

Norfolk Select Board's Open Session Meeting Minutes January 7, 2020

Members Present: Kevin Kalkut; Christopher Wider; CiCi Van Tine. Members Not Present: None. Also Present: Blythe Robinson, Town Administrator; Judith Lizardi, Executive Assistant.

The meeting was held in Room 124, Town Hall. Mr. Kalkut called the meeting to order at 7:04 p.m. Mr. Kalkut announced this meeting is being both video and audio taped. All present recited the Pledge of Allegiance.

Ms. Robinson reviewed the agenda.

Public Comment

Jonathan Smith, 26 Robin Road, invited the Select Board and townspeople to the Town Government Study Committee forum to be held at the Norfolk Library Meeting Room on January 15, 2020, at 7:00 PM. The committee is asking for input on issues such as recalls, term limits, relationship between the Town Administrator and Select Board, and concerns about how Town government is operating.

Thomas Bellone, 62 Wildwood Road, stated he was a budget and financial analyst for 35 years. He thanked the Select Board for their service to the community. He stated that in the last two years taxes have increased 25 percent. For a retiree living on social security and a fixed income, that is difficult. One way to reduce taxes in Town is adding commercial property and buildings; however, that is a long-term issue. Faster ways to reduce taxes need to be determined. He suggested zero-based budgeting and looking at purchasing and contract functions, as well as establishing master agreements, multiyear agreements, and qualified vendor lists. He stated that changes and tough decisions have to be made.

Ernest Alix, 40 North Street, stated he agreed with Mr. Bellone's points. He discussed sub-bidders, the opium problem, the prescription depository at the Police Station, solar panels on Lincoln Street, and the necessity of a Permanent Building Committee.

Anthony Centore, 118 Grey Birch Road, said he moved from Medfield to Norfolk last October. He was aware of the real estate taxes he was going to pay. However, he is not happy with his new tax bill. He supports a zero-based budget. He stated departments should trim excess and work toward reducing staffing levels. He stated the Town needs to consider senior citizens on a fixed income.

Martin McNulty, 125 Winterberry Way, said he is not happy with a 30 percent tax increase. He stated the roads are filled with potholes. He said that 40Bs should be assessed at the same rate as other houses and not assessed on the purchase price.

John Olivieri, 4 Barrrell Place, stated he is an amateur astronomer. He discussed the need for open space and stated that in order to look at the night sky a very dark area is needed

with no streetlights, car headlights, or trees. He noted he has had to go to Vermont to get dark skies. He stated the Freeman School area has bright parking lot lights, Stony Brook does not have the horizon needed and there is a large light in the yard, the Pond Street Complex allows bright car headlights to be a distraction, the landfill area has solar panels, and the Lind Farm area which the Conservation Commission owns has a locked gate. He stated he would like consideration to be given to new land being purchased by the Town that may have a dark area and/or having the lights turned off after 10 PM at some of the mentioned locations to create a dark sky.

Paul Denver, 16 Winterberry Way, stated he supports a public investigation of the Police Station project. It is time to tell the townspeople what happened and why it went wrong and make a firm plan as to how to prevent this from happening in the future. He recommended the Select Board establish a Permanent Building Committee.

Thomas Scott, 32 Wildwood Road, stated the upward trajectory of the Town's tax rate is unsustainable. This Select Board must find the courage to say no. He stated that when the current booming economy turns south, this Town will find itself bankrupt to even provide basic services.

Mr. Bellone stated the Select Board should consider outsourcing to save costs. He stated it is a situation where the Select Board does not want to let people go, but the people in the community deserve this effort.

Action Items

Please consider adopting the Attorney General's Regulations, 940 CMR 29.10 to permit remote participation in public meetings

Ms. Robinson stated that at the December 17, 2019 meeting this topic was discussed, and the members present decided to table the matter until this meeting when all members were present. Part of the discussion centered on the experiences of other communities that have adopted remote participation. She stated that she sent a poll to the other administrators in Norfolk County and heard back from four towns. Medway and Dover have adopted it; Foxborough and Avon have not. She noted that for informational purposes, included in the Select Board members' packets is a copy of the policy and form that Medway has adopted. Both Medway and Dover indicate that thus far it has not been used very much.

