

On Tuesday, the 12th day of May 2015, at 7:13 p.m. Moderator Jason Talerman called the Annual Town Meeting to order. This meeting was held at the King Philip Middle School, 18 King Street, Norfolk, MA 02056. Norfolk resident, retired veteran Norman Eykel and Norfolk Boy Scout Troup 80, represented by members: Jack Collentro, Anthony Compagnone, Owen Conlin, Christopher Currier, Casey Frommer, Brendan McLaughlin, Jack Norberg, Michael Norberg, Brooks O'Neil, Brandon O'Neil, Jack Poppenberger, Robert Powers, Nick Simmons, Tristan Stephani, Matthew Stetter, and Aaron Wilkinson, led the audience in the Pledge of Allegiance. Mr. Moderator called for a moment of silence for residents who were prior employees, and/or who have served on town boards/committees that have passed away during the previous year. This was followed by introductions of the Town Clerk – Carol Greene, Assistant Town Clerk – Amy Brady, the Board of Selectmen – Scott Bugbee, James Lehan and Jeffrey Palumbo, Town Administrator – Jack Hathaway, Town Counsel – David J. Doneski from Kopelman and Paige, the Advisory Board: Patrick Snead, David Benton, Rick Stillman, Jonathan Hurwitz, Arthur Frontczak, Arlie Sterling, and Advisory Board Administrative Assistant Susan Jacobson.

Mr. Moderator then instructed the citizens on the rules of Town Meeting. Paul Terrio, David Lutes, and George Cronin Jr. were sworn as vote counters. There were 229 registered voters in attendance.

State Representative Shawn Dooly was introduced and gave a short update on the state of the State.

ARTICLE 1

Submitted by the Town Clerk

To choose by ballot the following Town officers: one Moderator for a one year term; one Selectman for a three year term; one Assessor for a three year term; one Board of Health member for a three year term; two members of the Housing Authority, one for a one year unexpired term, one for a five year term; one Library Trustee for a three year term; one Planning Board member for a three year term; one Recreation Commission member for a three year term; two Norfolk School Committee members for three year terms; and one King Philip Regional School Committee member for a three year term.

Town Administrator's Comment

Norfolk's annual election is technically Article 1 of the Town Meeting. The Election is held on May 5th and the remaining articles are considered at Town Meeting on May 12th.

ARTICLE 2 – passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

Town Administrator's Comment

This article requests authority to pay a bill from a prior year.

ADVISORY BOARD MOVES TO AUTHORIZE THE FINANCE DIRECTOR TO PAY A PRIOR YEAR BILL IN THE AMOUNT OF \$750.00 TO THE COMMONWEALTH OF MASSACHUSETTS AND THAT TO MEET SAID APPROPRIATION THE SUM OF \$750.00 BE TRANSFERRED FROM FREE CASH.

ARTICLE 3 – passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2015; or take any other action relative thereto.

Town Administrator's Comment

This article requests authority for the Town Accountant to transfer funds from an available source, typically free cash or another departmental budget, to a budget line that requires additional funding.

ADVISORY BOARD MOVES TO APPROVE THE TRANSFERS AS DISPLAYED ON THE SCREEN AND PROVIDED IN THE HANDOUT.

ARTICLE 4 - passed unanimous

Submitted by the Town Administrator

To see if the Town will vote to amend the Town of Norfolk Board of Selectmen's Human Resource Policy, Schedule B. COMPENSATION SCHEDULE by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2015; or take any other action relative thereto.

Town Administrator's Comment

This is an annual request that authorizes a Cost of Living Adjustment to the annual salary schedule for non-union personnel.

ADVISORY BOARD MOVES TO AMEND THE TOWN OF NORFOLK PERSONNEL BYLAWS SCHEDULE B. COMPENSATION SCHEDULE BY APPLYING A GENERAL INCREASE OF 1.5% TO ALL STEPS ON THE COMPENSATION SCHEDULE EFFECTIVE JULY 1, 2015.

ARTICLE 5 - passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2015; or take any other action relative thereto.

Town Administrator's Comment

In this article we seek approval of the next fiscal year budget.

ADVISORY BOARD MOVES THAT THE TOWN FIX THE SALARY AND COMPENSATION OF THE ELECTED POSITION OF TOWN CLERK AT \$65,437.00 AS PROVIDED FOR BY THE MASSACHUSETTS GENERAL LAWS, CHAPTER 41, SECTION 108 FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2015, AND FURTHER TO RAISE AND APPROPRIATE \$36,475,707 TO DEFRAY THE DEPARTMENTAL AND INCIDENTAL EXPENSES OF THE TOWN NOT OTHERWISE PROVIDED FOR, FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2015.

ARTICLE 6 - passed unanimous

Submitted by the Board of Selectmen

To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division maintenance and operating expenses; or take any other action relative thereto.

Town Administrator's Comment

In this article we seek approval of the next fiscal year budget for the Water Enterprise Fund.

ADVISORY BOARD MOVES TO ADOPT THE FISCAL YEAR 2016 BUDGET FOR THE WATER DIVISION IN THE AMOUNT OF \$1,598,020 AS SHOWN ON THE SCREEN.

