June 18, 2015

Present was James Lehan, Jeffrey Palumbo, Jack Hathaway, Town Administrator and Marian Harrington, Executive Assistant. Scott Bugbee arrived at 7:30 p.m.

The meeting was held in Room 124, Town Hall. Jim Lehan opened the meeting at 7 p.m. Jim announced that the meeting was video and audio taped. Jack Hathaway read the agenda contents.

RECREATION COMMISSION - SIGNS
Ann Proto, Director and Todd Lindmark was present.

They discussed the banners that they have at the Recreation fields. They were told that they cannot collect funds in their account because it's advertising. So they stopped the banner sales. They had previously raised about $15,000. Last year they didn't put up the banners. This year, they put the banners up, but haven't collected the money yet. They would like to reinstate the banner program.

Ann called DOR to see how they can do this. By law, monies collected gets deposited at the general account. Then in the fall, they will ask the BOS to give them these funds back and then they can use them. They want to know if they have the Board's support.

Jeff asked how other towns do it? Ann said other towns can do it differently. Some are privately run. They are not sure. Jim said they are supportive, but is trying to figure out how this would work. Jack said the simplest way to do it, is to transfer at the Fall Town Meeting.

Jeff moved to authorize that funds received that are associated with banners for Pond Street fields be transferred to the General Fund to be allocated to the Recreation Commission for purposes of fields and related equipment at Pond Street fields, subject to town meeting vote. Jim Lehan seconded, and it was **so voted**.

Jeff thanked them for the work they did with the fields and for the accolades they received along with other departments tonight from Norfolk Lions Youth Soccer.

DPW CONTRACTS
Present was Scott Bragdon.

Scott gave the Board a copy of the original DPW contract to review and said that the DPW has already signed.

Scott reviewed the major changes with the Board.

The Board approved and signed the contract.

Jeff moved to approve the contract between the Town and the DPW from July 1, 2015 to June 30, 2018. Scott Bugbee seconded, and it was **so voted.**

TOWN ADMINISTRATOR REPORT
Action Items
Jack explained the Chapter 90 projects that Bob McGhee is proposing. Scott Bugbee moved to approve Chapter 90 Project Requests from Bob McGhee as presented for a total of $296,384. Jeff Palumbo seconded and it was **so voted.**

Jeff Palumbo moved to grant a Common Victualler license to Rajalakshmi, Inc., d/b/a Subway, Nitant Raval, Manager, 242 Dedham Street. Scott Bugbee seconded and it was **so voted.**

Jeff Palumbo moved to grant a Common Victualler license to G & P Donuts, Inc., d/b/a Dunkin Donuts, Gregory Shufelt, Manager, 242 Dedham Street. Scott Bugbee seconded and it was **so voted.**

Jeff Palumbo moved to appoint Taylor McVay to the Cultural Council, term to expire June 30, 2018. Scott Bugbee seconded and it was **so voted.**

Jeff Palumbo moved to appoint James Gursha to the Energy Committee, term to expire June 30, 2018. Scott Bugbee seconded and it was **so voted.**

Scott Bugbee moved to award the fuel items to bidders listed on the attached SERSG DPW Supplies list for a 12-month period beginning 7/1/15. Jeff Palumbo seconded and it was **so voted.**

Jeff Palumbo moved to authorize temporary placement of "Grand Opening" flags for 242 Dedham Street subject to the discretion of the Zoning Enforcement Officer of the Town of Norfolk. Scott Bugbee seconded, and it was **so voted.**

Discussion Items

The Board chose Liaisons for the new year.

The Board discussed a Fall Town Meeting date. Jim said the Southwood zoning needs to be in a November town meeting. He said we need to reach out to the residents and suggested we put a mailing together to all residents so that they are knowledgeable, put it on the website, and do forums with question and answer periods. It was decided to do a September forum for the November meeting, which all agreed to schedule for November 17th.

Jeff Palumbo moved to schedule the Fall town meeting for November 17th at 7 p.m. at the KP Middle School. Scott Bugbee seconded, and it was **so voted.**

The Board will have their goals ready for the next meeting.

ACCEPTANCE OF MINUTES

Jeff Palumbo moved to accept the minutes of April 15, 2015 regular and executive session; April 29, 2015, regular and executive session; May 5, 2015 and May 19, 2015. Scott Bugbee seconded, and it was **so voted**.

At 9:15 p.m., Scott Bugbee moved to adjourn the meeting. Jeff Palumbo seconded, and it was **so voted**.

This is a true and accurate report of the Selectmen's Meeting of June 18, 2015.

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Scott Bugbee, Clerk