

NORFOLK, ss.
ANNUAL TOWN MEETING MINUTES – MAY 8, 2018

On Tuesday, the 8th day of May 2018, at 7:06 p.m. Moderator Jason Talerman called Annual Town Meeting to order. This meeting was held at the King Philip Middle School, 18 King Street, Norfolk, MA 02056.

Mr. Moderator declared the warrant duly posted and waived the reading of the warrant.

Norfolk Boy Scouts from Troop 80: Jason Collentro, Nate Gebhard, Jackson Henry, Ben Simmons, Alex Stock, Kevin O’Neill, Thomas Laight, Dylan Morrison, Nick Dadasis, and Adrian Mercado led the audience in the Pledge of Allegiance.

Mr. Moderator called for a moment of silence for residents Peter O’Loughlin, John Oliveri, Patricia Seeley Michel, John Holmes, Harvard Nasuti, John Robbins Jr, Michael LaValley, Charles Monos, and Fran Holman, who have passed away during the previous year and were being remembered for their service to the town.

Introductions were made; Town Clerk – Carol Greene, Assistant Town Clerk – Anthony Turi, Town Administrator – Jack Hathaway, Finance Director – Todd Lindmark, Board of Selectmen – James Lehan and Kevin Kalkut, Town Counsel – David DeLuca from Murphy Hesse Toomey and Lehane LLP, the Advisory Committee: Chairman Stephen McDonough, Patrick Snead, Joyce Terrio, Margaret Drisko, Jonathan Hurwitz, Arthur Frontczak, and James Tomaszewski.

Selectman James Lehan announced the two newest additions to the special recognition plaques for residents who have been great service to the Town of Norfolk: Richard Connors and Fran Holman. A moment of silence was observed.

Town Administrator Jack Hathaway presented a third plaque for special recognition to James Lehan for his many years of dedicated service.

Moderator Talerman gave instructions to the citizens in attendance on the rules of Town Meeting.

There were 163 registered voters and 24 visitors in attendance.

The warrant, with comments, Advisory Board recommendations and final votes are as follows:

GREETINGS:

You are required in the name of the Commonwealth of Massachusetts to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs residing in Precincts 1, 2, and 3, to assemble in the designated polling places in the Freeman-Kennedy School, 70 Boardman Street, Norfolk, Massachusetts, on Tuesday, May 1, 2018, at 7:00 a.m., for the election of town officers under ARTICLE 1 of the Annual Town Meeting; and thence to meet on Tuesday, May 8, 2018 at 7:00 p.m. at the King Philip Middle School, 18 King Street, Norfolk, Massachusetts 02056, for the adjourned business session of the Annual Town Meeting, then and there to act on the following articles commencing with Article 2, viz:

ARTICLE 1

Submitted by the Town Clerk

To choose by ballot, the following Town officers: One Selectman for a three year term; one Assessor for a three year term; one Board of Health member for a three year term; one Housing Authority member for a five year term; one Library Trustee for a three year term; one Planning Board member for a three year term; one Planning Board member for a one year term; one Recreation Commission member for a three year term; two Norfolk School Committee members for three year terms; one King Philip School Committee member for a three year term.

Town Administrator’s Comments

Article 1 is the Election, which this year includes the election of Town Officials and one ballot question. The Election was held on May 1, 2018

ARTICLE 2 IP-unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to pay unpaid bills of a prior year pursuant to Massachusetts General Laws Chapter 44, Section 64; or take any other action relative thereto.

Town Administrator's Comments

Article 2 requests authorization to pay bills from a prior fiscal year. As of publication, we do not anticipate the need to have this authorization.

The Advisory Committee recommends Indefinite Postponement of this article

ARTICLE 3 passed-unanimous

Submitted by the Board of Selectmen

To see if the

Town will vote to raise and appropriate or transfer from any available source of funds, a sum of money to be added to departmental budgets and appropriations for the fiscal year ending on June 30, 2018; or take any other action relative thereto.

Town Administrator's Comments

Article 3 is the Transfer article and asks for authorization to adjust budgets for the current fiscal year. The anticipated transfer list is at the end of this booklet.

The Advisory Committee recommends approval of the transfers as provided.

ANNUAL TOWN MEETING May 8, 2018			
<u>FY 18 DEPARTMENTAL TRANSFERS</u>		Article # 3	
FROM	Free Cash	\$91,000.00	
	Advisory Board Reserve	\$38,000.00	
TO	Fire Department - Salaries		\$40,000.00
	Building Dept - Salaries		\$15,000.00
	Facilities Maint - Elec Expenses		\$45,000.00
	Zoning Board Expenses		\$29,000.00
	Total	\$129,000.00	\$129,000.00
<u>CAPITAL BORROWING AUTHORIZATION</u>		Article # 9	
	Ambulance Borrowing	\$295,000.00	
	Ambulance		\$265,000.00
	Ambulance Software and Systems		\$30,000.00
<u>WATER CAPITAL BORROWING AUTHORIZATION</u>		Article # 10	
	Borrowing Authorization	\$2,600,000.00	
	Holbrook Street Well Project		\$2,600,000.00

ARTICLE 4 passed-unanimous **Submitted by the Town Administrator** To see if the Town will vote to amend the Town of Norfolk Board of Selectmen’s Human Resource Policy, Schedule B. COMPENSATION SCHEDULE by applying a general increase of 1.5% to all Steps on the COMPENSATION SCHEDULE effective July 1, 2018; or take any other action relative thereto.

Town Administrator’s Comments

Article 4 requests authorization to provide a 1.5% Cost of Living Adjustment to the non-union employees, which is predominantly department heads and part time non-union staff.

The Advisory Committee recommends approval of this article.

The 1.5% increase in the compensation schedule referenced by this article applies to a small number of town employees who are not covered by either collective bargaining agreement or an individual contract.

ARTICLE 5 passed-declared 2/3 **Submitted by the Board of Selectmen**

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided for by Massachusetts General Laws, Chapter 41, Section 108; and further to see what sum of money the Town will raise and appropriate, transfer from any available source of funds, borrow or bond, to defray the departmental and incidental expenses of the Town not otherwise provided for, for the fiscal year commencing on July 1, 2018; or take any other action relative thereto.

Town Administrator’s Comments

Article 5 is the General Fund budget, included at the end of this document

The Advisory Committee recommends approval of this article.

The proposed budget for the fiscal year ending June 30, 2019 is \$38,312,580 as well as \$2,738,654 is previously approved excluded debt. The increase to the operating budget is \$1,560,447 or 4.2%.

