

Norfolk Board of Selectmen's Open Session Meeting Minutes April 12, 2018

Present: Jim Lehan, Jeff Palumbo, Jack Hathaway, Town Administrator, Susan Jacobson, Executive Assistant

Jim Lehan called the meeting to order at 7:00 p.m. The meeting was held in Room 124, Town Hall. Jim announced that the Board would be moving most of the agenda items to the meeting of April 23, 2018 because the Chair, Scott Bugbee, was unexpectedly delayed and not able to be at tonight's meeting. Jim announced this meeting is being both video and audio taped.

Jack read the agenda

Report of the Warrants

A motion was made by Jeff Palumbo to approve the warrant of:

- 03/27/2018-39V18-\$684,058.07

It was seconded by Jim Lehan, and so voted. All were in favor.

Action Items

Jill's Market and Deli

This business currently holds a retail package goods license; however, it is no longer in business.

A motion was made by Jeff Palumbo to revoke the Retail Package Goods license (License No. 00017-PK-0818) for 2018 to sell wines and malts issued to Jill's Market & Deli, Inc., 65 Holbrook Street, Suite 180, Norfolk, Massachusetts. It was seconded by Jim Lehan, and so voted. All were in favor.

Fuel Efficient Vehicle Policy

Jack explained that this is one of the steps required to become a Green Community. The policy addresses that when new vehicles are to be purchased by the Town, they would look for fuel efficient vehicles.

Certain vehicles would be exempt such as Public Safety, police cars, large dump trucks, etc. This policy would apply to other vehicles purchased (i.e., Building Department, Assessors, administrative vehicles).

A motion was made by Jeff Palumbo to approve the Fuel Efficient Vehicle Policy dated April 10, 2018. It was seconded by Jim Lehan, and so voted. All were in favor.

Jack stated that the policy date will be amended to 4/12/2018.

Power Purchase Agreement

Jack explained that we are looking for the Town to commit to the solar company regarding solar on the police station roof and in a second area in the overlay district, so that the company will do some engineering. This is through Commbuys so no procurement is necessary.

The Board needs a vote to give the Building Committee authorization to enter into an appropriate agreement.

Jeff Palumbo made a motion to approve pursuing the PPA at the Police Station and to empower the Building Committee to enter into the appropriate agreement. It was seconded by Jim Lehan, and so voted. All were in favor.

Discussion Items

The budget is still a work in progress Jack said they are about \$300,000 in the red but they are moving forward. The BOS will go through the budget at their meeting of April 23rd and will be prepared to present to the Advisory Board at the meeting of April 25th.

If agreeable with Scott the meeting will start at 6:00 p.m. on the 23rd.

Jim mentioned that they did come to agreement with KP on the new contract.

Regarding Elementary School Projections, Jack said the good news from a budgeting point of view is that pre-K through 6 has gone down quite a bit from the peak of enrollment in 2007 at 1080 to 952 in the last couple of years.

Jack said that Ingrid has some concerns with enrollment and that they are running out of space. The bad news is that based on projections, we will continue to grow in the schools up until 2020-2025. Many of the projects that are in the permitting process were used for projections which may not all come to fruition and at any time we could enter into a challenging real estate time. Projections could drop dramatically. This is a worst-case scenario.

Jim said Massachusetts will have a big drop from now until 2025; however, Norfolk is projected to be above the norm in growth. Jim stated that the growth is in the lower grades.

A new physical therapy business started at 65 Holbrook. They are having an open house on Saturday from 11:00 a.m. to 2:00 p.m. and they would be happy to have all come.

Jack said that he went through a process to replace Marian as she is retiring, and that he posted the position. He has selected Sue Jacobson for the job.

The water department has been struggling with locating the water for the new credit union building. Al Phinney called Marian and they figured out the situation thanks to Marian's long-time familiarity with the Town. She pointed out that the street used to be North Street and she provided the address.

They are meeting with Bob Cronin with the Real Estate Group that represent the Kraft Group. They wanted to meet with some officials, Rich, Bob, Jack, Jim and hopefully someone from Planning but they want to put a proposal together for Southwood property. Kraft group is putting together a proposal for a practice facility for the Revolution and some parking. We were hoping they would put some taxable structures there. Jim said the good news is something will happen at that location and there may be some residential property as well.

Acceptance of Minutes

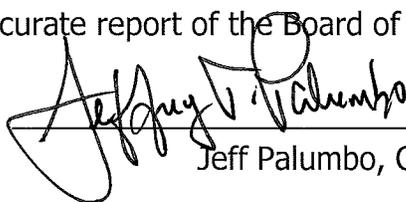
A motion was made by Jim Lehan to approve the Meeting Minutes of March 26, 2018. It was seconded by Jeff Palumbo, and so voted. All were in favor.

Jim stated the Board would defer the rest of the agenda until next meeting.

The next meeting will be Monday April 23, 2018.

At 7:26 p.m. Jeff Palumbo made a motion to adjourn. It was seconded by Jim Lehan, and so voted. All were in favor.

This is a true and accurate report of the Board of Selectmen's Meeting of April 12, 2018.



Jeff Palumbo, Clerk