

November 14, 2017

Present was Scott Bugbee, James Lehan, and Marian Harrington, Executive Assistant. Jeff Palumbo, and Jack Hathaway, Town Administrator, was not in attendance.

The meeting was held in Room 124, Town Hall. Scott Bugbee opened the meeting at 4:00 p.m. Scott announced that the meeting was audio and video taped. All present recited the Pledge of Allegiance.

CLASS III LICENSE HEARING

Kevin Roche, Norfolk Auto Repair, 38 Main Street.

Scott Bugbee told Kevin that this was the annual hearing held on their Class III license as required by the State. There were no issues before the Board, and the Building Commissioner Bob Bullock inspected the property and found no violations.

Jim Lehan moved to approve the Class III license for 2018. Scott Bugbee seconded, and it was **so voted**.

TOWN ADMINISTRATOR REPORT

Report of Warrants

Scott reported following warrants have been signed:

09/29/17 - #07ADJPS18 for (\$270.08); 10/27/17 - #09P18/09PS18 for \$748,360.34; 10/31/17 - #18V18 for \$707,226.19; 10/31/17 - #18VS18 for \$67,794.68; #11/07/17 - #19V18 for \$158,144.03; and #19VSA18 for \$7,627.50. Jim Lehan moved to approve. Scott Bugbee seconded, and it was **so voted**.

Action Items

Jim Lehan moved to approve a Mutual Aid Agreement with the Town of Foxborough for Animal Control. Scott Bugbee seconded, and it was **so voted**. Scott Bugbee seconded, and it was **so voted**.

Jim Lehan moved to award a Contract for Drug/Alcohol Testing Services to Advantage Drug Testing for a three-year period of 1/1/18 – 12/31/20 through SERSG. Scott Bugbee seconded, and it was **so voted**.

Jim Lehan moved to appoint Erin Hunt as an Associate Planning Board Member. Scott Bugbee seconded, and it was **so voted**.

Jim Lehan moved to approve the Norfolk Lions Club request to hold the Annual Santa Parade on Sunday, December 3, 2017, beginning at 2:45 p.m. Scott Bugbee seconded, and it was **so voted**.

Jim Lehan moved to allow Norfolk Carols to use the Town Common and Gazebo for a community sing-a-long event on Saturday, December 16 (rain date of December 17), beginning around 5 p.m. Scott Bugbee seconded, and it was **so voted**.

Jim Lehan moved to reaffirm our vote to approve the hourly rate increases for Contract Snow Plowing Equipment; Contract Drivers and Laborers per a memo from DPW Director dated October 30, 2017. Scott Bugbee seconded, and it was **so voted**.

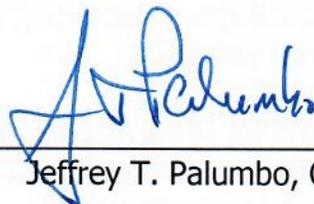
Jim Lehan moved to approve a one-day liquor license for beer, wine and mixed drinks for the Norfolk Lions Club at the Norfolk Grange for their Chili Fest Hoe Down on Saturday, February 3, 2018 from 6:30 p.m. until 11 p.m. Scott Bugbee seconded, and it was **so voted**.

Jim Lehan moved to approve a one-day beer and wine license for the Grangers at the Norfolk Grange for a square dance on March 17, 2018 from 7 p.m. to 11 p.m. Tickets will be \$25 per person. Scott Bugbee seconded, and it was **so voted**.

Jim Lehan moved to close the warrant for December 5, 2017. Scott Bugbee seconded, and it was **so voted**.

At 4:08 p.m., being no further business, Jim Lehan moved to adjourn the meeting. Scott Bugbee seconded, and it was **so voted**.

This is a true and accurate report of the Selectmen's Meeting of November 14, 2017.



Jeffrey T. Palumbo, Clerk