Available revenue has increased by 4.35%, consisting of the following three main categories:

Revenue from Personal and Property Taxes (increase of \$1,291,459)

Local Receipts including Fees, Excise taxes and fines (increase of \$112,500)

State Aid (increase of \$114,418)

The Town has free cash available of \$684,263. For FY19, it is proposed that \$380,000 be applied towards funding the budget.

Major expense components of the FY19 budget include increases in the following areas:

- 1) The \$432,000 for the Norfolk Elementary Schools reflecting a 3.65% increase. The budget represents a level service budget with most of the increase going to contractual salary obligations, the addition of a part-time speech and language pathologist, a part-time therapeutic teacher at the Freeman-Kennedy School, and a part-time paraprofessional staff member to work with students identified as English Language Learners.
- 2) The \$329,330 for the King Philip Middle and High Schools, representing approximately a 4% increase in our assessment for FY19. Norfolk’s assessment increased from \$8,196,530 to \$8,524,390. Last year, the state funding formula benefitted Norfolk, but for FY19, Norfolk had the highest percentage increase in the request from King Philip with a 7.21% increase in the assessment.
- 3) The Police Department Budget would increase 5.4% in FY19, or \$136,185. These increases are mainly salary-driven, and include having staff available to cover the new station.
- 4) Health insurance costs increase by 3.5%, or \$81,000.00
- 5) Contributions to the Norfolk County Retirement System have increased by 6.3% or \$121,639.

Town of Norfolk - Fiscal 2019 General Fund Budget

		FY18 Budget	FY 19 Requested	Change	%
GENERAL GOVERNMENT					
Selectmen/Town Admin.	Salary	\$257,600	\$270,000		
	Expense	\$26,850	\$31,600		
	Total	\$284,450	\$301,600	\$17,150	6.0%
Advisory	Salary	\$7,500	\$7,500		
	Expense	\$7,000	\$7,000		
	Sub Total	\$14,500	\$14,500		
	Reserve Fund	\$75,000	\$50,000		
	Advisory Board Total	\$89,500	\$64,500	(\$25,000)	-27.9%
Municipal Finance	Salary	\$608,192	\$603,656		
	Expense	\$148,431	\$153,613		
	Audit	\$40,000	\$36,000		
	Total	\$796,623	\$793,269	(\$3,354)	-0.4%
Board of Assessors	Salary	\$0	\$0		
	Recertification	\$6,000	\$6,000		
	Expense	\$1,700	\$2,000		
	Total	\$7,700	\$8,000	\$300	3.9%
Town Counsel	Expense	\$75,000	\$95,000		
	Total	\$75,000	\$95,000	\$20,000	26.7%
Human Resources	Salary	\$96,810	\$102,980		
	Expense	\$1,000	\$1,000		
	Total	\$97,810	\$103,980	\$6,170	6.3%
Information Technology	Salary	\$117,397	\$122,093		
	Expenses	\$70,000	\$100,356		
	Total	\$187,397	\$222,449	\$35,052	18.7%
Tax Title/Foreclosure	Expense	\$12,000	\$15,000		
	Total	\$12,000	\$15,000	\$3,000	25.0%
Facilities Management	Salary	\$173,472	\$241,533		
	Expense	\$452,350	\$621,894		
	Total	\$625,822	\$863,426	\$237,604	38.0%

(INFORMATIONAL)		Expense	\$11,800	\$13,800	\$2,000	16.9%
		Town Hall	\$59,000	\$67,074	\$8,074	13.7%
		DPW	\$0	\$34,556	\$34,556	0.0%
		Senior Center	\$33,300	\$39,800	\$6,500	19.5%
		Old Town Hall & Garage	\$500	\$2,000	\$1,500	300.0%
		Fire Station	\$44,000	\$50,578	\$6,578	14.9%
		Police Station	\$0	\$62,886	\$62,886	100.0%
		Solar Power Generation	\$130,000	\$170,000	\$40,000	30.8%
		Elementary Maintenance	\$72,250	\$84,750	\$12,500	17.3%
		Library	\$39,000	\$46,450	\$7,450	19.1%
		Major Maintenance	\$32,500	\$50,000	\$17,500	53.8%
	Sub-Total		\$422,350	\$621,894	\$199,544	47.2%
Town Clerk		Salary	\$106,063	\$136,132		
Elections		Expense	\$25,580	\$31,260		
Voter Registration		Total	\$131,643	\$167,392	\$35,749	27.2%
Wetlands - 2074		Salary	\$16,250	\$16,838		
		Total	\$16,250	\$16,838	\$588	3.6%
Planning Board		Expense	\$10,000	\$10,000		
		Total	\$10,000	\$10,000	\$0	0.0%
Land Use Department		Salary	\$229,250	\$257,725		
		Expense	\$19,100	\$17,100		
		Total	\$248,350	\$274,825	\$26,475	10.7%
Town Reports		Expense	\$2,000	\$2,000		
		Total	\$2,000	\$2,000	\$0	0.0%
GENERAL GOVERNMENT			\$2,568,295	\$2,921,441	\$353,146	13.8%
PUBLIC SAFETY						
Police		Salary	\$2,415,399	\$2,516,834		
		Expense	\$152,950	\$158,250		
		Total	\$2,568,349	\$2,675,084	\$106,735	4.2%
Fire & Ambulance		Salary	\$1,556,723	\$1,585,707		
		Expense	\$127,932	\$86,700		
		Total	\$1,684,655	\$1,672,407	(\$12,248)	-0.7%
Ambulance Billing		Expense	\$20,000	\$20,000		
		Total	\$20,000	\$20,000	\$0	0.0%
Building Dept		Salary	\$301,063	\$347,029		
		Expense	\$10,000	\$12,200		
		Total	\$311,063	\$359,229	\$48,166	15.5%

