.9%
	Building/Liability Insurance	\$300,000	\$300,000	\$0	0.0%
Total Fixed Costs		\$3,843,485	\$3,876,032	\$32,547	0.8%
Sub Total		\$30,339,068	\$31,581,513	\$1,242,444	4.1%
<b>DEBT SERVICE (KP not Included)</b>					
	Exempt Debt	\$1,789,182	\$1,763,720	(\$25,462)	-1.4%
	King Philip Exempt Debt	\$847,759	\$815,930	(\$31,829)	-3.8%
	Non - Exempt Debt Service	\$573,000	\$480,299	(\$92,701)	-16.2%
Total Local Debt Service		\$3,209,941	\$3,059,949	\$ (149,992)	-4.7%

TOTAL OPERATING BUDGET	\$ 33,549,009	\$ 34,641,462	\$ 1,092,452	3.3%
CAPITAL	\$0	\$0	\$0	0.0%
TOTAL OPERATING BUDGET + Capital	\$33,549,009	\$34,641,462	\$ 1,092,452	3.3%
REVENUES				
Municipal Tax Revenue		\$24,856,083		
Local Receipts		\$3,085,723		
State Aid		\$3,976,444		
Override		\$0		
General Fund Excluded Revenue & SBAB Funding		\$2,579,650		
Other Sources		\$143,562		
Total Operating Budget Sources		\$34,641,462		
Surplus / (Deficit)		(\$0)		

**ARTICLE 6 - PASSED UNANIMOUSLY** Submitted by the Board of Selectmen  
*To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto. (Water Enterprise Operating Budget)*

**ARTICLE 7 - IP UNANIMOUSLY** Submitted by the Fire Department  
*To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be expended by the Fire Department for the acquisition of personal protective equipment (PPE) and related expenses, a non-reoccurring cost, for one career firefighter/paramedic and two call firefighter/EMTs, such PPE and expenses to include turnout pants, coat, boots, helmet, gloves, hood, self-contained breathing apparatus mask with voice amplifier, pager, portable radio/MIC along with the requisite physical ability test and physical; or take any other action relative thereto.*

**ARTICLE 8 - PASSED UNANIMOUSLY** Submitted by the Board of Selectmen  
*To see if the Town will vote to raise and appropriate or transfer from any available source of funds to fund capital and other expense items; or take any other action relative thereto. (Capital Budget - Cash)*

**ARTICLE 9 - PASSED UNANIMOUSLY** Submitted by the Board of Selectmen  
*To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget – Debt Funded)*

Motion made and supported by Angela Wayne:

I move to appropriate the sum of \$500,700 for the purposes of paying for the costs of acquiring a back hoe, a dump truck, two police vehicles and making improvements to the sprinkler system at the H. Olive Day Elementary School, including the payment of all other costs incidental and related there to, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow \$465,900 under and pursuant to Chapter 44, Section 7(9) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore. Additionally we move to transfer in the amount of \$34,800 from the H. Olive Day playground account into the sprinkler system account at the H. Olive Day School.

**ARTICLE 10 - PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen

*To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget – Debt Funded, Road Projects)*

Motion made and supported by Angela Wayne

I move to appropriate the sum of \$285,023 for the purposes of paying for the costs of repairing, paving, installing and otherwise improving the following roads and sidewalks:

- Main Street – road & sidewalk from Seekonk to Old Town Hall
- Lake Street – from Medway Street to Main Street – road shaping & binder
- Main Street – sidewalk – Canterbury Lane to Medway Street

Including the payment of all other costs incidental and related there to, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow set amount under and pursuant to Chapter 44, section 7(9) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

**ARTICLE 11**

Submitted by the King Philip School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or bond pursuant to any applicable statute, or otherwise provide, a supplemental sum of \$50,160 in order to pay the Town's share, constituting 33.44 percent, of the total cost of a sewer improvement repair project, said total cost being approximately \$150,000, at the King Philip Regional Middle School within the King Philip Regional School District, of which the Town is a member, said amount to be expended at the direction of the King Philip Regional School District School Committee; and vote to raise and appropriate, transfer from available funds, borrow or bond pursuant to any applicable statute, or otherwise provide, a supplemental sum of \$80,701 in order to pay the Town's share, constituting 33.44 percent, of the total cost of an lighting expansion project/upgrade, said total cost being approximately \$241,330, at the King Philip Regional Middle School within the King Philip Regional School District, of which the Town is a member, said amount to be expended at the direction of the King Philip Regional School District School Committee; or take any other action relative thereto.

**Motion 1 – PASSED UNANIMOUSLY**

That the Town of Norfolk will authorize the expenditure of a sum of \$50,160.00 by the King Philip Regional School District from the District's own funds, being whatever source including its excess and deficiency fund, as being the Town's share (constituting 33.44 percentage) of the total cost of a sewer improvement repair project, said total cost being approximately \$150,000 at the King Philip Regional Middle School within the King Philip Regional School District, of which the Town of Norfolk is a member, said amounts each to be expended at the direction of the King Philip Regional School District School Committee.

**Motion 2 – PASSED MAJORITY**

That the Town of Norfolk will vote to authorize the expenditure of a sum of \$80,701 by the King Philip Regional School District from the District's own funds, being whatever source, including its excess and deficiency fund, as being the Town's share (constituting 33.44percentage) of the total cost of a lighting expansion project/upgrade, said total cost being approximately \$265,286.55 at the King Philip Regional Middle School within the King Philip Regional School District, of which the Town of Norfolk is a member, said amounts each to be expended at the direction of the King Philip Regional School District School Committee.

We have taken an unusual procedural detour on this article, as we have approved the School Committee's article as we understand it will be revised at Town Meeting, not as written above. The revision will not ask for funding from the Town, and no provision for the amounts requested in the above version of this article has been made in our budget.

As described to the Committee, the revised article will simply give KP permission to use money they already have for the above purposes. Apparently legal counsel advised KP that they needed permission from the towns in the district to do this. Since the revised article requires no funding, we unanimously approved it contingent upon the revisions described. Should these changes not occur, we will revise our recommendation accordingly at Town Meeting.

**ARTICLE 12**

Submitted by the Board of Selectmen

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

Updates given by the Historical Commission, Affordable Housing

**ARTICLE 37 - PASSED UNANIMOUSLY**

Submitted by the Town Administrator

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, for general municipal purposes, which purposes may include a police station, certain real property, and any buildings or improvements thereon, located at 14 Sharon Avenue, being shown on Assessor's Map 18, Block 69, Lot 41, Unit 17, described in a deed recorded with the Norfolk Registry of Deeds in Book 5387, Page 405; and to raise and appropriate, transfer from available funds, borrow or bond pursuant to any applicable statute a sum of money for said acquisition; and furthermore to raise and appropriate, transfer from available funds, borrow or bond pursuant to any applicable statute a sum of money to be expended at the direction of the Public Safety Building Committee, to pay costs of architectural and engineering services necessary for the design of a new police station upon the property, which may be located partly or wholly within the unfinished building now located upon the property, and to do site work at the property as deemed appropriate to use the property for such a facility and to authorize the Board of Selectmen to lease a portion of the property to the Metacomet Regional Emergency Communications Center for use as a dispatch center, on such terms and conditions as the Board of Selectmen shall deem to be in the best interests of the Town; and to meet these appropriations, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sums under and pursuant to Chapter 44, Section 7 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; or take any other action relative thereto.

Motion made and supported by Rick Stillman

I move the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain, or otherwise, for general municipal purposes, which purposes may include a police station, certain real property, and any buildings or improvements thereon, located at 14 Sharon Ave, being shown on Assessors Map 18, Block 69, Lot 41, Unit 17, described in a deed recorded with the Norfolk Registry of Deeds in Book 5387, Page 405; and to borrow the sum of \$1.8 million dollars for said acquisition and to pay costs of architectural and engineering services necessary for the design of a new police station upon the property, which may be located partly or wholly within the unfinished building now located upon the property, and to do site work at the property as deemed appropriate to use property for such a facility. Such services and site work to be carried out under the direction of the Public Safety Building Committee, and to authorize the Board of Selectmen to lease a portion of the property to the Metacomet Regional Emergency Communications Center for use as a dispatch center, on such terms and conditions as the Board of Selectmen shall deem to be in the best interests of the Town; and to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**ARTICLE 13 – PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen To

see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

Transfers

General Fund

AccountDescription	From Amount	To Amount
019122 Employee Benefits	\$210,000.00	
011301 Finance Salaries	\$2,000.40	
011752 Planning Board	\$10,000.00	

011701 Land Use Salary	\$3,603.00	
011702 Connect CTY	\$3,000.00	
019452 Building & Liability Insurance	\$25,512.81	
014221 Grounds Div. Salary	\$38,000.00	
014251 Vehicle Maintenance Salary	\$19,000.00	
014242 Right of Way Street Lighting	\$36,345.00	
012411 Building Department Salaries	\$1,000.00	
012251 Dispatch Salaries	\$1,000.00	
012101 Police Salaries	\$6,853.91	
011909 Facilities Expenses	\$4,000.00	
Free Cash	\$110,000.00	
		<hr/>
	\$470,315.12	
123013 FY13 Abatements		\$811.91
014232 Snow & Ice		\$430,900.21
013022 Tri-County Education		\$6,603.00
012312 Ambulance Billing		\$1,000.00
012412 Building Department Expenses		\$1,000.00
012252 Dispatch Expenses		\$1,000.00
011921 Facilities Salaries		\$4,000.00
014262 Town Fuel		\$25,000.00
		<hr/>
		\$470,315.12
Inter Account Transfers		
2101 Snow & Ice Revolving Fund	\$16,239.21	
014232 Snow & Ice		\$16,239.21
3102 578000 Underground Utilities	\$90,000.00	
3102 578016 Fiber Optic Loop		\$90,000.00
		<hr/>
	\$106,239.21	\$106,239.21

**ARTICLE 14 – PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen To

see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, §53 E ½, to reauthorize the following revolving funds for Fiscal Year 2015 at the limits set forth below:

(1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.

(2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.

(3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.

(4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5,000); or take any other action relative thereto.

(5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5,000); or take any other action relative thereto.

(6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.

(7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.

(8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.

(9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

(12) A revolving fund for the Public Library to receive funds remitted for the processing of passports, to be expended under the direction of the Board of Library Trustees for fees and expenses associated with processing of passports and other related purposes deemed appropriate by the Trustees (limit: \$5,000); or take any other action relative thereto.

(13) A revolving fund to be credited with receipts collected from charges to private parties or entities for police details involving the use of a police vehicle at construction sites, to be expended for the express purpose of vehicle replacement within the Police Department, under the authority of the Police Chief of the Town of Norfolk (limit: \$50,000); or take any other action relative thereto.

**ARTICLE 15 – PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

**ARTICLE 16– PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen

To see if the Town will vote to accept all State and Federal Grants and reimbursements for the Department of Public Works Water Division which do not require matching funds from the Town or any representative agency thereof, and will not obligate any resident of the Town of Norfolk without a town meeting vote; or take any other action relative thereto.

**ARTICLE 17– PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to advertise in a local newspaper and sell at public sale from time to time, as it may deem in the best interests of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title land, so called, such sales to be made on behalf of the inhabitants of the Town of Norfolk, and to authorize the Selectmen to expend from the proceeds of such sale the necessary costs of recording fees, documentary stamps and auctioneer's fees, if required; or take any other action relative thereto.

**ARTICLE 18– PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen

To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such

easements as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

**ARTICLE 19- PASSED UNANIMOUSLY**

Submitted by the Board of Selectmen

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

**ARTICLE 20- IP - 84 yes to 56 no**

Submitted by the Energy Committee

To see if the Town will vote to adopt the "Stretch Energy Code" set forth in the State Building Code at 780 CMR 115.AA (i.e., Appendix 115.AA), as it may be amended from time to time; and to amend the Town of Norfolk General By-laws by inserting a new Section 11 under Article VII, Land Use and Resource Protection, entitled "Stretch Energy Code" as set forth below:

Section 11. Stretch Energy Code

A. Adoption. The Town of Norfolk has adopted the provisions of 780 CMR 115.AA (i.e., Appendix 115.AA of the State Building Code or the "Stretch Energy Code"), as it may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.

B. Purpose. The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code otherwise set forth under the State Building Code.

Or take any other action relative thereto.

Motion made and passed to adjourn at 11:00 PM meeting to resume on May 14, 2014 at 7:00 PM

Town Meeting reconvened at 7:04 PM on May 14, 2014

**ARTICLE 21- PASSED UNANIMOUSLY**

Submitted by the Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, Section 5, to appropriate the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee; or take any other action relative thereto.

**ARTICLE 22- PASSED UNANIMOUSLY**

Submitted by the Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2014 Community Preservation Fund revenues for the future appropriation of Open Space creations, acquisition and preservation; 10% from FY2014 Community Preservation Fund revenues for the future appropriation of Affordable Housing creations, preservation and support; and 10% from FY2014 Community Preservation Fund revenues for the future appropriation towards the acquisition, preservation, rehabilitation and restoration of Historic Resources; or take any other action relative thereto.

**ARTICLE 23- PASSED UNANIMOUSLY**

Submitted by the Community Preservation Committee

To see if the Town will vote to appropriate from the Community Preservation Fund the sums of \$50,000 from the Affordable Housing Reserve and \$150,000 from Undesignated Reserves to be transferred to the Norfolk Affordable Housing Trust Fund, to be used to create affordable housing in the Town of Norfolk; or take any other action relative thereto.

**ARTICLE 24- PASSED UNANIMOUSLY**

Submitted by the Community Preservation Committee

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Open Space Reserves, an amount not to exceed \$17,000 to update Norfolk's Open Space and Recreation Plan, originally dated May 1, 1996. ~~and to create an Open Space and Trails Map for the Town of Norfolk; or take any other action relative thereto.~~

**ARTICLE 25– PASSED UNANIMOUSLY** Submitted by the Community Preservation Committee  
To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Historic Reserves, an amount not to exceed \$11,000 for the preparation of the Rockwood Road National Register Historic District Application; or take any other action relative thereto.

**ARTICLE 26– PASSED UNANIMOUSLY** Submitted by the Community Preservation Committee  
To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise a permanent Agricultural Preservation Restriction pursuant to M.G.L. chapter 184, Sections 31-33 and M.G.L. chapter 44B, the Community Preservation Act, over and upon approximately 70 acres of land located on Fruit Street and Cleveland Street in the Town of Norfolk and shown on Assessors' Map 16, Block 55, as Lot 69; Map 16, Block 34, as Lot 194; and Map 23, Block 34, as Lot 213, with the exception of a 5 acre lot to be retained by the present owners (as shown on a plan on file with the Town Clerk), Jane E. Newton, The Trust for Public Land, or the then owner of record, said acquisition of the Agricultural Preservation Restriction to be contingent upon the contribution of funds by the Massachusetts Department of Agricultural Resources, Agricultural Preservation Restriction Program, and said Agricultural Preservation Restriction to be held jointly with the Massachusetts Department of Agricultural Resources and under the care and control of the Norfolk Conservation Commission; and that to fund such acquisition the Town appropriate a sum not to exceed \$1.7 million from the Community Preservation Fund, consisting of \$50,000 from the Open Space Reserves, \$300,000 from the Historical Reserves, and \$1.35 million from the Undesignated Reserve; and to authorize the Board of Selectmen to execute any instruments and take any other action necessary to carry out the purposes of such acquisition; or take any other action relative thereto.

**ARTICLE 27 – AMENDED ARTICLE PASSED 56 YES to 26 NO** Submitted by Petition  
To see if the Town will vote to amend Section I.4.a.11 of the Norfolk Zoning Bylaws, as set forth below, by inserting the additional provisions shown that are underlined, with the existing text not being changed shown for informational purposes only.

I.4.a.11. Residential Density. Residential DWELLING UNITS, except for ASSISTED LIVING FACILITIES, shall not have more than two bedrooms per unit. Residential densities, except for ASSISTED LIVING FACILITIES, shall not exceed the ratio of sixteen bedrooms for any single lot or entire PMLD except by special permit by the Zoning Board of Appeals. Residential Densities for ASSISTED LIVING FACILITIES shall not exceed the ratio of sixteen bedrooms per acre for any single lot except by Special Permit by the Zoning Board of Appeals.

or take any other action relative thereto.

Motion to amend made by Jack Hathaway. Motion was to remove the underlined section "by the Zoning Board of Appeals" Motion was seconded by David Rosenberg.

Motion to amend was passed by hand count 58 yes to 38 no.

Article now reads:

To see if the Town will vote to amend Section I.4.a.11 of the Norfolk Zoning Bylaws, as set forth below, by inserting the additional provisions shown that are underlined, with the existing text not being changed shown for informational purposes only.

I.4.a.11. Residential Density. Residential DWELLING UNITS, except for ASSISTED LIVING FACILITIES, shall not have more than two bedrooms per unit. Residential densities, except for ASSISTED LIVING FACILITIES, shall not exceed the ratio of sixteen bedrooms for any single lot or entire PMLD except by special permit. Residential Densities for ASSISTED LIVING FACILITIES shall not exceed the ratio of sixteen bedrooms per acre for any single lot except by Special Permit by the Zoning Board of Appeals.

**ARTICLE 28 – PASSED 63 YES to 29 NO** Submitted by Petition  
To see if the Town will vote to remove Section 1.7.a.1 of the Norfolk Zoning Bylaws:

~~1.7.a.1: Special Permit by Planning Board~~

~~Residential Dwellings in the B1 Outside the Business Core district at a density of not less than 4 units per lot and not more than 1 unit per 5000 Sq. Ft. of land.~~

or take any other action relative thereto.

**ARTICLE 29 - FAILED DECLARED 2/3**

Submitted by Petition

To see if the Town will vote to amend the Norfolk Zoning Map by adding the following parcel to the R-1 Residential Zone:

Map 14, Block 49, Lot 11 (As shown on the Zoning Map of Norfolk)

or take any other action relative thereto.

**ARTICLE 30 – FAILED DECLARED 2/3**

Submitted by Petition

To see if the Town will vote to amend the Norfolk Zoning Map by adding the following parcels to the R-2 Residential Zone:

Map 14, Block 56, Lot 7 (As shown on the Zoning Map of Norfolk)

or take any other action relative thereto.

**ARTICLE 31 – FAILED DECLARED 2/3**

Submitted by Petition

To see if the Town will vote to amend the Norfolk Zoning Map by adding the following parcels to the R-2 Residential Zone:

Map 14, Block 56, Lot 8 (As shown on the Zoning Map of Norfolk)

or take any other action relative thereto.

**ARTICLE 32 – PASSED UNANIMOUSLY**

Submitted by Planning Board

To see if the Town will vote to accept as a public way Essex Street, from Station 10 + 83.67 to Station 23 + 58.31, as shown on the acceptance plan dated February 2014 drawn by Landmark Engineers of New England, Inc. of Norfolk, Massachusetts and as further described in documents entitled, "Acceptance Plans of Essex Street Station 10 + 83.67 to Station 23 + 58.31" on file with the Town Clerk, as heretofore laid out by the Board of Selectmen; to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain, the fee to or easements in said Essex Street and any drainage, access, utility, and other easements related thereto; and further to raise and appropriate, borrow, or transfer from available funds a sum of money for such acquisition, including damages, fees, and related expenses; or take any other action relative thereto.

Motion made and supported by Arthur Frontczak:

I move that we approve Article 32 as printed in the warrant "provided that the acquisition of such way and easements shall not require and appropriation of any funds".

**ARTICLE 33 - PASSED UNANIMOUSLY**

Submitted by Planning Board

To see if the Town will vote to accept as a public way Parcels A and B as shown on a plan recorded with the Norfolk Registry of Deeds in Plan Book 607, Pages 77 and 78, and on a plan entitled "Plan of Land on Toils End Road by United Consultants, Inc., dated March 30, 2011," on file with the Town Clerk, as heretofore laid out by the Board of Selectmen, which Parcels A and B are an extension of the way known as Toils End Road, and to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain, the fee to or easements in said Parcels A and B and any drainage, access, utility, and other easements related thereto; or take any other action relative thereto.

**ARTICLE 34 – IP MAJORITY**

Submitted by the Fire Chief

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, to establish a revolving fund to be credited with receipts collected from charges to government entities and private parties for the purpose of communications and monitoring related to fire alarms, said receipts to be expended under the direction of the Fire Chief for monitoring system costs, maintenance of software, batteries, and related system functions (limit:\$20,000); or take any other action relative thereto.

**ARTICLE 35 – IP UNANIMOUSLY**

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section J C-1 DISTRICT (ROUTES 1A/115) and SECTION B DEFINITIONS of the Norfolk Zoning Bylaws; by changing Subsection J.3 District Boundaries and adding a new definition for Medical Marijuana Treatment as shown below, with bold type indicating additions and strikethrough type indicating deletions:

### J.3 District Boundaries

The C-1 District is further divided into two areas: (1) On-Highway, which consists of that portion of the C-1 District which is located within 300 feet of the FRONTAGE line of Route 1A or 115, and (2) Off-Highway, which consists of that portion of the C-1 District which is located greater than 300 feet from the FRONTAGE line of Route 1A and 115. The Off-Highway District shall be further divided into the following four subareas: C-1a shall include that portion of the Off-Highway district in the southwest quadrant of the Route 1A/115 intersection; C-1b shall include that portion of the Off-Highway district in the northwest quadrant of the Route 1A/115 intersection; C-1-c shall include that portion of the Off-Highway district in the northeast quadrant of the Route 1A/115 intersection; and C-1d shall include that portion of the Off-Highway district in the southeast quadrant of the Route 1A/115 intersection;

Within the C-1c Off Highway District there shall be an Adult Business Overlay District and a Medical Marijuana Treatment Overlay District, which shall be comprised of the following lots: Assessors' Map 19 Block 72, Lots 36, 37-1, 39.

### B Definitions

Medical Marijuana Treatment is provided by a not-for-profit entity and is as defined by and registered under Massachusetts law only, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.

### **ARTICLE 36 – IP UNANIMOUSLY**

Submitted by the Zoning Bylaw Study Committee

To see if the Town will vote to amend Section F General Regulations of the Norfolk Zoning Bylaws by revising Subsection F.14 as follows, with underlined type indicating additions and strikethrough type indicating deletions:

#### ~~F.14 TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS~~

##### F.14.a Purpose

By vote at the state election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on as of January 1, 2013 and the State Department of Public Health is required to issue has issued Guidance for Municipal Regulations Regarding the Use of Marijuana for implementation within 120 days of the law's effective date. Currently under of the Zoning Bylaw, for a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations as promulgated by the State Department of Public Health regulations 105 CMR 725.000: Implementation of An Act For The Humanitarian Use of Marijuana, are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. This moratorium will allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

##### F.14.b Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

or take any other action relative thereto.

Motion to dissolve Town Meeting made and passed unanimously at 8:46 PM

**MINUTES FOR THE NORFOLK SPECIAL TOWN MEETING November 18, 2014**

On Tuesday, the 18th day of November, 2014, at 7:02 p.m. Moderator Jason Taleran called the Fall Special Town Meeting to order. This meeting was held at the King Philip Middle School, 18 King Street, Norfolk, MA 02056. 96 registered voters of the town and 14 visitors were in attendance. Moderator Taleran declared the warrant duly posted and published, and waived the reading of the warrant. Mr. Moderator then led the audience in the Pledge of Allegiance, introductions of the Town Clerk - Carol Greene, Assistant Town Clerk - Amy Brady, Board of Selectmen – Scott Bugbee, Jim Lehan, and Jeff Palumbo, Town Administrator – Jack Hathaway, Town Counsel – David Donesky from Kopelman and Paige, and the Advisory Board chair – Dave Benton. Mr. Benton then introduced them present members of the Advisory Board – Lisa Keathing, Arthur Frontczak, Pat Snead, Angela Wayne, and filling in as clerical administrator Marian Harrington, Mr. Moderator then instructed the citizens in attendance, on the rules of Town Meeting.

A progress update on the new Regional Communications Dispatch Center was given by George Cronin on behalf of the Public Safety Building Committee.

**ARTICLE 1 - passed unanimously** **Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2015; or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO TRANSFER THE AMOUNTS FROM THE FOLLOWING ACCOUNTS LISTED ON THE HANDOUT PROVIDED AT THIS SPECIAL TOWN MEETING TO THE FOLLOWING AMOUNTS AND ACCOUNTS LISTED ON THE HANDOUT.**

TO:	Article 1 - Departmental Transfers for Fiscal Year 2015	
	011922 Employee Benefits	\$125,253
	011222 Selectmen-Out of State Travel	\$846
	011551 Info Technology Salary	\$8,000
	012252 Regional Dispatch Services	\$16,000
	015432 Veterans Expense	\$10,000
	017133 Debt Service	\$42,900
	012202 Fire Dept Expenses	\$48,200
	016302 Recreation-Paint Tennis Courts	\$9,480
	016102 Library - RFID Self-Checkout System	\$3,500
		\$264,179

FROM:	013012 Education - King Philip	\$97,729
FROM:	2108 Fire fines Revolving	\$1,200
FROM:	Free Cash	\$165,250
		\$264,179
TO:	017112 Debt Service	\$10,695
FROM:	014332 Transfer Station Debt	\$10,695
TO:	012412 Building Dept. Expenses	\$800
FROM:	012411 Building Dept. Salaries	\$800
TO:	012102 Police Dept. Expenses	\$44,189
FROM:	012101 Police Salaries	\$44,189

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OTHER FUNDS - Capital Projects

TO:	3133 Freeman/Kennedy Construction	\$3,705
FROM:	3130 School Feasibility Study	\$3,705

**ARTICLE 2 - passed unanimously** **Submitted by the Board of Selectmen**  
 To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.  
**ADVISORY BOARD RECOMMENDATION:**  
**MOVE THE TOWN VOTE TO TRANSFER FROM FREE CASH THE SUM OF \$1,300.00 AND APPROVE THE PAYMENT OF AN UNPAID BILL FROM FISCAL YEAR 2014 FOR JANITORIAL SERVICES.**

**ARTICLE 3 - no committee reports** **Submitted by the Board of Selectmen**  
 To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

**ARTICLE 4 - passed unanimously** **Submitted by the Board of Selectmen**  
 To see if the Town will vote to transfer from Free Cash, \$100,000 to the Stabilization Fund; or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**  
**MOVE TO APPROVE ARTICLE 4 AS PRINTED IN THE WARRANT.**

**ARTICLE 5 - motion to IP passed unanimously** **Submitted by the Board of Selectmen**  
 To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget)

**ADVISORY BOARD RECOMMENDATION:**  
**MOVE TO INDEFINITELY POSTPONE ARTICLE 5.**

**ARTICLE 6 – passed with majority vote** **Submitted by the Board of Selectmen**  
 To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise ownership of the Waste Water Treatment Facility located on property at 51 Meetinghouse Road and shown on Assessors’ Map 13, Block 41, Lot 10, and to authorize the Board of Selectmen to operate the Waste Water Treatment Facility as a municipal utility facility, whether pursuant

to a professional services contract or otherwise, and to collect revenue and expend funds related to the operation of the facility; or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 6 AS PRINTED IN THE WARRANT, WITH THE FOLLOWING ADDITION: "AND TO FURTHER AUTHORIZE THE BOARD OF SELECTMEN, UPON SUCH TERMS AND CONDITIONS AS THEY DEEM TO BE IN THE BEST INTERESTS OF THE TOWN, TO ACQUIRE ANY EASEMENTS OR OTHER INTERESTS IN THE PREMISES OR PROPERTY TO EFFECTUATE THE TOWN'S ACCESS TO AND OPERATION OF THE WASTE WATER TREATMENT FACILITY".**

**ARTICLE 7 – passed unanimously**

**Submitted by the Board of Selectmen**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 and establish an enterprise fund for the purpose of operating the waste water treatment facility located on property at 51 Meetinghouse Road and shown on Assessors' Map 13, Block 41, Lot 10, which facility is to be acquired by the Town; or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 7 AS PRINTED IN THE WARRANT.**

**ARTICLE 8 – passed unanimously**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to create a budget and appropriations within the Waste Water Treatment Facility enterprise fund for the fiscal year ending on June 30, 2015; or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE THAT THE TOWN VOTE TO APPROVE A BUDGET FOR THE WASTE WATER TREATMENT FACILITY, AND RAISE AND APPROPRIATE AND TRANSFER FROM REVENUE AVAILABLE FUNDS THE SUM OF \$50,000.00 THEREFOR, AS SHOWN ON THE BUDGET OUTLINE PRESENTED TO THIS TOWN MEETING.**

**ARTICLE 9 – passed unanimously**

**Submitted by the Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation as set forth below, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendment which shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF NORFOLK TO CONTINUE THE EMPLOYMENT OF FIRE CHIEF COLEMAN BUSHNELL**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. Notwithstanding any general or special law to the contrary, Coleman Bushnell, Chief of the Fire Department of the Town of Norfolk, may continue to serve in such position until March 28, 2022, until the date of his retirement, or until the date he is relieved of his duties by the Board of Selectmen, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The Board of Selectmen may, at its own expense, require that Coleman Bushnell be examined by an impartial physician designated by them to determine such capability. No further deductions shall be made from the regular compensation of Coleman Bushnell under Chapter 32 of the General Laws for any service subsequent to the Chief reaching age 65, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on his date.

