

**Norfolk Select Board's Open Session Meeting Minutes
June 2, 2020**

This meeting was held as a Remote Access Zoom Virtual Meeting.

Members Present: Kevin Kalkut; Christopher Wider; CiCi Van Tine. Members Not Present: None. Also Present: Blythe Robinson, Town Administrator; Todd Lindmark, Finance Director; Judith Lizardi, Executive Assistant.

Mr. Kalkut called the Remote Access Zoom Virtual Meeting to order at 7:00 p.m. He announced this meeting is being both video and audio recorded. He read a statement regarding the Massachusetts State of Emergency and the associated state legislation allowing towns to hold remote access virtual meetings during the COVID-19 pandemic crisis. He reviewed that in accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the June 2, 2020, 7:00 p.m. public meeting of the Norfolk Select Board shall be physically closed to the public to avoid group congregation. Alternative public access to this meeting shall be done via Zoom online video conferencing. This application will allow users to view the meeting and provide comments during allocated windows as outlined in the Board's Public Comment Policy. He noted the Zoom Meeting link and the Zoom Meeting call-in number are provided on the agenda. He stated that all supporting materials have been published to the website.

Ms. Robinson reviewed the agenda.

COVID-19 Updates

Ms. Robinson stated there is one new case of COVID-19 in Norfolk this week for a total of 24 cases. She stated the governor issued an emergency order enabling the Select Board to vote to make changes to the license premises for the sale of alcohol. The state is considering going into Phase II; at that time, restaurants will be able to serve food outdoors. There are five establishments in Norfolk licensed to serve alcohol, and they may want to change their license premises to serve alcohol outside. Those establishments have been made aware of this. The next Select Board meeting is on June 16th. If the required information is provided by the establishments, the Select Board could have a meeting prior to the 16th so the establishments could get licensed to sell alcohol in an outside area. She will keep the Select Board apprised. She noted the Town election is on June 23, 2020, from 10 AM to 5 PM; the Town Clerk is continuing to announce the vote-by-mail option.

Public Comment

Mr. David Rosenberg, 123 North Street, asked when the Library would be available for use. Ms. Robinson said the Library is targeting July to reopen for the public to enter the building; the Library is currently providing curbside pickup.

Mr. Kalkut clarified the exact wording of a public comment made by Ms. Anne Marie Battistone during the May 19, 2020, Select Board meeting. He further noted that since that meeting, Ms. Robinson and Ms. Battistone connected regarding additional information about the Town vehicle in question.

Mr. Kalkut read an email from resident Julie Redlitz, 6 Montauk Avenue, who could not attend tonight's meeting. Ms. Redlitz requested that for safety reasons regarding COVID-19, the Town Meeting should be held outdoors. Ms. Robinson stated the high school auditorium, gymnasium, and

cafeteria together would accommodate 300 people sitting 6 ft. or more apart. Mr. Kalkut noted that Plainville and Wrentham are holding their Town meetings in that location on the prior two nights. He stated that as of now, Town Meeting will be held indoors at the high school.

Ms. Susan Klein, 11 Keeney Pond Road, requested that having Town Meeting outdoors at the high school football field be considered; there would probably be a better turnout if it were held outdoors.

Action Items

Please consider approving a refunding of the 2012 bond issue and approval of a new bond issue as a result of a bond sale on June 1, 2020

Ms. Robinson stated the Town had a bond sale on Monday, June 1, 2020, to take advantage of market conditions and refund a 2012 bond issue for the Freeman-Kennedy School, and to place debt for the H. Olive Day School roof project as well as road repairs and the DPW roll-off truck approved at last fall's special Town Meeting. In all, the bond issue was for \$4,055,000. There was good participation in the sale and the new rates will save the Town money over time. She noted that prior to the sale, meetings were held with both bond rating agencies (S&P and Moody's), and both have affirmed the Town's rating, though with a negative outlook which is attributed primarily to the current economic situation; however, both agencies have noted that the Town's reserve levels are not where they believe they should be, and this could put the Town's ratings in jeopardy in the future. Copies of both rating updates are included in the Select Board's meeting packet as well as a portion of the Official Statement for this issue; a full copy of the 139-page document has been posted with the agenda.