ARTICLE 7 - passed unanimous

Submitted by the Board of Selectmen

To see what sum of money the Town will vote to transfer from Department of Public Works Sewer Division revenues to fund the Sewer Division maintenance and operating expenses; or take any other action relative thereto.

Town Administrator's Comment

In this article we seek approval of the next fiscal year budget for the Sewer Enterprise Fund.

ADVISORY BOARD MOVES TO ADOPT THE FISCAL YEAR 2016 BUDGET FOR THE SEWER DIVISION IN THE AMOUNT OF \$96,750 AS SHOWN ON THE SCREEN.

ARTICLE 8 - passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds to fund capital and other expense items; or take any other action relative thereto. (Capital Budget - Cash)

Town Administrator's Comment

This article requests an appropriation of funds to purchase capital items from an available source such as Free Cash, the Stabilization Fund or an unexpended budget line.

ADVISORY BOARD MOVES TO APPROPRIATE THE SUM OF \$288,907 FOR THE PURPOSES OF PAYING THE COSTS OF ACQUIRING TWO POLICE CARS, A FUEL MONITORING SYSTEM, A HIGH BAND RADIO SYSTEM, THREE GAS DETECTORS, A VEHICLE FOR THE FIRE DEPARTMENT, PORTABLE RADIOS FOR THE POLICE DEPARTMENT AND A DPW PICK-UP TRUCK, AS FURTHER DESCRIBED ON THE SCREEN AND IN THE HANDOUT, INCLUDING THE PAYMENT OF ALL OTHER COSTS INCIDENTAL AND RELATED THERETO, AND THAT TO MEET SAID APPROPRIATION THE SUM OF \$288,907 BE TRANSFERRED FROM FREE CASH.

ARTICLE 9 – passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget – Debt Funded)

Town Administrator's Comment

This article requests authority to borrow money and use the proceeds to purchase capital items.

ADVISORY BOARD MOVES TO APPROPRIATE THE SUM OF \$235,000 FOR THE PURPOSE OF PAYING FOR THE COST OF ACQUIRING AN AMBULANCE, INCLUDING THE PAYMENT OF ALL OTHER COSTS INCIDENTAL AND RELATED THERE TO, AND THAT TO MEET THIS APPROPRIATION, THE TOWN TREASURER, WITH THE APPROVAL OF THE SELECTMEN IS HEREBY AUTHORIZED TO BORROW \$235,000 UNDER AND PURSUANT TO CHAPTER 44, SECTION 7(9) OF THE GENERAL LAWS, OR ANY OTHER ENABLING AUTHORITY, AND TO ISSUE BONDS OR NOTES OF THE TOWN THEREFORE.

ARTICLE 10 - IP - unanimous **Submitted by the Board of Selectmen** To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute to fund capital and other expense items; or take any other action relative thereto. (Capital Budget – Debt Funded, Road Projects)

Town Administrator's Comment

This article requests authority to borrow money and use the proceeds to complete roadwork.

ADVISORY BOARD MOVES TO INDEFINITELY POSTPONE ARTICLE 10.

ARTICLE 11

Submitted by the Board of Selectmen

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

Town Administrator's Comment

This article allows for committees to present prepared reports and for participants to ask questions of committee members or Town officials.

NO MOTION REQUIRED

ARTICLE 12 - passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

Town Administrator's Comment

This "boiler plate" article authorizes the Selectmen to accept MGL Chapter 90 "Road Funds" from the State and to make improvements and repairs to existing Town roadways with those funds.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 12 AS PRINTED IN THE WARRANT.

ARTICLE 13 – passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, §53 E ½, to reauthorize the following revolving funds for Fiscal Year 2016 at the limits set forth below:

Town Administrator's Comment

This article seeks the reauthorization of previously approved revolving funds. Revolving funds that have been set up by prior Town Meetings allow departments to take in specific funds and spend them without additional authorization for the specific purposes defined in the article.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 13 AS PRINTED IN THE WARRANT.

- (1) The revolving fund for the purpose of paying expenses related to the collection of parking ticket violations; said fund to be credited with parking ticket receipts and expended under the direction of the Board of Selectmen (limit \$1,000); or take any other action relative thereto.
- (2) A revolving fund for the purpose of paying the expenses of snow removal, including maintenance and replacement of equipment, from private property to include the King Philip Regional School and subdivision roads as required by the Planning Board rules and regulations; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Board of Selectmen (limit: \$20,000); or take any other action relative thereto.
- (3) A revolving fund for the purpose of paying the expenses of Recreational Field Maintenance, including materials, replacement and rental of equipment and contract labor; said fund to be credited with receipt of fees charged for this service and expended under the authority and direction of the Recreation Commission (limit: \$50,000.); or take any other action relative thereto.
- (4) A Conservation Management Revolving Fund to be credited with monies from timber harvesting on Conservation Land and expended under the direction of the Conservation Commission to develop and oversee management activities and projects on Town-owned conservation land (limit: \$5,000); or take any other action relative thereto.
- (5) A revolving fund to receive wetland hearing application fees to be expended under the direction of the Conservation Commission for payment of legal advertisements for such hearings (limit: \$5,000); or take any other action relative thereto.

