

Norfolk Select Board's Open Session Meeting Minutes August 4, 2020

This meeting was held as a Remote Access Zoom Virtual Meeting.

Members Present: Kevin Kalkut; CiCi Van Tine; Anita Mecklenburg. Members Not Present: None. Also Present: Blythe Robinson, Town Administrator.

Mr. Kalkut called the Remote Access Zoom Virtual Meeting to order at 7:00 p.m. He announced this meeting is being both video and audio recorded. He read a statement regarding the Massachusetts State of Emergency and the associated state legislation allowing towns to hold remote access virtual meetings during the COVID-19 pandemic crisis. He reviewed that in accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 novel Coronavirus outbreak emergency, the August 4, 2020, 7:00 p.m. public meeting of the Norfolk Select Board shall be physically closed to the public to avoid group congregation. Alternative public access to this meeting shall be done via Zoom online video conferencing. This application will allow users to view the meeting and provide comments during allocated windows as outlined in the Board's Public Comment Policy. He noted the Zoom Meeting link and the Zoom Meeting call-in number are provided on the agenda. He stated that all supporting materials have been published to the website.

Ms. Robinson reviewed the agenda.

Public Comment

None.

Action Items

Please consider approval of an application from Novatos Restaurant to alter their licensed premises for the service of alcohol to accommodate additional outdoor dining

Ms. Robinson reviewed that Mr. Alex Lima of Novatos Restaurant requested approval from the Select Board to expand the licensed premise of his restaurant to include the porch on the front of his building in order to serve food and alcohol to customers. She noted that the application and relevant documents supported this request, as well as the outdoor dining guidelines developed in conjunction with State law on this topic. Currently, Novatos' license only enables them to serve alcohol indoors. If this application is approved, they would be able to also serve outdoors where they plan to place eight tables to seat a total of 24 patrons. Staff have reviewed this application and met with Mr. Lima via Zoom to review it and recommend approval based upon the following:

- The area is adjacent to the restaurant and already has a railing along most of the perimeter. Where there is no railing he will park a car or two to ensure patrons seated at the tables are safe.
- The traffic flow and parking for the restaurant will not be impacted. Because indoor dining is capped at 25% capacity there will be sufficient parking for this use and the handicap spaces will remain in their current location.
- Pickup of takeout food will continue to take place inside the restaurant.
- No changes are required for trash collection, heating, tents or umbrellas.

- The restaurant has provided assurance that safety requirements for this change will be met including:
 - o Manager on duty with clear view of this dining area
 - o Reservations will be required for all of these tables
 - o Six-foot distancing, and wearing of masks while not at a table will be followed

Mr. Lima was invited to provide any further details to the Board that he would like them to consider. He noted that he was also going to install some security cameras as a further level of safety. He thanked the Board for considering this application, as it has been difficult to conduct enough business with just indoor dining. He noted that he looks forward to serving more customers safely with this expansion.

A motion was made by Mr. Kalkut that the Board approve an application from Novatos Restaurant to alter their licensed premises for the service of alcohol to accommodate additional outdoor dining in accordance with Governor Baker's Order regarding the State's reopening plan. Furthermore, this expanded license will remain in effect until November 1, 2020 or until the order is rescinded. It was seconded by Ms. Van Tine. A roll call vote was taken as follows: Mr. Kalkut – aye; Ms. Van Tine – aye; Ms. Mecklenburg – aye. All were in favor.

At 7:12 p.m., a motion was made by Mr. Kalkut to adjourn the meeting. It was seconded by Ms. Mecklenburg. A roll call vote was taken as follows: Mr. Kalkut – aye; Ms. Van Tine – aye; Ms. Mecklenburg – aye. All were in favor.

The next meeting of the Norfolk Select Board is scheduled to be held remotely on Tuesday, August 11, 2020, at 6:15 p.m.

This is a true and accurate report of the Select Board's remote meeting of August 4, 2020.



Anita Mecklenburg, Clerk