Ms. Van Tine read the following aloud:

VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Norfolk, Massachusetts (the "Town"), certify that at a meeting of the board held June 2, 2020, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund all or a portion of the Town's \$4,344,000 General Obligation School Bonds dated April 1, 2012 maturing on April 1 in the years 2021 through 2024 (inclusive), 2026, 2028, 2030 and 2032, in the aggregate principal amount of \$2,580,000 (the "Refunded Bonds"), and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$3,950,000 General Obligation Municipal Purpose Loan of 2020 Bonds of the Town dated June 15, 2020 (the "Bonds"), to Piper Sandler & Co., at the price of \$4,370,680.26 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on April 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2021	\$360,000	5.00%	2027	\$325,000	2.00%
2022	350,000	5.00	2028	325,000	2.00
2023	350,000	5.00	2029	320,000	2.00
2024	355,000	5.00	2030	315,000	2.00
2025	350,000	5.00	2031	295,000	2.00
2026	320,000	5.00	2032	285,000	2.00

Further Voted: to approve the sale of a \$100,000 1.34 percent General Obligation Bond Anticipation Note of the Town dated June 26, 2020, and payable June 25, 2021 (the "Note"), to Norwood Bank at par and accrued, if any.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 22, 2020 and a final Official Statement dated June 1, 2020 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds, as applicable, for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and

remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds and Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended, and all as further suspended, supplemented or modified by the Executive Order of the Governor of The Commonwealth of Massachusetts Suspending Certain Provisions of the Open Meeting Law, Chapter 30A, §20 dated March 12, 2020.

A motion was made by Ms. Van Tine that the Board vote to approve that which Ms. Van Tine just read aloud. It was seconded by Mr. Kalkut. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Please consider executing the warrant for the 2020 annual town meeting

Ms. Robinson stated that included in the Select Board's meeting packet is a copy of the warrant that needs to be executed by the Board at this meeting. The warrant has evolved since the last Select Board meeting. The opening section needed to be amended to reflect the new date of the meeting and its location at the high school, and included language to enable the meeting to be moved back to the middle school if neither State legislation or a court order came through in time to enable the meeting to be held in Wrentham. In addition, there has been activity relative to two citizens' petitions. Ms. Betsey Whitney has over the last three weeks submitted three versions of a petition for a zoning bylaw change, and withdrawn the first two; thus, included in the warrant is the third version. Resident Peter Chipman submitted language he would like the Select Board to support and put on the warrant to create a Finance Committee. This has been forwarded to Town Counsel for review. The Advisory Committee is not meeting until tonight and again on June 3rd, so not all of their recommendations have been finalized to put in the warrant document. As well, Town Counsel pointed out revisions to the Nichols Road article. There are currently 24 articles which include the two citizens' petitions.

Mr. Kalkut discussed Mr. Chipman's email requesting the Select Board sponsor an article to create a Finance Committee. He stated there is an existing Advisory Committee that serves the same purpose. There is not an intent for both committees to exist in one municipality. He would like to learn more about the proposal; however, there is not sufficient time to address it for the spring Town Meeting. Ms. Van Tine asked for the rule about citizens requesting the Select Board to put an article on the warrant versus a citizens' petition. Ms. Robinson stated she believes the warrant is the responsibility and ownership of the Select Board, and they determine what goes on it. Mr. Wider said this seems like a worthy article to consider, but there does not seem to be time to do the work to consider it for this Town Meeting. Ms. Van Tine agreed it may be ready for fall Town Meeting.

Ms. Susan Klein, Advisory Committee member, stated a version of this proposal was taken up by the Advisory Committee; it was unanimously rejected. She reviewed the difficulty with the structure of the proposal and stated it would eliminate the independent nature of the Advisory Committee. She stated that she does not think the Advisory Committee would support this in the spring or fall Town Meeting.

Ms. Rachel Cochran, 5 Standish Road, stated that she does not think it is safe to have 300 people in the high school for Town Meeting. For people who do not feel comfortable with that, there should be an option to have the meeting outside. This is an important Town Meeting and everyone's voice needs to be heard.

Mr. Peter Chipman, 5 Overlea Road, stated that his proposed submittal was put forth to not box the Select Board into a citizens' petition. He stated this is important going forward; other towns have done it. He stated that he assumes that appointees made by the Select Board may not vote the same as the Select Board. He provided the history of the Advisory Committee and asked the Select Board to review his submittal. Ms. Van Tine stated that if this item were on the fall warrant, the Select Board would make sure it was appropriate. Ms. Klein noted that the Select Board does put forth warrants; the Advisory Committee does not as they are an independent party.