Weights & Measures	Salary	\$0	\$0		
	Expense	\$1,000	\$1,000		
	Total	\$1,000	\$1,000	\$0	0.0%
Emergency Management	Salary	\$700	\$700		
	Expense	\$900	\$900		
	Total	\$1,600	\$1,600	\$0	0.0%
Animal Inspector	Salary	\$2,420	\$2,517		
	Expense	\$200	\$2,505		
	Total	\$2,620	\$5,022	\$2,402	91.7%
Animal Control	Salary	\$55,604	\$67,879		
	Expense	\$6,000	\$8,000		
	Total	\$61,604	\$75,879	\$14,275	23.2%
Fire/Police Comm	Salary	\$296,003	\$150,000		
	Regional	\$32,000	\$184,000		
	Expense	\$11,100	\$6,000		
	Total	\$339,103	\$340,000	\$897	0.3%
Total Public Safety		\$4,989,994	\$5,150,221	\$160,227	3.2%
EDUCATION					
	Norfolk Elementary	\$11,831,222	\$12,263,361	\$432,139	3.7%
	King Philip Regional (Operating)	\$8,196,530	\$8,524,390	\$427,860	5.22%
	King Philip Regional (Stabilization Transfer)	\$0	\$100,000		
	Turf Assessment	\$66,636	\$68,106	\$1,470	2.2%
	Norfolk Agricultural School	\$19,610	\$20,394	\$784	4.0%
	Tri-County	\$466,841	\$454,072	(\$12,769)	-2.7%
Total Education		\$20,580,839	\$21,430,323	\$849,484	4.1%
PUBLIC WORKS					
DPW Administration	Salary	\$156,771	\$162,724		
	Expense	\$83,128	\$68,572		
	Total	\$239,899	\$231,296	(\$8,603)	-3.6%
Highway	Salary	\$237,180	\$244,301		
	Expense	\$144,000	\$147,000		
	Total	\$381,180	\$391,301	\$10,121	2.7%
Vehicle Maintenance	Salary	\$150,594	\$152,142		
	Expense	\$160,605	\$148,714		
	Total	\$311,199	\$300,856	(\$10,343)	-3.3%

Grounds Municipal	Salary	\$256,527	\$264,723		
	Expense	\$46,720	\$52,150		
	Total	\$303,247	\$316,873	\$13,626	4.5%
Grounds - Cemetery	Salary	\$18,660	\$19,340		
	Expense	\$10,000	\$10,000		
	Total	\$28,660	\$29,340	\$680	2.4%
Custodian of Veteran Graves	Salary	\$0			
	Expense	\$4,018	\$4,018		
	Total	\$4,018	\$4,018	\$0	0.0%
Total Public Works		\$1,268,203	\$1,273,684	\$5,481	0.4%
SHARED/FIXED COSTS (Administered by DPW)					
Road Program	Total	\$1	\$1	\$0	0.0%
Non - Appropriated Funds					
Road Program (Chapter 90)		\$393,086	\$391,645		
Landfill	Expense	\$97,775	\$100,210		
	Total	\$97,775	\$100,210	\$2,435	2.5%
Snow & Ice	Expense	\$250,000	\$250,000		
	Total	\$250,000	\$250,000	\$0	0.0%
Street Lighting	Expense	\$5,700	\$5,700		
	Total	\$5,700	\$5,700	\$0	0.0%
Town Vehicle Fuel	Expense	\$87,046	\$87,046		
	Total	\$87,046	\$87,046	\$0	0.0%
Total Shared / Fixed Costs		\$440,522	\$442,957	\$2,435	0.6%
Transfer Station					
Transfer Station	Salary	\$236,659	\$239,942		
	Expense	\$151,287	\$163,287		
	Total	\$387,946	\$403,229	\$15,283	3.9%
Total Transfer Station		\$387,946	\$403,229	\$15,283	3.9%
HUMAN SERVICES					
Board of Health	Salary				
	Expense	\$17,875	\$18,875		
	Total	\$17,875	\$18,875	\$1,000	5.6%
Special Programs	SNCARC	\$4,025	\$4,025		

	Total	\$4,025	\$4,025	\$0	0.0%
Council on Aging	Salary	\$158,256	\$145,396		
	Expense	\$5,439	\$10,000		
	Total	\$163,695	\$155,396	(\$8,299)	-5.1%
Veteran's Services	Salary	\$7,200	\$7,200		
	Expense	\$27,000	\$27,000		
	Total	\$34,200	\$34,200	\$0	0.0%
Total Human Services		\$219,795	\$212,496	(\$7,299)	-3.3%
CULTURE AND RECREATION					
Library	Salary	\$421,818	\$444,839		
	Expense	\$165,546	\$168,933		
	Total	\$587,364	\$613,772	\$26,408	4.5%
Recreation	Salary	\$107,594	\$111,938		
	Expense	\$1,610	\$1,610		
	Total	\$109,204	\$113,548	\$4,344	4.0%
Historical Commission	Expense	\$250	\$250		
	Total	\$250	\$250	\$0	0.0%
Memorial Day	Expense	\$2,750	\$2,500		
	Total	\$2,750	\$2,500	(\$250)	-9.1%
Total Culture & Rec.		\$699,568	\$730,070	\$30,502	4.4%
FIXED COSTS					
	Employee Benefits	\$4,632,855	\$4,847,729	\$214,874	4.6%
	Building/Liability Insurance	\$350,000	\$360,000	\$10,000	2.9%
Total Fixed Costs		\$4,982,855	\$5,207,729	\$224,874	4.5%
DEBT SERVICE					
	Non - Exempt Debt Service	\$694,374	\$640,429	(\$53,945)	-7.8%
Total Local Debt Service		\$694,374	\$640,429	(\$53,945)	-7.8%
TOTAL OPERATING BUDGET WITHOUT EXEMPT DEBT		\$36,832,391	\$38,412,580	\$1,580,189	4.3%
EXEMPT DEBT		\$36,832,391	\$38,412,580	\$1,580,189	4.3%
	Local	\$1,672,199	\$2,066,679		
	King Philip	\$681,485	\$671,975		
	Total - Exempt Debt	\$2,353,684	\$2,738,654		
Grand Total		\$39,186,076	\$41,151,235		

REVENUES	
Municipal Tax Revenue	\$29,874,789
Local Receipts	\$3,772,000
State Aid	\$4,260,792
Debt Exclusion	\$2,738,654
Other Sources	\$505,000
Total Operating Budget Sources	\$41,151,235
Surplus / (Deficit)	(\$0)

ARTICLE 6 passed-unanimous Submitted by the Board of Selectmen

To see what sum of money the Town will vote to transfer from Department of Public Works Water Division revenues to fund the Water Division Enterprise Fund’s maintenance, operating and incidental expenses not otherwise provided for, for the fiscal year commencing on July 1, 2018; or take any other action relative thereto.

Town Administrator’s Comments

Article 6 is the Water Division “Enterprise Fund” budget. This budget is funded from Water Division revenue, included at the end of this document

The Advisory Board recommends approval of this article.

This year’s budget \$1,582,088 for the Water Division of the Norfolk Department of Public Works is \$48,557 lower than last year’s budget, a 3% decrease.

ARTICLE 7 passed-unanimous Submitted by the Board of Selectmen

To see what sum of money the Town will vote to transfer from Department of Public Works Sewer Division revenues to fund the Sewer Division maintenance, operating and incidental expenses not otherwise provided for, for the fiscal year commencing on July 1, 2018; or take any other action relative thereto.