(6) A Planning Board Revolving Fund to receive subdivision performance inspection fees, as established by the Planning Board, to be expended under the direction of the Planning Board for services related to the inspection and approval of subdivisions (limit: \$5,000); or take any other action relative thereto.

(7) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board under the Shade Tree Act and Scenic Roads Act, to be expended under the direction of the Planning Board for the purchase and planting of replacement trees (limit: \$10,000), or take any other action relative thereto.

(8) A Planning Board Revolving Fund to receive mitigation funds required by the Planning Board relative to off-site improvements due to the approval of subdivisions and site plans to be expended under the direction of the Planning Board for such off-site improvements (limit: \$91,000); or take any other action relative thereto.

(9) A Planning Board Revolving Fund to receive funds required by the Planning Board relative to the cleaning and maintenance of unaccepted subdivision roadways and drainage structures as may be required by the Planning Board for subdivision approvals, to be expended under the direction of the Planning Board for such cleaning and maintenance (limit: \$30,000); or take any other action relative thereto.

(10) A revolving fund for the Board of Assessors to receive funds required by the Board of Assessors for the processing of abutters lists to be expended under the direction of the Board of Assessors for expenditures associated with generating such lists, including the acquisition, operation and maintenance of technologies used for preparing and issuing abutters lists and mapping (limit: \$2,000); or take any other action relative thereto.

(11) A revolving fund for the Board of Library Trustees to receive funds required by the Board of Library Trustees to replace or repair lost or damaged library materials, to be expended under the direction of the Board of Library Trustees to replace or repair such lost or damaged materials (limit: \$7,500); or take any other action relative thereto.

(12) A revolving fund for the Public Library to receive funds remitted for the processing of passports, to be expended under the direction of the Board of Library Trustees for fees and expenses associated with processing of passports and other related purposes deemed appropriate by the Trustees (limit: \$5,000); or take any other action relative thereto.

(13) A revolving fund to be credited with receipts collected from charges to private parties or entities for police details involving the use of a police vehicle at construction sites, to be expended for the express purpose of vehicle replacement within the Police Department, under the authority of the Police Chief of the Town of Norfolk (limit: \$50,000); or take any other action relative thereto.

ARTICLE 14 – passed unanimous **Submitted by the Board of Selectmen** To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

Town Administrator's Comment

In this article we seek authority to accept grants on behalf of the Town and expend those funds in a manner authorized by the grant.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 14 AS PRINTED IN THE WARRANT.

ARTICLE 15 – passed unanimous **Submitted by the Board of Selectmen** To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easements as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

Town Administrator's Comment

When roadways are developed the Town needs to acquire easements on properties surrounding the roadways to maintain conduits, outflows and other drainage equipment. This article allows the Selectmen to acquire those easements, typically at no cost. If funding is required it will be stated in the motion.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 15 AS PRINTED IN THE WARRANT.

ARTICLE 16 – passed unanimous **Submitted by the Board of Selectmen** To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

Town Administrator's Comment

This article seeks authorization to allow the Selectmen to sell, per public procurement laws, surplus property other than land or buildings.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 16 AS PRINTED IN THE WARRANT.

ARTICLE 17 – passed majority

Submitted by King Philip Turf Committee

To see if the Town will vote to raise and appropriate, transfer from any available source of funds, borrow or bond a sum of money to transfer to the King Philip Regional School District for the purpose of paying the Town of Norfolk’s portion of the cost of installing an artificial turf field and related facilities at the King Philip High School; or take any other action relative thereto.

Town Administrator’s Comment

This article seeks authorization to raise funds, transfer or borrow funds and transfer those funds to King Philip Regional School District for the purpose of installing an artificial turf field at the High School where the stadium is located.

ADVISORY BOARD MOVES TO APPROVE THE INDEBETEDNESS [OF \$576,473] AUTHORIZED BY THE REGIONAL DISTRICT SCHOOL COMMITTEE OF THE KING PHILIP REGIONAL SCHOOL DISTRICT FOR THE PURPOSE OF PAYING THE COSTS OF DESIGNING AND CONSTRUCTING AN ARTIFICIAL TURF ATHLETIC FIELD, INCLUDING THE PAYMENT OF ALL OTHER COSTS INCIDENTAL AND RELATED THERETO.

ARTICLE 18 – passed unanimous

Submitted by the King Philip School Committee That pursuant to the provisions of

Chapter 1025 of the acts of 1973, the agreement entered into between the towns of Norfolk, Plainville, and Wrentham Massachusetts, under the King Philip Regional School District was established and now operates, be hereby further amended as follows;

(1) To amend Section IV (F), and Amendment #6 (1) so as to change from the first regular school committee meeting in February, the date on or before which the District Committee shall prepare a tentative budget and submitting copies thereof to the Finance Committee of the member Towns to March 15, the date on or before which the District Committee shall prepare a tentative budget and submitting copies thereof to the Finance Committee of the member Towns. This provision is to take effect with fiscal year 2017 (tentative budget for that fiscal year to be submitted on or before March 15, 2016); or take any other action relative thereto.