A motion was made by Mr. Kalkut that the Board, in accordance with the General Bylaws Article IV Legal Affairs, Section 1 (Authority of Select Board to institute, prosecute and Compromise Suits) grants approval and ratification with respect to the filing of a complaint in Superior Court for injunctive relief to enable the Town to hold its 2020 Annual Town Meeting outside of the boundaries of Norfolk. It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

A motion was made by Mr. Kalkut that the Board execute the warrant for the 2020 annual town meeting to be held on June 24, 2020 at the King Philip Regional High School in Wrentham as, based upon consultation with and approval by the town moderator, and its review, and having received authorization from the Norfolk Superior Court, the Select Board has determined that it is not possible to adequately conduct town meeting in a location within the geographic limits of the town in a manner that ensures health and safety. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Please consider authorizing the Chair to execute a grant application for Federal CARES funding incurred in response to the COVID-19 outbreak

Ms. Robinson stated that earlier this year the Federal government passed the CARES Act, which has provided funding to all 50 states to cover COVID-19 related expenses. The State has committed \$500 million of Massachusetts funds to cities and towns. The amounts are apportioned by population; Norfolk's amount is \$1,056,955. The State is accepting grant applications in two rounds, the first of which closes on June 5th. Costs have been gathered and categorized for all COVID-19 related items and salaries since the federal declaration was made on March 1st for both the town's side and schools; approximately \$104,000 has been spent by both. The grant requires that the Chief Executive Officer (The Board) vote to approve of the application. A second application is expected to be made closer to the end of the calendar year when further costs are known and accounted for. There is also the opportunity for FEMA funds for 75 percent of some specific COVID-related costs.

Mr. Wider requested a breakdown of the \$104,000 and asked if the funds would be designated as Free Cash. Mr. Lindmark stated approximately \$80,000 is on the Town's side, and \$24,000 is from the schools. He stated there will probably be another \$26,000 in costs through July 1st; all directly related COVID-19 expenses are tracked separately. He explained that the reimbursement monies would be added to Free Cash, and he discussed the FEMA and CARES Act reimbursement processes. He reviewed COVID-19 related expense categories such as PPE including face masks and gloves, disinfectant and special sprayers for the application of the disinfectant, plexiglass for accommodations at the Town Hall, changing areas at the police station where officers can change out of their PPE gear, Internet access costs, creation of Zoom accounts, video cameras and other technology. He noted it is not known what additional expenses schools could utilize such as for programing and technology to accommodate remote learning. Mr. Wider asked if the outlined costs include legal counsel costs to change Town Meeting location and costs associated with disinfecting the high school for Town

Meeting. Mr. Lindmark said he would check into it. Ms. Van Tine reiterated the money is for reimbursement of expenses that were not anticipated related to COVID-19. If the expenses can include the legal fees for securing the injunction to hold Town Meeting in Wrentham and the preparation and cleaning of the Town Meeting area, they should be added.

A motion was made by Mr. Kalkut that the Board authorize the Chair to make application to the Commonwealth of Massachusetts for CARES Act funds to reimburse Norfolk for its necessary expenditures due to the public health emergency which began March 1, 2020 to date. It was seconded by Ms. Van Tine. A friendly amendment was made by Mr. Kalkut to change the word "date" in the above motion to "June 30, 2020." It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Please consider making appointments to various Town Boards & Committees

Ms. Robinson stated that annually in June the Board begins the process of appointing residents to various boards/committees. These include reappointments for those with terms ending on June 30, 2020, and wish to continue in their roles, and new appointments where there are vacancies. Included in the Select Board's meeting packet is a spreadsheet showing all of the relevant committees and the status of the membership. Committee Chairs have been asked whether members want to be reappointed and if they have any applicants for vacancies. She recommended the Select Board reappoint all of the persons who are highlighted in yellow on the spreadsheet. She noted that the MA Corrections Advisory Committee does not need to be reappointed. She recommended Hilary Cohen to be reappointed as the Animal Control Officer.

Chair Kalkut called a three-minute recess.

Select Board members agreed to reappoint in one motion all of the persons whose names are highlighted in yellow on the spreadsheet provided in the Select Board's meeting packet. Select Board members thanked all committee/board members for their time. Ms. Robinson stated committee/board vacancies would be posted on the Town's website.

A motion was made by Mr. Kalkut that the Board vote to make the appointments to committees for the period beginning July 1, 2020 for all those persons highlighted in yellow on the appointments list. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Please consider setting the Board's Meeting Schedule for 2020

Ms. Robinson stated that at this time of year, the Select Board typically sets its meeting calendar for the balance of 2020. The Board has traditionally met on the first and third Tuesdays of the month, except during the summer to accommodate time away.