**SECTION 2.** This act shall take effect upon its passage.

**ADVISORY BOARD RECOMMENDATION:  
MOVE TO APPROVE ARTICLE 9 AS PRINTED IN THE WARRANT.**

**ARTICLE 10 – passed unanimously** **Submitted by the Board of Selectmen**  
To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation as set forth below, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendment which shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF NORFOLK TO CONTINUE THE EMPLOYMENT OF POLICE CHIEF CHARLES H. STONE, JR.**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. Notwithstanding any general or special law to the contrary, Charles H. Stone, Jr., Chief of the Police Department of the Town of Norfolk, may continue to serve in such position until September 10, 2022, until the date of his retirement, or until the date he is relieved of his duties by the Board of Selectmen, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The Board of Selectmen may, at its own expense, require that Charles H. Stone, Jr. be examined by an impartial physician designated by them to determine such capability. No further deductions shall be made from the regular compensation of Charles H. Stone, Jr. under Chapter 32 of the General Laws for any service subsequent to Charles H. Stone, Jr. reaching age 65, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on his date.

**SECTION 2.** This act shall take effect upon its passage.

**ADVISORY BOARD RECOMMENDATION:  
MOVE TO APPROVE ARTICLE 10 AS PRINTED IN THE WARRANT.**

**ARTICLE 11 – passed unanimously** **Submitted by the Town Clerk**  
To see if the Town will vote to accept the second sentence of Massachusetts General Law Chapter 140, Section 139(c) which states: “No fee shall be charged for a license for a dog owned by a person aged 70 years or over in a city or town that accepts this provision.”; or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:  
MOVE TO APPROVE ARTICLE 11 AS PRINTED IN THE WARRANT.**

**ARTICLE 12 – passed unanimously** **Submitted by the Board of Selectmen**  
To see if the Town will vote to amend the Norfolk Zoning Bylaws, by deleting the text of I.7.b.1 Special Permit Uses by the Planning Board and inserting the text in I.7.a.1 Special Permit by Planning Board and by deleting section I.7.b.1 Special Permit Uses by the Planning Board; or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:  
MOVE TO APPROVE ARTICLE 12 AS PRINTED IN THE WARRANT.  
WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

**ARTICLE 13 – passed unanimously**

**Submitted by the Board of Selectmen**

To see if the Town will vote to amend the Norfolk Zoning Bylaws, by deleting the title 1.7.a.1 Special Permit by Planning Board and inserting in its place Special Permit Uses by the Planning Board; or take any other action relative thereto:

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 13 AS PRINTED IN THE WARRANT.**

**WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

**ARTICLE 14 – passed with a declared 2/3**

**Submitted by the Board of Selectmen**

To see if the Town will vote to amend the Norfolk Zoning Bylaws, by adding to section D.2.b Residential Uses the text shown below in underline type; or take any other action relative thereto.

Proposed Uses

	DISTRICTS						
	R	B1*	B2-B4	C1**	C2/C3/C5	C4***	C6**
<b>D.2.b. Transportation and utility uses</b>							
<u>D.2.b.6. Roof Mounted Solar Photovoltaic System</u>	<u>Yes</u>						
<u>D.2.b.7. Ground Mounted Solar Photovoltaic System</u>	<u>SP</u>						
<u>D.2.b.8. Wind Energy System</u>	<u>SP</u>						

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 14 AS PRINTED IN THE WARRANT, TO AMEND ZONING BYLAW SECTION D.2.B. (PHOTOVOLTAIC USES).**

**WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

**ARTICLE 15 – passed unanimously**

**Submitted by the Board of Selectmen**

To see if the Town will vote to amend the Norfolk Zoning Bylaws, by deleting portions of the following Sections D.2.b.4, J.7.a.3, I.7.c, K.7.c and L.7.c as shown below in ~~strikethrough~~ type

	DISTRICTS						
	R	B1*	B2-B4	C1**	C2/C3/C5	C4***	C6**
<del>D.2.b.4. Power generating plant generating more than 1500 kilowatts of electricity</del>	<del>No</del>		<del>No</del>		<del>No</del>		

**J.7.a.3. Prohibited Uses in the C-1 District - except as expressly exempted from restriction by statute.**

~~Power Generating Plant Generating More than 1500 Kilowatts of Electricity;~~

**I.7.c. Prohibited Uses** - except as expressly exempted from restriction by statute.

~~Power Generating Plant Generating More than 1500 Kilowatts of Electricity;~~

**K.7.c. Prohibited Uses** in the C-4 District except as expressly exempt from restriction by Statute.

~~Power Generating Plant Generating More than 1500 Kilowatts of Electricity;~~

**L.7.c. Prohibited Uses** in the C-6 District except as expressly exempt from restriction by Statute.

~~Power Generating Plant Generating More than 1500 Kilowatts of Electricity~~

or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 15 AS PRINTED IN THE WARRANT.**

**WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

**ARTICLE 16 – passed unanimously  
Selectmen**

**Submitted by the Board of**

To see if the Town will vote to amend the Norfolk Zoning Bylaws, by deleting the Adoption Date of June, 1968 and inserting in its place to **March 16, 1953, so that the date is corrected;** or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 16 AS PRINTED IN THE WARRANT.**

**WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

**ARTICLE 17 – passed 2/3 declared  
Selectmen**

**Submitted by the Board of**

To see if the Town will vote to amend Section B Definitions of the Norfolk Zoning Bylaws, by inserting the following new definitions in the correct alphabetical order, with underline type indicating additions.

**KENNEL:** A pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel.

**KENNEL, COMMERCIAL BOARDING OR TRAINING:** An establishment used for boarding, holding, daycare, overnight stays or training of animals that are not the property of the owner of the establishment at which such services are rendered in exchange for consideration and in the absence of the owner of any such animal; provided however that “commercial boarding or training kennel” shall not include an animal shelter or animal control facility, a pet shop licensed under section 39A of chapter 129 of the Massachusetts General Laws, a grooming facility operated solely for the purpose of grooming and not for overnight boarding, or an individual who temporarily and not in the normal course of business boards or cares for animals owned by others.

**KENNEL, COMMERCIAL BREEDER:** An establishment, other than a personal kennel, engaged in the business of breeding animals for sale or exchange to wholesalers, brokers or pet shops in return for consideration.

**KENNEL ENCLOSURE:** Indoor or outdoor areas where dogs are held including cages, fenced in runs, dog houses, buildings or other structures where dogs are contained temporarily or for extended periods of time.

**KENNEL, PERSONAL:** A pack or collection of more than 4 dogs, 3 months old or older, owned or kept under single ownership, for private personal use; provided however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed or for use in legal sporting activity or for other personal reasons; provided further, that selling, trading, bartering or distributing such breeding from a personal kennel shall be to other breeders or other individuals by private sale only and not to wholesalers, brokers, or pet shops; provided further, that personal kennels shall not sell, trade, barter, or distribute a dog not bred from its personally owned dog; and provided further, that dogs temporarily housed at a personal kennel in conjunction with an animal shelter or a rescue registered with the department of agricultural resources may be sold, traded, bartered, or distributed if the transfer is not for profit.

or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 17 AS PRINTED IN THE WARRANT, WITH THE FOLLOWING CLERICAL CORRECTIONS: IN THE DEFINITION OF "KENNEL PERSONAL: INSERT THE WORD "AS" BETWEEN "SUCH" AND "BREEDING" IN LINE 5; AND CHANGE THE WORD "TEMPORALLY" IN LINE 9 TO "TEMPORARILY".**

**WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

**MOTION MADE BY CINDY EIDEL – 117 SEEKONK ST. - TO LAY VOTE ON THE TABLE, IT WAS SECONDED  
MOTION FAILED 2/3 DECLARED**

**MOTION MADE BY CINDY EIDEL – 117 SEEKONK ST. - TO AMEND ARTICLE 17 BY INSERTING "DOGGIE PLAY GROUP FOR LESS THAN 5 HOURS A DAY DURING DAYLIGHT HOURS" AFTER ANIMAL CONTROL FACILITY IN THE KENNEL, COMMERCIAL BOARDING OR TRAINING SECTION.**

**FRIENDLY MOTION TO THE MOTION TO AMEND THAT THE LANGUAGE BE INSERTED AFTER THE WORD "DAYCARE"  
MOTION SECONDED  
MOTION TO AMEND FAILED - MAJORITY**

**ARTICLE 18 –passed 2/3 declared Selectmen**

**Submitted by the Board of**

To see if the Town will vote to amend Section D.2, Schedule of Use Regulations of the Norfolk Zoning Bylaws, as follows, with underline type indicating additions and ~~strikethrough~~ type indicating deletions; or take any other action relative thereto.

	DISTRICTS						
	R	B1*	B2-B4	C1**	C2/C3/C5	C4***	C6**
<b>D.2.d. Agricultural Uses</b>							
D.2.d.5. Kennel (4 or more dogs)	SP		SP		Ne		

**KENNEL ENCLOSURE:** Indoor or outdoor areas where dogs are held including cages, fenced in runs, dog houses, buildings or other structures where dogs are contained temporarily or for extended periods of time.

**KENNEL, PERSONAL:** A pack or collection of more than 4 dogs, 3 months old or older, owned or kept under single ownership, for private personal use; provided however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed or for use in legal sporting activity or for other personal reasons; provided further, that selling, trading, bartering or distributing such breeding from a personal kennel shall be to other breeders or other individuals by private sale only and not to wholesalers, brokers, or pet shops; provided further, that personal kennels shall not sell, trade, barter, or distribute a dog not bred from its personally owned dog; and provided further, that dogs temporarily housed at a personal kennel in conjunction with an animal shelter or a rescue registered with the department of agricultural resources may be sold, traded, bartered, or distributed if the transfer is not for profit.

or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 17 AS PRINTED IN THE WARRANT, WITH THE FOLLOWING CLERICAL CORRECTIONS: IN THE DEFINITION OF "KENNEL PERSONAL: INSERT THE WORD "AS" BETWEEN "SUCH" AND "BREEDING" IN LINE 5; AND CHANGE THE WORD "TEMPORALLY" IN LINE 9 TO "TEMPORARILY".**

**WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

**MOTION MADE BY CINDY EIDEL – 117 SEEKONK ST. - TO LAY VOTE ON THE TABLE, IT WAS SECONDED  
MOTION FAILED 2/3 DECLARED**

**MOTION MADE BY CINDY EIDEL – 117 SEEKONK ST. - TO AMEND ARTICLE 17 BY INSERTING "DOGGIE PLAY GROUP FOR LESS THAN 5 HOURS A DAY DURING DAYLIGHT HOURS" AFTER ANIMAL CONTROL FACILITY IN THE KENNEL, COMMERCIAL BOARDING OR TRAINING SECTION.**

**FRIENDLY MOTION TO THE MOTION TO AMEND THAT THE LANGUAGE BE INSERTED AFTER THE WORD "DAYCARE"  
MOTION SECONDED  
MOTION TO AMEND FAILED - MAJORITY**

**ARTICLE 18 –passed 2/3 declared Selectmen**

**Submitted by the Board of**

To see if the Town will vote to amend Section D.2, Schedule of Use Regulations of the Norfolk Zoning Bylaws, as follows, with underline type indicating additions and ~~strikethrough~~ type indicating deletions; or take any other action relative thereto.

	DISTRICTS						
	R	B1*	B2-B4	C1**	C2/C3/C5	C4***	C6**
<b>D.2.d. Agricultural Uses</b>							
D.2.d.5. Kennel (4 or more dogs)	SP		SP		Ne		

	DISTRICTS						
	R	B1*	B2-B4	C1**	C2/C3/C5	C4***	C6**
<b>D.2.c. Residential Uses</b>							
D.2.c.9. Kennel, Personal	Yes	Yes	Yes	Yes	Yes	Yes	Yes

<b>D.2.e. Commercial Uses</b>							
D.2.e.26. Kennel, Commercial Boarding or Training; Kennel, Commercial Breeder <i>Minimum requirements: 5 acres of land, kennel enclosures must be at least 100 feet to property line and 500 feet to neighboring dwellings. Subject to Site Plan Approval</i>	<u>SP*</u>	No	<u>SP</u>	<u>SP</u>	<u>No</u>	<u>No</u>	<u>No</u>

**ADVISORY BOARD RECOMMENDATION:  
 MOVE TO APPROVE ARTICLE 18 AS PRINTED IN THE WARRANT.  
 WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL  
 MOTION TO AMEND ARTICLE 18 LINE ITEM D.2.E BY CINDY EIDEL – 117 SEEKONK ST. TO DELETE:  
 5 ACRES OF LAND, 100 FEET TO PROPERTY LINE, 500 FEET TO NEIGHBORING DWELLINGS AND REPLACE IT WITH:  
 4 ACRES OF LAND, 50 FEET TO PROPERTY LINE, 50 FEET TO NEIGHBORING DWELLINGS  
 MOTION CHALLENGED AND A FRIENDLY AMENDMENT WAS MADE TO CHANGE 50 FEET TO NEIGHBORING DWELLINGS TO 300 FEET TO NEIGHBORING DWELLINGS  
 MOTION SECONDED  
 MOTION FAILED BY MAJORITY VOTE**

**ARTICLE 19 – passed 2/3 declared Selectmen**

**Submitted by the Board of**

To see if the Town will vote to amend Section J.7.a.1.B., Special Permit Uses by Zoning Board of Appeals, of the Norfolk Zoning Bylaws, as follows, with underline type indicating additions and strikethrough type indicating deletions; or take any other action relative thereto:

**J.7.a.1.B. Special Permit Uses by Zoning Board of Appeals**

- Automobile and Light Truck Class 1 Sales;
- FAST-FOOD RESTAURANTS;
- GARAGE REPAIR SHOPS;
- Gasoline and Diesel Fuel Filling Stations;
- Home Heating Fuel Sales and Service;
- Kennels, Commercial Boarding or Training;
- Kennels, Commercial Breeder;
- MOBILE HOME and Recreational Vehicle Sales;
- OUTDOOR STORAGE of More Than One Commercial Vehicle, Limited to the Rear YARD of a Minimum 30,000 square foot land area;
- Parking Lots as a Principal Use, as part of a PLANNED MULTI-LOT DEVELOPMENT, ~~except on Corner LOTS;~~
- Research and Laboratory Facilities;
- Sales (Retail or Wholesale) of Beer, Wine and Alcoholic Beverages for Off-Premises Consumption;
- TAKE-OUT RESTAURANTS;
- TEMPORARY FAMILY APARTMENTS.

**ADVISORY BOARD RECOMMENDATION:**

the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

#### **F.14.b. DEFINITION**

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

#### **F.14.c. TEMPORARY MORATORIUM**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

#### **F.14. REGISTERED MARIJUANA DISPENSARIES**

F.14.a. Purpose. The purpose of this section is to provide for the limited establishment of registered marijuana dispensaries ("RMDs") within the Town of Norfolk as they are authorized pursuant to state regulations set forth in 105 CMR 725.000. Since RMDs are strictly regulated and will be limited in number by the Massachusetts Department of Public Health, the intent of this section is to permit RMDs where there is access to regional roadways and/or public transportation, where they may be readily monitored by law enforcement for health and public safety purposes, and where they will not adversely impact the character of residential neighborhoods and business districts.

F.14.b Definition Medical Marijuana Treatment Center means a not-for-profit entity registered under 105 CMR 725.100, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

F.14.c. RMDs are not allowed as of right. RMDs are not included within the definition of retail sales or services, agriculture, or any other lawful business permitted as of right or by special permit.

F.14.d. RMDs are allowed by special permit. Use of land, buildings or structures for RMDs shall be allowed only by special permit pursuant to Section G and located in the Adult Business and Marijuana Overlay District of the C-1.c district as specified in Section J.3, subject to the requirements and criteria of Sections G and F.14.

F.14.e. Special permit application and procedure. The procedural and application requirements of Section G shall apply. In addition to the procedural and application requirements of Section G, an application for special permit shall include for a RMD, at a minimum, the following information:

F.14.e.1. Description of Activities: A narrative providing information about the type and scale of all activities that will take place on the proposed site, including but not limited to cultivating and processing of marijuana or marijuana infused products (MIP's), on-site sales, off-site deliveries, and other programs or activities.

F.14.e.2. Service Area: A map and narrative describing the area proposed to be served by the RMD and the anticipated number of clients that will be served within that area. This description shall indicate where any other RMDs exist or have been proposed within the expected service area.

F.14.e.3. Transportation Analysis: A quantitative analysis, prepared by a qualified transportation specialist acceptable to the Town Planner, modeling the expected origin and frequency of client and employee trips to the site, the expected modes of transportation used by clients and employees, and the frequency and scale of deliveries to and from the site.

F.14.e.4. Context Map: A map depicting all properties and land uses within a minimum one thousand (1,000) foot radius of the proposed site, whether such uses are located in Norfolk or within surrounding communities, including but not limited to all educational uses, daycare, preschool and afterschool programs. The context map shall include the measured distance to all property and land used for education, daycare, preschool or afterschool programs and to all houses of worship or religious use.

F.14.e.5. Registration Materials: Copies of registration materials issued by the Massachusetts Department of Public Health and any materials submitted to that department for the purpose of seeking registration, to confirm that all information provided to the Board of Appeals is consistent with that provided to the Massachusetts Department of Public Health.

F.14.f. Special Permit Criteria. In granting a special permit for a Registered Marijuana Dispensary, the Board of Appeals shall find that the following criteria are met:

F.14.f.1. An RMD shall not be located within a radius of five hundred (500) feet from a school, daycare center, preschool or afterschool facility or any facility in which minors commonly congregate, or from a house of worship or religious use, but may be located within a lesser distance if the Board of Appeals finds that the RMD is sufficiently buffered such that these facilities or uses will not be adversely impacted by the RMD's operation. Such distance shall be measured in a straight line from the nearest property line of the proposed RMD to the nearest property line of the facility.

F.14.f.2. An RMD shall be properly registered with the Massachusetts Department of Public Health pursuant to 105 CMR 725.000 and shall comply with all applicable state and local public health regulations, public safety code regulations and all other applicable state and local laws, ordinances, rules and regulations. No building permit or certificate of occupancy shall be issued for an RMD that is not properly registered with the Massachusetts Department of Public Health. The RMD shall file copies of its initial certificate of registration and each annual renewal certificate with the clerk of the Board of Appeals within one week of issuance, and shall immediately notify said clerk if its registration is not renewed or is revoked. The RMD shall provide the Norfolk police department with the names and contact information for all management staff and shall immediately notify the police department of any changes.

F.14.f.3. A special permit granted by the Board of Appeals authorizing the establishment of an RMD shall be valid only for the registered entity to which the special permit was issued, and only for the site on which the RMD has been authorized by the special permit. If the registration for the RMD is revoked, transferred to another controlling entity, or relocated to a different site, a new special permit shall be required prior to the issuance of a certificate of occupancy.

F.14.f.4. An RMD shall be located only in a permanent building and not within any mobile facility. All sales shall be conducted either within the building or by home delivery to qualified clients pursuant to applicable state regulations.

F.14.f.5. An RMD shall conform to the dimensional requirements applicable to the zoning district in which it is located.

F.14.f.6. An RMD shall be subject to the number of parking spaces required in Section F.7 unless a lesser or greater number of spaces is required as a result of site plan review (Section F.11.)

F.14.f.7. All signage shall conform to the requirements of 105 CMR 725.000 and to the requirements of Section F.9 of the Town of Norfolk Zoning Bylaws. No graphics, symbols or images of marijuana or related paraphernalia shall be displayed or clearly visible from the exterior of an RMD.

F.14.f.8. An RMD's hours of operation shall not adversely impact nearby uses. The Board of Appeals may, as a special permit condition, limit the hours of operation of an RMD to mitigate any adverse impact on nearby uses.

F.14.f.9. The site is designed such that it provides convenient, safe and secure access and egress for clients and employees arriving to and leaving from the site, whether driving, bicycling, walking or using public transportation.

F.14.f.10. Traffic generated by client trips, employee trips, and deliveries to and from the RMD shall not create a significant adverse impact on nearby uses.

F.14.f.11. Loading, refuse and service areas are designed to be secure and shielded from abutting uses.

F.14.f.12. The building and site have been designed to be compatible with other buildings in the area and to mitigate any negative aesthetic impacts that might result from required security measures and restrictions on visibility into the building's interior.

F.14.f.13. The building and site are accessible to persons with disabilities.

F.14.f.14. The site is accessible to regional roadways and/or public transportation.

F.14.f.15. The site is located where it may be readily monitored by law enforcement and other code enforcement personnel.

F.14.g. Severability: If any portion of this Section F.14 is ruled invalid, such ruling will not affect the validity of the remainder of the section.

and to amend section D.2. of the Norfolk Zoning Bylaws, as shown below, with underlined type indicating additions

	R	B1*	B2- B4	C1 **	C2/ C3/ C5	C4 ***	C6 ** **
D.2.e.26 Registered Marijuana Dispensary	No	No	No	SP	No	No	No

or take any other action relative thereto.

**ADVISORY BOARD RECOMMENDATION:**

**MOVE TO APPROVE ARTICLE 21 AS PRINTED IN THE WARRANT.**

**WALTER BYRON FROM THE PLANNING BOARD STATED PLANNING BOARD RECOMMENDS APPROVAL**

Motion made, seconded, and so voted unanimously to dissolve Special Town Meeting of November 18, 2014 at 8:39 PM

Respectfully Submitted  
Carol Greene, Town Clerk

## SOUTHEASTERN REGIONAL SERVICES GROUP

The Southeastern Regional Services Group (SERSG) was initiated in 1993 with a mission "to serve as a catalyst and implementer for member communities that desire to act jointly to solve governmental problems or to deliver services to their citizens more effectively or efficiently." The member communities of SERSG benefit from shared administrative services provided by a regional administrator. Lara Thomas has served as regional administrator of SERSG since 2004. SERSG's work is supported by dues from the member communities. In the fall of 2014, the Town of Lakeville became SERSG's twentieth member.

Annual procurements designed to save municipalities time and money are a major part of SERSG's services. Cooperative procurements for Paper, DPW Supplies and Water and Sewer Treatment Chemicals were held in the spring of 2014. More than twenty different categories of supplies are procured for the Norfolk Department of Public Works (DPW). In the fall, SERSG coordinated procurement of more than twenty categories of DPW Services as well as an RFP for Drug & Alcohol Testing Services for CDL drivers.

As a participant in SERSG's office supply contract, Norfolk currently enjoys a discount of 76.52% off non-excluded office supplies in the United Stationer's Supply wholesaler's catalog and more than 50% off ink and toner cartridges. When comparing Norfolk's office supplies spending to catalog list prices, the town saved more than \$60,000 by using the SERSG contract. The Town also pays a fixed competitive price for cartons of paper through the SERSG paper contract.

The estimated value of supplies and services procured for the DPW totaled more than \$1 Million during 2014. In addition to the savings of time due to SERSG handling the entire procurement up until contract execution, additional savings per year result from highly competitive contract pricing. For example for Norfolk's zone for Ultra Low Sulfur Diesel, purchases on the state contract would cost the town almost seven cents more per gallon. Gasoline purchases on the state contract would cost Norfolk almost six cents per gallon more than the SERSG contract. The lowest price available for sodium hydroxide on the state contract is more than 50 cents more per gallon than the SERSG price Sodium hypochlorite drum purchases through SERSG save the town more than 30 cents per gallon. A survey of four varieties of delivered stone items indicates SERSG's prices were lower than the lowest state contract price by an average of more than \$4.00 per ton. Taking into account these items alone, Norfolk is saving more than \$8,000 per year based on estimated usage.

In response to new continuing education requirements for employees who carry hoisting licenses, SERSG held two continuing education training sessions in April at a greatly reduced rate for SERSG member communities. With Norfolk sending 8 employees, the town saved more than \$1400 on training fees based on what it would have cost employees to take the class individually with the contracted training company.

SERSG also coordinated a joint application for a 2014 Community Innovation Challenge (CIC) Grant to fund the establishment of a regional stormwater collaborative to address municipal stormwater management issues. This collaborative will directly help communities improve the quality of their local watersheds and comply with the current and newly drafted mandates of EPA's MS4 general permit through collaborative education and training and development of standardized policies and procedures for municipal stormwater management. The grant was funded for \$80,000.

Finally, monthly meetings of the Board of Directors and the Highway and DPW Superintendents continued to provide valuable opportunities for representatives from member communities to share concerns and receive ideas and feedback about a wide variety of issues affecting municipalities.





# **PUBLIC SAFETY**

## ANIMAL CONTROL DEPARTMENT

Each year the Animal Control Department works with both the residents and animals of the town in all facets of animal control and responsible pet ownership. The Animal Control Department also responds to many wildlife, feline, and livestock issues and emergencies. These statistics do not include general service responses via telephone, email, fax, postal mail regarding (but not limited to) information on pet care, control, town and state law guidance, communications between other professionals in the animal health profession, local and state agencies, and reporting parties that did not want formal actions initiated.

I want to thank all those who have volunteered their time for the animals, those who have donated financially for the animals in need, and those who have adopted animals that were homeless or seized due to criminal actions.

This department has worked this year to research and attain a new animal control vehicle to better serve the community-both two legged and four legged. Thank you to the residents of Norfolk who voted for this at our previous town meeting.

This October I was voted in for a third term as the eastern Vice President for Animal Control Officer's Association of Massachusetts and I work extensively at strengthening the professionalism and education for animal control officers across the Commonwealth.

