TOWN CLERK
NORFOLK
2016 FEB 18 PM 3:02

Norfolk Public Library

Board of Library Trustees

January 20, 2016

A regular meeting of the Norfolk Public Library Board of Trustees was held on January 20, 2016 at the Norfolk Public Library. In attendance were the following trustees: Kenneth Nelson, Glenn Hill, Kumkum Pareek Malik, Acting Library Director Sarina Bluhm. Kenneth Nelson called the meeting to order at 6:15 pm.

Approval of Minutes

The minutes of the December 16, 2015 meeting were approved.

Public Comment

There was no public comment.

Director's Report

Acting Director Bluhm reported the new Library mobile application (the "app"), has had 498 visits, of which 132 are new since November 16, 2016. The roof has been repaired, and a fundraising permission application has been prepared. John Spinney will contact the Bellingham Public Library to ascertain more information with respect to wireless hotspot lending. It has been determined the 12 public computer workstations are beyond repair, and need replacement at a cost of $8,248.08. It was recommended to determine if the purchase would be made through a state pricing contract. The Friends will be approached with a funding request. A draft FY17 level service budget was presented, which includes funding website redesign, wireless hotspots, and 24 Sunday opening hours running from October 16, 2016 to April 9, 2017.

The SAILS membership meeting was held, where it was recommended libraries reach out to legislators to support the MBLC FY17 funding request. Glenn Hill will draft a letter for discussion at the February meeting. The SAILS meeting also discussed an Amazon.com "buy it now" feature that can be added to search results from the catalog, where 4% of the sale amount would be returned to the Library or Library Friends. The board determined it would be best to have the Friends as recipients of any benefit. The Friends will be approached with the idea.

Friends Report

There was no Friends report.

Old Business

There was no Old Business.

New Business

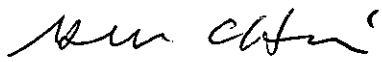
Copies of the Governance Policy and Incident Report will be emailed for annual review. Glenn Hill will email a PDF of the MBLC FY17 Legislative Agenda to the Trustees and Acting Director Bluhm.

Next Meeting

The next meeting of the Trustees shall be held on February 17, 2016 at 6:15 PM in the Norfolk Public Library.

Adjournment

The meeting adjourned at 6:48 pm.



True copy respectfully submitted, Glenn Hill, Clerk.