

BOARD OF HEALTH  
One Liberty Lane  
Norfolk, MA 02056

Meeting Minutes

**Date of Meeting: Tuesday, October 18, 2016**      **Town Hall Meeting Room 105C**

**Board of Health Members Attending**

Chairman:	Tom Gilbert
Clerk:	Cheryl Dunnington
Member:	Jeff Kane
Admin. Asst:	Betsy Fijol
Others:	

Tom Gilbert called the meeting to order at 7:15 p.m.

**New Business**

**Project: Review draft Board of Health Environmental Engineering/Agent Request for Proposals**

Comments: The Board reviewed and amended the draft Board of Health Environmental Engineering/Agent RFP.

Cheryl moved to accept the RFP, including the new fee schedule. Jeff seconded the motion. The motion carried unanimously.

**Project: Review Mark Oram's FY17 Sanitarian Contract**

Comments: The Board asked Ms. Fijol to have Town Counsel review the contract and will discuss at the next meeting.

**Project: Meeting Minutes**

Comments: Cheryl moved to accept the 7/12/16 meeting minutes as written. Jeff seconded the motion. The motion carried unanimously.

**Adjournment**

The meeting adjourned at 8:15 pm.

Respectfully submitted,

  
Thomas Gilbert, Chairman