

**Town of Norfolk Council on Aging  
Minutes of Board Meeting**

**March 28, 2016 (Rescheduled from March 21 due to weather)**

Mr. Jason Talerman, Chairman, called the meeting to order at 9:33 AM.

**Board Members in Attendance:** Mr. Jason Talerman, Chairman; Ms. Charlotte Pfischner, Secretary; Mr. Richard Connors, Ms. Charlotte Howard, Mr. Thomas Mirabile, and Ms. Barbara Phillips.

**Associate Members in Attendance:** none

**Friends and Guests:** none

**Staff Attending:** Ms. Norma Shruhan, Director; Ms. Maggie Gundersen, Outreach Worker.

**Minutes:** Minutes for the meeting of February 22, 2016 were read and approved unanimously by voice vote after a motion for approval was made by Mr. Connors, seconded by Mr. Mirabile.

**Financial Report:**

**Ms. Shruhan**

- State Grant \$14,661.00 has been received. Uses for balance \$6011.40 to be determined.
- Dishwasher has been repaired.
- Senior Center has some siding issues and front doors are rusting.
- Current budget on target, budget for next FY has been submitted

**Senior Report:**

**Ms. Shruhan**

- Apr. 6 - Lunch and TRIAD Program.
- Apr. 11 - Lunch at Gerry's Place, Red Sox Opening Day.
- Apr. 12 - Lunch at Chickie Flynn's.
- Apr. 12 - Watercolor spring note cards with Sue Crane. Thursday watercolor class decided to continue meeting at the Grange when the Cribbage Tournament ended.
- Apr. 13 - Prior TBA trip has been eliminated.
- Apr. 18 - Office closed for Patriots Day. No breakfast Apr. 19 due to Monday holiday.
- Apr. 20 - April Birthdays' Lunch and Trivia with Bill Crane.
- Apr. 27 - Lunch followed by Spring Dance.

**Correspondence:** HESSCO Monthly Board Report received and available.

**Ms. Shruhan**

**Staff Report:**

**Ms. Gundersen**

- Books were delivered to Chestnut Hill Rehab Center to a Norfolk senior.
- A Norfolk senior was accompanied to an ER visit and out-of-state relatives were contacted. A friend initiated a call for help. Lifeline was not involved.
- FCOA Lifeline enrollees were sent a reminder letter with envelopes regarding the \$20 monthly contribution for those who are able.
- Due to HIPPA regulations, emergency contact information is available to Outreach only for FCOA Lifeline enrollees but not for seniors enrolled through HESSCO.
- Outreach receives a report for FCOA enrollees who have not answered their Lifeline test call the prior day. A monthly report is also received.
- There were four requests for fuel assistance applications in March, one for food stamps.
- A flower continues to be given to Norfolk residents on their 90<sup>th</sup> birthday.

- Ms. Gundersen is now volunteering for Meals on Wheels one day a week. This helps to identify seniors recently released from the hospital.

**Staff Report:**

**Ms. Shruhan**

- Plans for a Low Vision program for low vision seniors only are in process.
- The Wrentham Senior Center has contributed information from their program.
- Lions Club member, Ms. Barbara Phillips, is involved in the planning.

**Areas of Concern:**

- **PR:** **Mr. Mirabile**
  - Rare Book Event with Ken Gloss, Brattle Book Shop, confirmed for June 7 at 6:30 p.m. In addition to books, documents can also be appraised.
  - Wine and hors d'oeuvres will be available. A wine license will be requested.
  - Ken Gloss's PR, COA and the Norfolk Library will promote.
- **Landscape and Grounds:** **Ms. Shruhan**
  - FCOA agreed to pay for cleanup, grass improvement in the flagpole area.
  - Volunteer help in the Herb Garden would be appreciated.

**HESSCO Representative:** Ms. Gundersen, Outreach Worker accepted position.

**Legislative:** May 3 – Town Election. Some offices are opposed.

**Mr. Talerman**

**Group Activities:** Trips on hold due to Bev Ross's illness. Need interim coordinator.

**Ms. Shruhan**

**Friends Report:** None.

**Unfinished Business:**

**Ms. Shruhan**

- The new senior bus is expected to arrive next week.
- Lettering, when done, will include "Betsy's Ride" to honor benefactor Betsy Weaver.
- Mr. Connors will meet later today with Jean George at Tri-County Regional Vocational Technical HS re: possible student participation in senior bus garage construction.
- Bob Bullock, Building Inspector, has assessed the SC property for additional parking.

**New Business:**

- Ms. Shruhan confirmed that thanks were expressed for donated Flower Show tickets.
- Seniors w/o physical limitations are encouraged not to park in spaces at the front of the building as space there isn't enough to qualify for additional designated handicap spaces.

Motion to adjourn at 10:16 a.m. was made by Mr. Connors, seconded by Mr. Mirabile.

Minutes Respectfully Submitted,

  
Charlotte Pfischner, Secretary

April 14, 2016

Next Meeting April 25, 2016 at 9:30 a.m.