Town Administrator’s Comment

If approved this article will amend the King Philip Regional agreement, changing the date that the School Committee is required to send their first budget to the Towns from February 14th to March 15th.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 18 AS PRINTED IN THE WARRANT.

ARTICLE 19 – passed majority

Submitted by the King Philip School Committee To see if the Town will vote to

authorize the additional expenditure of a sum of \$17,140 by the King Philip Regional School District from the District's own funds, being whatever source, including its excess and deficiency fund, as being the Town's share (constituting 34.28 percent) of the incremental total cost of \$50,000 of the sewer improvement repair project, said total project cost being approximately \$200,000, at the King Philip Regional Middle School within the King Philip Regional School District, of which the Town of Norfolk is a member, said amount to be expended at the direction of the King Philip Regional School Committee; or take any other action relative thereto.

Town Administrator’s Comment

This request from the King Philip School Committee is to authorize them to spend an additional \$50,000 from their funds to complete the repairs to their sewer system. This request does not require additional funding from the towns.

ADVISORY BOARD MOVES THAT THE TOWN OF NORFOLK WILL AUTHORIZE THE EXPENDITURE OF A SUM OF \$17,140.00 BY THE KING PHILIP REGIONAL DISTRICT SCHOOL COMMITTEE FROM THE DISTRICT’S OWN FUNDS, BEING WHATEVER SOURCE, INCLUDING ITS EXCESS AND DEFICIENCY FUND, AS BEING THE TOWN’S SHARE, CONSTITUTING 34.28 PERCENT, OF THE ADDITIONAL COST OF A SEWER IMPROVEMENT REPAIR PROJECT, SAID ADDITIONAL COST BEING APPROXIMATELY \$50,000 AT THE KING PHILIP REGIONAL MIDDLE SCHOOL WITHIN THE KING PHILIP REGIONAL SCHOOL DISTRICT, OF WHICH THE TOWN OF NORFOLK IS A MEMBER, SAID AMOUNTS EACH TO BE EXPENDED AT THE DIRECTION OF THE KING PHILIP REGIONAL DISTRICT SCHOOL COMMITTEE.

ARTICLE 20 - passed unanimous Submitted by the Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, Section 5, to appropriate and transfer the sum of \$35,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee; or take any other action relative thereto.

Town Administrator’s Comment

In this article the Community Preservation Committee seeks authority to spend funds for normal operating costs including salary for their clerical staff and other miscellaneous expense items.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 20 AS PRINTED IN THE WARRANT.

ARTICLE 21 - passed majority Submitted by the Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2016 Community Preservation Fund revenues for Open Space; 10% from FY2016 Community Preservation Fund revenues for Affordable Housing; and 10% from FY2016 Community Preservation Fund revenues for Historic Resources; or take any other action relative thereto.

Town Administrator's Comment

This article mirrors State Law and instructs the Town Accountant to reserve 10% of annual revenues for future appropriations, by Town Meeting, for each of the Community Preservation purposes; Open Space, Affordable Housing and Historical Preservation. By doing this, we know that we are spending at least 10% of our CPA funds on each of the three CPA purposes. The remaining 70% of the funds remain in the "Undesignated Reserves" and are available to be appropriated for any of the three purposes.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 21 AS PRINTED IN THE WARRANT.

ARTICLE 22 - passed unanimous Submitted by the Community Preservation Committee

To see if the Town will vote to appropriate from the Community Preservation Fund, \$40,000 from the Affordable Housing Reserve and \$360,000 from Community Preservation Undesignated Reserves, to be granted to the Norfolk Affordable Housing Trust Fund, to be used to create community housing in the Town of Norfolk; or take any other action relative thereto.

Town Administrator's Comment

In this article the Community Preservation Committee recommends an appropriation of funds from the CPC fund, to be transferred to the Affordable Housing Trust so the Trustees may continue their work in creating affordable housing opportunities in Norfolk.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 22 AS PRINTED IN THE WARRANT.

ARTICLE 23 – passed unanimous Submitted by the Community Preservation Committee

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, Historic Reserves \$5,000 for ground penetration radar scanning at the Norfolk and Pondville Cemeteries; or take any other action relative thereto.

Town Administrator's Comment

In this article the CPC is seeking appropriation of \$5,000 from the funds designated for Historic Preservation purposes to scan the Norfolk Cemeteries.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 23 AS PRINTED IN THE WARRANT.

ARTICLE 24 – IP - unanimous Submitted by the Board of Selectmen

To see if the Town will vote to amend the Town of Norfolk General Bylaws by inserting the following as Article 2, Section 7;

All contracts entered into by Municipal Departments, Municipal Officials and Municipal; Committees that are for a period of time greater than one year or extend or renew an existing contract for a total or combined period of greater than one year must be approved by the Board of Selectmen prior to final execution.

or take any other action relative thereto.

