

**PUBLIC SAFETY BUILDING COMMITTEE
MEETING MINUTES
Room 124 Town Hall
August 7, 2018**

Present: Brian Humes, Bob Bullock, Todd Lindmark, Jack Hathaway, George Cronin, Chief Stone, Jim Lehan, Matt Haffner (Audience: Mike Cresta)

Updates

Matt updates the Committee as far as progress on the Public Safety Building. The glass installers has been on site, and think they will be ready for install within 10 business days. HVAC has not yet been installed, and so Matt points out that this building will become hot, and could be a problem for plastering contractors. He is working to try and get the HVAC pad completed. The Tower has been installed, and trenching is being done to install a ground ring. Walls are up on the interior. Sprinkler fitters have tested the system, and found a leak, but are working to resolve the issue. HVAC is going up inside, electrical is being worked on, and plumbing is also being worked on. Matt points out that the Local 17 (HVAC Ductwork) are on strike, creating a holdup, and will not be returning to work until September. Brian has been tracking Change Orders, and doesn't have any to present today. He also points out that an annunciator panel has been added back into the project based on Chief Bushnell's review.

Electrical Contractor Issues

Matt points out that there have been some issues with Griffin Electric not doing work that is supposed to be owned by them. They are looking for an ongoing change order, and are looking for \$21,081.23 for continuing project management. According to them, this cost has built due to the lack of progress on the job, and them not being able to move through their scope of work in a timely manner. Matt explains that there is no way the Committee should pay for this, and Mike Cresta supports Matt's point. Mike mentions that tensions are very high between the Town and Griffin, and he wants to calm both sides, so that both can work together to complete the job. Matt mentions that Peter Diamond, Norfolk's Wiring Inspector, has been on site, and has been extremely helpful having his knowledge and expertise as a resource.

Trenching/Sitework

Griffin refused to complete a ground ring for the tower, and due to this issue, there is new trenching being done. Solar carport conduits are being run. They have been chipping ledge for the septic tank, and are almost completed. Storm water is being worked on. Matt has asked Cresta for an agreement to help assist with sitework. Once he has a number back from Cresta, he will bring it to the board.

CDR Suit

Matt discusses a counter-offer to CDG McGuire, rather than going to mediation. He, Todd and Jack are working on coming up with a number that works.

CDR Invoicing

Brian says that this project has surpassed the projected length, and CDR McGuire plans on suspending invoicing, rather than sending monthly invoices. Since they anticipate the project going until the end of the year, they will readjust invoicing, and not charge any additional service. Matt points out that there is one more payment application, and Brian says they can suspend it.

BC Invoice for July

Mike Cresta mentions that there will be an invoice coming in the morning, and the Committee decides to take a vote to approve payment in anticipation of the invoice.

Matt makes a motion to approve a payment not to exceed \$600,000 for the monthly progress payment for the month of July. Jim seconded the motion, and all are in favor.

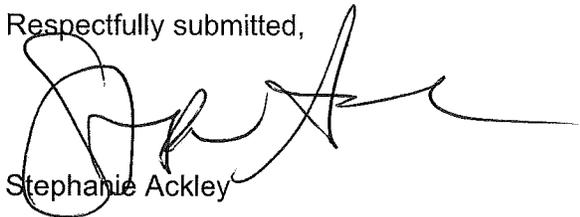
Fire Station Invoice

There is an invoice for schematic design for the Fire Station. Brian has submitted an invoice for design development, which is at about 25% of completion. Brian explains that this invoice is for work prior. Matt adds that the invoice for \$36,000. Brian says they can show where they are at as far as design goes. Jack makes a motion to approve the bill, contingent on the approval of the documentation. Jim seconded the motion, and all are in favor.

Next meeting will be held on September 4th, 2018.

George Cronin makes a motion to adjourn. All are in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stephanie Ackley', written over the typed name.

Stephanie Ackley