

Norfolk Public Library

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Board of Library Trustees 2015 JUL 22 PH 4: 03

May 20, 2015

A regular meeting of the Norfolk Library Board of Trustees was held on May 20, 2015 at the Norfolk Public Library. In attendance were the following trustees: Dr. Kumkum Pareek Malik, Kenneth Nelson, and Glenn Hill and Library Director Robin Glasser. Dr. Malik called the meeting to order at 6:15 p.m.

Approval of Minutes

The minutes of the April 15, 2015 meeting were approved.

Reorganization of the Board

The trustees voted 3-0 to reorganize the Board. Mr. Nelson will serve as Chair. Mr. Hill will serve as Clerk. Dr. Malik will serve as Member.

Public Comment

There was no public comment.

Director's Report

Director Glasser reported that she and her staff are closing out the spending for FY 15.

Director Glasser stated that 3 new computers and a new server have been installed and are operational.

Director Glasser said that grants had been received from NCL and NCC for the annual summer reading program.

Lastly, Director Glasser noted that the long-awaited, state-wide Commonwealth Catalog will soon be going live.

Friends Report

There was no report.

New Business

The Board voted 3-0 to change the Library hours, effective July 6, 2015. Beginning on that day the Library will be open on Monday from 10 AM until 7:30 PM; the current opening time is 2 PM. In addition, the Library will be open on Sunday from January thru mid-April.

The following policies were reviewed: Policy Practices, Application to Access Library Surveillance Images, and Scope of Service.

Mr. Hill distributed a draft that might serve as a model for Library by-laws.

The Board voted 3-0 to appoint Sarina Bluhm as Acting Director upon the retirement of Robin Glasser in October, 2015. The members of the Board will consider the salary for Acting Director at a later date.

Next Meeting

The next meeting of the Trustees shall be held on June 17, 2015 at 6:15 PM in the Norfolk Public Library.

Adjournment

The meeting adjourned at 6:45 PM.

True copy respectfully submitted, Kenneth Nelson, Clerk.

Kent W. Nelson