Town Administrator's Comment

This article proposes an addition to the Town's General Bylaws, which would require that all municipal contracts over 1 year would require approval of the Board of Selectmen. This bylaw would not impact the school districts.

ADVISORY BOARD MOVES TO INDEFINITELY POSTPONE ARTICLE 24.

ARTICLE 25 – passed unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to amend the Town of Norfolk General Bylaws by deleting Article 3, Section 3 in its entirety and by striking “and the Capital Outlay Committee” from Article 3, Section 2, Paragraph A.

Town Administrator’s Comment

This article eliminates the need for a separate capital committee. The Town Administrator and Finance Director will continue to create the Capital Budget with input from Department Heads and will then present it directly to the Board of Selectmen and Advisory Committee for review prior to it being considered by Town Meeting. Should there be an opportunity for a significant capital budget campaign, the Selectmen have the option to create an Ad-Hoc committee to handle that challenge.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 25 AS PRINTED IN THE WARRANT.

ARTICLE 26 – passed declared majority

Submitted by Petition

Motion made by Patrick Touhey

I move that the Town vote to discontinue the use of the Common Core State Standards and the associated testing known as PARCC within the Norfolk Public School District and the King Philip Regional School District, and return to using the pre-2009 Massachusetts standards in ELA, math, science/technology, history/social science and associated testing known as MCAS, all as printed in the warrant.

Executive Summary: This article is to authorize the town to discontinue the use of the Common Core State Standards (CCSS) and the associated testing known as PARCC within the Norfolk School District and King Philip Regional School District, and return to using the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science, and associated testing known as MCAS, which has made Massachusetts’ education number one in the nation and competitive with the top ranking countries on international standardized tests.

To see if the town will vote to discontinue the use of the Common Core State Standards (CCSS) and the associated testing known as PARCC within the Norfolk Public School District and King Philip Regional School District, and return to using the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science and associated testing known as MCAS.

“WHEREAS: The Commonwealth of Massachusetts has had the highest educational standards in the country for decades because of effective policy handled by local school boards with input from parents; and

WHEREAS: Education is most effectively handled at the local level, where parents can have direct control over school curriculum and policy; and

WHEREAS: The federal government’s takeover of education, known as “Common Core”, threatens parental control over their children’s education” 1 as noted below: “The Common Core State Standards Initiative (CCSSI) is a set of national K-12 standards developed primarily by a nonprofit called Achieve, Inc., in Washington, D.C. under the auspices of the National Governors Association (NGA) and the Council of Chief State School Officers (CCSSO). The Common Core was developed without state legislative knowledge and/or authority.” 2

By linking Race-to-the-Top grant funds to the implementation of Common Core State Standards “and linking the Common Core to No Child Left Behind waivers, the federal government is acting as the “enforcer” to herd states into the “one-size-fits- all” Common Core in spite of the fact that three federal laws” 2 (The Department of Education Organizational Act, established in 1979, Section 103b; The General Education Provisions Act; and The Elementary and Secondary Act, first enacted in 1965) “prohibit the federal government from guiding the educational curriculum of the states. Not only the U.S. Constitution, but also state constitutions maintain that education is a power reserved to the states and their citizens. Yet, state legislatures or state school boards cannot change the Common Core.” 2 “Taxpayers pay hundreds of billions in state and local taxes per year for K-12 education. Yet, the Common Core guarantees taxpayers and parents NO VOICE in math and English content standards of their states and thus no control over what children will learn in these subjects. In fact, most states agreed to implement the Common Core before the standards were even released, all without state legislative approval or even public hearings.” 2 “The Common Core ensures that the states build expensive high-tech systems that will track student performance and other personal data and provide that information to the federal government. The unfunded mandates associated with the Common Core are open-ended in areas such as professional development, new textbooks and instructional materials, testing, and data-tracking systems. A recent study shows implementation will cost \$16 billion or more nationwide, with about 90 percent of this paid for by states and local districts, despite the \$4.35 billion Race to the Top grants. The Common Core fuels a money pot of tax dollars going to pre-selected vendors.” 2

THEREFORE: We reject the use of the Common Core State Standards and the associated testing known as PARCC (Partnership of Assessment of Readiness for College and Careers) which stifles academic freedom and achievement, and return control over education to the local school district of Norfolk and King Philip School District, Massachusetts. We choose to use the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science and associated testing, known as MCAS, which has made Massachusetts’ education number one in the nation, and competitive with the top ranking countries on international standardized tests

A "YES" vote is a vote to SUPPORT LOCAL control over education. A "YES" states that you would like the Norfolk Public School District and King Philip Regional School District, and return to using the Pre-2009 Massachusetts standards in ELA, Math, science/technology, and history/social science and associated testing known as MCAS.

A "NO" vote is a vote to SUPPORT the federal educational standards called COMMON CORE, which will continue to increase the cost of education while lowering, Massachusetts's educational standards.

ARTICLE 27 – failed declared (2/3 required)

Submitted by Petition

Motion made by John Robbins to consider as printed in the warrant

To be Section E.1.H.