Respectfully,  
Hilary Cohen

Cruelty/Neglect investigations:	16	Abandonment (dog):	1
Cruelty Charges per count:	9	Stray/Roaming cats:	12
Domestic Animals v. motor vehicle:	13	Wildlife v motor vehicle:	62
Wildlife interaction:	93	Loose/lost dogs:	82
Lost cat reports:	5	Wildlife Transport:	7
Adoptions:	2	Loose livestock:	24
Nuisance Barking:	14	Noise complaint:	4
Aggression/attack complaint:	28	Rabies+ (raccoon):	1
Dog bites:	9	Mutual Aid:	29
Animal rescues:	4	Misc. Nuisance:	6
Roadkill:	11	Kennel Inspections:	3
Wildlife concerns :	35	Bats in house:	9
Rabies concerns(domestic):	3	Mutual Aid:	7
Bear sighting:	0	Pet abuse protection:	0
Verbal/written warnings:	37	Citations:	135
Public hearings:	0	Arrest:	0
Felony charges:	11	Appeals:	0
Euthanasia of dangerous dog:	1	micro chip clinics:	1
Wildlife in house:	4	Emergency deployment:	0
Livestock complaint:	6		

## FIRE DEPARTMENT

Norfolk's demand for emergency services totaled 1,536 calls this past year. This represents a 23% increase from ten years ago and 46% increase in services requested from 1994.

Training to maintain firefighter skills and safety remains a priority for the Department. During the year "live fire" burning scenarios were conducted at a donated structure on Dedham Street where firefighters practiced new tactics for extinguishing a building fire with minimum staffing. Firefighters were instructed on delivering a hose stream from the building's exterior prior to entering the structure for fire suppression. This tactic was endorsed through research conducted by the National Institute for Science and Technology (NIST) after conducting extensive research with the City of New York's Fire Department. Findings from the day long training confirmed the research of the NIST that such tactics improve firefighter safety, can reduce property loss and most importantly increase the potential for rescue of trapped occupants.

Specialized metering training for determining hazardous atmospheres from carbon monoxide, gas or products of combustion was provided by Industrial Safety and NSTAR provided a review of potential electrical hazards to responders involving their distribution system. The Department also conducted four pump training programs involving water supply from alternate sources such as ponds, streams and portable water tanks carried on Tank 1. Firefighters also participated in the King Philip High School's "Mock Crash" prom program; worked with Foxboro firefighters conducting a "live burn" fire program and attended the Barnstable Fire Academy for additional "live fire" training.

A new Massachusetts Comprehensive Fire Safety Code will become effective on January 1<sup>st</sup>. Shift officers, required to be Fire Prevention Officer credentialed, all attended the State's Department of Fire Services initial training for the new Code. Further training will be undertaken during 2015 which will focus on key elements of the new regulations, adopted through the National Fire Protection Association, Standard 1, Fire Code, which includes Massachusetts amendments. Finally FF/P Richard Yunker completed the Fire Officer Certification program.

Opening of the Pondville Medical Center requires the Department to be thoroughly versed in elevator emergency training. The Center's owners arranged for the installing company to provide one-on-one elevator emergency operations instruction to the officers and staff. Members received operational information for safely accessing the elevator and removing occupants in an emergency situation.

Given staffing shortage for call backs involving fires and coverage for the second ambulance, the Department, in conjunction with Town approval hired the 13<sup>th</sup> firefighter/paramedic, a position filled on December 29<sup>th</sup>. Firefighter/Paramedic William Cavalieri, who formerly served Norfolk on a Provisional basis, returns to the community as the 13<sup>th</sup> firefighter/paramedic after serving in Attleboro and Wrentham. Being Academy trained, FF/P Cavalieri was able to start directly on a shift. This hiring allowed the Department to move a firefighter/paramedic to a weekday schedule of 8am to 4pm, providing a staffing of three firefighters and an officer on the peak workload days. Also responding to the staffing shortage, the Department hired two call-firefighters. Firefighter/EMTs Ryan Connolly and William Getchell joined the staff as "trainees" in September. Their training will be conducted by the career staff and is anticipated to take about nine months. During the interim period, they will serve as support staff at emergencies and upon completing medical in-service be available to staff the second ambulance. The Department welcomes Billy's return along with welcoming our new call staff members, Ryan and Billy.

Advanced Life Support (ALS) accounted for the resuscitation of one patient in cardiac arrest. During the past year a total of 300 patients, who after receiving in-the-field ALS had positive outcomes after arrival at a medical facility. These patients ranged from chest pains, difficulty breathing to stroke, diabetic emergency and airway management. Ten years of ALS can attest to 1,744 patients whose medical outcomes were enhanced by the firefighter/paramedics.

The Department performed a total of 706 inspections. Included were 157 Permits issued for residential re-sale documenting smoke and carbon monoxide detectors; 90 commercial buildings; 93 Permits for new fire alarms installed; 43 LPG storage; 28 new oil burner installations, 62 plan reviews for new residential construction and 86 other inspections. The remaining inspections included Permits issued, e.g. "hot work", fire alarm shut down, storage of flammable/combustible materials, agricultural burning; and performing fire drills.

Community service remains a hallmark of the Department as members participated in Community Day serving hot dogs and hamburgers; Annual Open House for Fire Prevention Week; Norfolk Community League's Haunted Train Ride; Annual Senior Holiday Dinner and the Santa Parade.

Consecutive years have witnessed only one serious fire during the year. A residential structure fire at 5 Stacey Road caused significant fire and smoke damage rendering the home uninhabitable. A potential tragedy was averted as Police Detective Eric Van Ness assisted an elderly occupant from the third floor exiting through a smoke filled stairway prior to Fire Department arrival.

Analysis of the 1,536 emergency responses continues showing over 60% for emergency medical assistance, such as difficulty breathing, cardiac conditions, allergic reactions or trauma from accidents. This year's significant incident review presents:

#### **Significant Fire/Incident Review – 2014**

1-4 – *Mutual Aid to Franklin*, 30 Main Street, 2<sup>nd</sup> Alarm: Engine 2 worked fire in restaurant's kitchen area.

2-4 – **18 King Street, King Philip Middle School**, Boiler malfunction filled South Wing with smoke: Wrentham and Plainville assisted removing smoke with fans.

2-6 – **Department of Correction, Industries Building, 5 Industries Way**, Suspicious Package: Department of Fire Services, HAZMAT Team assisted, package was deemed not hazardous.

2-16 – *Mutual Aid to Wrentham*, 115 Clark Road, 3<sup>rd</sup> Alarm: Engine 2 worked inside the building.

2-26 – *Mutual Aid to Bellingham*, 26 Maple Street, Working Fire: Engine 2 assisted.

3-3 – **113 Main Street**, Chimney Fire: E2 and L1 crews worked for an hour to extinguish stubborn fire within flue. Fortunately only the chimney was damaged by the fire.

3-26 – **14 King Philip Trail**, Tree Fell on House: E2, L1 and Rescue 2 worked to remove large pine tree which was toppled by high winds. Damaged roof was secured with tarps by firefighters.

4-1 – *Mutual Aid to Wrentham*, 808 South Street, Working Fire: E2 assisted at scene.

4-5 – *Mutual Aid to Foxboro*, Lakeview Pavilion, 45 Lakeview Road, 3<sup>rd</sup> Alarm: E2 supplied Wrentham L1, drafting from lake and also supplied deck gun and multiple hose lines. Norfolk worked on scene for over four hours.

4-6 – *Mutual Aid to Wrentham*, 65 Creek Street, 3<sup>rd</sup> Alarm: E2 assisted at scene.

4-10 – *Mutual Aid to Bellingham*, 12 North Street, 2<sup>nd</sup> Alarm: E2 assisted at scene.

4-13 – *Mutual Aid to Franklin*, Mount Street, Brush Fire: Tank 1 and Squad 1 worked with multiple mutual aid companies to extinguish large woodland fire, on scene for nearly 3 hours.

4-19 – **5 Magnolia Circle**, Brush Fire: Squads 1 & 4 worked with Engine 2 to control a large brush fire assisted by Wrentham and Millis Fire Departments along with the State Forestry units.

5-7 – *Mutual Aid to Franklin*, Grove Street, Brush Fire: Tank 1 and Squad 1 worked large woodland fire with multiple mutual aid companies. Chief Bushnell served as Sector Commander.

5-17 – *Mutual Aid to Medway*, 1 Fawn Road, Smoke in Building: Tank 1 responded to non-hydrant area and staged.

6-1 – *Mutual Aid to Franklin*, Route 495, Brush Fire: Tank 1 and Squad 1 assisted on scene.

7-2 – **38 Main Street**, Norfolk Auto, Vehicle Fire: E1 and Tank 1 extinguished fire near building.

8-20 – **368 Main Street**, Vehicle Accident: 2 vehicles involved, R2 transported driver to St. Jude's landing zone for MEDFLIGHT; second patient transported by Franklin Fire ambulance.

9-15 – *Mutual Aid to Bellingham*, 66 Mendon Street, Working Fire: E2 assisted on scene.

9-20 – **120 Myrtle Street**, Chemical Spill: Walpole Fire notified Norfolk they had transported patient from Norfolk with chemical burns. E1 and R2 responded, found household cleaners had been mixed. State Department of Fire Services, HAZMAT Team responded and determined home safe after venting and cleaning.

9-22 – *Mutual Aid to Franklin*, 1 Glen Meadow Road, Working Fire: Franklin Fire committed to multiple incidents, E2 first on scene of condominium fire and extinguished with other mutual aid companies.

10-11 – **Route 1A & RT 115**, Vehicle Accident: Foxboro and Walpole Ambulances transported injured as R2 was committed Mutual Aid to Wrentham.

10-13 – **194 Main Street**, Vehicle Fire: E2 & E1 extinguished van fire.

10-22 – **2 Clark Street, MCI-Norfolk**, Reported Fire 3<sup>rd</sup> Floor Gatehouse: Steam was mistaken as smoke. Norfolk responded with E2 & L1, automatic mutual aid was provided by Wrentham with an engine and Walpole with a ladder truck.

10-29 – **2 Clark Street, MCI-Norfolk**: Kitchen Fire: E2 & L1 responded with automatic mutual aid from Wrentham an engine and Walpole a ladder truck. Fire extinguished by Corrections Officers involved frying equipment. Norfolk removed smoke from building.

11-10 – *Mutual Aid to Bellingham*, 9 Rogers Street, Working Fire: E2 assisted on scene.

11-21 – *Mutual Aid to Wrentham*, Emerald Street, Truck Accident: E2 responded as Wrentham was committed to a shed fire in Sheldonville.

11-21 – *Mutual Aid to Medway*, 28 Winthrop Street, Brush Fire; T1 shuttled 12,500 gals. of water to the scene. Engine 2 responded *Mutual Aid to Norwood* for station coverage on a 2<sup>nd</sup> alarm, Norwood firefighter injured, fell from roof.

11-22 – *Mutual Aid to Franklin*, 5 Maria Drive, 2<sup>nd</sup> Alarm: E2 worked fire on 2<sup>nd</sup> floor. Engine 2 went in-service to respond *Mutual Aid to Bellingham*, 1403 Old Bridge Way, 3<sup>rd</sup> Alarm: E2 pumped hydrant and crew worked fire on 3<sup>rd</sup> floor, on scene three hours. Norfolk E1 and station coverage staff responded to a medical call on Rockwood Road with a Walpole ambulance.

11-25 – *Mutual Aid to Bellingham*, 115 Depot Road, 2<sup>nd</sup> Alarm: E2 pumped hydrant, crew assisted extinguishing fire in an industrial building.

12-1 – *Mutual Aid to Wrentham*, 289 East Street, Gas Leak: E2 assisted on scene.

12-3 – *Mutual Aid to Bellingham*, 790 Pulaski Boulevard, 2<sup>nd</sup> Alarm: E2 assisted on scene.

12-16 – **5 Stacey Road, Working Fire:** Det. Eric Van Ness assisted an elderly resident from a smoke filled 3<sup>rd</sup> floor. The resident refused medical treatment; Det. Van Ness would be transported by Norfolk for evaluation of smoke inhalation. Fire damage was confined to the basement with smoke damage throughout the residence. Mutual aid was provided by Franklin, Millis and Plainville with engine companies, Wrentham with a ladder company and Bellingham with an ambulance. Engines 1 & 2 responded with Ladder 1 and Rescue 2.

12-23 – **194 Dedham Street**, Kiessling Transit Company, Vehicle Fire: E2 extinguished.

12-24 – **Dedham Street, Oil Spill:** E2 crew assisted by DPW and MASSDOT sanded roadway into Walpole. DEP advised of spill.

12-24 – *Mutual Aid to Franklin*, 176 Glen Meadow Road, Working Fire: E2 assisted on scene.

The Department would not be able to provide service without the dedicated staffs from the Police Department, DPW, Building and Facilities Department along with the dispatchers staffing the Public Safety Communications Center. A true heartfelt thanks to all of you! A special thanks goes out to the DPW Vehicle Maintenance staff for their prompt and professional work which each year results in significant savings to the Town. The Department's extends our most sincere thanks to Norfolk's residents and businesses for their support, kind words and of course those baked goods for the firefighters and paramedics. Again, thank you!

Respectfully submitted,  
Coleman C. Bushnell  
Fire Chief

## POLICE DEPARTMENT

The 2014 Police Department activities report is my twenty-first as Chief of Police of the Norfolk Police Department.

Drug use is still an issue in Massachusetts starting as early as Junior High and continues for many years afterward. The need to support that habit on a daily basis coupled with the job market still down for this group of individuals makes the easiest way to support their habit is to break into homes and steal jewelry and electronics and sell them. I continually suggest to homeowners that they have an alarm system with video capability which helps us apprehend the individual that has broken into their home. School age children may be shoplifting, stealing money from parents and siblings or using their part time employment to cover these costs. Parents should be ever vigilant about leaving prescription drugs in the "medicine cabinet" as these are now popular with teens and college age children because they are easy to obtain and then use or sell. Heroin is the drug of choice because it is cheap, but the side effects are overdose and in many cases death. Norfolk Police and Fire both carry Naloxone as a result of this overdose issue and unfortunately have had to use it to bring drug users back to life after overdosing. We are not alone in this regard as many local communities are also being hit hard by these same activities on a daily basis. We will continue to do everything we can to prevent these crimes and if not prevent them, then apprehend these criminals and slow down the drug trade. Credit card fraud is an ongoing crime throughout the United States so we suggest you use great caution when buying items online and transmit your information to and constantly review your bills for suspicious activity. We are also monitoring internet stalkers as time allows for those individuals who are hoping to make contact with young women or children that you so often see on the news as ending up missing or worse. This requires us all as parents to be especially vigilant about who our children contact on the internet and who they are allowed to see as a result. Social media sites continue to have individuals who patrol these sites in hopes of luring a young teen or adult away from their home with intentions that are ultimately not good for anyone, so extreme caution must be used when accessing these sites. People continue to call saying they are a public safety agency or other worthy group raising money. If our public safety groups are trying to raise money they will make it known through a mailing or other local newspaper and in any case whatever you wish to donate is strictly voluntary. If you are contacted by phone and question if the cause is legitimate, call our department and we will find out so you are not a victim of a fund raising scam.

The Norfolk Police Department will continue to make every effort to provide the level of services that you expect and deserve with the personnel and resources available to us. The department will continue to be involved in the Metro-LEC tactical unit. The unit is made up of officers from the 28 cities and towns in Norfolk County and additional towns from other counties, and is available for all incidents requiring the services of a tactical unit including searches for missing persons, strikes, hostage situations, warrant apprehension, C.A.R.T. and investigation work, etc. I want to thank Patrolman Glen Eykel, Nathan Fletcher and David Eberle for their participation in this unit and the countless hours of hard work, training and responses to those calls at all hours of the day and night. NORPAC is another group we belong to which includes detectives from 15 communities that work together to investigate the sale of drugs. Breaking and entering, and other crimes, and our representatives are Eric Van Ness, Nathan Fletcher and Michelle Palladini.

We want to thank Officer Stephen K. Plympton for his tireless efforts and dedication to the D.A.R.E. program for over 21 years and his interests in the youth of this town and the King Phillip School District. We want to thank the taxpayers for providing the resources for salaries and supplies that were necessary to maintain Steve's presence at the schools for another year. The D.A.R.E. program is a partnership between the Norfolk Police Department, the parents and their children that we hope will help everyone achieve a long, happy and fulfilling life, and we remain dedicated to achieving that result with the help of each of the participants in the partnership. This year Michelle Palladini was added a school resource officer who works at King Philip Junior High in Norfolk. We are very thankful that she is there and we appreciate the school making it possible.

Charles H. Stone, Jr.  
Chief of Police

## Norfolk Police Department – 2014 Activity Report

During 2014, the Norfolk Police Department answered 11,516 calls for service/incidents. 110 persons were arrested and charged with criminal offenses; 13 persons were taken into Protective Custody due to alcohol intoxication. 186 additional complaints were summonsed into court to face criminal charges. A total of 296 Criminal Charges were filed. Officers stopped 2,640 motor vehicles for traffic infractions, and issued 1,334 citations.

### 2014 Incident Activity

#### Total Calls by Incident Type:

51A (Child Abuse/Neglect) Filed	5	Motor Vehicle Crash – Deer	7
911 Hang-up Investigation	374	Motor Vehicle Crash – Pedestrian	2
Alarm Burglar Commercial	116	Motor Vehicle Crash – Injury	17
Alarm Burglar Residential	217	Motor Vehicle Crash – Fatal	0
Animal Complaint	423	Motor Vehicle Crash – No Injury	181
Arrest	110	Motor Vehicle Stop	2,731
Assault- Sexual	1	Mutual Aid to other PD's	59
Assault- Felony	2	Open Doors Found and Checked	8
Assault-Misdemeanor	13	OUI Drugs	1
Assist Fire Department	422	OUI Liquor	16
Assist Ambulance	625	Parking violation	28
B&E Attempt	6	Property Damage	42
B&E Motor Vehicle	4	Property Found	8
B&E Building	16	Property Lost	4
Building Check	2,198	Property Recovered (Stolen)	8
Child Abuse	5	Protective Custody	13
Civil Complaint	4	Rape - Force	1
Court Oder Served	16	Rape - Child	1
Counterfeiting	1	Recreation Vehicle Offense	18
Disabled Motor Vehicle Assist	97	Repossession	5
Disturbance	145	Restraining Order Violation	6
Domestic	41	Restraining Order Issued	29
Drug Distribution	1	Restraining Order Served	10
Drug Possession	9	Road Hazard	81
Firearm Violation	1	Sex Offender Registry	6
Fireworks Complaint	10	Sudden Death Investigation	2
Follow-up Investigation	179	Suicide Attempt	4
Fraud/Identity Theft	37	Suspicious Activity/Persons	632
General Offense	103	Threatening	14
General Service	2295	Town By-Law Violation	25
Harassment	32	Transport	62
Harassment – Telephone	18	Trespass	12
HazMAT Incident	41	Warrant Apprehension Alcohol/Psych/Drug	26
Illegal Dumping	6	Well Being Check	62
Larceny	27	Wires Down	27
Larceny – Credit Card	1		
Larceny Motor Vehicle	4		
Letter Disinvite (Trespass Notice)	13		
Liquor Violation	4	<b>TOTAL CALLS / INCIDENTS</b>	<b>11,516</b>
Lockout - Motor Vehicle	48		
Lockout - Residential	25	<b>TOTAL INCIDENT TYPES</b>	<b>11,880</b>
Malicious Destruction-Public	4		
Malicious Destruction – Private	14		
Metro-Lec/SWAT Callout	11		
Missing Child	2		
Missing Person	6		

## 2014 SUMMARY – CRIMINAL CHARGES FILED

Altered/Forged MV Documents	2		
Assault	1	Possession Class A Substance	2
Assault & Battery	1	Possession Class A, Subsequent	1
Assault & Battery, Serious Bodily Injury	1	Possession Class B Substance	2
Assault& Battery; Domestic	8	Possession Class E Substance	4
Assault & Battery Dangerous Weapon	1	Possession Class D Intent to Distribute	1
A&B, Dangerous Weapon, Victim over 65	1		
Abuse Prevention Order, Violate	3	Possession Firearm/Ammo w/o License	2
Accosting	2	Rape- Force	1
Alcohol, Open Container in MV, Drink	1	Rape - Child	1
Animal Cruelty	9	Receiving Stolen Property - \$250	2
B&E Daytime, Felony Intent	3	Reckless Endangerment of Child	1
	R		
By-Law Violation, Criminal	11	Resisting Arrest	2
Conspiracy to Commit Crime	3	Sex Offender, Failure to Register	1
Counterfeit Note, Uttering	3	School, Induce Minors Absence	2
Credit Card, Larceny of	1	Stop for Police, Fail	6
Destruction of Property +\$250, Malicious	2	Social Host, Alcohol Minors	1
Destruction of Property +\$250, Wanton	1	Threats to Commit Crime	4
Disorderly Conduct	2	Trespass	6
Disturbing the Peace	2	Uninsured MV	15
Fire Alarm, False	1	Unlicensed Operation, MV	10
Forgery of Document	1	Unregistered MV, Operating	4
Fugitive From Justice	1	Violation, Harassment Order	2
Harassment	2	Witness, Interfere/Obstruction of Justice	3
Fail Identify Self, MV Operator	2		
Larceny From a Building	3		
Larceny of Controlled Substance	1	Miscellaneous / Other Criminal MV	28
Larceny Over \$250	2		
Larceny Under \$250	5		
Leave Scene of Property Damage Accident	7		
License Suspended, Operating MV	17		
License Suspended, Subsequent Offense	4		
License Suspended for OUI, Operating MV	4	<b>Arrests</b>	<b>110</b>
Liquor ID Card/License, False	1	<b>Protective Custodies</b>	<b>13</b>
Liquor, Person Under 21 Possess/Transport	15	<b>Criminal Summons</b>	<b>212</b>
Malicious/Wanton Destruction of Property	5		
Negligent Operation MV	2	<b>Total Criminal Complaints Filed</b>	<b>296</b>
Number Plate Violation to Conceal ID	5		
Operating MV After Revocation of License	2		
Operating MV With Revoked Registration	6		
Operating MV After Suspension License	13		
Operating After Suspension, Subsequent	5		
Operating MV to Endanger	17		
OUI Drugs	1		
OUI Liquor	13		
OUI Liquor, Second Offense	2		
OUI Liquor, Second Offense	1		

## DETECTIVE DIVISION

The Detective Division of the Norfolk Police Department is comprised of one officer assigned full-time (Detective Nate Fletcher), and one officer assigned part-time (Detective Eric Van Ness, who works 2 uniformed patrol shifts and 2 Detective shifts). This allows the Department to have a Detective assigned to work seven days a week.

Last year, Detectives worked extensively with the NORPAC (Norfolk County Anti-Crime) Task Force in trying to curtail the current drug problem in our communities. There has been an alarming spike in prescription drug abuse, as well as heroin cases and overdoses in Norfolk and our surrounding communities. There were several cases in Norfolk that relied on NORPAC assistance with investigations, surveillance and apprehension of heroin suppliers in our town. This increase in illegal drug activity has also led to continuing day time house breaks. Along with the narcotics work, detectives spent a great deal of time attempting to track down property stolen from house breaks and larcenies.

We continue to see a huge increase in internet fraud, scams, and identity theft; these investigations can be very lengthy, complex, and technically challenging. Please use common sense and be careful when conducting business through the internet. The Detective Division has also assisted in organizing neighborhood watches and educating the public on how to protect your and your neighbor's property, and we are available to come and speak with any neighborhood or community groups that are interested in learning more on neighborhood and internet safety. Please know that when suspects break into a house, their main target is generally jewelry and cash. Hide your jewelry and cash and do not keep it in a jewelry box on the master bedroom dresser; this is still where most people keep their valuables and the suspects know this.

This past year, as part of a NORPAC operation, Detective Fletcher was assigned in an undercover capacity to assist with covert surveillance during the Boston Marathon, working hand in hand with state, federal and other local Detectives to provide a safe race day.

The Detective Division maintains membership in NORPAC, NESPIN, and MetroLEC regional detective organizations. In addition, we worked closely with Homeland Security, DEA, and ICE investigators on several investigations with connections to Norfolk. We also worked with the Norfolk District Attorney's Office on several sexual assault investigations.

The Detective Division wishes to thank Chief Stone and the men and women of the Norfolk Police Department for their continued support, hard work, and dedication. We also wish to thank the citizens of the Town of Norfolk for their support and assistance.

## COMMUNICATIONS DIVISION

The Norfolk Communications Department is responsible for dispatching all emergency and non-emergency incidents for Police, Fire and Animal Control Departments. Communication Specialists continue to fill a vital role as first contact in most emergencies.

During 2014 the Communications Department logged 11,632 incidents. We continue to move forward in training and technology to ensure the department delivers a high level of service to the community. Often not seen, their hard work and dedication ensures emergency responders are dispatched rapidly and efficiently to help. While dispatching emergencies, the communication specialists are also attending to the day to day business of the public safety departments.

### **2014 year-end activity:**

**Police/Fire/EMS/ACO incidents dispatched: 11,632**

**911 Calls Received – 1,991**

**Non-Emergency Calls received– 43,757**

**Radio Calls handled (Police) – 45,693**

**Radio Calls handled (Fire) – 13,967**

In 2014 Communications Specialist Garin Eisele joined the Metro-LEC Tactical Response Unit. Metro-Lec is comprised of area police officers who are specifically trained to respond to special circumstances. Specialist Eisele is assigned to the Metro-LEC Mobile Command Unit and assists with dispatching duties during major incidents.

In closing, the Department would like to thank Chief Stone and Chief Bushnell for their continued support and guidance. We would like to thank all the members of the Police and Fire Departments for the great working relationship. Thank you, to the Community of Norfolk for your continued support.

Respectfully Submitted,

Sgt. Timothy Heinz  
Joseph Castellano  
Dispatch Supervisors

## DEPARTMENT OF PUBLIC WORKS

The Department of Public Works strives to support and enhance a high quality of life for the Town's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality.

The Department of Public Works is also responsible for planning, designing, constructing and maintaining the Town's infrastructure with oversight by the Town Administrator and Board of Selectmen.

So that each function of the Department of Public Works can be adequately explained, this report is broken down by the following divisions:

### **HIGHWAY DIVISION**

The Highway Division is responsible for the rehabilitation, reconstruction, maintenance and engineering design of over 70 miles of town-owned roadway which includes municipal storm-water systems, retention areas, culvert crossings, signage, pavement markings, sidewalks, shoulders and tree removal. The Highway Division also maintains the parking areas at all municipal buildings and schools. The Highway Division is responsible for all snow and ice events, with support from all Divisions.

This year the Highway Division completed multiple Permanent Asphalt Repairs, "Perm Patch", at various locations through out the Town. The process includes machine milling and excavation of deteriorated street pavement and replacing with hot mix asphalt, applied, raked and compacted in place. When asphalt plants are closed and hot mix is unavailable Cold Patch is purchased and applied to potholes as a method of temporary repair.

Street Line painting was completed town wide to include: 142,893 l.f. of double yellow center lines; 81,609 l.f. of single white edge lines; cross walks, stop lines, r/r crossings and more. All streets are swept at least once in the Spring and the Town Center was swept clean on a weekly basis in the Spring and Summer. Sweeping was also completed in multiple locations before scheduled events and for clean up purposes after accidents etc. Over 1,800 catch basins were cleaned. As a result, approximately 200 c.y. of catch basin cleanings each year are stock piled on site at the Town's landfill. These materials are sampled annually and certified for re-use under roads through a Beneficial Use Determination (BUD) and approved by the DEP.

Another severe winter left over 76 inches of snow in this area. As a result the State funded the "Winter Road Rapid Recovery Program" (WRRP). Norfolk received \$58,567. The Town also approved funding through the Annual Town Meeting in the amount of \$300,375 for Road Repair on a section of Main Street and the paving of Lake Street. Another Article was approved for the purchase of Equipment for \$300,900. The DPW bought a new Dump Truck and Backhoe.