Mr. Kalkut stated he thinks there are some benefits from implementing remote participation such as allowing someone the opportunity to participate when they really cannot attend. However, there is a need for a good connection regarding voting. Unfortunately, there is a lack of technological infrastructure to do this. Therefore, he thinks remote participation should not be adopted at this time, although he would like to look into it as a future possibility. Ms. Van Tine stated she reviewed Medway's remote participation. She noted the TTY expense and agrees with the concerns about putting money into the technology needed. She discussed the possibility of remote participation without voting. Mr. David

Rosenberg, 123 North Street, stated that at the December 17, 2019 Select Board meeting, Ms. Robinson discussed the technology available in this and other meeting rooms. He stated that audio conferencing satisfies the rules, and there are adequate facilities in these rooms. That there is no budget available for doing anything besides using phones should not preclude this adoption. He noted that any public body can open itself to remote participation without voting. Mr. Alix said he does not want anyone hiding behind a telephone when voting; they should be at the meeting. He does not support any facet of remote participation.

A motion was made by Mr. Kalkut to adopt the Attorney General's Regulations, 940 CMR 29.10 to permit remote participation in public meetings. It was seconded by Ms. Van Tine, and so voted. All were **not** in favor.

Please consider appointing members to Norfolk's 150th Anniversary Parade Committee

Ms. Robinson stated that at the last meeting Paul Terrio and Donna Jones were present to discuss with the Select Board the possibility of having a parade this fall and requested that the Select Board appoint an ad hoc committee to work on the details. Subsequently, an announcement was put on the Town's website and Facebook inviting people to submit an application if they would like to be appointed. She stated emails were received from both Mr. Terrio and Ms. Jones indicating they would like to be on the committee.

Ms. Van Tine said she thinks both Mr. Terrio and Ms. Jones are great candidates for the committee. However, she noted she has the same concerns about the parade as she previously indicated; she does not want the Town to pay any money toward the parade.

A motion was made by Mr. Kalkut to establish an ad hoc committee to organize a parade to celebrate Norfolk's 150th Anniversary, and appoint Paul Terrio and Donna Jones as members. It was seconded by Mr. Wider, and so voted. All were in favor.

Please consider opening the Warrant for the May 12, 2020 Annual Town Meeting

Ms. Robinson stated that in order to prepare for the Town's annual meeting, the Select Board needs to vote to open the warrant. Included in the Select Board's packet is a schedule of dates and action steps that culminates in the Annual Town Meeting being held on May 12, 2020. Boards that have business they would like the Town to take up, and residents who want to petition articles, would need to submit them by February 13, 2020 in order to give the staff, the Select Board, and the Advisory Committee time to do their work ahead of the meeting. This schedule provides a little more time than the schedule leading up to the Fall Town Meeting.

Mr. Kalkut stated that the B-1 Zoning Committee said the new target date to bring their items forward is at the next Fall Town Meeting.

A motion was made by Mr. Kalkut to open the Warrant for the 2020 Annual Town Meeting to be held at the King Philip Middle School on Tuesday, May 12, 2020, and to close the

Warrant on Thursday, February 13, 2020, at 6:00 PM. It was seconded by Mr. Wider, and so voted. All were in favor.

Please consider granting permission to the Garden Club of Norfolk to use Town Hill/Bandstand for its Annual Plant & Bake Sale to be held on Saturday, May 16, 2020, from 9:00-12:00 PM, with Town Hill/Bandstand being requested from 8:00-12:30 PM

Ms. Robinson stated that as they do annually, the Garden Club has requested permission to reserve Town Hill and the bandstand for their annual plant and bake sale on May 16, 2020, and to place a banner in a suitable location on Town Hill for six days prior to advertise the event. They have also made a request to place signs which the Town Administrator's office is taking care of separately. She stated there are no issues or concerns from any of the departments. She recommended approval of this event.

A motion was made by Mr. Kalkut to approve the Garden Club's request to reserve Town Hill and the bandstand for their annual plant and bake sale on May 16, 2020, and furthermore, to erect a banner on Town Hill from May 11-16, 2020. It was seconded by Mr. Wider, and so voted. All were in favor.

Please consider appointing a delegate to cast Norfolk's vote for various MIIA Insurance Committees

Ms. Robinson stated the Town procures almost all of its insurance policies and services through the Massachusetts Interlocal Insurance Association (MIIA). The policies include property and casualty insurance, law enforcement and school board liability, and workers' compensation and health insurance to name a few. MIIA has three boards that oversee the direction of these lines of business which include the MIIA, Inc. Board, Property and Casualty Board, and Health Insurance Benefits Trust Board. She stated that she currently serves on the first two. The elections for these boards take place during the annual MMA meeting in January. Each community that participates has a vote for the boards that represent them, and a delegate needs to be named to vote on the Town's behalf. She stated that she will be attending the meeting and would be happy to vote on the Town's behalf as none of the Select Board members are planning to attend at this time. She noted that there is an opportunity for the Select Board to nominate other people to serve on these boards besides those nominated.

