

October 21, 2014

Present was Scott Bugbee, James C. Lehan, Jeff Palumbo, Jack Hathaway, Town Administrator and Marian Harrington, Executive Assistant.

The meeting was held in Room 124, Town Hall. Scott Bugbee opened the meeting at 7:00 p.m., and announced that the meeting will be audio and video taped. Jack Hathaway read the agenda contents.

HOUSING AUTHORITY

Members of the Norfolk Housing Authority were present: Robert Shannon, Peg Drisko-Johnson, Betty Lehan and Herb Mores to appoint Bonnie Dittrich to fill the remaining term vacated by William Crane who resigned.

Jim Lehan nominated Bonnie Dittrich. It was seconded by Jeff Palumbo. It was voted by Jim Lehan, Scott Bugbee, Jeff Palumbo, Peg Drisko-Johnson, Herb Mores, Betty Lehan, and Bob Shannon. Bonnie's term will expire May 5, 2015 at the annual election.

SCOTT BRAGDON – POLICY UPDATE

Scott informed the Board that the DPW Contract is expiring, and he will be working on that.

He also said that the Energy Manager position will be done by end of week. He has finished the job description and will be posting it.

Scott said that he was here tonight to discuss the Family Medical Leave Act (FMLA) Policy he updated. Scott said he wasn't aware we had one, and Julie gave him one from about 15 years ago that was out of date, and he will continuously update this policy.

Jim Lehan moved to accept the FMLA policy as presented. It was seconded by Jeff Palumbo, and **so voted**.

Scott said that the next policy will be a vehicle use policy.

SERGEANT ROBERT SHANNON

Jack told the Board that this isn't on the agenda, but since Sgt. Shannon was present tonight, he wanted to have him come forward.

Jack said that Sgt. Shannon recently attended the FBI Academy and graduated from a grueling and intense training course. Jack said that he and Chief Stone

attended Bob's graduation a few weeks ago. Jack asked Bob to brief the Board on his experience.

Bob thanked Chief Stone and the Selectmen for nominating him and letting him have a chance at this tremendous experience.

Bob said he underwent 10 weeks of extensive training in Quantico at the FBI Academy. He said he took courses that he felt would apply to Norfolk. He taught a course, and said he would highly recommend this training course. Bob filled the Board in on his total experience there.

Jack apologized and said he put Bob on the spot as he didn't know he was going to be asked to do this, but Jack took advantage of him being in the audience tonight. Jack said he was sure Chief Stone and Deputy Chief Carroll would have been here if they had known, as they are very proud of him.

The Board told Bob they are proud of him as well. Bob said that Jack and the Chief attended his graduation and had a tour of the facilities. Bob said this was a tremendous opportunity.

TOWN ADMINISTRATOR REPORT

Action Items

Jack said that there was a new law passed that package stores can now open at 10 a.m. on Sundays (instead of 12 noon). Per the ABCC, the package stores need to let the Selectmen know of their intent to change their hours and the Board needs to approve it. Norfolk Food Mart, Linda's Variety, Provo Liquors and Norfolk Wine & Spirits all asked the Board for a change in Sunday hours.

Jim Lehan moved to approve the above package stores request to open at 10 am. on Sundays per the new law. Jeff Palumbo seconded, and it was **so voted**.

Jeff Palumbo moved to appoint Lisa Noke, Marisa Muldowney and Kristina McCarthy as members of Norfolk Elementary School Trust (NEST). Jim Lehan seconded and it was **so voted**.

Jack gave a brief summary of where we are tonight with the building at Sharon Avenue. We have the Order of Taking and it has to be voted in open session. Jack would like this done, and it has been put on the warrant. Town Counsel will record it, and then we take ownership and do whatever we have to do.

Mario Gomes can only contest the value; he cannot contest the taking. We would go to a jury trial and challenge the \$1.1 million. He has a 3 year window to do this.

Jim said that no one likes eminent domain, and Jim said this was for sale, and was vacant for 5 or 6 years. The owner said that he had an offer for \$1.1 that fell through, and would not share it with us. Jim said we then offered him \$1.1 after an appraisal, and it was a fair offer. What we know of the market, the value, and negotiations, this is an extremely fair offer.

Jeff said there is an element of timing as far as the collaborative relationship among the towns to handle the dispatch in a broader way.

Jack said it is unique to us because the location is right next to the water towers which is great from the dispatch point of view.

Jim Lehan moved to authorize the Town to go forward with the Order of Taking for 14 Sharon Ave. Jeff Palumbo seconded, and it was **so voted**.

Jack said we will acquire the building tomorrow or whenever Town Counsel can get to the Registry to record this. We will need to hire the Project Manager, and then an architect. We will scramble to get plans for the police side, so that we can be ready for town meeting. On the Regional Emergency Communication Center (RECC) side, they have a project manager but will need to go out and get a new architect which will take 5 or so weeks. It went in the Central Register today.

TOWN ADMINISTRATOR REPORT

Jack reviewed the financials for town meeting with the Board. He said that Julie has given a quick draft of the proposed transfers for the fall town meeting.

Jack pointed out each line item with the Board.

Jack said that RECC will start faster than Police. We will have this ready for the 2015 town meeting and ballot. Construction will be 6-8 months, which will bring us to winter of 2015-2016. RECC will be done before Police.

Jack told the Board that Old Colony is interested in working with Affordable Housing.

Jack said he received O'Hart's letter looking to come out of 61A. Assessors process this, not us. They are doing this because they want to sell this within the next year, for residential purposes.

Regional meetings

- Jack meet with Norfolk County for ideas on how/when to regionalize
- Jack will meet with Medfield to discuss regionalizing

Discussion Items

Board of Selectmen Goals

Jack gave the Board the list of goals to review and revise. Jim said under #4, we should do a bylaw review. This should be Ray, but we should take a look at them. Jim suggested like development – look at all the bylaws that have to do with development and see what the clarity is. It was suggested to review bylaws that may be causing problems. Jack suggested sign bylaws.

At 8:55 p.m., Jim Lehan moved to adjourn the meeting. Scott Bugbee seconded, and it was **so voted**.

This is a true and accurate report of the Selectmen's Meeting of October 21, 2014.

Jeffrey Palumbo, Clerk