Development of Private Roads or Shared Driveways

That the Town of Norfolk Planning Board will allow the construction of private roads and or shared driveways for the residential development of up to two single family lots where public roads could have been approved but were waived due to the amount of land available. Construction of such private roads or shared driveways to be determined by the planning Board and the Department of Public Works.

Lots must meet minimum lot acreage and have a minimum 50 feet of frontage and have access along a town accepted or state road.

ARTICLE 28 - passed declared (2/3 required)

Submitted by the Building Commissioner

To see if the Town will vote to amend the Norfolk Zoning Bylaws, by adding the text shown below in bold to Section D.2.c. Residential Uses and Section D.2.e. Commercial Uses; or take any other action relative thereto.

	DISTRICTS						
	R	B1*	B2-B4	C1**	C2/C3/C5	C4***	C6**
D.2.c. Residential Uses							
D.2.c.9. Roof Mounted Solar Photovoltaic System	Yes	Yes	Yes	Yes	Yes	Yes	Yes
D.2.c.10. Ground Mounted Solar Photovoltaic System							
Accessory To A Residential Building	SP	SP	SP	SP	SP	SP	SP
D.2.c.11. Wind Energy System Accessory To A Residential Building	SP	SP	SP	SP	SP	SP	SP

	DISTRICTS						
	R	B1*	B2-B4	C1**	C2/C3/C5	C4***	C6**
D.2.e. Commercial Uses							
D.2.e.26. Roof Mounted Solar Photovoltaic System Accessory to a Commercial Building	Yes	Yes	Yes	Yes	Yes	Yes	Yes
D.2.e.27. Ground Mounted Solar Photovoltaic System Accessory To A Commercial Building	SP	SP	SP	SP	SP	SP	SP
D.2.e.28. Wind Energy System Accessory To A Commercial Building	SP	SP	SP	SP	SP	SP	SP

Town Administrator's Comment

This is a zoning article that requires a 2/3 majority to pass. The intent of the bylaw is to clarify a bylaw that was adopted last fall. The impact of this change would require that ground mounted solar systems would be allowed by special permit, but ONLY as an accessory to a residential building. In other words you would not be able to place a ground mounted solar system on an empty lot, a house would have to be on the lot.

ADVISORY BOARD MOVES TO APPROVE ARTICLE 28 AS PRINTED IN THE WARRANT.

10:20 PM Town Clerk Carol Greene made a motion to dissolve Town Meeting. Motion was seconded and passed unanimously.

Respectfully submitted

Carl Greene, Town Clerk

Rules of Town Meeting

TOWN MEETING

Norfolk's Town Meeting is an open town meeting in which all registered voters may participate in the voting. The Meeting is a deliberative assembly, conducted in the democratic process, charged with engaging in a full but expedient debate on all matters presented, and with full regard to the rights of those who are either supportive of, opposed to or neutral on the subject being discussed.

AUTHORITY

The Moderator presides at and regulates the proceedings, decides all questions of order, and makes declarations of all votes. The Moderator is guided by State Law, the Town's General Bylaws, a treatise on parliamentary procedure entitled Town Meeting Time, and common sense. No attendee of Town Meeting may speak on an issue without being recognized by the Moderator. All declarations of the Moderator are final, subject to points of order that may be legitimately raised. The Moderator appoints Tellers for the purpose of counting close votes of the meeting.

The Town Clerk is responsible for voter registration and keeping the record of the Meeting.

The Advisory Committee prepares recommendations for Town Meeting articles and presents the Main Motion for most of the articles on the Town Meeting Warrant.

The Planning Board makes recommendations on all articles proposing zoning amendments.

Town Counsel is present to address, as directed by the Moderator, any legal questions that arise during Town Meeting.

THE WARRANT

All matters to be considered at Town Meeting must be published in the Town Meeting Warrant, which is predominantly the responsibility of the Board of Selectmen. The Selectmen may consider the inclusion of items proposed by local officials, boards and committees. Other items may be added to the warrant at the discretion of certain local boards such as the Community Preservation Committee, or by groups of ten or more registered voters (100 or more registered voters for a Special Town Meeting). The Advisory Committee reviews the warrant, making recommendations on all the items of business to be presented. In accordance with the by-laws, all articles in the Warrant are considered in the order in which they appear in the Warrant, unless the Town Meeting votes to change the order.

PARTICIPATION

Anyone wanting to ask questions, make a statement, or otherwise participate in the meeting must go to one of the floor microphones and wait to be recognized by the Moderator. Upon recognition by the Moderator, speakers must state their name and address and then state your business.

Anyone whose name is not on the list of registered voters requires the approval of either the Moderator or a majority of the Meeting to address the Town Meeting.

All remarks should be limited to the subject then under discussion. It is improper to indulge in references to personalities and all expressions of approval or disapproval, such as applause or booing, are out of order. The Moderator may interrupt any speaker to halt inappropriate comments and request any person to keep silent. If after warning from the Moderator, a person refuses to be silent or persists in other disorderly behavior, the Moderator may order a person to leave the Meeting and if he fails to withdraw, may order a police officer to remove such person from the Meeting.

