

**Town of Norfolk Council on Aging
Minutes of Board Meeting
June 21, 2019**

Board Members in Attendance: Debbie Grover, Chair; Jerry Calhoun; Jim Schweitzer; Janice Axberg; Tom Mirabile; Karen Edwards

Members Absent: Mary Nuhibian; Linda Hennessy
Debbie called the meeting to order at 9:05 a.m.

Motion to approve the minutes of May 17, 2019 made by Karen Edwards, seconded by Tom Mirabile, passed unanimously.

Financial Report:

Sherry met with Todd Lindmark to discuss year-end expenditures and transfers. We are using the balance of the EOEA grant for the organic garden, computer upgrades and to cover a deficit in the salary line of the COA budget. The balance of the COA expense budget will be spent on the June 28 cookout and a new door for the lower level.

FY '20 Starting balances:

Salaries: \$169,373.73

Expenses: \$10,000

EOEA Grant: \$19,548 (same as FY '19. will increase with 2020 census.)

Announcements:

Linda and Karen's terms expire at the end of June. Sherry was told their re-appointments would be done at the most recent Select Board meeting. She will follow up.

Staff Report:

Sherry and Stephanie attended a regional "My Senior Center" training on June 12 and found it very worthwhile. In particular, we learned that a universal waiver could be incorporated into the system, allowing for on-screen acceptance. Westwood supplied a template that Sherry sent to Blythe Robinson for approval.

Old Business:

- Proposed changes to By-laws were discussed. **Motion to amend as presented by Janice Axberg, seconded by Jim Schweitzer, passed unanimously.**
- Elections. Tabled until next meeting. Debbie will run for Chair if no one else is interested. No one came forward for Vice Chair or Secretary. Sherry will take minutes in the interim.
- The Senior Center 15 year re-dedication celebration held on June 19 was very successful. Debbie, Tom and Linda attended. Highlights can be viewed on NCTV.

New Business:

- Copies of the June newsletter and the calendar spreadsheet were distributed. Sherry met with Blythe to discuss accomplishments and goals. They set up a standing monthly meeting. Sherry will continue to pursue support for transportation initiative, a revolving account, et.al.
- Sherry is also trying to schedule a meeting with Chris Wider, our new Select Board liaison. She will invite him to a future COA Board meeting, as well as see if he is interested in a quarterly coffee at the Senior Center.
- Janice distributed some information about scams.

HESSCO Representative Report:

Jerry reported no new business.

Motion to adjourn at 10:09 a.m. by Jerry Calhoun, seconded by Tom Mirabile, passed unanimously.



Minutes Respectfully Submitted,
Sherry Norman, COA Director

**No July Meeting
Next Meeting Friday, August 23 at 9:00 a.m.**