Mr. Kalkut stated that usually one meeting per month is adequate during the summer months; however, this year has brought unique circumstances. Ms. Robinson suggested one meeting in July and two meetings in August, if needed. Mr. Wider and Ms. Van Tine agreed one meeting per month be held during the summer and twice monthly meetings resume in September. Mr. Kalkut stated no motion will be taken at this time; however, a motion will be made at the next Select Board meeting regarding the meeting schedule.

Please consider executing Proclamations for Eagle Scouts

Ms. Robinson stated that a request was received from Mr. Adam Cambria, Scoutmaster for Norfolk Troop 80, for the Select Board to recognize the significant achievement of eight scouts who have attained the ranking of Eagle Scout. Included in the Select Board's meeting packet are proclamations for each of the scouts which outline what they have done to achieve this rank. Mr. Cambria has asked that each scout be recognized on a different day, so that each can celebrate in their own manner. As such, the first proclamation is for June 8th, and the next seven business days after that.

Mr. Kalkut stated that typically the Select Board members join the scouts in their ceremony to celebrate the Eagle Scout recognition. However, due to the current COVID-19 circumstances, the proclamations are a small way to recognize scouts' achievements. Select Board members took turns reading aloud the names, ranks held, number of merit badges earned, and projects completed by each scout to achieve the recognition of Eagle Scout. They thanked the Eagle Scouts for their contributions to the community and congratulated them on their achievements.

A motion was made by Mr. Kalkut that the Board execute proclamations for Owen Conlin, Christopher Currier, Nicholas Dadasis, Casey Frommer, Brendan McLaughlin, Adrian Mercado, Michael Norberg, and Tristan Stephani in recognitions of their attaining the rank of Eagle Scout. It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Discussion Items

Please discuss the status of changes to the FY21 budget to achieve reductions approved by the Board

Ms. Robinson stated this item is on the agenda to give the Board an update on actions to balance the budget to the 0.13 percent increase approved at the last meeting. The reduction of \$983,063 was broken down in the following manner: MECC Assessment \$380,564 (with $\frac{3}{4}$ cut now and $\frac{1}{4}$ cut at Special Town Meeting), Town of Norfolk \$204,849, Norfolk Schools \$284,822, and KP Schools \$112,828. She stated that it has not been determined how monies would be reapportioned. She discussed that for the Town-side services, the focus is to mitigate to the greatest extent possible reductions in services that Norfolk residents have. To that end, each of Norfolk's unions has been approached to request that they work with the Town to forgo a portion of their negotiated pay increases for FY21 to make up the budget shortfall. It is believed that the previous work to reduce the budget to what would have been a 2.43 percent budget increase already led to cutting expenses and some positions. Should all four unions agree, it would effect a change to reduce all salary line items by 2.3 percent, including non-union and contracted employees by about 2.3 percent. Should concessions not be successful, a list of other budget reductions that may include either not filling some positions, layoffs, hour reductions, expense reductions or some combination of cuts will be developed.

Mr. Kalkut stated that during the last two Advisory Committee meetings the budget was taken under consideration with dialogue on the proposed budget as well as some other budget alternatives. A budget that reflected a 1.5 percent increase that would have restored funding to the schools and Town departments was discussed. However, the final vote was five to three with one member not in attendance to support the original budget presented by the Select Board. Mr. Wider stated this was a good strategy; if the unions agree, the level of service can be kept and everyone will share in the budget reductions.

Please discuss future changes to the premium cost share for retiree health insurance

Ms. Robinson stated that finalizing adjustments for the budget to be recommended by the Select Board to voters at Town Meeting is in progress. Currently, information has not been provided from the State regarding various revenues the Town receives from them. With that in mind, the Chair placed this item on the agenda for the Board to discuss bringing a vote on this matter back up once there is clarity on revenues, especially if further reductions must be made before the tax rate is set in the fall.

Mr. Kalkut stated the last time this option was discussed, the Select Board agreed that although Norfolk is higher in the Town's contribution than other neighboring towns, they did not believe it was the first step that should be taken to mitigate negative budget impacts. However, if things got dire and revenues come in even lower than expected, they would look at this area again for further consideration. He stated that he wanted to review and reaffirm the Select Board's position on this item.