Town Administrator’s Comments

Article 7 is the Sewer Division “Enterprise Fund” budget. This budget is funded from Sewer Division revenue, included at the end of this document

The Advisory Committee recommends approval of this article.

This budget is voted separately from the main operating budget as the Sewer Division is its own enterprise fund and its sources of revenue are fees collected from the users of the town center sewer system.

ARTICLE 8 IP passed-unanimous Submitted by the Board of Selectmen To see if the Town will vote to raise and appropriate or transfer from any available source of funds a sum of money to fund capital and other expense items; or take any other action relative thereto.

Town Administrator’s Comments

Article 8 is intended to request authorization to purchase capital items through cash funding. None are anticipated at time of print and this article will be indefinitely postponed

The Advisory Committee recommends indefinite postponement of this article.

ARTICLE 9 passed-unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute a sum of money to fund capital and other expense items; or take any other action relative thereto.

Town Administrator's Comments

Article 9 is intended to request authorization to purchase capital items through debt funding. The Town is seeking authorization to purchase a new ambulance and related technology equipment. We anticipate paying this debt through future ambulance revenue.

The Advisory Committee recommends approval of this article.

This article pertains to the purchase of the capital items to be funded by borrowing. The repayments will be funded through the Town's Ambulance Receipts Fund. The amount to be borrowed is \$295,000 for the purchase of a new ambulance. The Town currently has two ambulances. This purchase will replace the older of the two ambulances. The ambulance to be replaced is significantly past its useful life and is prone to down-time and repairs. It no longer makes sense to extend the life of this vehicle and we need two ambulances in order to maintain the expected level of service.

ARTICLE 10 passed-unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from any available source of funds, borrow or bond pursuant to any applicable statute a sum of money to fund capital and other expense items for the Water Enterprise Fund; or take any other action relative thereto.

Town Administrator's Comments

Article 10 is intended to allow the authorization of capital items for the Water and Sewer enterprise funds. The Town is seeking authority to borrow money to complete the construction of the Holbrook Street well and to upgrade related technologies, including the SCADA system and KP system. The SCADA system allows us to control and monitor both the Water and Sewer equipment and the KP system is the radio billing system that connects homes to the Town's system.

The Advisory Committee recommends approval of this article.

There are several well and water treatment projects required to help sustain level service and increase water quality.

- A new well located off of Holbrook Street will allow Norfolk to maintain the same level of water production due in part to lowered output of the 2 existing wells. Additionally, bringing a new well online will allow for redundancy in the event of existing well failures.
- Norfolk's water system is in need of a SCADA system upgrade, which allows for water infrastructure diagnostics, control, and security.
- Lastly, it is proposed to convert the Gold Street and Spruce Road facilities from treating water with Sodium Hydroxide to Potassium Hydroxide.
The request is to authorize borrowing authorization up to \$2.6 million dollars for the necessary engineering services, permitting, bidding and construction costs for these critical projects.

ARTICLE 11 failed-majority

Submitted by Petition

Moderator Talerma reminded residents that Article 11 is a non-binding article.

Petitioner Peter Chipman presented Article 11 as written in the warrant and recommended approval.

To see if the Town will vote to approve this article to direct the Board of Selectmen and Town Administrator to return the Town Hall to a five (5) day a week operation – open Monday through Friday.

Town Administrator’s Comments
Article 11 is a petition article, filed by residents

The Advisory Committee recommends indefinite postponement of this article.

Town Hall is currently operating on a Monday-Thursday, 8am-6pm schedule. It has been identified that the current schedule meets the needs of the majority of citizens, in addition to providing compelling benefits to Town Hall employees, which have been leveraged as a key part to attract and retain talent. If Town Hall were to open Monday-Friday, the actual operating hours during the week would not increase, so as to maintain level expense, however it is expected that utilities and other building operating expenses would increase as a result. As more services move online over time, such as tax payments and permitting, this is further expected to support citizen needs on demand. This article is additionally opposed by the Town Administrator, HR Director, and a majority of Town Hall employees.

ARTICLE 12 failed-majority

Submitted by Petition

Petitioner Peter Chipman presented Article 12 as written in the warrant and recommended approval.

Motion to amend was made by Shawn Dooley to insert Section 7A: No recall petition shall be filed against an officer within 90 days after he/she takes office nor, in the case of an officer subjected to a recall election and not recalled thereby, shall not be subject to this recall provision for the remainder of their current term.

Motion to amend was seconded.

Motion to amend passed with declared majority

Resident John Nuhibian made a substitute motion to refer Article 12 for further study. Motion was seconded.

Motion to refer passed with counted show of hands 64 yea 30 nay

“To see if the Town will vote to petition the State Legislature to enact the following Recall Procedure; or take any other action relative thereto.

Town Administrator’s Comments
Article 12 is a petition article, filed by residents

The Advisory Committee recommends indefinite postponement of this article.

This article, submitted by petition, would provide for recall elections in the Town of Norfolk. It was noted by a resident during an Advisory Board meeting that the proposed language is similar to that of a nearby community, but some of the protective provisions had been removed. For example, language that would require a time limit following an election before a recall could be initiated was removed. There was information provided that some technical issues with the language of this article exist, including the provision about petitioning the state legislature. Some members of the Advisory Committee voiced concerns that a recall election could be used by a person or group that were simply unhappy with the results of an election, or to exert a personal vendetta against a properly elected official. There were concerns that a recall election provision could have a further chilling effect on someone considering running for town office. The Advisory Committee was interested in learning what options would be available if an elected official committed some serious breach of the public trust or a serious crime, but such information was not available during the Advisory Board meeting. It was also noted that if the Town should decide to create a Town Government Study Committee as proposed in Article 19 (and favorably recommended by the Advisory Board), that this is one issue that could be addressed as part of that process.

An Act Providing for Recall Elections in the Town of Norfolk

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. A holder of an elected office in the Town of Norfolk may be recalled therefrom by the registered voters of said town as herein provided, except that the maximum number of members of a board that may be recalled is a majority.

Section 2. Any two hundred registered voters of the Town of Norfolk may initiate a recall petition by filing with the Town Clerk an affidavit containing the name of the officer sought to be recalled and a statement of the grounds for recall. At least sixty-six names of registered voters shall be from each of the voting precincts into which said town is divided. Said Town Clerk shall thereupon deliver to said voters making such affidavit, a sufficient number of copies of petition blanks demanding such recall, a supply of which shall be kept on hand. Such blanks shall be issued by the Town Clerk, with his/her signature and official seal attached thereto. Further, such blanks shall be dated, shall be addressed to the Selectmen of said town and shall contain the names of all persons to whom they are issued, the name of the person whose recall is sought and the grounds of recall as stated in the affidavit and shall demand the election of a successor to said office. A copy of the affidavit shall be entered in a record book to be kept in the office of said Town Clerk. Said recall petition shall be returned and filed with the Town Clerk within twenty days after the filing of the affidavit and shall be signed by a least fifteen percent of the registered of said town, who shall add to their signatures their place of residence, including their street, number and precinct; provided; however, that not more than thirty-three and one third percent of the total number shall be from any one precinct.

