

**Norfolk Public Library**  
**Board of Library Trustees**

**June 24, 2015**

A regular meeting of the Norfolk Public Library Board of Trustees was held on June 24, 2015 at the Norfolk Public Library. In attendance were the following trustees: Kenneth Nelson, Glenn Hill, Kumkum Pareek Malik, and Library Director Robin Glasser. Kenneth Nelson called the meeting to order at 6:15 pm.

**Approval of Minutes**

The minutes of the May 20, 2015 meeting were approved with changes recommended by Director Glasser.

**Public Comment**

There was no public comment.

**Director's Report**

Director Glasser reported that the Summer Reading Program is ready. An email announcement will be sent. It was further reported that Sarah Ward has been hired for pre-school programs, and that she will assume clerical responsibilities formerly performed by the Assistant Director.

**Friends Report**

Kenneth Nelson reported on the Friends meeting. The Friends reorganized and elected new officers.

**Old Business**

Discussion of draft written bylaws for the Board of Trustees was postponed until the September meeting.

**New Business**

The Scope of Service Policy was revised to reflect new hours voted in at the May meeting. Director Glasser will include mention of the new Monday hours in an upcoming email newsletter.

By a unanimous vote, Director Glasser's contract was extended until October 30, 2015.

**Executive Session**

The Board went into Executive Session, and unanimously voted to establish the salary of the Acting Director at Grade 11 Step 10.

**Next Meeting**

The next meeting of the Trustees shall be held on September 16, 2015 at 6:15 PM in the Norfolk Public Library.

**Adjournment**

The meeting adjourned at 6:38 pm.



True copy respectfully submitted, Glenn C. Hill, Clerk.