

Norfolk Public Library
Board of Library Trustees

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April 20, 2016

A regular meeting of the Norfolk Public Library Board of Trustees was held on March 16, 2016 at the Norfolk Public Library. In attendance were the following trustees: Kenneth Nelson, Glenn Hill, and Acting Library Director Sarina Bluhm. Kenneth Nelson called the meeting to order at 6:18 pm.

Approval of Minutes

The minutes of the March 16, 2016 meeting were approved with changes.

Public Comment

There was no public comment.

Director's Report

Sarina Bluhm reported the MiFi wireless hotspot lending program is going well, and that demand is high. There was discussion around tuition reimbursement for Sarah Ward, who will be applying to Simmons College in January 2017. It was determined that Sarah's expected tuition reimbursement requests would be eligible for reimbursement under relevant language of the Governance Policy.

It was reported the Friends approved \$1,500 for three "brightboards", and that \$6,045 would be spent on software to operate this equipment. The Friends also approved \$3,000 to create a non-holdable popular DVD collection.

A "request for reconsideration of library materials" form and policy will be developed to address possible future challenges to items in the NPL collection.

Friends Report

Glenn Hill reported the Friends have been making final preparations for the Book and Bake Sale.

Old Business

The Tutoring Policy was reviewed and approved. The Safety/Security Procedures were approved with changes.

New Business

Consistent with a request received from the MA Board of Library Commissioners, e-mail was sent to Representative Shawn Dooley, requesting his support of the House Ways and Means FY2017 budget, and to seek his co-sponsorships of funding amendments to the budget. Rep. Dooley replied that he would support library funding.

The Safety and Security Policy, Application to Access Surveillance Images, Scope of Service Policy and Policy Practices documents will be e-mailed for annual review.

Next Meeting

The next meeting of the Trustees shall be held on May 25, 2016 at 6:15 PM in the Norfolk Public Library.

Adjournment

The meeting adjourned at 6:49 pm.

A handwritten signature in cursive script, appearing to read "Glenn Hill".

True copy respectfully submitted, Glenn Hill, Clerk.