

BOARD OF HEALTH
One Liberty Lane
Norfolk, MA 02056

Meeting Minutes

Date of Meeting: Tuesday, April 26, 2016 Town Hall Meeting Room 124

Board of Health Members Attending

Chairman:	Tom Gilbert
Clerk:	Cheryl Dunnington
Member:	Jeff Kane
Admin. Asst:	Betsy Fijol
Others:	Wade Saucier/Health Agent, Phil Paradis/PSC

Tom Gilbert called the meeting to order at 7:30 p.m.

New Business

Project: Approval of Meeting Minutes

Comments: Cheryl moved to accept the 2/23/16 meeting minutes as written. Tom seconded the motion. The motion carried unanimously.

Jeff moved to accept the 4/5/16 meeting minutes as amended. Tom seconded the motion. The motion carried unanimously.

Project:

Comments: Tom Gilbert explained that the Board is in receipt of a letter from Tom Houston, President of Professional Services Corporation, PC, explaining that legal action that has been taken against him and his company by a person doing work in the town.

Mr. Gilbert said that this person has business in front of Board of Health including soil testing, inspections and plan reviews. The applicant is aware that Wade has been doing work and has work to be scheduled. The Board agreed that they feel there would not be a conflict of interest in Wade continuing to review the work for this individual. Jeff said it might be good to get something in writing from the applicant that he has no problem with Wade reviewing his projects. Cheryl said that she feels that town counsel should provide an opinion on if there could be a potential conflict of interest in Wade reviewing the applicant's work.

Jeff moved to have town counsel review Tom Houston's letter and provide an opinion on whether it is a conflict of interest in having Wade continue to review the applicant's work in light of the applicant's pending litigation with PSC.

Phil Paradis, the newly appointed CEO for PSC, said that he is willing to oversee any work so

that Mr. Houston would not have any communications with the applicant.

Cheryl seconded the motion. The motion carried unanimously.

Project: Extension of maximum groundwater season beyond April 30, 2016

Comments: Tom moved to extend the maximum groundwater season for currently submitted applications to May 12, 2016. Jeff seconded the motion. The motion carried unanimously.

Project: Extension of Engineering Contract Due to Expire 6/30/16

Comments: Cheryl moved to extend the current engineering contract with PSC to 12/31/16 in order to allow time to prepare a request for proposals. Jeff seconded the motion.

Project: Tobacco 21 Regulations

Comments: Jeff moved to accept the "**Regulation of the Norfolk Board of Health Restricting the Sale of Tobacco Products**", effective June 1, 2016. Cheryl seconded the motion. The motion carried unanimously.

Discussion: Adequate Toilet Facilities-Run and Gun Ranch/123 Seekonk Street

Comments: As a result of a letter sent to several departments from a neighbor of the Run and Gun Ranch, the Board asked Wade to provide a recommendation on the acceptable number of portable toilets for participants and spectators attending events at the Ranch. Wade said that he did look into this and industry standards for 100 participants, based and 8 hour event recommends that 3 toilet units (1 being handicap accessible) and 1 handwashing sink be provide.

The Board agreed to forward this recommendation to the Board of Selectmen.

Discussion: 1 Needham Street Cleanup Update

Comments: Ms. Fijol informed the Board that the Town went to court on April 21, 2016 and a receiver was appointed to assist and oversee the cleanup of the property. There is a dumpster is on site. They are due back in court on April 28, 2016 to hear a motion that the homeowner vacate the property.

Next Meetings & Schedule

The next Board of Health meeting was scheduled for May 24, 2016 (but was subsequently postponed to June 7, 2016).

Adjournment

The meeting adjourned at 8:25 pm.

Respectfully submitted,


Cheryl Dunnington/Clerk