

## **Norfolk Board of Selectmen's Open Session Meeting Minutes May 29, 2018**

Present: Jim Lehan, Kevin Kalkut, Jeff Palumbo, Jack Hathaway, Town Administrator, Susan Jacobson, Executive Assistant

The meeting was held in Room 124, Town Hall. Jim Lehan called the meeting to order at 2:00 p.m. Jim announced this meeting is being both video and audio taped. All present recited the Pledge of Allegiance.

Jack Hathaway read the agenda.

### Novatos Application for a Corporate Name & Change Legal Structure

Jennifer Lima of Novatos was present to request a change in their liquor license.

A motion was made by Jeff Palumbo to approve a change in Novatos liquor license from an LLC to a corporation. It was seconded by Kevin Kalkut, and so voted. All were in favor.

### Insurance Reimbursement Policy

Scott Bradgon, Human Resource Director, was present to discuss an update to the Insurance Reimbursement Policy. He stated that with the advent Affordable Healthcare Act, there have been huge increases in annual rates - 8.9% to 15%. He discussed differences with the State GIC and the changes in the current policy moving forward. The changes in the current insurance policy are: 1) It can be rolled over each year unless the Town chooses to cancel; and 2) outpatient reimbursements have been added.

A motion was made by Kevin Kalkut to approve the updated Insurance Reimbursement Policy. It was seconded by Jeff Palumbo, and so voted. All were in favor.

Jack stated that there are two minor grammatical errors in the second paragraph that need corrections: Add "be" to "may" and eliminate the comma after "July." Jim made an amendment to the motion to include the corrections. All were in favor.

### Consideration of Water Emergency

A motion was made by Jeff Palumbo to continue the Water Emergency Policy. It was seconded by Kevin Kalkut, and so voted. All were in favor.

### DPW Road Discussion

Bob McGhee was present for a discussion on road paving. He presented a list of project requests which will require Selectmen signatures for Chapter 90 funding. A number of streets will be patched which will be adequate until future overlays take place, which

include Myrtle Street, River Street, Cleveland, Tucker, Holbrook Fruit Street. This work should be complete by July 4<sup>th</sup>.

Jack discussed other road funding options with the Board.

A motion was made by Kevin Kalkut to approve the Chapter 90 request for \$195,382.00. It was seconded by Jeff Palumbo, and so voted. All were in favor.

A motion was made by Jeff Palumbo to approve the Chapter 90 request for \$129,671.00. It was seconded by Kevin Kalkut, and so voted. All were in favor.

Bob mentioned an RFP for additional revenue on the Weaver water tank. The condo association voted to allow DPW access to build a new road to the tower from the wastewater treatment plant, which DPW already manages. This eliminates the access road that forces DPW to pay 20 percent revenue each year.

## **Action Items**

### Certification of Signatures

A motion was made by Kevin Kalkut to authorize a member to sign warrants on behalf of the Board. It was seconded by Jeff Palumbo, and so voted. All were in favor.

### Nominations for Registrar

A motion was made by Jeff Palumbo to appoint Ken Raliff as a Registrar to the Board of Registered Voters. It was seconded by Kevin Kalkut, and so voted. All were in favor.

### Covenant for Norway Farms

Planning board has already signed this.

A motion was made by Jeff Palumbo to approve the conveyance of easement and utilities for Norway Farms Drive. It was seconded by Kevin Kalkut, and so voted. All were in favor.

### Annual Hockamock YMCA Triathlon

This course has been approved by Chief Stone. It is the same course as last year.

A motion was made by Kevin Kalkut to approve the request to allow the Hockomock Area YMCA to operate its annual Triathlon on Sunday, July 22, 2018 from 8:00-10:00 a.m. It was seconded by Jeff Palumbo, and so voted. All were in favor.

### Garden Club Ribbon Cutting

A motion was made by Jeff Palumbo to approve a brief ribbon cutting ceremony at Town Hill on June 23, 2018 from 10:00-11:00 a.m. It was seconded by Kevin Kalkut, and so voted. All were in favor.

### Request for Appointment to Planning Board

The Planning Board has already taken a vote to appoint this member. Board members have interviewed the candidate.

A motion was made by Jeff Palumbo to appoint Gary Searle as an associate member to the Planning Board. It was seconded by Kevin Kalkut, and so voted. All were in favor.

### **Discussion Items**

#### Warrants

A motion was made by Jim Lehan to approve the following warrants:

- 4/24/18 43V18 - \$690,621.00 - 43man18 - \$38,343.36 - 43vs18 - \$25,501.11
- 4/27/18 22PS18 - \$721,606.07
- 5/1/18 44VS18 \$13,374.40 – 44SA18 - \$2,075.00 – 44v18 - \$362,764.33
- 5/8/18 45v18 \$358,142.02
- 5/11/18 23PS18 \$778,968.95
- 5/15/18 46V18 \$2,830,864.02
- 5/22/18 47VSA18 \$6,946.00 – 47VS18 \$107,988.59 – 47V18 \$198,350.11

It was seconded by Jeff Palumbo, and so voted. All were in favor.

#### Library Trustees

Jack stated that Library Trustees have asked him to participate in interviews for a new Director. The current Director, Sarina Bluhm, is going to be retiring. He and a BOS member will participate.

#### Public Safety Building Committee

Jack informed the Board that the PSBC voted to terminate the relationship with the Project Manager. The PSBC then appointed Bob Bullock as the Project Manager. The Board discussed how efficiently Bob and Matt have worked in the process.

#### FY2019 Goals

The Board discussed the following FY2019 Goals:

Public safety facilities goals have been effective.

New sources of water (Holbrook) have been successful. Jim thanked Town voters for necessary funding.

The Housing Plan is into the State and fully certified.

Jim Lehan believes that the King Phillip budget negotiation process was the best in 10 years.

40B Projects – The Town has been working with the schools regarding the potential for space needs; LSP has been hired, (Weston and Sampson).

The Selectmen will submit their collective priorities for the year to Jack and will bring together at the meeting of June 26, 2018.

They discussed the possible priorities as communications (social media), public safety, and Town growth.

**Executive Session**

At 3:23 p.m. Jim Lehan called for a roll call vote to exit Open Session and enter Executive Session under MGL Chapter 30A, Section 21(2). Roll call vote: Kevin Kalkut – aye; Jeff Palumbo – aye; Jim Lehan – aye.

**The Board will not return to Open Session.**

This is a true and accurate report of the Board of Selectmen’s Meeting of May 29, 2018.



Kevin Kalkut, Clerk