This year the Town received an allotment of \$389,861 through Chapter 90 Funds for pavement improvements to the following streets:

- ❖ Main Street - from #228 Main Street to George Street - 4,224 LF
- ❖ Turner Street – Drainage and Pavement Improvements – from Spencer Lane to 725' of Spencer Lane
- ❖ Union Street – Drainage Improvements at #118 Union Street
- ❖ Diamond Street – Culvert Repair
- ❖ Park Street – Main Street to Eric Road - 2,017 LF
- ❖ Tucker Road – Medway Street to Rockwood Road – 3,500 LF
- ❖ Maple Street – from King Street to Warren Avenue – 2,941 LF
- ❖ King Street – Union Street to 4,185' W/of Union Street – 4,486 LF
- ❖ Campbell Street – Seekonk Street to Highland Lake Drive – 1,712 LF
- ❖ Main Street – Cobblestone Walkway Installation
- ❖ Union Street – Cobblestone Walkway Installation
- ❖ Rockwood Road – Cobblestone Walkway Installation
- ❖ Independence Way – Cobblestone Walkway Installation

## **GROUNDS MAINTENANCE DIVISION**

The Grounds Maintenance Division is responsible for the rehabilitation, construction and maintenance of 52 acres of recreational field space, green space of all municipal buildings and property including schools and conservation areas. The Division manages and maintains the two town-owned cemeteries (Norfolk Cemetery and Pondville Cemetery), including the sale of lots and burial services. In 2014 there were 9 burials and 9 cremation burials.

The Grounds Maintenance Division is funded through three sources. Materials and supplies for recreational field space are funded through a user-fee collected by the Recreation Commission. Cemetery maintenance costs are defrayed through sales of graves, fees for burials and interest from the perpetual fund. Municipal services are funded through the general fund.

Beyond the daily maintenance of fields and green space, the Division planted trees in accordance with a town-wide tree planting program to replace street and municipal area trees, and assists our Conservation Commission with completing various projects within conservation areas. The Division is also responsible for installation of all holiday decorations, lights, flags, wreaths etc.

## **VEHICLE MAINTENANCE DIVISION**

The Vehicle Maintenance Division is responsible for the purchase, repair and maintenance of the Town owned fleet consisting of 69 vehicles and 91 accessory pieces. The Vehicle Maintenance Division, in compliance with the Capital Outlay Committee's request, created a 15 year vehicle replacement program for all Town-owned vehicles which projects a definitive 5 year funding requirement and projected 10 year estimate. This program is updated annually so that the Town will always have a minimum 5 year cost projection with a 10 year estimated projection. The Replacement Program would allow the Town to manage the fleet in a cost effective manner, reflected in vehicle maintenance expenses. Due to funding shortages over the past several years, however, funds have not been appropriated to replace vehicles. Because of these shortages, the issues of major maintenance and major repairs will continue to play a roll in budget increases. Equipment dependability will also become an issue.

In the past 3 years, the Vehicle Maintenance Division, utilizing any funds available and supplying in-house labor, has worked with the Norfolk Fire Department to complete several major repairs and upgrades to the older fire equipment (1989 Tank Truck and 1996 Ladder Truck) to ensure safe and dependable service of these pieces of equipment.

The Vehicle Maintenance Division provides a long term cost effective maintenance program for all departments that utilize vehicles to perform services for the Community, which aids in keeping their maintenance costs down, downtime short and safe, reliable service of their vehicles. Departments that utilize the Vehicle Maintenance Division's services include Police, Fire, DPW (Grounds, Highway, Solid Waste and Water Divisions), Building Department, and Council on Aging, Animal Control, Assessors and Schools. As we move forward, we will continue to evaluate the Town's fleet and create cost effective consolidation to reduce major repair costs and maintain a quality fleet of service vehicles.

Vehicle maintenance is also responsible for building maintenance at the DPW facility, including fuel storage, fuel dispensing, annual testing and certification of fuel system, fire suppression systems, air vessels and furnace.

## **SOLID WASTE DIVISION**

The Solid Waste Division is responsible for monitoring, collecting and disposing of solid waste, hazardous waste, bulky waste, yard waste and recyclables. The Division provides a solid waste and recyclable collection service for municipal buildings, recreation areas and conservation areas. Solid waste and the Landfill are monitored to insure compliance with DEP Regulations. The Solid Waste Division is self-supporting through various fees from collections, recyclables and drop-offs that are submitted to the Town to offset annual costs for operation and debt service.

Wood waste and yard waste products have been processed into usable material for residents, area nurseries, and farms (i.e. compost, wood chips, etc.). The Transfer Station also offers a bulky waste pick-up and disposal service for all residents. Details regarding the services and associated fees are outlined in the annual newsletter. Solid Waste is now producing screened loams and gravels which can be purchased by residents and local businesses.

## **SOLID WASTE DIVISION (cont'd)**

The Solid Waste Division is working closely with the Department of Environmental Protection (who is very impressed with our source separating program and facility layout) to acquire grants to help fund upgrades. In addition, the Solid Waste Division works diligently each year to maximize its efficiency in methods and markets for disposal. Compaction of bulky materials such as cardboard and plastics has reduced the number of hauls, saving labor, repairs, fuel and maintenance costs, while increasing tipping weight per haul, thereby increasing revenue per haul. Compacting of cardboard began in December of 2012, and #1 clear plastic began in March of 2013. The compaction of these two materials has reduced the number of hauls by approximately 50% and the tonnage hauled per trip has approximately doubled when averaged over the year. This decrease in trips has allowed these labor hours to be used to do much needed repairs to the facility and to produce saleable materials such as loam, compost, woodchips, etc.

To use the Recycling/Transfer Station, you must be a resident of Norfolk and purchase a decal for your vehicle. Specifics are outlined in our annual newsletter, which is mailed to every household.

Residents currently using a curbside pick-up service - please feel free to come by and tour the facility. There are many services available to you that you may not be aware of. For example:

- ❖ Disposal of oil & antifreeze
- ❖ Collection area for yard & brush waste
- ❖ Disposal of household hazardous waste
- ❖ Donations are accepted for charities: Red Cross, Community Clothes Recycling, St. Vincent DePaul, Goodwill, Salvation Army, Lions (eye glasses) King Philip Boosters (returnable plastic bottles & cans), Norfolk Schools (cell phones & printer cartridges), and Friends of the Library (books).

### TOWN OF NORFOLK TRANSFER STATION ANNUAL REPORT 2014

All of the figures in this report relate to the calendar year January 1, 2014, through December 31, 2014. The Transfer Station was open to Norfolk residents on Wednesdays and Saturdays from January 1, 2014 through December 31, 2014. The total number of operating days in 2014 was 103.

#### Non-Recyclable Waste

The Town of Norfolk contracts with Wheelabrator Millbury, Inc. for disposal of household waste and for bulky waste.

Total compacted waste	657 tons
Total bulky waste	277 tons
Total non-recyclable waste	934 tons
Daily average	9 tons

The 657 tons of compacted waste represents 34,802 bags of household waste.

#### Recyclable Waste

Newspaper & Mixed Paper	144 tons
Corrugated Cardboard	111 tons
Plastics (#1-#7)	67 tons
Metal (white goods & metal cans)	91 tons
Tires	3 tons
DPW Waste	979 tons
Glass (white and colored)	72 tons
Leaves/Yard Waste	264 tons
Brush	682 tons
Wood	38 tons
Textiles – St. Vincent dePaul	18 tons
Textiles – American Red Cross	6 tons
Textiles – Big Brother/Big Sister	6 tons
Big Hearted Books	7 tons
Total Recyclable Waste	2488 tons
Daily Average	24 tons

#### Recycling Rate

Total recyclable plus total non-recyclable waste is 3,422 tons. This figure achieves a recycling rate of 72%. (Before accounting for private haulers, hazardous waste.)

## **WATER DIVISION**

The Water Division is responsible for operation and maintenance of the town-owned water system, and delivery of potable water to its customers. The system consists of 73 miles of water main, 2,381 +/- services, 4 supply wells and 2 one-million gallon storage tanks. The system is in compliance with all Massachusetts Department of Environmental Protection (MassDEP) Rules and Regulations. The Water Division is self-supporting. Fees from water revenues are managed through an Enterprise Fund, for construction, maintenance, and new source development.

During the past year, the following significant water projects were undertaken and completed:

- Hydrant Maintenance Program – mechanical maintenance, painting, location flags and GPS identification of infrastructure.
- Upgrade of chemical feed pumps, day tanks and pump drives at pump stations.
- Pump Station Maintenance – painting of station interiors and construction of paved access roads at Spruce Road and Gold Street stations.
- Continue to research for potential new water source locations.
- Continue the challenge of reducing and minimizing unaccounted-for-water (14%) by locating and repairing leaks in the water mains and services. Also, testing and replacing faulty water meters.
- Norfolk Water Division conducted Spring & Fall town-wide hydraulic flushing of the entire distribution system.
- Contracted Maher Services for pump station well motor replacement at Spruce Road station.
- Construction oversight of booster pump station at Fox Run subdivision at Maple Street/Warren Avenue to substantial completion.
- Managed leak detection, backflow testing, master meter testing, generator testing, and contract operations at the pump stations.

The Water Division continues to work cooperatively with the MCI Norfolk Water Department to provide the facility water for emergencies and maintenance purposes.

The Department of Public Works is dedicated to the delivery of potable water pertaining to quality and quantity and continues to investigate new water supply resources to meet the community's future needs.

### **WATER SERVICE INFORMATION**

	<b><u>2013</u></b>	<b><u>2014</u></b>
Miles of water main in service	62	73
Total water services*	2,372	2,381
Number of services per mile of water main	38	33
Total gallons pumped	147,575,800	160,819,100
Total gallons purchased	532,000	427,600
Average gallons pumped per day	404,317	440,600
Average annual gallons used per service	62,440	67,722
Average gallons used per service per day	171	186
Total Water Bill and Betterment Revenue	\$1,596,393	\$1,655,879

\*Reflects metered services only. Fire services are not included in this figure.

Finally, we would like to offer a special note of thanks to all the Town Departments, Boards, Commissions, and Committees for their continued support and working relationship.

Respectfully Submitted,  
Robert J. McGhee  
Director of Public Works





**EDUCATION,  
LIBRARY, ARTS**

**KING PHILIP REGIONAL SCHOOL DISTRICT**  
**Norfolk– Plainville – Wrentham**  
**School Year**  
**2013-2014**

**SUPERINTENDENT’S REPORT**

It has been another eventful year in the King Philip Regional School District. The School Committee and I would like to thank the communities for the continued support they show for our school district and children. King Philip has worked hard to ensure that your educational dollar is used effectively and efficiently in supporting our programs. King Philip was named the nineteenth “Best School District in the State for Your Buck” by [nerdwallet.com](http://nerdwallet.com) who did a whole state comparison of our Massachusetts school districts.

King Philip Regional School District has an average 97% of our students scoring in the proficient or advanced category on the MCAS exam. Our average SAT score was 1638, with a graduation rate of 91%. In addition 86.5% of our students go onto higher education, with a high majority entering science, technology, engineering or math areas. In collaboration with our three towns, King Philip continues to work at improving student outcomes while working with our fiscal committees to ensure appropriate allocation of your tax dollars.

We have been recognized on the 4<sup>th</sup> Annual AP<sup>®</sup> District Honor Roll for simultaneously increasing access to Advanced Placement<sup>®</sup> course work while also increasing the percentage of students earning scores of 3 or higher. In 2013-2014, our high school students took AP exams in Art, Music Theory, Economics, Psychology, English, World Language, History and Social Science, Math and Computer Science, and Science and Technology. King Philip Regional High School had a total of 95 AP scholars averaging a score of 3.97. This is a 2.8% increase over the prior year in the number of AP scholars. In addition, the district’s student’s successes in academic achievement can also be measured by their competitiveness for acceptance to post-graduate institutions of learning. The focus in the district building academic rigor and adherence to the instructional frame continues today.

Community service initiatives remain a focus of King Philip High School demonstrating our commitment toward civic responsibility. Our food drive at the KP GAPS and Drama production of *Its A Wonderful Life* yielded over 3000 nonperishable items which were divided among the three local food pantries. The annual Halloween Spooktacular was held for the Tri-town community where over 300 young children come to the high school to enjoy a fun-filled evening. Finally, we cannot forget that our very own Dr. Lisa C. Oliveira won both the dance and the fundraising portion of Wrentham Community Events Dancing with the Wrentham Stars. She danced to raise funds for the Warrior Turf Field Complex.

**Student Academic Achievements**

Our students continue to earn accolades for their outstanding academic performances seniors take the lead in many of these categories. The following is a snapshot of several of our

successful seniors: Matthew Crafton was awarded a \$1000 scholarship from WPI for being a lead scorer in the WPI Mathematics meet, senior Megan Connor received the Volunteer of the Year Award from the Town of Wrentham for her service to the community, Matthew Crafton and April Witter received the Superintendent's Award for Academic Excellence, KPRHS is very proud of its newest author, Sam Weitzman for his paper on, "More Efficient Helicopter Blades Based on Whale Tubercles", finally Ashay Patel was high school valedictorian and Sean Pazurcek salutatorian. Both students were outstanding leaders.

Each year the State of Massachusetts awards the John and Abigail Adams Scholarship to members of the senior class. This is a non-need based undergraduate tuition waiver to attract more high-performing students to Massachusetts public higher education. Ninety six members of the senior class received this award. These students were designated as scoring advanced on at least one sub test and advanced or proficient on the second subtest. Additionally, they must rank in the top 25% of students in our district based on their combined MCAS score.

King Philip Regional High School inducted forty new members into our National Honor Society on November 25, 2014. These students are recognized for their scholarship, leadership, service and character. Mrs. Neva Brown was recognized by the senior class at graduation as the King Philip Teacher of the Year. Mrs. Brown is a favorite among the students for the support she provides them and a favorite among the administration for the results her students achieve on the AP Calculus exam. KP DECA qualified for all three National DECA promotions. KP DECA is the only school in Massachusetts to qualify in all three areas for two years in a row

Thirty three pieces of art won recognition from the Scholastic Art Awards committee. Receiving a Gold Key Awards were Kayla Manning and Austin Sherman. Lauren Gilleland, Julia Govoni, Kayla Manning and Austin Sherman won Silver Key Awards. Honorable mention awards went Christina Allen, Charlotte Benson, Bryce Dort, Gillian Ferreira, Lydia Klein, Isobel McCue, Hannah McNeil, Eliza Mecklenburg, Sarah Radford, Mehrin Saleem, and Shannon Ward. Christina Allen was selected as a winner for the Massachusetts High School Photography Competition from the Photography Center of Cape Cod. Artist Austin Sherman received the National Gold Medal for his work entitled, "Yin and Yang". 255,000 works are entered into this contest and 2050 were selected for gold medals!

Two King Philip Middle School Science teams, the Smarticle Particles, and Nano-knows-it –all, coached by Dr. Michele Austin, Mrs. Kelly Fecteau, and Mrs. Emily Leone, performed very successfully in the 8<sup>th</sup> annual Science Trivia Challenge.. The King Philip teams placed first( Nano-Know-It-Alls) and second (Smarticle Particles) in the competition.The teams traveled to MIT during last April vacation. Smarticle Particle Team members included George Elmassih, Nick Ihley, Sathwik Karnik, Ryan Mackenzie, and Nina Sitarski..Nano Knows It All Team members included: Eric Bernard, Alexa Canning, Brendan Clarke, Matt Coletta, and Justin Wilson. The Nano-Know-It-Alls had the opportunity to dine with Nobel Laureate Professor Jerome Friedman on June 17<sup>th</sup>. Professor Friedman won the Nobel Prize in 1990 "for pioneering investigations concerning deep inelastic scattering of electrons on protons and bound neutrons, which have been of essential importance for the development of the quark model in particle physics.

In June, as part of a joint English and History curriculum venture, all Grade 8 middle school students benefitted from a Wrentham Cultural Council Grant that allowed internationally known guest speaker, Janet Applefield to visit students in assembly. Our students listened intently to her personal story about how she survived the Holocaust and had an opportunity to ask questions. This presentation raised awareness and understanding of the dangers of prejudice and encourages children and adults alike to stand up to any kind of discrimination and injustice.

Through a grant awarded to Grade 7 science teacher, Dr. Michele Austin, King Philip Middle School was able to hold its first STEAM day. STEAM stands for Science, Engineering, Art, Technology, and Mathematics. All students in Grade 7 and Grade 8 had the chance to devote a full day to collaborative problem solving associated with STEAM as well as be engaged by national clinician, Dr. Bill Robertson (otherwise known as Dr. Skateboard), Professor of Science and Technology Education at the University of Texas at El Paso to reinforce concepts of force and motion.

### **Co-Curricular and Extra-Curricular Activities**

Students participate in a wide range of co-curricular and extracurricular activities. Both schools have active Student Councils that provide leadership and sponsorship of school activities and community service activities. The high school Student Council and senior class co-sponsor an annual holiday party in December for students from a selected city elementary school. Students from the David A. Ellis Elementary school located in Roxbury Massachusetts joined us this year for a wonderful celebration. In addition KPHS Student Council is in charge of maintaining the spirit at KPHS. One grand event is Mr. KPHS which was won this year by senior Owen Galvin. His performance was hysterical! King Philip Regional High School's Student Council was once again awarded the National Gold Council of Excellence Award. We are proud of their accomplishments. Our student athletes are also being recognized. Stephen Beatie and Melissa Daigle were chosen to represent King Philip at the Hockomock League Scholar Athlete Banquet. Both are outstanding students and athletes!

KP Drama & GAPS proudly presented a holiday treat for the whole family. It's a Wonderful Life was performed by the students under the direction of Mr. Joseph Ferreira. KP Drama and the GAPS also proudly presented *The State of the Union* in the spring of 2014. Both performances were huge hits. The community packed the auditorium for all shows. Middle school students presented performances of *Charlie and the Chocolate Factory*. to enthusiastic audiences in the sold-out middle school auditorium under the direction of advisor Jamie Osborne. The KPMS show featured a cast of talented 7<sup>th</sup> and 8<sup>th</sup> graders including Eric Blair as Willy Wonka and Brian Crowley as Charlie Bucket. Sharing the stage are Robert Giannelli as Grandpa Joe, Hannah Egan as Augustus Gloop, Sara Tuohy as Mrs. Gloop, Lexi Mutascio as Veruca Salt, Sam Cullen as Mr. Salt, Maddie Bragaw as Violet Beauregarde, Olivia Traboulssi as Mrs. Beauregarde, Sarah Seaberg as Mike Teavee, Katie Aaron as Mrs. Teavee, Griffin Boynton (The Candy Man), Lucy Barnard (Mrs. Bucket), Hunter Cohen (Mr. Bucket), Abby Melanson (Grandma Josephina), Shelby Anderson (Grandma Georgina), Sam Page (James),

Hayden Doherty (Matilda), Mohammad Lofti (Phineous Trout), Olivia Olsen (Genevieve Quale), and Bryce Goddard (Announcer). Supporting cast includes Oompa Loompas: Veronica Anderson, Charlotte Barnard, Nathan Blitchington, Kayley Boulger, Caitlyn Calicchia, Kyla Caprarella, Jade Carey, Cam Corey, Lindsay Coughlan, Emma Daly, Melanie Devine, Breanne Dugan, Grace Eldridge, Maggie Ellis, Chiama Ezuma-Ngwu, Isabel Fryer, Chasey Gentile, Gabby Giannelli, Elena Giusti, Cade Hannan, Hailey Konieczny, Kat Kmetz, Jonathan Machado, Chloe Manzi, Olivia Merritt, Stephanie Mollor, Sam Page, Sammy Rioux, Fisher Steinbrecher, Erin Sullivan, Theresa Sullivan, Ashanti Tharps, Caroline Watson, and Kaitlyn Ward. Oompa Loompa Dancers: Pearl Afamefuma, Brooke Govoni, Elizabeth Hall, Lena Ihjul, Bella Leonardi, Sophia Nagggar, Aiyana Parker, Samantha Pearson, and Alex Welch. High school students Haley Bowers, Melissa Bannon, Rob Kenerson, Lauren Gilleland, Nicola Alexander, Hannah Geiger, and Sean Leehan mentored the middle school students in the areas of interpretation, set design, technical, lighting, and sound operations. The show was directed by Language Arts instructor, Jamie Osborne, who has been involved with the drama program since its inception in 2005. Music direction was coordinated by general music and choral instructor, Ryan DeWolfe. King Philip alumna Lauren Duffy has created choreography for the show and history teacher Sean Jones has coordinated costumes.

King Philip Music Programs have once again earned top honors surpassing their accomplishments of last year. After seven months of hard work the King Philip Marching Band, The Pride and the Passion took first place in the US Bands National Championship. Twenty five students were selected to perform at the Southeastern District Senior High School Festival. These students were; Robert Kenerson IV, Nathan Krishnaswami, Kaitlyn Purro, Emily Sullivan, Olivia Cohen, Alexandra Ennes, Courtney Hebert, Catherine Silvestri, Ben Webster, Mario Brandl Garcia, Ian Light, Patrick Noonan, Adam Slamin, Daniel Corwin, Adam Strubeck, Michaela Cunningham, Elizabeth Kaelbling, Kevin Yu, Marcus Campbell, Connor Marland,

The King Philip Middle School New England Math League results showed that our Grade 7 scores ranked 29/98 schools in New England participating. Grade 8 school scores reflected that we rank 12/102 schools in New England participating. The top scores in Grade 7 were Michale O'Loughlin (1<sup>st</sup>); Ethan Ball; Robert Hehn; Kendall Mason; Daniel Sammarco; and William Zeller(2<sup>nd</sup>);. The top scores in Grade 8 were: Sonia Deodas (1<sup>st</sup>); Sathwik Karnik (2<sup>nd</sup>); Nicholas Ihley (3<sup>rd</sup>); and Daniel Andrews (4<sup>th</sup>). Sonia Deodas, Grade 8, received the distinction of being the top scorer in New England. Sathwik Karnik, Grade 8, received the distinction of being the 7<sup>th</sup> highest scorer in New England. King Philip was a top ranking school for Grade 8 in Norfolk County in mathematics.

King Philip Middle School students also competed in the Mathematical Association of America- American Mathematics Contest. KPMS top 5 scorers were as follows: Sathwik Karnik; Sonia Deodas; Sarah Kaunfer and George Elmassih; and Lauryn Weber. KPMS has two students earn the AMC 8 National Distinction Award with Sathwik Karnik earning a score of 24 and Sonia Deodas earning a score of 22.

In April, KPMS students that were recognized by New England Math League in their Algebra contest included: Sathwik Karnik (1<sup>st</sup>) and Perfect Score; Nick Ihley (2<sup>nd</sup>); Brendan

Clarke and Blake Monjar (3<sup>rd</sup>); and Chloe Manzi (4<sup>th</sup>). The King Philip Middle School Math Team of 17 members placed third in the Intermediate Math League Noether Division. The team met weekly to practice advanced math skills that were applied to problems during five meets throughout the school year. Congratulations to the members of the team:

8<sup>th</sup> Grade Students: Brendan Clarke, Mitch Comier, Sonia Deodas, Nicholas Ihley, Sathwik Karnik, Sarah Kaunfer, Riley Lucas, Liam Rohan.

7<sup>th</sup> Grade Students: Tyler DiFiore, George Elmassih, Ryan Fitzpatrick, Cormac Foley, Nikita Murli, Nicole O'Brien, Aiyana Parker, Colby Vieira, Lauryn Weber.

The middle school music program continues its high standards of excellence with MICCA medals for the 7th Grade Band (Gold), 8th Grade Band (Gold), and the chorus (Silver) with band groups being given the opportunity to perform at Symphony Hall in Boston or in Worcester at Mechanics Hall. The high school's Symphony Band and Chorus earned gold medals and the concert band a silver medal at the annual MICCA Festival. The King Philip Middle School The King Philip Middle School honor choir was selected from amongst 500 schools that applied to sing at the Massachusetts Educators Conference held at the Seaport Hotel in Boston.

As a regional school district we were honored to be able to send three Grade 8 students, one from each of our partner towns to participate in the Governor's Project 351 Initiative. The purpose of Project 351 was to assemble a congress of Grade 8 youth representing each city and town in Boston for dialogue and participation in service project. Project 351 Marjorie Guerrier—representing Plainville, Tyler Mann—representing Norfolk, and Katelynn Van Roon—representing Wrentham were selected by the school administration for their enduring characteristics of humility, integrity, compassion, commitment, and generosity of spirit. Ultimately, our students learned that 351 Grade 8 students working together across the Commonwealth can really make a difference.

The middle school student council provides leadership for a wide variety of community service and charitable fund-raising activities. King Philip Middle School seventh graders raised \$13,604.60 for the children of St. Jude Children's Research Hospital by participating in the Math-A-Thon. St. Jude's is the world's premier pediatric cancer research center. As part of the fundraiser, every seventh grader completed the 250 problems in the Math-A-Thon booklet for additional math review; over three hundred students also collected sponsors. Simone Barger she raised \$277, Anthony Cappucino collected \$300, and Lauren Anderson brought back \$400, Alex Hixson raised \$481, while our top fundraiser was Ryan DeFlaminis at \$520. These were the top five fundraisers from King Philip Middle School. Since 2006, King Philip has raised \$102,000 for St. Jude's organization. Other notable community activities at the middle school included our canned food drive. Led by KPMS Student Council Advisors Whitney Hartwell and Ali Susi along with Student Council members, this year's drive brought in almost 4500 food items to benefit families in Norfolk, Plainville, and Wrentham. Additionally, our Council worked hard to provide 14 Thanksgiving baskets with turkeys and trimmings for 16 local families. Grade 8 Student Council members included: Alexa Canning; Brian Crowley; Daniel Hedberg; Riley Magane; Courtney Masse; Lauren McSweeney. Grade 7 Student Council members included: Jake Anderson; Kyle Layman; Jimmy Peterson; Emma Rohan; Mathew Tobichuk; and Caroline Watson. To celebrate community spirit and emphasize caring in our community, we had a full school gathering in the gym with teachers and students being recognized. Teachers being recognized for excellence in this year's assembly included: Mr. Bean; Mrs. Brenneis; Mr. Jones; Mrs. Reyes; and Mrs. Fecteau. Mrs. Bogosh received the Unsung Teacher Hero award from the students.

## **Staff Changes**

The following staff members were new to the high school: Ms. Jennifer Buteau, Mr. William Chaplin, Mrs. Marta Coscia, Ms. Ellen Dill, Mr. Nicholas Glabicky, Ms. Kristen Holcomb, Mr. Jacob Kravitz, Miss, Abigail Lambert, Ms. Tara LeBlanc, Miss Erin Nerlino, Dr. Angela Sheble, Ms. Leslie Townsend and Ms. Tina Williams.

The following staff members were new to the middle school: Ms. Jenna Allen (Math); Mrs. Heather Ernest Bond (Science); Ms. Lisa McIntyre (History); and Teacher Assistants Mr. Scott Delisle, Mr. Jonathan Wheeler, Mr. Brandon DiTullio; Mr. David Getchell, and Ms. Paige Myette.

## **Staff Development**

Student learning is central to the focus of King Philip Regional School District and we continue our work on supporting a well-balanced comprehensive education in Grades 7-12. Our faculty is working to prepare students to meet the demands of MA Curriculum Frameworks; prepares students for changes in assessment such as District Determined Measures; be responsive to Special Education legal mandates; and support all Educators as they must meet DESE requirements associated with Educator Evaluation; and RETELL. Professional development over the next few years will address these areas.