Mr. Wider confirmed that the requirements to vote include that the person has to be a Select Board member or the Town Administrator.

A motion was made by Mr. Kalkut to designate Blythe Robinson, Town Administrator, to cast Norfolk's vote for various MIIA Insurance Committees at the 2020 MIIA annual meeting. It was seconded by Mr. Wider, and so voted. All were in favor.

Please consider signing an Agreement regarding the Caritas Property Exempt from Real Estate Taxes under the provisions of M.G.L. Chapter 59, Section 5, clause "Third"

Ms. Robinson reviewed that in fiscal year 2007 the Town determined that the former Southwood Hospital owned by TAS-CNH, Inc. was no longer being operated for

charitable purposes, and thus, no longer entitled to tax exempt status. Since that time, the Town and the corporation have mutually agreed to a payment in lieu of taxes (PILOT) for approximately the amount that would be owed if the property was considered taxable. Each year in January since 2007, the Select Board has approved this agreement, and the amount to be paid has increased 2.5 percent over the prior year. Included in the Select Board members' packets is the FY2020 version of the agreement, which includes a PILOT amount of \$69,791.13 as prepared by the Assessor's Office. She stated the PILOT agreement at this time is an appropriate way for the Town to receive some taxes from the property. She recommended the Select Board execute this agreement.

Mr. Wider asked for the assessed value of the three parcels. Ms. Robinson said that if the assessed values of the three parcels were added, it would be more than the PILOT amount. However, if this PILOT agreement were challenged, it could leave the Town vulnerable to receiving nothing or having to pay monies back. Hopefully, at some point, the property will be put toward something more productive. She noted the parcels are owned by an organization that is tax exempt and charitable. There would be legal resources spent going to court for this challenge. While the Town would like to receive more money than indicated in the agreement, this PILOT agreement may be the correct pathway that is acceptable to both parties, and efforts should be put into having the property more fully on the tax rolls; it is the best outcome based on the circumstances. Mr. Bellone stated he is confused about the current property usage and the past history. Ms. Robinson said there is no usage; it is a closed site. She stated there is hazardous waste left behind from the hospital use. It is an 83-acre parcel on the Walpole line; it probably has some development potential, but there has not been an interested purchaser. She noted this type of agreement is a very typical approach for organizations that have a charitable purpose and are exempt from paying taxes. Mr. Wider explained that it has a zoning restriction on it, and it has to be used for medical. Ms. Van Tine said that the Town Planner, Rich McCarthy, would be the best person to arrange a meeting with to review the property's past history.

Mr. Alix asked if something could be arranged so that if a building permit is taken out for a parcel, and the building does not get built on the parcel, the owner would be taxed on the building that should have been built. Ms. Robinson explained that the state regulations would have to be consulted.

A motion was made by Mr. Kalkut to execute an agreement with TAS-CNH, Inc. for a PILOT agreement for FY2020 for the property formerly known as the Caritas Norwood Hospital, Inc. It was seconded by Ms. Van Tine, and so voted. All were in favor.

Please consider authorizing the Chair to execute an amendment to the Project Funding Agreement for roof repair at the H. Olive Day Elementary School (MSBA Project No. 201802080015)

Ms. Robinson stated this item will not be considered at this time. Staff determined there were some issues with the numbers in the agreement. It is being revisited with the State until those issues are resolved.

Discussion Items

Please discuss parameters for the FY21 Town Operating Budget

Ms. Robinson reviewed that at the last Select Board meeting, the Select Board members present indicated their concerns about the impact to residents of a tax increase and wanted to explore a budget that is level funded from FY20. As two-thirds of the budget is schools, it was discussed to obtain input from the school districts as to what a level-funded budget would mean to their operations. She stated that both Superintendent Allardi and Superintendent Zinni are present at tonight's meeting to provide an understanding of what they need. She noted that they are still waiting for information on the State's budget, Chapter 70, and health insurance costs. Included in the Select Board members' packets is a copy of a recent budget report showing all accounts and what has been spent year to date. She stated that all the line items believed to be fixed costs that cannot be reduced, or if they were reduced would have a significant impact on the organization or the Town's responsibilities, are highlighted. FY20 fixed costs (yellow highlighted section of the budget overview) made up 18 percent of the Town's overall budget. In general terms, the items highlighted include:

- Debt service principal and interest payments
- County retirement contributions, Medicare, unemployment, health insurance
- Transfer station costs, snow and ice, street lights
- Other school district tuitions (Tri County, Norfolk Agricultural)
- Utilities and other expenses to operate Town buildings

Mr. Kalkut gave his perspective of the scope of the budget discussion. He stated that he may not agree with the perception of the level of scrutiny of past budgets; however, he does feel there is a great opportunity to provide a little more transparency in the process. He stated he feels the conversation at the last Select Board meeting was centered around that level of detail and transparency for the Select Board, the Town Administrator, and the community to get a clearer view into the process and decision making that goes into coming up with the final budget. He stated he agrees with the direction of taking a harder look at all of the detailed analysis associated with every department in Town, and not only identify what brought us to the funding levels we were at last year, but also to identify any increases in detail. He feels there is a lot of value in that. He stated there is a good amount of information to be shared to give the Select Board and the community confidence with the manner in which we take to get to these decision points. Therefore, he prepared an outline of exactly how that process should work so the Town and the departments have some clearer direction as to what the Select Board wants them to bring forward and what that review process will look like. He reviewed the structure and explained how the review sessions will work. He stated that the Town Administrator and the Finance Director will work with the department heads on building their budgets based on the submission template that

Ms. Robinson presented to the Select Board. There will be a meeting with the Select Board for each department to provide a review of their budget; it is currently thought this will occur on a Saturday. The Select Board will ask questions, and there will also be a public comment opportunity. For each department, the Town Administrator and Finance Director will run point on the presentation and outline, and the department head on hand will fill in any blanks or provide additional commentary to questions. The review will be broken into three parts: a detailed review of prior year funding levels, an outline of how a zero increase of the prior year financing level would impact operations and services, and the proposal of requested funding levels for FY21. He stated that no decisions will be made during these review sessions. This session is to collect information, make notes, ask questions, and then have another session scheduled for deliberation. He discussed the role of the Advisory Committee and noted the Select Board is responsible for preparing the budget. Ms. Van Tine and Mr. Wider said this is a good start.

Anthony Centore, 118 Grey Birch, stated that from a taxpayer's perspective, they want to see change. He asked what happened to zero-based budgeting. Mr. Kalkut said there are components of zero-based budgeting in this process. The departments have to justify how they got to the funding levels for the prior year. He stated it is the Select Board's responsibility to get to the bottom of those opportunities as they go through the detailed review sessions. Mr. Bellone stated that zero-based budgeting is important, but he also wants to hear about budget decreases. He stated it has to be analyzed where the bloat is in each department, and it has to be taken out. Mr. Kalkut stated that it is part of the review process. Mr. Wider said they are asking for employee head counts in each department and budgets from prior years; it will have a large component of zero-based budgeting.

Mr. Wider said Dr. Allardi's presentation looks like a school budget presentation which is not what was planned on tonight's meeting agenda. Ms. Robinson said the schools are not ready to make a full budget presentation; they were asked to provide where they were currently in the budget process and to help the Town understand what a level-funded budget would mean. Mr. Wider expressed concern that it was a budget review rather than a discussion of the parameters of the FY21 operating budget that is listed on the agenda. He said this is a budget presentation which should be done during the scheduled Saturday review session. Mr. Kalkut stated that what the schools are providing tonight is essentially the second part of what the Select Board would be expecting during the budget review process. He stated that there is value in the schools being able to deliver this ahead of time given the amount of allocation for education services; the vast majority of the Town's budget is for the schools. Ms. Van Tine said that as schools are the largest part of the budget, exploring the impact of a zero increase for the schools is one of the parameters for the FY21 budget. Ms. Robinson said this is meant to be informational so the Select Board can continue to discuss the parameters. It is not meant to be the school's budget; they are not ready yet. Mr. Wider expressed concern about the commentary provided for the level-funded budget. He stated that both the school presentations talk about reduced positions and programs which scares the public as the Select Board has not had an opportunity to sit with them and have them dig deep into their budgets. Ms. Van Tine stated that it does not matter when this discussion happens. The editorials from the townspeople about this

process are coming whether it is tomorrow or at a future point. Mr. Kalkut stated that he hopes his introduction to the process and identification of the informational nature of these steps to determine a process for assessment to make decisions at a later date would help mitigate some of the concern in the community. He does not see any risk in hearing the schools' presentations now that would outweigh the benefit. Mr. Wider said he thinks this is premature; the school superintendents have not had a chance to use Mr. Kalkut's budget formula and have both come forward with a negative approach that they are going to have to cut positions and programs. Ms. Van Tine said if the Select Board ends up with a presentation that is 90 percent saying the sky is falling, and then it is later learned that there were actually things the schools could have done but did not, then they have destroyed her trust in the process with them for the next year. She stated the Select Board will find out if the schools have done the work when the breakout sessions occur.