Under local bylaws, the Moderator may, but is not required to, limit any speaker to two opportunities to speak on any motion, with the first opportunity being limited to five minutes and the second opportunity limited to three minutes. There is no fixed time limit to the debate of any question. Regardless of these limits, each individual who speaks to the Meeting should make an effort to be as brief as possible, out of consideration for the others attending the Meeting and the need to give adequate time to all matters coming before it. The Moderator may limit repetitive comments in an effort to expedite the Meeting.

Anyone who wishes to make a special presentation with respect to any article must, prior to the Meeting, inform the Moderator of the length of time required and the nature of the presentation in seeking his approval. This is preferably done at the Moderator's Organizational Meeting which occurs two weeks prior to Town Meeting.

In the event that any Town Meeting attendee believes that debate has gone on too long, such person may "move the question" or "move to cut off debate." The moderator may reject such a motion if he feels it is premature. Passage of such a motion requires a two-thirds majority vote.

HOW ARE MOTIONS CLASSIFIED?

Main Motions

Motions of this group are generally for the bringing of consideration of the particular warrant article before the Meeting for consideration. Only one main motion can be considered at a given time by the Meeting, and such a motion, when introduced, excludes all other main motions until it has been disposed of. Main motions include both motions to approve the article under consideration or to reject it. The latter can be accomplished by a Motion to Indefinitely Postpone or a Motion to Pass Over. Motions to Reconsider a particular matter are also classified as main motions. Motions to Reconsider can be made only once with respect to any particular article and must be made within two articles of the article being reconsidered.

Subsidiary Motions

Motions of this group have for their object the amendment or disposition of the main motion that is being considered. Their existence as motions depends entirely upon the principal motion to which they are subordinate. Since they relate to the main motion that is before the Meeting, it is "in order" to propose them when a main motion is still before the Meeting and to vote upon them before voting upon the main motion. Subsidiary motions include a wide variety of various devices including, but not limited to: motions to amend a main motion and motions to postpone consideration of a main motion.

Incidental Motions

Motions of this group have few characteristics in common, but for convenience have been grouped into one class. The name, “incidental,” has been chosen because they arise only incidentally out of the business of the Meeting. These motions include such devices as a motion to divide a particular article into two or more parts for separate consideration. Raising a “point of order” which is the raising of a question regarding the correctness of the procedure being employed, is also classified as an incidental motion

Privileged Motions

Motions of this group have no connection whatsoever with the main motion before the Meeting, but are motions of such importance that they are entitled to immediate consideration. These motions have the privilege of setting aside temporarily the main business before the Meeting and include motions to dissolve or adjourn the Town Meeting.

VOTING

Voting is by voice or hand vote and the Moderator declares the results of such votes. At the Moderator’s discretion the Moderator may employ the Tellers to count the votes. If seven or more registered voters immediately question the vote, so declared, the Moderator shall determine the results by a standing count of votes by the Tellers.

ADJOURNMENT AND DISSOLUTION

Sessions of the Town Meeting normally adjourn at eleven o’clock in the evening but may adjourn at such earlier or later time as the Meeting upon vote of the majority may determine. The Town Meeting may be adjourned to a specific time and date if there are remaining articles to be considered. The Town Meeting may be dissolved (or adjourned without a new date) when all articles in the warrant have been properly considered or when the Town Meeting determines that Meeting should be concluded.

GLOSSARY OF TERMS

The following list is Glossary of Terms commonly used at Town Meeting:

Article - An item listed in the Town Meeting Warrant which must contain a sufficient description of what is proposed to be voted upon. Every action taken at the town meeting must be pursuant to some Article printed in the Warrant, and must be within the scope of such Article.

Assessed Valuation - A valuation set upon real property and personal property by the Board of Assessors as a basis for levying taxes.

Available Funds - Balances in the various fund types that represent non-recurring revenue sources. Examples of Available Funds include Free Cash, Stabilization Funds, and Overlay Surplus.

Chapter 70 School Aid – Chapter 70 refers to the school funding formula created under the Education Reform Act of 1993, by which the state aid portion of public education funding is distributed to cities and towns.

Chapter 90 Highway Funds – State funds derived from periodic transportation bond authorizations and apportioned to communities for roadway projects based on a formula under the provisions of MGL Ch. 90 §34. The amount granted to each town is paid in the form of reimbursements by the state after the town completes local work and submits certified expenditure reports to Mass Highway.

Cherry Sheet – A cherry-colored form issued by the State each year which lists all state and county charges required to be paid by the town, as well as all reimbursements and Local Aid to be paid to the town. Some reimbursements paid to the town are based on formulas which review how much the town spent on certain items during the previous fiscal year.

Community Preservation Act (“CPA”) – Enacted in 2000, MGL Ch. 44B permits towns accepting its provisions to establish a restricted fund from which monies can only be appropriated for the acquisition, creation and preservation of open space, historic resources, land for recreational use, community housing, and the rehabilitation and restoration of those town assets previously acquired or created using monies from the fund. Community Preservation is funded annually by a combination of a surcharge on the local real property tax levied on valuations of \$100,000 and above and a variable percentage state match using funds realized from deed registration fees.