Directed by building leadership teams, department based professional learning communities regularly meet throughout the year to discuss specific aspects of curriculum, instruction, and assessment. These collaborative meetings are guided by S.M.A.R.T action plans that are developed early in the school year. The district is in the third year of a major review and update of curriculum within each of departments The district curriculum for all courses taught at the middle and high school is now accessible to parents at:

<http://kingphilip-public.rubiconatlas.org/Atlas/Public/View/Default> .

This site offers an overview of courses in addition to curriculum maps and unit designs. The maps and unit designs are broad outlines of what students need to know and be able to do.

Maps have been collaboratively created by our teachers, who have spent many hours reaching consensus about the curriculum that is essential for our students. As a result, the content of our maps include and often exceed state standards. Revisions are made when needed to meet the needs of students and curricular requirements. We anticipate that some units will change over the course of time as teachers make necessary modifications. Some units identified online may be taught in a different sequence due to shared resources and/or a quarterly or semester rotation.

With the Department of Secondary and Elementary Education requiring implementation of the new Educator Evaluation model, both the district administrators and teaching staff have

received training in this model. There were specific areas of the training that introduced all faculty members to the new rubric for teacher evaluation, self-assessment, SMART goal and Educator Plans, and the process for gathering evidence, observations and giving feedback as part of the Educator Evaluation process.

Town of Norfolk Enrollment History 2008 – 2014  
Norfolk Students Enrolled in King Philip Regional School District

As of October 1	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Apportionment Percent for the following Fiscal Year	35.65%	34.20%	34.46%	33.43%	33.82%	33.44%	34.28%
Norfolk Enrollment	759	723	758	725	742	726	738
Total District Enrollment	2,129	2,114	2,200	2,169	2,194	2,171	2,153

**School Committee**

The School Committee has continued to work positively with the three member towns to develop a responsible budget while offering King Philip Regional School District students the best possible educational and extracurricular programs given the current fiscal crisis. The Committee has remained sensitive to local budget constraints and continues to be transparent with its budget and with the school district’s requirements. On behalf of the School Committee, thank you for your continued support as we strive to provide our young people with a solid foundation for success in their future endeavors.

Sincerely,



Dr. Elizabeth Zielinski, Superintendent  
King Philip Regional School District

## **NORFOLK ELEMENTARY SCHOOLS SEPTEMBER 2013 – AUGUST 2014**

### **Mission Statement**

The Norfolk Public Schools offer a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

### **Budget**

The FY 2014 Approved Budget for the Norfolk Public Schools was \$10,006,184.

### **Personnel Changes**

Five valued members of the staff of the Norfolk Public Schools retired in 2014. We acknowledge, with gratitude the dedication and excellent service of these five people. Included were three teachers - Mrs. Noreen Lilja, a Speech and Language Pathologist (25 years), Mrs. Kathy Maloof, Reading Specialist (20 years) and Mrs. Roberta Hunt, Physical Education Teacher (16 years) – a Special Needs Department Secretary, Mrs. Rosemary Calnan (15 years) and a Food Services Head Cook, Mrs. Betty Brady (20 years). They touched the lives of many students and colleagues during their years of service within the Norfolk Public Schools.

### **School Councils**

The School Councils are representative committees composed of the principal, parents, teachers and community members. They serve in an advisory capacity to the principal. The Councils meet on a monthly basis. During the 2013–2014 school year, the School Councils spent time at their monthly meetings discussing a variety of topics including: the diverse learning needs of students, differentiated instruction, curriculum initiatives, student assessments, home-school communication, integration of technology, school budget and special school events. In addition to the topics listed, the H. Olive Day School Council conducted a survey of parents in order to obtain their ideas about the school and establish areas of focus for the School Improvement Plan (SIP). The School Improvement Plan for each school is developed by the School Council and includes goals related to curriculum, professional development, student achievement, parent and community participation, school climate and the provision of safe, secure and well maintained school facilities.

### **Curriculum**

A Curriculum Review Calendar has been established to ensure that each curriculum area is systematically reviewed. The Science Curriculum Committee completed their review and reported their recommendations to the School Committee in the spring of 2014. New science materials were purchased and implemented in September 2014. The English Language Arts Committee began the review of instruction, materials, standards and assessments in the areas of reading, phonics, writing, spelling and vocabulary in the fall of 2014. Curriculum Committees are comprised of teachers, special educators and the Assistant Principals/Curriculum Coordinators – Mrs. Anita Mecklenburg, Coordinator for ELA and Social Studies and Mrs. Kelly Whitmore, Coordinator for Math and Science.

### **Enrollment**

Enrollment data is reported to the Massachusetts Department of Elementary & Secondary Education (DESE) (formerly the Department of Education (DOE) on October 1 every school year.

The following indicates the number of classes at each grade level, the average class size and the student enrollment in the Norfolk Schools on October 1, 2014 as reported to the Department of Education.

<b>Class Enrollment and Average Class Size</b>			
<b>Grade</b>	<b># of Students</b>	<b># of Classes</b>	<b>Average Class Size</b>
<b>PK</b>	<b>66</b>	<b>6</b>	<b>11</b>
<b>K</b>	<b>95</b>	<b>5</b>	<b>19</b>
		<b>Students</b>	
		<b>Full Day 87</b>	
		<b>Half Day 8</b>	
<b>1</b>	<b>136</b>	<b>7</b>	<b>19</b>
<b>2</b>	<b>98</b>	<b>5</b>	<b>20</b>
<b>3</b>	<b>118</b>	<b>6</b>	<b>20</b>
<b>4</b>	<b>115</b>	<b>5</b>	<b>23</b>
<b>5</b>	<b>126</b>	<b>6</b>	<b>21</b>
<b>6</b>	<b>135</b>	<b>6</b>	<b>23</b>
<b>Total Enrollment</b>	<b>889</b>		

**2014 MCAS Results**

Our students performed very well on the MCAS tests that were given in grades three, four, five, and six during March and May 2014. The percentage of students who scored in the Advanced, Proficient, Needs Improvement, and Warning categories are listed below:

	<b>Adv.</b>	<b>Prof.</b>	<b>N.I.</b>	<b>Warn</b>
Gr. 3	22%	56%	20%	2%
<b>ELA</b>				
Gr. 3	51%	35%	11%	3%
<b>Mathematics</b>				
Gr. 4	41%	34%	23%	2%
<b>ELA</b>				
Gr. 4	31%	49%	17%	3%
<b>Mathematics</b>				
Gr. 5	45%	35%	16%	4%
<b>ELA</b>				
Gr. 5	34%	53%	13%	0%
<b>Science &amp; Tech</b>				
Gr. 5	29%	49%	21%	1%
<b>Mathematics</b>				
Gr. 6	48%	34%	14%	4%
<b>Mathematics</b>				
Gr. 6	38%	54%	7%	1%
<b>ELA</b>				

Respectfully submitted:

*Linda A. Balfour*

Principal, H. Olive Day School

*Lisa Altham-Hickey*

Principal, Freeman-Kennedy School

### **Special Education Department**

This year the District participated in a Coordinated Program Review conducted by the Department of Elementary and Secondary Education (DESE). This review occurs every six years. After completion of the review, DESE identified the special education department as having "no findings," which is an exceptional rating. This means that student records and special education processes are in compliance with the special education laws. The Norfolk Public Schools Special Education Department runs multiple specialized programs. Housed at the H. Olive Day School is a Preschool program in its fourth year of implementation. This initiative has increased preschool options and provides early intervention services for students starting at the age of three years. Our preschool options include a three day program for 3 year olds, a four day program for 4 year olds, a four half day program and a five day/half day program for 3 and 4 year olds, a transitional kindergarten classroom, and a substantially separate preschool classroom for students with a higher level of developmental delays. Two specialized resource rooms, one at the preschool level and one for grades K – 2, offer support for students on the autistic spectrum and for students with behavioral, social, and emotional needs. General programming for students on the autistic spectrum is overseen by a Board Certified Behavior Analyst/Moderate Special Education Teacher and is based on the principals of Applied Behavior Analysis (ABA) Programming. This resource has allowed the district to increase programming options for students on the autism spectrum.

Housed within in the Freeman Kennedy School for students in grades 3-6 are three specific programs. The BEST (Behavioral Educational Support and Treatment program) program services students who are on the autism spectrum and those with intellectual disabilities. In its third year of implementation is the SEALS (Social, Emotional, Achievement and Learning Supports) program, which provides services to in-district students diagnosed with social, emotional, and behavioral disabilities. The Language-Based program has two classrooms, grades 3 and 4 and grades 5 and 6. It has existed at the Freeman-Kennedy School for five years. This program is designed to provide specially designed instruction like Orton-Gillingham, Wilson Reading System and Project READ, for students diagnosed with language-based learning disabilities or for those students who require language-based learning strategies in order to access the curriculum. As a direct result of this program no new students have left the district for private language based schools in the last 3 years. The District continues to offer traditional academic resource support for students who need either inclusion or pullout instruction in grades kindergarten through grade six.

The District has implemented a Team of regular educators and special educators in order to address more significant social/emotional school community needs. This Team meets once or twice a month and problem solves and plans for more significant student needs.

The district has been able to maintain the state percentage of students on IEP's at 17%. While maintaining the state average, the district has experienced a significant increase in the number of students diagnosed with autism in the district. The number of students qualifying for Special Education services with a diagnosis on the autism spectrum has doubled from June 2012 to March of 2015.

This fall the Special Educational Parent Advisory Council (SEPAC) once again hosted a very successful Halloween party for students and their families at the H. Olive Day School. They hosted a movie night at Freeman Kennedy School for students and families in January of 2015. In addition, the SEPAC has provided several presentations to the community by Norfolk Public School's special education staff and outside presenters, which address supporting students with disabilities. The SEPAC has begun publishing a monthly newsletter for the community in order to increase communication and provide information to families.

Respectfully Submitted:  
Anna Eberwein-Tupper, Ph.D.  
Director of Student Support Services  
Norfolk Public School

### **Technology**

For the 2013-2014 school year, the Technology Department shifted its focus to classroom technology integration, district technology curriculum development and student performance data management. Creating a 21<sup>st</sup> century learning environment is the primary goal for the Technology Department. To achieve this goal, promoting the usage of technology in the classrooms was essential. It helped teachers and school administrators enhance lesson plan presentations. In addition, technology tools are used to help track how students are performing, and to help bridge gaps for students that have different learning styles and abilities.

During this school year, Google Apps for Education was rolled out, and new iPad and laptop carts were purchased. Additional Smart boards were purchased for classrooms that did not have them. Training was provided for all staff to support them in effectively utilizing the districts rich technology resources.

Respectfully submitted:

*Mike Yang, Director of Technology*

### **Buildings and Grounds**

Several major projects at the H. Olive Day School were begun during school year 2013-2014, and were subsequently completed over the summer. These included a major renovation of the two dry zones of the fire suppression system, replacement of the fire alarm panel, replacement of the domestic hot water boiler, and replacement of the main playground. The latter included new equipment and safety surfacing, and installation of sod and an irrigation system on the adjoining play area, along with a paved perimeter-walking path.

At Freeman-Kennedy School, the main playground area and safety surfacing were completed.

Respectfully submitted:

*Toby Lyons, Supervisor of Buildings*

### **School Age Child Care (SACC)**

SACC is a non-profit, self-supporting organization that provides a structured recreation and enrichment program for children in kindergarten through grade six. The program offers before and after school care to children who attend the Norfolk elementary schools with program sites at both the H. Olive Day and Freeman-Kennedy Schools.

SACC follows guidelines established by the Department of Education for school run extended day programs and is under the general supervision of both the Norfolk School Committee and the Superintendent of Schools. The program strives to provide children with an environment within which they can safely explore, discover, create, interact, and grow. SACC offers stimulating activities designed to enhance children's physical, emotional, social, and intellectual development.

Currently, the SACC program provides care to over 125 students in the before and after school programs.

Respectfully submitted:

*Toni Marie Davis, Program Director*



## **TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT - 2012**

The School Committee reorganized in July of 2012, and re-elected Jonathan Dowse from Sherborn as its Chair, Robert Wilkinson from Plainville as its Vice Chair, and Donna Cabibbo from Millis as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

In these difficult economic times, the vocational and civic skills of our students are extremely helpful when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

The academic skills are visible in our students' achievements such as hosting the state-wide Vocational Mathematics Competition, participating with MIT in the NASA HUNCH (High School Students United with NASA to Create Hardware) program or scoring well in the High Schools That Work Assessment. Their academic skills are also evident when all students have passed MCAS since 2005 or when 67% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS. We were especially proud to be honored for excellence in energy and environmental education at the State House.

Recognition belongs not only to Tri-County's students and staff but to its School Committee as well. Through the ongoing efforts of various subcommittees, the Tri-County School Committee has been able to accomplish several significant milestones. Planning continues for Tri-County's Science Lab renovation project due to begin summer of 2013. In addition, and most impressively, with the guidance of the School Committee, Tri-County has been able to operate school on a required minimum contribution budget. In other words, for the last five years, Tri-County has not asked member towns to contribute anything more than what the State has determined each town must contribute for the education of its students at Tri-County. The Committee recognizes the economic stress prevalent in our member towns and works collaboratively for the betterment of all.

### **Graduation**

Two hundred twenty-three students graduated in a notable afternoon ceremony on Sunday, June 9, 2013. Superintendent-Director, Stephen Dockray, presided over the ceremony. School Committee Chair, Jonathan Dowse, and School Committee member, Steven Trask, presented diplomas to the graduates. Adele Sands, Director of Student Services, presented scholarships and awards to deserving seniors. The grand total of scholarships and awards for the class of 2013 was \$822,000.

### **Guidance & Special Education Services**

In September, 2012, Tri-County welcomed 1019 students to the new school year. The respective number of students from member towns was as follows: Franklin – 229, Medfield – 10, Medway – 65, Millis – 26, Norfolk – 44, North Attleborough – 264, Plainville – 102, Seekonk – 69, Sherborn – 3, Walpole – 60, and Wrentham – 61.

During the 2012-2013 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

In 2013 Tri-County was once again to the Circle of Champions by *Your Plan For The Future*. Tri-County earned this distinction by performing in the top ten percent of Massachusetts high schools that engaged students and parents through *Your Plan for The Future* during the 2012-13 school year. Tri-County's counselors, faculty, and staff were recognized for helping students better prepare for college and careers.

Tri-County hosted Career Days for Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation.

The Special Education department has been working diligently to develop a more comprehensive service delivery structure. General education and special education faculty have met together for professional development in order to establish new methods of instruction, including co-teaching. Other professional development included transition planning, Functional Behavior Assessments and Behavior Support Plans, data collection for Response to Intervention, and Educational assessments. The special education department also completed its 6-year Coordinated Program Review and has submitted progress reports to the Department of Elementary and Secondary Education.

The Special Education Parent Advisory Council met monthly on a variety of topics. In November the SEPAC approved their new bylaws. Parent workshops included presentations on anxiety, adaptive driving, and central auditory processing disorders.

## Academics

Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. The initiatives implemented through *High Schools That Work* allow Tri-County to be recognized as a forerunner in vocational education. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

56 seniors from the Class of 2013 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve two advanced scores or one advanced and one proficient score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams.

In the spirit of continuous improvement, Tri-County brought in EdTechTeacher four times this year in an effort to bring 21<sup>st</sup> century skills to our teachers. All Academic and many of our Vocational teachers spent a full professional development day learning how to improve technology use in their classrooms. SMART Board training started each of the four workshops and then in depth instruction on how to incorporate all the useful components of technology within SMART Board use was covered. Teachers also practiced using the CPS Clickers and Document Camera during this workshop. At the conclusion of each day, teachers were given the opportunity to design a lesson incorporating at least one new idea they learned from the EdTechTeacher workshop. Teachers enjoyed learning how to embed video into their powerpoints, use of Animoto, class DoJo, and many other types of interactive learning were some of the favorite parts of the workshop that many teachers now use on a regular basis.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continued to train teachers in rewriting current curriculums using the Understanding by Design (UbD) model. Teachers were trained in groups with other members of their department in History, Science, Math, and English. Two sets of three day workshops were offered and teachers were able to "unpack" the

standards, learn the benefits of UbD writing, practice in academic teams, and upon completion of the three day workshop, each group produced one unit for their department. Curriculum work continues this summer to rewrite more units with the UbD concept. Teachers are writing units based on Curriculum Maps they wrote this year in an effort to not only transition to CCSS, but also to better prepare students for the transition to the PARCC exam from MCAS.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. Many of our local students participated by composing essays, stories, and scripts based on a theme. In November 2012, three Tri-County students were chosen as local winners of the VFW Post 3402 Voice of Democracy Contest based on recordings of their essay scripts addressing the theme, "Is the Constitution still relevant?" All three students moved on from the local competition to districts and finished in 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> place.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Sixteenth Annual Vocational Mathematics Competition in the Kenneth Custy Gymnasium with over 25 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County's Mathematics team placed first in the competition and was able to bring the trophy back to Tri-County after coming in third last year.

## Vocational Technical Programs

Students in the Vocational Technical Programs experienced many successes, both school wide, and in their individual career areas. The grade 10 students from every vocational program completed the 10-hour OSHA training program in November. The training included interactive, specialized training in construction and general industry health and safety standards. All students passed the required exam and received a 10-hour OSHA card.

Tri-County students again achieved success at the State Skills USA Competition. A team of Medical Careers students designed a program to educate students about the dangers of driving while under the influence of alcohol or drugs. The team competed in the Career Pathways Showcase event by presenting their program and won a gold medal. They then traveled to Kansas City to represent Tri-County at the Skills USA national competition. Another team of students from Tri-County achieved a gold medal in the Job Skills Demonstration Competition and they too competed at the National Skills USA competition this past June.

Tri-County again received a grant from the U.S. Army to help fund the Robotics Team. The EMC Corporation also sponsored our Robotics team. The Robotics team, named "Tri Force" was busy this year competing at the *FIRST Robotics* Competition in April at Boston University, at the *Beantown Blitz* Competition at Northeastern University, and at the WPI Robotics Competition.

The CIS students competed at Bristol Community College and came away with many medals and awards in their respective computer literacy categories.

Auto Collision Repair: Students in the Auto Collision Repair program continued to serve the needs of the community and the Tri-County District by repairing vehicles under the supervision of their instructors. This past year the students restored a 1964 *Sicard snow blower* for the town of Sherborn. Students participated in field trips to emphasize the diverse career opportunities for students pursuing a career in this field. In preparation for the school year 2012-2013, the students prepared an estimate to repair a 1999 Jaguar for the Medway Senior Center. We are proud that the Auto Collision Program met all standards for continued NATEF Certification at the mid-cycle review.

Auto Technology: Auto Technology continued to maintain school vehicles, and repaired and serviced cars, trucks and motorcycles owned by residents in the eleven-town district. Students participated in the AYES shadowing program by observing employees in local auto repair shops, to learn the many aspects of the career. Through Tri-County's affiliation with AYES, two 2012 Volkswagen Passats were donated to the program and will be used by students to perform problem solving diagnostics and repair.

Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy working at several outside community projects this past year. Students built a footbridge for the Franklin DPW and constructed picnic tables for the Franklin Fire Department. The students in our Carpentry program also built 25 signs for the WWII Memorial Park in North Attleboro as well as 2 display cases for the Sherborn Fire Department. Many seniors received their pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training. The cards were issued to students who successfully completed all requirements for graduation from a Chapter 74 approved Carpentry program and achieved at least a 3.0 GPA.

Computer Information Systems: Students in the CIS Program again successfully completed many certification exams, such as MOS, IC and A+. The CIS students also partnered with the Engineering students on the Robotics Team, developing the computer codes to allow the robot to function.

Construction Craft Laborer: The program, now in its fourth year, graduated thirteen students. Six graduates of the program will begin the apprenticeship program at the NELTA Training Center in Hopkinton this summer. Grade eleven students received Hazard Communication Training and received a certificate of successful completion. Also, all students enrolled in the Construction Craft laborer Program continued to build the outside classroom at the site of the former Tri-County tennis courts.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for members of the eleven towns in our district. Several Senior Citizen groups enjoyed hair and nail services by the grade 11 and 12 Cosmetology students. The students traveled to Assisted Living Centers in district communities to provide services to the residents. They also participated in Teacher Appreciation Week at an elementary school in Plainville where they offered manicures to the teachers. The grade 9 and grade 10 students welcomed many guest speakers to promote various career opportunities for both men and women in the beauty industry. The grade 12 students once again were successful in passing the Massachusetts Board of Cosmetology exam and are gainfully employed in salons.

Culinary Arts: Gerry's Place Restaurant and Bake Shop continue to offer lunch and baked goods to the public, Tuesdays through Fridays, when school is in session. Many senior citizen groups enjoy lunch at Gerry's Place Restaurant during the school year. Students attended field trips at a variety of venues to learn about the diverse career opportunities in the food and hospitality industry. Students in the Culinary Arts Program received their certification in Serve Safe, OSHA, as well as meeting all standards set forth by the American Culinary Foundation.

Dental Assisting: Students in Dental Assisting took the DANB Infection Control Exam and the Radiography Exam this past year as a requirement of the curriculum. The students in the Dental Assisting Program also volunteered to assist at the Community Health Day in Walpole. Students in grades 11 and 12 participated in a required clinical practicum at local dental offices. Grade 9 and grade 11 students participated in professional development seminars at the Yankee Dental Conference in Boston January 2013.

Early Childhood Careers: The Preschool Program and the Toddler Program were again fully enrolled, serving children from our sending towns. The students participated in a required field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in CPR, First Aid and OSHA, students in Early Childhood Careers achieved certificates for successful completion of the *Strengthening Families* workshop. Graduates of the Early Childhood Careers Program continue to pursue careers in the field of education by becoming gainfully employed in private centers immediately upon graduation or attending a four year college in order to teach in public schools.

Electrical: Students in the Electrical Program are learning all aspects of both residential and industrial application. The grade 9 and grade 10 Electrical students practice their skills in the vocational shop. Juniors and seniors in the program work on live projects in the Tri-County school building and in outside projects. Students also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic PV system which was constructed on the Tri-County grounds. Students prepare for the State Journeyman license examination as they

successfully complete both the theoretical and shop aspects of the program. Students will accrue up to 300 hours of Electrical Code instruction and 1,500 hours of practical application toward their license requirements upon graduation.

Engineering Technology: The Engineering Technology Program incorporates Digital Electronics, Introduction to Engineering Design, Principles of Engineering, Computer Integrated Machining, and Architectural Design into their curriculum. With Project Lead the Way Certification, the students are able to transfer their skills from Tri-County to many PLTW affiliated colleges upon graduation. The Engineering Robotics team, known as the Tri-Force Robotics Team, competed once again in the *FIRST Robotics* Competition held at Boston University, in the *Beantown Blitz* Competition, held at Northeastern University, and at the WPI Robotics Competition. The Tri-County engineering students were also chosen as one of only twenty four high school teams to design research for the International Space Station. The competition included a simulation and ground contest where the teams tested algorithms for the SPHERES satellites to accomplish tasks relevant to future space missions. In fact, this past April, six students traveled to NASA in Houston, where they tested their prototype aboard the zero gravity aircraft.

Facilities Management: Students in the Facilities Management Program gained skills in the many aspects of managing and maintaining a large industrial complex. They are required to take a CAD course in order to read and interpret blueprints, and perform important maintenance here at the school. They gained experience in renovating classrooms, replacing ceiling tiles, and performing landscaping projects on Tri-County school grounds.

Graphic Communications: The Graphic Communications students continued to provide design and print services for Tri-County as well as for in-district municipalities. Projects included the Town of Plainville letterhead stationery and the Medfield Public Schools school forms. The Graphic Communications students also created a logo design for the town of Seekonk. They continued to provide services to other non-profit organizations in the eleven town district, including printing the monthly newsletter for the Franklin Senior Center. Design, pre-press, and printing skills are honed by students enrolled in this program. State of the art technology is used to enable students to be competitive as they pursue careers in this high demand industry.

HVAC&R: Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings. Students took the EPA 608 certification exam as an integral part of the curriculum this past school year. With this certification, graduates from the HVAC&R program will be well prepared for high paying employment and further education. Students who complete 2,000 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's license exam.

Medical Careers: Once again, all students in the Medical Careers program passed the Certified Nursing Assistant state examination at the end of their junior year. They also received Home Health Aide certification at the end of their senior year. Students also successfully completed the Pharmacy Technician on-line course during their senior year. The grade 10 students received Epi-pen training leading to a certificate. All students in the program were trained in medical office technology skills as well as basic healthcare knowledge. Tri-County continued to enjoy a partnership with HMEA (Horace Mann Educational Associates) this past year, which allowed the students to gain experience working with developmentally delayed young adults. Students also participated in a clinical practicum at local skilled nursing centers and hospitals. The students who graduate from this program have many career opportunities in the highly competitive health field.

Metal Fabrication: The Metal Fabrication Program is now in its third year. Students in grade 10 have received many AWS certifications, including GMAW-V, GMAW-O, GTAW-ST and GTAW-SS. Students will also learn the fundamentals of metal fabrication and joining processes. State of the art welding equipment allows students to become adept at oxy-acetylene, shielded metal arc, gas metal arc, flux core arc, and gas tungsten welding processes. Students are also being trained in the fundamentals of forming metals, and performing cutting operations.

Plumbing: The Plumbing students practiced their skills in residential and commercial plumbing in the shop. Tri-County continues to have an articulation agreement with the Plumbers and Pipe Fitters Local Union 4 that allows our students the opportunity for advanced placement in the apprenticeship training program. The Plumbing students in grade 11 completed the Tier I Plumbing course and the seniors

completed Tier II. Students in the Plumbing program worked closely with the Director of Facilities to install new state of the art eye wash stations in every vocational program this past year.

## **Continuing Education**

Tri-County offers both Postsecondary and Adult Education courses through its Continuing Education Office. The majority of adults served through the various continuing education programs are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island.

Post-secondary programs available on either a day or evening schedule include both, Cosmetology and Practical Nursing. Additional postsecondary courses available with an evening schedule include Aesthetics, Manicuring and Certified Nursing Assistant programs. Tri-County's postsecondary programs were recently granted accreditation by the Commission of the Council on Occupational Education. Tri-County offers access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs with about one-third of our students taking advantage of the PELL grants. This offering continues to improve community access to these programs through this need based support.

Adult Day Cosmetology: There were fourteen graduates from the Adult Day Cosmetology program in 2013. Tri-County students once again were successful competing in SkillsUSA sending students to the national competition. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. All phases of cosmetology are introduced the first half of the year. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Evening Cosmetology: In June 2013, seven students from the Evening Cosmetology program participated in the postsecondary graduation exercises held on Friday evening June 21. The program's curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provides its students with the 1000 mandated hours and prepares the students to pass the licensing exam. This is still a one-year program that begins in September and runs until the end of June. Classes are held Monday thru Friday evenings from 5:00 to 10:30 p.m.

Adult Day Practical Nursing: Graduating 26 students in 2013 the Practical Nursing program continues to flourish. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to January. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's two year evening program is graduated 15 students this past June with a new class beginning the program in September 2013. The evening Practical Nursing program is a part-time, two-year program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Adult Education Program: The evening Adult Education program at Tri-County consists of more than 90 different courses which are offered in the fall and spring semesters. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. Continuing Education program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc>, or by calling the Continuing Education office.

