

Recreation Commission Meeting Minutes September 18, 2018

In attendance:

Commissioners: Todd Lindmark, Liza Carreiro, Will Rigdon, Brendan Carty, Recreation Director: Ann Proto
Absent: Mark Edwards

Meeting called to order in Room G-7 at 6:41pm.

Secretary Meeting Minutes:

- Not enough Commissioner's for a quorum so acceptance of August minutes will be postponed till next month. (Brendan C. arrived late for vote)

Vote – Authorized voucher signers:

- **Todd made motion that Liza C. to remain primary signer and Brendan C./Will R. as secondary signers; Will R. seconded motion; all agreed and it was carried forward.**

Programming Updates:

- Fall programs starting week of 9/17.
- Contacted Chess Wizards to see if they will run with enrollment, they got back to us the day program was to start stating we will have class for the day then cancel program and Ann told them we will not cancel a program last minute on five to seven year olds; Brendan C. mentioned he heard feedback that 2nd session of Chess Wizard wasn't challenging them, curriculum remained the same.
- Superintendent for the elementary school contacted Ann to see if we would run programs during the half day/no school days for children grade K-6. We will run programs on some day. Definitely full days off.
- Our Field Hockey program has been troubling; finding coach to run program difficult, KP High School allocating field space to us has been a challenge. We have a full team for 7/8 grade but not enough players to run 5/6 grade, will promote to get more players. T-shirts with numbers on front/back, goalie equipment, paying referees, yearly software fee are now part of our responsibility with new Commonwealth Field Hockey League.

Special Education Update:

- Ann met with Anna Tupper, Head of Special Ed at the elementary school and showed her a video that was made showing her what happens when families sign their children up for a program and don't relay what types of accommodations are needed for a safe environment.
- Would like to see parent's notes on all rosters, allergies, medical and/or special accommodations their child has, but to do this we would have to add questions in each of our programs for parents to answer and when an instructor signs in to look at their roster they have to know to look for the questions. Ann will come up with wording to create statements rather than questions to our on-line system.
- Ann looking into who is responsible for paying for special accommodations. Example, if a child needs help transitioning from home to program, we can accommodate; if and aid needs to be hired then looking into who pays for this.

Field/Facilities Updates:

- Ann walked fields and passed out pictures of issues she came across to Commissioners. Example: hole on soccer playing field; rain gully washing away toward parking lot; pictures of infield growing goose grass that have not been touched.
- Ann met with STS & Green Haven, we are working with DPW to plan who does what work this fall
- In 2019, we will have a plan with DPW for the maintenance work on all fields.
- Closing Field H in spring.
- No herbicide/pesticides are going down on fields this fall (too late in year)
- Pre-emergent will be scheduled for April vacation
- Disc seed at F/K, not all fields mainly Field H & I; will disc seed again after fields are closed
- Field A at Pond St. will be disc seeded, fertilized and deep tyne aeration
- On Field C, Ann will find out why there is a hole on soccer field that hasn't been reported; it's a hazard.
- Dave Anderson is helping out at Pond St., sprayed maple trees for grubs; lost about 7 trees to grubs and Dave is looking into finding donations to replace.
- Dave also going to top dress and core aerate a couple of baseball fields at approx. cost of \$1,100; baseball offered to pay but in line with what cost would be so Recreation will pay.

Tournaments – Management/Pricing ect.:

- Need to come up with policies for tournaments and pricing fee; in the policies have ownness back on the organization to do what needs to be done, example: police detail, # of trash barrels, additional portable toilets and cleaned before event.
- Brendan C. will work on a list of items, a plan and fee for tournaments.

CPC Updates:

- Waiting on appraisals for Campbell State Forest and Pondville Rail Trail.

Next meeting: Tuesday, October 23, 6:30pm, Room G-7

The meeting was motioned/seconded to adjourn and agreed unanimously at 7:25pm

Respectfully submitted,
Kathy O'Brien

Clerk's Signature: _____



Liza Carreiro

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