

Town of Norfolk  
Zoning Board of Appeals  
One Liberty Lane  
Norfolk, MA 02056

November 30, 2017

Zoning Board Members	Others
Michael Kulesza –Chairman ----- Present	Amy Brady – Administrative Asst. - Present
Robert Luciano –Vice Chairman --- Absent	
Christopher Wider – Clerk ----- Present	
Joseph Sebastiano –Full Member --- Absent	
Donald Hanssen – Full Member ---- Present	
Devin Howe - Associate Member --- Absent	

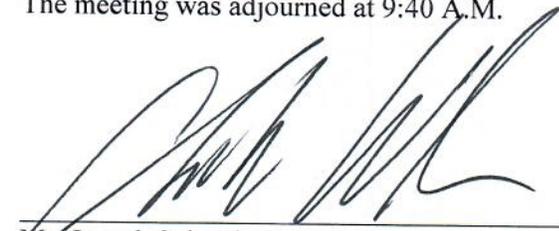
The duly posted meeting of the Zoning Board of Appeals convened at 9:32 A.M. in Meeting Room 124 of the Norfolk Town Hall. Mr. Kulesza announced that this meeting was being audio recorded.

Mr. Kulesza stated that the topic today is to select a peer reviewer. Mr. Ted O’Harte, applicant, was present. Mr. Wider stated that Requests for Quotes had been sent to BETA, Tetra Tech and Patrick Garner, on the Wednesday before Thanksgiving; the only one received back was from Patrick C. Garner Co., Inc. This Request is for peer review services regarding the ALTA/NSPS survey to be completed by Andrews Survey & Engineering (ASE). Mr. Hanssen confirmed that the scope laid out by Patrick Garner corresponds with the bid request. Mr. Wider noted that Mr. Garner will require information from Steve O’Connell of ASE; Mr. O’Harte stated that he believes it will be OK for Mr. Garner to contact Mr. O’Connell directly, but he will confirm with his legal counsel. Mr. Hanssen asked if we had any recommendations for Patrick Garner, and Mr. Kulesza replied that Attorney Daniel C. Hill had suggested all three firms that were solicited, as they are personally known to him. Mr. Kulesza stated that the amount of the bid, \$4,250.00, inclusive of items specified in the bid, to include one meeting; additional meetings to be billed at \$450.00 per.

**Mr. Hanssen made a motion to accept the bid as provided by Patrick C. Garner Co., Inc., dated November 22, 2017, for peer review of an ALTA/NSPS survey to be prepared by Andrews Survey & Engineering; Mr. Wider seconded the motion; the vote on the motion was unanimous.**

**Mr. Wider made a motion to adjourn the meeting; Mr. Hanssen seconded the motion; the vote on the motion was unanimous.**

The meeting was adjourned at 9:40 A.M.



Mr. Joseph Sebastiano, Clerk

In accordance with the requirements of G.L. 30 § 22, approval of these minutes by the Board constitutes its certification of the date, time and place of the meeting, the members present and absent, the matters discussed, and the action taken by the Board with regard to those matters (if any). Any other information contained in these minutes is included for context only. Notes memorializing deliberation or discussion of any matter are in the summary form and may include inaccuracies or omissions. Where proof of the content of a statement is required, a tape recording or transcript should be consulted, if available.