Superintendent Ingrid Allardi stated her presentation provides an overview of how the budget is built and what a zero-based budget would look like. She mentioned there are several members from the School Committee in attendance at tonight's meeting. She said they begin developing the school budget process by thinking about the district's vision/mission. The first step in the budget process involves evaluating staffing needs including enrollment/class size projections, special education programs/English language learner instruction, contractual obligations of steps and lane changes, and COLA. As a public education system, they have the obligation and privilege of educating all children. Staffing requirements change annually and are based on the needs of the current student population. She stated they use a zero-based approach to budgeting. She reviewed the school and special education budgets and the process used by the building principals, special education director, facilities director, and technology director to identify needs, secure quotes, and evaluate usage. She stated they are in the early stages of the budget process; the district collaborates with the Town to get a preliminary sense of what they can support for operating budgets. She noted that over the past eight years, the average elementary school budget increase was 3.38 percent. She noted that tonight's numbers are initial, and they will continue to work on the budget. She reviewed the budget process/timeline. They begin the process in October, and the final budget is presented at Town Meeting for a public vote in May. She discussed budget oversight and stated that under state law, the Norfolk School Committee has fiscal oversight of the school budget. She reviewed the composition of the members of the Norfolk School Committee. She discussed the Norfolk Public Schools Budget Subcommittee and noted the two members are Chair Paul Cochran and Medora Champagne. She discussed the school's budget challenges and stated they try hard to be fiscally conservative. She stated that for the past several years, they have had to cut and reduce all department budget requests and level-fund expense budget lines. She stated the School Committee is aware of unfunded needs and can choose to address some of these items at the end of the year if the district realizes savings in any other budget areas. She discussed special education out-of-district placeholder costs. Without a placeholder, the district would have to go back to the Town for additional appropriation of funds through a scheduled town meeting. She discussed returning money to the Town and noted that the School Committee has discretion over how to allocate any end-of-year unspent funds resulting from unexpected budget savings. She

stated that they try to manage capital needs such as upgrading security cameras and systems or replacing technology that is failing while also partnering with the Town to return additional funds when needed to assist in addressing unexpected budget shortfalls. She reviewed the five-year summary of budget returns. She stated there is some budget lines that they are required to estimate that are subject change; potential areas for savings include district legal expenses, substitute teachers, new hire salaries, and maintenance. She discussed a breakdown of budget allocations and noted that 86 percent of the budget is dedicated to salaries, eight percent is dedicated to services, primarily transportation, and three percent is dedicated to supplies. She discussed Norfolk versus State per pupil spending and noted that Norfolk is about \$1,000 under the State level. She reviewed the per pupil cost comparisons to other elementary districts and noted Norfolk is the second to lowest of the 10 comparison communities. She reviewed the Norfolk Public Schools 2021 budget drivers and stated that in order to evaluate the potential budget needs for the district, they have compiled budget figures for all their fixed costs. Regarding a level-funded budget scenario (zero increase), assuming a negotiated teacher COLA between 1.5 to 2.0 percent, she stated the district needs between \$569,498 and \$609,498 (approximately 4.5 percent) in order to provide level services. She stated that the only way to achieve reductions of this size would be to eliminate programs and positions. Based on the current staff salaries, it is anticipated that reducing the budget by this amount would result in the elimination of 9 to 10 teaching positions. She reviewed the specific areas that would be reduced as well as the need to increase class sizes. She then reviewed a budget scenario with a three percent increase and stated the district would have to close the gap by reducing approximately three to four positions. She reviewed budget variables including actual K-enrollment numbers and NYA collective bargaining agreement. She stated they will work closely with the Town throughout the process and reiterated these are preliminary numbers.