The Town Clerk shall, within twenty-four hours of receipt thereof, submit the signed petition to the Registrars of Voters in the town and said registrars shall, within five working days, certify thereon the number of signatures which are names of registered voters of the town.

Section 3. If the petition shall be found and certified by the Town Clerk to be sufficient, said Town Clerk shall submit the same with his certificate to the Selectmen within five working days, give written notice of receipt of the certificate to the officer sought to be recalled and shall, if the officer does not resign within five days thereafter, order an election to be held on a date fixed by them not less than sixty-five nor more than ninety days after the date of the Town Clerk's certificate that a sufficient petition has been filed; provided, however, that if any other town election is to occur within one hundred days after the date of the certificate the Selectmen shall postpone the holding of the recall election to the date of such other election. No person shall be subject to recall if his term of office expires within ninety days of this certificate. If a vacancy occurs in said office after a recall election has been ordered, the election shall nevertheless proceed as provided in this section.

Section 4. An officer sought to be removed may be a candidate to succeed himself and, unless such officer requests otherwise in writing, the Town Clerk shall place his name on the ballot without nomination. The nomination of other candidates, the publication of the warrant for the removal election and the conduct of same, shall be in accordance with the provisions of law relative to elections unless otherwise provided herein.

Section 5. An incumbent shall continue to perform the duties of the office until a recall election is held. If not recalled, such officer shall continue in office for the remainder of his unexpired term subject to recall as before, except as provided in this section. If such officer is recalled in the recall election, he shall be deemed removed upon the qualification of his successor, who shall hold office for the remainder of the unexpired term. If a successor fails to qualify within five days after receiving notification of his election, the incumbent shall thereupon be deemed removed and the office vacant.

Section 6. Ballots used in a recall election shall submit the following propositions in the order indicated;

- For the recall of (name of officer).
- Against the recall of (name of officer).

Immediately at the right of each proposition there shall be an oval in which a voter, by filling in the oval may vote for either of said propositions. Under the propositions shall appear the word "Candidates", the directions to the voters required by Section forty-two of Chapter fifty-four of the General Laws and, beneath this, the names of candidates nominated in accordance with the provisions of law relating to elections. If two-thirds of the votes cast upon the question of recall is in the affirmative, the candidate receiving the highest number of votes shall be declared. If more than one-third of the votes on the question are in the negative, the ballots for candidates need not be counted.

Section 7. No person who has been recalled from an office or who has resigned from office while recall proceedings were pending against him shall be appointed to town office within one year after such recall or such resignation.

Section 8. This act shall take effect upon its passage."

ARTICLE 13 no motion or vote required Submitted by the Board of Selectmen

Committees reporting:
Affordable Housing – Susan Jacobson,
Public Safety Building Committee – George Cronin,
State update – Shawn Dooley

To see if the Town will vote to appoint any committee, or hear or act on the report of any committee or town officer, or instruct any committee or town officer; or take any other action relative thereto.

No Advisory Committee recommendation is required

ARTICLE 14 IP passed-majority Submitted by the Town Clerk
To see if the Town will vote to amend the General Bylaws, Section 1 by deleting “Tuesday” and replacing it with “Saturday”

The Advisory Committee recommends indefinite postponement of this article.

The Town Clerk is concerned that the current schedule for the vote conflicts with school activities and that the heavy traffic at voting time in the school parking lot poses a safety issue. However, the Town Clerk has requested that more time be allowed to evaluate other options which may not require that the vote be rescheduled.

Old Language

SECTION 1. Annual Town Meeting

The Annual Town Meeting for the election of officers and for the transaction of other business pertaining to the prudential affairs of the Town shall be held on the first **Tuesday** in May of each year.

New Language

SECTION 1. Annual Town Meeting

The Annual Town Meeting for the election of officers and for the transaction of other business pertaining to the prudential affairs of the Town shall be held on the first Saturday in May of each year.

and to amend the General Bylaws, Section 3 by deleting the word “first” and replacing it with “second”, or take any other action relative thereto.

Old Language

SECTION 3. Adoption of Operating and Capital Budgets

The voters will meet on the first Tuesday following the Town Election to consider and adopt an operating and capital budget and to act on fiscal subjects or other pertinent matters. This meeting shall be continued to other days until all articles on the warrant shall have been acted upon. All matters on the warrant must be acted upon by June 30 of the current fiscal year.

Current Language

SECTION 3. Adoption of Operating and Capital Budgets

The voters will meet on the second Tuesday following the Town Election to consider and adopt an operating and capital budget and to act on fiscal subjects or other pertinent matters. This meeting shall be continued to other days until all articles on the warrant shall have been acted upon. All matters on the warrant must be acted upon by June 30 of the current fiscal year.

Town Administrator's Comments

Article 14 is a request by the Town Clerk to change the General Bylaws, which would allow us to change voting for local elections from Saturday to Tuesday. The Town Clerk has asked the Advisory Committee to Indefinitely Postpone this article until additional options may be reviewed

ARTICLE 15 passed-declared 2/3 Submitted by Town Planner

To see if the Town of Norfolk will vote to amend Section H.3 Affordable Housing Development of the zoning bylaws by deleting the following strikethrough language and inserting the following new language in bold italics print as follows.

Town Administrator's Comments

Article 15 is a zoning article and is intended to make some technical corrections in our "Inclusionary Bylaw". This bylaw requires that a sub-division with more than 10 homes include an affordable housing component. The corrections clarify the requirements for the developer including when they must apply for a permit and when the affordable unit(s) must be delivered to the Town. The change would also allow the developer to contribute to the Norfolk Municipal Housing Trust rather than construct an affordable home(s). This option would only be allowed if the Planning Board agreed.

The Advisory Committee recommends approval of this article.

This article, approved by the Planning Board, looks to amend certain language in the current zoning bylaws, relating to AFFORDABLE HOUSING DEVELOPMENT as noted in your handouts, with one change in Section H.3.d, paragraph 1 a, Section 3, deleting words "an applicant may contribute" to be replaced with "contribution"

H.3.c Special Permit:

The development of any project set forth in Section H.3.b (above) shall require the grant of a Special Permit from the Planning Board. A Special Permit shall be granted if the proposal meets the requirements of this bylaw. *An application shall be filed simultaneously for any project set forth in Section H.3.b or within ninety (90) days after said project(s) is approved and no appeals taken. If appeal is taken an application does not need to be applied for until said appeal is resolved.* The application procedure for the Special permit shall be as defined in Section G.4.