Debt Exclusion - A town can vote to assess taxes in excess of its Levy Limit (see below) in order to borrow money and make annual loan payments. A Debt Exclusion for a town is similar to a mortgage for a home, with the exception that annual payments for Debt Exclusions usually decrease each year until the debt is completely paid. The additional amount approved for the payment of the annual loan payments (“Debt Service”) is added to the Levy Limit for the life of the debt only. Unlike Overrides (see below), Debt Exclusions do not become part of the base upon which the Levy Limit is calculated for future years. A Debt Exclusion is typically used to pay for capital equipment purchases and municipal building construction/renovation projects.

Debt Service – The repayment cost to be budgeted each year to make principal and interest payments due on the bonds owed by the town. It is similar to a homeowner’s budget for mortgage payments.

Enterprise Funds - Funds that are set up pursuant to MGL Chapter 44 §53F½ to collect fees paid by users to pay for certain self-sufficient programs. These funds account for all revenues and expenditures for services and allow surpluses to be used to reduce future fees for the services or to pay for future capital improvements for that service. Each fund has an independent budget.

Estimated Receipts – Funds expected to be received by the town in the coming fiscal year, but not including real estate taxes. Building permit fees, marriage license fees, and automobile and boat excise taxes are examples of items included in Estimated Receipts.

Fixed Costs – Costs that are legally or contractually mandated; such as retirement, FICA/Social Security, the town’s liability insurance, or Debt Service.

Free Cash - Remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the previous year, actual receipts in excess of revenue estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items.

General Fund – The fund used to account for most financial resources and activities governed by the normal town meeting appropriation process.

Level Funded Budget – A budget for a certain department(s) or town service(s) which provides the same total dollar amount as last year’s budget. Since costs usually rise each year (fuel, salaries, supplies), a Level Funded Budget typically results in reduced services to residents because the same budget amount must pay for the rising costs, which will require reductions in work hours, staffing or other department services in order to balance the budget.

Level Service Budget – A budget for a certain department(s) or town service(s) which provides increased funding which is sufficient only to provide for the same level of services as last year’s level of services. No new employees or expanded services are funded for the coming Fiscal Year.

Levy Limit – The maximum amount that any town can collect (or levy) in a given fiscal year through the real estate tax and personal property tax. The Levy Limit can grow by 2½% of the prior year’s Levy Limit, plus New Growth and any voter-approved Overrides or Debt Exclusions.

Local Aid – Revenue allocated and paid by the State to our town. Some Local Aid is unrestricted (the town votes how to spend it), and other types of Local Aid are restricted to education uses, highway/street maintenance, and the like.

Local Revenues – Locally generated revenues which do not include real estate taxes or personal property taxes. Examples include motor vehicle excise taxes, investment income, permit fees paid to the town, etc.

New Growth – Additional tax revenue expected to be collected by the town in the coming fiscal year due to taxes being assessed to new construction projects (commercial and residential) and other increases in the property tax base (home renovations, building upgrades or additions, etc.).

Non-Recurring Funds – Money that the town expects to collect this year, but not next year. As an example, if the town plans to sell a piece of real estate this year, the money received from the sale would be Non-Recurring Funds.

Overlay - The Overlay is the amount used by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements granted.

Override – The ability of residents to increase the town’s Levy Limit by more than 2½% by voting to approve a higher Levy Limit. A majority vote by the Board of Selectmen is required to

place an Override question on a ballot, and a majority vote by registered voters at a subsequent ballot box election is required to approve an Override.

Raise and Appropriate – A phrase used to mean that an item will be paid for by real estate taxes and other revenue sources (excise taxes, permit fees, local aid, etc.) to be collected by the town in the coming fiscal year.

Recurring Funds – Money that the town expects to collect each and every year for the foreseeable future, although the exact amounts may vary. Real estate taxes, fees collected for local permits and licenses, and local aid money from the state are all examples of Recurring Funds.

Reserve Fund - A small fund established each year by the Annual Town Meeting. The money is controlled by the Advisory Committee, which may authorize transfers at the end of each fiscal year to cover any extraordinary or unforeseen expenditures of the town.

Revolving Fund – Funds established each year for certain town departments to allow those departments to collect fees for a specific service and use those fees/revenues to support the service without using tax dollars. Per MGL Ch. 44 §53E½, each Revolving Fund must be re-authorized each year at the Annual Town Meeting, as well as the limit on the total amount that may be spent from each fund.

Stabilization Fund - A special account created to provide a reserve for municipal purposes. It is typically considered as a town's savings account or a "rainy day fund", to be used to balance budget shortfalls in years when local revenues or state aid is low, or when unique or unexpected expenses arise, or for any other purpose that Town Meeting authorizes. To deposit or withdraw money from the Stabilization Fund, Town Meeting must approve the amount by a 2/3 vote.

Surplus Revenue - The total amount of cash, accounts receivable, and other current assets that exceed liabilities and reserves. As a simple example, if the Town collected taxes, fees and local aid of \$100, but only spent \$90 on actual costs and expenses, our Surplus Revenue would be \$10.