Superintendent Paul Zinni and Director of Finance & Operations Larry Azer presented the KP Regional School District budget overview. Mr. Zinni stated they work closely with the elementary districts; they share resources. He reviewed his memo to the Select Board dated December 31, 2019. He stated they begin their budget process in early fall. They have to look at more than class size as students make course choices; therefore, the class sizes vary greatly. This makes it more complicated regarding staffing. However, there are many items similar to the Norfolk Schools budget. He stated that approximately three percent of the budget is for supplies with the rest of the budget for staffing. He discussed that King Philip School is really their own municipality in that they have to cover health and insurance in the budget. At this point in the budget process, they are building in about 12 percent for health and insurance. This would be a two percent increase to the budget just to cover the health insurance to even meet a level-funded budget. He discussed special education costs and stated that students are to be provided with a free and appropriate education in the least restrictive environment. They have been working to build programs internally to keep the students in the Norfolk Schools. Currently, the number of out-of-district placements in which they have to pay tuitions is in the 40s; they are looking toward the low 30s by the end of next school year. However, to keep the students in house, they have to build programming for them. They have been reducing their costs in special education but reinvesting it to build

the needed internal supports. They are giving a full budget presentation to their School Committee on January 27, 2020. He stated he completely believes in transparency. He reiterated they are looking at reductions but also looking at reinvesting part of that in other areas. He discussed what it would look like for a level-service budget and level funding. Mr. Azer stated this is the preliminary development of the budget and referenced the memo to the Select Board dated December 31, 2019. He stated that to maintain level service, they have about \$1.6 million or an increase of about 4.8 percent over FY2020 levels. He stated one of the major drivers is health insurance which they have estimated at about a 12 percent increase; they will have the actual number in four to five weeks. He stated utilities are another driver of the budget; predicting the energy market is difficult. He noted the rates are higher than they have been; they have two very large buildings. He discussed the savings on the special education tuitions of students who are aging out, but he explained that they are repurposing some of the money for in-house programs. He explained that they are not saying there are going to be any staff cuts at this time but noted this is just preliminary. Mr. Zinni said there are not a lot of discretionary areas to cut. If cuts had to be made, they would review it very carefully to see where the least harm would come. He noted that per pupil allocation is less than the State. He confirmed they work from a zero-base when developing a budget; they will meet with the Select Board as many times as necessary.

Mr. Kalkut thanked the two school groups for their presentations. He clarified that a budget process structure has been reviewed and agreed upon. After discussion, the Select Board agreed to Saturday, February 8, 2020, beginning at 10:00 AM, for the department head budget presentations. Mr. Kalkut emphasized that all department heads should be fully prepared with their information and be able to answer any questions. Ms. Robinson stated that Norfolk Cable will be available to video the meeting. She stated she would prepare a time schedule for the February 8th department head sessions. Mr. Matt Haffner, Facilities Director, suggested scheduling two dates. Mr. Kalkut stated that at this time, they will schedule only one date; alternative dates will be considered, if necessary.

Please consider approval of the following warrants:

A motion was made by Mr. Wider to approve the following warrants:

- 12/17/2019 25V20 \$193,351.26
- 12/20/2019 12P20 & 12PS20 \$913,801.43
- 12/24/2019 26V20 \$610,640.89

It was seconded by Ms. Van Tine, and so voted. All were in favor.

A motion was made by Ms. Van Tine to approve the following warrants:

- 12/17/2019 25VS20 \$123,018.87

It was seconded by Mr. Wider, and so voted. All were in favor.

A motion was made by Mr. Kalkut to approve the following warrants:

- 12/31/2019 27VSA20 \$750.00
- 12/31/2019 27V20 \$94,044.14
- 12/31/2019 27VS20 \$26,123.36

It was seconded by Mr. Wider, and so voted. All were in favor.

Please consider approval of the minutes

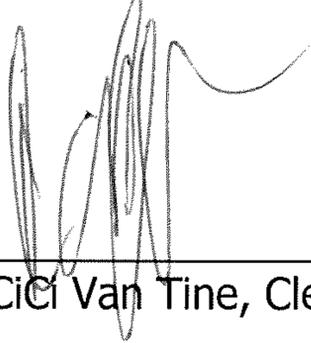
A motion was made by Ms. Van Tine to approve the minutes of the December 10, 2019 regular meeting. It was seconded by Mr. Wider, and so voted. All were in favor.

Mr. Wider asked if Ms. Robinson had looked into the lighting situation on Rt. 1 regarding making the Police Station more visible. Ms. Robinson stated she will inquire.

At 9:38 p.m., a motion was made by Mr. Kalkut to adjourn the meeting. It was seconded by Ms. Van Tine, and so voted. All were in favor.

The next meeting will be held in Room 124, Town Hall, on Tuesday, January 21, 2020, at 7:00 p.m.

This is a true and accurate report of the Select Board's meeting of January 7, 2020.



CiCi Van Tine, Clerk