H.3.d Mandatory Provision of Affordable Units:

1. As a condition of approval for a Special Permit, the applicant shall contribute to the local stock of affordable unit in accordance with the following requirements:

(a) At least ten (10) percent of the units in a division of land or multiple unit development subject to this bylaw shall be established as affordable housing units in any one or combination of methods provided for below:

(1) constructed or rehabilitated on the locus subject to the Special Permit (see Section H.3.e); or

(2) constructed or rehabilitated on a locus different than the one subject to the Special Permit (see Section H.3.f);or

(3) ~~an applicant may~~ *contribution of funds to the Norfolk Municipal Affordable Housing Trust Fund to be used for the creation of affordable housing in lieu of construction and offering affordable units within the locus of the proposed development. For the purposes of this Bylaw, the cash payment per affordable unit required shall be equal to the difference between the median single-family home sales price in Norfolk for the most recent calendar year as determined by the SPGA and the price affordable to a qualified purchaser as determined by the SPGA, based on applicable guidelines of the DHCD, Local Initiative Program (LIP). Where the calculation of affordable units results in fractional units, a cash payment may be made as provided in this section on a pro rata basis. The cash payment formula and timetable may be adjusted by the SPGA from time to time through the issuance of guidelines or regulations. If the SPGA issues a Special Permit to authorize a cash payment in lieu of units and the Board of Trustees of Norfolk Municipal Affordable Housing Trust Fund votes to accept said contributions, the payment shall be paid to the Norfolk Affordable Housing Trust Fund prior to the issuance of any building permits for the development or prior to the sale of any lots, if applicable. Alternatively, the SPGA may allow payment of said contributions according to a specified timetable in proportion to the rate of development or sale of lots. This cash contribution alternative shall apply only to homeownership developments and division of land and shall not apply to rental development.*

(b) *The applicant may offer, and the SPGA may accept, any combination of this Section (1-3) requirements provided that in no event shall the total number of units provided be less than the equivalent number of affordable units required by this bylaw;*

(c) *As a condition for the granting of a Special Permit, all affordable housing units shall be subject to an affordable housing restriction and a regulatory agreement in a form acceptable to the Planning Board. The regulatory agreement shall be consistent with any applicable guidelines issued by the Department of Housing and Community Development and shall ensure that affordable units can be counted towards the Norfolk's Subsidized Housing Inventory. The regulatory agreement shall also address all applicable restrictions H.3.h of this bylaw. The Special Permit shall not take effect until the restriction, the regulatory agreement and the special permit are recorded at the Registry of Deeds and a copy provided to the Planning Board.*

H.3.e. 1. Provisions Applicable to Affordable Housing Units On- and Off-Site:

- (1) Siting of affordable units. All affordable units constructed or rehabilitated under this bylaw shall be situated within the development so as not to be in less desirable locations than market-rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units. The affordable units shall be located within the subdivision unless otherwise waived by the SPGA. If such a waiver is granted, it shall be subject to H.3.f (provision of Affordable Housing Units Off-Site). The affordable units shall not be replaced with Market Rate units within the subdivision unless the developer demonstrates, to the satisfaction of the SPGA, that doing so will create a clear benefit to the Town.
- (2) Minimum design and construction standards for affordable units. Affordable housing units shall be integrated with the rest of the development and shall be compatible in design, appearance, construction, and quality of materials with other units.

- (3) Timing of construction or provision of affordable units or lots. Where feasible, affordable housing units shall be provided coincident to the development of market-rate units, but in no event shall the development of affordable units be delayed beyond the schedule noted below:

Market Rate Units (% Complete)	Affordable Units (% Required)
<30%	—
30% plus 1 unit	10%
Up to 50%	30%
Up to 75%	50%
75% plus 1 unit	70%
Up to 90%	100%

Fractions of units shall not be counted.

<i>Market Rate Units (MRU)</i>	<i>Affordable Units (AU)</i>
<i>10-19</i>	<i>1 AU prior to 6th MRU</i>
<i>20-29</i>	<i>Same as 10-19 plus 2nd AU prior to 19th MRU</i>
<i>30-39</i>	<i>Same as 20-29 plus 3rd AU prior to 29th MRU</i>
<i>40-49</i>	<i>Same as 30-39 plus 4th AU prior to 39th MRU</i>
<i>50-59</i>	<i>Same as 40-49 plus 5th AU prior to 49th MRU</i>
<i>60-69</i>	<i>Same as 50-59 plus 6th AU prior to the 59th MRU</i>
<i>70-79</i>	<i>Same as 60-69 plus 7th AU prior to the 69th MRU</i>
<i>80-89</i>	<i>Same as 70-79 plus 8th prior to the 79th MRU</i>
<i>90-99</i>	<i>Same as 80-89 plus 9th AU prior to 89th MRU</i>
<i>100-109</i>	<i>Same as 90-99 plus 10th AU prior to 99th MRU</i>
<i>Greater than 110</i>	<i>Same formula as above plus AU prior to 9th MRU in groups of 10 MRU</i>

ARTICLE 16 passed-unanimous

Submitted by Town Planner

To see if the Town of Norfolk will vote to amend Section B of the zoning bylaws by adding the following new definition after Earth Removal:

Town Administrator's Comments

Article 16 is a zoning change that is supported by the Planning Board, please note this article is in two sections.

EXERCISE/AEROBIC STUDIO-

A commercial establishment that is open to the public for a fee that provides services and facilities for physical fitness training, which includes but is not limited to yoga, walking, running, swimming, cycling, rowing, boxing, dancing handball and racket sports. Other similar facilities featuring exercise or other active physical conditioning shall also be considered an "exercise/aerobic studio." Such uses may include meditation, nutrition, and massage as accessory uses; or take any action relative thereto.

To see if the Town of Norfolk will vote to amend Section K.7a by deleting Exercise/aerobics studio and insert EXERCISE/AEROBICS STUDIO; or take any action relative thereto.

The Advisory Committee recommends approval of this article.

As commercial enterprises grow, Norfolk wants to help ensure success. This is a simple zoning change to allow businesses within an established business zone to expand their services and offerings.

ARTICLE 17 passed-declared 2/3

Submitted by Town Planner

To see if the Town of Norfolk will vote to amend zoning bylaw by adding new Section N as follows.

Town Administrator's Comments

Article 17 is a Zoning Change that would prohibit licensed recreational marijuana uses. This is in concert with the General Bylaw that prohibits these uses that was adopted at the Fall STM.

