

Norfolk Public Library

Board of Library Trustees

March 15, 2017

A regular meeting of the Norfolk Public Library Board of Trustees was held on March 15, 2017 at the Norfolk Public Library. In attendance were the following trustees: Kenneth Nelson, Glenn Hill, Bridget Irish of the Friends of the Library, patron David Rosenberg, and Acting Library Director Sarina Bluhm. Kenneth Nelson called the meeting to order at 6:15 pm

Approval of Minutes

The minutes of the February 15, 2017 meeting were approved.

Public Comment

David Rosenberg inquired regarding polices about collecting signatures at the library for various purposes. Kenneth Nelson commented that library policy is silent on this matter, and that previous state guidance has been that signature gathering is acceptable outside the library building. David Rosenberg suggested that relevant policies state the appropriate guidance. Kenneth Nelson agreed to take the lead on researching policy language.

Director's Report

Sarina Bluhm reported the new library website is anticipated to be rolled out on May 3, but the date may be moved back one week. The annual SAILS Showcase has been postponed until the end of April. iPads for the children's room have arrived. Sarina Bluhm will meet with the Advisory Board regarding salary and computer budget items.

Sarina also reported that staff computer workstations are nearing end-of-life, and will need to be replaced.

Friends Report

Bridget Irish reported the Friends have purchase two iPads for the Children's Room. Finances are in good condition, and some discussion of long-term funding will be undertaken.

Old Business

John Spinney will conduct a final reading of the Privacy Policy. The Exhibition Policy and Collection Development Policy were both approved with changes.

New Business

The Safety/Security Procedures and Tutoring Policy will be emailed for annual review at the April meeting.

Next Meeting

The next meeting of the Trustees shall be held on April 19, 2017 at 6:15 PM in the Norfolk Public Library.

Adjournment

The meeting adjourned at 6:51 pm.



True copy respectfully submitted, Glenn Hill, Clerk