Mr. Wider stated that one month ago he agreed this item would be open for discussion if the Town got to a dire situation with the budget, but that discussion would include reviewing all other possible savings. He is surprised that this one item is the only tier 2/tier 3 item being discussed. He is concerned that this seems to have a political tone to it. He noted it was brought up at the Advisory Committee, as well. He does not want to see senior retirees become a political pawn in an election year. He noted that this item seems to be a constant issue of some Advisory Committee members. Mr. Kalkut stated this item is on tonight's agenda as a discussion item. The intent is to reaffirm the position of the Select Board that in the current strategy this item does not have a place. The only intention was to clearly identify where in the Select Board's budget responses this falls. Ms. Van Tine said it was her understanding that if all the pieces to reduce the budget do not work, all things would then be on the table, inclusive of this item.

Mr. Kalkut confirmed that the Select Board does not anticipate leveraging this to offset negative budget impacts. However, if the Town gets into a situation where the current budget strategy does not come to fruition, other measures, including this, would have to be considered. Ms. Susan Klein, 11 Keeney Pond Road, said the State allows the Town to be at a 50 percent rate, and Norfolk is paying more. She stated that she has no political agenda, and it is disheartening to say that she does not care. However, if the Town is at a point of cutting salaries of current employees, why would this item with its possible savings not be on the table to be reduce to the state's recommended level. Mr. Kalkut noted that while the measures on the table would remove the increases for union and other Town employees, cuts to those who have a fixed income may be more impactful.

Please discuss reopening plans for Town buildings

Ms. Robinson stated that as the metrics have improved in the State with regard to the COVID-19 pandemic and the governor's phased reopening plan has begun, a reopening plan for Norfolk's Town buildings is in process with focus on the measures needed to be in place to safely start welcoming residents back to Town buildings. She summarized the reopening plan provided in the Select Board's meeting packet. Library staff have begun to return to offer more services on a remote basis. The target for reopening Town Hall is June 8th for services by appointment. The Town Clerk's office has been relocated to the bottom floor, plexiglass has been installed as needed, and the former Town

Clerk's office has been made into a meeting room to conduct business with the public one-on-one. Staff training, putting up posters, and changing signage will begin this week.

Mr. Rosenberg requested that the reopening plan outline the use of the meeting rooms in the library as their use is a different situation than borrowing materials from the library.

Town Administrator Update

Ms. Robinson stated that this agenda item is on a trial basis to provide the Select Board and the public with some updates and insights to Town operations. She stated the DPW went live with the auction; they brought in \$17,600. The Town was planning to do a real estate auction earlier this year, but it was derailed because of the pandemic; it is now planned for the fall. The Moderator's Meeting to plan for Town Meeting is scheduled for Wednesday, June 10th at 9:30 AM. The Municipal Affordable Housing Trust made a bid for a property on Leland Road which was accepted. Lake Street had the first course of paving done. Some questions were raised by an abutter about where work can and cannot be done; Town Counsel is now involved. This is hoped to be resolved in the next few weeks, and the job can be finished.

Report of Warrants

The following warrants have been signed:

A motion was made by Mr. Wider to approve the following warrant:

- 5/10/2020 47V20 \$2,500,882.06
- 5/22/2020 23P20 and 23PS20 \$823,545.05

It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

A motion was made by Ms. Van Tine to approve the following warrants:

- 5/26/2020 48V20 \$361,177.73
- 5/26/2020 48VS20 \$67,046.93

It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Approve Minutes

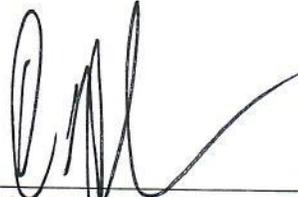
A motion was made by Ms. Van Tine that the Board approve the minutes of the April 7, 2020, and April 21, 2020 regular meeting. It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

Ms. Robinson stated she will let the Select Board members know if a meeting needs to occur before June 16th regarding the outdoor seating for restaurants. Mr. Wider asked where the Town is in tax collection. Ms. Robinson stated she will check with the Treasurer/Collector.

At 9:26 p.m., a motion was made by Mr. Kalkut to adjourn the meeting. It was seconded by Mr. Wider. A roll call vote was taken as follows: Mr. Wider – aye; Ms. Van Tine – aye; Mr. Kalkut – aye. All were in favor.

The next meeting of the Norfolk Select Board is scheduled to be held remotely on Tuesday, June 16, 2020, at 7:00 p.m.

This is a true and accurate report of the Select Board's remote meeting of June 2, 2020.

A handwritten signature in black ink, appearing to read 'CiCi Van Tine', written over a horizontal line.

CiCi Van Tine, Clerk