

**Community Preservation Committee**

**Meeting**

**February 6, 2019**

Members Present: Paul Terrio, Will Rigdon, Betty Lehan, Cyndi Andrade, Betsey Whitney, Bob Paschke, Peter Diamond, Gregg Damiano

Member Absent: David Turi

Guests: Peter Svalbe - 58 Everett Street

Betsy Pyne -Historical Commission

Chair Cyndi Andrade calls the meeting to order at 7:35 p.m.

***Agenda on file***

**Tramp House Restoration**

Historical Commission representative Betsy Pyne submitted a Request for Funding for the Restoration of the Tramp House. Funds being requested \$22,248.00

The Commission is interested in hiring Zeigler Restoration to professionally restore the exterior of the building to standards appropriate or an historic building.

Siding will be cedar with vapor barrier wrap

Corner boards and trim will be select pine

Window sashes will be reglazed and painted

A new door is needed on the backside of the structure (hill side)

The historical commission goal is to begin work in 2019 with a completion in 2020, in time to celebrate the 150<sup>th</sup> Anniversary of the Town of Norfolk.

Sam Zeigler will acquire all necessary permitting

Suggested replacement of two doors is being considered

***Request for Preservation Act Funding on File***

***SZ Restoration Carpentry, Inc. Estimate on File (Estimate \$22,248.00)***

***Carpentry by Tom Antonellis Quote on File (Quote \$43,315.00)***

Paul Terrio makes a motion to accept the accept project submission as written with an additional contingency to be added to potentially replace exterior doors (2) for the amount of \$25,000.00.

Motion seconded by Betsey Whitney. All in Favor Vote 8-0-0

**Warrant Articles**

Appropriate the sum of \$15,000 from the annual revenues for the purpose of funding the Administrative and Operating Budget.

Reserve a sum of money equal to the state mandated minimum amount of 10% from FY2020 revenues for the future appropriation of Open Space creations, acquisition and preservation: 10% for future appropriation of Affordable Housing creations, preservation and support: 10% for future appropriations towards acquisition, preservation, rehabilitation and restoration of Historic Resources.

Paul Terrio makes a motion to accept the Warrant Articles for Spring Town Meeting as written. Motion seconded by Betsey Whitney. All in Favor Vote 8-0-0

**Pondville Rail Trail**

Currently there are no updates on the Pondville Rail Trail proposed project.

**Fund Balances**

Fund Balances dated February 2019 distributed to members

***Copy of Fund Balances February 2019 On File***

**A&K Realty Trust**

In the process of reestablishing Trust

**Park St / Slattery Property**

32 +/- acre parcel located on Park Street

Previous discussion regarding property occurred on April 5, 2017

Currently no addition information regarding property, will discuss at March 2019 meeting

**Minutes**

Bob Paschke makes a motion to accept the minutes dated November 7, 2018 as written. Motion seconded by Peter Diamond. All in Favor Vote 8-0-0

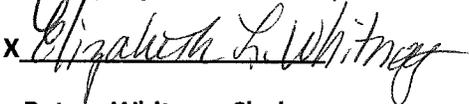
**Voucher**

Community Preservation Coalition Membership                      \$875.00

**Adjourn**

Cyndi Andrade makes a motion to adjourn. Motion seconded by Betsey Whitney. All in Favor Vote 8-0-0

Meeting Adjourned at 9:15 p.m

x 

Betsey Whitney, Clerk