## **Student Activities (excluding SkillsUSA)**

National Honor Society: The Peter H. Rickard Chapter of Tri-County inducted 12 new members on October 17, 2012 raising the number of members to 26 for the 2012-2013 school year. These students participated in many fund-raising and community service activities during the year. Among these activities were campaigns for Pennies for Patients and Cradles to Crayons. NHS members organized these drives, which the entire student body participated, collecting clothing for Teens for Jeans, raising money for the Leukemia Society and collecting school supplies for local disadvantaged children.

On Tuesday, April 23, the National Honor Society hosted the annual "Leadership Breakfast" honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. On Wednesday, May 29 NHS activities culminated with the organization and presentation of Tri-County's twenty first Honors Night held in the Kenneth Custy Gymnasium.

## **Student Government**

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to attend the monthly school committee meetings, where he reported on student concerns and activities. Students from this group also served on the Tri-County School Council. Three others served on the High Schools That Work Site Committee. These seven students also served as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the Regional State Student Advisory Committee. These students met once a month at Assabet Valley Regional Technical High School with students from other schools in the Central Massachusetts region.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for the new school year. The freshman class elected officers in January after their last exploratory. Under the supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman Class Trip, Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as ex-officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and discussed issues and activities affecting the student body. The Student Council served as a liaison between the student body and the school administration. They provided a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, assisting the Athletic Director in planning Homecoming in November and sponsoring the many Spirit Week activities and working on the Tri-County vegetable garden. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities, provided input to the administration on student handbook revisions and acknowledged administrators and teachers throughout the school year.

## **Extra Curricular Activities**

There are 10 extra-curricular activities at Tri-County. This past year, the T.C. Green Club was added in order to provide students with the opportunity to participate in activities which revolve around recycling initiatives and sustainable food production. All of the clubs provided students with after school opportunities to explore and enjoy various interests. Tri-County worked to provide a myriad of opportunities for all students during the extended week day and many weekends. The Drama Club performed *Romeo and Juliet*, allowing students to showcase their acting talents; and the Music Club offered students who play instruments a chance to share their abilities. Additionally, the Math Club and Robotics Club participated in interscholastic competitions where students put both their academic and vocational experience to the test.

## Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. In addition to participating in the annual *Holiday Gift Drive*, Tri-County sponsored its first electronics recycling day on Earth Day. District residents were able to bring their unwanted electronics to Tri-County to be disposed of in an environmentally safe way. Recycling funds were used to expand the school garden. Over 350 pounds of produce from the school garden were donated to a local food bank in the summer of 2012. In another outstanding example of community school collaboration, Medical Careers students, SADD, and Post-Secondary Cosmetology students worked with Franklin Fire and Franklin Police to stage a mock car crash. The mock car crash provided a vivid example of the dangers of drinking and driving.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Franklin*, Carpentry students built a foot bridge for the Franklin Sculpture Garden and picnic tables for the Recreation Department; *Medway*, Carpentry and Electrical students completed work on the rehabilitation of the farmhouse for the Medway Community Farm; *Medfield*, Carpentry students built a shed for Parks and Recreation; *North Attleboro*, Carpentry students built 25 signs for the WW I Memorial Park, *Sherborn*, Carpentry students built 2 display cases for the Fire Department and Auto Collision Repair students restored a 1964 Sicard (self-propelled rotary snow blower) for the DPW; and the Graphics Program provided printing services for several towns.

Tri-County students also completed many projects located here at the school: Plumbing students installed eye wash stations in all vocational shops and an outside water source for our school garden; Electrical students installed lighting in various areas including the wiring for our newest vocational offering, Legal and Protective Services; Carpentry students built raised beds to expand our school garden; Construction Craft Laborers students added another handicapped accessible sidewalk near the tennis courts; and Construction Craft Laborer and Carpentry students built two dugouts on the school's baseball field.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.

## LIBRARY TRUSTEES AND LIBRARY DIRECTOR

During 2014 our town library continued to be a busy center of activity for town residents. Over 85,000 people visited the library this year. The reasons for library visits were many and varied and included: borrowing books and other materials, accessing the Internet and electronic databases, attending library programs, finding a quiet place to study or read, attending an art exhibit, or attending one of the 406 meetings that were held at the library.

Our public library has been operating continuously since 1880. Many years have seen many changes. Consistent with public libraries across the country, the NPL offers electronic library resources side-by-side with print resources. All electronic services can be accessed 24/7, including searching the SAILS e-catalog and reserving materials, searching reference and research databases, browsing popular magazines, downloading e-books or e-audio or learning a new language. Print or electronic? The choice is yours. All you need is a library card to tap into a world of information.

Norfolk Public Library by the numbers:

- 85,656 visits to the library
- 5,459 borrowers cards issued to Norfolk residents
- 84,054 print/audio/and video resources available to borrow
  - 125 subscriptions available to borrow
  - 51 electronic magazines to borrow
- 128,373 items borrowed by library users
  - 329 children's programs offered with an attendance of 5,598 participants
  - 29 teen programs offered with an attendance of 280 participants
  - 34 adult programs offered with an attendance of 954 participants
  - 16 public access computers with an average use of 100 people per week
  - 406 uses of the meeting rooms by community groups

The Friends of the Norfolk Public Library is a private, non-profit group that assists our Library in many ways. The Friends' annual Book and Bake sale goes from strength to strength and is one of the most successful in the area. Proceeds from this event and from other Friends' activities enhance library services for everyone.

Last but not least, a debt of gratitude is owed to the Library's devoted volunteer corps. In 2014, 64 volunteers completed 1,750 hours of volunteer time. From processing new books, to shelving returned materials, repairing worn and torn books, cleaning DVDs, and so much more. Thank you to all our amazing volunteers!

Respectfully submitted,

Board of Library Trustees  
Dr. Kumkum Pareek Malik, Chair  
Kenneth M. Nelson, Clerk  
Glenn Hill, Member

Robin A. Glasser, Library Director

## CULTURAL COUNCIL

The Norfolk Cultural Council received \$4,300.00 in State grant money for the fiscal year 2014. A total of thirteen (13) grants were accepted; eight (8) full award and five (5) partial award.

Some examples of the grant requests are:

1. Norfolk Public Library – Hercules & the Heroes - A journey through Greek mythology using imagination & adventures of mythological creatures and warriors
2. Norfolk Public Library – Historical swords throughout the ages – A chronological presentation of swords used throughout Europe correlating a book and the sword
3. Three productions of Un-Common Theater – Suessical, Disney's Alice in Wonderland & The Musical
4. Hornithology Ensemble - French Horn chamber music teaching students and a free concert

The Council meets monthly on the second Thursday at in Norfolk Public Library Lounge. All meetings are open.

The Council welcomed three new members this year. Our former chairperson left the Council after her term expired.

The Council continues to invite artists to show their works in the Community Hall at the Library. Each exhibit lasts a month.

The Council has arranged, through a generous donation from the talent show held by the Norfolk Lions, to have Fireseedarts ([www.fireseedarts.com](http://www.fireseedarts.com)) at the annual town gathering on June 6<sup>th</sup> off Myrtle Street. The Council also hopes to engage them on Town Hill for a Summer Concert.

A Juried Art show was held on March 29<sup>th</sup>-April 26<sup>th</sup>, 2014; forty-nine (49) artists displayed their artwork. The event was judged by a professor from Wheaton College; nine (9) awards were presented at the reception held on April 5<sup>th</sup> in the Community Room. Music and refreshments were served; prizes were awarded to the winning artists during the reception.

Respectfully submitted,

Richard (Rick) Tedoldi, Chair, NCC



**PLANNING &  
DEVELOPMENT**

## PLANNING BOARD

The 2014 Norfolk Planning Board consists of five (5) volunteers who are elected for three year staggered terms and one appointed associate member. The Board generally meets at least once a month in Room 124 of Town Hall. The Board met a total of nineteen (19) times in 2014.

The Planning Board reviewed and supported approval of articles for the Annual Town Meeting for several amendments to the Town's Zoning Bylaws.

In 2014, the Planning Board reviewed four (4) Special Permits for projects that included; an Estate Lot at 11 Stacey Road, upgrades to a cellular tower for T-Mobile at 100 Pond Street, signage for the Pine Street Medical Building at 31 Pine Street, and signage for Bina Farm at 39 Miller Street.

The Board reviewed five (5) Site Plans which included drive through at Dunkin' Donuts of 134 Main Street, a car storage facility at 9 Shire Drive, residential condominium project at 106 & 108 Main Street, and a new Dunkin Donuts at 242 Dedham Street.

The Planning Board reviewed two (2) subdivision plans for projects that included one-lot on Macarthur Avenue and a nine (9) subdivision off Holbrook Street called Winding Hollow.

The Planning Board also approved four (4) ANR plans (Subdivision Approval Not Required).

The Planning Board continued to receive planning consulting services from Gino D. Carlucci, Jr. of PGCA, Inc., Franklin, Massachusetts. Mr. Carlucci has been a resource for the board in development review and writing decisions. He has been helpful in interpreting state and local land-use regulations and zoning.

Consulting engineering services for plan review and consistency with general engineering practices as well as development construction oversight has been done by PSC, P.C., of Foxborough, Massachusetts with the majority of meetings being attended by President, Thomas C. Houston, or Senior Vice President David W. Sanderson.

Toward the end of the year the Board issued a request For Proposals (RFP) for Consulting Engineering services for the next year and decided to award the work on each project as they arise on a bid basis, which will most likely spread the Consulting Engineering services work among several companies for the coming year.

For further information about the Planning Board, please consult our web page at [www.virtualnorfolk.org](http://www.virtualnorfolk.org) or contact our assistant, Betsy Fijol.

Respectfully submitted,  
Norfolk Planning Board

Steven G. McClain, Chairman, 2017  
Michelle Maheu, Vice Chairman, 2015  
Walter Byron, Clerk, 2016  
John Weddleton, Member 2017  
Jeffrey Palumbo, Member 2016  
Andrea Langhauser, Associate Member, 2015

## RECREATION COMMISSION

The Recreation Commission consists of five elected commissioners. The Recreation Department has a full-time Director, Ann Proto, and Assistant, Kathy O'Brien, along with program instructors. Norfolk Recreation offers year round programs for all age groups. In 2014 we had approximately 3900 registrations for these fee-based programs.

Norfolk Recreation's goal is to contribute to Norfolk's community spirit and health by offering a variety of programs as well as free community events. Residents are notified of these programs through the distribution of the Recreation Program Brochure three times a year. This brochure also lists free community events. Program registration is available on-line, by mail, or in the Norfolk Recreation office.

Norfolk Recreation offers a wide variety of programming with our own instructors and is pleased to partner with community organizations such as the Franklin YMCA, Fore Kicks, Wrentham Recreation, Medway Community Education, and Millis Recreation to enhance program choices. Some of our most successful programs are Practicing Pre-School, Norfolk-Wrentham Youth Basketball, after school sports, engineering, drama and art. We also offer many adult exercise programs that are very popular. In addition to fee based programs which are self-supporting, the Recreation Department organized and funded the Free Summer Concert Series, the \$1 per day Summer Playground, the Easter Egg Hunt, and the Tree Lighting Celebration at no cost to taxpayers.

The Recreation Commission allocates Norfolk playing fields at the Freeman Kennedy School and at Pond Street. Approximately 2500 players from local sport organizations use the fields for practices and games each week. Additionally, King Philip High School Soccer uses Pond Street fields for their home games. Recognizing our fields were beyond capacity and we could not accommodate all requests received, in 2013 the Recreation Commission contracted with Gale Associates to do a Master Plan for fields. This plan addresses the best field layout to maximize space, safety conditions, and accessibility. This project was funded by the Community Preservation Act. Based on recommendations gleaned from this report extensive upgrades to the fields began in the Fall of 2013. The final copy of the Master Plan is pending due to the notice received in 2014 that we will be able to purchase 5.5 additional acres adjacent to the Pond St. Complex from the State. To acquire this land, the land had to be surveyed and the wetlands need to be delineated. Norfolk Recreation paid for this work and continues to work with the State to determine what land is best suited for field development.

In 2014 the town celebrated the opening of the new playground at The Community Park at Rockwood Road, formerly known as Gumps Farm. The new "Kids Place" was modeled with Norfolk elements in mind resulting in a playground that has community and historical aspects in its design. This playground is specifically designed for very young children. The playground surfacing is a surfacing that does not freeze so the playground may safely be used year round. The Recreation Director, a Certified Playground Safety Inspector, also consulted on the new H. Olive Day School Playground.

Recreation works closely with the Department of Public Works (DPW) and sport organizations to maintain the fields and park areas. The primary goals of field and park maintenance are safety, playability, and durability. Field fees are assessed and pay for necessary maintenance items. The Recreation Commission approved the purchase of several piece of equipment that will be used by DPW to ensure the fields and the new Rockwood Road Park can be properly and efficiently maintained.

The Pond Street Banner Program was suspended due to an Accounting decision late in March of 2014. These funds helped maintain the Pond Street Complex. Norfolk Recreation is looking into having this program continue in the future.

Norfolk Recreation is greatly appreciative of the support we receive from our citizens, other Town departments, the Norfolk Arts Council, The Norfolk Lions, the Norfolk Community League, Berkshire Hathaway Realtors, William Raveis Realty, and the Norfolk Elementary Schools and the King Philip Schools. We look forward to continuing to support our residents and the promotion of community recreation, spirit, health and opportunity.

Respectfully submitted,  
Kenneth Lawrence, Chairperson  
Todd Lindmark, Secretary  
Tom Terpstra, Member  
Kevin Doolan, Member  
Liza Carreiro, Member  
Ann Proto, Director

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals consists of 5 Full Members with a staggered term of 5 years and 2 Associate Members with a term of 1 year and all are appointed by the Board of Selectmen. The Board schedules a monthly meeting on the 3rd Wednesday of every month unless the work load dictates additional monthly meetings.

During the 2014 calendar year, the Board received 16 applications for zoning hearings. The Board denied three applications for Appeals from the Building Inspector's decision to deny building permits for undersized lots. One Appeal application for a zoning determination within the Town Center business district was withdrawn prior to a decision being rendered. The Board also granted three Special Permits for the rebuilding of non-conforming structures and two Special Permits for dog kennels. One Special Permit for residential expansion on a non-conforming lot was denied as not being applicable to the project. Two applications involving four Special Permits for dense residential development within the business district were withdrawn prior to a decision being rendered. The Board granted one Variance for an increase in lot coverage for a commercial site located on Route 1A. One Extension of a Variance and Special Permit was granted for commercial development within the Route 1A area. The Board also issued a decision on a modification to the Norfolk Condominium 40B development in the Town Center in 2014.

**BUILDING INSPECTIONAL / ZONING ENFORCEMENT  
FACILITIES DEPARTMENT**

The Building / Inspectional Department functions to protect the public health and safety by overseeing all aspects of building construction. We ensure public safety through compliance with all laws and related ordinances that pertain to the Massachusetts State Building Code, Specifically; we encompass the administration of the State Building Code, Electrical Code, Plumbing and Gas Code, Mechanical Code and Architectural Access Board Regulations. This Department is also responsible for the interpretation and enforcement of the town zoning bylaws. The department reviews applications for building permits ranging from new construction, repairs to demolition of structures. Mechanical, Electrical, Plumbing and Gas permits are also issued from this department.

The Building Commissioner, in conjunction with the Fire Chief conducts annual safety inspections on restaurants, religious institutions and other places of assembly. The Building Inspector and Electrical inspector are also called on to assist the Fire Department on calls.

Permits issued in 2014:



2014 was the year of improvement for the Building/Facilities Department. On the Building Department side we have taken the first steps to online permitting. Homeowners and Contractors will be able to apply for permits from the home or office, we hope to complete the first phase shortly and go public by late spring early summer. This project has taken a little longer than first anticipated but we are looking forward to the ease of the online process not to mention the relief from the physical limitations we have for record storage. This year I'm sure you have also noticed the new face in Town, the new face of the Town Hall that is. In an effort to decrease the maintenance cost the Town Hall received vinyl siding and aluminum trim. With the number of compliments we have received seems like it's a big hit. On the Facilities side the connectivity of Town Buildings including the schools was undertaken with the fiber optic project. This project was completed with the invaluable help of Ron Bain the Electrical Inspector for the Town along with Mike Yang our ace IT Director.

I would like to take this opportunity to thank the Building/Facilities staff for the outstanding work they do throughout the year. I am greatly appreciative to each and every one for their hard work and for their dedication.

Robert J. Bullock  
Building Commissioner



The background features a large, faint, circular seal of the University of North Carolina at Chapel Hill. The seal contains the text "UNIVERSITY OF NORTH CAROLINA" around the top and "CHapel Hill" around the bottom. In the center of the seal is a smaller emblem.

# **HUMAN RESOURCES**

## **NORFOLK COUNTY REGISTRY OF DEEDS**

William P. O'Donnell, Register  
649 High St., Dedham, MA 02026

The Registry of Deeds is the principle office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It is a primary and indispensable resource for title examiners, mortgage lenders, municipalities, homeowners, and other individuals with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell. In continuous operation for more than two hundred years, the Registry's mission has remained the same; to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County.

### **2014 Registry Achievements**

- Register William P. O'Donnell and his staff continue their direct outreach to town halls, senior centers and civic groups across Norfolk County to provide Registry services. Register O'Donnell held office hours at the Norfolk Town Hall on April 17<sup>th</sup> and was a guest speaker at the Norfolk Lions Club on January 28<sup>th</sup>.
- The Registry of Deeds newly renovated full service telephone and walk-in Customer Service and Copy Center continues to provide residents and businesses with quality service in all areas of Registry operations.
- Electronic recording continues to expand with 26,687 documents recorded electronically and 3 million in recording fees collected in 2014.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand. Today all documents dating back to the first ones recorded in 1793 - are available for viewing.
- This year numerous technological improvements were implemented including upgrades to the registry server and network infrastructure. The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) is routinely updated and enhanced to include the latest resources such as real estate statistics and news, answers to frequently asked questions and the newest consumer programs available to the public.
- Continued improvements to the physical and structural appearance of the historic Registry Building built in 1903, highlighted by the installation of a new phone system throughout the facility, along with additional shelving units to meet future document storage demands.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the public, including trade groups, on how to access land record information using the Registry's new website technology.

**Norfolk Real Estate Activity Report  
January 1, 2014 – December 31, 2014**

During 2014, real estate activity in Norfolk saw increases in total sales volume and average sales price.

There was a 29% decrease in documents recorded at the Norfolk County Registry of Deeds for Norfolk in 2014, resulting in a reduction of 901 documents from 3,098 to 2,197.

The total volume of real estate sales in Norfolk during 2014 was \$106,451,069, which showed an 18% increase from 2013. The average sale price of homes and commercial property was up 20% in Norfolk. The average sale was \$519,273.

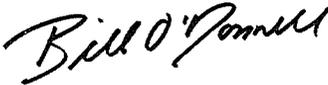
The number of mortgages recorded (461) on Norfolk properties in 2014 was down by 34% from the previous year.

There were 5 foreclosure deeds filed in Norfolk during 2014, representing a 25% increase from the previous year when there were 4 foreclosure deeds filed.

Homestead activity decreased by 11% in Norfolk during 2014 with 240 homesteads filed compared to 270 in 2013.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell  
Norfolk County Register of Deeds

## BOARD OF HEALTH

The Board of Health's mission, under the guidance of the elected board members, is to promote good public health, prevent disease and protect the environment. This is carried out through routine inspections, investigating complaints, plan review, overseeing many programs and regulations (local and state), educating our residents and businesses, and serving the public.

### Appointments

Board of Health Agents:

Betsy J. Fijol – Administrative Assistant/Agent

Wade Saucier – Health Agent

Tom Houston – Health Agent

Hilary Cohen – Animal Advisory Agent

Carol Greene – Agent for Issuing Burial Permits

James F. Delaney – Agent for Issuing Burial Permits

Mark Oram – Sanitarian for Food Establishment Inspections & Housing Codes

Ed Nolan – Emergency Preparedness Agent

### Permits and Licenses Issued

	2013	2014
Burial Permits	16	8
Form 1.0	37	22
(Review for home Improvement)		
Perc Testing	70	49
Well Permits	12	12
Septic System Permits:		
New Construction	43	35
Upgrades	21	22
Component		
Replacements	29	44
Variance Hearings	2	2
Food Establishments	35	39
Tobacco Sales	7	4
Refuse Haulers	7	8
Septic Installers	47	49
Septage Pumpers	13	16
Camps	2	2

### Other Board Issues

The Board of Health sponsored its annual Rabies Clinic on Saturday, April 5, 2014 at the Norfolk DPW facility on Medway Branch Rd. Dr. Shelly Sandler, D.V.M. and staff vaccinated a total of 59 dogs and cats of Norfolk residents and surrounding towns.

The Board of Health sponsored Seasonal Flu Clinics on November 4 & 19, 2014 at the Norfolk Senior Center and the Town Hall. The Walpole Area VNA provided vaccinations to 100 residents. Many thanks to the WAVNA, Council on Aging, and the volunteers that made these events possible.

The Board of Health funded the town's Connect-CTY mass communication service again this year through a Homeland Security grant. Residents are reminded to visit the town's web site and click on the link that says "SIGN UP NOW-SERVICES BY BLACKBOARD CONNECT" to enter their complete contact information.

The Board's all-volunteer Medical Reserve Corp (MRC) team has grown to include fifty-two residents with medical and non-medical backgrounds. The purpose of the MRC is to generate community awareness to educate our town on how to prepare for an emergency. The MRC meets monthly and has hosted several training classes and guest speakers. Becoming an informed citizen and being prepared for an emergency can help save lives-consider joining the Norfolk MRC. Visit the Board of Health web page for more information on the MRC.

The Board of Health would like to thank all of our volunteers for their dedication, hard work and continued support throughout the year.

Please consult our web page at [www.virtualnorfolk.org](http://www.virtualnorfolk.org) or contact our assistant, Betsy Fijol, for information about current public health concerns, applications, regulations and the services the Board of Health provides all Norfolk residents.

Respectfully submitted,

Norfolk Board of Health

Thomas R. Gilbert, Chairman  
Cheryl H. Dunnington, Clerk  
Jeffrey Kane, Member

## COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee meets monthly at Town Hall and is comprised of a combination of members representing certain existing Boards and Commissions in Norfolk, and precinct and at-large representatives, as prescribed in its bylaws. Since the first year that the Community Preservation Act surcharge was collected, 2002, the Norfolk CPA fund has collected about \$9.0 million, with nearly 41% of that sum coming from State matching funds. As of the end of December 2014, the fund had an unencumbered balance of nearly \$3.4 million, exclusive of the funds earmarked for projects already approved. To date, the CPC has spent or allocated nearly \$5.8 million for projects within the Town of Norfolk. These projects fall under mandated priorities: open space and recreation, affordable housing, and historic preservation. In 2012 Norfolk voted to reduce the CPA surcharge to 1% from 3%, meaning that Norfolk's CPA fund now collects less money locally, as well as receives significantly reduced state match funds.

During the past year, the CPC reviewed funding applications and worked with various groups in town to identify opportunities to expend CPA funds for projects that are consistent with the mission of the CPA and that will have long-term benefits for Norfolk. Some highlights are:

- Phase 1 of the Norfolk Community Park at Rockwood Road (formerly the Gump's Farm property) was completed, with infrastructure, parking lot, and playground structures (which represent Norfolk landmarks) installed. A grand opening ceremony was held in May. The Committee is pleased to see that the playground has proven very popular.
- Spring town meeting voters approved a \$200,000 transfer to the Affordable Housing Trust for the creation of affordable housing in Norfolk.
- Spring town meeting also approved an \$11,000 expenditure to prepare a National Register Historic District application for a portion of Rockwood Road.
- CPC, with its consultant, began the first steps of updating the Open Space and Recreation Plan, which was approved at the spring Town Meeting (\$17,000). A public survey was active from November through January, and nearly 400 responses were tabulated. Work will continue on the Plan (last updated in 1996) throughout 2015.
- CPC worked with The Trust for Public Lands to secure a conservation restriction on the farm on Fruit Street. The project was suspended in April.
- Progress continues to create access and parking off of Main St. to the Fales Memorial Park and Highland Lake. Informative panels have been installed there, as well as at City Mills. The informative panel for Pondville is in its final stages.
- The CPC continued to work with Mass. Audubon in its efforts to acquire the Gray property on Marshall Street, which abuts existing Audubon property. CPC expects Mass. Audubon to complete the purchase in 2015, with a conservation restriction granted to the town. CPC will then pursue creating roadside parking for access to the parcel, which will also provide parking for the nearby Lind Farm.
- A Norfolk Airport neighbors group interested in seeing the property acquired as open space continued discussions with the CPC. CPC received notice that Leland Wild LLC acquired the property in August.
- The CPC had discussions with several property owners in Norfolk, exploring conservation and acquisition options for their parcels.
- CPC was a member of the Community Preservation Coalition for calendar year 2014.

Please visit [www.virtualnorfolk.org](http://www.virtualnorfolk.org) to view our meeting schedule and minutes along with downloadable forms for projects and applications. We encourage people to get involved with the CPC and to bring us ideas of possible projects. We appreciate the support of the Town of Norfolk and look forward to continuing our efforts.

Respectfully submitted,

Community Preservation Committee

## COUNCIL ON AGING

The Council on Aging is made up of 9 members appointed by the Board of Selectmen. The Council appoints an undesignated number of Associate Members. The mission of the Norfolk Council on Aging is to serve as an advocate to ensure that the town's seniors have the opportunity to live with independence, dignity and security. The Council works closely with the Friends of the Norfolk Council on Aging, the Massachusetts Office of Elder Affairs, area agencies, state legislators and local officials to ensure that a wide range of activities are provided.

The Council employs a full time Executive Director, a part-time Secretary, a part-time bus driver, and a 20-hour-a-month Outreach Worker.

The Council received a formula grant from the Executive Office of Elder Affairs (MCOA) in the amount of \$13,032.00, which was used for mileage and extra hours for the outreach program, annual dues to MCOA, MCOA conference, a program Coordinator, mailing our newsletter and to subsidize programs.

Programs and services provided by the Council include referrals to other agencies, outreach programs, caregiver support, food shopping, health screenings, haircuts, a walk club, massage, manicure, yoga, tai-chi, fitness programs, exercise bikes, intergenerational programs, a tax relief program, fuel assistance, transportation, community education, legal assistance, a monthly newsletter, recreation, a watercolor class, social events, swimming at the Wrentham Developmental Center pool, Veterans breakfast, and luncheons subsidized by the Friends of the Council on Aging. The Council also provides services to non-seniors for such things as fuel assistance and general information.

The Norfolk Senior Center's monthly newsletter, the Silver Set Gazette, is printed and mailed to all Norfolk Seniors, can be accessed online by all interested residents, and a modified version is broadcast on local Cable television.

The work of the Council would be impossible without the generosity and support of the Friends of the Norfolk Council on Aging. The Friends work closely with the Council to provide vital and enjoyable services to Norfolk seniors.

The Council on Aging would like to acknowledge the ongoing assistance of the Highway Department, the Board of Health and Walpole Visiting Nurses for sponsoring health clinics, the Fire & Police Departments, Norfolk Cultural Council, HESSCO (Health and Social Services Consortium, Inc.), the Executive Office of Elder Affairs, Norfolk Community TV, the Friends of the Council on Aging, Boy & Girl Scouts, all the citizens of Norfolk and our many volunteers.

The Council would like to recognize and thank our newly retired Outreach, Christine Shaw, for the 26 years of service to the Seniors of Norfolk.

The Town of Norfolk now has their own Cane which was presented to Helen (Ravinski) Rokicki the oldest resident in Norfolk on November 12.

The Council on Aging meets at 9:30 a.m. on the third Monday of each month at the Senior Center. All are welcome to attend.

