

January 10, 2017

Present are Jeffrey Palumbo, James Lehan, Jack Hathaway, Town Administrator and Marian Harrington, Executive Assistant. Scott Bugbee was not in attendance.

The meeting was held in Room 124, Town Hall. Jeff Palumbo opened the meeting at 7:00 p.m. Jeff announced that the meeting was audio and video taped. All present recited the Pledge of Allegiance.

**CLASS II LICENSE – MITCH'S REPAIR SERVICE, INC., 269 DEDHAM ST.**  
Present is Kurt Maloof.

Jack said that Kurt is the current owner of Mitch's Repair Service at 269 Dedham Street.

Kurt said he purchased the property in August 2016, and had been leasing since 2013. In the three years he has been there, foot traffic has picked up. He said business is going well, and people are stopping by. Kurt told the Board that he is doing business as Orlando's Garage. Jack said there are no issues with the Zoning Enforcer, Bob Bullock, which is good.

Jack said this is a renewal of the corporation, not a new license. Kurt did not have to really be before us, or have a hearing, but Jack thought that it would be a good opportunity to meet him and have him meet the Board.

Jim Lehan moved to approve the Class II license for Mitch's Repair Service, Inc. Jeff Palumbo seconded, and it was **so voted**.

**DAVID BRADY, NORFOLK LIONS CLUB**

Dave Brady attended to represent the Lions Club. The Lions Club has requested a one-day liquor license to be able to serve liquor at their meetings. He explained that they are using the Norfolk Grange because they have outgrown the restaurant. David explained that they always met at the Horse N' Carriage, and membership grew so they went to Tylers, which is now Novatos. Membership now is at 100, and no restaurant in town can accommodate that many. They were at Primavera's in Millis which worked well, but they would like to be in Norfolk, if possible. That is how they came to meeting at the Norfolk Grange. The only problem is that there is no kitchen and they have to cater meals. Being at the restaurants solved the problem of serving liquor.

David had provided Jack with a list of the dates they would use the license for. Jack said that the Board would waive the fees for this license. The Board commended the Lions for all they do, and commented on the tremendous

amount of work they do for the community, and that they are creative folks. They give back to the Town. Dave thanked them for the comments.

Jim Lehan moved to approve with the dates and waive all fees associated with this license. Jeff Palumbo seconded, and it was **so voted**.

### **CHANGES TO POLICIES FOR DISPATCHERS; DRUG POLICY**

Scott Bragdon, Human Resource Director present.

Scott briefly discussed changes to the policy for Dispatchers, which were minimal.

Jim Lehan moved to approve the recommended changes. Jeff Palumbo seconded, and it was **so voted**.

Scott discussed changes to the drug policy as well. He discussed with the Board the new marijuana law. Jim asked if we could have a policy that is in conflict with the law? Scott said ours isn't, but yes you can. You can have one ounce in your vehicle. Can they have it in a town vehicle? According to the law, an employee can have it in their vehicle, but not on town property.

Jeff said that they will be discussing this at the MMA Conference this weekend, and perhaps we should table this until we see what they have to present to us. Scott said he wasn't bringing it up for discussion, he just wanted the Board to be thinking about it.

### **KATY WOODHAMS, NCTV**

Katy is the Executive Director/Office Manager at NCTV. The Board welcomed her, and thanked her for a great job that she is doing as well.

Katy gave the Board a copy of their Government Meeting Coverage Expectation policy. She explained it, and asked the Board to support them. She asked for a short letter of support signed by the Board that she can attach to this. Jack said he will be providing a written letter and offered to do one letter that both he and the Board can sign.

### **TOWN ADMINISTRATOR REPORT**

#### **Action Items**

Jim Lehan moved to reaffirm a vote taken on December 13, 2016 to extend the Contract for Water Services and Emergency Work to J. Hockman, Inc., for one (1) year from January 1, 2017 to December 31, 2017, and the amount of the contract shall not exceed \$50,000. Jeff Palumbo seconded, and it was **so voted**.

