

Norfolk Board of Selectmen's Open Session Meeting Minutes
May 2, 2019

Present: Jim Lehan; Kevin Kalkut; Blythe Robinson, Town Administrator; Jay Talerma, Moderator; Nancy Langlois, Senior Office Assistant

The meeting was held in Room 124, Town Hall. Jim Lehan called the meeting to order at 7:00 p.m. Jim announced this meeting is being both video and audio taped. All present recited the Pledge of Allegiance.

Ms. Robinson read the Agenda

7:00 p.m.

Community Discussion regarding the Annual Town Meeting Warrant

The purpose of this item on the agenda is to give the public the opportunity to come and ask questions about any of the articles on the warrant so they can learn about them in more detail prior to the meeting on May 14th. Present at this meeting is the Moderator, Jay Talerma and Todd Lindmark, Finance Director. Mr. Talerma is here to provide an overview of Town Meeting procedure, and Todd will be able to assist with questions on the budget and other financial articles. Extra copies of the warrant are available for people.

Town Administrator, Blythe Robinson reviewed the May 14, 2019 Annual Town Meeting Warrant Article by Article. She stopped periodically to ask if there were any questions.

A discussion on Article 5 regarding the General Fund Budget ensued.

Mr. Talerma discussed the FY2020 Budget presentation (i.e., order and some procedural changes). Traditionally, line items can be held. At May 14th meeting bottom lines will be called; holds can still be made but this will facilitate the process.

Ms. Robinson mentioned that the proposed budget is available tonight and will also be available at Town election.

Betsy Pyne, Chair of the Historical Commission was in the audience and asked Mr. Lehan to explain at Town Meeting the event celebrating the 125th birthday of the Town proposed to be held on February 23rd. She explained that there will be 12-15 past residents (deceased) in a reenactment. A subset of people will discuss why they travelled back through time to come to the party. Jim explained that there is a small amount in the budget to subsidize the project.

David Rosenberg asked the panel to review all budget items. Mr. Lindmark, explained increases and decreases line by line.

Ms. Robinson continued the Article review.

David Rosenberg asked what the total amount being asked for the Olive Day Roof Project (Article 9) is. Todd stated that number is \$2.8 million; however of that the MSBA is reimbursing the Town at 51.63% and there are leftover funds of approximately \$1M that will be used. The Town may need to ask for >\$1M in debt. The total town expense will be approximately \$1.8M.

Mr. Lehan thanked the Department Heads for their hard work.

After no further questions were raised by the audience, the Board resumed the normal business of the meeting at 7:35 p.m.

ACTION ITEMS

Please consider amending the proposed FY2020 Budget

The budget has already been voted on and approved by both the Selectmen and the Advisory Committee to recommend a general fund budget for FY20 of \$39,851,756. Last week, at a meeting with the King Philip School Superintendent it was learned that the figure we were carrying for the school district assessment was lower than the amount certified by that School Committee. They had certified \$9,557,760 and we were carrying \$9,523,022 (operating budget and excluded debt), a difference of \$34,738. Ms. Robinson explained that in order to fully fund that certified budget, we need to increase the Town's budget by that shortfall. The budget being voted on corrects this figure, and the corresponding amount has been reduced from the Fire & Ambulance

A motion was made by Kevin Kalkut that the Board approve an amended FY2020 operating budget to the Annual Town Meeting of \$39,851,756 by increasing the regional school budget and adjusting the Fire & Ambulance budget by \$34,738. It was seconded by Jim Lehan, and so voted. All were in favor.

Please consider approving and executing the Fire Union Contract

Mr. Lehan explained that there are still some open issues (minor) and the Board will not execute the contract this evening. This will be further heard under the new Board.

Please consider approving and executing the Fire Chief's Contract

Mr. Lehan explained that it was the hope of the Town that Deputy Fire Chief, Peter Petrushik, would take on the Fire Chief position; however, he has reconsidered and would like to stay on as Deputy Chief.

Jim expressed his appreciation to Chief Cole Bushnell who, amongst other things, brought the Town to providing ALS-level emergency medical services.