## HISTORICAL COMMISSION

The mission of the Norfolk Historical Commission involves preserving the Town's vibrant history dating back to the colonial era. The year's accomplishments include the installation of three historic panels funded by the CPC at the following locations for the benefit of residents and visitors: the *City Mills Panel* by Mill Pond on Main Street in City Mills, the *Highland Lake Grove Panel* on Fales Park Road off Main Street, and the *Fales Memorial Park Panel* at 24 Campbell Street by the Arch Bridge. A fourth panel of Pondville, a section of town located in the southeastern-most part of Norfolk, has been designed and will be installed at the entrance to Old Pond Street off of Valley Street. Information on the panels will eventually be accessible on the Norfolk Historical Commission website. Work continues on the creation of historic districts throughout town; the Rockwood Road Historic District is in the works. Pondville Cemetery has been approved for inclusion in the National Register of Historic Places. Betsy Pyne and Barbara Bartholomew served as research advisors to John Gage as he completed his Eagle Scout Project entitled "Historic House Tour" which aired on NCTV. Restoration work on the Tramp House has been ongoing in collaboration with the Lions Club. NHC was instrumental in renaming the roundabouts in the center of town. The Rockwood Road/Route 115 and Main Street roundabout was renamed *Ware Circle*. The roundabout at the intersection of North Street, Union Street and Liberty Lane was renamed *Avery Circle*. *Norfolk Stories, Volume II* has been published; this book includes twenty five interviews of Norfolk citizens by Thelma Ravinski. The individual stories relate memories of families whose history is intertwined with Norfolk's past, and the book itself creates a rich oral history of our town in the second half of the twentieth century. After 30 years of service on the Historical Commission, Thelma Ravinski retired as a full time NHC board member in 2013. Thelma taught Norfolk History to the scouts, taught at the elementary schools and tirelessly answered questions as the Town Historian. Her leadership in conducting oral history interviews resulted in the publication of our two books, *Norfolk Stories I and II*. She continues to serve the community as an associate member of the NHC and as the Town Historian. Thelma is our inspiration.

### NHC Board Members:

Betsy Pyne - Chairwoman  
Marcia Johnston - Treasurer  
Geri Tasker - Recording Secretary  
Barbara Bartholomew  
Betsey Whitney  
Sandra Paquette  
Gail Sullivan

## HOUSING AUTHORITY

### Norfolk Housing Authority Property:

The Norfolk Housing Authority manages 84 units of State Aided housing. Presently, we have 64 units at Hillcrest Village, located on Rockwood Road; our residents are Elderly and Disabled/Handicapped. All applicants interested in residing at Hillcrest Village will find our waiting list to be about a six month to one year wait for an apartment.

Our Family development, Pine Knoll, located on Arnold Road, contains 20 residences of two and three bedroom units. This year we were able to secure funding for replacing the boiler systems at Pine Knoll in an effort to lower our Family tenants' heating bills. Waiting lists are kept for both properties and applications may be obtained at the Housing Authority office at Hillcrest Village or mailed by request. We can be reached at 508-528-4800, 8:00 a.m. to 1:00 p.m. daily. Our Family waiting list is about a two to three year wait. Both waiting lists give a priority to those applicants who currently live or work in the town of Norfolk.

Our mission is to provide Affordable Housing in the Town of Norfolk. All members are working diligently to provide more affordable housing opportunities in the town of Norfolk.

This year the Housing Authority replaced the roofs at Pine Knoll, and implemented a smoke-free policy at Hillcrest Village, with smoking allowed only in a designated area.

### Special Thanks:

St. Jude's Confirmation students and staff for delivering Thanksgiving and Christmas Baskets to our Elderly and Family Developments; you provided for those who may not have had a holiday dinner. Thank you for your generosity and kindness.

The Board of Commissioners, staff and residents wish to express their appreciation to the dedicated Police, Fire and Highway Department personnel for their concern and service. The Housing Authority also wishes to commend and thank Norfolk Together, St. Jude's Parish, the Federated Church, the Girl Scouts, the Boy Scouts, the SAC program and children, and the Council on Aging for their continued support, outreach and care of our residents.

The Norfolk Housing Authority remains committed to serving the Norfolk community and its residents with affordable housing opportunities. If you would like the opportunity to serve on the Board of Commissioners, please come to the office at Hillcrest Village, 33 Rockwood Road, for more information.

Respectfully submitted,  
Muriel St. Amand,  
Executive Director

## MUNICIPAL AFFORDABLE HOUSING TRUST

The Norfolk Municipal Affordable Housing Trust (“NMAHT”) generally meets on Tuesdays at 12:00 noon. NMAHT is presently made up of 7 members with one Selectman representing the Town as prescribed by state law. The mission of NMAHT is to provide the Town of Norfolk with more affordable housing units. Presently, the Town’s affordable housing stock is approximately 3.75%. The state mandates that each community in the state shall have a minimum of ten percent (10%) affordable housing or be working toward that goal.

Affordable homes will all have a deed restriction making them affordable in perpetuity. Affordable homes will go to qualified working individuals and families who fall under state guideline income levels. Typically the phrase “affordable housing” means total housing costs that are affordable (costing no more than 30% of income) for a family earning at or below 80% of the area median income (AMI). As an example, a family of four (4) is eligible if their annual income level does not exceed \$67,750. Household assets cannot exceed \$75,000.

The Trust is always looking at properties that could fit its affordable housing formula. Funding for the Trust comes from Norfolk’s CPC, and sales of new condominiums at Norfolk Commons on the hill overlooking the town center (\$10,000 per unit sold). Upon sale of houses purchased by NMAHT, funds will come back to the Trust and used to purchase additional land or homes to continue NMAHT’s mission. It is the goal of the Trust to acquire, build, or retro-fit single family homes within the Town of Norfolk that fit the neighborhood for the purpose of improving the affordable housing opportunities for those qualified individuals/families interested in establishing housing within Norfolk.

Accomplishments 2014 through March 2015:

1. Purchased one (2) three bedroom homes one on Park Street and one on North Street and sold them through the affordable state mandated lottery.
2. Built and sold a home through lottery on the previous Gump Farm property located on Medway Branch.

NMAHT will be holding its fourth lottery sometime in late 2015. The Trust is seeking qualified candidates for these homes.

Scott Dittrich, Chair  
Mark Henney, Vice Chair  
Thomas Cleverdon, Clerk  
Sandy Smith, Trustee  
William Crump, Trustee  
William Conklin, Trustee  
James Lehan, Trustee

Susan Jacobson, Director

## DEPARTMENT OF VETERANS' SERVICES

Your local Veterans' Service Officer (VSO) is committed to assist our resident veterans and their dependents with information and access to a variety of Veterans Services provided by both the Federal Government and the Commonwealth of Massachusetts. Your local VSO is specially charged with the administration of Massachusetts General Law Chapter 115. This law was established in 1861 to assist eligible veterans with monetary assistance for living and medical expenses. Approved claims are paid by the Town with 75% reimbursement from the Commonwealth to the Town. Your VSO continues to meet his responsibilities to Norfolk taxpayers with diligence to insure that recipients are bonified eligible veterans or dependents and that other forms of Federal and State financial assistance/entitlements (Social Security, Mass Health, Unemployment, Federal VA support, etc.) are first utilized.

Because of Norfolk's population of less than 12,000 residents, our Town is serviced by a Part-time Veterans' Service Officer. In June 2011, Norfolk resident and veteran Bill Conklin was approved by the Selectmen to serve as the Norfolk Veterans' Service Officer.

VSO Bill Conklin meets with veterans and their families by appointment at the Veteran's Office in Town Hall or at the Veteran's home. For an appointment, call either the Town Clerk or the Town Administrator's Office

We have approximately 400 Veteran families residing in Norfolk. We thank them for their service to the nation.

Respectfully submitted,

R. William Conklin

## WALPOLE AREA VISITING NURSE ASSOCIATION

### **Board Officers:**

Sheila Ahmed, President  
Margaret LaMontagne, Vice President  
Callum Maclean, Treasurer  
Virginia Fettig, Secretary  
Kathy Hasenjaeger At Large  
Tim Moses At Large

### **Management:**

Maureen T. Bannan RN, MA HN-BC, Executive Director  
Mary McColgan RN, OCS, Director Patient Safety and Quality  
Eileen Garvey Financial Manager  
Lynda Giovaniello Director of Clinical Operations and Marketing  
Brenda Caissie, Office Systems Manager.  
Arline McKenzie RN, Nursing Manager  
MaryAnn Sadowski, P.T., Rehabilitation Manager

The Walpole Area Visiting Nurse Association provides programs in health promotion to all age groups in addition to traditional home health services.

The Association provided the following services to the Town of Norfolk for 2014:

**Health Maintenance for the Elderly:** Promotion of good health and maximum functioning for all residents over 60 years of age. Elderly residents, who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Certified Home Health Program, are referred and receive a home visit by a nurse. The goal of the program is to assess changes in physical condition, prevent complications and prevent unnecessary hospitalizations. Ambulatory residents are seen for physical assessment and health counseling at the senior citizen clinics, held at the Norfolk Medway Branch Senior Center monthly. Counseling includes answering questions and providing teaching about medications.

**Maternal / Child Health:** Promotion of the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period and the child rearing years. Services are provided by a maternal / child health nurse specialist and a lactation consultant, through home visits.

**Communicable Disease:** Prevention and control of communicable disease through case finding, education and provision of follow-up care, consistent with and in collaboration with the Local and Massachusetts Department of Public Health. Case finding is conducted through the state MAVEN system. Requirements have become more stringent this past year requiring attendance at multiple webinars to remain up to date on expectations and best practice. Lyme's disease and tick borne illness has risen.

**Public Health:** Promotion of health awareness for the prevention of serious illnesses. The annual flu clinic was a success. Monthly talks are offered at the Town Council on Aging. Immunizations are provided including those required to enter the school year.

**Statistics** for FY 2014 are as follows:

<b>SERVICE</b>	<b>VISITS</b>
Home Visits/Health Maintenance	1
Communicable Disease Follow-up	300
Senior Citizen Clinics	70
Flu Vaccine	135
Pneumonia Vaccine	0
Immunizations	1



A large, faint circular seal is centered on the page. It features a globe in the center, surrounded by text in both English and Spanish. The English text includes "DEPARTMENT OF NATURAL RESOURCES" and "SUSTAINABLE DEVELOPMENT". The Spanish text includes "DEPARTAMENTO DE RECURSOS NATURALES" and "DESARROLLO SOSTENIBLE".

# **NATURAL RESOURCES**

## CONSERVATION COMMISSION

The 2014 Norfolk Conservation Commission membership consists of five dedicated volunteers appointed by the Board of Selectmen to a three year staggered term. Two seats on the Commission remained vacant during the calendar year 2014. The Commission met twice monthly on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of the month. The Commission's jurisdictional responsibilities are guided by the State Wetlands Protection Act and 310 CMR 10.00 as well as the local Wetlands Protection Bylaw and Regulations. The Commission also oversees and manages dedicated conservation land and open space in Norfolk. The Commission's agent, Janet DeLonga, was appointed full time in 2014 and maintains public office hours on Monday through Thursday from 9:00 a.m. to 4:00PM in the Conservation Office, Room 105C at the Town Hall.

During the 2014 calendar year, the Commission conducted public hearings for 16 wetland resource applications. Five applications were filed for wetland delineations (ANRAD); two applications were for amended Order of Conditions; two applications were for Request for Determinations (RFD) and seven applications for Notices of Intent (NOI). The ANRAD projects were filed for development on large tracts of land proposed for residential subdivisions and commercial projects with residential components.

The Commission was pleased to offer guidance and support to two Eagle Scout candidates. Ben Grant proposed and received permission to establish new walking trails on the Pondville Conservation Land off Pond Street and install signage for guidance and identification of a section of an unused historic roadway, called Granny's Run, that dates back to the 1700's. Eagle Scout candidate, Garrett Schneider, proposed to re-establish all trail markings on the Lind Farm and rebuild a footbridge. Garrett also proposes to design a much needed trail map of the Lind Farm.

The Commission was also pleased to offer assistance to the Historical Commission in the process of locating potential trails within the Town's newly acquired 24 acre parcel of land around Highland Lake, purchased with Community Preservation Committee funding. Thank you, Barbara Bartholomew, for your perseverance in the protection and preservation of this historical resource area.

The Commission was able to add additional open space to the growing inventory of protected lands by accepting a gift of land on Everett Street from Mr. Ronald Eisner, whose family resided and operated a farm on Everett Street. An interpretive sign will dedicate this land in memory of the Carlson family.



# FINANCES

## **TREASURER/COLLECTOR**

The Treasurer/Collector' Office has two full-time and two part-time employees. In addition to the Town Treasurer/Collector, there is an Assistant Town Treasurer/Collector, one Revenue Collector and one Payroll Coordinator/Revenue Collector.

Tax related duties and responsibilities focus on billing and collecting real estate and personal property taxes, water payments and motor vehicle taxes. Those collections for the calendar year 2014 amounted to approximately \$27,725,613.00 in tax revenues via online, lockbox, mail and counter payments.

Other related responsibilities include the processing of municipal lien certificates and good standing approvals. We collect delinquent taxes and water bills by utilizing demand billings, water liens, deputy collections, tax title takings and foreclosures.

The office is also responsible for the receiving of all Town funds, funding and mailing vendor checks, for all Town expenditures, investing all Town funds, short and long-term borrowing and the processing of payrolls for 350 full and part-time employees.

Currently we have on our electronic online payment process, the capability to pay recreation fees along with real estate taxes, motor vehicle taxes, personal property taxes, transfer station decals and water payments. We will continue to assess our needs and look for future options for online payments.

Finally, I would like to thank all the Town Departments and the citizens of the community for their continued support given to us throughout the year.

Respectfully submitted,

Cheryl Kelley  
Treasurer/Collector

## ADVISORY COMMITTEE

The Advisory Committee's primary function is to review financial and other articles on the Town Meeting warrant and make recommendations to the Town Meeting. The Advisory Committee consists of nine members appointed to three year terms by the Town Moderator. Each year the terms of three of the members end and those members may be reappointed, or new members selected, at the discretion of the Town Moderator. In addition, appointments to the Committee are periodically made to replace members who resign prior to the expiration of their terms.

During the months preceding Town Meeting, the Advisory Committee meets several times to discuss the articles that will be voted upon at Town Meeting. The Committee welcomes input from anyone who wishes to provide opinions or information regarding any of the articles under consideration. Anyone who wishes to be included on the agenda for the discussion of a particular article can make arrangements by calling the Committee's administrative assistant.

The article which requires the greatest amount of the Committee's time and attention is the Town's annual budget, which is voted upon each year at the spring Town Meeting. The Selectmen present their budget proposals to the Advisory Committee, which then holds budget review sessions with various Town departments and boards. The Committee works with the Selectmen to develop the final budget recommendations for presentation to the Annual Town Meeting.

In addition to reviewing and making recommendations regarding the articles in the warrant, the Advisory Committee also prepares a summary of its recommendations along with a discussion of the reasons for the recommendations being made. This summary is made available to all town residents prior to the Town Meeting.

The final responsibility of the Advisory Committee is the oversight of an amount of money in the Annual Budget which is known as the reserve. The amount of the reserve varies from year to year, usually between \$25,000 and \$100,000. During the fiscal year, if a municipal department encounters an "extraordinary and unforeseen expense" which was not anticipated in the budget approved at Town Meeting, a request can be made to the Advisory Committee for a transfer from the reserve. Any such request is discussed and voted upon by the Committee. At the end of the fiscal year, any funds remaining in the reserve are returned to the Town.

**TOWN ACCOUNTANT  
FINANCE DEPARTMENT**

Through careful budget management by Town Department heads, the Town of Norfolk had free cash certified for Fiscal Year 2014 in the amount of \$1,109,475. At Annual Town Meeting in May departmental budget transfers were approved to erase a deficit of \$447,139.42 in the FY14 Snow and Ice account. The Annual Town Meeting in May authorized borrowing \$1,800,000 for the purchase of a building at Sharon Ave. to house a Regional Dispatch Center for the towns of Franklin, Norfolk, Wrentham, and Plainville. The Special Town Meeting in November 2014 authorized a portion of FY14 free cash to be used for various departmental budgets, purchase of departmental equipment for the Fire Department, and \$100,000.00 transfer to the Stabilization Trust Fund account. Also Special Town Meeting in November authorized to accept the gift of the Waste Water Treatment Plant on Meeting House Road and establish an Enterprise Fund operated by the Town of Norfolk.

Included with the Town Accountant's Report is a copy of the Fiscal Year 2014 Town of Norfolk's General Fund and School Budgets.

All Town wide expenditure requests are processed weekly in the development of the weekly payroll and expenditure warrants. The Accounting Department provides regular reporting to departments and assists all town wide departments with many accounting matters throughout the year.

Many thanks to Mary Noris (Assistant Town Accountant) and Renee Klopf (Accounting Department Assistant) for their support throughout the year.

Respectfully submitted,  
Julianne Siewko, Town Accountant

TOWN OF NORFOLK

TOWN GENERAL FUND AND NORFOLK PUBLIC EXPENSES FOR FISCAL YEAR 2014

ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJUSTM	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
011142	MODERATOR MISCELLANEOUS	49.00	0.00	49.00	0.00	49.00	0.00
011221	SELECTMENTOWN ADMIN SALARY	213,247.00	15,000.00	228,247.00	226,983.81	1,263.19	99.40
011222	SELECTMENTOWN ADMIN EXPENSES	29,000.00	0.00	29,000.00	28,874.07	1,25.93	99.60
011301	FIN DEPART FULL TIME SALARIES	524,960.00	2,000.40	522,959.60	521,030.77	1,928.83	99.60
011302	FIN DEPT EXPENSES	183,260.00	1,656.82	181,603.18	165,361.71	16,241.47	91.10
011306	FINANCE ENCUMBRANCE		5,285.00	5,285.00	5,285.00	0.00	100.00
011311	ADV BOARD FULL TIME SALARIES	7,500.00	0.00	7,500.00	7,285.47	214.53	97.10
011312	ADV BOARD EXPENSES	6,000.00	0.00	6,000.00	3,759.60	2,240.40	62.70*
011322	FINCOM RESERVE FUND APPROPRIAT	50,000.00	38,988.00	11,012.00	0.00	11,012.00	0.00
011412	ASSESSORS EXPENSES	15,500.00	0.00	15,500.00	15,251.47	248.53	98.40
011512	TOWN COUNSEL LEGAL FEES	80,000.00	1,656.82	81,656.82	81,656.82	0.00	100.00
011521	PERSONNEL/HUMAN RESOURCES SALARIE	85,176.00	0.00	85,176.00	84,770.40	405.60	99.50
011522	PERSONNEL/HUMAN RESOURCES EXPENSI	2,500.00	0.00	2,500.00	758.88	1,741.32	30.30
011551	IT SALARY	40,000.00	0.00	40,000.00	33,846.23	6,153.77	84.60
011552	INFORMATION TECHNOLOGY EXPENSES	60,000.00	0.00	60,000.00	59,324.74	675.26	98.90
011556	INFO TECH ENCUMBRANCE	0.00	278.58	278.58	278.58	0.00	100.00
011582	TAX TTLE FORECLOSURE MISCELLA	10,000.00	0.00	10,000.00	3,720.53	6,279.47	37.20
011611	TOWN CLERK FULL TIME SALARIES	108,452.00	0.00	108,452.00	92,911.54	15,540.46	85.70
011612	TOWN CLERK OFFICE EXPENSES	10,000.00	0.00	10,000.00	8,822.24	1,177.76	88.20
011621	ELECTIONS FULL TIME SALARIES	10,020.00	0.00	10,020.00	6,500.99	3,519.01	64.90
011622	ELECTIONS EXPENSES	16,056.00	0.00	16,056.00	9,731.86	6,324.14	60.60
011701	LAND USE SALARY AND WAGES	136,722.00	4,685.32	132,036.68	123,967.10	8,069.58	93.90
011702	LAND USE DEPT EXPENSES	16,500.00	1,917.68	14,582.32	14,582.32	0.00	100.00
011711	CONS COMM FULL TIME SALARIES	0.00	11,238.00	11,238.00	10,226.85	1,011.15	91.00
011712	CON COM EXPENSES	12,240.00	3,150.00	9,090.00	9,090.00	0.00	100.00
011752	PLAN BOARD EXPENSES	30,000.00	10,000.00	20,000.00	17,195.10	2,804.90	86.00
011762	ZONAPP BOARD DUES	60.00	0.00	60.00	0.00	60.00	0.00
011902	TOWN HALL FAC MAN	119,430.00	0.00	119,430.00	77,127.69	42,302.31	64.60
011903	OLD TOWN HALL FAC MAN	4,000.00	0.00	4,000.00	808.99	3,191.01	20.20
011905	COUNCIL ON AGING FAC MAN	38,115.00	0.00	38,115.00	31,421.62	6,693.38	82.40
011906	FACILITIES-ENCUMBRANCE	0.00	13,000.00	13,000.00	12,192.77	807.23	93.80
011907	FIRE/POLICE STATION FAC MAN	90,000.00	0.00	90,000.00	78,296.52	11,703.48	87.00
011910	SOLAR POWER GENERATION ELEC	80,000.00	4,000.00	76,000.00	63,639.97	12,360.03	83.70*
011912	FREEMANKENNEDY ELECTRICITY	100,000.00	2,700.00	102,700.00	107,932.41	5,232.41	105.10*
011913	H OLIVE DAY SCHOOL ELECTRICITY	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
011921	FACILITIES MNG - FULL TIME SAL	53,516.00	1,300.00	54,816.00	54,723.12	92.88	99.80
011922	FACILITIES MANAGEMENT EXPENSE	3,200.00	0.00	3,200.00	2,164.04	1,035.96	67.60*
011952	TOWN REPORT EXPENSES	3,300.00	0.00	3,300.00	2,023.18	1,276.82	61.30
012101	POLICE FULL TIME SALARIES	1,960,000.00	6,853.91	1,953,146.09	1,933,358.78	19,787.31	99.00
012102	POLICE FULL TIME SALARIES	118,750.00	3,900.00	122,650.00	114,445.84	8,204.16	93.30*
012106	POLICE ENCUMBRANCE	0.00	4,724.51	4,724.51	4,724.51	0.00	100.00
012202	FIRE FULL TIME SALARIES	1,232,056.00	26,500.00	1,258,556.00	1,237,169.19	21,386.81	98.30
012201	FIRE EXPENSES	75,575.00	18,244.00	93,819.00	88,107.27	5,711.73	93.90
012251	DISPATCH FULL TIME SALARIES	240,229.00	3,000.00	237,229.00	225,180.14	12,048.86	94.90
012252	DISPATCH EXPENSE	6,500.00	3,000.00	9,500.00	7,779.63	1,720.37	81.90
012256	DISPATCH ENCUMBRANCE	0.00	440.74	440.74	440.74	0.00	100.00
012312	AMBULANCE BILLING	16,000.00	2,500.00	18,500.00	17,581.40	918.60	95.00
012411	BUILDING DEPARTMENT SALARIES	219,419.00	1,000.00	218,419.00	217,705.52	713.48	99.70
012412	BUILDING DEPARTMENT EXPENSES	6,500.00	1,000.00	7,500.00	6,589.12	910.88	87.90*

012442	WGTHTS & MEAS MISCELLANEOUS	850.00	0.00	850.00	0.00	850.00	0.00	850.00	0.00
012911	EMERGENCY MANAGEMENT SALARIES	700.00	0.00	700.00	700.00	700.00	0.00	100.00	100.00
012912	EMERGENCY MANAGEMENT EXPENSES	900.00	0.00	900.00	300.00	600.00	0.00	33.30	33.30
012921	ANIMAL CONTROL SALARIES	47,694.00	0.00	47,694.00	47,481.12	212.88	0.00	99.60	99.60
012922	ANIMAL CONTROL EXPENSES	6,000.00	0.00	6,000.00	5,805.40	194.60	0.00	96.80	96.80
012961	ANIMAL INSPECTOR SALARIES	2,350.00	0.00	2,350.00	2,304.00	46.00	0.00	98.00	98.00
012962	ANIMAL INSPECTOR EXPENSES	200.00	0.00	200.00	0.00	200.00	0.00	0.00	0.00
013012	EDUCATION - KING PHILIP OP BUDG	7,093,834.00	0.00	7,093,834.00	7,093,834.00	0.00	0.00	100.00	100.00
013012	DEBT SERVICE (KING PHILIP)	847,759.00	0.00	847,759.00	847,759.00	0.00	0.00	100.00	100.00
013022	EDUCATION - TRI COUNTY OP BUDG	589,226.00	6,603.00	595,829.00	595,829.00	0.00	0.00	100.00	100.00
013032	EDUCATION-N-C AGRICULTURAL SCH	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00	100.00	100.00
014101	DPW/ADMINISTRATION SALARY	131,675.00	0.00	131,675.00	131,673.49	1.51	0.00	100.00	100.00
014102	DPW/ADMIN EXPENSES	74,900.00	0.00	74,900.00	54,252.44	20,647.56	0.00	72.40	72.40
014106	DPW/ADMIN ENCUMBRANCE	0.00	142.57	142.57	142.57	0.00	0.00	100.00	100.00
014201	HIGHWAY SALARIES	213,396.00	0.00	213,396.00	213,083.65	312.35	0.00	99.90	99.90
014202	HIGHWAY DEPT EXPENSES	99,731.00	0.00	99,731.00	73,234.27	26,496.73	0.02	73.40	73.40
014206	HIGHWAY DEPT ENCUMBRANCE	0.00	34,241.00	34,241.00	34,240.98	0.02	0.00	100.00	100.00
014212	ROAD PROGRAM	1.00	0.00	1.00	0.00	1.00	0.00	1.00	1.00
014221	ROADS MAINTENANCE SALARIES	176,366.00	13,412.00	189,778.00	186,801.02	2,976.98	0.00	98.40	98.40
014222	GROUND MAINTENANCE EXPENSES	66,281.00	23,650.00	89,931.00	36,132.48	6,498.52	0.00	53.60	53.60
014226	ROADS MINT ENCUMBRANCE	0.00	2,350.00	2,350.00	2,350.00	0.00	0.00	100.00	100.00
014232	SALARY AND WAGES PERMANENT	0.00	0.00	0.00	149,016.75	149,016.75	0.00	100.00	100.00
014232	SNOW/AND ICE EXPENSES	150,000.00	447,139.42	597,139.42	448,122.67	149,016.75	0.00	75.00	75.00
014242	STREET LIGHTING EXPENSE	40,578.00	36,345.00	4,233.00	3,097.08	1,135.92	0.00	73.20	73.20
014251	VEHICLE MAINT SALARIES	133,445.00	19,000.00	114,445.00	110,840.06	3,604.94	0.00	96.90	96.90
014252	VEHICLE MAINT EXPENSES	110,938.00	12,000.00	122,938.00	105,302.26	17,635.74	0.00	85.70	85.70
014256	VEHICLE MAINT ENCUMBRANCE	0.00	10,900.00	10,900.00	10,458.25	441.75	0.00	95.90	95.90
014262	TOWN VEHICLE FUEL EXPENSES	100,984.00	25,000.00	125,984.00	122,533.52	3,450.48	0.00	97.30	97.30
014331	TRANSFER STATION SALARIES	213,145.00	0.00	213,145.00	197,872.65	15,272.35	0.00	92.80	92.80
014332	TRANSFER STATION EXPENSES	156,017.00	0.00	156,017.00	137,513.66	18,503.34	0.00	88.10	88.10
014336	TRANSFER STATION ENCUMBRANCE	0.00	42.40	42.40	42.40	0.00	0.00	100.00	100.00
014342	LANDFILL EXPENSES	90,605.00	0.00	90,605.00	67,542.26	23,062.74	0.00	74.50	74.50
014911	CEMETERY COMM SALARIES	15,279.00	0.00	15,279.00	15,030.20	248.80	0.00	98.40	98.40
014912	CEMETERY COMM EXPENSES	5,613.00	0.00	5,613.00	5,548.70	64.30	0.00	98.90	98.90
014921	VET GRAVES FULL TIME SALARIES	700.00	0.00	700.00	0.00	700.00	0.00	0.00	0.00
014922	VET GRAVES MISCELLANEOUS	1,500.00	0.00	1,500.00	1,170.65	329.35	0.00	78.00	78.00
015122	BOARD OF HEALTH EXPENSES	17,600.00	0.00	17,600.00	15,956.96	1,643.04	0.00	90.70	90.70
015402	HUMAN SVS SPEC PROGRAMS	4,025.00	0.00	4,025.00	4,025.00	0.00	0.00	100.00	100.00
015411	COUNCIL ON AGING SALARIES	118,211.00	0.00	118,211.00	115,295.84	2,915.16	0.00	97.50	97.50
015412	COUNCIL ON AGING EXPENSES	5,281.00	0.00	5,281.00	3,353.38	1,927.62	0.00	63.50	63.50
015431	VETERANS SERVICES SALARIES	5,700.00	0.00	5,700.00	5,700.00	0.00	0.00	100.00	100.00
015432	VETERANS SERVICES EXPENSES	15,000.00	15,000.00	30,000.00	26,697.81	3,302.19	0.00	89.00	89.00
015436	VETERANS SERVICES ENCUMBRANCES	0.00	259.00	259.00	259.00	0.00	0.00	100.00	100.00
016101	LIBRARY SALARIES	374,538.00	0.00	374,538.00	369,968.58	4,569.42	0.00	98.80	98.80
016102	LIBRARY EXPENSES	128,598.00	0.00	128,598.00	128,598.00	0.00	0.00	100.00	100.00
016301	RECREATION SALARIES	83,200.00	0.00	83,200.00	83,200.00	0.00	0.00	100.00	100.00
016302	RECREATION EXPENSES	500.00	0.00	500.00	500.00	0.00	0.00	100.00	100.00
016912	HISTORICAL COMMISSION EXPENSES	250.00	0.00	250.00	250.00	0.00	0.00	100.00	100.00
016922	TOWN CELEBRATIONS EXPENSE	750.00	0.00	750.00	603.38	146.62	0.00	80.50	80.50
017112	RETIREMENT OF LT DEBT PRIN	419,185.07	0.00	419,185.07	419,185.07	0.00	0.00	100.00	100.00
017122	INTEREST ON LONG TERM DEBT	82,561.48	0.00	82,561.48	82,561.22	0.26	0.00	100.00	100.00
017133	BAN INTEREST/PRINCIPAL	58,748.95	0.00	58,748.95	58,748.88	0.07	0.00	100.00	100.00
017152	OTHER DEBT COSTS	12,504.00	0.00	12,504.00	3,238.19	9,265.81	0.00	25.90	25.90
017212	EXCLUDED DEBT PRINC	1,111,000.00	0.00	1,111,000.00	1,111,000.00	0.00	0.00	100.00	100.00
017222	EXCLUDED DEBT INTEREST	678,182.50	0.00	678,182.50	678,182.50	0.00	0.00	100.00	100.00

