

Norfolk Select Board's Open Session Meeting Minutes February 8, 2020

Members Present: Kevin Kalkut; Christopher Wider. Members Not Present: Cici Van Tine.
Also Present: Blythe Robinson, Town Administrator; Todd Lindmark, Finance Director.

The meeting was held in Room 124, Town Hall. Mr. Kalkut called the meeting to order at 10:00 a.m. Mr. Kalkut announced this meeting is being both video and audio taped. All present recited the Pledge of Allegiance.

Discussion Items

Please discuss the FY21 Departmental Budget Presentations

Ms. Robinson provided an overview of the budget presentations. She stated that each department's budget presentation provides what the department does, how it is staffed, the staffing history, the services it provides, and a budget narrative about what a level funded budget and level service budget would mean. She noted that each department has provided their budget history including FY2018 Actual, FY2019 Actual, FY2020 Budget, FY2020 YTD, FY2021 Zero Increase, and FY2021 3.0% increase. She stated that revenues, expenditures, enterprise funds, employee benefits, debt service, and building & insurance are included in the budget presentation document.

Budget presentations were provided by the following departments: Matt Haffner, Facilities; Erron Kinney, Fire; Carol Green, Town Clerk; Scott Bragdon, Human Resources; Sherry Norman, COA; Bob Bullock, Building; Libby O'Neill, Library; Chuck Stone, Police; Ann Proto, Recreation; Rich McCarthy, Land Use/Health; Thanh Tran, Technology; Barry Lariviere, DPW; Blythe Robinson, Select Board; and Todd Lindmark, Finance. Select Board members asked questions for further explanation and details. There were no deliberations and no votes taken by the Select Board.

Action Items

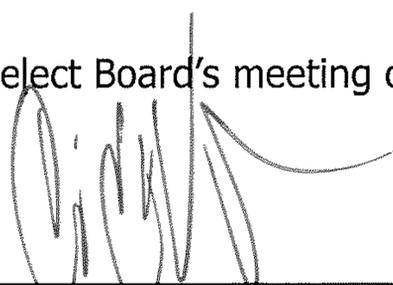
Please consider ratifying the DPW Director's employment contract

Ms. Robinson reviewed the proposed employment contract for DPW Director Thomas Temple. Select Board members discussed the proposed contract agreement. Select Board members requested to reduce the length of time the candidate could receive a vehicle stipend to six months. Mr. Wider questioned that since the Town is preparing to hire such a high level DPW director, will it still be necessary to have an assistant DPW director. Select Board members requested that Ms. Van Tine be involved with this discussion prior to signing the contract.

At 6:20 p.m. a motion was made by Mr. Kalkut to adjourn the meeting. It was seconded by Mr. Wider, and so voted. All were in favor.

The next meeting will be held in Room 124, Town Hall, on Tuesday, February 18, 2020, at 7:00 p.m.

This is a true and accurate report of the Select Board's meeting of February 8, 2020.



Cici Van Tine, Clerk

02-08-20