Please consider issuing a One-Day Alcohol License to the Tapped Mobil Beer Truck LLC

The Board had previously approved the SEPAK 5k road race on May 5th, however last week they contacted us to let us know that they wanted to have a mobile beer truck at the event, which requires that they obtain a one-day beer and wine license from the Board. The vendor has provided certifications and insurance, as required. Police Chief Stone is recommending that the truck be placed in the Library parking lot, nearer Walgreens because the event takes place on a Sunday within 100 yards of the Federated Church during the time of service.

A motion was made by Kevin Kalkut to approve a One-Day Alcohol License for **Tapped Beer Truck, LLC** for an event on May 5, 2019, 10:30 a.m. – 1:30 p.m. in the Library parking lot (post Sepak 5K Road Race). It was seconded by Jim Lehan, and so voted. All were in favor.

Please review State Municipal Vulnerability Program Project

The State has developed a municipal vulnerability program to provide grants to towns to begin the process of planning for vulnerabilities related to climate change. Town Planner, Richard McCarthy and Paul Smith from BETA Engineering presented a PowerPoint presentation on the grant. The deadline for applications is Friday, May 3rd for this year.

Wrentham, Walpole and Medfield have already held workshops. Kevin asked Rich if there were any specific targets. Rich explained not specifically however, possibly scenic roads, downtown revitalization and dams.

Kevin also asked about a current emergency management plan. Blythe explained that there is a director and a plan; however, the plan should not be broadcast for security reasons.

A motion was made by Kevin Kalkut that the board authorize the Town Administrator to submit an application to the Executive Office of Energy and Environmental Affairs for a Municipal Vulnerability Program Project grant.

Please consider approving a request from Three Squares New England for the 8th Annual Bicycle Ride for Food through Norfolk on October 6, 2019

Ms. Robinson noted that Three Squares New England is requesting the Board's approval to hold this bike race on this Sunday in October to raise awareness and funds to combat hunger in New England. This year, funds raised will support food pantries in Dedham, Needham, Newton and Wellesley, along with various hunger relief organizations. We have reviewed this request with the Police Department and they have no issues with the request, and will plan to provide a police detail at the intersection of Holbrook and Route 115.

A motion was made by Kevin Kalkut that the Board approve the request for the 8th annual bicycle ride for food through Norfolk on Sunday, October 6, 2019. It was seconded by Jim Lehan, and so voted. All were in favor.

Please consider a reorganization of the Board of Selectmen

There are two open seats on the Board that will be decided at the election on May 7th, after which Kevin Kalkut will be the only current member who will be continuing. Thus, the Board will vote whether to reorganize prior to that election so that Kevin can lead the transition of officer positions at the meeting following the election.

A motion was made by Jim Lehan that the Board appoint Kevin Kalkut as Vice-Chair of the Board of Selectmen. It was seconded by Kevin Kalkut, and so voted. All were in favor.

Report of the Warrants

A motion was made by Jim Lehan to approve the following warrants which have been signed:

- 4/12/19 - 21PS19 - \$769,686.74
- 4/16/19 - 42V19 - \$188,414.09
- 4/16/19 - 42VS19 - \$91,724.89

It was seconded by Kevin Kalkut, and so moved. All were in favor.

Approval of Minutes

A motion was made by Kevin Kalkut to approve the meeting minutes of March 5, 2019. It was seconded by Jim Lehan, and so voted.

David Rosenberg thanked the present Board, past Boards and Jim in particular for their hard work and commitment.

As this will be Jim Lehan's last meeting serving on this Board, he thanked the residents for allowing him to serve them.

At 8:07 p.m., a motion was made by Kevin Kalkut to adjourn the meeting. It was seconded by Jim Lehan, and so voted. All were in favor.

The next meeting is scheduled for 8:00 p.m. on May 7, 2019 at the Freeman Kennedy Gym.

This is a true and accurate report of the Board of Selectmen's Meeting of May 2, 2019.


Kevin Kalkut, Vice-Chair