Recreational Establishment(s), as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, shall be prohibited within the Town of Norfolk. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000 (as the same may be amended from time to time); or take any action relative thereto.

The Advisory Committee recommends approval of this article.

Article 17 was submitted by the Town Planner and requests an amendment to our zoning bylaw by adding language that mirrors the general bylaw approved at our Fall 2017 Town Meeting relative to prohibiting marijuana-related commercial business and activity; including marijuana cultivators, testing facilities, and retailers. The use of medical marijuana is not affected by this Article.

Although we have a general bylaw in place relative to the above prohibitions, information received from state officials and Town Counsel suggests that municipalities should also update their zoning bylaws to reflect the prohibition of marijuana-related businesses and commercial activity, in addition to the general bylaw that was adopted at Town Meeting last year.

ARTICLE 18 passed-declared 2/3

Submitted by Town Planner

To see if the Town will vote to amend the Zoning Bylaws Section B, Definitions, by amending the definition for "Limited Used Motor Vehicle Sales" by making the following revisions, with underline type indicating additions and strikethrough type indicating deletions, or take any other action relative thereto:

Town Administrator's Comments

Article 18 is a zoning change that is supported by the Planning Board.

LIMITED USED MOTOR VEHICLE SALES - use of an office, building and/or site to conduct a business requiring a Class 2 License under the provisions of G.L. Chapter 140, Section 59, for the sale and preparation for sale of used motor vehicles, but which does not ~~store, maintain, or display~~ vehicles for sale on the premises.

The Advisory Committee recommends approval of this article.

The amended definition will expand opportunities for business in the Town. The Town has been contacted by a web-based car sales firm that could use the lot as a holding area for vehicles to be delivered by the company to the new owners. This category of business did not exist when the zoning bylaws were originally drafted and the AC feels that the change is consistent with the Town’s development goals and standards.

ARTICLE 19 passed-majority

Submitted by Town Administrator

To see if the Town will vote to create a Town Government Study Committee, as appointed by the Board of Selectmen, for the purpose of creating a Town Charter or take any other action relative thereto;

Town Administrator’s Comments

Article 19 is a proposal by the Town Administrator and is a process that we have gone through before and was recently completed by some of our neighboring communities including Wrentham. This would allow us to review how Town Government is organized, how we conduct business and how we make changes going forward. This committee will make a recommendation to a future Town Meeting regarding any proposed changes.

The Advisory Committee recommends approval of this article.

This article was brought forward by the Town Administrator and is a process that the town has gone through, but not for at least ten years. Studies of this nature have also been recently completed by some of our neighboring communities. This study would allow us to review how our town government is currently organized, how we conduct business and how we make changes going forward. This Committee will make a recommendation to a future Town Meeting regarding any proposed changes. It is expected that this would be approximately a two year process.

ARTICLE 20 passed-unanimous

Submitted by the Town Planner

To see if the Town will vote to establish two revolving funds as shown in the table below, and to amend the General Bylaws of the Town by amending the table in Article II, Section 5 by inserting the two rows from the table below, or take any other action relative thereto.

A	B	C	D	E
Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund (Annual)
Zoning Board-Advertising	Zoning Board	Fees charged to applicants to cover the costs of activities in column D.	Advertising and related costs for hearing notices	Limit \$5,000
Planning Board-Advertising	Planning Board	Fees charged to applicants to cover the costs of activities in	Advertising and related costs for hearing notices	Limit \$5,000

		column D.		
--	--	-----------	--	--

Town Administrator’s Comments
 Article 20 is a request to create two Revolving funds that will be used to fund the advertising needed to conduct hearings for the ZBA and Planning Board.

The Advisory Committee recommends approval of this article.

The revolving funds will simplify cash flow management for the Planning and Zoning boards and responds to the increasing demands on the boards. The \$5,000 spending limit and definition of approved spending from the revolving funds are consistent with town practice and the board’s responsibility.

RTICLE 21 passed-unanimous Submitted by the Board of Selectmen

To see if the Town will reauthorize the spending limits on the following revolving funds previously authorized by the Town; or take any other action relative thereto.

Town Administrator’s Comments
 Article 21 is a request to reauthorize existing revolving funds

A	B	C	D	E
Revolving Fund	Department, Board, Committee, Agency or	Fees, Charges or Other Receipts Credited to	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from
2100 - Parking Tickets	Board of Selectmen	Parking ticket receipts.	Expenses related to the collection of parking	Limit \$1,000
2101 - Snow Removal	Board of Selectmen	Fees charged for snow removal services as identified in column D.	Expenses related to snow removal including maintenance and replacement of equipment, from private property to include King Philip Regional School	Limit \$20,000
2102 – Recreation Field Maintenance	Recreation Commission	Fees charged for this service – Field usage fees as identified in the	Expenses related to field maintenance materials, replacement and rental of equipment and contract	Limit \$100,000
2103 – Conservation Timber Harvesting	Conservation Commission	Monies from timber harvesting on conservation land.	Expenses under the direction of the Conservation Commission to develop and oversee management	Limit \$5,000
2104 – Off-site Improvements	Planning Board	Mitigation funds required by the planning board relative to off-site improvements due to	Expenses related to such off-site improvements.	Limit \$91,000

2105 – Shade Tree and Scenic Roads	Planning Board	Mitigation funds required by the Planning Board under the Shade Tree Act and Scenic	Expenses related to the purchasing and planting of trees as required.	Limit \$10,000
2106 – Wetland Hearing Application	Conservation Commission	Receive wetland hearing application fees.	Expenses related to the payment of legal advertisements for the wetland hearings.	Limit \$5,000
2111 – Abutters List	Board of Assessors	Receive funds required by the Board of Assessors for the processing of abutters lists.	Expenses associated with generating such lists, including the acquisition, operation and maintenance of technologies used for	Limit \$2,000
2112 – Police Vehicle Details	Chief of Police	Receive funds collected from charges to private parties or entities for police details involving the use of	Expenses for the express purpose of vehicle replacement within the Police Department under the Authority of the Police Chief.	Limit \$50,000
2113 – Subdivision Performance Inspection	Planning Board	Receive subdivision performance inspection fees as established by the	Expenses for services related to inspection and approval of subdivisions.	Limit \$5,000
2114 – Cleaning and Maintenance - Unaccepted Subdivision	Planning Board	Receive funds required by the Planning Board relative to the cleaning and maintenance of	Expenses related to such cleaning and maintenance.	Limit \$30,000
2115 – Community Garden Rental (2017)	Board of Selectmen	Receive funds from lot rental fees at the Community Gardens.	Expenses related to purchase goods, tools and services, including water resources, for the use of the gardeners at the	Limit \$5,000
2152 – Passports	Board of Library Trustees	Receive funds remitted for the processing of passports.	Expenses associated with processing of passports and other related purposes deemed appropriate by	Limit \$5,000
2155- Lost or Damaged Library Materials	Board of Library Trustees	Receive funds required by the Board of Library Trustees to replace or repair lost or	Expenses related to replacing or repairing such lost or damaged materials.	Limit \$7,500

The Advisory Committee recommends approval of this article.

