

Recreation Commission Meeting Minutes
February 27, 2017

In attendance: Todd Lindmark, Liza Carreiro, Tom Terpstra, Ann Proto, and Kathy O'Brien
Absent: Jim Lehan, Kevin Doolin

Meeting called to order in Recreation Office at 7:13. Meeting was audio recorded.

Secretary Meeting Minutes:

January meeting minutes – Todd L. moved to accept the January meeting minutes; Tom T. seconded the motion; all agreed and it was carried forward.

December meeting minutes – Not enough members to vote so meeting minutes will carry over till next meeting

Vouchers: Presented and signed.

Current Program updates:

- Tail-end of winter session in progress now with a few days to be made up due to snow cancellations.
- Spring/Summer brochure almost finished. Registration starting on March 29th. Spring session to begin the 1st week of May and summer session will begin the week of June 19th assuming no more school snow days.
- Considering having all Basketball programs register earlier than March 29th.
- Todd L. asked question if our registration software can handle increase volume during certain situations; Ann P. said she was not sure if it was only the 'resident' issue with earlier registration. Ann will check with our software company.

Field Status – Freeman/Pond St.:

- Todd L. drove by fields at Pond St., fields are looking good, we still have tarps down and Todd asked if no snow on top of tarps would the sun cook the grass under tarps. Current temperatures are low enough especially with colder nights and colder ground that grass will be fine. As temperatures get warmer, grass will grow faster.
- No change in status on fields at Freeman/Kennedy. Temperatures still too cold for growth.
- With field H closed, should Football field be open for games only and use Fields I and J just as practice?

CPC update:

- No meeting since last recreation meeting, next CPC meeting scheduled for Wed., March 1
- Articles for Town Meeting will be discussed. Cyndi A. going to try contacting Vozella property abutters
- Ann spoke to Cyndi and Jack and we have till Tuesday, March 7th to place an article for Warrant at Town Meeting for Well/Irrigation at Freeman/Kennedy fields; getting quote from Northeast Well and D & D Irrigation by Wed. March 1st and Ann is going to CPC meeting.
- Ann P. spoke to John W. about what to do with Town Pond and his feeling is whatever is decided is fine with him.
- Ann P. spoke to the Conservation Agent, Janet, about making a decision to use the \$55,000 on account to fix Town Pond and asked her for her input for companies that have done similar work in Norfolk already. She said she would look into companies.

Building at Pond Street location:

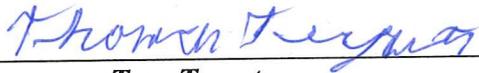
- Perk tests for building at Pond St. looks good; Ann P. spoke to Bob B. and will contact health agent to see how many bathrooms are required.
- John Cibor from Morton Buildings (steel building manufacturer) met with Ann P. and Bob Bullock, Building Commissioner. Needs were discussed along with available space. Their spans are regular 36' or 42' in width. It would be ideal to get 42' rectangular building; typically don't do basement but spoke to him about 20' of basement in front of building for storage allocated to sports groups and room for a tractor.
- Spoke about moving all of Recreation at Town Hall to building at Pond St. To get all the space we utilize, one option is to make a mezzanine of 16' in depth (maximum amount for Morton Building). Width would be width of building. This area is not ADA compliant without elevator but can be used for meeting as long as there is also an area we can move to if ADA compliance is needed.

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Social Media/Advertising Coordinator: Will advertise for opening.

Next meeting: March 27, 7:00pm, Recreation office

The meeting was verbally adjourned at 7:37pm

Respectfully submitted,
Kathy O'Brien

Clerk's Signature: 
Tom Terpstra