

**Town Government Study Committee  
Meeting Minutes  
February 6, 2019  
7:00 P.M. – Town Clerks office**

Commission Members	Other
Kristen Balash ----- Absent	David Rosenberg ----- resident
Jeff Chalmers -----Present	Donna Jones ----- resident
Rob Garrity -----Present	
Anthony Kennedy ----- Present	
Chairman Jonathan Smith ----- Present	
Secretary Anthony Turi ----- Present	

The duly posted meeting of the Town Government Study Committee convened at 7:00 P.M. in the Town Clerks office at the Norfolk Town Hall.

New member Jeff Chalmers introduced himself. He is very active in the community. He attended our public forum on January 23<sup>rd</sup>. He was asked to be a member of the committee by Kristen B. and Kevin Kalkut.

The group reviewed the feedback we received from the Public Forum.

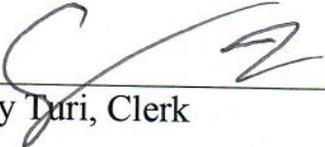
- A major theme that was brought up is the lack of communication with residents before Town Meeting.
  - Public participation on warrant articles before Town Meeting
  - Mailing out warrant articles
  - Other Town Meeting issues were the lack of a quorum requirement/people leaving after specific articles are voted on, ability to reconsider an article anytime during a Town Meeting
- Department Head meeting/presentation about their departments – possible bylaw requiring such a meeting
  - Current lack of accountability of Department Heads, keeping residents informed about their departments, keeping their webpages updated
- Video presentation for residents about how Town Government works, Open Meeting Law, Public records, etc.
- Anthony Turi gave the board copies of the Recall Article that was presented as a Citizen Petition at the previous Town Meeting.

The Committee decided to split up the issues brought to our attention and have the members report back to the committee. We can then make our recommendations to the Board of Selectmen if needed.

- Blast emails/newsletters about what's going on around town – Jeff Chalmers
- Bylaw requiring a pre-Town Meeting meeting/presentation – Anthony Kennedy
- Term limits for elected officials/1 year off – Johnathan Smith
- Recall provision – Kristen Balash
- Elected Advisory Board – Rob Garrity
- Gender/racial report of town appointments – Rob Garrity
- Town Bylaw Cleanup – Anthony Turi

**UPCOMING MEETINGS:**

**Regular Meeting** – Wednesday February 20, 2019 – 7pm

  
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Anthony Turi, Clerk