018202	STATE ASSESSMENTS							
018332	STATE ASSESSMENTS - TUITION	0.00	367,343.00	367,343.00	368,336.72	993.72	100.30	
019122	EMPLOYEE BENEFITS	0.00	7,500.00	7,500.00	35,346.00	27,846.00	120.80 *	
019452	BUILDING AND LIABILITY INS	3,543,485.00	210,000.00	3,333,485.00	3,302,051.76	31,433.24	99.10	
		300,000.00	25,512.91	274,487.19	274,487.19	0.00	100.00	
	TOTAL GENERAL FUND	23,453,819.00	660,940.10	24,114,759.10	23,612,188.34	502,570.76	97.90	
0300	NORFOLK PUBLIC SCHOOLS	9,906,184.00	100,000.00	9,493,479.00	339,598.60	173,106.40	98.27	

NORFOLK, ss.

To either Constable in the Town of Norfolk, in said County:

**GREETINGS:**

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, and 3, to assemble in the designated polling places in the Freeman-Kennedy School, 70 Boardman Street, Norfolk, Massachusetts, on Tuesday, May 5, 2015, at 7:00 a.m., for the election of town officers under ARTICLE 1 of the Annual Town Meeting; and thence to meet on Tuesday, May 12, 2015 at 7:00 p.m. at the King Philip Middle School, 18 King Street, Norfolk, Massachusetts 02056, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2, viz:

**ARTICLE 1**

**Submitted by the Town Clerk**

To choose by ballot the following Town officers: one Moderator for a one year term; one Selectman for a three year term; one Assessor for a three year term; one Board of Health member for a three year term; two members of the Housing Authority, one for a one year unexpired term, one for a five year term; one Library Trustee for a three year term; one Planning Board member for a three year term; one Recreation Commission member for a three year term; two Norfolk School Committee members for three year terms; and one King Philip Regional School Committee member for a three year term.

**Town Administrator's Comment**

Norfolk's annual election is technically Article 1 of the Town Meeting. The Election is held on May 5<sup>th</sup> and the remaining articles are considered at Town Meeting on May 12<sup>th</sup>.

**ARTICLE 2**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

**Town Administrator's Comment**

This article requests authority to pay a bill from a prior year.

**ARTICLE 3**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2015; or take any other action relative thereto.

**Town Administrator's Comment**

This article requests authority for the Town Accountant to transfer funds from an available source, typically free cash or another departmental budget, to a budget line that requires additional funding.

**ARTICLE 4**

**Submitted by the Town Administrator**

To see if the Town will vote to amend the Town of Norfolk Board of Selectmen’s Human Resource Policy, Schedule B. COMPENSATION SCHEDULE by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2015; or take any other action relative thereto.

**Town Administrator’s Comment**

This is an annual request that authorizes a Cost of Living Adjustment to the annual salary schedule for non-union personnel.

**ARTICLE 5**

**Submitted by the Board of Selectmen**

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2015; or take any other action relative thereto.

**Town Administrator’s Comment**

In this article we seek approval of the next fiscal year budget.

**ARTICLE 6**

**Submitted by the Board of Selectmen**

To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto.

**Town Administrator’s Comment**

In this article we seek approval of the next fiscal year budget for the Water Enterprise Fund.

**ARTICLE 7**

**Submitted by the Board of Selectmen**

To see what sum of money the Town will vote to transfer from Department of Public Works Sewer Division revenues to fund the Sewer Division maintenance and operating expenses; or take any other action relative thereto.

**Town Administrator’s Comment**

In this article we seek approval of the next fiscal year budget for the Sewer Enterprise Fund.

**ARTICLE 8**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds a sum of money to fund capital and other expense items; or take any other action relative thereto. (Capital Budget - Cash)

**Town Administrator’s Comment**

This article requests an appropriation of funds to purchase capital items from an available source such as Free Cash, the Stabilization Fund or an unexpended budget line.

**ARTICLE 9**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute a sum of money to fund capital and other expense items; or take any other action relative thereto. (Capital Budget – Debt Funded)

**Town Administrator’s Comment**

This article requests authority to borrow money and use the proceeds to purchase capital items.

**ARTICLE 10**

**Submitted by the Board of Selectmen**

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute a sum of money to fund capital and other expense items; or take any other action relative thereto. (Capital Budget – Debt Funded, Road Projects)

**Town Administrator’s Comment**

This article requests authority to borrow money and use the proceeds to complete roadwork.

**ARTICLE 11**

**Submitted by the Board of Selectmen**

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

**Town Administrator’s Comment**

This article allows for committees to present prepared reports and for participants to ask questions of committee members or Town officials.

**ARTICLE 12**

**Submitted by the Board of Selectmen**

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

**Town Administrator’s Comment**

This “boiler plate” article authorizes the Selectmen to accept MGL Chapter 90 “Road Funds” from the State and to make improvements and repairs to existing Town roadways with those funds.

**ARTICLE 13**

**Submitted by the Board of Selectmen**

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, §53 E ½, to reauthorize the following revolving funds for Fiscal Year 2016 at the limits set forth below:

**Town Administrator’s Comment**

This article seeks the reauthorization of previously approved revolving funds. Revolving funds that have been set up by prior Town Meetings allow departments to take in specific funds and spend them without additional authorization for the specific purposes defined in the article.

- (1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.
- (2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.
- (3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.
- (4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5,000); or take any other action relative thereto.
- (5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5,000); or take any other action relative thereto.
- (6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.
- (7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.
- (8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.
- (9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

(12) A revolving fund for the Public Library to receive funds remitted for the processing of passports, to be expended under the direction of the Board of Library Trustees for fees and expenses associated with processing of passports and other related purposes deemed appropriate by the Trustees (limit: \$5,000); or take any other action relative thereto.

(13) A revolving fund to be credited with receipts collected from charges to private parties or entities for police details involving the use of a police vehicle at construction sites, to be expended for the express purpose of vehicle replacement within the Police Department, under the authority of the Police Chief of the Town of Norfolk (limit: \$50,000); or take any other action relative thereto.

**ARTICLE 14**

**Submitted by the Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

**Town Administrator's Comment**

In this article we seek authority to accept grants on behalf of the Town and expend those funds in a manner authorized by the grant.

**ARTICLE 15**

**Submitted by the Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easements as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

**Town Administrator's Comment**

When roadways are developed the Town needs to acquire easements on properties surrounding the roadways to maintain conduits, outflows and other drainage equipment. This article allows the Selectmen to acquire those easements, typically at no cost. If funding is required it will be stated in the motion.

**ARTICLE 16**

**Submitted by the Board of Selectmen**

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

**Town Administrator's Comment**

This article seeks authorization to allow the Selectmen to sell, per public procurement laws, surplus property other than land or buildings.

**ARTICLE 17**

**Submitted by King Philip Turf Committee**

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, borrow or bond a sum of money to transfer to the King Philip Regional School District for the purpose of paying the Town of Norfolk's portion of the cost of installing an artificial turf field and related facilities at the King Philip High School; or take any other action relative thereto.

**Town Administrator's Comment**

This article seeks authorization to raise funds, transfer or borrow funds and transfer those funds to King Philip Regional School District for the purpose of installing an artificial turf field at the High School where the stadium is located.

**ARTICLE 18**

**Submitted by the King Philip School Committee**

To see if the Town will vote to amend pursuant to the provisions of Chapter 1025 of the acts of 1973, the agreement entered into between the towns of Norfolk, Plainville, and Wrentham Massachusetts, under which the King Philip Regional School District was established and now operates, be hereby further amended as follows;

- (1) To amend Section IV (F), and Amendment #6 (1) so as to change from the first regular school committee meeting in February, the date on or before which the District Committee shall prepare a tentative budget and submitting copies thereof to the Finance Committee of the member Towns to March 15, the date on or before which the District Committee shall prepare a tentative budget and submitting copies thereof to the Finance Committee of the member Towns. This provision is to take effect with fiscal year 2017 (tentative budget for that fiscal year to be submitted on or before March 15, 2016); or take any other action relative thereto.

**Town Administrator's Comment**

If approved this article will amend the King Philip Regional agreement, changing the date that the School Committee is required to send their first budget to the Towns from February 14<sup>th</sup> to March 15<sup>th</sup>.

**ARTICLE 19**

**Submitted by the King Philip School Committee**

To see if the Town will vote to authorize the additional expenditure of a sum of \$17,140 by the King Philip Regional School District from the District's own funds, being whatever source, including its excess and deficiency fund, as being the Town's share (constituting 34.28 percent) of the incremental total cost of \$50,000 of the sewer improvement repair project, said total project cost being approximately \$200,000, at the King Philip Regional Middle School within the King Philip Regional School District, of which the Town of Norfolk is a member, said amount to be expended at the direction of the King Philip Regional School Committee; or take any other action relative thereto.

**Town Administrator's Comment**

This request from the King Philip School Committee is to authorize them to spend an additional \$50,000 from their funds to complete the repairs to their sewer system. This request does not require additional funding from the towns.

**ARTICLE 20**

**Submitted by the Community Preservation Committee**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, Section 5, to appropriate and transfer the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee; or take any other action relative thereto.

**Town Administrator's Comment**

In this article the Community Preservation Committee seeks authority to spend funds for normal operating costs including salary for their clerical staff and other miscellaneous expense items.

**ARTICLE 21**

**Submitted by the Community Preservation Committee**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2016 Community Preservation Fund revenues for Open Space; 10% from FY2016 Community Preservation Fund revenues for Affordable Housing; and 10% from FY2016 Community Preservation Fund revenues for Historic Resources; or take any other action relative thereto.

**Town Administrator's Comment**

This article mirrors State Law and instructs the Town Accountant to reserve 10% of annual revenues for future appropriations, by Town Meeting, for each of the Community Preservation purposes; Open Space, Affordable Housing and Historical Preservation. By doing this, we know that we are spending at least 10% of our CPA funds on each of the three CPA purposes. The remaining 70% of the funds remain in the "Undesignated Reserves" and are available to be appropriated for any of the three purposes.

**ARTICLE 22**

**Submitted by the Community Preservation Committee**

To see if the Town will vote to appropriate from the Community Preservation Fund, \$40,000 from the Affordable Housing Reserve and \$360,000 from Community Preservation Undesignated Reserves, to be granted to the Norfolk Affordable Housing Trust Fund, to be used to create community housing in the Town of Norfolk; or take any other action relative thereto.

**Town Administrator's Comment**

In this article the Community Preservation Committee recommends an appropriation of funds from the CPC fund, to be transferred to the Affordable Housing Trust so the Trustees may continue their work in creating affordable housing opportunities in Norfolk.

**ARTICLE 23**

**Submitted by the Community Preservation Committee**

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Historic Reserves \$5,000 for ground penetration radar scanning at the Norfolk and Pondville Cemeteries; or take any other action relative thereto.

**Town Administrator's Comment**

In this article the CPC is seeking appropriation of \$5,000 from the funds designated for Historic Preservation purposes to scan the Norfolk Cemeteries.

**ARTICLE 24**

**Submitted by the Board of Selectmen**

To see if the Town will vote to amend the Town of Norfolk General Bylaws by inserting the following as Article 2, Section 7;

All contracts entered into by Municipal Departments, Municipal Officials and Municipal Committees that are for a period of time greater than one year or extend or renew an existing contract for a total or combined period of greater than one year must be approved by the Board of Selectmen prior to final execution.

or take any other action relative thereto.

**Town Administrator's Comment**

This article proposes an addition to the Town's General Bylaws, which would require that all municipal contracts over 1 year would require approval of the Board of Selectmen. This bylaw would not impact the school districts.

**ARTICLE 25**

**Submitted by the Board of Selectmen**

To see if the Town will vote to amend the Town of Norfolk General Bylaws by deleting Article 3, Section 3 in its entirety and by striking "and the Capital Outlay Committee" from Article 3, Section 2, Paragraph A.

**Town Administrator's Comment**

This article eliminates the need for a separate capital committee. The Town Administrator and Finance Director will continue to create the Capital Budget with input from Department Heads and will then present it directly to the Board of Selectmen and Advisory Committee for review prior to it being considered by Town Meeting. Should there be an opportunity for a significant capital budget campaign, the Selectmen have the option to create an Ad-Hoc committee to handle that challenge.

## ARTICLE 26

Submitted by Petition

Executive Summary: This article is to authorize the town to discontinue the use of the Common Core State Standards (CCSS) and the associated testing known as PARCC within the Norfolk School District and King Philip Regional School District, and return to using the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science, and associated testing known as MCAS, which has made Massachusetts' education number one in the nation and competitive with the top ranking countries on international standardized tests.

To see if the town will vote to discontinue the use of the Common Core State Standards (CCSS) and the associated testing known as PARCC within the Norfolk Public School District and King Philip Regional School District, and return to using the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science and associated testing known as MCAS.

“WHEREAS: The Commonwealth of Massachusetts has had the highest educational standards in the country for decades because of effective policy handled by local school boards with input from parents; and

WHEREAS: Education is most effectively handled at the local level, where parents can have direct control over school curriculum and policy; and

WHEREAS: The federal government's takeover of education, known as “Common Core”, threatens parental control over their children's education” 1 as noted below: “The Common Core State Standards Initiative (CCSSI) is a set of national K-12 standards developed primarily by a nonprofit called Achieve, Inc., in Washington, D.C. under the auspices of the National Governors Association (NGA) and the Council of Chief State School Officers (CCSSO). The Common Core was developed without state legislative knowledge and/or authority.” 2

By linking Race-to-the-Top grant funds to the implementation of Common Core State Standards “and linking the Common Core to No Child Left Behind waivers, the federal government is acting as the “enforcer” to herd states into the “one-size-fits- all” Common Core in spite of the fact that three federal laws” 2 (The Department of Education Organizational Act, established in 1979, Section 103b; The General Education Provisions Act; and The Elementary and Secondary Act, first enacted in 1965) “prohibit the federal government from guiding the educational curriculum of the states. Not only the U.S. Constitution, but also state constitutions maintain that education is a power reserved to the states and their citizens. Yet, state legislatures or state school boards cannot change the Common Core.” 2 “Taxpayers pay hundreds of billions in state and local taxes per year for K-12 education. Yet, the Common Core guarantees taxpayers and parents NO VOICE in math and English content standards of their states and thus no control over what children will learn in these subjects. In fact, most states agreed to implement the Common Core before the standards were even released, all without state legislative approval or even public hearings.” 2 “The Common Core ensures that the states build expensive high-tech systems that will track student performance and other personal data and provide that information to the federal government. The unfunded mandates associated with the Common Core are open-ended in areas such as professional development, new textbooks and instructional materials, testing, and data-tracking systems. A recent study shows implementation will cost \$16 billion or more

nationwide, with about 90 percent of this paid for by states and local districts, despite the \$4.35 billion Race to the Top grants. The Common Core fuels a money pot of tax dollars going to pre-selected vendors.” 2

THEREFORE: We reject the use of the Common Core State Standards and the associated testing known as PARCC (Partnership of Assessment of Readiness for College and Careers) which stifles academic freedom and achievement, and return control over education to the local school district of Norfolk and King Philip School District, Massachusetts. We choose to use the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science and associated testing, known as MCAS, which has made Massachusetts’ education number one in the nation, and competitive with the top ranking countries on international standardized tests

A “YES” vote is a vote to SUPPORT LOCAL control over education. A "YES" states that you would like the Norfolk Public School District and King Philip Regional School District, and return to using the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science and associated testing known as MCAS.

A “NO” vote is a vote to SUPPORT the federal educational standards called COMMON CORE, which will continue to increase the cost of education while lowering, Massachusetts's educational standards.

**ARTICLE 27**

**Submitted by Petition**

To be Section E.1.H.

Development of Private Roads or Shared Driveways

That the Town of Norfolk Planning Board will allow the construction of private roads and or shared driveways for the residential development of up to two single family lots where public roads could have been approved but were waived due to the amount of land available.

Construction of such private roads or shared driveways to be determined by the planning Board and the Department of Public Works.

Lots must meet minimum lot acreage and have a minimum 50 feet of frontage and have access along a town accepted or state road.

**ARTICLE 28**

**Submitted by the Building Commissioner**

To see if the Town will vote to amend the Norfolk Zoning Bylaws, by adding the text shown below in bold to Section D.2.c. Residential Uses and Section D.2.e. Commercial Uses; or take any other action relative thereto.

	DISTRICTS						
	R	B1*	B2- B4	C1 **	C2/ C3/ C5	C4 ***	C6 ** **
D.2.c. Residential Uses							
D.2.c.9. Roof Mounted Solar Photovoltaic System	Yes	Yes	Yes	Yes	Yes	Yes	Yes
D.2.c.10. Ground Mounted Solar Photovoltaic System <b>Accessory To A Residential Building</b>	SP	SP	SP	SP	SP	SP	SP
D.2.c.11. Wind Energy System <b>Accessory To A Residential Building</b>	SP	SP	SP	SP	SP	SP	SP

	DISTRICTS						
	R	B1*	B2- B4	C1 **	C2/ C3/ C5	C4 ***	C6 ** **
D.2.e. Commercial Uses							
D.2.e.26. Roof Mounted Solar Photovoltaic System <b>Accessory to a Commercial Building</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes
D.2.e.27. Ground Mounted Solar Photovoltaic System <b>Accessory To A Commercial Building</b>	SP	SP	SP	SP	SP	SP	SP
D.2.e.28. Wind Energy System <b>Accessory To A Commercial Building</b>	SP	SP	SP	SP	SP	SP	SP

**Town Administrator's Comment**

This is a zoning article that requires a 2/3 majority to pass. The intent of the bylaw is to clarify a bylaw that was adopted last fall. The impact of this change would require that ground mounted solar systems would be allowed by special permit, but ONLY as an accessory to a residential building. In other words you would not be able to place a ground mounted solar system on an empty lot, a house would have to be on the lot.



**TOWN OF NORFOLK**  
**144th ANNUAL REPORT**  
Year Ending December 2014

**SETTLED:** 1678  
**INCORPORATED:** 1870  
**POPULATION:** 9755  
**MCI NORFOLK POPULATION:** ~~1428~~  
**AREA:** 15 Square Miles  
**LOCATION:** 20 miles south of Boston, 22 miles north of Providence, R.I.  
**BOUNDED BY:** Foxboro, Franklin, Medfield, Medway, Millis, Walpole and Wrentham  
**ELEVATION:** 220 feet  
**VOTERS:** 6685  
**TAX RATE:** \$17.43 per \$1,000  
**VALUATION:** \$1,490,683,450  
**PROPERTY CLASSIFICATION:**

93.1061 % Residential  
4.0613% Commercial  
.8299 % Industrial  
1.9721 % Personal  
.0306 % Open Space  
100%

**SINGLE FAMILY DWELLINGS:** 2,939

**FORM OF GOVERNMENT:** Open Town Meeting  
Board of Selectmen

**PAVED ROAD MILES:** Over 70 miles

**AREA HOSPITALS:**

Norwood Hospital, Norwood  
Sturdy Memorial Hospital, Attleboro  
Milford Regional Medical Center, Milford

**CHURCHES:**

The Federated Church of Norfolk –  
Interdenominational  
St. Judes - Catholic  
Emmanuel - Baptist

**LIBRARY:**

Monday	2:00--7:30
Tuesday & Wednesday	10:00 - 7:30
Thursday, Friday & Saturday	10:00 -5:00

**ABSENTEE VOTING:** All Elections, Town Clerk's Office  
528-1400

**DOG LICENSES:**

All licenses expire December 31. A dog must be licensed if over 6 months old.

Fee: Spayed female and neutered male:	\$10.00
Female and Male:	\$15.00
Late fee from May 1:	\$15.00 - \$50.00

Please show evidence of current rabies inoculation.

**QUALIFICATIONS FOR REGISTRATION AS VOTERS:**

Must be 18 years of age, American born or naturalized. Registration: Monday through Thursday 9:00 a.m. to 6:00 p.m. at Town Clerk's office. Special evening sessions for registration of voters held by Registrars, preceding elections.

**TAX BILLS:**

Tax bills are paid quarterly. First payment is due on August first, second payment is due on November first, third payment is due February first and the fourth payment is due on May first or thirty days from mailing of bill, whichever is latest. Motor vehicle excise bills and water bills are due thirty days from date of issue.

**SCHOOLS:**

H. Olive Day, Pre K-2  
Freeman/Kennedy, 3-6  
King Philip Regional Middle School, 7-8  
King Philip Regional Senior High School, 9-12  
Tri County Vocational Regional Technical School, 9-12  
Norfolk County Agricultural School, 9-12

**TRANSPORTATION:**

MBTA rail service daily to Boston  
GATRA dial-a-ride 800-698-7676

**SENATORS IN CONGRESS:**

Elizabeth A. Warren, JFK Federal Building,  
15 New Sudbury St., Boston, MA 02203  
617-565-3170

Edward Markey, 975 JFK Federal Building,  
15 New Sudbury St., Boston, MA 02203  
617-565-8519

**REPRESENTATIVE IN CONGRESS:**

Joseph P. Kennedy, III – 4<sup>th</sup> Congressional District  
1218 Longworth House Office Building  
Washington, D.C. 20515  
202-225-5931  
District Office: 8 North Main St., Suite 200  
Attleboro, MA 02703  
508-431-1110

**STATE SENATOR:**

Richard J. Ross– Norfolk, Bristol, Middlesex District  
State House, Room 540, Boston, MA 02133  
617-722-1555

**STATE REPRESENTATIVE:**

Shawn C. Dooley- Walpole 9<sup>th</sup> Norfolk District  
State House, Room 167, Boston, MA 02133  
617-722-2810

**NORFOLK COUNTY COMMISSIONERS:**

Francis W. O'Brien  
John M. Gillis  
Peter H. Collins  
614 High Street, Dedham, MA 02027  
781-461-6105

**DISTRICT ATTORNEY:**

Michael W. Morrissey  
45 Shawmut Road  
Canton, MA 02021  
781-830-4800

**SHERIFF NORFOLK COUNTY:**

Michael G. Bellotti  
220 West Street  
P.O. Box 149  
Dedham, MA 02027  
781-329-3705

## TOWN DEPARTMENTS

Accounting Department.....	528-5686
Animal Control.....	528-3232
Assessors.....	528-1120
Board of Appeals.....	541-8455
Building Department.....	528-5088
Board of Health.....	528-7747
Community Preservation Committee.....	528-3209
Conservation Commission.....	541-8455
Council on Aging.....	528-4430
Department of Public Works.....	528-4990
Fire Department (Information).....	528-3207.
Housing Authority.....	528-4800
Human Resource Director.....	440-2826
Library.....	528-3380
Municipal Affordable Housing Trust Committee.....	440-2812
Planning Board.....	528-2961
Town Planner.....	440-2807
Police Department (Information).....	528-3206
Recreation.....	520-1315
<b>Schools:</b>	
Superintendent's Office.....	528-1225
Freeman/Centennial.....	528-1266
H. Olive Day.....	541-5475
King Philip High School.....	384-1000
King Philip Middle School.....	541-7324
Tri-County Regional Vocational High School.....	528-5400
Norfolk Agricultural High School.....	668-0268
Selectmen/Town Administrator.....	440-2855
Tax Collector.....	520-0058
Town Clerk.....	528-1400
Treasurer.....	541-3323

**POLICE/FIRE/AMBULANCE EMERGENCY ..... 911**

### RECYCLING/TRANSFER STATION

You must be a resident of Norfolk and purchase a decal for your vehicle in order to use the Transfer Station. Decals may be purchased at the Transfer Station during normal hours of operation.

#### Hours of Operation:

<b>Wednesday</b>	11:00 a.m. to 7:00 p.m. (April 1- September 30) 9:30 a.m. to 5:00 p.m. (October 1– March 31)
<b>Saturday</b>	8:00 a.m. to 4:00 p.m.
<b>CLOSED:</b>	<b>July 4<sup>th</sup> and November 11th</b>
<b>OPEN:</b>	<b>Friday, July 3<sup>rd</sup> 8:00 a.m. to 4:00 p.m.</b> <b>Thursday, November 12<sup>th</sup> 9:30 a.m. to 5:00 p.m.</b>

**CLOSED LEGAL HOLIDAYS**