

BOARD OF HEALTH
One Liberty Lane
Norfolk, MA 02056

Meeting Minutes

Date of Meeting: Tuesday, November 30, 2016 Town Hall Meeting Room 124

Board of Health Members Attending

| | |
|--------------|-------------------|
| Chairman: | Tom Gilbert |
| Clerk: | Cheryl Dunnington |
| Member: | Jeff Kane |
| Admin. Asst: | Betsy Fijol |
| Others: | |

Tom Gilbert called the meeting to order at 7:06 p.m.

New Business

Project: Engineering RFP-Evaluate Proposals & Rank Qualified Applicants

Comments: Tom explained that the Board is in receipt of one proposal from Professional Services Corporation, PC and reviewed that proposal.

Jeff moved to accept the proposal from PSC as BOH agent. Cheryl seconded the motion. The motion carried unanimously.

Project: Review Mark Oram's FY17 Sanitarian Contract

Comments: Cheryl moved to approve Mark's contract and appoint as agent. Jeff seconded the motion. The motion carried unanimously.

Project: Meeting Minutes

Comments: Cheryl moved to accept the 10/18/16 meeting minutes as written. Jeff seconded the motion. The motion carried unanimously.

Adjournment

The meeting adjourned at 8:15 pm.

Respectfully submitted,


Thomas Gilbert, Chairman