This is a routine motion required to approve the Town’s existing revolving funds. There are no changes to the uses of funds or spending limits. The AC understands that the revolving funds will be reviewed over the course of the next year to identify opportunities to terminate under-utilized revolvers.

ARTICLE 22 passed-unanimous Submitted by Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, Section 5 to appropriate the sum of \$20,000 from the annual revenues in the Community Preservation Fund for the purpose of funding the Administrative and Operating Budget for the Community Preservation Committee; or take any other action relative thereto.

Town Administrator's Comments

Article 22 is a request to authorize the Community Preservation Committee to utilize \$20,000 of CPA funds for Administrative and operating purposes

The Advisory Committee recommends approval of this article.

This is a standard article each year that appropriates monies from the annual revenues in the Community Preservation Fund for funding the administrative and operating budgets for the CPC.

ARTICLE 23 passed-unanimous Submitted by Community Preservation Committee

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44B, to reserve a sum of money equal to the state-mandated minimum amount of 10% from FY2019 Community Preservation Fund revenues for the future appropriation of Open Space creations, acquisition and preservation; 10% from FY2019 Community Preservation Fund revenues for the future appropriation of Affordable Housing creations, preservation and support; and 10% from FY2019 Community Preservation Fund revenues for the future appropriation towards the acquisition, preservation, rehabilitation and restoration of Historic Resources; or take any other action relative thereto.

Town Administrator's Comments

Article 23 is a standard article that states that we will designate 10% of FY19 CPA revenues towards each of three CPA purposes. The remaining 70% will be undesignated, but would still be required to be dedicated to one of the three allowable purposes.

The Advisory Board recommends approval of this article.

This is a standard article each year to reserve a state mandated minimum amount of 10% from Fiscal 2019 Community Preservation Fund revenues for Open Space creation acquisition, and preservation. The same amount 10% is to be reserved from Fiscal 2019 Community Preservation Fund revenues for Affordable Housing. Also 10% is to be reserved from the Fiscal 2019 Community Preservation Fund revenues for Historic Resources.

ARTICLE 24 passed-unanimous Submitted by the Board of Selectmen

To see if the Town will vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds allocated by the Commonwealth for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement; or take any other action relative thereto.

Town Administrator's Comments

Article 24 is a standard article that allows the Board of Selectmen to utilize Chapter 90 funds from the State for the purposes of improving public roads.

The Advisory Board recommends approval of this article.

This is a standard annual article that authorizes the Board of Selectmen to conduct business as noted in the wording of subject matter in this article.

ARTICLE 25 passed-unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to accept any monies received through grants applied for by various Town Departments or Boards; or take any other action relative thereto.

Town Administrator's Comments

Article 25 is standard article that authorizes the Selectmen to accept grants on behalf of the Town

The Advisory Board recommends approval of this article.

This is a standard annual article that authorizes the Board of Selectmen to conduct business as noted in the wording of subject matter in this article

ARTICLE 26 passed-unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or otherwise, such easements as may be necessary for drainage purposes and the laying out of public ways, and to raise and appropriate or transfer from any available source of funds, a sum of money for said purposes; or take any other action relative thereto.

Town Administrator's Comments

Article 26 is a standard article which authorizes the Selectmen to accept easements for the purposes of drainage or public ways. We will not be requested any funding for this purpose.

The Advisory Board recommends approval of this article.

This is a standard annual article that authorizes the Board of Selectmen to conduct business as noted in the wording of subject matter in this article.

ARTICLE 27 passed-unanimous

Submitted by the Board of Selectmen

To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, no longer needed by the Town; or take any other action relative thereto.

Town Administrator's Comments

Article 27 is standard article that authorizes the Selectmen to sell surplus property such as furniture or vehicles. This article does not authorize them to sell Real Estate.

The Advisory Board recommends approval of this article.

This is a standard annual article that authorizes the Board of Selectmen to conduct business as noted in the wording of subject matter in this article.

ARTICLE 28 passed-majority

Submitted by the Finance Director

To see if the Town will vote to rescind \$250,000 of excess borrowing authorization approved under Article 14 of the May 14, 2008 Annual Town Meeting for the purpose of a School Feasibility Study.

Town Administrator's Comments

Articles 28 - 30 is an article requesting authority to rescind authorized but unissued debt. This funding is no longer needed.

The Advisory Committee recommends approval of this article.

To see if the Town will vote to rescind \$250,000 of excess borrowing authorization approved under Article 14 of the May 14, 2008 Annual Town Meeting for the purpose of a School Feasibility Study.

This article rescinds borrowing authority no longer needed for the School Feasibility Study. The study is complete and borrowing authority in excess of any remaining balance counts against the Town's current borrowing limit and can impact our bond rating or terms of future loans. Without a need for this borrowing authorization, the Advisory Committee recommends its rescinding.

ARTICLE 29 passed-unanimous Submitted by the Finance Director

To see if the Town will vote to rescind \$145,000 of excess borrowing authorization approved under Article 13 of the May 12, 2009 Annual Town Meeting for the purpose of Public Safety Building Design.

The Advisory Committee recommends approval of this article.

This article rescinds borrowing authority no longer needed for the Public Safety Building Design. The design is complete and borrowing authority in excess of any remaining balance counts against the Town's current borrowing limit and can impact our bond rating or terms of future loans. Without a need for this borrowing authorization, the Advisory Committee recommends its rescinding.

ARTICLE 30 passed-majority Submitted by the Finance Director

To see if the Town will vote to rescind \$500,000 of excess borrowing authorization approved under Article 30 of the May 18, 2010 Annual Town Meeting for the purpose of Solar Electric Generating Facility.

The Advisory Committee recommends approval of this article.

This article rescinds borrowing authority no longer needed for the Solar Electric Generating Facility. The design is complete and borrowing authority in excess of any remaining balance counts against the Town's current borrowing limit and can impact our bond rating or terms of future loans. Without a need for this borrowing authorization, the Advisory Committee recommends its rescinding.

Motion to dissolve Town Meeting made and seconded. Town Meeting dissolved at 10:13PM

Respectfully submitted
Carol Greene, Town Clerk