Jim Lehan moved to open the warrant for the Annual Town Meeting. Jeff Palumbo seconded, and it was **so voted**.

Jack said with this Southwood issue, we may need to have a Special Town Meeting within the Annual Town Meeting. If we do, he will come back and have the Board open a warrant for the Special Town Meeting. He said it would probably be closed that evening, as this will be the only item on the Special meeting.

Jim Lehan moved to allow the Cactus and Succulent Society of Massachusetts to have a plant sale on Town Hill from 9 a.m. to 4 p.m. on Saturday, September 16, 2017. Jeff Palumbo seconded, and it was **so voted**.

Jim Lehan moved to approve the Southeastern Regional Services Group (SERSG) Contract Award for DPW Services, per the attached, for a twelve-month period commencing on February 1, 2017 through January 31, 2018. Jeff Palumbo seconded, and it was **so voted**.

### **Discussion Items**

With respect to the Southwood Status, they are continuing to work with everyone involved. This will be a lengthy process, and Jack and Jim will keep them updated.

Jack said the Public Safety meeting went well. He said they will go out to bid at the end of January, and then do the process of getting the subcontractors to bid on their portion. General contractors will then use that information to do their bid. The bidding process will take 6-8 weeks.

Jack said they are trying to get them to decide how the grants should be worded. With respect to the Intermunicipal Agreement, we think it should be in the Metacomet.

Jack said it has been a frustrating process with the architect. It was like pulling teeth at times, but we are there.

Jack told the Board that Todd Hasset had many discussions with the MSBA. We are about a week away from getting our reimbursement. Jack wasn't aware at this time exactly how much it would be.

The School is working toward getting another project going with the MSBA.

Jack said he received a request from Old Campbell Road parents who would like this a one-way road. They are concerned about safety. Jack said he would

bring it up to the Board, and it should probably be reviewed by the Road Safety Committee. Then we can wrap this up in a meeting or two.

Jack said that referring to the Community Garden, the Lions assisted and Frank Zolli did a phenomenal job. Jim said we need to decide who oversees this. Right now the Board of Selectmen controls the property, but he does not think the Lions should be overseeing this. It is not their role, and he doesn't even know if they should. They did a great job but they should not be the administrative role. Jim said that it could go to Conservation, or Recreation or the Selectmen. He said it is town property, and if someone got hurt, it should not be in the hands of the Lions, or NCL or any of those committees. Jim said that it should not be outside of the town government. The Town owns the property. Someone needs to own this and oversee it. Jack suggested our office could do it.

Jack said that he didn't share the same concerns. The Lions oversee the Soccer program, and that is on town property. Jim said that he didn't look at it that way. Jim said he was concerned about liability, and now he isn't worried about it so much. Jack suggested we meet with Frank and Cyndi and review all this. They mentioned the Lions and the Grange. They would be a great team to do this.

Jim wondered about monies. Jack said that it would be a Revolving Fund. Jim said he felt the fees were too high. Jim said that he should reach out to the Lions and see what they are considering and discuss the fees, and if it sounds good, we should get the Revolving Fund on the warrant. Jack will do that. They will lower the fees somewhat.

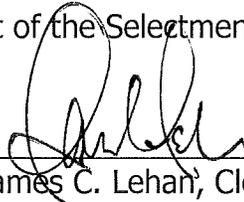
Jack suggested a ribbon cutting ceremony maybe in April to kick this off.

### **APPROVAL OF MINUTES**

Jim Lehan moved to accept the minutes of December 13, 2016, regular session. Jeff Palumbo seconded, and it was **so voted**.

At 8:10 p.m., Jim Lehan moved to adjourn the meeting. Jeff Palumbo seconded, and it was **so voted**.

This is a true and accurate report of the Selectmen's Meeting of January 10, 2017.

  
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James C. Lehan, Clerk